



**STATE OF MAINE  
DEPARTMENT OF AGRICULTURE,  
CONSERVATION & FORESTRY**

**Janet T. Mills  
Governor**

**Amanda E. Beal  
Commissioner**

03/28/2024

Irving Woodlands LLC  
Attn: Peter Tabor  
1798 St. John Road  
St. John Plt., ME 04743

**SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award under RFP #201903058,  
Pre-Qualified Contract Logging Services (CLS) List**

Dear Mr. Tabor:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for #201903058. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to Irving Woodlands, LLC for the following harvest systems for the Northern Region:

\*Cut-To-Length

\*Tree Length

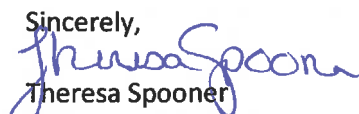
The bidder listed above has met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

  
Theresa Spooner  
Bureau of Parks & Lands

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** 201903058

**RFP TITLE:** Pre-Qualified Vendor List for Contract Logging Services (TL & CTL – Northern Region)

**BIDDER:** Irving Woodlands LLC

**DATE:** 03/06/2024

**SUMMARY PAGE**

**Department Name:** Agriculture, Conservation & Forestry

**Name of RFP Coordinator:** Jacob Guimond

**Names of Evaluators:** Jacob Guimond, Chet Condon, Andrew Wilcox

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• N/A		
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Bid Price Sheet / Cost Proposal	<b>25</b>	
Section II. Equipment List	<b>50</b>	
Section III. Experience Information	<b>25</b>	
<u>Total Points</u>		

Note: This was the only Proposal received for this PQVL submission period. Though no points were awarded, the proposal was thoroughly reviewed by the Evaluation Team and found to meet the requirements of the RFP and is accepted. It is recommended that this vendor be added to the PQVL listing

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**EVALUATION OF SECTION I  
Cost Proposal**

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Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
	÷		x	<b>25 points</b>	=	

**Evaluation Team Comments:**

Cost of harvesting is within industry standards.

Cost of trucking is slightly higher than industry standards.

Cost of hourly equipment is slightly to moderately higher than industry standards.

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**EVALUATION OF SECTION II  
Equipment List**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Equipment List	50	

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**Evaluation Team Comments:**

Equipment list is extensive and more than adequate to perform necessary tasks. Most equipment is 2015 or newer.

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**DATE:** 03/06/2024

**EVALUATION OF SECTION III  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Experience Information Sheet	<b>25</b>	

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**Evaluation Team Comments:**

All references listed are relevant to the scope of work. There are limited references over the past year. The references are from industrial landowners that would be conducting similar harvests to what the Bureau would be bidding out.



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AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services

I, Andrew Wilcox, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Andrew Wilcox  
Signature

3 / 6 / 2024  
Date



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**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 201903058**

**RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services**

I, Jacob Guimond, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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*Jacob Guimond*  
Signature

3/6/24  
Date





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AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services

I, Chet Condon, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Chet Condon  
Signature

3-5-24  
Date