State of Maine RFP / Proposal Master Score Sheet

| SCORESHEET | i State Berginster und der Kristliche in Den ausgemente Bergen und der der der der der der der der der de | i krojičijajenejgije T | | | | | | | |
|---|---|---------------------------|---------------|-------|------------|-------|---|-------|-------------|
| PROPOSAL SUBM | ITTED BY: | Bake | er Brook Farm | R | ipley Farm | MFSI | l via HCCA | Vitam | inSea |
| | COST: | Cost: | \$9,400.00 | Cost: | \$9764.00 | Cost: | \$7,500.00 | Cost: | \$10,000.00 |
| EVALUATION ITEM J Bonenfant; M Macaluso; T Gordon; S Gilbert | POINTS AVAIL. | | • | | <u> </u> | | | | |
| Section I: Organization Qualifications and Experience | (25) | | 20 | | 25 | | 25 | | 25 |
| Section II: Proposed Services | (40) | | 25 | | 35 | | 20 | | 23 |
| Section III: Cost Proposal | (25) | | 18 | 1 | 14 | | 13 | | 18 |
| Section IV: Maine Business and Economic Impact Consideration | (10) | | 6 | | 0 | | 6 | | 0 |
| TOTAL | 100 | | <u>69</u> | | <u>74</u> | | <u>64</u> | | <u>66</u> |
| PROPOSAL SUBMI | TTED BY: | Frag | grance Farm. | | MFT | | P. C. Stranger, C. C. Marches, Co. | | |
| | COST: | Cost: | 1 | Cost: | \$7,500.00 | | 10 agreed | | |
| EVALUATION ITEM | POINTS AVAIL. | | - Address | | ALL-19 | | | | |
| Section I: Organization Qualifications and Experience | (25) | | 13 | | 25 | | 1100 | | |
| Section II: Proposed Services | (40) | | 25 | | 35 | | *************************************** | | · |
| Section III: Cost Proposal | (25) | | 17 | | 20 | | Make a land and a land | | 1770100 |
| Section IV: Maine Business and Economic mpact Consideration | (10) | | 6 | | 8 | | | | |
| TOTAL | 100 | | <u>61</u> | | 88 | | 10.1.00 | | |



STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

Baker Brook Farm LLC

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Stephen O'Brien:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

- Maine Farmland Trust
- · Eugene Ripley, DBA Ripley Farm
- Baker Brook Farm LLC
- VitaminSea LLC
- Maine Farm to School Network at Healthy Communities of the Capital Area
- The Fragrance Farm Inc.

The Department will contact the aforementioned bidder(s) soon to negotiate a contract. As issued in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract. This Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The bidder shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb Commissioner

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

rev. 3/5/2018



STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

Eugene Ripley DBA Ripley Farm

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Eugene Ripley:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb Commissioner

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rev. 3/5/2018



STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

Maine Farm to School Network at Healthy Communities of the Captial Area

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Joanne Joy:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb

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Commissioner

STATEMENT OF APPEAL RIGHTS

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Page 3 of 3 rev, 3/5/2018



STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

Maine Farmland Trust

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Kristin Varnum:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb

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Commissioner

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STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

The Fragrance Farm Inc.

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Lorie Costigan:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb

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Commissioner

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rev. 3/5/2018



STATE OF MAINE DEPARTMENT OF AGRICULTURE CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AWARD NOTIFICATION LETTER

TO:

VitaminSea LLC

DATE:

July 2, 2018

SUBJECT:

Notice of Conditional Contract Award(s) under RFP # 201804057,

Agricultural Direct Technical Assistance Grant

Dear Tom Roth:

This letter is about the Request for Proposals (RFP), issued by the State of Maine Department of Agriculture Conservation and Forestry for the Agricultural Direct Technical Assistance Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP. The Department hereby announces *conditional contract* award(s) to the following bidder(s):

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- Baker Brook Farm LLC
- VitaminSea LLC
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Walter E. Whitcomb

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Commissioner

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RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: The Fragrance Farm Inc.

DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry **NAME OF RFP COORDINATOR:** Jessica Nixon; amended with Anne Trenholm

NAMES OF EVALUATORS: Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | Points Awarded: |
|---|------------------------|-----------------|
| Numerical Score: | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 13 |
| Section II. Proposed Services | (Max: 40 Points) | 25 |
| Section III: Cost Proposal | (Max: 25 Points) | 17 |
| Section IV: Maine Business and Economic Impact Consider | ation (Max: 10 Points) | 6 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 61 |

| RFP#: 201804057 RFP TITLE: Agricultural BIDDER: The Fragranc DATE: June 27, 2018 | Direct Technical Assistance Grant e Farm Inc. | | | | |
|---|--|---------|--|--------------------|------|
| ******** | EVALUATION OF SI Organization Qualifications | | :************************************* | :********** | *** |
| | Total Points Available: (25) | Score: | _13 | | |
| Evaluation Team Co | ************************************** | ******* | ****** | :***************** | r*** |
| Positive: | | | | | |
| Extensive experience ar | nd longstanding | | | | |
| Minus/Question: Incomplete information, | not all submitted | | | | |
| Organizational chart not | provided—is it implied? | | | | |
| Working relationship wit | h project II not clear | | | | |

| RFP #: 201804057 RFP TITLE: Agricultural BIDDER: The Fragrance | Direct Technical Assistance Grant | | |
|--|------------------------------------|------------------|--------|
| DATE: June 27, 2018 | е ганн ніс. | | |
| ******** | ************ | *********** | ****** |
| | EVALUATION OF SE Proposed Servi | | |
| | Total Points Available: (40) | <u>Score</u> :25 | |
| ********* | ********** | ********* | ****** |
| Evaluation Team Cor | <u>mments</u> : | | |
| Positive: | | | |
| Automation and efficience | cy of process | | |
| Meets the scope | | | |
| Potential market expans | sion opportunity | | |
| Minus/Questions: | | | |

What is the innovation? What is the technology? Lacks detail and description to understand what the innovation and technology and services would be.

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: The Fragrance Farm Inc. DATE: June 27, 2018 |
|--|
| ************************************** |
| EVALUATION OF SECTION III Cost Proposal Best value assessment of money, time, tasks, budget and match |
| Total Points Available: (25) Score:17 |
| ************************************** |
| |
| Evaluation Team Comments: |
| Description of money time and tasks are strengths |
| Implementation of expanding processing is additional strength |
| Provided budget |

Match is not clear

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: The Fragrance Farm Inc.

DATE: June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10) Score: __6__

| | Total | Maine Resident | Maine Impact |
|--------------------------|----------|----------------|--------------|
| Number of FTE Employees: | 2.5 | 2.5 | 100 % |
| Payroll: | \$33,783 | \$33,783 | 100 % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

| MAINE ECONOMIC IMPACT | |
|---|-----------------------|
| | Total amount in Maine |
| Income Taxes Paid (State): | \$ 4,206 |
| Property Taxes Paid (Local): | \$ 7,571 |
| Wages to Maine Residents: | \$33,783 |
| Payments to Maine Subcontractors Estimated: | \$ 80,000 |
| Sum of MAINE ECONOMIC IMPACT: | \$ 125,560 |

4

2

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

Total Points for Maine Business and Economic Impact Consideration: 6

Rev. March 5, 2018

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: VitaminSea LLC DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry **NAME OF RFP COORDINATOR:** Jessica Nixon; amended with Anne Trenholm

NAMES OF EVALUATORS: Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | Points Awarded: |
|---|------------------------|-----------------|
| Numerical Score: | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 25 |
| Section II. Proposed Services | (Max: 40 Points) | 23 |
| Section III: Cost Proposal | (Max: 25 Points) | 18 |
| Section IV: Maine Business and Economic Impact Consider | ation (Max: 10 Points) | 0 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 66 |

| RFP #: 201804057 RFP TITLE: Agricultu BIDDER: VitaminSe DATE: June 27, 201 | | | |
|---|---|----------------------------------|--------|
| ******** | ************** | *************** | ****** |
| | EVALUATION OF SE Organization Qualifications | | |
| | Total Points Available: (25) | <u>Score</u> :25 | |
| Evaluation Team | ************************************** | ******************************** | ***** |
| Positive: | | | |

161 D (1 P I

Well established Three examples demonstrate experience Organizational chart

| RFP #: 201804057 RFP TITLE: Agricultural BIDDER: VitaminSea LI DATE: June 27, 2018 | l Direct Technical Assistance Grant LC | | |
|---|---|------------------|-----------|
| ******* | | ********* | ********* |
| | EVALUATION OF SI Proposed Serv | | |
| | Total Points Available: (40) | <u>Score</u> :25 | |
| Evaluation Team Cor | ************************************** | *********** | ********* |
| Positive: | | | |
| Energy efficiency as par Growth opportunities Product is innovative for | | | |
| Vinus: | | | |
| Financial viability unclea | r in the documents provided | | |
| Questions: | | | |
| s this an incubator? | | | |
| nteresting: | | | |
| Seafood hub for other ha | arvesters | | |

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: VitaminSea LLC DATE: June 27, 2018 |
|---|
| ************************************** |
| EVALUATION OF SECTION III Cost Proposal |
| Best value assessment of money, time, tasks, budget and match |
| Total Points Available: (25) Score:18 |
| ************************************** |
| |
| |
| Evaluation Team Comments: |
| |
| Description of money time and tasks are adequate, could be stronger |
| Provided budget |
| Provided match |
| Is this the only service provider consultant in this capacity? |

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: VitaminSea LLC **DATE:** June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10) Score: __0__

| | Total | Maine Resident | Maine Impact |
|--------------------------|-------|----------------|--------------|
| Number of FTE Employees: | XX | XX | XX % |
| Payroll: | XX | XX | XX % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

| | Total amount in Maine |
|---|-----------------------|
| Income Taxes Paid (State): | \$ XX |
| Property Taxes Paid (Local): | \$ XX |
| Wages to Maine Residents: | \$ XX |
| Payments to Maine Subcontractors Estimated: | \$ XX |
| Sum of MAINE ECONOMIC IMPACT: | \$ XX |

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

| Total Points for Maine Business and Economic Impact Consideration: | 1 |
|--|--------|
| Total Forms for Maine Business and Economic Impact Consideration: | l yy l |
| | |

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant
BIDDER: Maine Farm to School Network at Health Communities of the Capital Area

DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry NAME OF RFP COORDINATOR: Jessica Nixon; amended with Anne Trenholm
NAMES OF EVALUATORS: Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | B · / A |
|---|-------------------------|-----------------|
| | | Points Awarded: |
| Numerical Score: | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 25 |
| Section II. Proposed Services | (Max: 40 Points) | 20 |
| Section III: Cost Proposal | (Max: 25 Points) | 13 |
| Section IV: Maine Business and Economic Impact Consider | ration (Max: 10 Points) | 6 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 64 |

| RFP#: 201804057 | | | |
|----------------------------|---------------------------------------|------------------------|--------|
| RFP TITLE: Agricultura | al Direct Technical Assistance Grant | | |
| BIDDER: Maine Farm | to School Network at Health Communiti | es of the Capital Area | |
| DATE: June 27, 2018 | | • | |
| | | | |
| ******* | *********** | ********* | ****** |
| | EVALUATION OF SE | ECTION I | |
| | Organization Qualifications | and Experience | |
| | | _ | |
| | <u>Total Points Available</u> : (25) | <u>Score</u> :25 | |
| ********** | ************ | ********** | ****** |
| Evaluation Team Co | ammante: | | |
| LValuation 1 cam oc | onniento. | | |
| Positive: | | | |
| | | | |
| Complete information | | | |

Demonstrate good understanding of business and product

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Maine Farm to School Network at Health Communities of the Capital Area DATE: June 27, 2018 |
|---|
| ************************************** |
| Total Points Available: (40) Score:20 |
| ************************************** |
| Positive: |
| This extends the reach beyond October |
| Strong interest of 74% |
| Momentum from past years |
| Intent and goals |
| Minus: |
| Method for information and data gathering: time of year, location and approach. Farmers are at markets to sell to the customers who are at the market and earn income. |

Questions:

Is outreach via and at farmers at stalls at farmers' market when they are looking the right time and place for acquiring this data?

Is the work plan realistic for production agriculture--farmer(s)—in the calendar year?

Interesting/Question

The information is already available, why not provide this to the farmers?

What are the fresh products institution seek? How much? What time of year? What volumes? Are there more effective approaches to publicize this to farmers? And provide the specifics so that farmers can make an informed decision for business planning.

Stipend delivery to unknown prospects—does the network and members not know existing producers? Isn't institutional information and interest already available?

| RFP #: 201804057 | | |
|---|---|-------|
| RFP TITLE: Agricultural Direct Technical Assistance Grant | | |
| BIDDER: Maine Farm to School Network at Health Communitie | es of the Canital Area | |
| DATE: June 27, 2018 | 23 of the Capital Area | |
| DATE. Julie 21, 2010 | | |
| | | |
| *************************************** | ************ | ***** |
| EVALUATION OF SEC | CTION III | |
| Cost Proposa | al | |
| Best value assessment of money, time | , tasks, budget and match | |
| | | |
| | | |
| Total Points Available: (25) | Score: 13 | |
| | B04444644444444444444444444444444444444 | |
| ************************* | ************ | ***** |
| | | |
| | | |
| | | |
| | | |

Evaluation Team Comments:

Product and interest is adequate, methodology needs improvement.

Description of time, tasks, and methodology is inadequate. (Four consultants during important, busy time for audience—direct retail producers at a farmers' market,) are not strengths—is this portion of the work plan methodology and strategy the best approach?

Provided budget

Did not fully describe match

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Maine Farm to School Network at Health Communities of the Capital Area

DATE: June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10) <u>Score</u>: __6__

| | Total | Maine Resident | Maine Impact |
|--------------------------|-----------|----------------|--------------|
| Number of FTE Employees: | 10 | 10 | 100 % |
| Payroll: | \$443,134 | \$443,134 | 100 % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

| | Total amount in Maine |
|---|-----------------------|
| Income Taxes Paid (State): | \$ 0 |
| Property Taxes Paid (Local): | \$ 0 |
| Wages to Maine Residents: | \$ 443,134 |
| Payments to Maine Subcontractors Estimated: | \$ |
| Sum of MAINE ECONOMIC IMPACT: | \$ 443,134 |

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

Total Points for Maine Business and Economic Impact Consideration:

2

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER Eugene Ripley DBA Ripley Farm

DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry **NAME OF RFP COORDINATOR:** Jessica Nixon; amended with Anne Trenholm **NAMES OF EVALUATORS:** Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | Points Awarded: |
|---|------------------------|-----------------|
| Numerical Score: | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 25 |
| Section II. Proposed Services | (Max: 40 Points) | 35 |
| Section III: Cost Proposal | (Max: 25 Points) | 14 |
| Section IV: Maine Business and Economic Impact Consider | ation (Max: 10 Points) | 0 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 74 |

| RFP #: 201804057 | | | |
|-----------------------------|-----------------------------------|------------------|-------------|
| RFP TITLE: Agricultura | Direct Technical Assistance Grant | | |
| BIDDER Eugene Ripley | DBA Ripley Farm | | |
| DATE: June 27, 2018 | | | |
| | | | |
| ************* | *************** | ********** | ********* |
| | EVALUATION OF SE | ECTION I | |
| | Organization Qualifications | and Experience | |
| | | | |
| | Total Points Available: (25) | <u>Score</u> :25 | |
| ******* | ************* | | |
| | | | *********** |
| Evaluation Team Co | mments: | | |
| Positive | | | |
| | | | |
| Complete information | | | |

Demonstrate good understanding of business and product

Rev. March 5, 2018

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER Eugene Ripley DBA Ripley Farm DATE: June 27, 2018 |
|--|
| ************************************** |
| Total Points Available: (40) Score:35 |
| ************************************** |
| Positive |
| Depth and extent of market research |
| Addresses marketplace and current interests |
| Model is replicable |
| Minus/Interesting/Question Baby sitter service if 49% of the cost for the scope? Needs to be addressed. |
| Question |
| There are existing catalog examples in the marketplace. Will they be exploring before creating theirs? |
| How open are they to sharing this experience? Could they include a consultant with online catalog experience to maximize, identify/use best expertise for that approach? |
| Interesting Approach to business expansion |

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER Eugene Ripley DBA Ripley Farm DATE: June 27, 2018 |
|--|
| EVALUATION OF SECTION III Cost Proposal Price: Comparison with Lowest Bid |
| Total Points Available: (25) Score:14 |
| *************************************** |
| Evaluation Team Comments: |
| Provided budget |
| Provided match |
| Description of money time and tasks detail that babysitter service is 49% of the cost; is this portion of the proposal the best use of the public funds for the RFP? |

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER Eugene Ripley DBA Ripley Farm DATE: June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10) Score: __0__

| | Total | Maine Resident | Maine Impact |
|--------------------------|-------|----------------|--------------|
| Number of FTE Employees: | XX | XX | XX % |
| Payroll: | XX | XX | XX % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

| | Total amount in Maine |
|---|-----------------------|
| Income Taxes Paid (State): | \$ XX |
| Property Taxes Paid (Local): | \$ XX |
| Wages to Maine Residents: | \$ XX |
| Payments to Maine Subcontractors Estimated: | \$ XX |
| Sum of MAINE ECONOMIC IMPACT: | \$ XX |

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

| Total Points for Maine Business and Economic Impact Consideration: | |
|--|------|
| Total Folias for Maine Dusiness and Economic Impact Consideration; | l XX |
| | 7// |

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Baker Brook Farm LLC

DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry NAME OF RFP COORDINATOR: Jessica Nixon; amended with Anne Trenholm

NAMES OF EVALUATORS: Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | Points Awarded: |
|---|------------------------|-----------------|
| Numerical Score: | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 20 |
| Section II. Proposed Services | (Max: 40 Points) | 25 |
| Section III: Cost Proposal | (Max: 25 Points) | 18 |
| Section IV: Maine Business and Economic Impact Consider | ation (Max: 10 Points) | 6 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 69 |

RFP #: 201804057
RFP TITLE: Agricultural Direct Technical Assistance Grant
BIDDER: Baker Brook Farm LLC
DATE: June 27, 2018

EVALUATION OF SECTION I
Organization Qualifications and Experience

Total Points Available: (25)

Score: __20___

Evaluation Team Comments:

Positive:

Experience in dairy production and with existing accounts and processing

Labor force is there for this type of business

Provided examples of experience with accounts

RFP#: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Baker Brook Farm LLC **DATE:** June 27, 2018 **EVALUATION OF SECTION II Proposed Services** Total Points Available: (40) Score: __25___ **Evaluation Team Comments:** Positive: Motivation to seek out market opportunities Identifying funding is good for a sound approach; it's structured, which can provide an informed decision by a small business to make long-term plans Minus: Boiler plate approach, which can limit the details and understanding of the potential impact for the specific business Could be stronger on market research—business model canvassing might not be adequate The innovation and technology isn't obvious for the bid of this RFP Interesting:

Geographic location in the state and capacity for small

This is for research approach about what is possible

Questions:

Three deliverables about investigation of funding and the next steps not explicit about the technical aspects

Question: Is this the only service provider consultant in this capacity?

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Baker Brook Farm LLC

DATE: June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10) <u>Score</u>: __6__

| | Total | Maine Resident | Maine Impact |
|--------------------------|----------|----------------|--------------|
| Number of FTE Employees: | 3 | 3 | 100 % |
| Payroll: | \$37,544 | \$37,544 | 100 % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

| MAINE ECONOMIC IMPACT | | |
|---|-----------------------|--|
| | Total amount in Maine | |
| Income Taxes Paid (State): | \$ 988 | |
| Property Taxes Paid (Local): | \$ 9,262 | |
| Wages to Maine Residents: | \$ 37,544 | |
| Payments to Maine Subcontractors Estimated: | \$ 6,400 | |
| Sum of MAINE ECONOMIC IMPACT: | \$ 54,194 | |

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

Total Points for Maine Business and Economic Impact Consideration:

2

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: Maine Farmland Trust

DATE: June 27, 2018

DEPARTMENT NAME: Maine Department of Agriculture Conservation and Forestry NAME OF RFP COORDINATOR: Jessica Nixon; amended with Anne Trenholm
NAMES OF EVALUATORS: Joy Bonenfant; Melissa Macaluso; Tom Gordon; Stephanie Gilbert

SUMMARY PAGE

| | | Dailete Assessing |
|--|-----------------------|-------------------|
| Numerical Score: | | Points Awarded: |
| Numerical Score. | | |
| Section I. Organization Qualifications and Experience | (Max: 25 Points) | 25 |
| Section II. Proposed Services | (Max: 40 Points) | 35 |
| Section III: Cost Proposal | (Max: 25 Points) | 20 |
| Section IV: Maine Business and Economic Impact Considera | tion (Max: 10 Points) | 8 |
| | | |
| TOTAL POINTS | (Max: 100 Points) | 88 |

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Maine Farmland Trust DATE: June 27, 2018 | | | | | | | |
|---|---|--------------------|--------|--|--|--|--|
| *************** | EVALUATION OF SE Organization Qualifications | ECTION I | ****** | | | | |
| ÷ | Total Points Available: (25) | <u>Score</u> : _25 | | | | | |
| Evaluation Team Com | | ************** | ****** | | | | |
| Positive: Extensive experi | ience detailed in the proposal | | | | | | |
| Interesting: Went over the | four pages | | | | | | |

| RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant BIDDER: Maine Farmland Trust DATE: June 27, 2018 |
|--|
| ************************************** |
| Total Points Available: (40) Score:35 |
| ************************************** |
| Positive: Good concept |
| Tool valuable in the aim for a user-friendly potential |
| Minus: |
| There is only one service provider who will be trained in the tool (limited). Implies outreach to one type of production style and farmer; limited number is not far-reaching |
| Not clear if all farmers in Maine will be able to use this completed tool without having to first participate in a fee for service program or activity with a trained service provider |
| |
| Questions: |
| Transferring the calculator to Excel? How complex is this and is it the most useful to a broad audience? |
| What are the next steps for the tool? A saleable product? Will Maine farmers who want to use the calculator have to pay to participate in a program to be able to use the tool for their business? |

Are the workshops tied to the proposed services?

Other funds are available based on information submitted—what is the need to support this through this grant? Farming for Wholesale is a \$200,000-plus activity

Interesting/Question: Is a calculator unique and innovative?

RFP #: 201804057
RFP TITLE: Agricultural Direct Technical Assistance Grant
BIDDER: Maine Farmland Trust
DATE: June 27, 2018

EVALUATION OF SECTION III
Cost Proposal
Best value assessment of money, time, tasks, budget and match

Total Points Available: (25) Score: __20___

Evaluation Team Comments:

Description of time and tasks are strengths

Provided budget

Did not describe match

Minus/Question: What is the public outreach and availability of the end product to all Maine producers—is there a fee to purchase it? Is this exclusive to the service provider or an organization? Outreach and use of the completed tool by end user broad enough? Does someone have to pay a workshop or membership fee to be able to use this calculation tool? How would there be a broader propagation of the calculator tool?

RFP#: 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

BIDDER: Maine Farmland Trust

DATE: June 27, 2018

EVALUATION OF SECTION IV Maine Business and Economic Impact Consideration

Total Points Available: (10)

<u>Score</u>: __8___

| | Total | Maine Resident | Maine Impact |
|--------------------------|-------------|----------------|--------------|
| Number of FTE Employees: | 32 | 32 | 100 % |
| Payroll: | \$1,814,384 | \$1,814,384 | 100 % |

| 1-74%: | 2 points |
|----------|----------|
| 75-100%: | 4 points |

4

| | Total amount in Maine |
|---|-----------------------|
| Income Taxes Paid (State): | \$0 |
| Property Taxes Paid (Local): | \$ 45,982 |
| Wages to Maine Residents: | \$1,814,384 |
| Payments to Maine Subcontractors Estimated: | \$ 42,305 |
| Sum of MAINE ECONOMIC IMPACT: | \$ 1,902,671 |

| \$1 - \$1,000,000: | 2 points |
|-----------------------------|----------|
| \$1,000,001 - \$10,000,000: | 4 points |
| >\$10,000,000: | 6 points |

4

| Total Points for Maine Business and Economic Impact Consideration: | 8 |
|--|---|
|--|---|

RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Baker Brook Farm, LLC DATE: 6.8.18 \$ 6.14.18 **EVALUATOR NAME:** Joy Bonenfant **EVALUATOR DEPARTMENT: DACF** Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Project: Business Model Plan Individual Evaluator Comments: Proposal Format: 1. All pages numbered? Yes O No 2. Bidders name on every page? Yes O No 3. Questions/Instructions <= 4 pages? ● Yes O No 4. Formatted for printing? • Yes O No 5. No additional attachments? O Yes No 6. All forms included in package? Yes No - wissing Financial Viability a. Appendix A-Cover Page? Yes O No 1. Complete? Yes O No 2. Dated? • Yes O No 3. Signed? • Yes O No b. Appendix B – Debarment? ● Yes O No c. Appendix C - Qualifications? ● Yes O No 1. Qualifications described? O Yes No 2, 3 Examples provided? Yes O No d. Appendix D - Cost Proposal? ● Yes O No e. Appendix E – ME Bus Economic Impact? ● Yes O No Section I. Organization Qualifications/Experience 1. Overview - App C - Qualifications/Exp described? ● Yes O No X 3 Examples demonstrate experience? a. Example 1: O Yes • No b. Example 2: O Yes • No c. Example 3: O Yes • No Subcontractors used? ● Yes O No If yes: Name? ● Address? ● Phone? ● Contact? ● Org Capacity? ● Qualifications? ● 3. Org Chart? ● Project included? ● Positions identified/Title/Description? ● Litigation list provided? Yes O Or: NONE a. Entity brining suit? O Yes O No b. Complainant? O Yes O No c. Accusation? O Yes O No d. Amount? \$ Outcome? O Yes O No Financial Viability - 3 years of audits included? O Yes • No

RFP #: RFP 201804057

| Section | n II. Propo | sed Services – Is | s it one of the 9 | Provided Services? | ∩O Which one(s) | ?# |
|----------------|---|--|--|--|-------------------------------------|------------|
| *** | · | | | Part II Does it Demo | | |
| 1. | | Svcs to be Provi Resources used | | la. | | |
| | | s will be accomp | | | | |
| | | | | omes met? O Yes | No | |
| | a Amoi | int of grant/Drope | need cost: \$ 1 | <u>1,050_/\$</u> | 9 4(7) | |
| | b. Exac | t uses of proceed | baca coaι. ψ ls: | 1,000,000,000,000,000,000,000,000,000,0 | | |
| | Othe | r funds? 🌢 Yes | O No Uses? | | | |
| | | | | Name? O Qualificat | | ssistance? |
| | Expla | ination of how te | chnology will h | elp business? O Yes | O No | |
| 2. | Work Pla | n implementation | ı: | | | |
| | Brief Wor | k plan? • Yes | O No | | | |
| | Timeline | chart – Task? O | Yes • No | Month? ● Yes O | lo Who? ● Yes | O No |
| | | | | | | |
| Sactio | n III. Coef | Proposal | | | | |
| Sectio | n III. Cost | Proposal | | | | |
| Sectio | | | | | | |
| | Form Inst | ructions: r entire period of | | ? ♦ Yes O No | | |
| | Form Inst a. Cove b. Costs | tructions: r entire period of s necessary to fu | lly comply with | terms/conditions and | RFP requirements | s? O Yes O |
| | Form Inst a. Cove b. Costs c. No pr | tructions: r entire period of s necessary to fu roposal prep cost | lly comply with s included? | terms/conditions and Yes O No | · | |
| | Form Inst a. Cove b. Costs c. No pr Only | tructions: r entire period of s necessary to fu roposal prep cost | lly comply with s included? | terms/conditions and | · | |
| 1. | Form Inst a. Cove b. Costs c. No pr Only | ructions: r entire period of s necessary to fu roposal prep cost costs incurred af | lly comply with is included? ter contract eff | terms/conditions and Yes O No | · | |
| 1. | Form Inst a. Cove b. Costs c. No pr Only | tructions: r entire period of s necessary to fu roposal prep cost costs incurred af s O No | lly comply with is included? ter contract eff | terms/conditions and Yes O No | d to implementatio | |
| 1. 2. | Form Inst a. Cove b. Costs c. No pr Only • Ye Appendix | tructions: r entire period of s necessary to fu roposal prep cost costs incurred af s O No k D complete? C | lly comply with s included? ter contract eff | terms/conditions and Yes O No ective date and relate | d to implementatio | |
| 1. 2. Re | Form Inst a. Cove b. Costs c. No pr Only Ye Appendix quested | ructions: r entire period of s necessary to fu roposal prep cost costs incurred af s O No x D complete? C | lly comply with s included? ter contract eff Yes ● No Total Cost | terms/conditions and Yes O No fective date and relate Lesser of 75% or \$7500 | d to implementatio | |
| 1. 2. Re | Form Inst a. Cove b. Costs c. No pr Only • Ye Appendix | tructions: r entire period of s necessary to fu roposal prep cost costs incurred af s O No k D complete? C | lly comply with s included? ter contract eff | terms/conditions and Yes O No ective date and relate | d to implementatio | |
| 1. 2. Re | Form Inst a. Cove b. Costs c. No pr Only • Ye Appendix quested amount | ructions: r entire period of s necessary to fu roposal prep cost costs incurred af s O No x D complete? C | lly comply with s included? ter contract eff Yes ● No Total Cost | terms/conditions and Yes O No fective date and relate Lesser of 75% or \$7500 | d to implementatio Request in Line | |

+ Pupposal vague 7.050 to contractor. no breakdown of costs
Balance 86 62350 is labor 775 pu nu for 31.33 nus.

| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. |
|---|
| BIDDER NAME: Maine Farmland Trust |
| DATE: 6.8.18 \$ 6.14.18 |
| EVALUATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT: DACF |
| ************************************* |
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
| Individual Evaluator Comments: Project: COP Profettion (1) ty Calculated |
| Proposal Format: |
| 1. All pages numbered? ♦ Yes O No |
| 2. Bidders name on every page? • Yes O No |
| 3. Questions/Instructions <= 4 pages? O Yes No 4. Formatted for printing? Yes O No |
| 5. No additional attachments? O Yes No Included Table of Contents |
| 6. All forms included in package? ● Yes O No |
| a. Appendix A-Cover Page? • Yes O No |
| 1. Complete? Yes O No |
| 2. Dated? ● Yes O No3. Signed? ● Yes O No |
| b. Appendix B – Debarment? See O No |
| c. Appendix C – Qualifications? ● Yes O No |
| 1. Qualifications described? ● Yes O No |
| 2. 3 Examples provided? ● Yes O No |
| d. Appendix D – Cost Proposal? ● Yes O No |
| e. Appendix E – ME Bus Economic Impact? ● Yes O No |
| Section I. Organization Qualifications/Experience 1. Overview – App C – Qualifications/Exp described? Yes O No |
| |
| 3 Examples demonstrate experience? |
| a. Example 1: ● Yes O No |
| b. Example 2: ● Yes O No c. Example 3: ● Yes O No |
| C. Example 3. • Tea O NO |
| 2. Subcontractors used? |
| If yes: Name? ● Address? ● Phone? ● Contact? ● Org Capacity? ● Qualifications? ● |
| |
| 3. Org Chart? 	Project included? Positions identified/Title/Description? 	■ |
| 4. Litigation list provided? Yes O Or: NONE |
| a. Entity brining suit? O Yes O No |
| b. Complainant? O Yes O No |
| c. Accusation? O Yes O No |
| d. Amount? \$ |
| e. Outcome? O Yes O No 5. Financial Viability - 3 years of audits included? ● Yes O No |
| 5. Financial viability = 5 years of addits included? • 1es 0 No |

| | | E: Joy Bonenfar | | | | |
|---------|---------------------|-----------------------|-------------------|---|---|-------------|
| Section | II. Propos | ed Services – Is | it one of the 9 | Provided Services? \ Part II Does it Demo | les Which one(s)?# nstrate:(4)-(5)-6-7 | -8-9 |
| 1. | Scope of S | Svcs to be Provid | ded | | | |
| | Methods/R | lesources used | Yes UN | 0 - O No | | |
| | How tasks | will be accompl | isned? • Yes | mon mot? A Vec O | No | |
| | Expectatio | ns ensured and | desired Outco | mes met? ● Yes O | INO | |
| | a Amour | nt of grant/Pronc | sed cost: \$ 1 | ,500.00 /\$_ | 7,500,00 | |
| | a. Amoui h Evact | uses of proceed | is. | · · · · · · · · · · · · · · · · · · · | | • |
| | Other | funds? O Yes | No Uses? | O Yes O No | | |
| | c Techni | ical assistance i | nfo to include: | Name? Qualificati | ions? • Desc of ass | istance? 🕻 |
| | Explar | nation of how ted | chnology will he | elp business? Yes | O No | |
| | | | | | | |
| 2. | Work Plan | implementation | : | | | |
| | Brief Work | : plan? \varTheta Yes | O No | | | 7. N |
| | Timeline c | hart – Task? 🌘 | Yes O No | Month? ● Yes O N | vo vvno ves c | טאו כ |
| | | | | | | |
| section | III. Cost I | Proposal - | DOTOTIO | provided. | | |
| | Form Instr | tiana: | | | | |
| Т. | rom msu Cover | entire period of | initial contract | Yes ONo | | |
| | h Coele | necessary to ful | ly comply with | terms/conditions and | RFP requirements? | Yes 0 1 |
| | o. No pro | posal prep cost | s included? | Yes O No | • | |
| | Only c | osts incurred af | ter contract effe | ective date and relate | d to implementation/ | operation. |
| | | O No | | | | |
| 2, | Appendix | D complete? | Yes O No | | | |
| | | | | | | |
| Dow | uested | Additional | | Lesser of | Request | |
| | nount | Funds | Total Cost | 75% or \$7500 | in Line | |
| | | 4 Milas | | | ~ ^ ^ | |
| 24'6 | 500 - | - | 7,500 | \$5,625- | 00 | |
| | | | <u></u> | | | |
| Comme | nts: | | | | | |
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| | | - 10-10- | an from | | | |

RFP#: RFP 201804057

| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
|---|
| BIDDER NAME: The Fragrance Farm, Inc. DATE: 6.8.18 and 6.14.18 |
| EVALUATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT: DACF |
| 在全面全球大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大 |
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
| Individual Evaluator Comments: Project: Lawender Bottling Facility |
| Proposal Format: 1. All pages numbered? ● Yes O No 2. Bidders name on every page? ● Yes O No 3. Questions/Instructions <= 4 pages? ● Yes O No 4. Formatted for printing? ● Yes O No 5. No additional attachments? O Yes O No 6. All forms included in package? O Yes ● No - MISSING 1. Complete? ● Yes O No 2. Dated? ● Yes O No 3. Signed? ● Yes O No 3. Signed? ● Yes O No 6. Appendix B - Debarment? ● Yes O No 7. Qualifications? ● Yes O No 8. Appendix C - Qualifications? ● Yes O No 9. 3 Examples provided? ● Yes O No 1. Qualifications described? ● Yes O No 9. 3 Examples provided? ● Yes O No 9. 4 Appendix D - Cost Proposal? ● Yes O No 9. Appendix E - ME Bus Economic Impact? ● Yes O No |
| Section I. Organization Qualifications/Experience 1. Overview – App C – Qualifications/Exp described? Yes O No 3 Examples demonstrate experience? a. Example 1: Yes O No b. Example 2: Yes No - Experience - is in a project c. Example 3: Yes O No |
| 2) Subcontractors used? • Yes O No \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ |
| (3) Org Chart? O Project included? O Positions identified/Title/Description? O NOT included? |
| 4) Litigation list provided? Yes O Or: NONE O a. Entity brining suit? O Yes O No b. Complainant? O Yes O No c. Accusation? O Yes O No d. Amount? \$ e. Outcome? O Yes O No |
| (5.) Financial Vlability - 3 years of audits included? O Yes ● No |

| RFP | #: R | FP 20 | 018(|)4057 | 1 | |
|-----|------|-------|------|-------|---|--|
| | | | | | | |

RFP TITLE: Agricultural Direct Technical Assistance Grant.

BIDDER NAME: The Fragrance Farm, Inc.

DATE: Le · & · 18 and Le · 14 · 18

EVALUATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT

EVALUATOR DEPARTMENT: DACF

| Section II. Proposed Services – Is it one of the 9 Provided Services? \&\$ Which one(s)? # \Part II Does it Demonstrate 4 - 5 - 6 - 7 - 8 - 9 | | | | | | 8-9 |
|--|-----------------------------|---|--------------------|----------------------------|-------------------------|-------------|
| Scope of Svcs to be Provided Methods/Resources used? O Yes O No How tasks will be accomplished? O Yes O No Expectations ensured and desired Outcomes met? O Yes O No | | | | | | |
| a. Amount of grant/Proposed cost: \$ \(\)\(\)\(\)\(\)\(\)\(\)\(\)\(| | | | | | ance? O |
| 2. | Brief Work | implementation plan? ● Yes hart – Task? ● | O No | Month? ● Yes O | No Who? ● Yes Of | l ~ |
| Sectio | n III. Cost | Proposal - 🤕 | Budget V | | not equipmen | it expuses? |
| 1. Form Instructions: LABOR COST SUB Contractor Cost? a. Cover entire period of initial contract? O Yes O No b. Costs necessary to fully comply with terms/conditions and RFP requirements? O Yes O No c. No proposal prep costs included? Yes O No Only costs incurred after contract effective date and related to implementation/operation. Yes O No 2. Appendix D complete? Yes O No | | | | | Yes O No | |
| | quested mount | Additional Funds | Total Cost | Lesser of 75% or \$7500 | Request in Line | |
| \$ 15 | ,033.29 | | \$15,033.29 | 87,500 | 00 | |
| | | | | | | |
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| RFP#: RFP 201804057 |
|---|
| RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: VitaminŞea, LLC |
| DATE: 6.8.18 and 6.15.18 EVALUATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT: DACF |
| 河头共享者在大利水长大文大学大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大大 |
| Instructions: The purpose of this form is to record proposal review notes written by <u>individual</u> evaluators for this Request for Proposals (RFP) process. It is <u>required</u> that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
| Individual Evaluator Comments: Project: Feasibility Study |
| Proposal Format: |
| 1. All pages numbered? ● Yes O No |
| 2. Bidders name on every page? • Yes O No |
| 3. Questions/Instructions <= 4 pages? Yes O No 4. Formatted for printing? O Yes No - Justification printed on 2 pageo 5. No additional attachments? Yes O No 6. All forms included in package? O Yes No - Missing App E and Financial a. Appendix A-Cover Page? Yes O No 1. Complete? Yes O No |
| 5. No additional attachments? • Yes O No |
| 6. All forms included in package? O Yes No - Missing App E and Violatity |
| a. Appendix A-cover Page? • Yes O No 1. Complete? • Yes O No |
| 2. Dated? Yes O No |
| 3. Signed? ● Yes O No |
| b. Appendix B – Debarment? • Yes O No |
| c. Appendix C – Qualifications? ● Yes O No 1. Qualifications described? ● Yes O No |
| 2. 3 Examples provided? ♦ Yes O No |
| d. Appendix D – Cost Proposal? ● Yes O No |
| e. Appendix E – ME Bus Economic Impact? O Yes ● No |
| Section I. Organization Qualifications/Experience 1. Overview – App C – Qualifications/Exp described? Yes O No |
| 1. Overview – App C – Qualifications/Exp described? • Yes O No |
| 3 Examples demonstrate experience? |
| a. Example 1: • Yes O No |
| b. Example 2: |
| C, Example C. C 100 C No |
| 2. Subcontractors used? • Yes O No |
| If yes: Name? ● Address? ● Phone? ● Contact? ● Org Capacity? ● Qualifications? ● |
| 3. Org Chart? ● Project included? ● Positions identified/Title/Description? ● |
| 3. Old Ollait: #110/cocalouaded: #1 contents tastime 1/22 |
| 4. Litigation list provided? Yes O Or: NONE ● |
| a. Entity brining suit? O Yes O No |
| b. Complainant? O Yes O No c. Accusation? O Yes O No |
| d. Amount? \$ |
| e. Outcome? O Yes O No |
| (5.) Financial Viability - 3 years of audits included? O Yes No |

RFP #: RFP 201804057

| ection II. Propo | sed Services – Is | s it one of the 9 | Provided Services? Part II Does it Demo | 1-5 Which one(s)? # nstrate:(4)-(56-(7 | . 9 .(8)(6) |
|--------------------------------------|--|---|---|---|----------------|
| Methods/ How task | Svcs to be Provi Resources used s will be accomp ons ensured and | ded ? ● Yes O No lished? O Yes | | detail-nope | |
| b. Exac Othe c. Tech | int of grant/Prope tuses of proceed funds? ● Yes nical assistance mation of how te | ds: O No Uses? info to include: chnology will he | ● Yes O No Name? ● Qualificatelo business? ● Yes | ions? ● Desc of ass | |
| Brief Wor | n implementatior k plan? | n: O No Yes O No | Month? ● Yes O I | Con No Who? ● Yes (K Cost | not not |
| ection III. Cost | Proposal · / | 6 broake | town of \$10 | K Cost | |
| b. Costs c. No pi Only • Ye | ructions: r entire period of s necessary to fu conosal prep cos | initial contract? illy comply with ts included? iter contract effe | ' | RFP requirements? | |
| Requested | Additional Funds | Total Cost | Lesser of 75% or \$7500 | Request in Line | |
| · · | \$2,500. | 810,000 | %7,500 - | 400 | |
| Amount 500 - | | | | | |
| Amount | Ubb € 7 | tax re | tuins. | | |

| - IALV | ATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT: DACF |
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| or this i each pr eerform consens | tions: The purpose of this form is to record proposal review notes written by individual evaluated. Request for Proposals (RFP) process. It is required that each individual evaluator make notes in opposal that he or she reviews. No numerical scoring should take place on these notes, as that is ed only during team consensus evaluation meetings. A separate form is available for team usual subject of this document to you nent's RFP Coordinator or Lead Evaluator for this RFP. |
| | valuator Comments: Project: Have to f the Month - ME |
| Propos | sal Format: |
| 2. 3. | All pages numbered? ● Yes O No Bidders name on every page? ● Yes O No Questions/Instructions <= 4 pages? ● Yes O No Formatted for printing? ● Yes O No |
| 5. | No additional attachments? O Yes • No - Trable of Contents included |
| б. | All forms included in package? • Yes O No a. Appendix A-Cover Page? • Yes O No |
| | 1. Complete? • Yes O No |
| | 2. Dated? • Yes O No |
| | 3. Signed? ● Yes O No |
| | b. Appendix B – Debarment? |
| | Qualifications described? |
| | 2. 3 Examples provided? • Yes O No |
| | d. Appendix D – Cost Proposal? |
| | e. Appetaix L - Mic and Economic Impact: 9 705 0 10 |
| Section | n I. Organization Qualifications/Experience |
| 1 | . Overview – App C – Qualifications/Exp described? ● Yes O No |
| | 3 Examples demonstrate experience? |
| | a. Example 1: Yes O No |
| | b. Example 2: • Yes O No |
| | c. Example 3: ● Yes O No |
| 2 | Subcontractors used? O Yes ■ No If yes: Name? O Address? O Phone? O Contact? O Org Capacity? O Qualifications? O |
| 3 | . Org Chart? ● Project included? O Positions identified/Title/Description? ● |
| 4 | Litigation list provided? Yes O Or: NONE • |
| , | a. Entity brining suit? O Yes O No |
| | b. Complainant? O Yes O No |
| | c. Accusation? O Yes O No |
| | a. Amounta a |
| | d. Amount? \$e. Outcome? O Yes O No |
| 5 | e. Outcome? O Yes O No |

RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Maine Farm to School Network at Healthy Communities of the Capital Area DATE: 4.8.18 and 6.15.18 **EVALUATOR NAME:** Joy Bonenfant **EVALUATOR DEPARTMENT: DACF** Section II. Proposed Services – Is it one of the 9 Provided Services? Yes Which one(s)? # 3 Part II Does it Demonstrate: 4 - 5 - 6 - 7 - 8 (9) 1. Scope of Svcs to be Provided Methods/Resources used? 9 Yes O No How tasks will be accomplished? ● Yes O No Expectations ensured and desired Outcomes met? ● Yes O No a. Amount of grant/Proposed cost: \$ 1,500 /\$ 7,500 b. Exact uses of proceeds: Other funds? O Yes ● No Uses? ● Yes O No c. Technical assistance info to include: Name? Qualifications? Desc of assistance? Explanation of how technology will help business? • Yes O No Work Plan implementation: Brief Work plan? • Yes O No Timeline chart - Task? Yes O No Month? Yes O No Who? Yes O No Budget addoup! Section III. Cost Proposal 1. Form Instructions: a. Cover entire period of initial contract? Yes O No b. Costs necessary to fully comply with terms/conditions and RFP requirements? ● Yes O No Only costs incurred after contract effective date and related to implementation/operation. Yes O No 2. Appendix D complete? Yes O No Additional Lesser of Request Requested 75% or \$7500 in Line Funds **Total Cost** Amount 37,500 87,500-**3**5,625 -00 Comments:

| RFP #: RFP 201804057 |
|---|
| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
| BIDDER NAME: Eugene Ripley DBA Ripley Farm |
| DATE: La. X. 18 and La. 1018 |
| EVALUATOR NAME: Joy Bonenfant EVALUATOR DEPARTMENT: DACF |
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| *************************************** |
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
| Individual Evaluator Comments: Project: New Product Prototypes Careroot Proposal Format: |
| Individual Evaluator Comments: Project: New Froduct Prototypes |
| Deservial Plant Package |
| 1 Toposar Formati |
| 1. All pages numbered? ● Yes O No |
| 2. Bidders name on every page? ● Yes O No |
| 3. Questions/Instructions <= 4 pages? ● Yes O No |
| 4. Formatted for printing? ●Yes O No |
| 5. No additional attachments? ● Yes O No 6. All forms included in package? ● Yes ● No - Financial Viability wissing a. Appendix A-Cover Page? ● Yes O No |
| 6. All forms included in package? O Yes No - FINOVICE |
| a. Appendix A-Cover Page? • Yes O No |
| 1. Complete? • Yes O No |
| 2. Dated? ● Yes O No 3. Signed? ● Yes O No - Electronically |
| b. Appendix B – Debarment? • Yes O No |
| c. Appendix C – Qualifications? • Yes O No |
| 1. Qualifications described? • Yes O No |
| 2. 3 Examples provided? ● Yes O No |
| d. Appendix D – Cost Proposal? Yes O No |
| e. Appendix E – ME Bus Economic Impact? ● Yes O No |
| c. Appendix a ma ado adone imperior |
| Section I. Organization Qualifications/Experience 1. Overview – App C – Qualifications/Exp described? ● Yes O No |
| 3 Examples demonstrate experience? |
| a. Example 1: ● Yes O No |
| b. Example 2: • Yes O No |
| c. Example 3: • Yes O No |
| |
| 2. Subcontractors used? • Yes O No wers designer |
| If yes: Name? ● Address? ● Phone? ● Contact? ● Org Capacity? ● Qualifications? ● |
| |
| Org Chart? ● Project included? ● Positions identified/Title/Description? ● |
| |
| 4. Litigation list provided? Yes O Or: NONE ● |
| a. Entity brining suit? O Yes O No |
| b. Complainant? O Yes O No |
| c. Accusation? O Yes O No |
| d. Amount? \$ |
| e. Outcome? O Yes O No |
| (5.) Financial Viability - 3 years of audits included? O Yes ● No - not plouded |

RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Eugene Ripley DBA Ripley Farm DATE: 6.8.18 and 6.15.18 **EVALUATOR NAME:** Joy Bonenfant **EVALUATOR DEPARTMENT: DACF** Section II. Proposed Services - Is it one of the 9 Provided Services? Ves Which one(s)?# 9 Part II Does it Demonstrate (4) (5) - 6 - (7) - (8) (9) 1. Scope of Svcs to be Provided Methods/Resources used? Yes O No How tasks will be accomplished? ● Yes O No Expectations ensured and desired Outcomes met? • Yes O No a. Amount of grant/Proposed cost: \$ 1,323 - /\$ 9,764b. Exact uses of proceeds: Other funds? Yes O No Uses? Yes O No c. Technical assistance info to include: Name? Qualifications? Desc of assistance? Explanation of how technology will help business? • Yes O No Work Plan implementation: Brief Work plan? ● Yes O No Timeline chart - Task? ● Yes O No Month? ● Yes O No Who? ● Yes O No Section III. Cost Proposal - 45 add w - no Day Dicciam Make ASST Former working 180 how 1. Form Instructions: a. Cover entire period of initial contract? • Yes O No b. Costs necessary to fully comply with terms/conditions and RFP requirements? O Yes ● No Only costs incurred after contract effective date and related to implementation/operation. Yes O No Appendix D complete? ● Yes O No Additional Lesser of Request Requested **Total Cost** 75% or \$7500 in Line Amount **Funds** 12,441-49764 *****7,323 -**5**7,323-صول Comments: * Bracysitting at \$15 pu mu should not be included in cost.
This is 494. of entire budget. Not justified. than the budget last packing.

RFP#: RFP 201804057

| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
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| BIDDER NAME: Baker Brock Farm, LLC |
| DATE: June 1, 2018 |
| EVALUATOR NAME: Tom Gordon |
| EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators |
| for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for |
| each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is |
| performed only during team consensus evaluation meetings. A separate form is available for team |
| consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your |
| Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| Individual Evaluator Comments: |
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| relationships with finelend territor and someting Hill Farm |
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| Proposed mentions "in-Kind contribution" by owners but doesn't quantity it |
| Proposed mention "in-Kind contribution" by owners but doesn't quantity it |
| Freedolity study by consultant and innovative but still helpful to this business |
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| RFP #: RFP 201804057 |
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| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
| BIDDER NAME: Eagene Riply Sta Ripley Farma DATE: June 1, 2018 |
| DATE: June 1, 2018' |
| EVALUATOR NAME: Tom Gordon |
| EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by individual evaluator for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes fo each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| Individual Evaluator Comments: |
| Individual Evaluator Comments. |
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| - well-thought out plan to- merhet telecret |
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| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. |
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| BIDDER NAME: Maine Fam To School Network at Health, Commenties of The Copiel Area DATE: June 1, 2018 |
| EVALUATOR NAME: Tom Gordon EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by Individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| Individual Evaluator Communication |
| experient with @ school networks for agractivities effective use of statistics to itentify need |
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| Hervest of the Month campaigns have been implemented in other states - what is invocative subort doing this in Maine? |
| is finding MFSN representatives to have to farmer models an offictive means of getting former input? Farmers models are busy placer - farmer are there to sell, not to participate in surveys |
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| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Vitaria Sea LLC DATE: June 1, 2018 EVALUATOR NAME: Tom Gordon EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by individual evaluator for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| by years in secured soles morbet-certified has received secured USDA grants will not constitut to analyze feculo. Ity for expension applicants match is not specified in the proposal workplan lacks details |

| RFP #: RFP 201804057 |
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| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
| BIDDER NAME: The Frequence Farm, Inc. |
| DATE: June 1, 2018 |
| EVALUATOR NAME: Tom Gordon |
| EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by <u>individual</u> evaluators for this Request for Proposals (RFP) process. It is <u>required</u> that each individual evaluator make notes for |
| each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is |
| performed only during team consensus evaluation meetings. A separate form is available for team |
| consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your |
| Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| Individual Evaluator Comments: |
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| business seems to the grown, annuity |
| proposal to add a bottling facility for oil and hydrosol |
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| has participally in Farms for the Fature -proposed deemt provide details |
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| cost project is contained: |
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| grant regrest of \$15,033,29 - RFF hall is \$ 1500 |
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| RFP #: RFP 201804057 |
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| RFP TITLE: Agricultural Direct Technical Assistance Grant. |
| BIDDER NAME: Maine Farmley Tout |
| DATE: June 1, 2018 |
| EVALUATOR NAME: Tom Gordon |
| EVALUATOR DEPARTMENT: Agriculture, Conservation & Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by <u>individual</u> evaluators for this Request for Proposals (RFP) process. It is <u>required</u> that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| Individual <u>Evaluator Comments</u> : |
| Individual Evaluation Comments. |
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RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Baker Brook FARM DATE: 5/31/18 **EVALUATOR NAME: Melissa Macaluso** EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. **Individual Evaluator Comments:** under hame office MAMAEVCIAL misiness models Business Protessimal Contract WORK 100SVB

| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Liply FALM DATE: EVALUATOR NAME: Melissa Macaluso |
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| EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry |
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluator for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| INDIVIDUAL EVALUATION NOTES | |
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| RFP #: RFP 201804057 | |
| RFP TITLE: Agricultural Direct Technical Assistance Grant. | |
| BIDDER NAME: Maine FARM to School NOTWORK DATE: 3/29/18 | |
| EVALUATOR NAME: Melissa Macaluso | |
| EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry | |
| ********************************* | ***** |
| Instructions: The purpose of this form is to record proposal review notes written by Individual evaluator for this Request for Proposals (RFP) process. It is required that each individual evaluator make note each proposal that he or she reviews. No numerical scoring should take place on these notes, as the performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to you Department's RFP Coordinator or Lead Evaluator for this RFP. | es for at is |
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| Individual Evaluator Comments: | |
| Lary audience with Schools - New Market | |
| The program isn't new but would be new to Marie | |
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| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: VITUALIAN CALCA DATE: 10 2018 EVALUATOR NAME: Melissa Macaluso EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry |
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| Instructions: The purpose of this form is to record proposal review notes written by <u>individual</u> evaluators for this Request for Proposals (RFP) process. It is <u>required</u> that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is |
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| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: The Fragrance Fakm, Inc. DATE: 6112018 EVALUATOR NAME: Melissa Macaluso EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry |
|---|
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| INDIVIDUAL EVALUATION NOTES |
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| RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: MAINE FAUNUAND LUST DATE: 5 29 18 EVALUATOR NAME: Melissa Macaluso EVALUATOR DEPARTMENT: Department of Agriculture, Conservation and Forestry |
| Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. |
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| manubrack for Havre grow to Mainstream |
| Intergration of tool with other software. |
| Calcultur is good, but not unique |
| Would open up wholesall thatlet |
| Cross training |
| whats the whollsell price? |
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RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Baker Brook Farm, LLC, Gray & Windham

DATE: June 24 - 26, 2018

EVALUATOR NAME: Stephanie Gilbert

EVALUATOR DEPARTMENT: Agriculture, Conservation and Forestry

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Individual Evaluator Comments: Positive - Experienced in micro dairy - selling to Smiling Hill, Pineland and St. Josephs College. Three-family members involved in the business. Minus - Innovations are not clear. But feasibility makes sense... Business Model Canvas may not be enough market research. Consultant is doing the lion's share of the work Question - Match not evident.... In-kind not quantified to account for match. Interesting – Report, Funding, Research named, but really all research for future potential successful business model. Timely for dairy industry. Could be stronger on the market research.

RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. **BIDDER NAME: Ripley Farm** DATE: June 24 - 26, 2018 **EVALUATOR NAME: Stephanie Gilbert** EVALUATOR DEPARTMENT: Agriculture, Conservation and Forestry Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. 我的证据决案,我也不是不是不是不是不是不是不是不是不是不是不是不是不是,我们就是这些人,我们就是这个人,我们就是这个人,我们就是这个人,我们就是这一个人,我们就 Individual Evaluator Comments: Positive - Very high level of Market Research in project proposed. That is excellent Minus - what order-processing and on-line catalogue models are currently being considered - how will they test the model. Question - would they be willing to share their story and research to help other farms consider? Interesting - vegetable production diversification into horticulture to reach emerging markets for permaculture and edible landscapes.

RFP#: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. BIDDER NAME: Maine Farm to School Network **DATE:** June 24 - 26, 2018 **EVALUATOR NAME: Stephanie Gilbert EVALUATOR DEPARTMENT:** Agriculture, Conservation and Forestry 演戏者大孩者我们,我们我们的人人,我们就是我们的人,我们就是我们的人,我们就是我们的人,我们就是我们的人,我们就是我们的人,我们就是我们的人,我们就是我们的人,我们 Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Individual Evaluator Comments: Positive - many partners. Excellent momentum. Minus Method for recruiting farmers is off the mark, not in sync with production season. Recommend alternative strategy for recruiting farmer interest. Like another reviewer's suggestions - ask institutional buyers what they want, how much, when and then find producers to fill that volume. Question - no questions

Interesting - data is very compelling. High % of interest in Harvest of the Month is so compelling

RFP#: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. **BIDDER NAMĚ: Vitamin Sea DATE:** June 24 - 26, 2018 **EVALUATOR NAME: Stephanie Gilbert EVALUATOR DEPARTMENT:** Agriculture, Conservation and Forestry Instructions: The purpose of this form is to record proposal review notes written by Individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Individual Evaluator Comments: Positive – Seem well very qualified in the aquaculture industry. Have track record of growth...seem very capable of executing consolidation to reach quadrupled markets. Minus - missing maine business economic impact and financial impact Proposed services are very light on detail. Very generic descriptions of research for three feasibility categories. Question - do not see the match component Is this an incubator?

Interesting - ideas of being hub is interesting but not fully fleshed out, hopefully they will provide

RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. **BIDDER NAME: The Fragrance Farm DATE:** June 24 - 26, 2018 **EVALUATOR NAME: Stephanie Gilbert EVALUATOR DEPARTMENT:** Agriculture, Conservation and Forestry Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Individual Evaluator Comments: Positive - consistently innovating and working towards vertically integrated business Minus - grant request above possible level of funding...??? not explained? Missing organizational chart, narrative did not fully explain. Know the farm, but proposal not clear for Question - budget form confusing is this showing match?

Interesting - add bottling facility for oil and hydrosol - project is interesting and new products are highly

marketable.

RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant. **BIDDER NAME: Maine Farmland Trust DATE:** June 24 - 26, 2018 **EVALUATOR NAME: Stephanie Gilbert EVALUATOR DEPARTMENT:** Agriculture, Conservation and Forestry Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP. Individual Evaluator Comments: Positive - very high capacity for program development and implementation There is a need in the marketplace of farmers Minus - training more than one other service provider would be valuable to the farming community Question - training more than one other service provider would be valuable to the farming community Budget and match are unclear.

Interesting - crop profitability calculator builds momentum for scaling-up to reach wholesale market



STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Walter E. Whitcomb Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant

I, (print name at right) <u>Stephanie Gilbert</u> accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

Stephune Gilbert

 $\frac{66/27/18}{\text{Date}}$



Governor

STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY

Waiter E. Whitcomb Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: RFP 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant

I, (print name at right) Melissa Macaluso accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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| MILLULLEN | 6/27/18 |
|-----------|---------|
| Signature | Date |



Governor

Signature

STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY

Walter E. Whitcomb Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: 201804057 RFP TITLE: Agricultural Direct Technical Assistance Grant

| I, Thomas U. Gordon, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP. |
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| I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution. |
| My 29, 2018 |

Date /



STATE OF MAINE DEPARTMENT OF (enter Department) AGEICULTURE CONSERVATION AND FREES 18-7

WHITER E
WHITCOMR
(Enter Commissioner)
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: RFP 201804057

RFP TITLE: Agricultural Direct Technical Assistance Grant

I, Joy Bonenfant accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation and Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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Jay Bonoufaut 6.5.18

Signature Date