



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS AND LANDS
NORTHERN REGION – LANDS DIVISION
45 RADAR ROAD
ASHLAND, ME 04732

JANET T. MILLS
GOVERNOR

AMANDA E. BEAL
COMMISSIONER

May 1, 2023

Pelletier Manufacturing
Attn: Jeff Pelletier
PO Box 859
Millinocket, ME 04462

SUBJECT: Notification of Conditional Award under RFP # 202007120
Pre-Qualified Vendor List for Gravel Road Construction

Dear Mr. Pelletier:

This letter is regarding the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for 202007120. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to Tolman Construction for the pre-qualified list for the following region(s):

- Eastern Region
- Western Region
- Northern Region

The bidder listed above will be placed on the Pre-Qualified list(s) along with other selected bidders. Placement on the list is not a guarantee of work. The Department will be mailing mini-bid packages to all the contractors on the Pre-Qualified List for a specific region regarding Gravel Road Construction opportunities and any contract work will be as a result of the mini-bids. The Department reserves the right to revoke any conditional award as specified in Department of Administrative and Financial Services Rule Chapter 110.

This award decision is subject to the final approval of the State Procurement Review Committee and the successful negotiation of a contract. Any person aggrieved by the award decision for qualification to be placed on the PQVL may appeal the decision in the manner prescribed in the RFP and defined in 5 M.R.S.A. § 1825-E, and in Department of Administrative and Financial Services Rule Chapter 120.

Thank you for your interest in doing business with the State of Maine.

Sincerely,


Therea Spooner
Bureau of Parks & Lands

ANDREW R. CUTKO, DIRECTOR
BUREAU OF PARKS AND LANDS
18 ELKINS LANE, HARLOW BUILDING



PHONE: (207) 287-3821
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WEB: WWW.MAINE.GOV/DACF

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202007120
RFP TITLE: Gravel Road Construction - PQVL
BIDDER: Pelletier Manufacturing
DATE: 04/11/2023

SUMMARY PAGE

Department Name: Agriculture, Conservation & Forestry
Name of RFP Coordinator: Jacob Guimond
Names of Evaluators: Jacob Guimond, Chet Condon, Andrew Wilcox

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	25	NA
Section II. Cost Proposal	25	NA
Section III. Equipment List	50	NA
<u>Total Points</u>	<u>100</u>	

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**EVALUATION OF SECTION I
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Organization Qualifications and Experience	25	NA

Evaluation Team Comments:

Extensive experience in gravel road construction. Refers to many certifications, but no list is provided.
CLP and PLC certified
Appropriate list of references involving large landowners.

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**EVALUATION OF SECTION II
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	X	Score Weight	=	Score
NA		NA		25		NA

Evaluation Team Comments:

Hourly rates are at or below the average rate being paid by the Bureau.

Road construction rate per foot is above the average rate being paid by the Bureau.

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**EVALUATION OF SECTION III
Equipment List**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Equipment List	50	NA

Evaluation Team Comments:

- Availability of Equipment

No bulldozer or compactor listed

- Age of Equipment

In general, the equipment listed is dated.

- Number of Each Unit Available

Adequate



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Amanda Beal
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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202007120
RFP TITLE: Gravel Road Construction PQVL

I, Jacob Guimond, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.


Signature

4/11/23
Date



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Amanda Beal
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202007120
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I, Andrew Wilcox, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Andrew Wilcox
Signature

4/11/2023
Date



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AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202007120
RFP TITLE: Gravel Road Construction PQVL

I, Chet Condon, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Chet Condon
Signature

4-11-23
Date