

**State of Maine**  
**Master Score Sheet**

RFP# 202407136					
Environmental Consulting Services					
Bidder Name:		Campbell Environmental Group, Inc.	Weston & Sampson Engineers, Inc.		
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	P	P		
Section II: Organization Qualifications and Experience	50	45	42		
Section III: Proposed Services	25	25	25		
Section IV: Rate Sheet	25	25	25		
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>95</u></b>	<b><u>92</u></b>		



**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills  
Governor**

**Melanie Loyzim  
Commissioner**

April 11, 2025

Rich Campbell  
Campbell Environmental Group, Inc.  
173 Gray Road  
Falmouth, Maine 04105  
[Rcampbell@cegenvironmental.com](mailto:Rcampbell@cegenvironmental.com)

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202407136  
Environmental Consulting Services**

Dear Mr. Campbell:

This letter is regarding the subject Request for Proposals RFP #202407136, issued by the State of Maine Department of Environmental Protection for Environmental Consulting Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award(s) to the following bidder(s):

- Campbell Environmental Group, Inc.
- Weston & Sampson Engineers, Inc.

The bidder(s) listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

*Laura Sheehan*

Laura Sheehan  
Environmental Specialist  
Division of Remediation  
Presque Isle Regional office  
[Laura.G.Sheehan@maine.gov](mailto:Laura.G.Sheehan@maine.gov)  
(207) 592-0254

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills  
Governor**

**Melanie Loyzim  
Commissioner**

April 11, 2025

Christopher Perkins  
Weston & Sampson Engineers, Inc.  
100 International Drive, Suite 152  
Portsmouth, NH 03801  
[perkins@wseinc.com](mailto:perkins@wseinc.com)

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202407136  
Environmental Consulting Services**

Dear Mr. Perkins:

This letter is regarding the subject Request for Proposals RFP #202407136, issued by the State of Maine Department of Environmental Protection for Environmental Consulting Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award(s) to the following bidder(s):

- Campbell Environmental Group, Inc.
- Weston & Sampson Engineers, Inc.

The bidder(s) listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

*Laura Sheehan*

Laura Sheehan  
Environmental Specialist  
Division of Remediation  
Presque Isle Regional office  
[Laura.G.Sheehan@maine.gov](mailto:Laura.G.Sheehan@maine.gov)  
(207) 592-0254

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Campbell Environmental Group, Inc.**  
**DATE: February 20, 2025**

**SUMMARY PAGE**

**Department Name: Environmental Protection**  
**Name of RFP Coordinator: Laura Sheehan**  
**Names of Evaluators: Sandy Moody, Michael Mars, Ted Wolfertz**

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
• <b>40 Hour Hazwop certification</b>	<b>P</b>	
• <b>Maine certified Geologist on staff</b>	<b>P</b>	
• <b>Certificate of Insurance-Acord Sheet</b>	<b>P</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>50</b>	45
Section III. Proposed Services	<b>25</b>	25
Section IV. Rate Sheet	<b>25</b>	25
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>95</u></b>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Campbell Environmental Group, Inc.**  
**DATE: February 20, 2025**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

All preliminary information was received and accepted.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Campbell Environmental Group, Inc.**  
**DATE: February 20, 2025**

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>50</b>	<b>45</b>

---

**Evaluation Team Comments:**

Maine company

Asbestos/lead staff

Brownfields QAPP

Certified Geologist

Certified engineer

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Campbell Environmental Group, Inc.**  
**DATE: February 20, 2025**

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>25</b>	<b>25</b>

---

**Evaluation Team Comments:**

Previous work for the Department

Experienced staff

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER: Campbell Environmental Group, Inc.**

**DATE: February 20, 2025**

**EVALUATION OF SECTION IV  
RATE SHEET**

---

Rate sheet Included?	Point Available	Points Received
<b>Yes</b>	<b>25</b>	<b>25</b>

**Evaluation Team Comments:**

Campbell met this requirement

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Weston & Sampson Engineers, Inc.**  
**DATE: February 20, 2025**

**SUMMARY PAGE**

**Department Name: Environmental Protection**  
**Name of RFP Coordinator: Laura Sheehan**  
**Names of Evaluators: Michael Mars, Sandy Moody, Ted Wolfertz**

---

<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)		
• 40 hour Hazwop certification	<b>P</b>	
• Maine certified geologist on staff	<b>P</b>	
• Certificate of Insurance-Acord Sheet	<b>P</b>	
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>50</b>	<b>42</b>
Section III. Proposed Services	<b>25</b>	<b>25</b>
Section IV. Rate Sheet	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>92</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Weston & Sampson Engineers, Inc.**  
**DATE: February 20, 2025**

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

---

**Evaluation Team Comments:**

All preliminary information was received and accepted.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Weston & Sampson Engineers, Inc.**  
**DATE: February 20, 2025**

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>50</b>	<b>42</b>

---

**Evaluation Team Comments:**

Big company

Brownfields QAPP

Asbestos/Lead inspector

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**  
**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**  
**BIDDER: Weston & Sampson Engineers, Inc.**  
**DATE: February 20, 2025**

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>25</b>	<b>25</b>

---

**Evaluation Team Comments:**

FULL-SERVICE COMPANY

HAZARDOUS WASTE EXPERIENCE



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER: Weston & Sampson Engineers, Inc.**

**DATE: February 20, 2025**

**EVALUATION OF SECTION IV  
RATE SHEET**

---

Rate sheet Included?	Point Available	Points Received
Yes	25	25

**Evaluation Team Comments:**

Weston & Sampson met this requirement.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Campbell Environmental Group, Inc. (Rich Campbell)

**DATE:** February 19, 2025

**EVALUATOR NAME:** Sandy Moody

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

20+ years' experience

Geologists and Professional Engineers on board

USEPA and MEDEP Quality Assurance Project Plan approved

Subcontractors with other Maine Companies

Liability Insurance

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Campbell Environmental Group, Inc

**DATE: 02/18/2025**

**EVALUATOR NAME:** Ted Wolfertz

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

- Small Maine base business
- Full service
- Phase I's, Phase II's, long term monitoring
- Asbestos/lead abatement
- qualified staff
- brownfields
- VRAP
- long relationship with the department
- camera rental?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Campbell Environmental Group Inc.

**DATE: 02/04/2025**

**EVALUATOR NAME:** Michael Mars

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

26 years' experience working with DEP; completed nearly 60 projects

Fully insured

Employing a MLG and a Maine PE

Experience overseeing subcontractors

VRAP and Brownfields Experience

Phase 1s, Phase 2s, soil, water, sediment, soil gas, indoor air, building materials, tank contents, etc.) as well as the installation of groundwater monitoring wells, vapor intrusion assessment, building material surveys, aquifer evaluation (overburden, bedrock), private and public drinking water supply exploration, surface water and wetland evaluation, and other miscellaneous investigative tasks.

EPA approved QAPP

Rate sheet included

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Weston and Sampson Engineers, Inc. (Francis Ricciardi)

**DATE:** February 19, 2025

**EVALUATOR NAME:** Sandy Moody

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Over 900 Employees  
Employee Stock Ownership Plan (ESOP)  
Worked throughout NE States  
Have Geologists and Professional Engineers on board Has  
a certified asbestos inspector on board  
Liability Insurance

Generics Quality Assurance project Plan (very independent  
depending on project)

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Weston & Sampson Engineers, Inc.

**DATE: 02/18/2025**

**EVALUATOR NAME:** Ted Wolfertz

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

- Large business- 30 yrs. + Experience Brownfields/haz waste assessments
- Been around a long time
- Full service
- Phase I's, Phase II's, long term monitoring
- Solid waste management
- qualified staff
- brownfields
- VRAP
- Licensed asbestos inspectors?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #: 202407136**

**RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

**BIDDER NAME:** Weston and Sampson Engineers, Inc.

**DATE: 1/30/2025**

**EVALUATOR NAME:** Michael Mars

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Business operating for over 125 years; ESOP company

Brownfields experience, reuse, remediation, climate mitigation, solid waste, Hazardous materials assessments/demolitions, regulatory compliance, surface and groundwater studies, UST/AST removals and replacements

Worked on EPA-funded Brownfields projects since 2000, including 13 "success stories"

They have an EPA Region 1 Approved QAPP

Experience with ABCAs, CIPs

Multi-state, have worked with a variety of NE regulatory organizations



**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills  
Governor**

**Melanie Loyzim  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202407136  
RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

I, Sandra Moody accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

\_\_\_\_\_  
Date

February 19, 2025

\_\_\_\_\_  
Signature

*Sandra Moody*





**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills**  
Governor

**Melanie Loyzim**  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202407136  
RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

I, **Ted Wolfertz** accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in blue ink, appearing to read 'Ted Wolfertz', written over a horizontal line.

**Signature**

02/20/2025

**Date**



**STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION**

**Janet T. Mills  
Governor**

**Melanie Loyzim  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202407136  
RFP TITLE: ENVIRONMENTAL CONSULTING SERVICES**

I, Michael Mars accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

A handwritten signature in blue ink, appearing to read 'Michael Mars', written over a horizontal line.

**Signature**

02/18/2025

**Date**