

**State of Maine
Master Score Sheet**

Bidder Name:		County Environmental Engineering, Inc.	Haley Ward	Harvey Associates
Scoring Sections	Points Available			
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass
Section II: Organization Qualifications and Experience	40	40	40	40
Section III: Proposed Services	30	29	29	29
Section IV: Cost Rate Sheet	30	29	27	28
TOTAL	<u>100</u>	<u>98</u>	<u>96</u>	<u>97</u>



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**



**Janet T. Mills
Governor**

**Melanie Loyzim
Commissioner**

August 6, 2024

County Environmental Engineering, Inc.
924 Grimes Road
Caribou, Maine 04736

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202312251,
Environmental Subsurface Exploration Services**

Dear Michelle Hersey:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Subsurface Exploration Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to the following bidders:

- Haley Ward, Inc.
- County Environmental Engineers, Inc.
- Harvey Associates, Inc.

The bidder listed above has met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Edwin L. Cousins". The signature is fluid and cursive, with a long horizontal stroke at the end.

Edwin L. Cousins, P.E.
Division of Technical Services, Bureau of Remediation and Waste Management
Maine Department of Environmental Protection
17 State House Station
Augusta, ME 04333
ph (207) 458-9440
ed.cousins@maine.gov

- **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**



**Janet T. Mills
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August 6, 2024

Haley Ward, Inc.
One Merchants Plaza, Suite 701
Bangor, ME 04401

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202312251,
Environmental Subsurface Exploration Services**

Dear John Pond:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Subsurface Exploration Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to the following bidders:

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**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**



**Janet T. Mills
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August 6, 2024

Harvey Associates
163 East Street
Hingham, MA 02043

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202312251,
Environmental Subsurface Exploration Services**

Dear Douglas Harvey:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Subsurface Exploration Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to the following bidders:

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202312251
RFP TITLE: Subsurface Exploration PQVL
BIDDER: County Environmental Engineering, Inc.
DATE: June 17, 2024

SUMMARY PAGE

Department Name: Environmental Protection
Name of RFP Coordinator: Ed Cousins
Names of Evaluators: Ed Cousins, Matt Burke, Dan Courtemanch

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
On-site personnel operating equipment must have satisfactorily completed 40-hour HAZWOPER safety training and maintain a current OSHA field certification for working on hazardous substance and petroleum remediation sites.	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	40
Section III. Proposed Services	30	29
Section IV. Cost Proposal	30	29
<u>Total Points</u>	<u>100</u>	<u>98</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202312251
RFP TITLE: Subsurface Exploration PQVL
BIDDER: County Environmental Engineering, Inc.
DATE: June 17, 2024

**OVERVIEW OF SECTION I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

County Environmental Engineering, Inc. has satisfactorily maintained its on-site personnel operating equipment to complete the 40-hour HAZWOPER safety training and maintain a current OSHA field certification for working on hazardous substance and petroleum remediation sites.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202312251
RFP TITLE: Subsurface Exploration PQVL
BIDDER: County Environmental Engineering, Inc.
DATE: June 17, 2024

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	40

Evaluation Team Comments:

The following sections and content of the RFP were reviewed by the team:

- I. Overview of the Organization
 - County Environmental Engineering, Inc. (CEE) is an experienced environmental consulting company providing assessment, investigation, and remedial services in Maine since 1992.

- II. Subcontractors

Subcontractors include equipment rental, analytical, and excavation companies as needed.

- III. Organizational Chart
 - CEE has sufficient staff to provide subsurface exploration.
 - Hazwoper certifications were included in the RFP submittal.

- IV. Experience
 - CEE offers a wide variety of environmental services including Phase I and II Environmental Site Assessments (ESAs); environmental investigations and remediation; aboveground and underground tank inspections, repairs, removals, installations, and Chapter 691 site assessments.
 - CEE is experienced with environmental sampling and remedial oversight in accordance MEDEP standard operating procedures and certified in erosion control practices.
 - CEE owns and operates a truck-mounted 540U Geoprobe rig with tooling for soil, groundwater, and soil gas sampling as well as various sampling and field screening equipment. CEE has over 25 years of service in subsurface exploration at environmental investigation and cleanup sites in Maine.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

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BIDDER: Harvey Associates

DATE: June 17, 2024

**EVALUATION OF SECTION II
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	40	40

Evaluation Team Comments:

The following sections and content of the RFP were reviewed by the team:

- I. Overview of the Organization
 - Harvey Associates has over 30 years of experience conducting subsurface investigations utilizing a variety of drilling methods including; direct push, HSA, Cable Tool, Mud/Air Rotary.

- II. Subcontractors

Subcontractors include equipment rental, analytical, and excavation companies as needed.

- III. Organizational Chart
 - Harvey Associates has sufficient staff to provide subsurface exploration.
 - Hazwoper certifications were included in the RFP submittal.

- IV. Experience
 - Harvey Associates has worked under a variety of state and federal regulatory programs. Harvey Associates currently operates a Geoprobe 6011DT that is located in Rockland, MA. Harvey Associates is a Veteran Owned company who’s mailing address is 163 East Street Hingham, MA.
 - In addition to providing Geoprobe drilling and sampling; soil, groundwater and soil gas, Harvey Associates performs Ground Penetrating Radar Surveys and utility locating. Harvey Associates has all the experience and equipment to offer complete subsurface exploration/assessment services.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202312251
RFP TITLE: Subsurface Exploration PQVL
BIDDER: Harvey Associates
DATE: June 17, 2024

**EVALUATION OF SECTION III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	30	29

Harvey Associates own and operates a Geoprobe direct push unit and uses it for various investigation projects including Phase II ESAs and MDEP-led investigations to:

- Collect subsurface soil samples for logging, field screening and/or laboratory analysis;
- Collect groundwater samples;
- Field screen and sample soil gas;
- Delineate contamination plumes;
- Install groundwater monitoring wells in overburdened soil; and
- Properly abandon groundwater monitoring wells.

Evaluation Team Comments:

Harvey Associates has the ability to collect subsurface samples of various environmental media (i.e., soil, groundwater, soil gas) using the direct push drilling methods. They can install, develop, sample, and abandon monitoring wells for the purpose of obtaining groundwater samples at environmental investigation and clean-up sites. Harvey Associates can collect groundwater samples and have the ability to properly abandon the monitoring well locations using approved methods.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202312251
RFP TITLE: Subsurface Exploration PQVL
BIDDER: Harvey Associates
DATE: June 17, 2024

**EVALUATION OF SECTION IV
Cost Rate Sheet**

	<u>Points Available</u>	<u>Points Awarded</u>
Section IV. Cost Rate Sheet	30	28

Evaluation Team Comments:

Harvey Associates provided a cost rate sheet which sufficiently included all services and the positions expected to be involved in the services provided, as well as all other expected expenses. The evaluation of the cost rate sheet by the team showed that costs were in line with expected costs at previous projects associated with the services provided. Harvey Associates submitted a slightly higher Cost Rate Sheet than other bidders.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: County Environmental Engineering, Inc.

DATE: 6/17/2024

EVALUATOR NAME: Matt Burke

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Conty Environmental Engineering (CCE) has over 25 years of experience in Subsurface investigations.

- CCE has a professional geologist and engineer as well as Certified Tank Installers/technicians on staff.
- CCE has worked on a variety of State and Federal programs including work for the Maine DEP.

2. *Organizational Chart*

- Nathan Hersey is the geoprobe manager and operator
- Craig Brescia- Environmental Tech/Equipment operator.
- Michelle Hersey Professional Geologist and Engineer.

II. Proposed Services

1. *Services to be Provided.*

- Geoprobe Drilling.
- Soil, groundwater and soil gas sampling.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: County Environmental Engineering

DATE: 06/17/2024

EVALUATOR NAME: Courtemanch

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

- In business since 1992
- Has CTI, Geologist and Engineers on staff
- Hazwoper refresher certificates included
- Can provide well abandonment in accordance with Department SOP's
- All Decontamination done in accordance with DEP SOPs
- Submitted rate sheet
- Included a list of all vehicles and equipment available.
- Geoprobe is a 1999 truck mounted.
- Can install monitoring wells
- No litigation
- Analytical laboratory identified as a subcontractor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: County Environmental Engineering

DATE: 06/17/2024

EVALUATOR NAME: Ed Cousins

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

- In business since 1992
- Has CTI, Geologist and Engineers on staff
- Hazwoper refresher certificates included
- Can provide well abandonment in accordance with Department SOP's
- All Decontamination done in accordance with DEP SOPs
- Submitted rate sheet
- Included a list of all vehicles and equipment available.
- Geoprobe is a 1999 truck mounted.
- Can install monitoring wells
- No litigation
- Analytical laboratory identified as a subcontractor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Haley Ward

DATE: 6/17/2024

EVALUATOR NAME: Matt Burke

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Haley Ward has over 24years of experience in Subsurface investigations.

- Haley Ward has professional geologists and engineers as well as technicians on staff.
- Haley Ward has worked on a variety of State and Federal programs including work for the Maine DEP.

2. Organizational Chart

- Bradley Sloat is the geoprobe manager and operator
- Jason Patterson, J. Todd Sekera- Environmental Tech/Equipment operator.
- Full organizational chart was provided.

II. Proposed Services

1. Services to be Provided.

- Geoprobe Drilling.
- Soil, groundwater and soil gas sampling.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Haley Ward

DATE: 06/17/2024

EVALUATOR NAME: Courtemanch

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

- Founded in 1978
- Have geologists and engineers on staff
- Hazwoper certificates included
- Submitted rate sheet
- Included a list of all vehicles and equipment available.
- Geoprobe is a truck mounted
- Can install monitoring wells
- Included resumes of key individuals
- All projects discussed were in Maine, some of which had DEP involvement.
- No litigation
- Subcontractors include equipment rental, analytical or excavation companies as needed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Haley Ward

DATE: 06/17/2024

EVALUATOR NAME: Ed Cousins

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

- Founded in 1978
 - Have geologists and engineers on staff
 - Hazwoper certificates included
 - Submitted rate sheet
 - Included a list of all vehicles and equipment available.
 - Geoprobe is a truck mounted
 - Can install monitoring wells
 - Included resumes of key individuals
 - All projects discussed were in Maine, some of which had DEP involvement.
 - No litigation
 - Subcontractors include equipment rental, analytical or excavation companies as needed.
- Haley Ward has owned and operated a direct push rig, which is based at our Bangor, Maine location, since 2005. This "rig" is a Geoprobe® Model 5410 Direct Push rig mounted on a 4x4 Ford F350.
- Haley Ward currently has three trained Geoprobe® operators who operate the rig from their Bangor office.
- Haley Ward has the ability to collect subsurface samples of various environmental media (i.e., soil, groundwater, soil gas) using the direct push drilling methods.
- Haley Ward can install, develop, sample, and abandon monitoring wells for the purpose of obtaining groundwater samples at environmental investigation and clean-up sites.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Harvey Associates

DATE: 6/13/2024

EVALUATOR NAME: Matt Burke

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

I. Organization Qualifications and Experience

1. Harvey Associates has over 30years of experience in Subsurface investigations.

- Owner, Doug Harvey is a professional geologist and certified well driller.
- Mr. Harvey has worked on a variety of State and Federal programs.

2. Organizational Chart

- Douglas Harvey- Owner/Operator
- Robbie Major- Environmental Tech/Drillers helper/Equipment operator.

II. Proposed Services

1. Services to be Provided.

- Geoprobe Drilling.
- Soil, groundwater and soil gas sampling.
- GPR and utility locating.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Harvey Associates

DATE: 06/17/2024

EVALUATOR NAME: Courtemanch

EVALUATOR DEPARTMENT: Environmental Protection

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Individual Evaluator Comments:

- 30 years experience
- Has geologist on staff
- Also can do ground penetrating radar.
- Hazwoper refresher certificates included
- Submitted rate sheet
- Included a list of all vehicles and equipment available.
- Geoprobe is a track mounted, stored in an enclosed trailer
- Can install monitoring wells
- No litigation
- No subcontractors identified

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202312251

RFP TITLE: Pre-Qualified List for Subsurface Exploration services

BIDDER NAME: Harvey Associates

DATE: 06/17/2024

EVALUATOR NAME: Ed Cousins

EVALUATOR DEPARTMENT: Environmental Protection

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Janet T. Mills
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Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202312251

Pre-Qualified Vendor List for Environmental Subsurface Exploration Services

I, Daniel Courtemanch accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Daniel Courtemanch
Signature

06/17/2024
Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202312251

Pre-Qualified Vendor List for Environmental Subsurface Exploration Services

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Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

A handwritten signature in black ink, appearing to read 'Ed Cousins'.

Signature

06/17/2024

Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

Janet T. Mills
Governor

Melanie Loyzim
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202401016

Pre-Qualified List for Water Treatment Equipment Installation and Maintenance Services

I, Matthew Burke

_____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Matthew E. Burke
Signature

6/17/2024
Date