

State of Maine RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

SCORESHEET FOR RFP# 202009138 : Pre-Qualified Vendor List for Annual Vessel Haul Out									
PROPOSAL SUBMITTED BY:		Billings Diesel & Marine		Kittery Point Yacht Yard		Maine Yacht Center			
COST:		Cost:	N/A	Cost:	N/A	Cost:	N/A	Cost:	
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	30	30		27.5		27.5			
Section II: Proposed Services	35	35		32.5		32.5			
Section III: Cost Proposal	35	35		35		35			
TOTAL	<u>100</u>	<u>100</u>		<u>95</u>		<u>95</u>			
PROPOSAL SUBMITTED BY:									
COST:		Cost:		Cost:		Cost:		Cost:	
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience									
Section II: Proposed Services									
Section III: Cost Proposal									
TOTAL	<u>100</u>								

From: [Talbot, Matt](#)
To: suzette@billingsmarine.com; "[Greg Sanborn](#)"
Subject: State of Maine RFP Notification
Date: Monday, January 04, 2021 9:46:00 AM
Attachments: [Billings Diesel & Marine - Award Notification Letter for PQVL.pdf](#)

Good Morning Suzette & Greg,

I have attached the official letter, but wanted to let you know that the Department has chosen to conditionally include Billings Diesel & Marine Services, Kittery Point Yacht Yard, and Maine Yacht Center on the Pre-Qualified Vendor List for Annual Vessel Haul Outs. As stated in the RFP, inclusion on the PQVL is not a guarantee of work but does mean that these organizations will be notified of upcoming bid opportunities for vessel haul outs within their designated area(s) of the State. I appreciate your time, effort, and consideration towards this process.

All the best,
Matt Talbot



*Captain Matthew A. Talbot
Maine Marine Patrol
21 State House Station
Augusta, Maine 04333
207-624-6585 office / 207-542-3088 cell
matt.talbot@maine.gov*



**STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES**

**Janet T. Mills
Governor**

**Patrick C. Keliher
Commissioner**

AWARD NOTIFICATION LETTER FOR PQVL AWARDED BIDDERS

January 4, 2021

Billings Diesel & Marine Service, Inc
Attn: Suzette Grindle & Greg Sanborn
72 Moose Island Causeway
Stonington, ME 04681

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202009138,
Pre-Qualified Vendor List for Annual Vessel Haul Out

Dear Suzette Grindle & Greg Sanborn:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for Pre-Qualified Vendor List for Annual Vessel Haul Out. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award(s) to the following bidder(s):

- Billings Diesel & Marine Service, Inc
- Kittery Point Yacht Yard Corp
- Maine Yacht Center

The bidder(s) listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Talbot", is positioned above the typed name.

Captain Matt Talbot
Maine Marine Patrol
207-624-6585
Matt.talbot@maine.gov

STATEMENT OF APPEAL RIGHTS


Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Talbot, Matt](#)
To: [Tom Allen](#)
Subject: State of Maine RFP Notification
Date: Monday, January 04, 2021 9:46:00 AM
Attachments: [Kittery Point Yacht Yard - Award Notification Letter for PQVL.pdf](#)

Good Morning Tom,

I have attached the official letter, but wanted to let you know that the Department has chosen to conditionally include Billings Diesel & Marine Services, Kittery Point Yacht Yard, and Maine Yacht Center on the Pre-Qualified Vendor List for Annual Vessel Haul Outs. As stated in the RPF, inclusion on the PQVL is not a guarantee of work but does mean that these organizations will be notified of upcoming bid opportunities for vessel haul outs within their designated area(s) of the State. I appreciate your time, effort, and consideration towards this process.

All the best,
Matt Talbot



*Captain Matthew A. Talbot
Maine Marine Patrol
21 State House Station
Augusta, Maine 04333
207-624-6585 office / 207-542-3088 cell
matt.talbot@maine.gov*



**STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES**

**Janet T. Mills
Governor**

**Patrick C. Keliher
Commissioner**

AWARD NOTIFICATION LETTER FOR PQVL AWARDED BIDDERS

January 4, 2021

Kittery Point Yacht Yard Corp
Attn: Thomas Allen
48 Bowen Rd
Kittery, ME 03904

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202009138,
Pre-Qualified Vendor List for Annual Vessel Haul Out

Dear Thomas Allen:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for Pre-Qualified Vendor List for Annual Vessel Haul Out. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award(s) to the following bidder(s):

- Billings Diesel & Marine Service, Inc
- Kittery Point Yacht Yard Corp
- Maine Yacht Center

The bidder(s) listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to

the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Talbot", is positioned above the typed name.

Captain Matt Talbot
Maine Marine Patrol
207-624-6585
Matt.talbot@maine.gov

STATEMENT OF APPEAL RIGHTS


Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Talbot, Matt](#)
To: ["brian@maineyacht.com"](mailto:brian@maineyacht.com); ["jeff@maineyacht.com"](mailto:jeff@maineyacht.com)
Subject: State of Maine RFP Notification
Date: Monday, January 04, 2021 9:46:00 AM
Attachments: [Maine Yacht Center - Award Notification Letter for PQVL.pdf](#)

Good Morning Brian & Jeff,

I have attached the official letter, but wanted to let you know that the Department has chosen to conditionally include Billings Diesel & Marine Services, Kittery Point Yacht Yard, and Maine Yacht Center on the Pre-Qualified Vendor List for Annual Vessel Haul Outs. As stated in the RFP, inclusion on the PQVL is not a guarantee of work but does mean that these organizations will be notified of upcoming bid opportunities for vessel haul outs within their designated area(s) of the State. I appreciate your time, effort, and consideration towards this process.

All the best,
Matt Talbot



*Captain Matthew A. Talbot
Maine Marine Patrol
21 State House Station
Augusta, Maine 04333
207-624-6585 office / 207-542-3088 cell
matt.talbot@maine.gov*



**STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES**

**Janet T. Mills
Governor**

**Patrick C. Keliher
Commissioner**

AWARD NOTIFICATION LETTER FOR PQVL AWARDED BIDDERS

January 4, 2021

Maine Yacht Center
Attn: Brain Harris & Jeff Stack
100 Kensington Street
Portland, ME 04103

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award(s) under RFP # 202009138,
Pre-Qualified Vendor List for Annual Vessel Haul Out

Dear Brain Harris & Jeff Stack:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Marine Resources for Pre-Qualified Vendor List for Annual Vessel Haul Out. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award(s) to the following bidder(s):

- Billings Diesel & Marine Service, Inc
- Kittery Point Yacht Yard Corp
- Maine Yacht Center

The bidder(s) listed above have met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Talbot", is positioned above the typed name.

Captain Matt Talbot
Maine Marine Patrol
207-624-6585
Matt.talbot@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Billings Diesel & Marine

DATE: 12/28/2020

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Marine Resources

NAME OF RFP COORDINATOR: Captain Matt Talbot

NAMES OF EVALUATORS: Major Robert Beal, Captain Matt Talbot

SUMMARY PAGE

Pass/Fail Criteria		
	Pass:	Fail:
◆ N/A		
◆		
◆		
	Points Awarded:	
Numerical Score:		
Section I. Organization Qualifications and Experience (Max: 30 Points)	30	
Section II. Proposed Services (Max: 35 Points)	35	
Section III: Cost Proposal (Max: 35 Points)	35	
TOTAL POINTS (Max: 100 Points)	100	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Billings Diesel & Marine

DATE: 12/28/2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 30

Score: 30

Evaluation Team Comments:

I. Organization Qualifications and Experience:

☒ Yes / ☐ No - Listed applicable qualifications to perform the required work

☒ Yes / ☐ No - Described the organizations current operations

☒ Yes / ☐ No - Listed three references with applicable experience with vendor

☒ Yes / ☐ No - Listed current or past litigation

☒ Yes / ☐ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins

☒ Yes / ☐ No ☐ Provided Certificate of Insurance

II. Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Billings Diesel & Marine

DATE: 12/28/2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 35

Score: 35

Evaluation Team Comments:

I. Proposed Services:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions
- ☒ Yes / ☐ No - Capable of hauling and launching 35' – 46' boats
- ☒ Yes / ☐ No - Can provide indoor or outdoor boat storage
- ☒ Yes / ☐ No - Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No - Will allow DMR personnel to access and perform work onsite
- ☒ Yes / ☐ No - Will allow DMR coordinated vendors to access and perform work onsite

II. Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Billings Diesel & Marine

DATE: 12/28/2020

**EVALUATION OF SECTION III
Cost Proposal**

Total Points Available: 35

Score: 35

I. Cost Proposal:

☒ Yes / ☐ No – *Provided current rate sheet*

Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Kittery Point Yacht Yard

DATE: 12/28/2020

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Marine Resources

NAME OF RFP COORDINATOR: Captain Matt Talbot

NAMES OF EVALUATORS: Major Robert Beal, Captain Matt Talbot

SUMMARY PAGE

Pass/Fail Criteria		
	Pass:	Fail:
◆ N/A		
◆		
◆		
	Points Awarded:	
Numerical Score:		
Section I. Organization Qualifications and Experience (Max: 30 Points)	27.5	
Section II. Proposed Services (Max: 35 Points)	32.5	
Section III: Cost Proposal (Max: 35 Points)	35	
TOTAL POINTS (Max: 100 Points)	95	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Kittery Point Yacht Yard

DATE: 12/28/2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 30

Score: 27.5

Evaluation Team Comments:

I. Organization Qualifications and Experience:

☒ Yes / ☐ No - Listed applicable qualifications to perform the required work

☒ Yes / ☐ No - Described the organizations current operations

☒ Yes / ☐ No - Listed three references with applicable experience with vendor

☒ Yes / ☐ No - Listed current or past litigation

☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins

☒ Yes / ☐ No ☐ Provided Certificate of Insurance

II. Comments: rely on relationships w/ OEM service centers to perform "service beyond our capabilities" on CAT, VOLVO, Cummins Engines

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Kittery Point Yacht Yard

DATE: 12/28/2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 35

Score: 32.5

Evaluation Team Comments:

I. Proposed Services:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions
- ☒ Yes / ☐ No - Capable of hauling and launching 35' - 46' boats
- ☒ Yes / ☐ No - Can provide indoor or outdoor boat storage
- ☐ Yes / ☒ No - Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No - Will allow DMR personnel to access and perform work onsite
- ☒ Yes / ☐ No - Will allow DMR coordinated vendors to access and perform work onsite

II. Comments:

HAS EXPERIENCE w/ VOLVO & CUMMINS ENGINES, BUT
DO NOT HAVE SPECIFICALLY TRAINED TECHS FOR
THE LISTED ENGINE MANUFACTURERS.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Kittery Point Yacht Yard

DATE: 12/28/2020

**EVALUATION OF SECTION III
Cost Proposal**

Total Points Available: 35

Score: 35

I. Cost Proposal:

☒ Yes / ☐ No – *Provided current rate sheet*

Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Maine Yacht Center

DATE: 12/28/2020

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Marine Resources

NAME OF RFP COORDINATOR: Captain Matt Talbot

NAMES OF EVALUATORS: Major Robert Beal, Captain Matt Talbot

SUMMARY PAGE

Pass/Fail Criteria		
	Pass:	Fail:
◆ N/A		
◆		
◆		
	Points Awarded:	
Numerical Score:		
Section I. Organization Qualifications and Experience	(Max: 30 Points)	27.5
Section II. Proposed Services	(Max: 35 Points)	32.5
Section III: Cost Proposal	(Max: 35 Points)	35
TOTAL POINTS	(Max: 100 Points)	95

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Maine Yacht Center

DATE: 12/28/2020

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 30

Score: 27.5

Evaluation Team Comments:

I. Organization Qualifications and Experience:

- ☒ Yes / ☐ No - Listed applicable qualifications to perform the required work
- ☒ Yes / ☐ No - Described the organizations current operations
- ☒ Yes / ☐ No - Listed three references with applicable experience with vendor
- ☒ Yes / ☐ No - Listed current or past litigation
- ☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins
- ☒ Yes / ☒ No ☐ Provided Certificate of Insurance

II. Comments:

- USES LOCAL AUTHORIZED SUBCONTRACTORS TO PERFORM WORK ON ENGINES TESTED - BEYOND ANNUAL MAINTENANCE WORK.
- CHECKED THAT THEY HOLD A CERTIFICATE OF INSURANCE, BUT DID NOT INCLUDE A COPY.
- * CLARIFIED W/ VENDOR ON 12/29/20 BY EMAIL THAT THEY HAVE THE INSURANCE & WILL FORWARD A COPY ASAP.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Maine Yacht Center

DATE: 12/28/2020

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 35

Score: 32.5

Evaluation Team Comments:

I. Proposed Services:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions
- ☒ Yes / ☐ No - Capable of hauling and launching 35' - 46' boats
- ☒ Yes / ☐ No - Can provide indoor or outdoor boat storage
- ☒ Yes / ☒ No - Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No - Will allow DMR personnel to access and perform work onsite
- ☒ Yes / ☐ No - Will allow DMR coordinated vendors to access and perform work onsite

II. Comments:

- USES LOCAL AUTHORIZED ENGINE TECHNICAL
PEPS -

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Maine Yacht Center

DATE: 12/28/2020

**EVALUATION OF SECTION III
Cost Proposal**

Total Points Available: 35

Score: 35

I. Cost Proposal:

☒ Yes / ☐ No – *Provided current rate sheet*

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: *Billings Diesel & Marine*

DATE: *12/14/20*

EVALUATOR NAME: *Matt Targett*

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

- ☒ Yes / ☐ No - Listed applicable qualifications to perform the required work
- ☒ Yes / ☐ No - Described the organizations current operations
- ☒ Yes / ☐ No - Listed three references with applicable experience with vendor
- ☒ Yes / ☐ No - Listed current or past litigation *NONE*
- ☒ Yes / ☐ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins
- ☒ Yes / ☐ No - Provided Certificate of Insurance

Comments:

II. Proposed Services – Services available:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions *KENNEBEC - STONINGTON
STONINGTON - EASTPORT*
- ☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats
- ☒ Yes / ☐ No – Can provide indoor or outdoor boat storage
- ☒ Yes / ☐ No – Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: BILLINGS DIESEL & MARINE

DATE: 12/14/20

EVALUATOR NAME: MATT TALBOT

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

III. *Cost Proposal:*

☒ Yes / ☐ No – Provided current rate sheet

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: KENNEDY POINT YACHT YARD

DATE: 12/14/20

EVALUATOR NAME: MATT TALBOT

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

- ☒ Yes / ☐ No - Listed applicable qualifications to perform the required work
- ☒ Yes / ☐ No - Described the organizations current operations
- ☒ Yes / ☐ No - Listed three references with applicable experience with vendor
- ☒ Yes / ☐ No - Listed current or past litigation *NONE*
- ☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins
- ☒ Yes / ☐ No - Provided Certificate of Insurance

Comments:

II. Proposed Services – Services available:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions *Kittery - Stoughton*
- ☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats
- ☒ Yes / ☐ No – Can provide indoor or outdoor boat storage
- ☐ Yes / ☒ No – Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: KEMENY POINT YACHT YARD

DATE: 12/14/20

EVALUATOR NAME: MATT TALBOT

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

No Technicians for warranty work on listed engines,
but will subcontract w/ OEM service when needed.

III. Cost Proposal:

☒ Yes / ☐ No – Provided current rate sheet

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: *Maine Yacht Center*

DATE: *12/14/20*

EVALUATOR NAME: *Mark Talbot*

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

- ☒ Yes / ☐ No - Listed applicable qualifications to perform the required work
- ☒ Yes / ☐ No - Described the organizations current operations
- ☒ Yes / ☐ No - Listed three references with applicable experience with vendor
- ☐ Yes / ☐ No - Listed current or past litigation *NONE*
- ☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins
- ☒ Yes / ☐ No Provided Certificate of Insurance

Comments:

USES SUBCONTRACTORS FOR OEM ENGINE SERVICE

II. Proposed Services – Services available:

- ☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions *Wilton to Stonington*
- ☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats
- ☒ Yes / ☐ No – Can provide indoor or outdoor boat storage *Didn't check indoor unheated.*
- ☐ Yes / ☒ No – Has trained technicians for CAT, MAN, or Volvo engines
- ☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: Maine Yacht Center

DATE: 12/14/20

EVALUATOR NAME: Matt Taubert

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

III. *Cost Proposal:*

☒ Yes / ☐ No – Provided current rate sheet

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: *BILLINGS DIESEL & MARINE SERVICE, INC.*

DATE: *12.21.2020*

EVALUATOR NAME: *ROBERT L. BOAL*

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

☒ Yes / ☐ No - Listed applicable qualifications to perform the required work

☒ Yes / ☐ No - Described the organizations current operations

☒ Yes / ☐ No - Listed three references with applicable experience with vendor

☒ Yes / ☐ No - Listed current or past litigation

☒ Yes / ☐ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins

☒ Yes / ☐ No - Provided Certificate of Insurance

Comments:

II. Proposed Services – Services available:

☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions

☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats

☒ Yes / ☐ No – Can provide indoor or outdoor boat storage

☒ Yes / ☐ No – Has trained technicians for CAT, MAN, or Volvo engines

☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: BILLINGS DIESEL & MARINE SERVICE INC.

DATE: 12-21-2020

EVALUATOR NAME: ROBERT L. BEN

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

III. Cost Proposal:

☒ Yes / ☐ No – Provided current rate sheet

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: KITTELY POINT YACHT YARD CORP.

DATE: 12.21.2020

EVALUATOR NAME: ROBERT L. BEAL

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

☒ Yes / ☐ No - Listed applicable qualifications to perform the required work

☒ Yes / ☐ No - Described the organizations current operations

☒ Yes / ☐ No - Listed three references with applicable experience with vendor

☒ Yes / ☐ No - Listed current or past litigation

☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins

☒ Yes / ☐ No - Provided Certificate of Insurance

Comments: EXPERIENCE NOTED FOR MAJOR MARINE ENGINE LISTED
ABOVE. CERTIFIED TECHNICIANS NOT ON STAFF.

II. Proposed Services – Services available:

☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions

☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats

☒ Yes / ☐ No – Can provide indoor or outdoor boat storage

☐ Yes / ☒ No – Has trained technicians for CAT, MAN, or Volvo engines

☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: KITTERY POINT YACHT YARD CORP.

DATE: 12.21.2020

EVALUATOR NAME: ROBERT L. BEAL

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

III. Cost Proposal:

☒ Yes / ☐ No – Provided current rate sheet

Comments:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: MAINE YACHT CENTER

DATE: 12-21-2020

EVALUATOR NAME: ROBERT L. BOAL

EVALUATOR DEPARTMENT: Department of Marine Resources

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

I. Organization Qualifications and Experience:

☒ Yes / ☐ No - Listed applicable qualifications to perform the required work

☒ Yes / ☐ No - Described the organizations current operations

☒ Yes / ☐ No - Listed three references with applicable experience with vendor

☒ Yes / ☐ No - Listed current or past litigation

☐ Yes / ☒ No - Listed factory training or certified technicians for Caterpillar, MAN, Volvo, Cummins
(LOCAL SUB CONTRACTORS)

☐ Yes / ☒ No - Provided Certificate of Insurance

Comments: (INDICATE THEY HAVE ONE, NOT INCLUDED.)

II. Proposed Services – Services available:

☒ Yes / ☐ No - Bidder's facility is located in one or both of the identified regions

☒ Yes / ☐ No – Capable of hauling and launching 35' – 46' boats

☒ Yes / ☐ No – Can provide indoor or outdoor boat storage

☐ Yes / ☒ No – Has trained technicians for CAT, MAN, or Volvo engines (HIRE SUB CONTRACTORS)

☒ Yes / ☐ No – Will allow DMR personnel to access and perform work onsite

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

BIDDER NAME: MAINE YACHT CENTER

DATE: 12.21.2020

EVALUATOR NAME: ROBERT L BOAL

EVALUATOR DEPARTMENT: Department of Marine Resources

☒ Yes / ☐ No – Will allow DMR coordinated vendors to access and perform work onsite

Comments:

III. Cost Proposal:

☒ Yes / ☐ No – Provided current rate sheet

Comments:



STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES

Janet T. Mills
Governor

Patrick Keliher
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202009138
RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

I, MATTHEW TAUBOT accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

MATTHEW TAUBOT
Signature

12/14/2020
Date



STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES

Janet T. Mills
Governor

Patrick Keliher
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202009138

RFP TITLE: Pre-Qualified Vendor List for Annual Vessel Haul Out

I, ROBERT L. BOW accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Marine Resources. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Signature

12.21.2020
Date