

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	ACF/ MFS- Forest Protection Division		
Department Contract Administrator or Grant Coordinator:	John Crowley		
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 29,600.00	Advantage CT / RQS #:	20191202*677
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	12/01/2019	Proposed End Date: 01/30/2020
Vendor/Provider/Grantee Name, City, State:	AERO PRODUCTS 551 N 40 TH STREET SHOW LOW AZ 85901		
Brief Description of Goods/Services/Grant:	Purchase of Tension Torsion Straps for Helicopter Rotor System		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I. Purchase of two sets of tension torsion (TT) straps to complete phase inspections on two UH-1H helicopters starting in December.

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This is the only supplier that has the parts available and is willing to sell them to us for the GSA master agreement price.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch usually purchases these items from GSA where we have a master agreement, but the parts were ordered a year ago, and we recently received information that the parts are back ordered until sometime next year. Aero Products has the parts available and are willing to sell them to us at the GSA price.

4. Describe the plan for future competition for the goods or services.

In the future we will use the vendor from the Master Agreement, if when these parts are needed in the future they are available.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:	<i>Randy Chute</i>	Date:	<i>1/13/2020</i>
Signature of DAFS Procurement Official:	<i>Terry L. Demerchant</i>		
Printed Name:	4D0CDAEC241B439... Terry L. Demerchant	Date:	1/17/2020