



**STATE OF MAINE
DEPARTMENT OF Environmental
Protection**

**Janet T. Mills
Governor**

**Melanie Loyzim
Commissioner**

10/2/2024

Terrell Lord
Lawrence Lord & Sons, Inc.
1260 Airline Road
Alexander, Maine 04694

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award under RFP # 202406105,
Pre-Qualified Vendor List for Well Drilling, Pump Installation and Maintenance
Services

Dear Terrell :

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for Well Drilling, Pump Installation and Maintenance Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to the following bidder:

- Lawrence Lord & Sons, Inc.

The bidder listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, *Bart Newhouse*

Bart Newhouse
Maine Department of Environmental Protection
17 State House Station
Augusta, ME 04333

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Office of State Procurement Services [formerly the Division of Purchases], Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: PQVL for Well Drilling, Pump Installation and Maintenance Services

BIDDER: Lawrence Lord & Sons. Inc.

DATE: 9/13/2024

SUMMARY PAGE

Department Name: Environmental Protection

Name of RFP Coordinator: Bart Newhouse

Names of Evaluators: Jamie Hoover, Sam Spizzuoco, Bart Newhouse

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
Licensed well drillers	X	
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	35	25
Section III. Proposed Services	30	15
Section IV. Cost Proposal	35	17
<u>Total Points</u>	<u>100</u>	<u>57</u>

This was the only proposal received for this submission period.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: PQVL for Well Drilling, Pump Installation and Maintenance Services

BIDDER: Lawrence Lord & Sons. Inc.

DATE: 9/13/2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

Proposal was lacking details.
Company is experienced and has done work for DEP for years.
Company provided additional information on insurance and licenses after a request.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406105

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BIDDER: Lawrence Lord & Sons. Inc.

DATE: 9/13/2024

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section II. Organization Qualifications and Experience	35	25

Evaluation Team Comments:

- I. Overview of the Organization
 - Maine licensed well drillers
 - Insured
 - Experienced
 - Familiar with Maine Rules and the DEP
- II. Subcontractors
 - None provided
- III. Organizational Chart
 - Not provided
- IV. Litigation
 - None indicated
- V. Financial Viability
 - NA
- VI. Certificate of Insurances
 - Provided after a request

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: PQVL for Well Drilling, Pump Installation and Maintenance Services

BIDDER: Lawrence Lord & Sons. Inc.

DATE: 9/13/2024

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Availabl e</u>	<u>Points Awarde d</u>
Section III. Proposed Services	30	15

Evaluation Team Comments:

WELL DRILLING, CASING, DRIVE SHOE AND WELL CAP
OTHER REQUEST SERVICES NOT PROVIDED

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: PQVL for Well Drilling, Pump Installation and Maintenance Services

BIDDER: Lawrence Lord & Sons. Inc.

DATE: 9/13/2024

**EVALUATION OF SECTION IV
Cost Proposal**

Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
	x		x	35 points	=	17

Evaluation Team Comments:

A rate sheet was provided for some services after a request for one was made.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: (202406105)

RFP TITLE: (PQVL for well drilling, pump installation and maintenance services)

BIDDER NAME: (Lawrence Lord)

DATE: (9/13/2024)

EVALUATOR NAME: (Sam Spizzuoco)

EVALUATOR DEPARTMENT: (Department of Environmental Protection)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

*** Individual Evaluator Comments:**

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Organization Qualifications and Experience**
 - 1. Overview of Organization
 - All operators are Maine licensed well drillers.
 - All operators are insured.
 - All operators are experienced.
 - 2. Subcontractors
 - None provided.
 - 3. Organizational Chart
 - Not Provided

- II. Proposed Services**
 - 1. Services to be Provided
 - Well drilling, casing, drive shoe and well cap.
 - Other requested services not provided.
 - 2. Implementation – Work Plan
 - Not provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: PQVL for Well Drilling, Pump Installation and Maintenance Services

BIDDER NAME: Lawrence Lord & Sons, Inc.

DATE: 9/13/2024

EVALUATOR NAME: Bart Newhouse

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *In well drilling business since 1968*
- *Licensed and insured*
- *Experienced working with the DEP*

2. Subcontractors

- *None provided*
-
-

3. Organizational Chart

4. Etc. Not provided

II. Proposed Services

1. Services to be Provided

- *Well drilling*
- *Pump services*
-

2. Implementation – Work Plan

- *Rate sheet provided*
-
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: Pre-Qualified Vendor List for Well Drilling, Pump Installation and Maintenance Services

BIDDER NAME: Lawrence Lord & Sons, Inc.

DATE: 9/13/2024

EVALUATOR NAME: Jamie Hoover

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection, BRWM

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization-

This company has been in the well drilling business since 1968. The drillers are licensed Well Drillers and Pump Installers. Familiar with the rules set forth by the State of Maine. They have worked with the DEP for many years and say they have a good working relationship.

2. Subcontractors-

None provided.

3. Organizational Chart-

Not provided.

4. Etc. DOT compliant, licensed transporter-

Well drilling license and insurance included upon request

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202406105

RFP TITLE: Pre-Qualified Vendor List for Well Drilling, Pump Installation and Maintenance Services

BIDDER NAME: Lawrence Lord & Sons, Inc.

DATE: 9/13/2024

EVALUATOR NAME: Jamie Hoover

EVALUATOR DEPARTMENT: Maine Department of Environmental Protection, BRWM

II. Proposed Services

1. Services to be Provided

- Drinking water well installation and development
- Well pump installation and servicing
- Drinking water well disinfection
- Well pump removal
- Well seal (Jaswell type) installation
- Well abandonment and grouting (hand filling and pressure grouting)
- Hydrofracturing of wells
- Waterline installation
- Raising well casings above grade
- Well casing seal inspection and repair
- Additional related tasks as requested in mini-bids issued to the PQVL

Not all of the services requested were included.

2. Implementation –

A Work Plan was not included.



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202406105

**RFP TITLE: Pre-Qualified Vendor List for Well Drilling, Pump Installation and
Maintenance Services**

I, Bart Newhouse

_____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Bart Newhouse

9/13/2024

Signature

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202406105

RFP TITLE: PQVL for Well drilling, Pump Installation and Maintenance Services

I, **Sam Spizzuoco**

_____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of **Environmental Protection**. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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A handwritten signature in black ink, appearing to read 'Sam Spizzuoco'.

Signature

9/13/2024

Date



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DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202406105**

**RFP TITLE: Pre-Qualified Vendor List for Well Drilling, Pump Installation and
Maintenance Services**

I, Jamie Hoover, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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9/13/2024

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