

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT, Bureau of Maintenance & Operations	
Department Contract Administrator or Grant Coordinator:		Brian Burne	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 50,000.00	Advantage CT / RQS #:	
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	January 15,2020	Proposed End Date: April 30,2021
Vendor/Provider/Grantee Name, City, State:		Ray Labbe & Sons, Inc. VC0000235190 4 Highland Road Brunswick, Maine 04011	
Brief Description of Goods/Services/Grant:		Purchase of hot bituminous asphalt for the winter months of FY 2020/2021.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

MaineDOT has a need to patch roads all year-round. Unfortunately, during the winter season, the vast majority of paving plants close for the winter season. During these times, MaineDOT must use "cold patch", which doesn't last as long and requires a lot of re-work. MaineDOT's southern region has been fortunate enough to send a truck to Massachusetts in the past to obtain hot mix from a plant that remains open during the winter. However, this winter, they have an opportunity to obtain hot mix asphalt from Ray Labbe & Sons year-round. Granted, the material is expensive by summer-month standards, but it is very competitive with the alternative of driving to Massachusetts and back during the winter months.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This is the only in-state vendor is willing to provide hot mix asphalt during the winter months. This is the reason why we are pursuing the option to include this vendor on our list for hot mix asphalt. This is the only vendor on southern Maine.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rate charged is the market rate set by Ray Labbe & Sons, which is \$300 per cubic yard. This cost is equivalent to roughly \$220 per ton (since asphalt weighs roughly 2700#/CY). The current rate for hot asphalt during the winter in Saugus, MA (through Aggregate Industries – NER INC, Vendor #VC0000204562) is \$120 per ton, however, sending a truck from Brunswick, ME to Saugus, MA is over 2 hours, in one direction, and we would also incur the costs associated with the equipment, personnel, and lost productivity for at least ½ day.

4. Describe the plan for future competition for the goods or services.

We will continue to sign up any additional vendors that offer hot mix asphalt during the winter months and, if their pricing and location is more beneficial to the state for any particular job site, we will use that vendor instead.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Bruce A. Van Note	Date:	1/23/2020
Signature of DAFS Procurement Official:	William J.E. Allen Procurement Analyst II		
Printed Name:	DocuSigned by: <i>William J.E. Allen</i>	Date:	1/27/2020

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