

State of Maine
RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

SCORESHEET FOR RFP# 201902030: Waste Diversion Grants Program – Page 1									
PROPOSAL SUBMITTED BY:		Northern Aroostook Solid Waste Assoc.		UMaine System		Bo' Lait Farm		Pleasant River Farm	
COST:		Cost:	\$30,000	Cost:	\$38,764	Cost:	\$24,780	Cost:	\$8,460
EVALUATION ITEM	POINTS AVAIL.	DEP proposes funding full amount		DEP proposes funding full amount		DEP proposes funding full amount		DEP proposes funding full amount	
Section I: Organization Qualifications and Experience	20	20		20		20		20	
Section II: Proposed Services	55	55		55		50		50	
Section III: Best Value Assessment of Money, Time, Tasks, Budget and Match	25	25		20		25		20	
TOTAL	<u>100</u>	<u>100</u>		<u>95</u>		<u>95</u>		<u>90</u>	
PROPOSAL SUBMITTED BY:		DM&J Waste		Town of Limerick		Town of Vinalhaven		Manchester Conservation Commission	
COST:		Cost:	\$31,687	Cost:	\$16,500	Cost:	\$38,365	Cost:	\$37,944
EVALUATION ITEM	POINTS AVAIL.	DEP proposes funding full amount		DEP proposes funding full amount		DEP proposes partial funding at \$20,725		DEP proposes partial funding at \$8,304	
Section I: Organization Qualifications and Experience	20	15		15		20		15	
Section II: Proposed Services	55	45		40		45		40	
Section III: Best Value Assessment of Money, Time, Tasks, Budget and Match	25	20		25		15		15	
TOTAL	<u>100</u>	<u>80</u>		<u>80</u>		<u>80</u>		<u>70</u>	

SCORESHEET FOR RFP# 201902030: Waste Diversion Grants Program – Page 2

PROPOSAL SUBMITTED BY:		Town of Kennebunkport	City of South Portland	City of South Portland	Town of Lisbon
COST:		Cost: \$8,000	Cost: \$19,200	Cost: \$8,750	Cost: \$7,086
EVALUATION ITEM	POINTS AVAIL.	DEP proposes funding full amount	DEP proposes partial funding at \$8,570	DEP proposes partial funding at \$2,750	DEP proposes partial funding at \$3,750
Section I: Organization Qualifications and Experience	20	15	15	20	15
Section II: Proposed Services	55	40	40	40	35
Section III: Best Value Assessment of Money, Time, Tasks, Budget and Match	25	15	15	10	20
TOTAL	<u>100</u>	<u>70</u>	<u>70</u>	<u>70</u>	<u>70</u>
PROPOSAL SUBMITTED BY:		Town of China	Organic Solutions LLC d/b/a Mr. Fox		
COST:		Cost: \$38,000	Cost: \$38,000		
EVALUATION ITEM	POINTS AVAIL.	DEP proposes partial funding at \$10,500	Incomplete application; no funding recommended		
Section I: Organization Qualifications and Experience	20	10	5		
Section II: Proposed Services	55	35	10		
Section III: Best Value Assessment of Money, Time, Tasks, Budget and Match	25	15	5		
TOTAL	<u>100</u>	<u>60</u>	<u>20</u>		



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Janet T. Mills
Governor**

**Gerald D. Reid
Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

Organic Solutions, LLC d/b/a Mr. Fox Composting
Attn: Johnathan Watts
6 Carwin Drive
York, ME 03909

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Heath:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- Northern Aroostook SW Association
- University of Maine System
- Bo' Lait Farms
- Pleasant River Farms
- DM&J Waste
- Town of Limerick
- Town of Kennebunkport

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- Town of Vinalhaven
- Manchester Conservation Committee
- City of South Portland (1)
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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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**Gerald D. Reid
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AWARD NOTIFICATION LETTER

June 18, 2019

Town of Vinalhaven
Attn: Gabrian McPhail
19 Washington School Road
Vinalhaven, ME 04863

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. McPhail:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

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Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

University of Maine System (Extension)
Attn: Richard Kersbergen
992 Waterville Road
Waldo, ME 04915

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Kersbergen:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

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AWARD NOTIFICATION LETTER

June 18, 2019

City of South Portland
Attn: Scott Morelli
25 Cottage Road
South Portland, ME 04106

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Morelli:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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AWARD NOTIFICATION LETTER

June 18, 2019

Pleasant River Farm
Attn: Dean Richmond
166 Smith Farm Road
Mason Township, ME 04217

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Richmond:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Division of Materials Management

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AWARD NOTIFICATION LETTER

June 18, 2019

Bo' Lait Farm
Attn: Alexis MacDonald
414 West Washington Road
Washington, ME 04843

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Ms. MacDonald:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Division of Materials Management

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AWARD NOTIFICATION LETTER

June 18, 2019

Town of China
Attn: Tim Grotton
191 Alder Park Road
China, ME 04358

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Grotton:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

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AWARD NOTIFICATION LETTER

June 18, 2019

DM&J
Attn: Josh Wellman
15 Industrial Road
Ellsworth, ME 04609

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Wellman:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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**Gerald D. Reid
Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

Town of Kennebunkport
Attn: Michael Klaus
P.O. Box 566
Kennebunkport, ME 04046

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Klaus:

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AWARD NOTIFICATION LETTER

June 18, 2019

Town of Limerick
Attn: Joanne Andrews
55 Washington Street
Limerick, ME 04048

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Ms. Andrews:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

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As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carole Cifrino".

Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Janet T. Mills
Governor**

**Gerald D. Reid
Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

Town of Lisbon
Attn: Mark Stevens
300 Lisbon Street
Lisbon, ME 04250

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Stevens:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- Northern Aroostook SW Association
- University of Maine System
- Bo' Lait Farms
- Pleasant River Farms
- DM&J Waste
- Town of Limerick
- Town of Kennebunkport

The following bidders will receive partial awards:

- Town of Vinalhaven
- Manchester Conservation Committee
- City of South Portland (1)
- City of South Portland (2)

- Town of Lisbon
- Town of China

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Janet T. Mills
Governor**

**Gerald D. Reid
Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

Manchester Conservation Commission
Attn: Garry Hinckley
P.O. Box 18
Manchester, ME 04351

SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program

Dear Mr. Hinckley:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- Northern Aroostook SW Association
- University of Maine System
- Bo' Lait Farms
- Pleasant River Farms
- DM&J Waste
- Town of Limerick
- Town of Kennebunkport

The following bidders will receive partial awards:

- Town of Vinalhaven
- Manchester Conservation Committee
- City of South Portland (1)
- City of South Portland (2)

- Town of Lisbon
- Town of China

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script, appearing to read "Carole Cifrino".

Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

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**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Janet T. Mills
Governor**

**Gerald D. Reid
Commissioner**

AWARD NOTIFICATION LETTER

June 18, 2019

Northern Aroostook Solid Waste Association
c/o John Sutherland
135 Convent Road
Eagle Lake, ME 04739

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201902030,
Waste Diversion Grants Program**

Dear Mr. Sutherland:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Waste Diversion Grants Program. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional grant awards.

The following bidders will receive full awards:

- Northern Aroostook SW Association
- University of Maine System
- Bo' Lait Farms
- Pleasant River Farms
- DM&J Waste
- Town of Limerick
- Town of Kennebunkport

The following bidders will receive partial awards:

- Town of Vinalhaven
- Manchester Conservation Committee
- City of South Portland (1)
- City of South Portland (2)

- Town of Lisbon
- Town of China

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,



Carole Cifrino, Supervisor Recycling Programs
Division of Materials Management

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: DM&J Waste
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	45
Section III: Cost Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 100 Points)	80

STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: DM&J Waste
DATE: 5/29/19

EVALUATION OF SECTION I
Organization Qualifications and Experience

Total Points Available: 20 **Score: 15**

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Excellent, long-term solid waste management experience. 2 Compost School grads. Licensed. Plus 5
Quality of application.
Good, thorough.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: DM&J Waste
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 45

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Yes, very much so. Plus 5
Local/regional/statewide impact
Underserved area; all of Waldo & Hancock Counties, plus portion of 4 others. Plus 5
Addresses demonstrated need
Absolutely; current facility operating at capacity. Have identified additional significant carbon source in Jackson Lab shavings. Half current compost production area used for shavings storage. Need for additional shelter is real & significant to resolve production bottleneck. Plus 5
Completeness of implementation planning
Very good. Feasible, with construction to be completed in Fall 2019.
Data collection and reporting
On-going, in accordance with license.
Reach and quality of educational component
Very limited; not really needed
Anticipated benefits, including immediate and future cost savings
Plus 5
Significant savings in trucking.
Significant diversion of materials from disposal.
New significant nitrogen and carbon added to agricultural area.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: DM&J Waste
DATE: 5/29/19

**EVALUATION OF SECTION III
 Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
30%
Reasonable costs for expected outcomes
Very reasonable. Plus 5
Likelihood of good return on investment.
Absolutely. Expected to divert significant amounts of materials from disposal to composting, with a huge reduction in carbon footprint and increase in carbon sequestration. Estimated that expansion of production capability may increase facility revenues by \$95,000 annually. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Vinalhaven
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
Points Awarded:		
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	45
Section III: Cost Proposal	(Max: 25 Points)	15
TOTAL POINTS	(Max: 100 Points)	80*

*Point score based on grant funding proposal except as follows: ½ the cost of residential collection pails, one year of labor for equipment operator on compost pile management, one year equipment operator for food scraps transport, 1 year (104 hours) of Outreach Coordinator @\$15/hour, and no funding for compost manager (on-going operational costs); **total grant award \$20,725.**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Vinalhaven
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Significant experience gained on previous grant round. Frequent communication with DEP Compost Program Manager. Plus 5
Quality of application.
Well thought out and presented. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Town of Vinalhaven
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 45

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy Yes. Plan significantly raises original pilot compost project to ultimately serve the entire island on a drop-off basis. Plus 5</p>
<p>Local/regional/statewide impact – Local, but project should provide excellent example to other island communities.</p>
<p>Addresses demonstrated need – As an island community, the need to minimize what is literally shipped is obvious. Proposal to establish an on-island food scrap composting program will decrease shipping of solid waste off-island for disposal and increase availability of soil amendments for on-island gardens. Plus 5</p>
<p>Completeness of implementation planning Very thorough, but in instances, a little overthought (see costs) Plus 5</p>
<p>Data collection and reporting Department (Mark King) to provide further direction and detail for data collection and reporting.</p>
<p>Reach and quality of educational component Island community should be pretty simple. Extensive plans with adequate methods, but overall somewhat over-funded (see costs). Plus 5</p>
<p>Anticipated benefits, including immediate and future cost savings Add in - Report out on how to do large scale food composting on islands Significant cost savings for not shipping for disposal. Benefit in adding organics to island soils. GHG emissions reductions in decreased transportation of organics off-island to disposal Anticipate revenue from compost sales Plus 5</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Vinalhaven
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 15 (with changes)

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.		
Percent cost share Cost share adequate, but amounts all "in kind" or donated. No actual cash committed.		
Reasonable (grant funded) costs for expected outcomes Not all costs reasonable for expected outcomes. Substantial costs related to E&O. Grant fund request for 2 years of operational costs, when 1 year is sufficient to plan funding operations into the future.		
Amended amounts for award:		
Task/Equipment	Proposed	Department amended for award
1-gallon collection pails	\$2,000	\$1,000 grant/\$1000 match suggested if needed
Compost Manager	\$10,400	\$0 . Equipment operator should be trained to cover tasks
Equipment Operator	\$10,400	\$ 5,200 for one year of production
Transport Equip Operator	\$2,600	\$1,300 for one year of production
Outreach Coordinator	\$2,600	\$1,560 (1 year 104 hours @\$15/hr)
Grant award to be offered = \$20,425		
Likelihood of good return on investment. Since applicant has good communication with the Department, and the proposal is as pertinent as it is to island communities, return on investment should be significant. Plus 5		

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Bo' Lait Farms
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	50
Section III: Cost Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	90

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Bo' Lait Farms
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20

Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Compost School certification held by 2, with 1 more to attend this fall
Have been collecting and composting successfully since receiving grant last fall.; met all grant commitments quickly. Great documentation and communication with DEP - Plus 5
Quality of application.
High quality application, with very good data and documentation – Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Bo' Lait Farms
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 50

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy Increases efficiency and allows year-round production capability for diverting food scraps from disposal to composting. Plus 5</p>
<p>Local/regional/statewide impact Will expand reach of regional services - Plus 5</p>
<p>Addresses demonstrated need Picking up slack from Lincoln County Recycling, and addressing safety and sustainability issues. Plus 5</p>
<p>Completeness of implementation planning Well planned, although implementation timeline lacks purchasing and paving dates.</p>
<p>Data collection and reporting Track weekly and monthly collections by sector. Strong record of data recording and reporting.</p>
<p>Reach and quality of educational component Well targeted to motivate food scrap diversion at residential and small business level. Also offer more general community education on the benefits of composting food scraps. Plus 5</p>
<p>Anticipated benefits, including immediate and future cost savings High. Will be much more efficient operations. Cost savings in diverting food scraps from disposal to composting. GHG savings benefits. Plus 5</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Bo' Lait Farms
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
41.5% Plus 5
Reasonable costs for expected outcomes
Yes, very reasonable costs. Labor undervalued. Significant personal investment to make this happen. Plus 5
Likelihood of good return on investment.
Very likely – upgrades will significantly increase operational efficiencies. Plus 5.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of China
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fall:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	10
Section II. Proposed Services	(Max: 55 Points)	35
Section III: Cost Proposal	(Max: 25 Points)	15
TOTAL POINTS		60*

*Based on partial award of \$10,500 for RFID system components only. No grant funds for remote single sort recycling collection containers.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of China
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 10

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality and content of the information provided.</p>
<p>Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.</p>
<p>Operate a well-run, well-staffed transfer station. Slow to expand composting program.</p>
<p>Town manger experienced in getting grants.</p>
<p>Quality of application.</p>
<p>Average. Addresses all requirements.</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Town of China
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 35 – for RFID only

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy</p>
<p>Neutral – RFID program will enable gathering of data to improve operations. Anticipated increase in recycling from placement of additional containers in service area is speculative.</p>
<p>Local/regional/statewide impact</p>
<p>Small regional impact, but will be good pilot for appropriate use of RFID technology by other solid waste facilities</p>
<p>Addresses demonstrated need</p>
<p>RFID addresses tracking needs of China’s transfer station operations as they expand to serve more regional needs.</p>
<p>Completeness of implementation planning</p>
<p>Good RFID. Need to think through how to roll-out RFIDs so users appreciate their value. Need for satellite collection sites for single-sort not adequately documented or planned for siting.</p>
<p>Data collection and reporting</p>
<p>RFID system will provide high quality granular data on operations – Plus 5</p>
<p>Reach and quality of educational component</p>
<p>Outreach ill-defined for satellite collection</p>
<p>Anticipated benefits, including immediate and future cost savings</p>
<p>RFID system will significantly improve tracking of facility use, including recycling and composting options, which will support more efficient management and targeted e&o to increase recycling and composting – Plus 5</p>
<p>Potential benefits of satellite collection sites not well documented</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of China
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
Match 50% - plus 5
Reasonable costs for expected outcomes
Neutral
Likelihood of good return on investment.
Possible; can learn from pilot

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Kennebunkport
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	40
Section III: Cost Proposal	(Max: 25 Points)	15
TOTAL POINTS	(Max: 100 Points)	75*

*Condition on creating a how-to guide for other communities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

**RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Kennebunkport
DATE: 5/29/19**

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
PWD is PE, with significant experience in composting. Has worked well with DEP on seal mortality composting. Plus 5
Quality of application.
OK; nothing special

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Kennebunkport
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 40

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy</p>
<p>Development of solid supply lines for home-based composting supplies and equipment.</p>
<p>Local/regional/statewide impact</p>
<p>Local; could have more impact as a model – Plus 5 with create guide "Municipal Program to Support Backyard Composting" for other towns</p>
<p>Addresses demonstrated need</p>
<p>Community-driven home composting. Good model</p>
<p>Completeness of Implementation planning</p>
<p>A bit vague.</p>
<p>Data collection and reporting</p>
<p>Good data to estimate amounts home-composted with appropriate guidance (Mark may request collection of additional data)</p>
<p>Reach and quality of educational component</p>
<p>Solid Waste Committee has decent plan, including providing one-on-one help with learning and troubleshooting. Plus 5</p>
<p>Anticipated benefits, including immediate and future cost savings</p>
<p>Plus 5</p>
<p>Avoid all transportation costs on diversion of 100 tons in year 1, up to 500 in 5 years.</p>
<p>Need to add better data collection; negotiate on backyard bin design</p>
<p>Direct savings for town on avoided tipping fees</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Town of Kennebunkport
 DATE: 5/29/19

**EVALUATION OF SECTION III
 Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share 27% (does not include in-kind match of equipment operator as this is not explained in proposal)
Reasonable costs for expected outcomes Neutral – no significant savings in planned costs
Likelihood of good return on investment. Educational benefits plus waste diversion. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Limerick
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	40
Section III: Cost Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	80

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Limerick
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Excellent experience. Previously received and successfully implemented grant from SPO. Plus 5
Quality of application.
OK – work clearly delineated, although no timeline

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Limerick
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 40

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Moving disposal to reuse. Especially larger household items. Plus 5
Local/regional/statewide Impact
Local impact, but impoverished, underserved area
Addresses demonstrated need
Absolutely; bursting at the seams, haven't been able to offer reuse opportunities for bulky household items and construction materials. Well-supported with data. Plus 5
Completeness of implementation planning
Very good.
Data collection and reporting
OK
Reach and quality of educational component
OK. Will meet needs.
Anticipated benefits, including immediate and future cost savings
High benefits in avoided CDD disposal costs and decreased consumption of new goods (avoids environmental impacts of extraction and production). Community benefits. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Limerick
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
Excellent 66.33% match! Plus 5
Reasonable costs for expected outcomes
Absolutely! Plus 5
Likelihood of good return on investment.
Very good return in community value, avoided disposal costs and environmental costs associated with production of new goods. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Lisbon
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
N/A	Pass:	Fail:
		<u>Points Awarded:</u>
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	35
Section III: Cost Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 100 Points)	70*

*Point score based on funding Equipment and materials only (\$3,750); no contracted operational costs

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Town of Lisbon
 DATE: 5/29/19

EVALUATION OF SECTION I Organization Qualifications and Experience

Total Points Available: 20 Score: 15

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.</p>
<p>Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.</p>
<p>Using well-established company; good experience with building for kiosk set up. Very well-organized. Plus 5</p>
<p>Quality of application.</p>
<p>OK. Covers all the bases.</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Lisbon
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 35

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy Yes – new program for town to divert food scraps from disposal to composting. Plus 5</p>
<p>Local/regional/statewide impact Local (can offer to 9000 residents)</p>
<p>Addresses demonstrated need Yes. Currently have no composting option for organics..</p>
<p>Completeness of implementation planning Very good. Working with well-established partners. Plus 5 Proposed phase in schedule very conservative; encourage to expand more quickly.</p>
<p>Data collection and reporting Garbage-to-Gardens will weigh & report tonnage</p>
<p>Reach and quality of educational component Adequate, through Lisbon Conservation Commission, although lacking details.</p>
<p>Anticipated benefits, including immediate and future cost savings Moderate; claim disposal costs have increased >4x; if true, town savings of \$3,994. Asking for operational funds for contract with Garbage-to-Gardens; can fund through savings from avoided disposal costs (will motivate faster ramp-up of program)</p>
<p> </p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Town of Lisbon
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
High (41.3%) if do not fund G-to-G contracted operations- Plus 5
Otherwise, no plus up.
Reasonable costs for expected outcomes
Yes, based on partial funding (no grant funding for contracted operational costs)- Plus 5
Otherwise, no plus-up
Likelihood of good return on investment.
Requesting operational funding for Garbage-to-Gardens contract. Do not fund this aspect.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Manchester Conservation Commission
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	40
Section III: Cost Proposal	(Max: 25 Points)	15
TOTAL POINTS	(Max: 100 Points)	70

*Point score based on funding equipment, materials and host site fees only (\$8,304); no contracted operational costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Manchester Conservation Commission
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Town has experience with implementing "silver bullet" drop-off. Too much contamination. Looking to utilize experienced in-town private solid waste management business to oversee new drop-off site for single-sort to ecomaine. Plus 5
Quality of application.
Medium – Included extensive information about history with exploring and implementing alternatives

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Manchester Conservation Commission
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 40

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy Yes; too many barriers for residents to use current recycling option</p>
<p>Local/regional/statewide impact Local (population ~ 26000), but can serve a pilot for public/private partnership model for other Hatch Hill member towns given the extremely limited recycling option offered by Augusta. Data on efficacy of manned vs. unmanned drop-off applicable throughout state. Plus 5</p>
<p>Addresses demonstrated need Yes. Manchester residents have consistently demonstrated a desire to recycle. Town has provided opportunity & education, but contamination rates at unmanned drop-offs are too high.</p>
<p>Completeness of implementation planning Very complete. Have carefully considered all options and developed a proposal for a novel public-private partnership to significantly improve recycling opportunities for residents. Detailed timeline. Plus 5 Request to pay attention to potential litter problem from use of open bins.</p>
<p>Data collection and reporting Ecomaine tracks weight of each load and contamination rates. Town has data from previous unmanned drop-off system for comparison purposes. Will be very valuable in assessing efficacy of supervised drop-off model. Plus 5</p>
<p>Reach and quality of educational component Will continue existing outreach through schools, town office, website and local organizations, with support from ecomaine educators.</p>
<p>Anticipated benefits, including immediate and future cost savings Goal to recycle with 2X efficiency and virtually no contamination. This would halve the GHG emissions from transportation. Expect to save \$10,000 in recycling program operating costs through elimination of contamination fees.</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Manchester Conservation Commission
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share 25%
Reasonable costs for expected outcomes Yes, based on partial funding (no grant funding for contracted operational costs)
Likelihood of good return on investment. Will gain very valuable data to assess efficacy of manned single-sort drop-off model; which will be applicable throughout state. Expect to virtually eliminate contamination from single-sort stream, reducing transportation costs (financial and environmental). Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Mr. Fox Composting
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
	Points Awarded:	
Section I. Organization Qualifications and Experience	(Max: 20 Points)	5
Section II. Proposed Services	(Max: 55 Points)	10
Section III: Cost Proposal	(Max: 25 Points)	5
TOTAL POINTS	(Max: 100 Points)	20

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Mr. Fox Composting
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 5

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Compost school certified, but doesn't implement
Quality of application.
Very poor. No section 2. No timeline. Minus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Mr. Fox Composting
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 10

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Not proposing to increase composting production immediately. Minus 5
Local/regional/statewide impact
Potential is there, but not enhanced by this proposed project.
Addresses demonstrated need
Yes. Mr. Fox operations are in need of improvement in order to compost fully licensed amounts (currently composting approximately 2000 tons, licensed for 4000)
Completeness of implementation planning
Incomplete – no timeline. Minus 5
Data collection and reporting
Limited to only that required by license
Reach and quality of educational component
None – Minus 5
Anticipated benefits, including immediate and future cost savings
Expansion of composting operations, but can fund solar panels with short-term financing through solar companies.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Mr. Fox Composting
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 5

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
25%
Reasonable costs for expected outcomes
Yes; all contracted costs.
Likelihood of good return on investment.
No direct relationship to diversion of material from disposal. Minus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Northern Aroostook SW Association
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	55
Section III: Cost Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	100

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Northern Aroostook SW Association
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 55

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Absolutely. Recovery of higher quality material should be easier and as markets improve, operation should be able to internalize revenues – Plus 5
Local/regional/statewide impact
Super-underserved regional area – Plus 5
Addresses demonstrated need
Yes. Facility currently seems to run on will power and connections – Plus 5
Completeness of implementation planning
Very complete – great timeline – Plus 5 Assess need for floor scale for baled material weights going forward.
Data collection and reporting
Annual transfer station report
Reach and quality of educational component
Good plan, well-targeted to community – Plus 5
Anticipated benefits, including immediate and future cost savings
High – Plus 5 This is just what these grants are for!

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Northern Aroostook SW Association
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share 39% plus 5
Reasonable costs for expected outcomes Very reasonable – Plus 5
Likelihood of good return on investment. High return on investment; avoided transportation and improved recycling. Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Pleasant River Farm
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	50
Section III: Cost Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 100 Points)	90

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Pleasant River Farm
DATE: 5/29/19

EVALUATION OF SECTION I Organization Qualifications and Experience

Total Points Available: 20

Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Great experience -- fully implemented previous grant requirements -- Plus 5
Quality of application.
High quality application. Fully planned and documented.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: Pleasant River Farm
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 50

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Yes; significant quantities of food scraps to be diverted from disposal to composting – Plus 5
Local/regional/statewide impact
Great regional impact – Plus 5
Addresses demonstrated need
Documented significant quantities available as well as resolving need for redundant containers or plastic liners– Plus 5.
Completeness of implementation planning
Excellent – Plus 5
Data collection and reporting
Strong – plus 5
Reach and quality of educational component
Adequate.
Anticipated benefits, including immediate and future cost savings
Eliminate need for use of plastic bags. All nutrients captured for recycling – Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: Pleasant River Farm
 DATE: 5/29/19

EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
30.7%
Reasonable costs for expected outcomes
Absolutely – Plus 5
Likelihood of good return on investment.
Solid investment in sustainable practices in turn providing the ability to expand.
High – Plus 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#1)
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
Points Awarded:		
Section I. Organization Qualifications and Experience	(Max: 20 Points)	15
Section II. Proposed Services	(Max: 55 Points)	40
Section III: Cost Proposal	(Max: 25 Points)	15
TOTAL POINTS	(Max: 100 Points)	70

*Point score based on proposed grant funding except only ½ residential food waste bins and no contracted hauling fees. **Total grant award \$8,570.**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#1)
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 **Score: 15**

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
Have completed pilot with previous grant – Plus 5
Quality of application.
Good quality application

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#1)
DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 40

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy</p>
<p>Yes. Will increase diversion by expanding food scrap collection to entire city and creating more accessible drop-off – Plus 5</p>
<p>Local/regional/statewide impact</p>
<p>Local impact only</p>
<p>Addresses demonstrated need</p>
<p>Did successful pilot; community wants expansion</p>
<p>Completeness of implementation planning</p>
<p>Good planning. 12 gallon container tough to haul and dump. Should likely offer a smaller one as well. 12 gallon bin more likely to be diverted to other uses. Plan encourages use of plastic liner which will end up incinerated. Fund ½ of totes for \$5950.</p>
<p>Data collection and reporting</p>
<p>G-to-G to provide City monthly collection reports.</p>
<p>Reach and quality of educational component</p>
<p>Good job on this – Plus 5</p>
<p>Anticipated benefits, including immediate and future cost savings</p>
<p>By increasing participation, can offer anaerobic digestion at competitive price with disposal– Plus 5 Plastic liners needed; will go to disposal</p>
<p> </p>
<p> </p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#1)
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
High based on partial funding – plus 5
Reasonable costs for expected outcomes
Yes.
Likelihood of good return on investment.
Training of next generation.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#2)
DATE: May 29, 2019

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is not meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	40
Section III: Cost Proposal	(Max: 25 Points)	10
TOTAL POINTS	(Max: 100 Points)	70*

*Based on partial award of \$2,750. No grant funds to reimburse restaurants for purchase of food waste collection containers.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#2)
DATE: May 29, 2019

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as “P” (plus) or “M” (minus) based on the quality and content of the information provided.
Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.
This is an expansion of a previous pilot to include commercial generators of food waste. Experience proven in pilot. PLUS 5
Quality of application.
Very high quality application Very detailed and clear on scope of services. PLUS 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#2)
DATE: May 29, 2019

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 40

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Targeted to move material management at least one rung up the hierarchy
Yes. Opening an existing food waste collection program to commercial. PLUS 5
Local/regional/statewide impact
Model is potentially transferrable to other communities, particularly tourist. PLUS 5
Addresses demonstrated need
Need is present. PLUS 5
Completeness of implementation planning
Well thought out..
Data collection and reporting
Data collected through self report. Not terribly dependable. MINUS 5
Reach and quality of educational component
Develop significant buy-in with pledge development, consensus building and public visibility PLUS 5
Anticipated benefits, including immediate and future cost savings
Increases recycling & diverts food waste to AD. Actual effects limited to 1 community. No need to reimburse restaurants for purchase of collection bins; waste containers are standard business cost calculated into net profits.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: City of South Portland (#2)
DATE: May 29, 2019

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 10

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share
Initially 36% with in kind hours. PLUS 5
Reasonable costs for expected outcomes
Department is unable to justify awarding a grant which in turn would be distributed as grants MINUS 5
Likelihood of good return on investment.
Difficult to provide a hard measure of results. There would potentially be incentive to overstate success on the part of businesses in response to being awarded a grant and additional public visibility. On the positive side, the provided outreach certainly raises awareness of the issue and goal of reduction and diversion.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: UMaine System / Cooperative Extension
DATE: 5/29/19

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Carole Cifrino
NAMES OF EVALUATORS: Mark King, Julie Churchill, Jim Guerra, Carole Cifrino

SUMMARY PAGE

Pass/Fail Criteria		
N/A	Pass:	Fail:
		Points Awarded:
Section I. Organization Qualifications and Experience	(Max: 20 Points)	20
Section II. Proposed Services	(Max: 55 Points)	55
Section III: Cost Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 100 Points)	95

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: UMaine System / Cooperative Extension
DATE: 5/29/19

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 20 Score: 20

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality and content of the information provided.</p>
<p>Relevant Experience, including experience with similar projects, longevity of staff experience, and documentation of any applicable licensing/certifications/special credentials.</p>
<p>Cooperative Extension network of trained researchers and educational specialist with great related experience</p>
<p>Chair Waldo County Plastics Recycling Committee experience farmer to provide farmer-to-farmer e&o</p>
<p>Plus 5</p>
<p>Quality of application.</p>
<p>Very high quality application. Well thought through, with tasks appropriately scheduled into annual agricultural cycle. – Plus 5</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
 RFP TITLE: Waste Diversion Grants
 BIDDER: UMaine System / Cooperative Extension
 DATE: 5/29/19

**EVALUATION OF SECTION II
Proposed Services**

Total Points Available: 55 Score: 55

Evaluation Team Comments:

<p>Point Factors: Each applicant is awarded an initial baseline of 25 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.</p>
<p>Targeted to move material management at least one rung up the hierarchy Establishing new system to move clean ag plastics from disposal to recycling – Plus 5</p>
<p>Local/regional/statewide impact Statewide impact- Plus 5</p>
<p>Addresses demonstrated need Have data on sales and use of LDPWE on high tunnels and greenhouses in Maine, showing on-going annual generation of waste plastic – Plus 5</p>
<p>Completeness of implementation planning Very thorough planning – Plus 5</p>
<p>Data collection and reporting Approaching data collection and reporting at academic level; very thorough, with analysis planned to determine if economically sustainable – Plus 5</p>
<p>Reach and quality of educational component Strong educational component. Creating YouTube How-to video to be shared with farmers throughout Maine and the Northeast. "Layered" e&o to reinforce procedures for collection. Strong partnerships with MOFGA, MRRA, USDA, MELNA & MESAS – Plus 5</p>
<p>Anticipated benefits, including immediate and future cost savings Expands parties involved in recycling systems. Expected to be replicable in other states. Immediate cost savings for farmers in avoided disposal costs.</p>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201902030
RFP TITLE: Waste Diversion Grants
BIDDER: UMaine System / Cooperative Extension
DATE: 5/29/19

**EVALUATION OF SECTION III
Cost Proposal
Best Value Assessment of Money, Time, Tasks, Budget and Match**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Point Factors: Each applicant is awarded an initial baseline of 10 points. Up to 5 points may then be added or subtracted for each factor rated as "P" (plus) or "M" (minus) based on the quality of the information provided.
Percent cost share 29.3% cost share
Reasonable costs for expected outcomes Very reasonable costs for development of new system and research to establish sustainability – Plus 5
Likelihood of good return on investment.
High likelihood of creating replicable model to increase diversion of clean Ag LDPE from disposal to recycling with applicability to other states. – Plus 5

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Lisbon

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<p>Organization Qualifications and Experience</p> <p>Town of Lisbon contract w/ Garbage to Gardens to set up market-based composting & recycling Perchery at Bowen Farm, Gorham</p>
<p>Proposed Services</p> <p>Team contract with G-to-G for residential composting Includes: signage + educational materials, finished compost for residential sector Lisbon Conservation Commission to offer composting etc. Residents to deliver food scraps to Pworks. Town disposal costs increased from 35/ton → \$150/ton</p> <p>Target to start with 10 families G-to-G to provide bins, + data tracking + reporting Lisbon to build concrete foundation, kiosk + shelter near T.S Project diversion of debris annually, cost savings of \$3999 + costs of 1668 Cost Proposal \$7,086 with \$2,640 match 72.92/27.1% \$3,336 for 2 year G-to-G contract - do not fund operational cost match is all in-kind unspecified labor</p>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

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RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Lisbon

DATE: May 22, 19

EVALUATOR NAME: J in Green

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Proposed Services
Lisbon claims a fourfold increase in disposal fees without stating why
Why a concrete pad? How big?
What for?
10 households?
No detail at all on education
What is their recycling rate?
No buy in from TS
Cost Proposal
Where are laborers from?
\$22/hr!

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

part 117

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: *Turn of LiShon*

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
<i>WS - committee</i>
Proposed Services
<i>WS - Sub 5 camp</i>
<i>WS - composting</i>
Cost Proposal
<i>WS 2,750</i>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Partially Fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Lisbon

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Plus I met with their committee, very organized and on point

Proposed Services

Plus Consolidated collection of food scraps and off-site composting.

Cost Proposal \$ 7,086.00

Plus
\$3,750

APPENDIX D

State of Maine
Department of Environmental Protection
COST PROPOSAL FORM
RFP#201902030
Waste Diversion Grants Program

Applicant's Organization Name:	Town of Lisbon
Grant Amount Requested	\$ 7,086.00

Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost item	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
Totes (2 totes provided free)	\$0.00	\$0.00
Signage	\$400.00	
Kiosk	\$600.00	
Materials (list items)		
Concrete Pad	\$2,000.00	
Shelter	\$750.00	
Facilities (list items)		
Composting Services (2-years)	\$3,336.00	
Labor (list positions, roles, and hourly rate)		
3 Laborers (40 hrs. x \$22 per hr.)		\$2,640.00
Totals	\$7,086.00	\$2,640.00
Notes:		

deduct out



3,750

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of China

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by Individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Team Manager experienced w/ granty grants (Dennis Heald)
Tim Trotter - T.S. Manager - 7 years @ T.S., 3 as manager
Proposed Services
Data collection, deployed collection trailers, + e+o for data collection
increased recycling of paper, plastics + tin cans. Will improve recycling rate from 13% - 18%.
RFID sensors for entry gate to detect all entering vehicles.
Expanded E+O from China schools to Albion, Vassalboro + Palermo
to push use of deployed trailers + figure where to place them.
- Lack info on trailer design/specs, signage, gear
material collected - Need to do more homework!
Fiberight to be receiving facility (Costal Resources)
RFID sensors will enable critical data collection re: T-S usage.
Cost Proposal
\$27,500 for recycling trailers
\$10,500 for RFID Detection System \$5,550 match 65.4/34.6% match

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of China

DATE: May 9, 2019

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Section 1 – Cover etc – complete
Section 2 – Qualifications -
<p>Proposal 3 – Proposal presentation requires deciphering and raises some general logistical issues</p> <ul style="list-style-type: none"> a.) One of four towns uses pay as you throw which seems like it would be tedious operationally. It provides an incentive to contaminate satellite collection with trash. Some Winslow residents participate? While China bales OCC for Vassalboro, it seems that the bulk of recycling is via single sort but it is not stated b.) Fundamental misunderstanding in suggesting need to reach out for more material is related to poor recycling markets. c.) Recovery estimates – hard to justify the paper estimates. Assumption seems to be for full containers and news and mixed papers are not of equal density. d.) The transfer station is open five days per week, survey says 93% support recycling, yet the rate is 13%. There is something other than accessibility preventing more recycling. e.) RFID seems proposed in lieu of facility permit with receiver at the facility gate. In longer run, it may provide info on use within the facility. RFID does not seem proposed for satellite collection points where it might be helpful in the unsupervised situation. f.) g.) This program will skew collection results if it increases (allows) participation from outside towns. Also, with increased use of satellites, one should expect a corresponding drop at the transfer station. h.) N/C i.) The RFID system as proposed could be a good tool for China in determining which of their towns make the most trips to the transfer station. One could assume from this which generates more trash unless every vehicle is weighed - then it is more empirical. But what about the mom & pop haulers with any number of customers in any of the towns? It would also provide some information is it was set up to record the stops within the facility. j.) Other than management and replacement of RFID tags, the proposal provides little info on current and future costs. <p>Finally, unsupervised collection of anything is ill-advised. Assume collection bins are adequately covered.</p>
Reporting???

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: *Cleved*

DATE: *5/23/19*

EVALUATOR NAME: *Jim*

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
Proposed Services	<i>RFID ^{OK} in lieu of permit stickers - start slowly - Possible phase in 10,500</i>
Cost Proposal	

*10
+5
+5
+5*

15

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Partially Fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Chiba Transfer Station

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Demonstrated need
Great match
Good Idea

Proposed Services

Enhance Reach of B&B

May Not be
Necessarily great community outreach
documentation - but they do serve
large area, using satellite collection
areas

Cost Proposal

\$38,000

RFP only

50% match

10,500

(10)

(35)

(15)

60

O.K.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

60?

RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program
BIDDER NAME: China
DATE: 5/29/19
EVALUATOR NAME: Julie Churchill
EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
NO YHS	(10) - Small operation - Compost small - slow operation programs?
	-
Proposed Services	
(5)	PLUSTREIP would be good to have
	satellite collection not good Roll out not planned well.
Cost Proposal	
(5)	match 34.6%
	little plus + = 50% match

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: South Portland (2)

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

<p>Organization Qualifications and Experience</p> <p>High quality ap. Dedicated Sustainability office staff with a joint climate action + adaptation plan with Portland. Energy + Recycling Committee partner experienced + successful in community outreach.</p>
<p>Proposed Services - Green Waste Reduction Initiatives -</p> <p>"One Climate Future Pledge" (OCFP) Voluntary program for food service industry to change behavior - Reduce + eliminate use of single-use plastics - Improve recycling + composting + anaerobic digestion Develop pledge with series of facilitated meetings + discussions Implement, monitor + recognize OCFP commitments Reaches so far 20 businesses only directly; indirect ed. to countless.</p>
<p>Cost Proposal</p> <p>\$16000 for reimbursement of food service bin purchases (20 est. @ \$300 each) 63.4% to 36.6% match (in-kind)</p>

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

for sustainability fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: City of South Portland - sustainability #2

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Great program ongoing

Proposed Services

Not sure if grant can cover another grant?

Reduce food waste in S. Portland only?

Cost Proposal

8,750

\$2,750

APPENDIX D

**State of Maine
Department of Environmental Protection
COST PROPOSAL FORM
RFP#201902030
Waste Diversion Grants Program**

Applicant's Organization Name:	City of South Portland – Sustainability Office
Grant Amount Requested	\$8,750

Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost Item	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
The One Climate Future Pledge Grant Program (Qualifying equipment only, POS recycling and food waste bins, Kitchen recycling and food waste bins)	\$6,000	
Materials (list items)		
The One Climate Future Pledge clear window sign (Design and Printing)	\$750	Primarily In-Kind
The One Climate Future Pledge bin labels (Design and Printing)	\$1,000	
Facilities (list items)		
Labor (list positions, roles, and hourly rate)		
Meeting Facilitation (2 half-day sessions, introduction mission, guiding pledge development, building consensus)	\$1,000	
Sustainability Director (\$47.79/hr. Program management)		\$1,424.7
Sustainability Program Coordinator (\$35.36/hr. Volunteer management, community engagement and outreach)		\$1,591.2
Energy and Recycling Committee (\$25.43/hr. Outreach to industry leaders, Pledge commitment outreach, Ongoing recognition and monitoring)	\$2,150	\$2,034.4
Totals	\$8,750	\$5050.3
Notes:		

partially

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program
BIDDER NAME: So PO 2
DATE: 5/29/19
EVALUATOR NAME: Julie Churchill
EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Ongoing
Proposed Services
- food program
- can grow & eat locally
- reduce food waste
Cost Proposal
reduce to 2750

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: South Portland (1)

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
High Quality Application
Have established ^{pilot} program - using garbage to feeders + exche Agri Energy
Planning for "zero-waste future"
Directly relevant experience + data from Pilot.
Proposed Services
- Establish drop-off site at SoPo High on Highland Ave next to Community Center
- Partner w/ HS. Earth Club to target outreach, incl. \rightarrow tally counts
"Free" 12-gallon + 1-gallon food waste bins ^{need to request}
- By increasing participation, can provide service at price point ^{near} competitor with disposal service. ^{bin distrib. at public events.}
- Data collected monthly by garbage-to-feeders and economy; ^{near} ^{at public events.}
- 700 12-gallon bins to be purchased; have 800 in stock = 1320 new households
Drop-off site = 3 64-gallon bins + signage
- Have already developed brochures
- Potential cost savings of \$254/ton \times 194 tons/year = \$29,876/year savings
Can they create a "How-To" guide for other Maine communities?
Cost Proposal
\$4,680 for first-year hauling fees
\$11,900 for 700 12-gallon bins. \$800 for 400 1-gallon bins
\$1,320 for student labor on etc (120 hrs)

APPENDIX D

**State of Maine
Department of Environmental Protection
COST PROPOSAL FORM
RFP#201902030
Waste Diversion Grants Program**

Applicant's Organization Name:	City of South Portland – Sustainability Office
Grant Amount Requested	\$ 19,200

Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost Item	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
Drop-off site installation (bins and signage)	OK - \$500.00	
Materials (list items)		
12-gallon food waste bins (700 x 17.00 per unit)	AWD \$11,900 → fund 1/2 \$5950	
1-gallon food waste bins (200 x 4.00 per bin)	OK ✓ \$800	
Food waste outreach printing		\$1,000.00
Facilities (list items)		
Labor (list positions, roles, and hourly rate)		
Earth Club, training and tabling (\$11/hr)	OK \$1,320.00	
Garbage to Garden, annual hauling fee (1 year)	NO \$4,680.00 x	
Public Works (Sign Foreman, 2 hours for site prep and sign installation)		\$80.32
Sustainability Office, Director (\$47.79/hr. Development of outreach and education, coordination with Garbage to Garden, contact with public)		\$2,137.1
Sustainability Office, Program Coordinator (\$35.36/hr. Development of outreach and education, coordination with High School, training and management of students)	fund \$216.50	\$1,591.2
Totals	\$19,200	\$4808.62
Notes:	$19,200 - 5,480 = 13,720$ $\frac{13,720}{74\%}$	$2410 + 88.62 = 2498.62$ 1852.96

get eliminate?
eliminate?
in-kind
in-kind

need match of 4527..6

fund \$8570 JAL

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

partial

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Portland 1

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
- good
- add drop offs
- pilot
Proposed Services
- hauling fee garbage to Garden - Ridge
- remove 12 gallons - tough to haul
Cost Proposal
- too much
- not hauling fee?
2620?

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

partially
Funded

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: City of South Portland # 2

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
<u>Good</u>
Proposed Services
<u>Expand current drop-offs</u>
<u>Lots of expense for a project limited to the City area</u>
<u>Remove 12 Gallon @ 1 timer tough to haul and then pay for waste removal hauling</u>
Cost Proposal <u>19,200</u>

2620.00

APPENDIX D

**State of Maine
Department of Environmental Protection
COST PROPOSAL FORM
RFP#201902030
Waste Diversion Grants Program**

Applicant's Organization Name:	City of South Portland – Sustainability Office
Grant Amount Requested	\$ 19,200

Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost Item	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
Drop-off site installation (bins and signage)	\$500.00	
Materials (list items)		
12-gallon food waste bins (700 x 17.00 per unit)	\$11,900	
1-gallon food waste bins (200 x 4.00 per bin)	\$800	
Food waste outreach printing		\$1,000.00
Facilities (list items)		
Labor (list positions, roles, and hourly rate)		
Earth Club, training and tabling (\$11/hr)	\$1,320.00	
Garbage to Garden, annual hauling fee (1 year)	\$4,680.00	
Public Works (Sign Foreman, 2 hours for site prep and sign installation)		\$80.32
Sustainability Office, Director (\$47.79/hr. Development of outreach and education, coordination with Garbage to Garden, contact with public)		\$2,137.1
Sustainability Office, Program Coordinator (\$35.36/hr. Development of outreach and education, coordination with High School, training and management of students)		\$1,591.2
Totals	\$19,200	\$4808.62
Notes:		

huge expense!

**city has 800 bins in stock*

remove

2,620

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Pop 25.5K
HH 10K

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: So Portland - Sustainability Office

DATE: 5/28

EVALUATOR NAME: Jim Quenneville

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	✓
	- create new P/O
Proposed Services	Why AD & not compost?
	Infrastructure and Outreach - another satellite, satellite
	HS Ecored Club for outreach
	Project has high potential of exceeding goal
	Project based on subsidized electricity
	What is economic tipping pt (P&G) (e)
	P(10X) \$11/yr - why not offer a threshold beyond which - some tangible tool for the team, recognition, volunteerism
	How much is the current program cost? How many sites (4) \$254/yr current - avoided cost?
Cost Proposal	
	Portland is in for 20% match

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Manchester Conservation Commission

DATE: May 23, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience		
MCC proposing to reconstitute Town - contracted + funded collector		
No direct expense all subcontracted		
- Did explore alternatives - Hazelnut Hill/Augusta is problem		
Extensive information		
Proposed Services Established mapped silver-bullet drop off for haulers for economic single-sort recyclables at Wastony's Waste Systems.		
Will decrease transportation + fossil fuel use.		
125 tons/year diverted to recycling		
Detailed timeline		
What is plan re: blue bins beyond @50 - have available for sale? Recommended offer for purchase with subsidized available upon request.		
Cost Proposal	\$37,944 grant 75%	\$12,648 match 25% (50,592 total)
2 years hosting @ Wastony @ 9360/year match 4680 offered		

pop 2500

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: *Manchester Conservations*

DATE: *5/23/19*

EVALUATOR NAME: *Jim*

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Proposed Services
<i>Propose grant to pay 75% of recycling cost over a yr.</i>
<i>Convert from unattended drop off to manned pop curbside collection for 30 houses.</i>
<i>seems like should pay for hauling & tipping (covered) and apply more grant to bins.</i>
Cost Proposal

PF

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Manchester Conservators Commission

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

	Organization Qualifications and Experience
<p>✓^{plus}</p> <p>- could be better, no large proj.</p>	
<p>✗</p> <p>- examine recycle organics</p>	
<p>partially ✓</p> <p>8,364</p>	

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Partially Funded

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Manchester Conservation Commission

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each Individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Good, but not many large projects

Proposed Services

Pay extra to handle recycling organics?

Cost Proposal

37,944.00

8,304

APPENDIX D

State of Maine
 Department of Environmental Protection
COST PROPOSAL FORM
 RFP#201902030
Waste Diversion Grants Program

Applicant's Organization Name:	Manchester Conservation Commission	
Grant Amount Requested	\$ 37,944.00	
Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost Item	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
EcoMaine Blue Bins (50)	\$279.00	\$93.00
Materials (list items)		
Roll Out Mailing (postage)	\$525.00	\$175.00
Services		
Troiano hauling	\$14,040.00	\$4,680.00
EcoMaine End Market Processing	\$15,600.00	\$5,200.00
Facilities (list items)		
Worthing Waste Systems Hosting	\$7,500.00	\$2,500.00
Totals	\$37,944.00	\$12,648.00
Notes:		

Partial Fund

81304

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Vinalhaven

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience :	
1995 Swirecycling ordinance. PAYT for MSW + CDD	
single-sort recycling: HHW + UW, e-waste, tires, scrap metal + a Swire shop	
"wastewater" ordinance April 2016	
3 experienced principle project staff	
Detailed timeline/workplan	
Proposed Services establish Food Scrap Composting Project	
to manage 30 tons/year @ Trash Station - initially	
up to 157 tons annually	
Expense ETO, but most can happen w/ that funding	
Avalued disposal costs \$120/ton 30 tons = \$3600 157 tons = \$18,840	
Revenue from compost sales 90 yd ³ @ \$5/yd = \$450	
Cost Proposal \$38,365 grant, \$32,096 match	
Do Not fund	
1/2 collection haul cost - \$1000	38,365
Compost Manager - 10,400	- 17,640
1 year Compost Pile Operator - 5200	
E+O coordinator - 1,040	
	<u>- 17,640</u>
	\$20,725
	Recommended
	Partial funding
	(\$10,700 DONATED)
	\$7096 equipment-operational
	\$8400 volunteer-labor
	2000 in-kind services
	1300 cash

\$30,990 savings budget annually

12/21/19

APPENDIX D

State of Maine
Department of Environmental Protection
COST PROPOSAL FORM
RFP#201902030
Waste Diversion Grants Program

Applicant's Organization Name:	Town of Vinalhaven
Grant Amount Requested	\$ 38,315.00

Cost Proposal		
Include in this spreadsheet anticipated costs to be funded by the grant and any project / program costs to be funded by the applicant (a minimum 25% match is required, which may include in-kind services). You may add additional rows as needed.		
Cost Item (2 year Initial Period of Performance)	Amount from grant	Amount from applicant (if any)
Equipment (list items)		
Recycled Content Residential Food Scrap Collection Pails, 1 gal x 200	1,000 2,000.00	1000 <i>DEP suggest</i>
Recycled Content Residential Food Scrap Collection Pails, 1 gal x 100 ¹		1,250.00
Recycled Content Commercial Food Scrap Collection Buckets, 5 gal x 120	465.00	
Repurposed 5 gal Bait Buckets for Holding/Selling Finished Compost x 50 ²		150.00
Repurposed Feed Sacks for Holding/Selling Finished Compost ³		300.00
Gamma Seal Lids for 5 gal Buckets x 144	1,000.00	
Used Xactic TS Food Scrap Collection Bins x 4 ⁴		1,600.00
Heavy Duty Tarp, for finished compost pile	200.00	
Heavy Duty Compost Thermometer	225.00	
Island Manure Hauling Equipment Operation Cost, 1-1/2 ton PU ⁵		856.00
Food Scraps Transport Equipment Operation Cost, skid steer ⁶		1,560.00
Compost Pile Management Equipment Cost, skid steer part-time, backhoe part-time ⁷		4,680.00
Weight Scales for Skid Steer Forks, to weigh food scrap-filled Xactics	3000.00	
Materials (list items)		
Educational Brochures, print cost x 2000	400.00	
Educational Instruction Labels for Food Scrap Containers, print cost x 500 each 2 sizes ⁸ <i>300 pails, 850 for buckets</i>	1,250.00	
Transfer Station & Compost Site Signs x 6	375.00	
Wood Shavings for Transfer Station Collection Bin ⁹		200.00
Island Manure, 48-72 yd ³ annually ¹⁰		7,200.00
Mainland Manure, 14 yd ³ annually ¹¹	400.00	
Contest Prizes/Incentives, printing supplies for printing on upcycled tees, hats, etc.	50.00	
Compost Program Advertising (local paper)		300.00
Facilities (list items)		
Site Prep		1000.00
Fill for Site, 20 yd ³ gravel for base and leveling	600.00	

State of Maine RFP#201902030
 Rev. 11/7/2018

Town of Vinalhaven

+ = 7715

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Valuation \$492.6M
POP 1180

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Vinalhaven

DATE: 5/28/19

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Proposed Services

Static Pile food waste
How long is a 250 cubic foot pile? 25-30'
Vinalhaven is about 100% in-kind sludge -
Imported manure is \$285 7/ton - much cheaper
than collecting what is on the island @ 100/ton
up to \$150/ton. Manure costs are messed
They've already proven this would work.
They project a over \$24,000 in sales. They
could afford this themselves.

~~I'd rather~~ Consider bulky plastic
Mark - pic of current compact bin's

Cost Proposal

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Vinal Haven

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Great effort so far, Island efforts are so complicated due to limited resources

Proposed Services

This community-based model will prove to be an ideal example for me to populate throughout Maine's Island communities

Cost Proposal

38,365

P Fun 2

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Vitrakha

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
	SW transfer station
Proposed Services	
	- new waste equipment
	- Educ.
	- storage
Cost Proposal	
	reduce some rates to PFD

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Kennebunkport

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Kennebunkport - Town of + PWDirector Michael (Craw)
Town Solid Waste Committee
Proposed Services
Home Composting Program Seed Funding
Secure solid supply bin for kitchen containers +
compost bins.
Sell ¹⁰⁰ bins + computer set for \$50 (1/2-price)
= \$5000 revenue; budget additional \$5000 to
purchase more of equipment
Town Solid Waste Committee to do education + training.
↳ decent plan
Then realize direct cost savings in tipping fees.
• 100 tons year one → 500 tons consistently in 5 years
Cost Proposal 8000 grant / \$5000 match (\$3000 in-kind)
61.5% / 38.5%
100 stainless steel kitchen bins @ \$3,000 (\$30/each)
100 tumbler composters @ \$8,000 (\$80/each)

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Pop 3000
2 B,

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Kennebunk

DATE: 5/24

EVALUATOR NAME: J. I. Duen

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
PWD is an Engineer - "NS"	
Proposed Services	
Loose adherence to RFP format	
No info on composters	
mark 2	
Cost Proposal	

Fund

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Kennebecport

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

X
- Mike Claws
- oversight & monitoring of seals

Proposed Services

X
* community based home composting.
* Nice model & could be replicated

- create model
- add data.

Cost Proposal

X ? ROI ↑ for education

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Fund Family ✓

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Kennebunk port

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

- Good

~~Plus~~
Plus

Nice project that could be replicated state wide

Proposed Services

Home composting effort

Plus

Need to collect data on Home composting

Guide for Home Composting
Create model

Cost Proposal

\$8,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Limerick

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Town of Limerick operates Transfer Station since 2000.
Previously received grant from SPO for reuse building; successfully built & implemented.
Application quality - work clearly delineated. No typos
Proposed Services
Expansion of recycling + "Take-It-Shoppe" building ^{new 22' x 30'} space to space by 32' x 30'
This will enable expansion of reuse items managed to include furniture + building supplies
Have data from first year of reuse shoppe (2005) 10,000 items = 107 tons from demo. Demo disposal dropped from 291.44 to 184.00 tons.
Cost Proposal
\$16,500 grant, \$32,500. town 33.67% grant / 66.33 match!
materials had increased later Rough plumbing, electrical + drilled well donated by local business

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Limerick

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

PLS - success so far - have one
- imperisied - inserted

Proposed Services

PLUS
- swap to stop - ↑ heiracl y
- expand - warm / bathroom

Cost Proposal

PLUS
↑ 200% - cost store

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Tully
Fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Limerick

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Plus This is an underserved area and I really like "Swap Shops" they amplify "reuse"
Proposed Services
Plus Excellent Matter close to 20070
Cost Proposal
\$16,500

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

pop 2953

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Town of Limerick - TSF

DATE: 5/24/19

EVALUATOR NAME: Jim O'Connell

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
no signature
Proposed Services
Did not consider the info request RFP question
Cost Proposal
16k for 300 sq of space

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: DM & J

DATE: May 23, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience DM+J incorporated 1999			
Serves all holdet Hercode, plus parties of 4 other counties			
Ellewaite Waste Services Truck Station			
Josh + Tracy Wellman - Josh (Compost School graduate operator)			
Wendy "Mama Organics" compost facility, operator of capacity			
Proposed Services Construction of 60' x 50' Tarpsheet building to expand composting operation.			
Need shelter to keep wood shavings for research institute dry as necessary for composting recipe. Wood shavings + seafood residuals diverted for disposal.			
Currently stored in composting bags, decreases by turn-out. Will allow doubling of composting capacity to 600 tons seafood + 2000 tons wood shavings.			
Date booking is accordance with license			
E+O relatively incidental to RP, but client base is commercial.			
Expect to complete construction in Sept 2019			
Return on investment -> will increase revenues by \$9,000 annually			
Cost Proposal	\$31,607 grant	\$10,563 match	42,170 total
	75%	25%	
Complete construction bid says DM+J materials cost is \$14,250, cost proposal is \$21,000 for grant + \$7,000 match = \$28,000			

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Find
Fully

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: DM, J

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

(15)

Good
Very Underserved area

Proposed Services

Plus

Compost Organics
Good match

Plus

Cost Proposal

31,687

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

F

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: DM&J Waste, Ellsworth

DATE: 5/23/2019

EVALUATOR NAME: Jim Guerra

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

HB

f
+

Organization Qualifications and Experience
Qualified and licensed - refer to Mark King or PM for inspection info
Proposed Services -
a.) Ongoing compost operation requires shelter for bulk carbon source as wood shavings arrive faster than compost finishes. Appears to be 2,000 tpy formerly landfilled or incinerated.
b.) Half compost production area is currently used as C storage in order to maintain bulking attributes of dry material.
c.) 2,000 tpy shavings, 300 tpy seafood residuals with room to grow. Sludge – undisclosed Need is real and significant
d.) feasible
e.) I.D. acquisitions - clear
f.) purchase 60X50 Tarp-Rite structure
g.) resolves bottleneck issue at facility, h.) Outreach & Educ – ongoing but project is private
i.) Date & Record keep – ongoing j.) \$95,000/yr impact by freeing space for production
Cost Proposal – while there is definite positive impact on solid waste management, the monetary impact is well internalized between the generators and those providing service. Issue is a Policy matter regarding disposal of taxpayer funds. Have all avenues of funding (generator of shavings) been explored?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Northern Aroostook Solid waste Association

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by *individual* evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	NARSWA licensed sw facility since 1995 long-term operators + Team manager experienced. The Simon Subtotal expanded like recycling → experienced finding glass markets will partner w/ market for marketing + Detailed planning included in ap.
Proposed Services	increase recycling infrastructure - Steel baling Serves 5 Tams. match is baler No subcontractors Have on-site trailers to store bales Currently use glass with contract to Aroostook SW / seasonally restricted access will reduce sw qty to landfill ≈ 80-100 tons. Can expand cardboard recycling, add cans, HDPE, SOW, Food E+O plus well-targeted to community.
Cost Proposal	\$30,000 for building / 19,500 match 40.6% / 39.4%

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: NASWA

DATE: 5/24/19

EVALUATOR NAME: Jim

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
OK
Proposed Services
In 3 places available?
They need their building?
Is there anything else up there close by?
Cost Proposal
of total They have proposed covers 39%

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

fully
panel

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Northern Woodstock Solid Waste

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Great
Proposed Services
I think that Superfund sites are the primary form of reuse very underserved area.
Cost Proposal 30,000

Plus
Plus
Plus

Ellen Smith

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Arco Rock

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
plus	great experience
Proposed Services	
plus	well thought through presented
Cost Proposal	
plus	39,070

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Mr. Fox / Organic Solutions LLC.

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
DEP licensed composting facility S-022408-CB-A-E diverts >2000 tons organics annually. Partners: O2 compost + Assure Solar
Application quality lacking. No site plans, no estimate
Proposed Services
Purchase + installation of solar panels to support development of static aerated static piles to expand composting to 100% of licensed capacity.
No breakout of materials. No Section II - Project Description! Incomplete ap.
Cost Proposal
\$34,500 for solar panels - Assure Solar 3,500 for on-site training - design + engineering

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Do not fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Mr. Fox

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

(+) - Licensed compost wa
- Compost school

Proposed Services

(-) Not sure where the solar panels will enhance growth of composting orgs at all.

Cost Proposal

(-) 38,000

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

Net
Fund

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: ~~XXXXXXXXXXXXXXXXXXXX~~ Benwick - Mr. F

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Net good experience

Proposed Services

NG - not very well presented
- how technology works?

Cost Proposal

0

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Pleasant River Farm

DATE: May 23, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
MARMA - certified Beef operation (certifying since 2001)
2016 awarding pilot of Sundry River + Mt Abram
2017 MARMA competitor of the year
USDH Approved airport facility + NRS approved pad
Demonstrated results of distribute of airport through community
Proposed Services
Up-scale organics diversion to transportation, processing + marketing/education infrastructure to increase organics recovery for businesses + institutions in western Maine. +200 tons/year Also, increase geographic footprint
New tote lifter + washing system power in VT. Will improve collection efficiency + decrease worker strain + injury potential. Will eliminate single-use liners.
Timeline planned with constraints of farming operations.
Will integrate high-quality totes
Expanded Expanded service footprint = municipal cost savings
Cost Proposal
\$ 460 grant + 3,750 match (30.7%) (12,210 total)
All equipment (69.3%) 2500 in kind
Reduces fixed overhead expenses per ton collected + processed

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME:

Pleasant River Farms

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience

Plus

Excellent

This site continues to grow positively and does a great job

Proposed Services

Plus

Improve collection and sanitation of everyones community based operation.

Cost Proposal

Plus

8,460

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

F F...

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Pleasant River Farms

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
- Good
Proposed Services
- great implementation
- regional +
- going to underserved
Cost Proposal
Reasonable #

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Pleasant River Farm

DATE: 4/24/19

EVALUATOR NAME: Jim Guery

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Proposed Services
residences not served? - 10! Bottle & Neery all good
Sensible solution to mitigate chances of physical injury and use of single use bags
Good opportunity to generate worthwhile data
Project can be implemented elsewhere -
Need properly ability to weigh
Reduce need for tolers & drum liners
Capture all for compost
Cost Proposal total - 12710 10% share w/out 2500 - Edie & Ouellette

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Bo' Lait

DATE: May 22, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
Relevant experience - Gaining by implementing 2018 grant award. MOFGA-certified compost. On-farm exemption	
Quality of application - high; good data + documentation	
Proposed Services	
Facility + ^{operational} equipment upgrades; paving, compost covers, truck upgrade, 65 gallon tote carts for restaurants, 5-gallon collection buckets for households, [screener (building on-site)], lift gate	
Implementation timeline lacks purchasing + paving dates.	
Offer community education beyond grant work proposal.	
Cost Proposal	
Grant	\$29,780; applicant 16,885 41.665 total
	59.5% 41.5%
+ Upgrades will increase operational efficiencies **	
Questions - 65-gallon totes for businesses → businesses should be able to purchase	

Fully Fund
95

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Bowler

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
(20)	- great history performance - grant completion - compost school - great documentation - historically great communication w/DEP
Proposed Services	
(50)	- +5 vp hierarchy - +5 regional impact - +5 demonstrate need - +5 data collection Scraplog Lincoln County
Cost Proposal	
(25)	41,590 reasonable - ROI ↑

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Bo' Lait

DATE: 5/22

EVALUATOR NAME: Jim Guern

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
Previous grant
Proposed Services
Changes to maintain product quality are important will help to provide yr sound production. This is a no brainer operation built on sweat. Order improvements are aimed at safety = sustainability. I like that captures me is that their effort is all about education and motivation at the residential and small business level. The principals are obviously interested and engaged, scrap dog to report separately
Cost Proposal - The applicant offers a 60/40 split. possibly separate Scrap Dog from Bo Lait for grant purposes

20pts

+5
+5
+5
+5
+5
+5

25

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: Bo' Lait

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Fully Fund!

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

*Points
(20)*

Organization Qualifications and Experience

Excellent based on previous grant
Compost school for (2) + (1) this fall
Great documentation and personal communication

(50)

Proposed Services

Expand and improved operations for community

(25)

Cost Proposal

\$24,780

41.5% cost share !!

(95)

✓

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: U Maine System

DATE: May 23, 2019

EVALUATOR NAME: Carole Cifrino

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **Individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	Cooperative Extension network Panel scientists + researchers w/ educational network strongly connected to farmers ++ Richard Kersbergen - Waldo County Extension Educator Matthew Walkhead PhD Ornamental Horticultural Specialist David McDaniel - chair WCEA Plastics Recycling Committee + organic farmer ++ High quality ap ++
Proposed Services	Pilot Project to recycle agricultural greenhouse plastic, goal of recycling 30% in first year! Statewide (10 tons/year) Rapidly expanding waste stream due to Canada's activities. Develop best practices for growers to remove + transport waste greenhouse plastic to regional collection sites Collection protocol uses readily-available tools + ensures clean, consistent b- on-line registration system. Good "layered" ETO, including YouTube "How to" will quantify total sq ft used annually + total annual weight of waste will quantify amount of annual funding needed to have sustainable program Great data collection
	Great partnerships with MOFGA, MIZRA, USDA, MELMA, MESA, Wedgewood Farm + Rimol Greenhouse Systems (likely to replicate in MT!) ++ Expands parties involved in recycling + establishes new statewide recycling network. ++ Great potential for establishing ^{replicable} system for collection of Ag plastics!
Cost Proposal	\$38,764 grant 16,058 cost share total = 54,822 MARRA 20.7% 29.3%
	MOFGA donated time not included in match. Good return on investment re: data, ETO materials, knowledge + systems to establish ^{new} on-going recycling system.

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

*Turbid
Fishes*

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: University of Maine System

DATE: 5/29/19

EVALUATOR NAME: Mark King

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience	
	<i>Great</i>
Proposed Services	
	<i>Needed Service for Ave!</i>
	<i>(-) Lots of Salaries to be covered.</i>
Cost Proposal	
	<i>38,764</i>

✓

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

Full
for C

RFP #: 201902030

RFP TITLE: Waste Diversion Grant Program

BIDDER NAME: University of Maine

DATE: 5/29/19

EVALUATOR NAME: Julie Churchill

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Organization Qualifications and Experience
- previous exp
Proposed Services
agric film - recycle -
- Area collection cooperative Ex
- Sale film issue
Cost Proposal
k 38 -



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Gerald D. Reid
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program

I, Carole Coffino accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Carole Coffino
Signature

5/21/19
Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Gerald D. Reid
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program

I, James Guerra accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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James A. Guerra
Signature

5/21/19
Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Gerald D. Reid
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program

I, Mark King accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Signature

5/29/2019
Date



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Janet T. Mills
Governor

Gerald D. Reid
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201902030
RFP TITLE: Waste Diversion Grant Program

I, Julie Churchill accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental Protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Julie M Churchill - D
Signature

5/29/2019
Date