

State of Maine

RFP / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

RFP #: 201805095 - NRDA Field Contractor

SCORESHEET FOR RFP# 201805095: NRDA Field Contractor									
PROPOSAL SUBMITTED BY:		Abt Associates, Inc.		Stantec Consulting Services, Inc.		TechLaw, Inc.		TRC Environmental Corporation	
COST:		Cost:	\$17,997.00	Cost:	10,622.00\$	Cost:	\$8,210.00	Cost:	\$5,992.00
EVALUATION ITEM	POINTS AVAIL.								
Section I: Organization Qualifications and Experience	40		35		30		40		10
Section II: Proposed Services	20		20		20		20		15
Section III: Cost Proposal	25		8		14		18		25
Rate Sheet	5		5		5		5		5
Section IV: Maine Business and Economic Impact Consideration	10		2		8		0		0
TOTAL	<u>100</u>		<u>70</u>		<u>77</u>		<u>83</u>		<u>55</u>



**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Paul R. LePage
Governor**

**Paul Mercer
Commissioner**

AWARD NOTIFICATION LETTER

July 2, 2018

Jamie Holmes
Principal Associate/Vice President
Abt Associates, Inc.
1881 Ninth Street, Suite 201
Boulder, Colorado 80302

SUBJECT: Notice of Conditional Contract Awards under RFP # 201805095,
Pre-Qualified Vendor List for NRDA Field Contractor

Dear Mr. Holmes:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for NRDA Field Contractor. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Abt Associates, Inc.
- Stantec Consulting Services, Inc.
- TechLaw, Inc.

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Butch Bowie".

Butch Bowie
Oil & Hazardous Materials Specialist II
Division of Petroleum Management
Maine Department of Environmental Protection
(207) 215-4583 (cell)

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
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AWARD NOTIFICATION LETTER

July 2, 2018

Douglas B. Stewart, Senior Principal
Stantec Consulting Services, Inc.
30 Park Drive
Topsham, ME 04086

SUBJECT: Notice of Conditional Contract Awards under RFP # 201805095,
Pre-Qualified Vendor List for NRDA Field Contractor

Dear Mr. Stewart:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for NRDA Field Contractor. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- TechLaw, Inc.

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Butch Bowie
Oil & Hazardous Materials Specialist II
Division of Petroleum Management
Maine Department of Environmental Protection
(207) 215-4583 (cell)

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**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

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Governor**

**Paul Mercer
Commissioner**

AWARD NOTIFICATION LETTER

July 2, 2018

**Louis Macri
Regional Manager
TechLaw Inc.
7 Technology Drive
N. Chelmsford, MA 01883**

**SUBJECT: Notice of Conditional Contract Awards under RFP # 201805095,
Pre-Qualified Vendor List for NRDA Field Contractor**

Dear Mr. Macri:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for NRDA Field Contractor. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- **TechLaw, Inc.**

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Sincerely,

A handwritten signature in cursive script that reads "Butch Bowie".

Butch Bowie
Oil & Hazardous Materials Specialist II
Division of Petroleum Management
Maine Department of Environmental Protection
(207) 215-4583 (cell)

STATEMENT OF APPEAL RIGHTS

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**STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

**Paul R. LePage
Governor**

**Paul Mercer
Commissioner**

AWARD NOTIFICATION LETTER

July 2, 2018

Sean Murphy, Office Practice Leader
TRC Environmental Corporation
14 Gabriel Drive
Augusta, Maine 04330

SUBJECT: Notice of Conditional Contract Awards under RFP # 201805095,
Pre-Qualified Vendor List for NRDA Field Contractor

Dear Mr. Murphy:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Environmental Protection for Pre-Qualified Vendor List for NRDA Field Contractor. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Sincerely,

A handwritten signature in cursive script that reads "Butch Bowie".

Butch Bowie
Oil & Hazardous Materials Specialist II
Division of Petroleum Management
Maine Department of Environmental Protection
(207) 215-4583 (cell)

STATEMENT OF APPEAL RIGHTS

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STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Abt Associates.
DATE: 6/28/18

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Butch Bowie
NAMES OF EVALUATORS: Butch Bowie, Stacy Ladner, and Ginger McMullin

SUMMARY PAGE

<u>Pass/Fail Criteria</u>		
	<u>Pass:</u>	<u>Fail:</u>
♦ NA		
♦		
♦		
	<u>Points Awarded:</u>	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)		
Section I. Organization Qualifications and Experience (Max: 40 Points)	35	
Section II. Proposed Services (Max: 20 Points)	20	
Section III: Cost Proposal (Max: 25 Points)	8	
Rate Sheet (Max: 5 Points)	5	
Section IV: Maine Business and Economic Impact Consideration (Max: 10 Points)	2	
	70	
TOTAL POINTS (Max: 100 Points)	70	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Abt Associates.
DATE: 6/28/18

**EVALUATION OF SECTION I
Organization Qualifications and Experience**

Total Points Available: 40

Score: 30

Evaluation Team Comments:

Extensive NRDA experience - works primarily with
Governmental clients +

Included information of partners +
Seems stronger on analysis than field-work

Extensive litigation is a concern

Overall highly qualified.

30 points
awarded

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Abt Associates.
DATE: 6/28/18

Score: 20

Developed hypothetical and explained how it would be approached - Good!

Clearly identified the role of staff for each category - included methodology

Good explanation on data analysis and reporting can provide wide range of services

20 points awarded

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Abt Associates.
DATE: 6/28/18

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: 25

Score: 8

Lowest submitted Cost Proposal	÷	Cost Proposal being scored	x	Score Weight	=	Score
\$5,992	÷	\$17,997	x	25 points	=	8
Rate Sheet		yes submitted		Max 5 Points		5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Abt Associates.
DATE: 6/28/18

**EVALUATION OF SECTION IV
Maine Business and Economic Impact Consideration**

Total Points Available: (Insert maximum points available)

Score: 2

MAINE BUSINESS ANALYSIS			
	Total	Maine Resident	Maine Impact
Number of FTE Employees:	1,076	5.0	.5%
Payroll:	\$129,492,964	\$474,687	.4%
Average percent of MAINE BUSINESS ANALYSIS:			.4%

1-74%:	2 points
75-100%:	4 points

MAINE ECONOMIC IMPACT	
	Total amount in Maine
Income Taxes Paid (State):	\$ 0
Property Taxes Paid (Local):	\$ 0
Wages to Maine Residents:	\$ 474,687
Payments to Maine Subcontractors Estimated:	\$ 100,282
Sum of MAINE ECONOMIC IMPACT:	\$ 574,969

\$1 - \$1,000,000:	2 points
\$1,000,001 - \$10,000,000:	4 points
>\$10,000,000:	6 points

Total Points for Maine Business and Economic Impact Consideration:	2
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STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP #: 201805095

RFP TITLE: NRDA Field Contractor

BIDDER: Stantec

DATE: 6/28/18

Instructions: The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is *not* meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.

DEPARTMENT NAME: Environmental Protection

NAME OF RFP COORDINATOR: Butch Bowie

NAMES OF EVALUATORS: Butch Bowie, Stacy Ladner, and Ginger McMullin

SUMMARY PAGE

Pass/Fail Criteria		Pass:	Fail:
♦ NA			
♦			
♦			
		Points Awarded:	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)			
Section I. Organization Qualifications and Experience	(Max: 40 Points)	30	
Section II. Proposed Services	(Max: 20 Points)	20	
Section III: Cost Proposal	(Max: 25 Points)	14	
Rate Sheet	(Max: 5 Points)	5	
Section IV: Maine Business and Economic Impact Consideration	(Max: 10 Points)	8	
TOTAL POINTS		(Max: 100 Points)	77

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Stantec
DATE: 6/28/18

EVALUATION OF SECTION I

Organization Qualifications and Experience

Score: 30

Evaluation Team Comments:

Work has been more for RPs rather than
Government. ? Focus with RPs =

Has own equipment
and
Good experience } +

Litigation - not listed Very vague explanation -
Good NRDA project experience

30 points
awarded

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Stantec
DATE: 6/28/18

Total Points Available: 20

Score: 70

Good chart - Team members
staff associated with each task, good
can provide services for all 4
categories.

20 points
awarded

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Stantec
DATE: 6/28/18

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: 25

Score: 14

Lowest submitted Cost Proposal	÷	Cost Proposal being scored	x	Score Weight	=	Score
\$5,992	÷	\$10,622	x	25 points	=	14
Rate Sheet		yes submitted		Max 5 Points		5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: Stantec
DATE: 6/28/18

**EVALUATION OF SECTION IV
Maine Business and Economic Impact Consideration**

Total Points Available: (Insert maximum points available)

Score: 8

MAINE BUSINESS ANALYSIS			
	Total	Maine Resident	Maine Impact
Number of FTE Employees:	8,630	168	2%
Payroll:	\$609,295,535	\$11,879,187	2%
Average percent of MAINE BUSINESS ANALYSIS:			2%

1-74%:	2 points
75-100%:	4 points

MAINE ECONOMIC IMPACT	
	Total amount in Maine
Income Taxes Paid (State):	\$ 5,133
Property Taxes Paid (Local):	\$ 9,874
Wages to Maine Residents:	\$ 11,879,187
Payments to Maine Subcontractors Estimated:	\$ 474,057
Sum of MAINE ECONOMIC IMPACT:	\$ 12,368,251

\$1 - \$1,000,000:	2 points
\$1,000,001 - \$10,000,000:	4 points
>\$10,000,000:	6 points

Total Points for Maine Business and Economic Impact Consideration:	8
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RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TechLaw, Inc.
DATE: 6/28/18

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Butch Bowie
NAMES OF EVALUATORS: Butch Bowie, Stacy Ladner, and Ginger McMullin

<u>Pass/Fail Criteria</u>		<u>Pass:</u>	<u>Fail:</u>
♦ NA			
♦			
♦			
		<u>Points Awarded:</u>	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)			
Section I. Organization Qualifications and Experience	(Max: 40 Points)	40	
Section II. Proposed Services	(Max: 20 Points)	20	
Section III: Cost Proposal	(Max: 25 Points)	18	
Rate Sheet	(Max: 5 Points)	5	
Section IV: Maine Business and Economic Impact Consideration	(Max: 10 Points)	0	
TOTAL POINTS		(Max: 100 Points) 83	

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TechLaw, Inc.
DATE: 6/28/18

Score: 46

Evaluation Team Comments:

2

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TechLaw, Inc.
DATE: 6/28/18

Score: 20

Evaluation Team Comments:

Good job addressing all areas
Good examples given
Good NRDA experience - specific projects
listed.

20 Points
awarded

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TechLaw, Inc.
DATE: 6/28/18

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: 25 Score: 18

Lowest submitted Cost Proposal	÷	Cost Proposal being scored	x	Score Weight	=	Score
\$5,992	÷	\$8,210	x	25 points	=	18
Rate Sheet		yes submitted		Max 5 Points		5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TechLaw, Inc.
DATE: 6/28/18

**EVALUATION OF SECTION IV
Maine Business and Economic Impact Consideration**

Total Points Available: 10

Score: 0

MAINE BUSINESS ANALYSIS			
	Total	Maine Resident	Maine Impact
Number of FTE Employees:	163	0	0%
Payroll:	\$7,567,826		
Average percent of MAINE BUSINESS ANALYSIS:			0%

1-74%:	2 points
75-100%:	4 points

MAINE ECONOMIC IMPACT	
	Total amount in Maine
Income Taxes Paid (State):	%0
Property Taxes Paid (Local):	%0
Wages to Maine Residents:	%0
Payments to Maine Subcontractors Estimated:	
Sum of MAINE ECONOMIC IMPACT:	%0

\$1 - \$1,000,000:	2 points
\$1,000,001 - \$10,000,000:	4 points
>\$10,000,000:	6 points

Total Points for Maine Business and Economic Impact Consideration:	0
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RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TRC Environmental Consultants
DATE: 6/28/18

DEPARTMENT NAME: Environmental Protection
NAME OF RFP COORDINATOR: Butch Bowie
NAMES OF EVALUATORS: Butch Bowie, Stacy Ladner, and Ginger McMullin

Pass/Fail Criteria		
	Pass:	Fail:
♦ NA		
♦		
♦		
	Points Awarded:	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)		
Section I. Organization Qualifications and Experience (Max: 40 Points)	10	
Section II. Proposed Services (Max: 20 Points)	15	
Section III: Cost Proposal (Max: 25 Points)	25	
Rate Sheet (Max: 5 Points)	5	
Section IV: Maine Business and Economic Impact Consideration (Max: 10 Points)	0	
	80	
TOTAL POINTS (Max: 100 Points)	55	

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TRC Environmental Consultants
DATE: 6/28/18

Score: 1.0

Maine Business and Eco Impact Consideration

RFP #: 201805095
RFP TITLE: NRDA Field Contractor
BIDDER: TRC Environmental Consultants
DATE: 6/28/18

Score: 15

- Worked with DEP in past but not on NRDA projects
- Exampler on remediation, human health, No NRDA
- Can do geologic sampling - Groundwater - OK
- Location provide for quick Mobilization to site.
- Mentioned wildlife habitat assessment - but no example?

15 points
awarded

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: NRDA Field Contractor

BIDDER: TRC Environmental Consultants

DATE: 6/28/18

**EVALUATION OF SECTION III
Cost Proposal
Price: Comparison with Lowest Bid**

Total Points Available: 25

Score: 25

Lowest submitted Cost Proposal	÷	Cost Proposal being scored	x	Score Weight	=	Score
\$5,992	÷	\$5,992	x	25 points	=	25
Rate Sheet		yes submitted		Max 5 Points		5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: NRDA Field Contractor

BIDDER: TRC Environmental Consultants

DATE: 6/28/18

**EVALUATION OF SECTION IV
Maine Business and Economic Impact Consideration**

Total Points Available: (Insert maximum points available)

Score: 0

(Form not Submitted)

MAINE BUSINESS ANALYSIS			
	Total	Maine Resident	Maine Impact
Number of FTE Employees:			
Payroll:			
Average percent of MAINE BUSINESS ANALYSIS:			0

1-74%:	2 points
75-100%:	4 points

MAINE ECONOMIC IMPACT	
	Total amount in Maine
Income Taxes Paid (State):	
Property Taxes Paid (Local):	
Wages to Maine Residents:	
Payments to Maine Subcontractors Estimated:	
Sum of MAINE ECONOMIC IMPACT:	

\$1 - \$1,000,000:	2 points
\$1,000,001 - \$10,000,000:	4 points
>\$10,000,000:	6 points

Total Points for Maine Business and Economic Impact Consideration:	0
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: NRDA NRDA Field Contractor

BIDDER NAME: Abt Associates Inc.

DATE: 6/21/2018

EVALUATOR NAME: Butch Bowie

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

File 1	Appendix A ☒ Appendix B ☒	Headquarters in MD
File 2	Overview Appendix C Good experience 3 project examples provided ☒ • Org Chart ☒ • Litigation ☒ • Financial Viability ☒ • License/Cert. ☒	* Hazwoper Cert Cert of Ins ☒ 2017
File 3	Proposed Services - Wide Variety of Services - Some Maine Projects	
File 4	Cost Proposal Rate sheet ☒ \$17,997 Good breakdown of costs and recommendations on lab work. Rental of sampling equipment - Boat.	
File 5	Maine Business Economic Impact Appendix E ME Business = 2 Eco Impact = 2	
Well qualified - All Appendices submitted.		

Can provide field assessment on all 4 habitats

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: NRDA NRDA Field Contractor

BIDDER NAME: Stantec

DATE: 6/22/2018

EVALUATOR NAME: Butch Bowie

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

File 1	Appendix A	yes	Headquarters in Maine
	Appendix B	yes	
File 2	Overview		
	Good overview - Julie N Work		
	3 examples given	yes	
	• Org Chart	yes	
	• Litigation	yes	none - didn't really
	• Financial Liability	yes	
	• License/Cert	yes	
	• Cert of Ins	yes	
File 3	Proposed Services	(All 4 groups covered)	
	Well documented - Can provide required services		
File 4	Cost Proposal	Rate sheet	yes
	\$10,622	Equipment rate sheet as well.	
*	Quick Response due to Maine location -		
	Has own equipment -		
	Good!		
File 5	Maine Business Eco Impact		
	2 points	8 points	6 points

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 201805095

RFP TITLE: NRDA NRDA Field Contractor

BIDDER NAME: TechLaw Inc.

DATE: 6/21/2018

EVALUATOR NAME: Butch Bowie

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

File 1	Appendix A (yes) Appendix B (yes)	Headquarters VA
File 2	Overview Appendix C (yes)	
	Very brief overview of qualifications 3 Examples of Project not included	
	- Org Chart (yes) - Lettering (yes, "none") - License/Cert (yes) - Cert of Ins (yes, 2017) - Financial Viability (yes)	
File 3	Proposed Services	
	22 Examples included under this section - OK Good Examples - All 4 habitats addressed	
File 4	Cost proposal Rate Sheet (yes) \$8,210	
	Equipment Rate Sheet included + - Included recommendations	
File 5	Maine Business Economic Impact 0?	Proposal Format a little different than requested.

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: 201805095

RFP TITLE: NRDA NRDA Field Contractor

BIDDER NAME: TRC

DATE: 6-21-2018

EVALUATOR NAME: Butch Bowie

EVALUATOR DEPARTMENT: Department of Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

File 1	Appendix A Appendix B	(yes) (yes)	Headquarters Lowell MA
File 2	Overview Appendix C		States 911 4 habitat can be addressed.
	3 project examples	yes	Little/NRDA Experience
	Org chart	yes	Very much out of order.
	Litigation	yes "none"	
	Financial Viability	yes	
	License / Cert	yes	
	Cert of Ins	yes	Mention of NRDA Project (Confidential)?
File 3	Proposed Services		
	Variety of Services	NO NRDA	
	Working relationship with DEP	(yes)	
File 4	Cost Proposal		
	Rate Sheet	(yes)	
	\$5,992		Scenario user ME DEP SOP sampling
			very little detail in scenario
File 5	Maine Business Eco Impact		(TRC is Maine business Why no Appendix E?)
	Did not submit Appendix E		
	Lacks NRDA experience		

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: Abt Associates Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by Individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Section I. Organization Qualifications and Experience
Overview of Organization Positive: • Nice overview description of the company and its technical capabilities • Extensive NRDA experience (over 100 cases). • Collecting quality data that will be scientifically defensible was stressed. This is important for making decision that will withstand technical and legal review. • The reduced likelihood of a conflict of interest due to solely focusing on governmental clients. This is a key benefit of this company. • Very broad relevant experience. Experience includes all media types, expansive types of biota, wide variety of types of sampling and broad end use of their contract work. • Chart highlighted the categories of experience in: preliminary assessment, injury assessment and quantification, economic, restoration planning, case management, settlement and litigation support, and other damage assessment activities (examples were given). • Abt draws upon partners to supplement their expertise. One such partner is a prominent Maine research organization (Biodiversity Research Institute). • A chart provides Abt team members with their areas of expertise, education and years of experience. • Detailed write ups are provided for each key team member with their NRDA experience highlighted. • Three post NRDA projects were highlighted. Negative: • No Maine NRDA cases were on the project chart. • Project terminated for failure to deliver work product. Extending circumstances were explained.
Organizational Chart Positive: • The team is identified along with their respective roles. • Abt has over 2,800 staff over the globe with over 100 staff that specialize in NRDA.
Litigation Negative: • There is an extensive list of litigation over the last 5 years.
Financial Viability Positive:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: Abt Associates Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

• Consolidated Balance Sheets provided. Negative: • Requested financial health ratios were not provided.
Organization Licensure Positive: • Staff is certified for field work including OSHA HAZWOPER. Certificates of training were provided.
Certificate of Insurance Positive: • Certificates of insurance were provided. The certificates included various forms of liability insurance including professional liability.
Section II Specifications of Work to be Performed Proposed Services Positive: • Clearly stated that they were seeking prequalification for all four categories. • Submitted evidence to support prequalification for all four categories. • Extensive experience demonstrated in types of activities for (A) Upland and Freshwater Wetland, (B) River and Stream, and (D) Marine and Large Lake. Experience demonstrated in (C) Intertidal and estuarine locations. • Identified, with supporting description of experience and approach, the following general categories of scope of services: (1) Collect biological, geological and aqueous samples, (2) Identify and inventory plant and animal species, (3) Collect data on the occurrence of impacts from releases, (4) Collect information on the distribution of habitats, the release, and its impacts, and (5) Help regulatory and trustee agencies design site specific studies and short and long term sampling strategies. • For each of the above (5) categories of services, methods were identified along with example resources that would be involved, including the types of staff experience, methods for collecting any samples, and other resources such as Standard Operating Procedures, QAPPs, Health and Safety Plans, third party evaluator, and standardized forms. • A hypothetical scenario was developed to illustrate their processes and methods for achieving the necessary response. • Short and long term monitoring approach was explained along with data analysis and reporting. • The roles of the various team members was explained. • Extensive relevant NRDA experience.
Section III, Cost Proposal Cost Proposal Form Positive: • The cost proposal identifies method and costs for completion. • Rate sheets for hourly rates for personnel is included in the proposal. Propose escalation of rates using the Gross Domestic Product Implicit Price Deflator. • Given the distance that this company is from Maine, they did a nice job of describing the use of travel time doing other tasks and traveling generally outside of the typical business day. • Cost Proposal Form was completed for the scenario. Negative:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: Abt Associates Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Equipment such as boats contains markup % but no real sense of the cost. They would presumably be renting the equipment.
Maine Business and Economic Impact Consideration Form Positive: Form was completed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: Stantec Consulting Services Inc.

DATE: June 27, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Section I. Organization Qualifications and Experience

Overview of Organization

Positive:

- Nice overview description of the company and its technical capabilities.
- Stantec has two offices in Maine, Scarborough and Topsham.
- Prior experience working for Maine DEP on NRDA cases.
- Stantec has NRDA experience and risk assessment experience in marine, freshwater, and terrestrial environments.
- Trained divers on staff to assist in NRDA cases.
- Extensive NRDA experience.
- Maintains an inventory of sampling and monitoring equipment suitable for NRDA tasks and has workboats near Casco Bay that can be quickly mobilize to Maine waters.
- Three projects were written up in detail, all were NRDA projects.
- Very broad relevant experience. Experience includes all media types, expansive types of biota, wide variety of types of sampling and broad end use of their contract work.
- Chart lists the team members experience working on the 4 types of aquatic environments requested in the RFP.

Negative:

- Stantec does not mainly or solely work for governmental entities which would increase the conflict of interest risk.

Organizational Chart

Positive:

- The team is identified along with their respective roles.
- Stantec has over 2,800 staff in North America with 94 staff located in New England. Stantec has specialized NRDA staff.
- Detailed write ups are provided for each key team member with their NRDA experience highlighted.

Litigation

Negative:

- Stantec mentioned that they have legal proceedings, lawsuits and claims but they were not listed.

Financial Viability

Positive:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: Stantec Consulting Services Inc.

DATE: June 27, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Asset and liability information was provided but not from a Consolidated Balance Sheet or auditor's report.
Negative: Requested financial health ratios were not provided.
Organization Licensure Positive: Staff is certified for field work including OSHA HAZWOPER. Certificates of training were provided.
Certificate of Insurance Positive: Certificates of insurance were provided. The certificates included various forms of liability insurance including professional liability.
Section II Specifications of Work to be Performed
Proposed Services Positive: - Clearly stated that they were seeking prequalification for all four categories. - Submitted evidence to support prequalification for all four categories. - Extensive experience demonstrated in types of activities for (A) Upland and Freshwater Wetland, (B) River and Stream, (C) Intertidal and estuarine locations, and (D) Marine and Large Lake. - Identified, with supporting description of experience and approach, the following general categories of scope of services in each of the four aquatic types of sites: (1) Collect biological, geological and aqueous samples, (2) Identify and inventory plant and animal species, (3) Collect data on the occurrence of impacts from releases, (4) Collect information on the distribution of habitats, the release, and its impacts, and (5) Help regulatory and trustee agencies design site specific studies and short and long term sampling strategies. - For each of the above (5) categories of services, methods were identified along with example resources that would be involved, including the types of staff experience, methods for collecting any samples, and other resources such as Standard Operating Procedures, QAPPs, Health and Safety Plans, GIS, and standardized reports. - The roles of the various team members were explained. - Extensive relevant NRDA experience.
Section III, Cost Proposal
Cost Proposal Form Positive: - The cost proposal identifies method and costs for completion. - Rate sheets for hourly rates for personnel is included in the proposal. - Response time to the site was projected as 24 hours. - Cost Proposal Form was completed for the scenario. - Equipment rates are included.
Maine Business and Economic Impact Consideration Form Positive/: Form was completed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TechLaw, Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Section I. Organization Qualifications and Experience
Overview of Organization Positive: • Nice overview description of the company and its technical capabilities • A good description of TechLaws organization, number of staff, number of offices including how many staff are in New England. A significant presence in Maine and New England is valuable to understanding the Maine natural resources and for ease of quick field turn out. • A good overview of the types of larger contracts that TechLaw has or had with US EPA and states. • Collecting quality data that will be scientifically defensible was stressed. This is important for making decision that will withstand technical and legal review. • Low turnover of staff was stressed which is a huge advantage. With low turnover, this increases the likelihood that staff identified in the RFP will be available when a contract is awarded. • The reduced likelihood of a conflict of interest due to primarily focusing on governmental clients. This is a key benefit of this company. • Very broad relevant experience. Experience includes all media types, expansive types of biota, wide variety of types of sampling and broad end use of their contract work.
Organizational Chart Positive: • The location of the corporate headquarters is identified. The location of where the services will be provided (mostly New England with one key individual from Maine) is identified. • The Contract Manager would be located close to Maine (Massachusetts). • The team is identified with their general qualifications. • TechLaw has 120 other staff throughout the country whose expertise can be drawn upon as needed. This includes an NRDA analyst.
Litigation Positive: • TechLaw has no litigation within the last 5 years.
Financial Viability Positive: • Independent Auditors Report and detailed Consolidated Balance Sheets provided. Negative: • Requested financial health ratios were not provided.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TechLaw, Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Organization Licensure Positive: • Staff is certified for field work including OSHA HAZWOPER, CPR/First Aid, and medical monitoring. • Certification information provided for chosen laboratory, Katahdin Analytical Services along with certification of methods.
Certificate of Insurance Positive: • A sample certificate of insurance that TechLaw has issued on all contracts was provided. This sample certificate included various forms of liability insurance including professional liability. The actual certificate would be issued with DEP as the certificate holder once a contract is executed. I am familiar with this procedure having worked with Techlaw on a prior contract.
Section II Specifications of Work to be Performed Proposed Services Positive: • Clearly stated that they were seeking prequalification for all four categories. • Submitted evidence to support prequalification for all four categories. • Extensive experience demonstrated in types of activities for (A) Upland and Freshwater Wetland, (B) River and Stream, and (D) Marine and Large Lake. Experience demonstrated in (C) Intertidal and estuarine locations. • Twenty-two different cases were highlighted with an extensive array of different activities across the four types of water environments. • I have contract history with this company and three of the individuals listed on the RFP proposal. My experience was very positive. • Identified, with supporting description of experience and approach, the following general categories of scope of services: (1) Collect biological, geological and aqueous samples, (2) Identify and inventory plant and animal species, (3) Collect data on the occurrence of impacts from releases, (4) Collect information on the distribution of habitats, the release, and its impacts, and (5) Help regulatory and trustee agencies design site specific studies and short and long term sampling strategies. • For each of the above (5) categories of services, methods were identified along with example resources that would be involved, including the types of staff experience, methods for collecting any samples, and other resources such as Standard Operating Procedures, GIS units, and standardized forms. • Relevant NRDA experience.
Section III, Cost Proposal Cost Proposal Form Positive: • The cost proposal identifies method and costs for completion. The response time is 24 to 48 hours. • Rate sheets for hourly rates for personnel and daily rates for rental of equipment is included in the proposal. Hourly rates are pro-rated by 3% per year. • Cost Proposal Form was completed for the scenario.
Maine Business and Economic Impact Consideration Form Positive/Negative/Question:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TechLaw, Inc.

DATE: June 25, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

- | |
|---|
| <ul style="list-style-type: none">• Form was completed, but question if it was completed correctly. Does the Maine resident no impact Maine positively? |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TRC Environmental Corporation

DATE: June 27, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Instructions: The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Section I. Organization Qualifications and Experience

Overview of Organization

Positive:

- TRCs main strength is that they are a Maine company, with 300 Maine based staff, 202 are technical staff. Two of their offices are in Augusta.
- Experience includes ecological surveys, hydrogeological assessments and remediation expertise.
- Experience collecting typical environmental samples such as soils, sediments, surface and groundwater, and surface water.
- DEP SOP on surface water and Sediment sampling was included.
- Five projects were highlight that represented typical environmental investigation and remediation work.
- TRC's description of similar projects listed five projects, four in detail, only one sounded like an NRDA project.

Negative:

- TRC does not focus mainly or solely on governmental clients which would pose more of a conflict of interest risk.
- Not much focus on NRDA work, work seems more like typical environmental engineering, geological, permitting, remediation, reuse type work.
- One NRDA case was mentioned, but not in detail. It was hard to tell what they did from the write up.
- Ecological risk assessor is on staff but is not identified as a key staff member.
- Most of guidelines and RAGs mentioned are not very applicable to NRDA work as they do not address ecological health. They are more human health oriented.
- The five similar projects consisted of four typical Brownfield, human health remediation types of sites. The only site that was NRDA site was not described in detail presumable due to its confidential nature.

Organizational Chart

Positive:

- The team is identified along with their respective roles.
- The key staff were mentioned along with their respective areas of expertise. One staff person was mentioned as working on an NRDC case in a mid-Atlantic state.

Litigation

Positive:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TRC Environmental Corporation

DATE: June 27, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

• There was no mention of any litigation or arbitration cases over the last 5 years.
Financial Viability Positive: • General assets and liabilities mentioned but not from an official consolidated balance sheet or audited report. Negative: • Requested financial health ratios were not provided.
Organization Licensure Positive: • Staff working under this contract will be certified for field work including OSHA HAZWOPER. Unclear if they have that now.
Certificate of Insurance Positive: • A proposed Certificate of insurance was provided. The proposed certificate included various forms of liability insurance including professional liability.
Section II Specifications of Work to be Performed
Proposed Services Positive: • Clearly stated that they were seeking prequalification for all four categories. • Mentioned that they had extensive experience in conducting wildlife habitat assessments but none of their examples highlight this work • Large local team was highlighted as a plus in getting enough resources to a site quickly which is critical in NRDA work. • Identified, with supporting description of experience and approach, the following general categories of scope of services: (1) Collect biological, geological and aqueous samples, (2) Identify and inventory plant and animal species, (3) Collect data on the occurrence of impacts from releases, (4) Collect information on the distribution of habitats, the release, and its impacts, and (5) Help regulatory and trustee agencies design site specific studies and short and long term sampling strategies. • For each of the above (5) categories of services, methods were identified along with example resources that would be involved, including the types of staff experience, methods for collecting any samples, and other resources such as Standard Operating Procedures, QAPPs, Health and Safety Plans, and standardized forms. • Experience was identified in working on (A) Upland and Freshwater Wetland sites. Negative: • Experience was not identified or strong in working on NRDA projects for (B) River and Stream, (C) Intertidal and estuarine, or (D) Marine and Large Lake locations. • Very limited NRDA work outside of traditional groundwater and soil contamination sites.
Section III, Cost Proposal
Cost Proposal Form Positive: • The cost proposal identifies method and costs for completion of the scenario. • Rate sheets for hourly rates for personnel is included in the proposal. Propose escalation of rates using the Gross Domestic Product Implicit Price Deflator. Negative: • Equipment contains markup % but no real sense of the cost.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 201805095

RFP TITLE: Natural Resource Damage Assessments (NRDA) Field Contractors

BIDDER NAME: TRC Environmental Corporation

DATE: June 27, 2018

EVALUATOR NAME: Stacy Ladner

EVALUATOR DEPARTMENT: Environmental Protection

Maine Business and Economic Impact Consideration Form

Positive:

- TRC provided information that their company contributes 18,000,000 to the Maine economy.
- TRC mentioned free training that they provide or sponsor for MDEP and others which also contributes to the Maine economy.
- Maine based company.

Negative:

- Form was not completed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: (Insert RFP #) 201805095
RFP TITLE: (Insert RFP Title) Pre-Qual Vendor List for NRDA Field Contractor
BIDDER NAME: (Insert name of Bidder organization whose proposal is being reviewed) Abt Assoc.
DATE: (Insert date proposal was reviewed by individual evaluator) 6/27/18
EVALUATOR NAME: (Insert your name here) Virginia McMullen
EVALUATOR DEPARTMENT: (Insert your Department name here) DEP-BRWM-Response Services

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Terminated for cause issue - with explanation.
Still working on another contract of complainant
(TX DOT)

Location: MD, MA etc.

Teams w/ BRI in ME + Fuss & O'Neill

Demonstrated qualifications + experience -

Stronger on the analysis side, altho
Maine affiliate has good field
experience

Hypothetical: \$17,997

Maine Economic Impact: \$574,969 (0.9%)

INDIVIDUAL EVALUATION NOTES

EVALUATOR DEPARTMENT: (Insert your Department Name Here) DEP - BRWM - Response Services

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Location: VA, ME (1 stop), MA etc.

All HAZWOPER trained

Complete financial statement

Some experience in ME (Callahan Mine) & Gulf Isl. Pond

Demonstrated qualifications & experience in all categories of specialized expertise

Hypothetical: \$8,210

Maine Economic Impact: \$0

All required info submitted

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: (Insert RFP #) 2018 05 095
RFP TITLE: (Insert RFP Title) Pre-Qual Vendor List for NRDA Field Contractor
BIDDER NAME: (Insert name of Bidder organization whose proposal is being reviewed) TRC Env. Corp.
DATE: (Insert date proposal was reviewed by individual evaluator) 6/27/18
EVALUATOR NAME: (Insert your name here) Virginia McMollin
EVALUATOR DEPARTMENT: (Insert your Department name here) DEP - BRWM - Response Services

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Location: MA, NH, ME (300 staff)

Will provide HAZWOPER trained

Many projects in ME, esp. Remediation, VRAP

State experience w/ all categories of specialized expertise, but thin on details of wetland, so far as river, lake, marine experience, in depth. Would be fine for certain projects - maybe not as qualified for all specializations.

Hypothetical : \$5,992

Major Economic Impact - 18,000,000 in
ME salaries 2016. No % of total given.



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Paul R. LePage
Governor

Paul Mercer
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201805095

RFP TITLE: NRDA Field Contractor

I, Butch Bowie, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Environmental protection. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Butch Bowie

Signature

6/22/2018

Date



STATE OF MAINE
DEPARTMENT OF (enter Department)

Paul R. LePage
Governor

(Enter Commissioner)
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: (Insert RFP #) 201805095
RFP TITLE: (Insert RFP title) NRDA Field Contractors

I, (print name at right) Stacy Ladner
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of (enter Department). I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Stacy C. Ladner
Signature

6/28/18
Date

I have awarded an oversight inspector contract to TechNow as a part of my former position at the DEP.



STATE OF MAINE
DEPARTMENT OF (enter Department)

Paul R. LePage
Governor

Paul Mercer
~~(Enter Commissioner)~~
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: ~~(insert RFP #)~~ 201805095

RFP TITLE: ~~(insert RFP title)~~ NRDA Field Contractor

I, (print name at right) Virginia McMullin
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of (enter Department). I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

V. McMullin

Signature

6/27/18

Date