


## State of Maine Master Score Sheet

RFP# 202302025					
PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES					
Bidder Name:		County Environmental	Precision Tanks	Simard and Sons	Portland Pump
Proposed Cost:		N/A	N/A	N/A	
Scoring Sections	Points Available				
Section I: Preliminary Information	Pass/Fail	Pass	Pass	Pass	Fail
Section II: Organization Qualifications and Experience	35	35	20	35	N/A
Section III: Proposed Services	30	30	15	15	N/A
Section IV: Cost Proposal 	35	35	10	10	N/A
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>100</u></b>	<b><u>45</u></b>	<b><u>100</u></b>	<b><u>N/A</u></b>

**Award Justification Statement**  
**RFP# 202302025**  
**Pre-Qualified Vendor List for Maine Certified**  
**Underground Oil Storage Tank Installer Services**

**I. Summary**

The Maine Department of Environmental Protection is seeking proposals to provide direct services for removal, repair, inspection and investigative services, petroleum contaminated water and soils excavation, transportation and/or treatment services at UST and AST oil facilities.

CTI services, at a minimum, include: UST and AST removals, facility inspections, equipment testing, repair, trouble shooting, oversight of excavation of test pits and geo-probing near active tanks and piping, site safety, and petroleum contaminated soil excavation, transportation and/or treatment.

The organization must own or have access to all vehicles, construction, and testing equipment necessary to complete the CTI services

**II. Evaluation Process**

During the evaluation process we went through the preliminary information to be sure each proposal met the eligibility requirements and gave a pass or fail. If a proposal failed, we moved onto the next proposal and if a proposal passed we continued the review of the proposal. Proposals were evaluated by a committee of three (3) MEDEP Remediation and Waste Management Program staff members. Committee members scored the proposals based on organization qualifications and experience, proposed services, work scenarios, and Maine Business and Economic Impact Consideration. The three (3) qualified bidders are to be listed on a prequalified list for use by the Department.

**III. Qualifications & Experience**

The key qualifications were:

- Certification of all personnel holding a Certified Tank Installer license, certified by the State of Maine Board of Underground Storage Tank Installers, and whose license is in good standing.
  
- Certification of all personnel trained in OSHA Hazardous Waste Operations and Emergency Response Standards; 29 CFR 1910.120

- Certifications of all personnel trained in erosion control practices through MEDEP's Voluntary Contractor Certification Program (VCCP)

The experience factors were:

- Experience in the removal, installation of both Underground and Aboveground oil storage tanks
- Review the organizations qualifications with UST and AST facilities and petroleum contaminated sites

#### **IV. Proposed Services**

We reviewed each proposal and gave an overall score based on the detail, equipment, scope of services, and project examples.

#### **V. Cost Proposal**

We looked at what each organization submitted for a rate sheet and how extensive it was. Two companies provided a very detailed rate sheet, and only included an hourly rate sheet by year for the cost of labor and a certified tank installer.

#### **VI. Conclusion**

The three organizations we chose to conditionally award the bid to show the ability and experience to perform the scope of work that was laid out in the RFP and can competitively bid on mini bids for the Department.



**Janet T. Mills**  
Governor

**STATE OF MAINE**  
**DEPARTMENT OF Environmental**  
**Protection**



**Melanie Loyzim**  
Commissioner

**AWARD NOTIFICATION LETTER**

6/27/2023

Michelle Hersey  
President  
County Environmental Engineering, Inc.  
924 Grimes Road  
Caribou, ME 04736

**SUBJECT:** Notice of Conditional Pre-Qualified Vendor List Awards under RFP # 202302025  
Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank  
Installer Services

Dear Ms. Hersey:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank Installer Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional awards to the following bidders:

- County Environmental Engineering, Inc.
- Precision Tanks Inc.
- Simard and Sons, Inc.

The bidders listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Sequeira". The signature is written in a cursive, flowing style.

Jay Sequeira  
Environmental Specialist  
Division of Petroleum Management  
Department of environmental Protection  
207-592-0489

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**Janet T. Mills**  
Governor

**STATE OF MAINE**  
**DEPARTMENT OF Environmental**  
**Protection**



**Melanie Loyzim**  
Commissioner

**AWARD NOTIFICATION LETTER**

6/27/2023

David Sanborn  
General Manager  
Portland Pump Co.  
11 Border Rd.  
Scarborough, ME 04074

**SUBJECT:** Notice of Conditional Pre-Qualified Vendor List Awards under RFP # 202302025  
Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank  
Installer Services

Dear Mr. Sanborn:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank Installer Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional awards to the following bidders:

- County Environmental Engineering, Inc.
- Precision Tanks Inc.
- Simard and Sons, Inc.

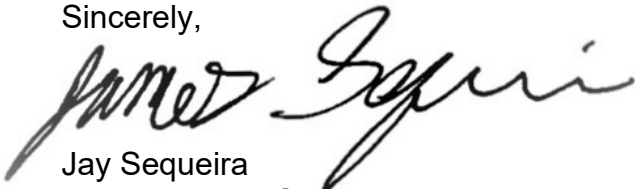
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Jay Sequeira  
Environmental Specialist  
Division of Petroleum Management  
Department of environmental Protection  
207-592-0489



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**Janet T. Mills**  
Governor

**STATE OF MAINE**  
**DEPARTMENT OF Environmental**  
**Protection**



**Melanie Loyzim**  
Commissioner

**AWARD NOTIFICATION LETTER**

6/27/2023

Anthony Couture  
Vice-President  
Precision Tanks, Inc.  
41 Masterman Road  
Jay, ME 04239

**SUBJECT:** Notice of Conditional Pre-Qualified Vendor List Awards under RFP # 202302025  
Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank  
Installer Services

Dear Mr. Couture:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank Installer Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional awards to the following bidders:

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- Precision Tanks Inc.
- Simard and Sons, Inc.

The bidders listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Jay Sequeira  
Environmental Specialist  
Division of Petroleum Management  
Department of environmental Protection  
207-592-0489

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**Janet T. Mills**  
Governor

**STATE OF MAINE**  
**DEPARTMENT OF Environmental**  
**Protection**



**Melanie Loyzim**  
Commissioner

**AWARD NOTIFICATION LETTER**

6/27/2023

Elwin Scott Jr.  
President  
Simard and Sons, Inc.  
3 Trident Drive  
Lewiston, ME 04240

**SUBJECT:** Notice of Conditional Pre-Qualified Vendor List Awards under RFP # 202302025  
Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank  
Installer Services

Dear Mr. Scott:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for Maine Certified Underground Oil Storage Tank Installer Services. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional awards to the following bidders:

- County Environmental Engineering, Inc.
- Precision Tanks Inc.
- Simard and Sons, Inc.

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

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Environmental Specialist  
Division of Petroleum Management  
Department of environmental Protection  
207-592-0489

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** County environmental Engineering, Inc

**DATE:** 5/23/2023

**SUMMARY PAGE**

**Department Name:** Department of Environmental Protection

**Name of RFP Coordinator:** Jay Sequeira

**Names of Evaluators:** Butch Bowie, Jay Sequeira, Racheal French

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Maine Certified Tank Installer	<b>Pass</b>	
• 40 Hour Hazardous Waste Operations and Emergency Response Standards; 29 CFR 1910.120 certified	<b>Pass</b>	
• Certified by the MEDEP in erosion control practices through the Voluntary Contractor Certification Program (VCCP).	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>35</b>
Section III. Proposed Services	<b>30</b>	<b>30</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<u>Total Points</u>	<u>100</u>	<u>100</u>

**OVERVIEW OF SECTION I**



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** County environmental Engineering, Inc

**DATE:** 5/23/2023

**Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

County Environmental Engineering submitted an organized, detailed, and complete proposal. They completed both Appendix's A and B and met the eligibility requirements with having 2 licensed Maine Certified Tank Installers, three people certified with the 40 Hour Hazardous Waste Operations and Emergency Response training, and 2 people trained in the in erosion control practices through MEDEP's VCCP.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** County environmental Engineering, Inc

**DATE:** 5/23/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>35</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - An overview was provided
  - Company can provide a variety of work inhouse
  - A previous vendor on the Departments pre contractor list
  - The projects listed were detailed and the work performed was relevant to the RFP and exceeds the scope of work
- II. Subcontractors
  - 9 subcontractors provided
- III. Organizational Chart
  - An organizational chart was provided and included the Department as part of the chart
- IV. Litigation
  - No litigation
- V. License/Certification
  - 2 Maine Certified Tank Installers
  - Erosion Control certified
  - 40hr HAZWOPER certified
  - 1 Maine Licensed Professional Engineer and Geologist
- VI. Certificate of Insurances
  - FA Peabody Company 4/17/2023

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** County environmental Engineering, Inc

**DATE:** 5/23/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>30</b>	<b>30</b>

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**Evaluation Team Comments:**

County Environmental has experience in the installation, removal, and inspection of both underground and aboveground oil storage tank systems. Additionally, they can perform site assessments and perform Geoprobe investigations in house. They can also perform investigative services, repairs, and have experience in petroleum remediation. They own their own heavy equipment and have accesses to everything needed to perform the scope of work.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** County environmental Engineering, Inc

**DATE:** 5/23/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
	x		x	points	=	<b>35</b>

**Evaluation Team Comments:**

County environmental provided a rate sheet for labor, equipment, and direct expenses.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Precision Tanks, Inc.

**DATE:** 5/23/2023

**SUMMARY PAGE**

**Department Name:** Department of Environmental Protection

**Name of RFP Coordinator:** Jay Sequeira

**Names of Evaluators:** Butch Bowie, Jay Sequeira, Racheal French

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• Maine Certified Tank Installer	<b>Pass</b>	
• 40 Hour Hazardous Waste Operations and Emergency Response Standards; 29 CFR 1910.120 certified	<b>Pass</b>	
• Certified by the MEDEP in erosion control practices through the Voluntary Contractor Certification Program (VCCP).	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>20</b>
Section III. Proposed Services	<b>30</b>	<b>15</b>
Section IV. Cost Proposal	<b>35</b>	<b>10</b>
<u>Total Points</u>	<u>100</u>	<u>45</u>

**OVERVIEW OF SECTION I**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Precision Tanks, Inc.

**DATE:** 5/23/2023

**Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Precision Tanks completed both Appendix's A and B and met the eligibility requirements with having 2 licensed Maine Certified Tank Installers, three people certified with the 40 Hour Hazardous Waste Operations and Emergency Response training, and 1 person trained in the in erosion control practices through MEDEP's VCCP.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Precision Tanks, Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>20</b>

**Evaluation Team Comments:**

- I. Overview of the Organization
  - An overview was provided but was brief
  - Submitted a detailed Health and Safety Plan
  - The projects listed were detailed and the work performed was relevant to the RFP
- II. Subcontractors
  - 2 subcontractors provided
- III. Organizational Chart
  - An organizational chart was provided
- IV. Litigation
  - No litigation
- V. License/Certification
  - 2 Maine Certified Tank Installers
  - Erosion Control certified
  - 40hr HAZWOPER certified
- VI. Certificate of Insurances
  - Clark Insurance 4/20/2023

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Precision Tanks, Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>30</b>	<b>15</b>

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**Evaluation Team Comments:**

Precision Tanks did not provide a detailed list of services but has experience in the removal, installation, and inspection of underground and aboveground oil storage tank systems. They have previously worked with FAA contracts, Maine towns and school districts, as well as facilities from Maine to the US Virgin Islands.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Precision Tanks, Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
	x		x	points	=	<b>10</b>

**Evaluation Team Comments:**

Precision tanks provided a rate sheet for yearly rates for a Maine certified Tank Installer and for a laborer for 2023-2028.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Simard and Sons Inc.

**DATE:** 5/23/2023

**SUMMARY PAGE**

**Department Name:** Department of Environmental Protection

**Name of RFP Coordinator:** Jay Sequeira

**Names of Evaluators:** Butch Bowie, Jay Sequeira, Racheal French

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Maine Certified Tank Installer</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• 40 Hour Hazardous Waste Operations and Emergency Response Standards; 29 CFR 1910.120 certified</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• certified by the MEDEP in erosion control practices through the Voluntary Contractor Certification Program (VCCP).</li> </ul>	<b>Pass</b>	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>35</b>
Section III. Proposed Services	<b>30</b>	<b>30</b>
Section IV. Cost Proposal	<b>35</b>	<b>35</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>100</u></b>

**OVERVIEW OF SECTION I**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Simard and Sons Inc.

**DATE:** 5/23/2023

**Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Simard and Sons Inc submitted a very thorough and detailed application. They completed both Appendix's A and B and they met the required documentation with 8 licensed Certified Tank Installers, staff trained/certified OSHA hazardous Waste Operations and Emergency Response Standards, and 2 trained in erosion control practices through MEDEP's VCCP.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Simard and Sons Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>35</b>

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**Evaluation Team Comments:**

- I. Overview of the Organization
  - An overview was provided
  - A previous vendor on the Departments pre contractor list
  - The projects listed were detailed and the work performed was relevant to the RFP
  
- II. Subcontractors
  - 1 subcontractor provided
  
- III. Organizational Chart
  - An organizational chart was provided and listed out each role and responsibility in detail
  
- IV. Litigation
  - No litigation
  
- V. License/Certification
  - 8 Maine Certified Tank Installers
  - Erosion Control certified
  - 40hr HAZWOPER certified
  - 1 Maine Licensed Professional Engineer
  
- VI. Certificate of Insurances
  - Monroe & Monroe Insurance 4/20/2023
  - The Rowley Agency Inc. 4/20/2023

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Simard and Sons Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>30</b>	<b>30</b>

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**Evaluation Team Comments:**

Simard and sons is capable of performing inspections on both underground and aboveground oil storage tanks as well as the installation and removal of these systems. They can also perform investigative services, repairs, and have experience in petroleum contaminated soil and water cleanups.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Simard and Sons Inc.

**DATE:** 5/23/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

---

Lowest Submitted Cost Proposal	x	Cost Proposal Being Scored	x	Score Weight	=	Score
	x		x	points	=	<b>35</b>

**Evaluation Team Comments:**

Simard and sons provided a detailed rate sheet for vehicle equipment, machinery/tools, labor, and mobilization.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Portland Pump Co.

**DATE:** 5/23/2023

**SUMMARY PAGE**

**Department Name:** Department of Environmental Protection

**Name of RFP Coordinator:** Jay Sequeira

**Names of Evaluators:** Butch Bowie, Jay Sequeira, Racheal French

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
<ul style="list-style-type: none"> <li>• Maine Certified Tank Installer</li> </ul>	<b>Pass</b>	
<ul style="list-style-type: none"> <li>• 40 Hour Hazardous Waste Operations and Emergency Response Standards; 29 CFR 1910.120 certified</li> </ul>		<b>Fail</b>
<ul style="list-style-type: none"> <li>• Certified by the MEDEP in erosion control practices through the Voluntary Contractor Certification Program (VCCP).</li> </ul>		<b>Fail</b>
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>35</b>	<b>0</b>
Section III. Proposed Services	<b>30</b>	<b>0</b>
Section IV. Cost Proposal	<b>35</b>	<b>0</b>
<u>Total Points</u>	<u>100</u>	<u>0</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER:** Portland Pump Co.

**DATE:** 5/23/2023

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Portland Pump failed to meet the required eligibility requirements in the RFP for their 40 Hour Hazardous Waste Operations and Emergency Response Standards certification and erosion control practices certification. Their proposal was not reviewed.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Michelle Hersey (President)
2. Debarment, Performance, and non-collusion Certification
  - Included and signed by Michelle Hersey (President)
3. Eligibility Requirements
  - 2 Certified Tank Installers (CTIs)
  - Both CTI's have current HAZWOPER
  - Both CTIs have Erosion Control Certification
  - Supporting documents included

**II. Organization Requirements**

1. Overview of Organization
  - Environmental consulting company, includes CTI and site assessment services
  - Currently on the CTI pre-qualified vender list
  - Owns a Geoprobe, heavy machines, and vehicles.
  - Brownfield experience
  - Been in business since 1992
  - Can provide other services – asbestos, remediation...
2. Subcontractors
  - 9 sub-contractors
3. Organizational Chart
  - Included
4. Litigation

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- None

5. License/Certification

- 2 CTI's-1 PE, and 1 Certified Geologist

6. Certificate of insurance

- FA Peabody Company dated 4/17/2023

7. Project review

- All three projects well described. Extensive experience working with multiple DEP divisions. Examples include site investigation, remediation, UST removals. Would have like to see more UST installations projects included.

**III. Services to be provided**

1. Can provide a wide range of services including UST related removal/installation and repair services as well as environmental investigation and remediation.

**IV. Cost Proposal**

1. Rate sheet included.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 5/3/20223

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Completed, David Sanborn (General Manager)
2. Debarment, Performance, and non-collusion Certification
  - Completed by David Sanborn (General Manager)
3. Eligibility Requirements
  - Did not include supporting documentation for eligibility requirements. No certifications included.

**II. Organization Requirements**

1. Overview of Organization
  - States the company has 5 CTIs and experience with oil storage facilities. Very vague.
2. Subcontractors
  - Did not include
3. Organizational Chart
  - Did not include
4. Litigation
  - Did not include
5. License/Certification
  - Did not include
6. Certificate of insurance
  - Did not include
7. Project review

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 5/3/20223

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- Listed three UST installations. Removal or remediation work not mentioned. Each project description included two sentences.

**III. Services to be provided**

1. Very vague.

**IV. Cost Proposal**

1. Company did not include any pricing

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Anthony Couture (Vice President)
2. Debarment, Performance, and non-collusion Certification
  - Signed by Anthony Couture (Vice President)
3. Eligibility Requirements
  - 2 Certified Tank Installers and 1 apprentice CTI. Supporting certifications included.

**II. Organization Requirements**

1. Overview of Organization
  - Brief overview
2. Subcontractors
  - Listed St Germain for site assessor and Venville for tank cleaning
3. Organizational Chart
  - List of employees submitted
4. Litigation
  - None
5. License/Certification
  - 2 Certified Tank Installer certs included
  - Submitted 40-hr HAZWOPER, erosion control, and OMNTEC certs.
6. Certificate of insurance
  - Insurance through Clark Insurance (dated 4/20/2023)

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

7. Project review

- Project one- Removed 2 UST's and replaced with one AST
- Project two- Removed and replaced UST
- Project three- Removed UST and replaced it

(project descriptions lack detail)

**III. Services to be provided**

1. Did not include

**IV. Cost Proposal**

1. Laborer rates only

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Elwin Scott (President)
2. Debarment, Performance, and non-collusion Certification
  - Signed by Elwin Scott
3. Eligibility Requirements
  - Numerous certified Tank Installers and Inspectors listed
  - HAZWOPER and erosion control certifications included
  - Chris Weaver - PE

**II. Organization Requirements**

1. Overview of Organization
  - Previous pre-qualified vendor
  - In petroleum business for 95 years
  - All aspects of petroleum storage tank work
  - Mentions full time safety and compliance manager. Additional safety language. Good!
2. Subcontractors
  - 1 subcontractor listed
3. Organizational Chart
  - Included – Very detailed
4. Litigation
  - None
5. License/Certification

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 5/3/2023

**EVALUATOR NAME:** Butch Bowie

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- CTI, Erosion control, and HAZWPER certs included:
  - 6. Certificate of insurance
    - Monroe & Monroe Insurance 4/20/2023
    - The Rowley Agency Inc. 4/20/2023
  - 7. Project review
    - Good description of three removal projects. Discusses DEP permitting. Site restoration included.
- III. Services to be provided**
1. Can provide wide range of services for AST and UST removal, installation, maintenance and inspections.
  2. Petroleum contaminated soil excavation
- IV. Cost Proposal**
1. Thorough rate sheet included



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Michelle Hersey
2. Debarment, Performance, and non-collusion Certification
  - Signed by Michelle Hersey
3. Eligibility Requirements
  - 2 CTI's- Nathan Hersey and Craig Brescia
  - Both CTI's have their HAZWOPER as well as Michelle Hersey
  - Nate and Craig have their Erosion control certification

**II. Organization Requirements**

1. Overview of Organization
  - Environmental consulting company providing assessment, investigations, and remediation since 1992.
  - Currently on the pre-qualified vender list
  - Owns a Geoprobe, heavy machines, and vehicles.
  - Has a Dep and EPA generic brownfields quality assurance project pan (QAPP)
2. Subcontractors
  - 9 sub-contractors
3. Organizational Chart
  - See attached
4. Litigation
  - None

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

5. License/Certification
    - 2 CTI's- Nathan Hersey and Craig Brescia
    - Both CTI's have their HAZWOPER as well as Michelle Hersey
    - Nate and Craig have their Erosion control certification
  6. Certificate of insurance
    - FA Peabody Company
  7. Project review
    - Project one- Phase I site assessment for a former UST facility, performed a sub-surface investigation
    - Project two- removed UST's and performed a site assessment and working with brownfields to clean up the site.
    - Project three- oversaw soil removal of 6,300 tons of petroleum contaminated soil. 1117,000-gallons of water was collected, treated, and transported to mars hill wastewater treatment plant.
- III. Services to be provided**
1. Environmental investigations and remediation
  2. Remove UST systems
  3. Ability to perform site assessments
- IV. Cost Proposal**
1. See attached

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Completed, David Sanborn is contact
2. Debarment, Performance, and non-collusion Certification
  - Completed by David Sanborn
3. Eligibility Requirements
  - The company did not include any certifications for tank installers, 40-hour HAZWOPER Certifications, or Certifications in MEDEP's VCCP.

**II. Organization Requirements**

1. Overview of Organization
  - Company States they have 5 Maine Certified tank installers
  - Have the skills and equipment to handle anything petroleum related
  - Been in business for 84 years
  - Installed bulk plants, gas stations, and heating oil tanks
2. Subcontractors
  - Did not include
3. Organizational Chart
  - Did not include
4. Litigation
  - Did not include
5. License/Certification
  - Did not include

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

6. Certificate of insurance
    - Did not include
  7. Project review
    - Project one- Installed a gas station (new tanks, dispensers, lines, and everything fuel related.
    - Project two- Installed diesel tank, 2 canopies, new lines, pump and cement.
    - Project three- Installed new lines, dispenser pad. Put in a temporary system to keep site open during the project.
- III. Services to be provided**
1. Did not specify specific services, just an overall ability to do anything petroleum related.
- IV. Cost Proposal**
1. Company did not include any pricing

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Anthony Couture
2. Debarment, Performance, and non-collusion Certification
  - Signed by Anthony Couture
3. Eligibility Requirements
  - 2 CTI's- Anthony Couture and Antonio DeSanctis

**II. Organization Requirements**

1. Overview of Organization
  - Company established in 1991
  - CTI Couture since 1989
  - 1 additional cti and one person apprentice
  - Commercial industries, FAA contracts, school districts
2. Subcontractors
  - St Germain and Venville Environmental
3. Organizational Chart
  - See attached
4. Litigation
  - None
5. License/Certification
  - 2 CTI's- Anthony Couture and Antonio DeSanctis
  - Did not submit 40-hr HAZWOPER or erosion control cert.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

6. Certificate of insurance
  - Insurance through Clark Insurance
    1. Commercial, automobile, and workers comp liability
7. Project review
  - Project one- Removed 2 UST's and replaced with one AST
  - Project two- Removed and replaced UST
  - Project three- Removed UST and replaced it

**III. Services to be provided**

1. UST installs and removals
2. UST inspections

**IV. Cost Proposal**

1. Submitted pricing for a CTI and a laborer

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

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**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

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\*\*\*\*\*

**Individual Evaluator Comments:**

**I. Preliminary info**

1. Proposal cover page
  - Signed by Elwin Scott
2. Debarment, Performance, and non-collusion Certification
  - Signed by Elwin Scott
3. Eligibility Requirements
  - Several Maine CTI's (Patrick Caron, Elwin Scott, Michael Simard, Landry Turner, Brian Barton, Todd LaVallee, Joshua D'amour, Robert Waterman)
  - HAZWOPER and erosion control certifications
  - Chris Weaver PE

**II. Organization Requirements**

1. Overview of Organization
  - Servicing the petroleum industry for 95 years
  - Specialize in installations of gas stations, bulk plants, marinas, fuel oil tanks
  - Previous pre-qualified vendor
  - Strong safety program including all OSHA regulations and some more stringent best practices for the industry.
2. Subcontractors
  - 1 subcontractor
3. Organizational Chart
  - See attached

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

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UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 5/1/2023

**EVALUATOR NAME:** Jay Sequeira

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

4. Litigation
    - None
  5. License/Certification
    - CTI, Erosion control, and HAZWPER for the following:
      1. Patrick Caron, Elwin Scott, Michael Simard, Landry Turner, Brian Barton, Todd LaVallee, Joshua D'amour, Robert Waterman
  6. Certificate of insurance
    - Monroe & Monroe Insurance
    - The Rowley Agency Inc.
  7. Project review
    - Project one- Removal and install of UST's. Utilized a frac tank to remove 47,000- gallons of gas contaminated water
    - Project two- Removal of two abandoned UST's and a site assessment.
    - Project three- Removal of a UST facility
- III. Services to be provided**
1. AST and UST removals
  2. Facility inspections
  3. Equipment testing
  4. Repairs
  5. Trouble shooting
  6. Oversight of excavation of test pits and Geoprobe
  7. Petroleum contaminated soil excavation
- IV. Cost Proposal**
1. See attached



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 4/27/2023-4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Section I: Preliminary Information

1. Appendix A
  - o Appendix A,B is included and complete
2. Appendix B
  - o Appendix B is included and complete
3. Eligibility Requirements
  - o Met with submitted documentation
    - 2 licensed Certified Tank Installers
    - 3 trained/certified OSHA hazardous Waste Operations and Emergency Response Standards – only provided certificates for the 8 hour refresher
    - 2 trained in erosion control practices through MEDEP's VCCP

Section II: Organization Qualifications and Experience

1. Overview of the Organization
  - o Appendix C is included and complete
    - Meets/exceeds scope of work required
    - Project descriptions provided demonstrate that scope of work is met
  - o Qualifications and overall experience is provided
  - o Health and safety plan provided
    - Site specific health and safety plans are prepared prior to field work
    - Personnel required to follow OSHA standards and utilize PPE
  - o List of equipment provided and extensive
2. Subcontractors
  - o Subcontractor list provided
3. Organizational Chart

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** County Environmental Engineering, Inc

**DATE:** 4/27/2023-4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

- Organizational chart provided
- 4. Litigation
  - Litigation statement provided - none
- 5. Licensure/Certification
  - 1 Aboveground Tank System Inspector
  - 1 Maine Licensed Geologist
  - 1 Maine Licensed Professional Engineer
- 6. Certification of Insurance
  - Provided

**Section III: Proposed Services**

- 1. Services to be Provided
  - Detailed scope of services provided

**Section IV: Cost Proposal**

- 1. General Instructions/Cost Proposal Form Instructions
  - a. Company Rate Sheet is provided and thorough enough to meet requirements of this section

Overall: Proposal was complete, very organized, and thorough.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Section I: Preliminary Information

1. Appendix A
  - Included and complete
2. Appendix B
  - Included and complete
3. Eligibility Requirement
  - Not included

Section II: Organization Qualifications and Experience

1. Overview of the Organization
  - Have 5 certified tank installers
  - Installed bulk plants, gas stations, heating oil tanks
  - Appendix C not complete
  - No health and safety plan provided
  - No list of vehicles or construction and testing equipment owned by the bidder
2. Subcontractors
  - None submitted
3. Organizational Chart
  - Not included
4. Litigation
  - Not included
5. Licensure/Certification
  - None submitted
6. Certificate of Insurance
  - Not included

Section III: Proposed Services

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Portland Pump Co.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental  
Protection

1. Services to be Provided

- “Anything petroleum related” nothing specific to RFP required services

Section IV: Cost Proposal

1. General Instructions/Cost Proposal Form Instructions

- Not included

Overall: Proposal was incomplete and did not include much of the required information.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 4/2/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Section I: Preliminary Information

1. Appendix A
  - Submitted and complete
2. Appendix B
  - Submitted and complete
3. Eligibility Requirement
  - 2 certs for underground tank installer
  - 3 OSHA 8-hr refresher
  - 2 underground CTI
  - MEDEP's VCCP Erosion Control Practices certification – there were a handful of different erosion and sediment certs submitted – do these meet the requirement?
  - Additional certifications submitted

Section II: Organization Qualifications and Experience

1. Overview of the Organization
  - Overview - fairly complete
  - Health and safety plan/program submitted and detailed
  - List of vehicles and construction and testing equipment provided
2. Subcontractors
  - Provided
3. Organizational Chart
  - Provided
4. Litigation
  - None
5. Licensure/Certification
  - 2 OMNTEC – Proteus OEL8000III Series

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Precision Tanks, Inc.

**DATE:** 4/2/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental  
Protection

- 1 Icon Containment Solution's Sumer Repair Products
- 6. Certificate of Insurance
  - Provided

Section III: Proposed Services

1. Services to be Provided

Section IV: Cost Proposal

1. General Instructions/Cost Proposal Form Instructions

- Cost information provided inadequate to determine cost of scope of work  
in RFP

Overall: Proposal was complete with the additional information submitted (pending review of the Erosion and Sediment Control certs).

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Section I: Preliminary Information

1. Appendix A
  - Submitted and complete
2. Appendix B
  - Submitted and complete
3. Eligibility Requirements
  - 8 underground CTI
  - 6 Hazwoper – 40 hr
  - 7 Hazwoper – 8 hr refresher provided
  - 5 MEDEP's VCCP Erosion Control Practices certification

Section II: Organization Qualifications and Experience

1. Overview of the Organization
  - Overview – provided
  - Projects described in Appendix C are detailed and relevant to RFP
  - Health and safety plan – provided and detailed
  - Each specific project has a health and safety plan created for it
  - List of vehicles and construction and testing equipment owned by bidder is provided and extensive
2. Subcontractors
  - Provided
3. Organizational Chart
  - List of staff and their rolls and responsibilities provided and detailed
4. Litigation
  - Provided - none
5. Licensure/Certification
  - 1 Maine Licensed Professional Engineer

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302025

**RFP TITLE:** PRE-QUALIFIED VENDOR LIST FOR MAINE CERTIFIED  
UNDERGROUND OIL STORAGE TANK INSTALLER SERVICES

**BIDDER NAME:** Simard and Sons Inc.

**DATE:** 4/28/2023

**EVALUATOR NAME:** Racheal French

**EVALUATOR DEPARTMENT:** Department of Environmental Protection

6. Certificate of Insurance

Section III: Proposed Services

1. Services to be Provided

- Provided – adequate to meet RFP requirements

Section IV: Cost Proposal

1. General Instructions/Cost Proposal Form Instructions

- Rate sheet is provided and detailed

Overall: Proposal was complete and detailed; didn't quite follow format requirements but was easy to navigate.





STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION



Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302025**  
**RFP TITLE: Pre-Qualified Vendor List for Maine Certified**  
**Underground Oil Storage Tank Installer Services**

I, Butch Bowie accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Butch Bowie*

4/27/2023

Signature

Date



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION



Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302025**  
**RFP TITLE: Pre-Qualified Vendor List for Maine Certified**  
**Underground Oil Storage Tank Installer Services**

I, James Sequeira accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Department. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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James Sequeira  
Signature

4/27/2023  
Date



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION



Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302025**  
**RFP TITLE: Pre-Qualified Vendor List for Maine Certified**  
**Underground Oil Storage Tank Installer Services**

I, \_\_\_\_\_ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

**French, Racheal**  
Digitally signed by French, Rachel  
Date: 2023.04.26 11:54:15 -04'00'  
**Signature**

\_\_\_\_\_  
**Date**