**State of Maine**

**Governor’s Office of Policy Innovation and the Future**

**APPLICATION COVER PAGE**

**RFA# 202206101**

**Community Resilience Partnership Service Provider Grant**

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| --- | --- |
| **Applicant’s Organization Name:** |  |
| **Chief Executive - Name/Title:** |  |
| **Tel:** |  | **E-mail:** |  |
| **Headquarters Street Address:** |  |
| **Headquarters City/State/Zip:** |  |
| ***(Provide information requested below if different from above)*** |
| **Lead Point of Contact for Application - Name/Title:** |  |
| **Tel:** |  | **E-mail:** |  |
| **Headquarters Street Address:** |  |
| **Headquarters City/State/Zip:** |  |

* This Application and the pricing structure contained herein will remain firm for a period of one hundred eighty (180) days from the date and time of the bid opening.
* No personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Applicant’s Application.
* No attempt has been made, or will be made, by the Applicant to induce any other person or firm to submit or not to submit an Application.
* The above-named organization is the legal entity entering into the resulting contract with the Department should they be awarded the contract.
* The undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

*To the best of my knowledge, all information provided in the enclosed application, both programmatic and financial, is complete and accurate at the time of submission.*

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| --- | --- |
| **Name (Print):** | **Title:** |
| **Authorized Signature:** | **Date:** |

**State of Maine**

**Department of Governor’s Office of Policy Innovation and the Future**

**DEBARMENT, PERFORMANCE, and NON-COLLUSION CERTIFICATION**

**RFA# 202206101**

**Community Resilience Partnership Service Provider Grant**

*By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals and any subcontractors named in this proposal:*

1. *Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
2. *Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:*
	1. *Fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or contract.*
	2. *Violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.*
3. *Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification.*
4. *Have not within a three (3) year period preceding this proposal had one or more federal, state, or local government transactions terminated for cause or default*.
5. *Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

**Failure to provide this certification will result in the disqualification of the Applicant’s Application.**

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| --- | --- |
| **Name (Print):** | **Title:** |
| **Authorized Signature:** | **Date:** |

**State of Maine**

**Department of Governor’s Office of Policy Innovation and the Future**

**APPLICATION**

**RFA# 202206101**

**Community Resilience Partnership Service Provider Grant**

In responding to each Criteria below, Applicants should refer to the information provided in the corresponding areas of the Activities and Requirements section in the RFA. Applicants must use this application to respond to all desired information outlined here and in the RFA.

**Criteria 1: General Information / Service Provider and Group Eligibility**

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| --- | --- |
| **Applicant’s Organization Name:** |  |
| **Applicant’s Organization is a:** | [ ]  Regional Planning Organization [ ]  Council of Government [ ]  Regional Economic Development Organization [ ]  County Government [ ]  Non-profit[ ]  Academic Institution[ ]  Cooperative Extension[ ]  For-profit enterprise[ ]  Municipality ☐ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In partnership with:***Letters of Support for each Group community must be provided with Application.* | **List two (2) to five (5) Group communities and any other partners**  |
| Community/organization and point of contact with email/phone |
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**Criteria 2: Community Group Composition**

Applicants must complete the following table describing the composition of the Group communities and any other partners listed above. See the RFA document (Section B, 2 of Activities and Requirements) for information and instructions for completing this table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Community Name** | **Community Type** (Municipality, Tribal Government, Plantation, Township, or Unorganized territory) | **Region** (1, 2, 3, 4) | **Population** | **SVI** (low, medium, or high) |
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**Criteria 3: Capacity, Expertise, and Previous Experience**

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| Describe how your organization (and any partners, if applicable) will provide sufficient capacity and expertise across climate resilience, clean energy, and emissions reduction. Describe recent relevant experience.  |
|  |

**Criteria 4: Scope of Work**

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| Desired outcomes from the Service Provider Grants are: 1. New enrollment in the Community Resilience Partnership program by all of the recruited communities;
2. A list of priority climate and energy projects for each community and collaborative projects for the Group; and
3. Assistance to communities in seeking a Community Action Grant or other funding for those priority projects.

Describe the tasks that will be undertaken to achieve these outcomes and meet the requirements stated in the RFA.  |
|  |

**Criteria 5: Budget Proposal**

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| **Budget Narrative** |
| Provide a detailed narrative of your proposed expenses. * Applicants may request up to $10,000 per community in the Group and up to an additional $2,500 for each community categorized as having [high social vulnerability](https://www.maine.gov/future/sites/maine.gov.future/files/inline-files/SVI%20Communities%20Map%20and%20List_2021-12-01_1.pdf) or community with a population of less than 4,000 people.
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| **Budget Worksheet** |
| A 15% cost share is required of the Applicant. In-kind match is permitted. See Section B, 5 of the RFA under Activities and Requirements for more information. |
| **Project Task** | **Funds Requested** | **Cost Share and Other Funds** | **Total Project Budget** |
| Task 1 |  |  |  |
| Task 2 |  |  |  |
| Task 3 |  |  |  |
| Task 4 |  |  |  |
| *(insert lines for additional tasks, as necessary)* |  |  |  |
| **Total** |  |  |  |