

State of Maine
Master Score Sheet

RFA# 202301004					
Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity					
Bidder Name:		Bridges of Maine, LLC	Hope Association	Independence Advocates of Maine, Telemedicine	Independence Advocates of Maine, Remote Employment Supports
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Fail	Pass	Pass
Part II: Prioritization Points	15.00	7.00	N/A	15.00	15.00
Part III: Proposed Project Activities	55.00	20.00	N/A	52.00	55.00
Part IV: Budget Forms	30.00	15.00	N/A	30.00	30.00
TOTAL	<u>100.00</u>	<u>42.00</u>	<u>N/A</u>	<u>97.00</u>	<u>100.00</u>
Bidder Name:		Restorative Justice Institute of Maine	Servants of the Cross	SKILLS, Inc., Driver Education	SKILLS, Inc., Pre- Employment
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Fail	Pass	Pass
Part II: Prioritization Points	15.00	0.00	N/A	15.00	15.00
Part III: Proposed Project Activities	55.00	0.00	N/A	30.00	50.00
Part IV: Budget Forms	30.00	0.00	N/A	15.00	30.00
TOTAL	<u>100.00</u>	<u>0.00</u>	<u>N/A</u>	<u>60.00</u>	<u>95.00</u>

RFA# 202301004

Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Bidder Name:		SKILLS, Inc., Technology First	Spark Dance Program	The Progress Center	University of Maine System acting through the University of Maine
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Fail	Pass	Pass
Part II: Prioritization Points	15.00	15.00	N/A	0.00	15.00
Part III: Proposed Project Activities	55.00	23.00	N/A	23.00	50.00
Part IV: Budget Forms	30.00	15.00	N/A	10.00	20.00
TOTAL	<u>100.00</u>	<u>53.00</u>	<u>N/A</u>	<u>33.00</u>	<u>85.00</u>
Bidder Name:		Woodfords Family Services			
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass			
Part II: Prioritization Points	15.00	15.00			
Part III: Proposed Project Activities	55.00	53.00			
Part IV: Budget Forms	30.00	28.00			
TOTAL	<u>100.00</u>	<u>96.00</u>			

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Mar-16-2023

Via Electronic Mail: g.alexis@bridgesofmaine.net

Bridges of Maine LLC
Gregg Alexis, Founder
20 Shaker Road (PO Box 1386)
Gray, ME 04039

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Mr. Alexis,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

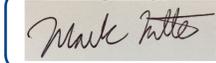
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As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

C33FE63D652D438...

Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
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Mar-16-2023

Via Electronic Mail: ed@hopeassociation.org

Hope Association
Miki Skehan
85 Lincoln Avenue
Rumford, ME 04276

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Skehan,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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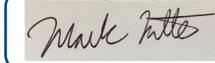
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Sincerely,

DocuSigned by:

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Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

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Mar-16-2023

Via Electronic Mail: cthibedeau@iamsupports.org

Independence Advocates of Maine
Catherine Thibedeau, Executive Director
2 Hillside Road
Orono, ME 04473

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Thibedeau,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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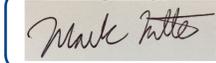
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Sincerely,

DocuSigned by:

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Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

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Mar-16-2023

Via Electronic Mail: hphillips@rjimaine.org

Restorative Justice Institute of Maine
Halley Phillips
142 High Street, Suite 320
Portland, ME 04101

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Phillips,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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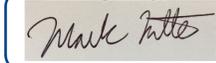
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Maine Department of Health and Human Services
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Mar-16-2023

Via Electronic Mail: renew@skyhy.org

Servants of the Cross
Kathi Yeargin
32 Sky-High Drive
Topsham, ME 04086

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Yeargin,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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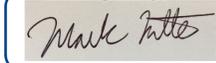
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Sincerely,

DocuSigned by:

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Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

Janet T. Mills
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Jeanne M. Lambrew, Ph.D.
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TTY: Dial 711 (Maine Relay)

Mar-16-2023

Via Electronic Mail: koverton@skillsinc.net

SKILLS, Inc.
Kristin Overton, Executive Director
461 Hartland Road
St. Albans, ME 04971

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Overton,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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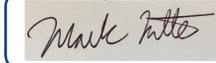
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Sincerely,

DocuSigned by:

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Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
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Maine Department of Health and Human Services
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TTY: Dial 711 (Maine Relay)

Mar-16-2023

Via Electronic Mail: michaela@sparkdanceprogram.org

Spark Dance Program
Michaela Knox, Director
37 W Chops Point Road
Bath, ME 04530

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Knox,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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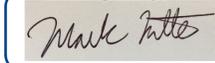
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Mark Lutte
Chief Operating Officer
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Janet T. Mills
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Mar-16-2023

Via Electronic Mail: haleyrichardson@progresscentermaine.org

The Progress Center
Haley Richardson, Resource Development Manager
5 Fore Street
Oxford, ME 04270

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. Richardson,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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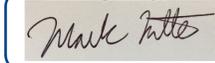
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Mark Lutte
Chief Operating Officer
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TTY: Dial 711 (Maine Relay)

Mar-16-2023

Via Electronic Mail: alanc@maine.edu

University of Maine System acting through the University of Maine
Dr. Alan Cobo-Lewis
5717 Corbett Hall
Orono, ME 04469-5717

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Dr. Cobo-Lewis,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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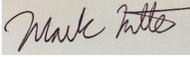
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Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

C33FE63D652D438...

Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Mar-16-2023

Via Electronic Mail: kdebree@woodfords.org

Woodfords Family Services
Kerry de Bree, Director of Development & Strategic Initiatives
15 Saunders Way, Suite 900
Westbrook, ME 04092

SUBJECT: Notice of Conditional Grant Award under RFA #202301004 Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

Dear Ms. de Bree,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of Aging and Disability Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Independence Advocates of Maine, Telemedicine Application
- Independence Advocates of Maine, Remote Employment Supports Application
- SKILLS, Inc., Driver Education Application
- SKILLS, Inc., Pre-Employment Application
- University of Maine System acting through the University of Maine
- Woodfords Family Services

As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

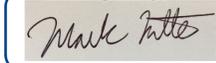
The Department intends to/has execute/executed a contract with the National Disability Institute (NDI) to act on the Department's behalf to negotiate and enter into contracts with the awarded Applicants under this RFA process. Please watch for forthcoming communications from NDI with more information on that topic.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

C33FE63D652D438...

Mark Lutte
Chief Operating Officer
Office of Aging and Disability Services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Bridges of Maine, LLC

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	7.00
Part III. Proposed Project Activities	55.00	20.00
Part IV. Budget Forms	30.00	15.00
<u>Total Points</u>	<u>100.00</u>	<u>42.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Bridges of Maine, LLC

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Bridges of Maine, LLC

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	7.00

Evaluation Team Comments:

Part II. Prioritization Categories

- Indicates will provide services in under-served areas of the State by providing services Statewide. However, did not specifically identify the underserved areas.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Bridges of Maine, LLC

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	20.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Plan to partner with community centers, examples provided. Did not provide specific partners or contract information.
- Has been a provider for over 20 years and currently works with waiver members across the state
- Intends to provide a service to help waiver members start their own community activities by providing support from the pilot coordinator and funding to rent space at local community centers
- Did not provide a project timeline
- Application proposal lacks details
- Provided implementation strategies.
- Will address Members challenged with finding opportunities to find and participate in community activities – this project seeks to support more community integration
- Intend to service all waiver members
- Intends to serve 50 waiver members
- Lacks detail on the metrics to be used to evaluate the outcomes of the project
- Indicates project will align with the rules and regulations
- Intend to utilize existing staff time and resources
- Indicates services will be eligible and integrated into MaineCare
- Indicates rent to other community agencies would be MaineCare reimbursable, however, this is not a MaineCare eligible reimbursement
- Indicates individuals attending activities, including wavier members, could pay a fee to cover the rental fee costs. It is unclear how effective this sustainability plan will be.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Bridges of Maine, LLC

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	15.00

Evaluation Team Comments:

- | |
|---------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$169k• Budget lacks detail |
|---------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Hope Association

DATE: March 1, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	N/A
Part III. Proposed Project Activities	55.00	N/A
Part IV. Budget Forms	30.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>N/A</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Hope Association

DATE: March 1, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Provided an application from RFA 202208125 and not RFA 202301004. Therefore, the evaluation team determined the Applicant did not meet the eligibility requirements as outlined in the RFA. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	52.00
Part IV. Budget Forms	30.00	30.00
<u>Total Points</u>	<u>100.00</u>	<u>97.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories

- Intends to provide services in Aroostook, Franklin, Hancock, Penobscot, Piscataquis, and Washington.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	52.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Intends to partner with StationMD and interest from several partner agencies including, Uplift, LEAP, Coastal Community Care, and Skills
- StationMD provides comprehensive telemedicine services to individuals with intellectual and developmental disabilities
- Provided a detailed description of the capacity, expertise, and previous experience and how it will benefit the proposed project
- Intend to provide access to healthcare for waiver members living in more rural areas using telemedicine, including a Community of Practice with provider partner agencies
- Outline of project, including objectives, tasks and deliverables, timeline, etc. clearly described
- Intend to design project strategies, secure funding, secure partner provider agencies, identify members, create admin processes, roll out technology and training, conduct evaluation processes
- Executive Director will provide direct engagement and management of the project
- Intends to address access to timely and consistent healthcare as this is a problem for individuals with IDD, especially in rural areas - this leads to poor healthcare outcomes and negative impact on quality of life
- Intends to minimize crisis situations and increase proactive healthcare strategies
- Reduce stress of emergency situations and costs
- Increase access to health care
- Support DSPs with access to medical guidance
- Will serve Section 21 and 29 waiver members
- Focus will be on those receiving in home support per diem (group home)
- Intend to serve 150 waiver members
- Provided a detailed response to the metrics that will be used to evaluate the outcomes of the project
- Project will comply will all rules and regulations
- Has office space offered by Independence Advocates, existing staff

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Items which will be eligible and integrated into MaineCare service delivery include:<ul style="list-style-type: none">○ Policies and procedures, consents, implementation roadmap/best practice documents.○ CoP Roadmap documents to include agendas, minutes, and communications.○ Pilot Outcomes/Data Report and Stainability/Framework Plan.• Sustainability plan involves incorporating this service into the waivers, assuming it proves an effective model |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Telemedicine

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	30.00

Evaluation Team Comments:

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$500,000 for 2 years – most of the budget is to cover personnel and subcontracting costs with StationMD• Budget appears reasonable |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Remote Employment Supports

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	55.00
Part IV. Budget Forms	30.00	30.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Remote Employment Supports

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Remote Employment Supports

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Services will be targeted to 4 of the 6 counties designated as under-served for this RFA

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Remote Employment Supports

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	55.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Partners: SimplyHome: An Assistive Technology and Remote Support Vendor; 3R Behavioral Solutions/LifeSherpa Platform
- Provided a detailed response of their capacity, expertise, and previous experience and how it will benefit the proposed project
- “develop, pilot, and report on a framework to expand HCBS waiver members' access to Pre-Employment and Employment opportunities through Remote Supports”
- Provided plan in great detail
- Provided a detailed implementation plan
- Intends to address access to employment, especially in rural areas including finding staff resources to support people who want to work
- Will serve waiver member under Section 21 and 29 - “Individuals who lack access to pre-employment and employment supports to meet their goals would have priority for this project.”
- 60 waiver members to be served
- Provided a detailed response to metrics to be used to evaluate the outcome of the project
- Project will comply will all rules and regulations
- Has administrative and staffing support available
- Will offering space to IAM grant staff and will provide essential office equipment and other supportive human and tangible resources
- Polices, documentation, outcomes reports, and sustainability framework and educational materials will be eligible and integrated into MaineCare service delivery
- Adaptions to the waiver supports will be needed to allow remote support for employment

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Independence Advocates of Maine, Remote Employment Supports

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	30.00

Evaluation Team Comments:

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$244,832 for a 2-year project to cover remote support technology costs and some personnel costs |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Restorative Justice Institute of Maine

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	0.00
Part III. Proposed Project Activities	55.00	0.00
Part IV. Budget Forms	30.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Restorative Justice Institute of Maine

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Restorative Justice Institute of Maine

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	0.00

Evaluation Team Comments:

Part II. Prioritization Categories

- Will not provide service in under-served areas of the State

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Restorative Justice Institute of Maine

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	0.00

Evaluation Team Comments:

Part III. Proposed Project Activities

The team concludes this proposal does not meet the qualification for an innovative project, specifically:

- The project proposes to bring restorative Justice practices and trainings to the adult IDD population. This is work that has been underway since 2017 without adequate funding.

Therefore, the team did not provide any further consensus review or scoring of the application.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Servants of the Cross

DATE: March 1, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	N/A
Part III. Proposed Project Activities	55.00	N/A
Part IV. Budget Forms	30.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>N/A</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Servants of the Cross

DATE: March 1, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- Did not describe two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (MaineCare Manual 21.05-1), Section 29 (29.05-01), Section 19 (19.04-1 to 3), Section 18 (18.05-1) and Section 20 (20.05-1).
- Therefore, the evaluation team determined the Applicant did not meet the eligibility requirements as outlined in the RFA.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	30.00
Part IV. Budget Forms	30.00	15.00
<u>Total Points</u>	<u>100.00</u>	<u>60.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Intend to provide services Statewide, with a majority in proximity to a Skills locations which are within the under-served areas of the State.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	30.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Will partner with AlphaOne and will outreach to other organizations to promote project availability
- Provided a detailed response to their capacity, expertise, and previous experience and how it will benefit the proposed project
- Provided an outline of a 12-month project – to offer driver evaluations and follow up driving experience for waiver members to be able to get their driver’s licenses, specifically:
 - Will develop and offer a driver’s ed program to IDD individuals
 - Will develop assistive equipment supports
 - Will develop Driver Education DSP role with training
- Implementation strategies include:
 - Screening for driving impairments/capacity
 - Partnering with waiver providers to identify members
 - Offering training
 - Assisting with driver licensing
- Intends to reduce transportation barriers and increase independence for IDD population but did not demonstrate a clear need for this service
- Target population includes 4 HCBS programs – Sections 18, 20, 21 and 29
- Will provide 150 driving assessments, with 65 achieve permits through training
- Included metrics that will be used to evaluate the outcomes of the project
- Will comply with the rules and regulations
- Transportation is a barrier to accessing communities – this would help some individuals with this barrier
- Will provide office in kind resources for training, etc.
- There is a recommendation that driver evaluations could eventually qualify for MaineCare reimbursement – which is not currently reimbursable and it is unclear if it would ever qualify for MaineCare reimbursement
- Intends for the services to be included in the waiver for sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• May partner with other agencies and United Way to fund or support in lieu of waiver reimbursement |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Driver Education

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	15.00

Evaluation Team Comments:

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• \$480,710 requested for a 1 year project• Unclear if the 3 DSPs are full-time or part-time• Did not provide justification for the 3 DSP so it is unclear to the team if 3 are necessary• Requesting \$0.90 for mileage reimbursement which is outside of the State approved rate |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Pre-Employment

DATE: March 1, 2023, and March 7, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	50.00
Part IV. Budget Forms	30.00	30.00
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Pre-Employment

DATE: March 1, 2023, and March 7, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Pre-Employment

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Will provide services in Penobscot County

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Pre-Employment

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	50.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Intend to partner with Goodwill Industries of Northern New England
- Provided relevant detail to support capacity, expertise, experience
- Will provide pre-employment and community inclusion support and education to people with IDD, TBI, and ORC to explore interest in working
- Will provide education to employers regarding employment options for the grant served populations
- Provided implementation strategies
- Addresses Maine’s staffing crisis by providing employment options
- Addresses barriers to people with disabilities to pursue work
- Addresses barriers in employers to support people with disabilities to work
- Will provide services in 4 HCBS programs – Sections 18, 20, 21 and 29
- Will serve 200 waiver members with varying degree of exposure, participation, and impact
- Provided metrics to be used to evaluate the outcomes of the project
- Will comply with the rules and regulations
- MOU partnership with Goodwill already exists
- Has two employees that are ACRE certified already
- Is already an approved provider of employment services
- Will provide administrative support and space and technology for all positions and programming
- Include pre-employment services in waiver reimbursement, or a value-based model
- Evaluation will assist in determining future education methodologies
- Materials from the programming will be integrated with service delivery
- Intend for services to be MaineCare reimbursable
- United Way support with evidence of project impacts and evaluation
- Future Job Fairs may be self-supporting

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Pre-Employment

DATE: March 1, 2023, and March 7, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	30.00

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$464,777 for a 2-year project• Provided a detailed descriptions of positions/roles of staff |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	23.00
Part IV. Budget Forms	30.00	15.00
<u>Total Points</u>	<u>100.00</u>	<u>53.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">Intend to serve 3 of the 6 under-served counties identified for this RFA (Penobscot, Piscataquis, and Franklin)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	23.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Does not intend to utilize partners for this project
- Provided a detailed response to their capacity, expertise, and previous experience and how it will benefit the proposed project
- Use of independence-enhancing technology and support.
- Promote independence through 2 plan components:
 - Technology-first approach to living in “waiver” home; and
 - Enhance home support quarter hour (intermittent care/services)
- Very detailed plan. However, some concerns include the intended outcomes but not sure how it will get there in part because they have not already decided on the type of technology they will be using
- Included implementation strategies. However, it is not clear that the agency has already decided to implement this type of project due to the fact that the first step is "introduce the idea" of enabling this technology
- Intend to address closure of residential/group home settings and need for models of services that rely less on staffing, more on person-centered and individualized services
- Problem described – in part to address staffing challenges
- Intend to serve waiver members Section 18, 20, 21, and 29
- Minimum of 100 – however the plan is for the vast majority to receive information on benefits to enhanced technology
- “...30...will consent to and receive enhanced technology in their group home settings...”
- 2-5 members living independently in the community will receive enhanced technology
- Provided metrics to be used to evaluate the outcomes of the project. Metrics do not match the current project objectives
- Will comply with the rules and regulations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

- Will match the cost of any additional services required, such as internet service, cellular service, maintenance costs for installing or mounting devices, tablets for staff use, etc.
- Remote technology is covered under MaineCare
- An Enhanced Technology Assessment, policies and procedures, and staff training materials will all be developed and will be available for OADS or other providers to utilize. This product identified here is not mentioned in the previous description of their project
- Project is intended to update MaineCare to support this model

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: SKILLS, Inc, Technology First

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	15.00

Evaluation Team Comments:

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$409,475 for a 16-month project• The amount of staffing resource proposed is not adequately defined or justified for the number of individuals to be served by this project |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Spark Dance Program

DATE: March 1, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	N/A
Part III. Proposed Project Activities	55.00	N/A
Part IV. Budget Forms	30.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>N/A</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Spark Dance Program

DATE: March 1, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

<ul style="list-style-type: none">• Did not specifically describe two (2) years' experience providing supports to the populations served by HCBS Waivers, specifically, Section 21 (MaineCare Manual 21.05-1), Section 29 (29.05-01), Section 19 (19.04-1 to 3), Section 18 (18.05-1) and Section 20 (20.05-1). <p>Described the Director/Project Leads experience in teaching classes to populations served by HCBS Waivers in Colorado and Maine.</p> <p>Therefore, the evaluation team determined the Applicant did not meet the eligibility requirements as outlined in the RFA.</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	0.00
Part III. Proposed Project Activities	55.00	23.00
Part IV. Budget Forms	30.00	10.00
<u>Total Points</u>	<u>100.00</u>	<u>33.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	0.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Does not intend to serve under-served area of the State

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	23.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Does not intend to utilize partners to support this project
- Met the requirements for capacity, expertise, and previous experience and how it will benefit the proposed project
- The applicant said there would be no partners in this project but mentions working with “NextGen” in this section
- The response to this section is incomplete and not clear – it is missing measurable objectives and deliverables, and a clear timeline
- This project intends to:
 - Hire remote supports staff
 - Train, purchase equipment
 - Launch remote supports with six clients
 - Add new clients with referrals in 2024
- Implementation strategies include:
 - Initially work with clients in West Paris area
 - Clients living in independent apartments and in their own homes
 - Rental of equipment to clients or clients may purchase
- The project will address shortage of staff, need/desire for greater independence, but clients need support for safety and freedom of choice, and provision of security for members
- The applicant provided a cycle of support – it is unclear if it is the intention in this description that the clients they support need to go through each stage of the cycle before arriving at remote support.
- Intend to serve waiver members under Section 21 and 29
- Intend to serve a total of 16 members (6 initially)
- Provided “such as” metrics but does not explicitly state these are the metrics that will be used
- Response to metrics to be used to evaluate the outcomes lacks details
- Describes that this model will be person-centered but not how the project will comply with federal and state rules and regs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

- | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Will use some existing staff supports to support the project• Intends for the services to be MaineCare reimbursable with possible expansion• Will use existing rates under MaineCare• To be included in a waiver once upfront costs are covered |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: The Progress Center

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	10.00

Evaluation Team Comments:

- | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$500,000 for a 15-month project• High number of full-time staff proposed to provide oversight of remote supports for fewer than 15 people.• No detail added to any of the budget items on the budget narrative section• Budget has errors in the calculations• Provided an indirect cost of \$290,858 with no explanation of what this includes |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	50.00
Part IV. Budget Forms	30.00	20.00
<u>Total Points</u>	<u>100.00</u>	<u>85.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Will prioritize services in under-served areas of the State

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	50.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Will utilize partners to for this project: Adventure ABA LLC and SR Behavioral Health
- Met the requirements for the capacity, expertise, and previous experience and how it will benefit the proposed project
- Will recruit 4 individuals currently on “intrusive plans” with focus on recruiting individuals under state guardianship
- Will provide “enhanced” (84 weeks) of behavior consultation supports to these recruited waiver members and their teams
- At least 16 direct support professionals or related personnel will receive training toward Registered Behavioral Technician (RBT) certification
- Several measures provided
- Timeline and roles and responsibilities of project staff provided
- Provided implementation strategies
- Intends to address:
 - The current system of support for individuals with IDD and behavioral health supports as it is not meeting the needs of those who are in behavior management plans
- There is research that supports the use of Applied Behavior Analysis Techniques over time is beneficial
- Individuals with behavior health support needs on the waivers – targeting those in current behavior plans
- Intend to serve 4 waiver members
- Provided a number of metrics to evaluate the outcomes of the project
- Will comply with the rules and regulations
- Will utilize existing networks: Maine DD Network, including CCIDS, DD Council, DRM Maine, and SUFU, MACSP, Autism Society of Maine, Maine Parent Coalition, Existing CCIDS project integration, and NH USED
- Will recommend language for the waivers and training to add to current DSP curriculum

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Sustainability to include:<ul style="list-style-type: none">○ Development of an enhanced behavioral consultation service and additional DSP training integrated into the system.○ Cost recovery from private health insurance |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: University of Maine System acting through the University of Maine

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	20.00

Evaluation Team Comments:

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$499,970 for a 12-month project• Applicant states they will provide services under this project for an additional 12 months at no additional cost to the Department• It appears these services will cost over \$100,000 per waiver member which may not be sustainable• Largest component of the project is for subcontractor expenses to the two PhD's and their LLC's who are also listed as staff. It is not clear why the consultants are both staff and subcontractors on the project• Significant out of state travel is included |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFA Coordinator: Brittany Hall

Names of Evaluators: Craig Patterson, Elizabeth Hopkins, Doreen McDaniel, and Craig Donnan

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Points	15.00	15.00
Part III. Proposed Project Activities	55.00	53.00
Part IV. Budget Forms	30.00	28.00
<u>Total Points</u>	<u>100.00</u>	<u>96.00</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

Evaluation Team Comments:

- | |
|--------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Met all 4 eligibility requirements as outlined in the RFA. |
|--------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART II
Prioritization Categories**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Prioritization Categories	15.00	15.00

Evaluation Team Comments:

Part II. Prioritization Categories
<ul style="list-style-type: none">• Will provide services Statewide. Specific to the identified counties of Aroostook, Franklin, Hancock, Penobscot, Piscataquis, and Washington, Woodfords will prioritize its outreach and delivery efforts to these underserved areas.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Proposed Project Activities	55.00	53.00

Evaluation Team Comments:

Part III. Proposed Project Activities

- Partners include Relias, Learning Management System, The College of Direct Support & Elsevier, Maine DHHS OADS, Maine DHHS OCFS, BHP Providers, and Westbrook Regional Vocational Center
- Did not indicate contact information for partners
- Met the requirement for capacity, expertise, and previous experience and how it will benefit the proposed project
- 2 project components: HCBS Training and Certificate Program and Social Services Career Prep Program
- Provided a detailed response to this section and covered all the areas:
 - Provide accessible training to DSPs
 - Provide Social Services Career Prep Program to clients
 - Partner with CTEs around the State
- Provided detailed implementation strategies to include:
 - Develop, package, market, and deliver HCBS Training and Certificate Program
 - Facilitate and oversee the implementation of the Social Services Career Prep Program in high school CTE programs Statewide
- Provided supporting information for the two problems that the plan proposes to address:
 - HCBS Providers capacity, competencies, and access to high-quality effective staff training
 - Industry wide direct care staffing shortages and lack of qualified applicant traffic
- Target population for any waiver member receiving services from and HCBS direct support provider
- Did not provide an estimate of the total number of waiver members to be served
- Provided metrics to be used to evaluate the outcomes of the project
- Did not provide metrics:
 - To evaluate impacts of the training on waiver member experience or their perceptions of changes in service levels or provider or service quality
 - Service quality changes as a result of training are provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

- Will comply with the rules and regulations
- Resources include an existing training center, a dedicated 12 member training team, software for virtual training offerings, expertise to develop integrated modular training into Learning Management Systems, dedicated admin support departments and staffing, strong partnerships with OADS and OCFS, strong relationships with MaineCare providers
- Curriculum materials and training units to be covered under MaineCare
- Bulk of costs are in developing curriculum which will be covered by the grant
- Providers will be billed directly for training DSPTS
- The State will incorporate the cost of training in their rates
- The Social Services Career Prep program will be billable to high school CTE programs through a monthly rate. All costs will be sustainable through this strategy.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

APPLICANT: Woodfords Family Services

DATE: March 1, 2023, and March 9, 2023

**EVALUATION OF PART IV
Budget Forms**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Forms	30.00	28.00

Evaluation Team Comments:

- | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Requesting \$498,577 for a 15-month period• Budget request aligns with the scope of the project |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 3/1/23

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met requirement.

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • I - Undefined, but local Community Centers in each community served by the grant. Bridgton, Gray, Baldwin, S. Paris are existing examples.
<ul style="list-style-type: none"> • P – 20 years of experience serving the population.
<ul style="list-style-type: none"> • P – Aligns with community inclusion objectives of HCBS. Goal is to help members initiate community activities of their own.
<ul style="list-style-type: none"> • P – Provide outreach and awareness/promotion, and the work with members interested in group activities. Develop coaching materials and process. Support running the activity. Evaluate the project.
<ul style="list-style-type: none"> • P – Members need supports in engaging in broader community and initiating their own activities and running groups.
<ul style="list-style-type: none"> • ? It is not clear how this project is innovative.
<ul style="list-style-type: none"> • All populations of the OADS waivers.
<ul style="list-style-type: none"> • 50 members in the pilot phase.
<ul style="list-style-type: none"> • P – some metrics are provided.
<ul style="list-style-type: none"> • N – Member experience is not described as being part of the pilot evaluation. Impact of the cost of rental fees on participants following the pilot could be evaluated.
<ul style="list-style-type: none"> • I – Will comply with all rules.
<ul style="list-style-type: none"> • P – Existing staff time, and other administrative resources are available.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 3/1/23

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• I – Proposal to include rental fees for community activities in future or amended HCBS waivers. |
| <ul style="list-style-type: none">• I – waiver billing will cover part, and also proposed – participants of groups would cover space rental fees. |

Part IV. Budget Form and Narrative

- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Budget seems reasonable, but the cost of rental of space is dependent on the total count of participants and weekly meetings. Not to exceed total participants and total events scheduled. The actual space costs are not known at the time of the application. Are there other free public spaces that can be scheduled? |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 2/28/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • The applicant has checked off yes but then not specifically stated where the services will be offered and which areas the grant would cover.

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Partners will be with community centers across the state
<ul style="list-style-type: none"> • Has been a provider for over 20 years and currently works with waiver members across the state
<ul style="list-style-type: none"> • A service to help waiver members start their own community activities by providing support from the pilot coordinator and funding to rent space at local community centers
<ul style="list-style-type: none"> • A simple implementation strategy is provided
<ul style="list-style-type: none"> • Members are challenged with finding opportunities to find and participate in community activities – this project seeks to support more community integration
<ul style="list-style-type: none"> • All waiver members
<ul style="list-style-type: none"> • 50
<ul style="list-style-type: none"> • Some basic metrics are provided
<ul style="list-style-type: none"> • Offering activities in the community is a key component of the HCBS global rule
<ul style="list-style-type: none"> • Costs required are rental costs for community centers
<ul style="list-style-type: none"> • The applicant states that the cost of these community centers going forward could be considered a waiver service, but external costs such as this are not considered a waiver allowable cost.
<ul style="list-style-type: none"> • See above

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 2/28/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Part IV. Budget Form and Narrative

- Request is for \$169,000 which covers one full time staff person and the cost of renting space. The project seeks to serve 50 waiver members in one year which amounts to a cost of \$3,380.00 per member for this pilot.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant's response/attestation of criteria in 1-4 above
Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes
Part III. Proposed Project Activities
<ul style="list-style-type: none"> Community Centers throughout State of Maine Currently partners with Bridgton Community Center and others as examples
<ul style="list-style-type: none"> 20 years' experience Very little detail/specifics provided
<ul style="list-style-type: none"> Facilitate development of and participation in community activities Integration with non-HCBS community members Supported by HCBS-funded staff; Pilot Program Coordinator 1-year Objectives provided
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Individuals receiving HCBS served by the Applicant
<ul style="list-style-type: none"> 50
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met Community integration
<ul style="list-style-type: none"> Applicant's resources as HCBS provider
<ul style="list-style-type: none"> Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

- | |
|-------------------------------------------------------|
| <ul style="list-style-type: none">• Met |
|-------------------------------------------------------|

Part IV. Budget Form and Narrative

- | |
|----------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• \$169K requested• No issues noted with budget |
|----------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Bridges of Maine, LLC

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • P-Provided

Part II. Prioritization Categories
<ul style="list-style-type: none"> • P-Provided -under served areas will be included?

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • ?- there are potential partners such as community centers-some are listed
<ul style="list-style-type: none"> • P-Provided- many years organizational experience
<ul style="list-style-type: none"> • ?-Provided – vague
<ul style="list-style-type: none"> • P-Provided but lacking clarity
<ul style="list-style-type: none"> • P-Consumer engagement of preferred activities in the community
<ul style="list-style-type: none"> • ?- Entire waiver population?
<ul style="list-style-type: none"> • P-50 members
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P- staff, office space?
<ul style="list-style-type: none"> • P-entire proposal could be integrated with MaineCare changes
<ul style="list-style-type: none"> • ?- lacks detail

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> • P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Hope Association

DATE: 3/2/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Did not meet eligibility as 1a was not completed. Applicant did not use the current application form for this RFA process.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Hope Association

DATE: 3/1/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Did not Meet – incomplete response to section 1a

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Hope Association

DATE: 2/28/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Not eligible• The Applicant did not provide information to respond to 1. a. above. Applicant states they receive Medicare/Medicaid funding.• Litigation information was not included in the Eligibility section; a separate document listing one case was provided.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Hope Association

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/2/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Met requirements

Part II. Prioritization Categories
<ul style="list-style-type: none">• Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• Partner with SimplyHome, a remote support vendor. And 3R Behavioral Solutions/LifeSherpa.
<ul style="list-style-type: none">• P – Strong history of waiver services.
<ul style="list-style-type: none">• I – Expansion of Round 1 award for Employment and Pre-Employment Services
<ul style="list-style-type: none">• A detailed implementation strategy is defined in response to Q3.
<ul style="list-style-type: none">• Waiver members in rural areas lack access to employment supports. Remote employment supports can expand employment options.
<ul style="list-style-type: none">• Section 21 and 29 members
<ul style="list-style-type: none">• 6 members for pre-employment and employment services
<ul style="list-style-type: none">• Evaluation metrics are provided
<ul style="list-style-type: none">• Will comply with all rules.
<ul style="list-style-type: none">• Admin and staffing at IAM.
<ul style="list-style-type: none">• Polices, documentation, outcomes reports and sustainability framework.
<ul style="list-style-type: none">• Educational materials.
<ul style="list-style-type: none">• MaineCare reimbursement

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/2/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Budget and narrative are provided. Total hours for all Innovation grants for all employees must be less than full time, and take into account existing workload. Evaluation expenses for projects should not duplicate NDI's evaluation role. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/7/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Partners include Station MD and several partner agencies: <ul style="list-style-type: none"> ○ Uplift ○ LEAP ○ Coastal Community Care ○ Skills
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • To provide access to healthcare for waiver members living in more rural areas using telemedicine • This will include a COP with provider partner agencies • Outline of project, including objectives, tasks and deliverables, timeline, etc. clearly described
<ul style="list-style-type: none"> • Implementation strategy described
<ul style="list-style-type: none"> • Access to timely and consistent healthcare is a problem for individuals with IDD, especially in rural areas
<ul style="list-style-type: none"> • Section 21, and 29 waiver members – focus will be on those receiving in home support per diem (group home)
<ul style="list-style-type: none"> • 150 Waiver members
<ul style="list-style-type: none"> • Number of Members subscribed to the StationMD service • Number of StationMD encounters/visits

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/7/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none"> • Number of ED and Urgent Care Visits pre-post pilot project • Number of Critical Incidents pre-post pilot project • Educational sessions and medical resources results (Pre/Post Knowledge Survey) • Results; total number trained) • Awareness activities and or promotional materials results (materials produced, event satisfaction data) • Member, families/natural supports, and staff (provider agency, case management) • Satisfaction regarding health outcomes pre-post pilot project • Policies and procedures, consents, implementation roadmap/best practice documents. • CoP Roadmap documents to include agendas, minutes, and communications. • CoP attendance percentages. • Pilot Outcomes Report and Stainability Framework Plan.
<ul style="list-style-type: none"> • This project complies with HCBS global rule and regs of OMS and CMS
<ul style="list-style-type: none"> • In kind services offered by IAM
<ul style="list-style-type: none"> • Policies and procedures, consents, implementation roadmap/best practice documents. • CoP Roadmap documents to include agendas, minutes, and communications. • Pilot Outcomes/Data Report and Stainability/Framework Plan.
<ul style="list-style-type: none"> • Sustainability plan involves incorporating this service into the waivers, assuming it proves an affective Model

Part IV. Budget Form and Narrative

<ul style="list-style-type: none"> • Seeking \$500,000 – most of the budget is to cover personnel and subcontracting costs with StationMD

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes, priority to serve all 6 counties identified as under-served for this RFA

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Yes, several, including StationMD provides comprehensive telemedicine services to individuals with intellectual and developmental disabilities.
<ul style="list-style-type: none"> Met – provided detail
<ul style="list-style-type: none"> Met – provided plan in great detail
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met Noted several and provided supportive information
<ul style="list-style-type: none"> Section 21 and 29 “primary focus on Section 21, T2017 Agency Home Support Per Diem (group home) Members”
<ul style="list-style-type: none"> 150+
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

- | |
|---------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• \$500K requested• 2-year project |
|---------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, IAM Telemedicine

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-detailed
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-Lack of access to timely, appropriate healthcare services for members
<ul style="list-style-type: none">• P-Sections 21 and 29
<ul style="list-style-type: none">• P-150 members
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Partnership w/StationMD, office space
<ul style="list-style-type: none">• P-Policy, procedures, Pilot outcomes,
<ul style="list-style-type: none">• ? - how

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/1/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met Requirement

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Yes. Vendor, StationMD. Four provider agency partners are provided.
<ul style="list-style-type: none"> • P – significant experience providing services to the population.
<ul style="list-style-type: none"> • P – a thorough project proposal is outlined.
<ul style="list-style-type: none"> • I – Provide 24/7/365 telemedicine services to 150 members, establish a community of practice, and evaluate the results.
<ul style="list-style-type: none"> • N – The outcome appears to focus on a single vendor for the service as a dimension of sustainability. The State of Maine is not referenced as a dimension/partner of the community of practice.
<ul style="list-style-type: none"> • ? – Applicant is proposing to be offering sub contract awards to partner provider agencies.
<ul style="list-style-type: none"> • I – design strategies, secure funding, secure partner provider agencies, identify members, create admin processes, roll out technology and training, conduct evaluation processes. Executive Director direct engagement and management of the project.
<ul style="list-style-type: none"> • P – minimize crisis situations, and increase proactive healthcare strategies. Reduce stress of emergency situations and costs. Increase access to health care. Support DSP’s with access to medical guidance.
<ul style="list-style-type: none"> • Section 21 and 29 members, with focus on Section 21 T2017 Agency Home Support per Diem members.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/1/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none">• 150 HCBS waiver members
<ul style="list-style-type: none">• Metrics are provided to evaluate the project. Satisfaction surveys. Health metrics before/after.
<ul style="list-style-type: none">• Compliance with all rules.
<ul style="list-style-type: none">• P – Partnership with existing partner, StationMD. Space is offered to grant staff. Existing administrative infrastructure and staff. Community partners.
<ul style="list-style-type: none">• P – Policies and procedures, documents. CoP roadmap, etc. Pilots data and sustainability plan.
<ul style="list-style-type: none">• Data collection to support proposals for waiver inclusion. Identify expansion opportunities such as behavioral health and primary care services.

Part IV. Budget Form and Narrative

<ul style="list-style-type: none">• Budget and Narrative provided. Largest expense is for service subscription annual for the remote service.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes - IAM’s service area cover primarily Penobscot, Aroostook, Hancock, and Piscataquis counties. This pilot project will explore innovative options to expand access to Pre- Employment and Employment opportunities to these counties specifically

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • 3R Behavioral Solutions/LifeSherpa Platform
<ul style="list-style-type: none"> • Clearly Described
<ul style="list-style-type: none"> • Detailed outline provided: o Pre-Employment and Employment opportunities through Remote Supports. This three-step process will specifically explore the viability of adding both Monitoring and Interactive Remote Supports to Community and Work Supports-Individual services under Sections 21, 29, and other (future) HCBS waiver programs.
<ul style="list-style-type: none"> • Implementation plan provided
<ul style="list-style-type: none"> • Access to employment, especially in rural areas is a problem – especially finding staff resources to support people who want to work
<ul style="list-style-type: none"> • Sections 21, 29, lifespan waiver
<ul style="list-style-type: none"> • 60 waiver members with six clients in the pilot phase
<ul style="list-style-type: none"> • 1. Pre/Post-Service Assessments of employees, families, and clients related to the use of technology/remote supports in Community and Work settings. • 2. Number of Clients utilizing LifeSherpa with customized plans within existing services.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• 3. Process, operational policies and procedures, roadmaps, consents, and assessment tools will be developed apply to Community and Employment settings documents• 4. Number of clients and units of service for the Remote supports (monitor/interactive) pilot in community and employment settings.• 5. Educational and Awareness Materials• 6. Pilot Outcomes Report and Stainability/Framework Plan.
<ul style="list-style-type: none">• Employment is an important component of HCBS global rule
<ul style="list-style-type: none">• Existing partnerships that IAM has
<ul style="list-style-type: none">• Adaptions to the waiver supports will be needed to allow remote support for employment
<ul style="list-style-type: none">• Sustainability plan outlined

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Overall budget of \$224,832 requested to cover remote support technology costs and some personnel costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes Services will be targeted to 4 of the 6 counties designated as under-served for this RFA

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Yes – 2 SimplyHome: An Assistive Technology and Remote Support Vendor; 3R Behavioral Solutions/LifeSherpa Platform
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> “develop, pilot, and report on a framework to expand HCBS waiver members’ access to Pre-Employment and Employment opportunities through Remote Supports” Provided plan in great detail Met requirement
<ul style="list-style-type: none"> Numbering out-of-sequence (repeated 3) but met
<ul style="list-style-type: none"> Expanded access to employment Provided supporting data
<ul style="list-style-type: none"> “Individuals who lack access to pre-employment and employment supports to meet their goals would have priority for this project.” Section 21 and 29
<ul style="list-style-type: none"> 60+
<ul style="list-style-type: none"> Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

• Met
• Met
• Met
• Met

Part IV. Budget Form and Narrative
• \$244,832 requested • 2-year project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Independence Advocates of Maine, Remote Employment Supports

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-detailed
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Lack of appropriate job opportunities for members
<ul style="list-style-type: none">• P-Sections 21 and 29
<ul style="list-style-type: none">• P- 60 members
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-staff, office space, corporate structure
<ul style="list-style-type: none">• P-Pilot outcomes, operational procedures, etc
<ul style="list-style-type: none">• P- would require change to MaineCare billing

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/3/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met requirements

Part II. Prioritization Categories
<ul style="list-style-type: none"> • No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Granite Bay Care
<ul style="list-style-type: none"> • Granite Bay Care has 25 years experience with populations and waiver services • RJIM has a coalition with providers, State Crisis and DRM to bring restorative justice to the IDD population
<ul style="list-style-type: none"> • Facilitate a process to support IDD individuals who have caused harm to remediate that harm to the community • ? It is unclear how this project innovates from existing effort
<ul style="list-style-type: none"> • Implementation strategies are described
<ul style="list-style-type: none"> • Prevent risk of home loss or other displacement due to incarceration, avoid the stress and risks by restorative justice as alternative to jail time.
<ul style="list-style-type: none"> • Section 19 and 21 members
<ul style="list-style-type: none"> • 16 initial members • Training programs through case managers will impact a wider number of people
<ul style="list-style-type: none"> • Metrics are provided
<ul style="list-style-type: none"> • Will comply with all rules.
<ul style="list-style-type: none"> • Agency office space.
<ul style="list-style-type: none"> • Trainings and preventative measures in the crisis system
<ul style="list-style-type: none"> • Integration with DSP curriculum • N – no clear future funding source for IDD supports

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/3/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Part IV. Budget Form and Narrative

- | |
|-------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Budget included and appears reasonable. |
|-------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • One Agency – Granit Bay Care
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • They provided a basic overview of the project, however given that this is work that has been underway but not funded adequately, the question comes up regarding meeting the definition of innovative which is described in the application as: “The act of creating something new. Under this RFA, the proposed services must be a new feature, service, or delivery method for Maine’s Adults with Intellectual and Developmental Disability/Autism services array. Implied here, is that what is new is also a creative response to a problem, need, or vision regarding improving the quality of, or access to, service options to the population.
<ul style="list-style-type: none"> • Strategies for how the program will be implemented are provided
<ul style="list-style-type: none"> • A description of the problem is provided – would have been helpful to have some data here since it is a process that is used in other states
<ul style="list-style-type: none"> • IDD members who are considered at risk due to justice involvement
<ul style="list-style-type: none"> • 16 members and then others who will receive the training
<ul style="list-style-type: none"> • No detailed metrics provided – this would need expansion
<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • Agency’s space will be used for training

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

- | |
|----------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Trainings to be integrated into crisis and case management systems |
| <ul style="list-style-type: none">• Could be incorporated into the DSP curriculum |

- | |
|--------------------------------------------------------------------------------------|
| Part IV. Budget Form and Narrative |
| <ul style="list-style-type: none">• Seeking \$32, 334 for total budget |

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Yes Granite Bay Care
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Not met Applicant provided an overview of their role, mission
<ul style="list-style-type: none"> Applicant used this section to describe plan, goals Described 3-part project
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> “IDD members who are at risk of losing their home due to challenging and/or criminal behavior, facing jail time or currently incarcerated.”
<ul style="list-style-type: none"> 16 Potentially hundreds more will benefit from training of staff
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Resources of Applicant and partner
<ul style="list-style-type: none"> Met Training
<ul style="list-style-type: none"> Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$32,334 requested• 18-month project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Restorative Justice Institute of Maine

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • P=Provided

Part II. Prioritization Categories
<ul style="list-style-type: none"> • N-No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • P-Granite Bay
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P- Provided
<ul style="list-style-type: none"> • P-detailed
<ul style="list-style-type: none"> • P-relationships/behavioral responsibility
<ul style="list-style-type: none"> • P-Provided – Individuals at risk for loss of home, incarceration
<ul style="list-style-type: none"> • ?- 16 initially
<ul style="list-style-type: none"> • P-Provided- Contacts w/crisis team
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P- provided
<ul style="list-style-type: none"> • P-Preventative measures could be used by crisis team
<ul style="list-style-type: none"> • P-Provided

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> • P Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Servants of the Cross

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Did not meet criteria for the grant. Did not respond to 1a. question with a demonstration of the requirement for 2 years of experience with the waiver populations.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Servants of the Cross

DATE: 3/2/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Did not Meet – incomplete response to 1a

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Servants of the Cross

DATE: 2/28/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Not eligible• Applicant did not provide a response to 1. a.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Servants of the Cross

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S/O.A.D.S

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
• ?- n

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met Requirements

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes. Statewide project

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Alpha One – Center for Independent Living for Driver Ed. • Multiple provider organizations intended to be partners
<ul style="list-style-type: none"> • High degree of experience with the population served.
<ul style="list-style-type: none"> • Develop and offer a driver’s ed program to IDD individuals • Develop assistive equipment supports • Develop Driver Education DSP role with training
<ul style="list-style-type: none"> • Screen for driving impairments/capacity • Partner with waiver providers to identify members • Offer training • Assist with driver licensing
<ul style="list-style-type: none"> • Reduce transportation barriers and increase independence for IDD population
<ul style="list-style-type: none"> • Members of 18, 20, 21 and 29 waivers
<ul style="list-style-type: none"> • 150 driving assessments • 45 achieve permits through training • 20 members to receive permits through traditional driving schools
<ul style="list-style-type: none"> • Metrics are provided
<ul style="list-style-type: none"> • Will comply with all rules
<ul style="list-style-type: none"> • Training center and three support locations • Alpha One has staff and an existing program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none">• Admin support from SKILLS
<ul style="list-style-type: none">• Fee for service or bundled rate for waiver reimbursement.
<ul style="list-style-type: none">• Partner with other agencies and United Way to fund or support in lieu of waiver reimbursement.

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Budget materials provided. Converted vehicles would not be for the exclusive use of SKILLS or AlphaOne, as the investment is owned by State of Maine? Mileage reimbursement for expenses should be the Federal rate, which already includes all wear and tear, etc.?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Not sure – they propose that they will prioritize those from the under-served areas

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Alpha One is listed as a partner along with other agencies who may want to refer individuals to the grant
<ul style="list-style-type: none"> • 60 years of experience support individuals with IDD and autism
<ul style="list-style-type: none"> • Provided an outline of the project – to offer driver evaluations and follow up driving experience for waiver members to be able to get their driver’s licenses.
<ul style="list-style-type: none"> • Outlined
<ul style="list-style-type: none"> • Transportation is a barrier – this would provide an option for some waiver members who are able to pass initial assessment to learn how to drive
<ul style="list-style-type: none"> • Sections 18, 20, 21, 29 waiver members
<ul style="list-style-type: none"> • 150 waiver members with initial assessment – 45 after that for driver training
<ul style="list-style-type: none"> • Numbers of individuals who successfully obtain driver’s license
<ul style="list-style-type: none"> • Transportation is a barrier to accessing communities – this would helps some individuals with this barrier
<ul style="list-style-type: none"> • Skills will provide office in kind resources for training, etc.
<ul style="list-style-type: none"> • There is a recommendation that driver evaluations could eventually qualify for MaineCare reimbursement – it does not currently
<ul style="list-style-type: none"> • To be included as a waiver service

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Part IV. Budget Form and Narrative

- Total Budget request of \$480, 710 –
- It is unclear why three full time Evaluation DSPS would be required

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Yes – one, AlphaOne Applicant will also outreach to other organizations to promote project availability
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met Driver Education Provided information in great detail 12-month project
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Lack of transportation Lack of access to Driver Education
<ul style="list-style-type: none"> 4 HCBS programs – Sections 18, 20, 21 and 29
<ul style="list-style-type: none"> 150 Driver assessments 65 of the 150 will get Driver Permits (45 via Skills; 20 subcontracted private providers)
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$ 480,710 requested• 1 year project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Driver Education Application

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P- Provided- high litigation

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided – over 60 years as an organization
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Easy access driver education
<ul style="list-style-type: none">• P-18,20,21,29
<ul style="list-style-type: none">• P-150 +
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• ?
<ul style="list-style-type: none">• ?

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Met Requirements

Part II. Prioritization Categories
<ul style="list-style-type: none"> Project will serve one under-served county - Penobscot. Somerset and Kennebec counties are not among the under-served counties listed in the RFA documents.

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Goodwill Industries will partner for Voc Rehab services. MACSPE for forums
<ul style="list-style-type: none"> High level of experience in providing services to the population.
<ul style="list-style-type: none"> Provide pre-employment and community inclusion support and education to people with IDD, TBI, and ORC to explore interest in working. Provide education to employers regarding employment options for the grant served populations
<ul style="list-style-type: none"> Timeline and implementation strategies are provided in Q3 and Q4
<ul style="list-style-type: none"> Address Maine's staffing crisis by providing employment options Address barriers to people with disabilities to pursue work Address barriers in employers to support people with disabilities to work
<ul style="list-style-type: none"> People in sections 18, 20, 21, and 29
<ul style="list-style-type: none"> 200 waiver members will be served in a variety of ways 25 members will choose employment and request to be enrolled in the Voc Rehab process
<ul style="list-style-type: none"> Metrics are provided
<ul style="list-style-type: none"> Will comply with all rules

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none">• MOU partnership with Goodwill already exists.• SKILLS has two employees that are ACRE certified already• SKILLS is already an approved provider of employment services• SKILLS will provide administrative support and space and technology for all positions and programming.
<ul style="list-style-type: none">• Include pre-employment services in waiver reimbursement, or a value-based model.• Evaluation will assist in determining future education methodologies• Materials from the programming will be integrated with service delivery
<ul style="list-style-type: none">• MaineCare reimbursement• United Way support with evidence of project impacts and evaluation• Future Job Fairs may be self-supporting

Part IV. Budget Form and Narrative

<ul style="list-style-type: none">• Budget forms are provided.• ? - Are Goodwill Innovation awards also supplementing this project, and are they accounted for?• ? - Is the project management salaries for 2 roles more than is required?• ? – Can Capital Insights provide a break-down of the expenses for marketing?• ? – Will the job fair serve other purposes other than the grant? Should there be matching funds for the job fair activity?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Goodwill Industries
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • Provide pre-employment and community inclusion support and education to people with IDD, TBI, and ORC to explore interest in working. • Provide education to employers regarding employment options for the grant served populations
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • Address Maine’s staffing crisis by providing employment options • Address barriers to people with disabilities to pursue work • Address barriers in employers to support people with disabilities to work
<ul style="list-style-type: none"> • 4 HCBS programs – Sections 18, 20, 21 and 29
<ul style="list-style-type: none"> • 200 • Varying degree of exposure, participation and impact
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • Access to Employment is a key component/Goal of HCBS Global Rule
<ul style="list-style-type: none"> • In kind office space
<ul style="list-style-type: none"> • The evaluation and surveys utilized will assist to determine which curriculums and methodologies should be included in future reimbursement models. Any materials produced and delivered under this project are expected to be eligible

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

and integrated into MaineCare service delivery and potentially qualify for MaineCare Reimbursement.
<ul style="list-style-type: none">• Pre-employment services with direct contact with waiver members could be included in waiver programs on an hourly/quarter-hour billing model, or a value-based/ capitated rate model based on the number of attendees who choose to pursue employment. The evaluation and surveys utilized will assist to determine which curriculums and methodologies should be included in future reimbursement models. Any materials produced and delivered under this project are expected to be eligible and integrated into Maine Care service delivery and potentially qualify for MaineCare Reimbursement.

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$464,777 for a two year project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes, in 1 of 6 counties identified as under-served per the RFA (Penobscot)

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Goodwill Industries of Northern New England Others to be involved with job fairs/events
<ul style="list-style-type: none"> Yes Provided relevant detail to support capacity, expertise, experience
<ul style="list-style-type: none"> Extremely well-defined and detailed project
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Work shortages and staffing crisis Individuals with ID/ASD may be able to contribute to solution
<ul style="list-style-type: none"> 4 HCBS programs – Sections 18, 20, 21 and 29
<ul style="list-style-type: none"> 200 Varying degree of exposure, participation and impact
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> \$464,777

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

- | |
|------------------------------------------------------------------|
| <ul style="list-style-type: none">• 2-year project |
|------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Pre-Employment Application

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided -multiple litigation

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-Provided

Part III. Proposed Project Activities
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-access to employment services
<ul style="list-style-type: none">• P- Sections 18,20,21,29
<ul style="list-style-type: none">• P-200
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• Office space, staff
<ul style="list-style-type: none">• P-With MaineCare changes to rate structure all products produced would be covered
<ul style="list-style-type: none">• P-Provided

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Met Requirements

Part II. Prioritization Categories
<ul style="list-style-type: none">• One part of one underserved county will be served initially – Penobscot. Project will expand later to: Waldo, Knox, Piscataquis, Franklin, and all of Penobscot

Part III. Proposed Project Activities
<ul style="list-style-type: none">• No partnerships planned• Extensive experience in serving the population
<ul style="list-style-type: none">• Incorporate remote technologies into existing SKILLS group homes• Grant would support only the non-billable dimensions of providing remote services• Timeline, tasks, deliverables, and roles and responsibilities and objectives are provided• ? How does an existing Residential Manager have 25% time to give to the project? What is going to be off-loaded to allow for this effort?• ? A Residential Technology Coordinator for 30 served members is full time?• ? Is a Residential Technology specialist and a Residential Technology Coordinator both necessary for this number of members?• ? The project states on p. 13 “The Residential Technology Coordinator, Residential Manager, and Residential Technology Specialist are all current full-time employees whose time will be redeployed to support this project.” How is this possible that they are free to dedicate themselves to this project? Will the staff be performing any effort on non-grant related tasks other than the residential manager who is .25 FTE?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none"> Detailed implementation strategy is provided
<ul style="list-style-type: none"> Staffing shortages for DSP's in Maine Increase independent living options by providing supports to allow for greater independence ? How is increased independence being measured? Is independent living dependent on available housing? Is this project directly expanding the number of members living independently?
<ul style="list-style-type: none"> Sections 18, 20, 21, and 29
<ul style="list-style-type: none"> 30 members with added technology in group homes ? How is it known that 30 members will consent to enhanced technology? 2-5 members living independently will receive advanced technology 100 members will receive information on enhanced technology
<ul style="list-style-type: none"> Metrics are provided ? Are there metrics to reflect all the project intended outcomes?
<ul style="list-style-type: none"> Will follow all rules.
<ul style="list-style-type: none"> SKILLS will provide space, administrative supports including management staff
<ul style="list-style-type: none"> Enhanced Technology Assessment can be shared with other agencies ? There is no objective or tasks defined for the development of an Enhanced Technology Assessment earlier in the project? ? Another Innovation funded project by Seniors Plus is developing an assessment which can be used to support this project? Demonstration project ? Other funded projects are fulfilling the remote supports demonstration function?
<ul style="list-style-type: none"> MaineCare reimbursement. Community Foundations, private pay, local donation. ? Is local donation a reliable source of funds for sustainability?

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> Budget information is provided, however the amount of staffing resource proposed is not adequately defined or justified.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Met

Part II. Prioritization Categories
<ul style="list-style-type: none">• Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• No Partners
<ul style="list-style-type: none">• Met
<ul style="list-style-type: none">• To develop a technology-first approach to waiver homes to allow people living in the homes to have as much independent control over their environment. This outcome potentially reduces the required staffing hours to only one support staff on shift in group homes. This goes beyond remote monitoring and instead utilizes technology to take the place of staff prompts or health tracking.
<ul style="list-style-type: none">• 2. To enhance "home support - quarter hour" (also known as intermittent)
<ul style="list-style-type: none">• The project as described in this section is not clear – talks about the intended outcomes but not sure who it will get there in part because they have not already decided on the type of technology they will be using
<ul style="list-style-type: none">• Implementation strategies described
<ul style="list-style-type: none">• Problem described – in part to address staffing challenges
<ul style="list-style-type: none">• Sections 18, 20, 21 and 29
<ul style="list-style-type: none">• 30 members to receive enhanced technology
<ul style="list-style-type: none">• 2 – 5 living independently will receive enhanced technology
<ul style="list-style-type: none">• 100 waiver members to receive information
<ul style="list-style-type: none">• Some metrics provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/6/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• Met
<ul style="list-style-type: none">• Skills Inc would provide some in kind staff and office resources
<ul style="list-style-type: none">• An Enhanced Technology Assessment, policies and procedures, and staff training materials will all be developed and will be available for OADS or other providers to utilize. The project will demonstrate the value of enabling technology and therefore will be aligned to be integrated into reimbursable expenses for residential providers after the project. It is also our intent to prove the value of enhanced technology utilization and monitoring as a modification to waiver member benefits.
<ul style="list-style-type: none">• Change MaineCare funding to support

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Seeking \$409, 475 for project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes – in 3 of the 6 under-served counties identified for this RFA (Penobscot, Piscataquis and Franklin)

Part III. Proposed Project Activities
<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Provided detailed response
<ul style="list-style-type: none"> Very detailed plan that addresses all the points of this section Use of independence-enhancing technology and support. Promote independence through 2 plan components – technology-first approach to living in “waiver” home; enhance home support quarter hour (intermittent care/services)
<ul style="list-style-type: none"> Well detailed strategies
<ul style="list-style-type: none"> Closure of residential/group home settings Need for models of services that rely less on staffing, more on person-centered and individualized services
<ul style="list-style-type: none"> 4 HCHS programs – Sections 18, 20, 21 and 29
<ul style="list-style-type: none"> Minimum of 100 – however the plan is for the vast majority to receive information on benefits to enhanced technology “...30...will consent to and receive enhanced technology in their group home settings...”

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

<ul style="list-style-type: none">• 2-5 members living independently in the community will receive enhanced technology
<ul style="list-style-type: none">• Met

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$409,475 requested• 16-month project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: SKILLS, Inc, Technology First Application

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided- multiple litigations

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• ?-none listed
<ul style="list-style-type: none">• P-provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P- provided
<ul style="list-style-type: none">• P- Available staffing
<ul style="list-style-type: none">• P-Sections 18, 20, 21 and 29
<ul style="list-style-type: none">•
<ul style="list-style-type: none">• P-Provided- may not match up
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• Office Space, staff
<ul style="list-style-type: none">•
<ul style="list-style-type: none">• P-Provided- could be billable

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Spark Dance Program

DATE: 3/4/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Does not demonstrate eligibility as related to question 1a. Length of service times for specific Waivers is not defined adequately.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Spark Dance Program

DATE: 3/2/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Did not meet – incomplete information provided in 1. a

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Spark Dance Program

DATE: 2/28/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Q – unsure if 1. a. is met as Applicant did not specify which specific HCBS waivers• Q – does “taught classes” meet the definition of providing supports• Not eligible

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Spark Dance Program

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/6/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met Requirements

Part II. Prioritization Categories
<ul style="list-style-type: none"> • No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • No partners • ? Applicant indicates there is a vendor partner - NextGen
<ul style="list-style-type: none"> • Extensive experience providing services to the populations of the grant
<ul style="list-style-type: none"> • Hire remote supports staff • Train, purchase equipment • Launch remote supports with six clients • Add new clients with referrals in 2024
<ul style="list-style-type: none"> • Use West Paris Independent Living apartments • Rental of equipment to clients or clients may purchase
<ul style="list-style-type: none"> • Clients want more independence but need more supports to do that • Cost-effective strategy for additional supports • Provision of security for members
<ul style="list-style-type: none"> • Sections 21 and 29
<ul style="list-style-type: none"> • 6 pilot clients with fifteen in the first year
<ul style="list-style-type: none"> • Metrics are provided
<ul style="list-style-type: none"> • Response assumes compliance with all rules, but does not state it. • Remote supports contribute to person-centered approach to supports
<ul style="list-style-type: none"> • Administrative staff will be provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/6/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none">• Office space is provided through rented space for the project, as an add-on expense to the project, and not as a contribution of the agency to the project
<ul style="list-style-type: none">• Staff time will be reimbursable, equipment not. Progress Center will purchase equipment
<ul style="list-style-type: none">• Billable hours to MaineCare.• ? How will billable hours account for future equipment needs?• ? How will staffing levels suggested by the project map to and be compensated by future reimbursement rates?• ? How will licensing fees for equipment services be covered in the future?• ? How will space rental be covered by reimbursement rates?

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Budget materials are provided. Rent is proposed for the project for dedicated office space. Additional detail is provided in Comments in the budget spreadsheet. Equipment purchases are not spelled out in detail. Onboarding expenses are not defined to indicate how 23K breaks down, onboarding is a management expense and proposal indicates that the project has ‘full support of our Home and Community Based Serviced Department, including directors and managers’, are provided by the Progress Center in Question 10.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • No Partners mentioned
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • The applicant said there would be no partners in this project but mentions working with “NextGen” in this section • The response to this section is incomplete and not clear – it is missing measurable objectives, task and deliverables, and a clear timeline.
<ul style="list-style-type: none"> • Provided a basic implementation strategy/outline
<ul style="list-style-type: none"> • Aging in place is often a goal of waiver members – that can be a challenge with current workforce limitations • The applicant provided a cycle of support – it is unclear if it is the intention in this description that clients they support need to go through each stage of the cycle before arriving at remote support.
<ul style="list-style-type: none"> • Section 21 and Section 29
<ul style="list-style-type: none"> • 6 initially with 15 overall
<ul style="list-style-type: none"> • This response lacks detail
<ul style="list-style-type: none"> • The applicant describes that this model will be person-centered but not how the project will comply with federal and state rules and regs
<ul style="list-style-type: none"> • Will use some existing staff supports to support the project
<ul style="list-style-type: none"> • Will use existing rates under MaineCare

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

- | |
|-------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• To be included in a waiver once upfront costs are covered |
|-------------------------------------------------------------------------------------------------------------|

Part IV. Budget Form and Narrative

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Seeking \$500,000• It is unclear why so many full time staff are needed to provide oversight of remote supports for fewer than 15 people.• There is no detail added to any of the budget items on the budget narrative section• Indirect costs amount to \$290,858 with no explanation of what this includes |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> No

Part III. Proposed Project Activities
<ul style="list-style-type: none"> No
<ul style="list-style-type: none"> Met Capacity, expertise and experience are not provided in great detail
<ul style="list-style-type: none"> Remote Supports Applicant provided timeline; objectives covered in a couple of areas The plan is not thoroughly well-organized, but components are covered
<ul style="list-style-type: none"> Initial plan to work with clients in West Paris area Clients are living in independent apartments and in their own homes
<ul style="list-style-type: none"> Need/desire for greater independence, but clients need support for safety and freedom of choice
<ul style="list-style-type: none"> HCBS, Sections 21 and 29
<ul style="list-style-type: none"> Up to 15
<ul style="list-style-type: none"> Applicant provided “such as” metrics but does not explicitly state these are the metrics they will use
<ul style="list-style-type: none"> Met Person-centered
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met
<ul style="list-style-type: none"> Met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$500K requested• 15-month project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: The Progress Center

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

Part II. Prioritization Categories
<ul style="list-style-type: none">• N-No

Part III. Proposed Project Activities
<ul style="list-style-type: none">• N-No partners listed – but NextGen is referred to later
<ul style="list-style-type: none">• ?- has experience in service delivery,
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P- Lack of Adequate staffing and promotion of independence
<ul style="list-style-type: none">• P-21, 29
<ul style="list-style-type: none">• P-6- 15 first year
<ul style="list-style-type: none">• P-Number of calls both ways, emergency calls
<ul style="list-style-type: none">• P-Services will be tailored to individual needs/wants
<ul style="list-style-type: none">• P-Office space, staff
<ul style="list-style-type: none">• P-Remote supports
<ul style="list-style-type: none">• P-Sustained by billable hours

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 3/6/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met Requirement

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Yes. • Le'Ann Milinder, PhD, Adventure ABA LLC • Kimberly Mills, PhD, SR Behavioral Health
<ul style="list-style-type: none"> • UMaine Center for Community Inclusion and Disability Studies (CCIDS) is Maine's University Center for Excellence in Developmental Disabilities (UCEDD) for demonstration and model activities and services, supports and assistance for the IDD populations served by the grant
<ul style="list-style-type: none"> • Met all requirements and responded to all dimensions of the question. <ul style="list-style-type: none"> ○ Behavior technician support demonstration project ○ Provide enhanced behavioral consultation ○ Training for DSPs toward behavior technician certification
<ul style="list-style-type: none"> • Implementation strategies are defined • Provide enhanced behavioral consultation • Provide training to DSP's to implement program designed by behavioral consultant
<ul style="list-style-type: none"> • Cites study on MaineCare system suggesting a need to reduce restrictive behavior management plans.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 3/6/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none"> • Functional behavior assessment is currently not directly billable under MaineCare, and is suggested that it is essential to create and effective and ethical behavior plan.
<ul style="list-style-type: none"> • Anyone with behavior challenges in any of the waivers.
<ul style="list-style-type: none"> • 4 waiver members if they require intensive intervention over 84 week period
<ul style="list-style-type: none"> • A number of metrics are proposed to evaluate the project
<ul style="list-style-type: none"> • Will comply with all rules
<ul style="list-style-type: none"> • Use of existing network: <ul style="list-style-type: none"> ○ Maine DD Network, including CCIDS, DD Council, DRM Maine, and SUFU ○ MACSP ○ Autism Society of Maine, Maine Parent Coalition • Existing CCIDS project integration • NH USED
<ul style="list-style-type: none"> • Proposed language for incorporation into HCBS MaineCare Benefits manual • Possibly support the College of Direct Support with RBT curriculum • ? Isn't the research being done by the evaluation of the project generating a report/study that will inform the development of the DD/ID system? Why is this not a product?
<ul style="list-style-type: none"> • Development of an enhanced behavioral consultation service and additional DSP training integrated into the system. • Recovery from private health insurance

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is provided. Largest component of the project is for subcontractor expenses to the two PhD's and their LLC's who are also listed as staff. Significant out of state travel is included for Dr. Mills. It is not clear why the consultants are both staff and subcontractors on the project. • I – Indirect costs for this project are half of what they would be normally because the funds are being already managed by the State of Maine. 16% vs 32%

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Le’Ann Milinder • Kimberly Mills
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • This project will recruit 4 individuals currently on “intrusive plans” (I believe this is referring to behavior management plans), with focus on recruiting individuals under state guardianship • The project will provide “enhanced” (84 weeks) of behavior consultation supports to these recruited waiver members and their teams • At least 16 direct support professionals or related personnel will receive training toward Registered Behavioral Technician (RBT) certification • Several measures provided • Timeline and roles and responsibilities of project staff provided
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • The current system of support for individuals with IDD and behavioral health supports, is not meeting the needs of those who are in behavior management plans • There is research that supports the use of Applied Behavior Analysis Technics over time is beneficial

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• Individuals with behavior health support needs on the waivers – targeting those in current behavior plans
<ul style="list-style-type: none">• 4
<ul style="list-style-type: none">• Metrics provided
<ul style="list-style-type: none">• Met
<ul style="list-style-type: none">• Professional connections of the University
<ul style="list-style-type: none">• Will recommend language for the waivers and training to add to current DSP curriculum
<ul style="list-style-type: none">• Sustainability plan was confusing

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Seeking \$499, 970 for this project• This budget and program – if you take out the training components for staff would amount to a cost of over \$100,000 per person for the project which will not be sustainable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Eligible based on Applicant's response/attestation of criteria in 1-4 above • Applicant lists 20 litigations

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes • Individuals residing in the under-served counties (all 6) designated for this RFA will be prioritized for project services

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Yes, 2 – Le'Ann Milinder, PhD, BCBA-D, Adventure ABA LLC and Kimberly Mills, PhD, BCBA-D, SR Behavioral Health
<ul style="list-style-type: none"> • Met • Very well detailed
<ul style="list-style-type: none"> • Met • Demonstration related to Lifespan waiver in development by the Department • Enhanced behavior consultation; training related to Registered Behavioral Technician (RBT) certification • Extremely well detailed plan that addresses all the components of this section
<ul style="list-style-type: none"> • Met • 2-prong approach --- behavior consultation and training per above
<ul style="list-style-type: none"> • Met • Provided supportive information/citations
<ul style="list-style-type: none"> • People with behavior challenges served by HCBS waivers • People with active behavior management plans
<ul style="list-style-type: none"> • 4

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

<ul style="list-style-type: none">• Provide intensive intervention
<ul style="list-style-type: none">• Met• Detailed metrics provided
<ul style="list-style-type: none">• Met

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$499,970 requested• 12-month project• Applicant will provide services under this project for an additional 12 months at no additional cost to the Department

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: University of Maine System acting through the University of Maine

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S

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Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • P-Provided multiple litigations

Part II. Prioritization Categories
<ul style="list-style-type: none"> • P-yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P-UCEDD
<ul style="list-style-type: none"> • P-Detailed
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P-Provided – limited options for behavioral consultation
<ul style="list-style-type: none"> • P-Those with behavior plans in place.
<ul style="list-style-type: none"> • P-Approximately 4
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P-Provided
<ul style="list-style-type: none"> • P-network of supporting organizations
<ul style="list-style-type: none"> • ?- would require significant changes to MaineCare
<ul style="list-style-type: none"> • P- detailed, complex

Part IV. Budget Form and Narrative
<ul style="list-style-type: none"> • P-Provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/8/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• Met the requirements

Part II. Prioritization Categories
<ul style="list-style-type: none">• The project will prioritize outreach to the under-served counties listed in the RFA.

Part III. Proposed Project Activities
<ul style="list-style-type: none">• Current Partners:<ul style="list-style-type: none">○ Relias, Learning Management System○ The College of Direct Support & Elsevier○ Maine DHHS OADS○ Maine DHHS OCFS○ BHP Providers○ Westbrook Regional Vocational Center• Prospective partners:<ul style="list-style-type: none">○ Maine Department of Labor○ Maine Department of Education○ HCBS Providers○ Maine's 26 additional Career and Technical Education (CTE) Centers
<ul style="list-style-type: none">• Applicant has extensive experience serving waiver members throughout the state
<ul style="list-style-type: none">• Responded to all aspects of the question.<ul style="list-style-type: none">○ Develop and provide a high quality HCBS Training curriculum and certificate program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/8/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

<ul style="list-style-type: none"> ○ Develop a Social Service Career Prep Program to help recruit new people to the service sector with people with developmental disabilities and autism ● ? Proposal does not show that other HCBS training modules developed in other states could not be used as a basis for Maine products, and how this will reduce development time or duplication of effort.
<ul style="list-style-type: none"> ● Two strategies are provided to implement the two project goals
<ul style="list-style-type: none"> ● The problem statement includes three domains: <ul style="list-style-type: none"> ○ HCBS Providers capacity, competencies, and access to high-quality effective staff training. ○ Industry wide direct care staffing shortages and lack of qualified applicant traffic.
<ul style="list-style-type: none"> ● All waiver members being provided services through HCBS waivers
<ul style="list-style-type: none"> ● No specific number of members is provided, as this proposal is intended to support the service and provider network dimensions of the system.
<ul style="list-style-type: none"> ● Metrics are provided to evaluate the program ● ? No metrics are provided to evaluate impacts of the training on waiver member experience or their perceptions of changes in service levels or provider or service quality ● ? No metrics of service quality changes as a result of training are provided
<ul style="list-style-type: none"> ● All materials produced by the project will be available to be integrated to the system
<ul style="list-style-type: none"> ● An existing training center ● A dedicated 12 member training team ● Software for virtual training offerings ● Expertise to develop integrated modular training into Learning Management Systems ● Dedicated admin support departments and staffing ● Strong partnerships with OADS and OCFS ● Strong relationships with MaineCare providers
<ul style="list-style-type: none"> ● Curriculum materials to be integrated into OADS LMS systems
<ul style="list-style-type: none"> ● The training program and certification process will be paid for from provider administrative overhead that is built into the MaineCare reimbursement rate. ● The Social Services Career Prep program will be billable to high school CTE programs through a monthly rate. All costs will be sustainable through this strategy.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/8/2023

EVALUATOR NAME: Craig Donnan

EVALUATOR DEPARTMENT: OADS

Part IV. Budget Form and Narrative

- Budget materials are provided. No clear frequency of training sessions or total counts of trainees are provided or estimated. How is the number of staff on this project justified by actual services provide? How will the staff be limited in their work to effort on this project, and not on other training development efforts? The project describes the training space as a resource it is providing to the project, but the space is not in fact, contributed. Instead, it is rented to the project. Does and should the project pay only for actual operational costs (HVAC, custodial, maintenance, administration) related to the space and not market rates – how is a more limited responsibility for space costs shown? Technology set ups and equipment are administrative costs of the agency and should be paid for out of agency service income. Adobe Connect licenses are also indicated as being contributed to the project, but the budget indicates that they need to be purchased. Shouldn't the project only pay for the use of the equipment and software during project period, be leased to the project for the project period, and outright purchase be the responsibility of the agency?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> • Met

Part II. Prioritization Categories
<ul style="list-style-type: none"> • Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none"> • Relias, Learning Management System • The College of Direct Support & Elsevier • Maine DHHS OADS • Maine DHHS OCFS • BHP Providers • Westbrook Regional Vocational Center
<ul style="list-style-type: none"> • Met
<ul style="list-style-type: none"> • They provided a detailed response to this section and covered all the areas: <ul style="list-style-type: none"> ○ Provide accessible training to DSPs ○ Provide Social Services Career Prep Program to clients ○ Partner with CTEs around the state
<ul style="list-style-type: none"> • A detailed, clear implementation strategy was provided
<ul style="list-style-type: none"> • Problem 1: HCBS Providers capacity, competencies, and access to high-quality effective staff training. • Problem 2: Industry wide direct care staffing shortages and lack of qualified applicant traffic
<ul style="list-style-type: none"> • Any waiver member receiving services from and HCBS direct support provider
<ul style="list-style-type: none"> •
<ul style="list-style-type: none"> • Metrics provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/8/23

EVALUATOR NAME: Elizabeth Hopkins

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• All trainings and materials produced throughout the creation of the HCBS Training and Certificate Program as well as the implementation of the Social Services Career Prep Program will be compliant with the rules and regulations set forth by the HCBS Global rule, OMS and CMS.
<ul style="list-style-type: none">• In kind use of their existing training and resource center
<ul style="list-style-type: none">• All curriculum that is developed
<ul style="list-style-type: none">• Bulk of costs are in developing curriculum which will be covered by the grant• Providers will be billed directly for training DSPS• The state will incorporate the cost of training in their rates

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Requesting \$498,577• Budget request aligns with the scope of the project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none"> Eligible based on Applicant’s response/attestation of criteria in 1-4 above

Part II. Prioritization Categories
<ul style="list-style-type: none"> Yes, statewide plan Priority outreach and service delivery to all 6 counties designated as under-served by this RFA

Part III. Proposed Project Activities
<ul style="list-style-type: none"> Several current and prospective partners are listed in name only
<ul style="list-style-type: none"> Met Applicant provided sufficient detail
<ul style="list-style-type: none"> Very detailed, well-organized plan that addresses all the requirements of this section 2 components: HCBS Training and Certificate Program and Social Services Career Prep Program
<ul style="list-style-type: none"> Met Strategy 1: Develop, package, market, and deliver HCBS Training and Certificate Program Strategy 2: Facilitate and oversee the implementation of the Social Services Career Prep Program in high school CTE programs statewide
<ul style="list-style-type: none"> Met – provided supporting information for the two problems that the plan proposes to address Problem 1: HCBS Providers capacity, competencies, and access to high-quality effective staff training

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 3/6/2023

EVALUATOR NAME: Doreen McDaniel

EVALUATOR DEPARTMENT: DHHS/OADS

<ul style="list-style-type: none">• Problem 2: Industry wide direct care staffing shortages and lack of qualified applicant traffic
<ul style="list-style-type: none">• All HCBS members
<ul style="list-style-type: none">• Numbers not specified
<ul style="list-style-type: none">• Metrics provided in great detail
<ul style="list-style-type: none">• Met

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• \$498,557 requested• 15-month project

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding Opportunity

BIDDER NAME: Woodfords Family Services

DATE: 03/01/2023

EVALUATOR NAME: Craig Patterson

EVALUATOR DEPARTMENT: D.H.H.S./O.A.D.S.

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I. Eligibility
<ul style="list-style-type: none">• P-Provided

Part II. Prioritization Categories
<ul style="list-style-type: none">• P-Yes

Part III. Proposed Project Activities
<ul style="list-style-type: none">• ?-
<ul style="list-style-type: none">• P-Provided
<ul style="list-style-type: none">• P-Detailed
<ul style="list-style-type: none">• P-Detailed
<ul style="list-style-type: none">• P-1-lack of HCBS training for providers, 2- shortage of direct care staff
<ul style="list-style-type: none">• P-All HCBS waiver recipients
<ul style="list-style-type: none">• ?-
<ul style="list-style-type: none">• P-# of providers completing training
<ul style="list-style-type: none">• P-Detailed
<ul style="list-style-type: none">• P-Staffing, expertise
<ul style="list-style-type: none">• P-Certificate
<ul style="list-style-type: none">• P-Fee for learner fee's

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• P-Provided



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding
Opportunity

I, Craig Donnan accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:
Craig Donnan
@D66CDEA4745452...
Signature

Feb-27-2023
Date



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202301004**

**RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding
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I, Elizabeth Hopkins accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Elizabeth Hopkins

B4C745184EB64E1

Feb-27-2023

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202301004

RFA TITLE: Home and Community Based Services (HCBS) Innovation Grants Funding
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I, Doreen McDaniel accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Doreen McDaniel

F34CB46F430C43C...

Signature

Feb-27-2023

Date



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

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Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202301004**

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I, Craig Patterson accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Craig Patterson

347AED833EBC448

Feb-28-2023

Signature

Date