

## State of Maine Master Score Sheet

RFP# 202302018						
Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program						
Bidder Name:		LiRo	TRC	Constellation		
Proposed Cost:		\$88,779.90	\$22,600	\$225,000		
Scoring Sections	Points Available					
Section I: Preliminary Information	N/A					
Section II: Organization Qualifications and Experience	25	25	25	20		
Section III: Proposed Services	50	50	40	30		
Section IV: Cost Proposal	25	6.4	25	2.5		
<b>TOTAL</b>	<b><u>100</u></b>	<b><u>81.4</u></b>	<b><u>90</u></b>	<b><u>52.5</u></b>		
Bidder Name:						
Proposed Cost:						
Scoring Sections	Points Available					
Section I: Preliminary Information						
Section II: Organization Qualifications and Experience						
Section III: Proposed Services						
Section IV: Cost Proposal						
<b>TOTAL</b>	<b><u>100</u></b>					

**Award Justification Statement**  
**RFP# RFP# 202302018**  
**Competitive Grant for Developing a GIS-based Environmental Justice Screening**  
**Tool for the Nonpoint Source Grants Program**

**I. Summary**

The aforementioned RFP sought applications for projects to help develop a GIS-based screening tool to identify disadvantaged communities that face burdens. This tool will be similar to federal efforts, such as the White House Council on Environmental Quality’s “Climate and Economic Justice Screening Tool” (CEJST) or the Environmental Protection Agency’s “Environmental Justice Screening and Mapping Tool” (EJScreen), but utilize available state specific data sets.

Three applications were received and reviewed. Based on the proposed project, the project cost, and available funding, the evaluation team recommended funding one proposal.

**II. Evaluation Process**

The Evaluation Team (ET) for this RFA included the following people: Alex Wong (NPS Program Coordinator, DEP), Tracy Kruger (DEP), Kirsten Thompson (DEP) and Alex Beaze (DEP).

Two of the evaluation team members have participated in previous grant reviews and all are familiar with the State’s process. Tracy Kruger and Kirsten Thompson have extensive experience and knowledge of GIS and other databases, and Alex Beaze has experience with Diversity, Equity, Inclusion and Justice (DEIJ) issues.

The ET was briefed on review procedures via email prior to the scoring meeting on April 3, 2023. ET members conducted independent reviews of the 3 proposals and took notes on the bids received. Alex Wong served as the RFP Coordinator/Lead Evaluator and took notes on the team consensus evaluation.

**III. Qualifications & Experience**

Proposals that scored highest on the Qualifications and Experience criteria had staff with recent and extensive experience with similar projects. They also had organizational capacity and/or well-rounded teams that would foster project success.

**IV. Proposed Services**

Each proposal included a series of tasks designed to help develop the associated watershed-based plan. Some of the factors that reflect differences in scoring are listed below. Projects that scored higher tended to demonstrate:

- Knowledge of DEIJ issues
- Detailed knowledge of pertinent data sources
- Techniques to leverage data from various sources
- Clearly defined pathway to development of the tool

## **V. Cost Proposal**

The bid amounts varied widely. TRC was the low bid at \$22,600; LiRo was the second highest at \$88,779.90, and Constellation was the highest at \$225,000.

## **VI. Conclusion**

The ET selected TRC's proposal (90 points) because it demonstrated the best value for the State of Maine. The proposal to leverage their existing "AnalyzeEJ" allows adequate flexibility to adapt to our needs, and was the lowest bid.



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

May 11, 2023

Massimo Giambattista  
EV Geospatial Business Development Manager  
TRC Environmental Corp.  
21 Griffin Road, North  
Windsor, CT 06095-1512

RE: Notice of Conditional Contract Award under RFP #202302018, Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

Dear Massimo Giambattista:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine, Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP and is hereby announcing its conditional contract award to the following bidder:

- TRC Environmental Corporation

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6). This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Alex Wong  
NPS Program Coordinator, Bureau of Water Quality

AUGUSTA  
17 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0017  
(207) 287-7688 FAX: (207) 287-7826

BANGOR  
106 HOGAN ROAD, SUITE 6  
BANGOR, MAINE 04401  
(207) 941-4570 FAX: (207) 941-4584

PORTLAND  
312 CANCO ROAD  
PORTLAND, MAINE 04103  
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE  
1235 CENTRAL DRIVE, SKYWAY PARK  
PRESQUE ISLE, MAINE 04769  
(207) 764-0477 FAX: (207) 760-3143

### **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

May 11, 2023

Richard Annitto  
LiRo GIS, Inc.  
3 Aerial Way  
Syosset, NY 11791

RE: Notice of Conditional Contract Award under RFP #202302018, Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

Dear Richard Annitto:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine, Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP and is hereby announcing its conditional contract award to the following bidder:

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JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM  
COMMISSIONER

May 11, 2023

Sanwar A. Sunny, Ph.D.  
Managing Director, Digital Platforms  
Constellation Generation Services, LLC  
1310 Point Street  
Baltimore, MD 21231

RE: Notice of Conditional Contract Award under RFP #202302018, Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

Dear Sanwar Sunny:

This letter is in regard to the Request for Proposals (RFP) referenced above, issued by the State of Maine, Department of Environmental Protection. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP and is hereby announcing its conditional contract award to the following bidder:

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Sincerely,

Alex Wong  
NPS Program Coordinator, Bureau of Water Quality

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** LiRo

**DATE:** 4/3/23

**SUMMARY PAGE**

**Department Name:** Environmental Protection

**Name of RFP Coordinator:** Alex Wong

**Names of Evaluators:** Tracy Kruger, Kirsten Thompson, Alex Beaze, Alex Wong

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<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Preliminary Information	<b>0</b>	<b>0</b>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>
Section III. Proposed Services	<b>50</b>	<b>50</b>
Section IV. Cost Proposal	<b>25</b>	<b>6.4</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>81.4</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** LiRo

**DATE:** 4/3/23

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

All requested information was provided

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** LiRo

**DATE:** 4/3/23

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

Seemed very qualified, work examples relevant.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** LiRo

**DATE:** 4/3/23

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>50</b>

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**Evaluation Team Comments:**

Proof of concept outstanding, proposal was written well, and easy to follow. Good attention to details, use of appropriate data sources a plus. On point with the brief.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** LiRo

**DATE:** 4/3/23

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$22,600</b>	÷	<b>\$88,779.90</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>6.4</b>

**Evaluation Team Comments:**

Concerns about budget

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** TRC

**DATE:** 4/3/23

**SUMMARY PAGE**

**Department Name:** Environmental Protection

**Name of RFP Coordinator:** Alex Wong

**Names of Evaluators:** Tracy Kruger, Kirsten Thompson, Alex Beaze, Alex Wong

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<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Preliminary Information	<b>0</b>	<b>0</b>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>20</b>
Section III. Proposed Services	<b>50</b>	<b>40</b>
Section IV. Cost Proposal	<b>25</b>	<b>25</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>90</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** TRC

**DATE:** 4/3/23

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Project team description very clear.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** TRC

**DATE:** 4/3/23

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>25</b>

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**Evaluation Team Comments:**

Local offices, project history with DEP a plus – they’re a known quantity. Confident working together will be easy.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** TRC

**DATE:** 4/3/23

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>40</b>

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**Evaluation Team Comments:**

Competent proposal, has proprietary software, though we don't need a web app. This will have to be negotiated later. Also updates and hosting need to be clarified.

Unclear if minority layer can be substituted or else we won't be able to use this tool due to Civil Rights Act considerations. Other clarifications needed – is the tool part of the GDB or is the tool the GDB? How would these be updated?

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER:** TRC

**DATE:** 4/3/23

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$22,600</b>	÷	<b>\$22,600</b>	<b>x</b>	<b>25 points</b>	<b>=</b>	<b>25</b>

**Evaluation Team Comments:**

Lowest bid

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**SUMMARY PAGE**

**Department Name:** Environmental Protection

**Name of RFP Coordinator:** Alex Wong

**Names of Evaluators:** Tracy Kruger, Kirsten Thompson, Alex Beaze, Alex Wong

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<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section I. Preliminary Information	<b>0</b>	<b>0</b>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>20</b>
Section III. Proposed Services	<b>50</b>	<b>30</b>
Section IV. Cost Proposal	<b>25</b>	<b>2.5</b>
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>52.5</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

All requested information was provided.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>25</b>	<b>18</b>

**Evaluation Team Comments:**

Very large organization unsure if proposed services are typically rendered for external clients. Though seemingly well qualified for what they do, mission and focus of the organization (climate and energy) is not a good fit.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

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**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>50</b>	<b>20</b>

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**Evaluation Team Comments:**

Proposed services is off-target. NPS issues seems secondary to carbon footprint and greenhouse gas emissions. Proposed data sources do not include water quality or other nonpoint source data.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**EVALUATION OF SECTION IV  
Cost Proposal**

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Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
<b>\$22,600</b>	÷	<b>\$225,000</b>	x	<b>25 points</b>	=	<b>2.5</b>

**Evaluation Team Comments:**

At least a factor of 10x higher than lowest bid.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

\*\*\*\*\*  
**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*  
\*\*\*\*\*

**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services

Appear very qualified and knowledgeable

- 3 examples of projects which demonstrate their experience and expertise in performing these services

Relevant past work

- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Very well thought out and laid out understanding of the project and the work to be done. Time spent thinking about it is clear and my confidence that this company could provide really good work is high.

Section IV. Cost Proposal (25 points)

- period starting April 1, 2023 and ending on July 31, 2023.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

- The cost proposal must include the costs necessary for the Bidder to fully comply with the contract terms, conditions, and RFP requirements.
- No costs related to the preparation of the proposal for the RFP, or to the negotiation of the contract with the Department, may be included in the proposal. Only costs to be incurred after the contract effective date that are specifically related to the implementation or operation of contracted services may be included.
- Cost proposal Form

2<sup>nd</sup> highest cost of bids. Higher than current budget allows.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Beaze

**EVALUATOR DEPARTMENT:** Environmental Protection

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\*\*\*\*\*

**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points) + info needed has been included

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points) → Seems very qualified and with good experience

- Overview of the Organization +
- Qualifications and skills to provide the requested services +
- 3 examples of projects which demonstrate their experience and expertise in performing these services +
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance +

Section III. Proposed Services (50 points) +

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Seems like they could do a reliably good job and have carefully thought out the project.

Section IV. Cost Proposal (25 points) -

- period starting April 1, 2023 and ending on July 31, 2023.
- The cost proposal must include the costs necessary for the Bidder to fully comply with the contract terms, conditions, and RFP requirements.
- No costs related to the preparation of the proposal for the RFP, or to the negotiation of the contract with the Department, may be included in the proposal. Only costs to be incurred after the contract effective date that are specifically related to the

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Beaze

**EVALUATOR DEPARTMENT:** Environmental Protection

- implementation or operation of contracted services may be included.
- Cost proposal Form
- ➔ Cost exceeds budget

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Wong

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points) **all required info included**

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points) **seems well qualified on target with project history. Cover pages indicate they've already done their homework on finding the appropriate layers from published sources.**

- Overview of the Organization - **good**
- Qualifications and skills to provide the requested services **good**
- 3 examples of projects which demonstrate their experience and expertise in performing these services **good**
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

**Developed proof of concept gdb. Really nice ideas and logical flow, nice outputs for a waterbody report.**

Section IV. Cost Proposal (25 points)

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**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** LiRo

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Wong

**EVALUATOR DEPARTMENT:** Environmental Protection

implementation or operation of contracted services may be included.

- Cost proposal Form

Cost is out of budget by 4x.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**DATE:** 4/3/23

**EVALUATOR NAME:** Kirsten Thompson

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services
  - Clearly qualified to perform this task
- 3 examples of projects which demonstrate their experience and expertise in performing these services
  - Good portfolio examples provided
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Clarity of purpose provided in the design of the project, well laid out proposal. Company has spent time and effort to draft a plan that would mean MDEP needs.

Section IV. Cost Proposal (25 points)

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**DATE:** 4/3/23

**EVALUATOR NAME:** Kirsten Thompson

**EVALUATOR DEPARTMENT:** Environmental Protection

- implementation or operation of contracted services may be included.
- Cost proposal Form

Bid is overbudget, 2<sup>nd</sup> highest number received.



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

**BIDDER NAME:** TRC

**DATE:** 4/3/23

**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services  
*Appear to have relevant necessary skills*
- 3 examples of projects which demonstrate their experience and expertise in performing these services  
*Examples show related experience*
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

*Description showed understanding of project needs and capacity to conduct project. The TRC tool AnalyzEJ seemed useful and is a bonus as it is already developed and we can benefit from updates. Additional add-ons also seemed like a potentially good idea.*

Section IV. Cost Proposal (25 points)

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**DATE:** 4/3/23

**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

incurred after the contract effective date that are specifically related to the implementation or operation of contracted services may be included.

- Cost proposal Form

Lowest bid by a lot. Even with additional add-on services.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**BIDDER NAME:** TRC

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Beaze

**EVALUATOR DEPARTMENT:** Environmental Protection

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\*\*\*\*\*

**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points) +

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points) + qualified with relevant experience.

- Overview of the Organization
- Qualifications and skills to provide the requested services
- 3 examples of projects which demonstrate their experience and expertise in performing these services
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points) + Understands and aligns with project, Q about tool developed?

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Section IV. Cost Proposal (25 points) + It is in budget

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- Cost proposal Form

**STATE OF MAINE  
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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points) – **required elements included**

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points) **seems well qualified, work examples didn't quite hit the mark**

- Overview of the Organization - **good**
- Qualifications and skills to provide the requested services **good**
- 3 examples of projects which demonstrate their experience and expertise in performing these services – **off the mark**
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

**They've already developed a tool to fit us in? – minority populations questionable for use, need to clarify. Tool maybe flexible enough to provide adequate product.**

Section IV. Cost Proposal (25 points)

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- Cost proposal Form

Total cost is within budget, even add-ons. The budget is approx. \$27k

**STATE OF MAINE  
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**EVALUATOR NAME:** Kirsten Thompson

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services
  - Team appears well qualified to complete the work. Excellent breakdown of specific team members involved.
- 3 examples of projects which demonstrate their experience and expertise in performing these services
  - Good examples of related experience, plus the creation of an EJ-related tool.
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Project plan demonstrates clear understanding of the needs of MDEP and their pre-existing tool AnalyzEJ will likely be an asset. The discussion of data update needs and tailored additions is shows forethought for the lifetime of the project.

Section IV. Cost Proposal (25 points)

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the contract with the Department, may be included in the proposal. Only costs to be incurred after the contract effective date that are specifically related to the implementation or operation of contracted services may be included.

- Cost proposal Form

Lowest bid and within budget

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** 202302018

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**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services

Seem qualified, though direction of company is a little different than what the RFP is looking for. Much more focused on climate and energy than project.

- 3 examples of projects which demonstrate their experience and expertise in performing these services

Interesting examples. Indicate interesting work, but not necessarily spot on to the RFP.

- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Proposed services seem to be mainly focused on work the company wants to provide rather than what was asked for in the RFP. Actual relevant aspects seem like an afterthought. Much bigger scope and different focus than asked for in RFP.

Section IV. Cost Proposal (25 points)



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**EVALUATOR NAME:** Tracy Krueger

**EVALUATOR DEPARTMENT:** Environmental Protection

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- Cost proposal Form

Highest bid by an order of magnitude. Way above budget for this project.

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**BIDDER NAME:** Constellation

**DATE:** 4/3/23

**EVALUATOR NAME:** Alex Beaze

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points) +

- Proposal Cover Page +
- Debarment, Performance and Non-Collusion Certification +

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization +
- Qualifications and skills to provide the requested services +
- 3 examples of projects which demonstrate their experience and expertise in performing these services +
- Subcontractors (if any) Q
- Org chart for the project +
- Litigation i
- Certificate of Insurance +

Section III. Proposed Services (50 points) - Q -> Company going in different direction than project, different focus

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

Section IV. Cost Proposal (25 points) - → exceeds budget by a lot

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- Cost proposal Form =

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\*\*\*\*\*

**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page - **included**
- Debarment, Performance and Non-Collusion Certification - **included**

Section II. Organization Qualifications and Experience (25 points) **seems well qualified, though unsure if they normally provide these services to external clients (i.e. "internal services"?). Also, Constellation Energy seems like a very large/broad company.**

- Overview of the Organization - **good**
- Qualifications and skills to provide the requested services - **good**
- 3 examples of projects which demonstrate their experience and expertise in performing these services - **good**
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

**Missed the mark. Seemed very focused on greenhouse gas emissions. NPS seemed like an afterthought.**

Section IV. Cost Proposal (25 points)

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- Cost proposal Form

Out of budget range by 10x

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**DATE:** 4/3/23

**EVALUATOR NAME:** Kirsten Thompson

**EVALUATOR DEPARTMENT:** Environmental Protection

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**Individual Evaluator Comments:**

Section I. Preliminary Information (No Points)

- Proposal Cover Page
- Debarment, Performance and Non-Collusion Certification

Section II. Organization Qualifications and Experience (25 points)

- Overview of the Organization
- Qualifications and skills to provide the requested services
  - *Appears to have a qualified team, however, the proposal is focused more on carbon accounting than EJ as requested in the RFP*
- 3 examples of projects which demonstrate their experience and expertise in performing these services
  - *Excellent projects, but again, not directly in line with goals of the RFP*
- Subcontractors (if any)
- Org chart for the project
- Litigation
- Certificate of Insurance

Section III. Proposed Services (50 points)

Discuss the Scope of Services. Give particular attention to describing the methods and resources you will use and how you will accomplish the tasks involved. Also, describe how you will ensure expectations and/or desired outcomes as a result of these services will be achieved. If subcontractors are involved, clearly identify the work each will perform.

*Project as proposed by Constellation is very large in scope but does not address what we were requesting. Good showcase of the company's skills and portfolio, but does not put forward a clear plan to meet the needs of MDEP.*

Section IV. Cost Proposal (25 points)

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**DATE:** 4/3/23

**EVALUATOR NAME:** Kirsten Thompson

**EVALUATOR DEPARTMENT:** Environmental Protection

the contract with the Department, may be included in the proposal. Only costs to be incurred after the contract effective date that are specifically related to the implementation or operation of contracted services may be included.

- Cost proposal Form

Highest bid provided, far above desired budget for project.



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302018**

**RFP TITLE: Competitive Grant for Developing a GIS-based Environmental Justice Screening Tool  
for the Nonpoint Source Grants Program**

I, Tracy Krueger, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

3/27/2023

---

Signature

Date



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302018**

**RFP TITLE: Competitive Grant for Developing an Environmental Justice Screening Tool for the  
Nonpoint Source Grants Program**

I, Alex Beaze accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

Handwritten signature of Alex Beaze in black ink.

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Signature

3/31/2023  
Date





STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL  
PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302018**

**RFP TITLE:** Competitive Grant for Developing an Environmental Justice Screening Tool for the Nonpoint Source Grants Program

I, Kirsten Thompson accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Kirsten Thompson*  
\_\_\_\_\_  
Signature

03/31/2023  
\_\_\_\_\_  
Date



STATE OF MAINE  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills  
Governor

Melanie Loyzim  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302018**

**RFP TITLE: Competitive Grant for Developing an Environmental Justice Screening Tool for the  
Nonpoint Source Grants Program**

I, Alexander Wong, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

3/24/23

Signature

Date