

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife/Resource Management-Lands Program		
Department Contract Administrator or Grant Coordinator:		Leigh E. Hoar III		
(If applicable) Department Reference #:				
Document Amount:	\$12,950.00	Advantage CT / RQS #:	09A-20190417*2997	
AMENDMENT	Original Start Date:	23 April 2019	Effective Date:	27 Jan. 2020
	Previous End Date:	17 Jan. 2020	New End Date:	17 April 2020
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
ALL OTHER	Proposed Start Date:		Proposed End Date:	
Vendor/Provider/Grantee Name, City, State:		Jones Associates 280 Poland Springs Road, Auburn, ME 04210		
Brief Description of Goods/Services/Grant:		Mt. Agamenticus WMA Bennett Lot Road survey		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

IF&W required re-establishment of an obscure boundary line and monumentation on a portion of a property surrounding the Mt. Agamenticus Wildlife Management Area. Extensive deed research and field work are required for this, as with any, survey project. An amendment is needed to extend the termination date. Poor weather delayed completion of field work.

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## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Quotes were obtained through the mini-bid process using the Pre-Qualified Vendor List for Public Improvement Projects (Lands Surveyors) and the lowest bid was selected from three bids received.

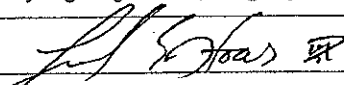
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The vendor's rates were the lowest but still consistent with typical survey costs for similar projects. Funding for the project is through Pittman-Robertson (75%) and either state funds or IF&W program income (25%).

**4. Describe the plan for future competition for the goods or services.**

Continued use of the pre-qualified list and the mini-bid process.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Leigh E. Hoar III	<b>Date:</b>	22 Jan. 2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Justin Franzose</i>		
<b>Printed Name:</b>	<small>AEE98C7B3A8044E</small> JUSTIN FRANZOSE	<b>Date:</b>	1/29/2020