



**STATE OF MAINE
DEPARTMENT OF INLAND FISHERIES
AND WILDLIFE**

**Janet T. Mills
Governor**

**Timothy Peabody
Acting Commissioner**

8/11/2026

Brian Fitzgerald
66 Pearl St, Ste 210
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFP # 202203045,
Pre-Qualified Vendor List for Multimedia Services

Dear Brian Fitzgerald:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Inland Fisheries and Wildlife for Pre-Qualified Vendor List for Multimedia Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

- Fitzgerald Photo LLC

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Emily MacCabe (Aug 10, 2026 15:44:21 EDT)

Emily MacCabe
Director, Information & Education
Maine Department of Inland Fisheries and Wildlife

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

Bidder/Applicant Name	Fitzgerald Photo LLC
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Date of Team Evaluation	7/20/2026
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State of Maine

Department of Inland Fisheries and Wildlife

Information & Education

RFP # 202203045

Pre-Qualified Vendor List for Multimedia Services

TEAM CONSENSUS EVALUATION NOTES

RFP Coordinator	Name	Kristina Bedard
	Title	Secretary Specialist
	Email	kristina.r.bedard@maine.gov

Evaluation Team	
Name	Kristina Bedard
Name	Emily MacCabe
Name	Noelle Tuttle

Bidder/Applicant Name	Fitzgerald Photo LLC
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Date of Team Evaluation	7/20/2026
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SUMMARY

		Points Available	Points Awarded
File 1	Preliminary Information	N/A	N/A
File 2	Organization Qualifications and Experience	65	N/A
File 3	Proposed Services	N/A	N/A
File 4	Cost Proposal	35	N/A
		Total: 100	Total: N/A

There was only one (1) proposal received and therefore no scoring was completed, however, the Evaluation Team found that the proposal met the minimum requirements of the RFP.



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AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202203045
Pre-Qualified Vendor List for Multimedia Services

I, Kristina Bedard accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Inland Fisheries and Wildlife. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Signature

7/16/2026

Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202203045
Pre-Qualified Vendor List for Multimedia Services

I, Emily MacCabe accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Inland Fisheries and Wildlife. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.


Emily MacCabe (Jul 20, 2026 09:35:07 EDT)

Signature

Jul 20, 2026

Date



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Janet T. Mills
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Timothy Peabody
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AGREEMENT AND DISCLOSURE STATEMENT
RFP # 202203045
Pre-Qualified Vendor List for Multimedia Services

I, Noelle Tuttle accept the offer to become a member of the Evaluation Team for this solicitation for the State of Maine Department of Inland Fisheries and Wildlife. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this solicitation.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this solicitation nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of this solicitation presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Noelle Tuttle

Noelle Tuttle (Jul 16, 2026 14:52:53 EDT)

Signature

Jul 16, 2026

Date