

State of Maine
Master Score Sheet

RFP# 202210174						
Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities						
Bidder Name:		RP Advisory & Action Group	New England Arab American Organization	Tree Street	Boys & Girls Clubs of Border Towns	
Proposed Cost:		\$25,000.00	\$25,000.00	\$25,000.00	\$24,000.00	
Scoring Sections		Points Available				
Eligibility Small, Community-Based, BIPOC, Immigrant Refugee Focus		Pass/Fail	Pass	Pass	Pass	Pass
Section I: Applicant Experience		20	18	16	19	19
Section II: Program Design		20	17	19	18	19
Section III: Performance Measures		35	29	30	33	34
Section IV: Budget		25	24	24	24	25
TOTAL		<u>100</u>	<u>88</u>	<u>89</u>	<u>94</u>	<u>97</u>



**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

NOTIFICATION LETTER

February 16, 2023

Boys and Girls Clubs of Border Towns
7 Northern Road
Presque Isle, ME 04769

SUBJECT: Notice of Conditional Contract Award under RFA # 202210174
Supporting Community Based Organizations Serving Black, Indigenous, People of
Color (BIPOC) including Immigrant and Refugee Communities in Maine.

Dear Fenton Jones:

This letter is in regard to the subject Request for Proposals (RFA), issued by the State of Maine Department of Corrections for Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Boys & Girls Clubs of Border Towns,
- New England Arab American Organization
- Tree Street Youth
- Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services.

The bidder(s) listed above all received high marks from the evaluation team. It was decided to award multiple contracts due to the amounts being requested. The Department will be contacting the bidder(s), soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Linda Barry Potter

Linda Barry Potter, Juvenile Justice Specialist
25 Tyson Drive
111 SHS
Augusta, ME 04333
(207) 707-2698
Linda.Barry-Potter@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
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**Randall Liberty
Commissioner**

NOTIFICATION LETTER

February 16, 2023

New England Arab American Organization
426 Bridge Street
Westbrook, ME 04902

SUBJECT: Notice of Conditional Contract Award under RFA # 202210174
Supporting Community Based Organizations Serving Black, Indigenous, People of
Color (BIPOC) including Immigrant and Refugee Communities in Maine.

Dear Melinda Thomas:

This letter is in regard to the subject Request for Proposals (RFA), issued by the State of Maine Department of Corrections for Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- New England Arab American Organization
- Boys & Girls Clubs of Border Towns
- Tree Street Youth a
- Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services.

The bidder(s) listed above all received high marks from the evaluation team. It was decided to award multiple contracts due to the amounts being requested. The Department will be contacting the bidder(s), soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
Governor**

**Randall Liberty
Commissioner**

NOTIFICATION LETTER

February 16, 2023

Restorative Practice Advisory and Action Group
Maine Immigrant and Refugee Services
256 Bartlett Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA # 202210174
Supporting Community Based Organizations Serving Black, Indigenous, People of
Color (BIPOC) including Immigrant and Refugee Communities in Maine.

Dear Abdikadire Negeye:

This letter is in regard to the subject Request for Proposals (RFA), issued by the State of Maine Department of Corrections for Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services
- New England Arab American Organization
- Boys & Girls Clubs of Border Towns
- Tree Street Youth.

The bidder(s) listed above all received high marks from the evaluation team. It was decided to award multiple contracts due to the amounts being requested. The Department will be contacting the bidder(s), soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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**STATE OF MAINE
DEPARTMENT OF CORRECTIONS**

**Janet T. Mills
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**Randall Liberty
Commissioner**

NOTIFICATION LETTER

February 16, 2023

Tree Street Youth
144 Howe Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA # 202210174
Supporting Community Based Organizations Serving Black, Indigenous, People of
Color (BIPOC) including Immigrant and Refugee Communities in Maine.

Dear Julia Sleeper-Whiting:

This letter is in regard to the subject Request for Proposals (RFA), issued by the State of Maine Department of Corrections for Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award(s) to the following bidder(s):

- Tree Street Youth
- Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services
- New England Arab American Organization
- Boys & Girls Clubs of Border Towns.

The bidder(s) listed above all received high marks from the evaluation team. It was decided to award multiple contracts due to the amounts being requested. The Department will be contacting the bidder(s), soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: DOC/JJAG

NAME OF RFP COORDINATOR: Linda Barry Potter

NAMES OF EVALUATORS: Heidi Strassberg-Bersani; Sonja Morse; Bishop Coleman; Christopher Northrop; Regina Phillips.

SUMMARY PAGE

Pass/Fail Criteria		
	<u>Pass:</u>	<u>Fail:</u>
◆ Eligibility		
◆ Community Based	X	
◆ Small - 50 employees or less	X	
◆ BIPOC Immigrant Refugee Focus	X	
◆ Serve youth up to 25 years of age	X	
	<u>Points Awarded:</u>	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)		
Section I. Applicant Experience (Max20 Points)	19	
Section II. Program Design (Max: 20 Points)	19	
Section III: Performance Measures (Max35 Points)	34	
Section IV: Budget (Max 25 Points)	25	
TOTAL POINTS (Max: 100 Points)	97	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

**EVALUATION OF SECTION I
Eligibility**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria for Eligibility

- Community based, established within the community in which they work.
- Small 50 employees or less
- Racially Diverse
- Works with BIPOC, Immigrant, or Refugee communities in ME.
- Must provide supports and services for demonstrated and serve youth up to 25 years of age.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

**EVALUATION OF SECTION II
Applicant Experience**

Total Points Available: 20

Score: 19

Evaluation Team Comments:

- Been established for over a decade.
- Mentor program since 2018.
- They had a major showing of tribes at the Tribal Youth Summit, and they will bring those experiences back to their community and sets up the Tribal Youth Council.
- They don't identify service 18 – 24, year old as we listed this age range in the RFA.
- This may be prohibited by the B & G Clubs of America.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

**EVALUATION OF SECTION III
Program Design**

Total Points Available: 20

Score: 19

Evaluation Team Comments:

- It was noted by the evaluation team that this proposal was the only tribal proposal put forward.
- The Boys and Girls Clubs of Border Towns is known to the evaluation committee for their ongoing work with three of Maine's 5 tribes.
- It is also known that this program utilizes evidenced based programs like SMART MOVES; SMART GIRLS, etc.
- This proposal was also the lowest price proposal, earning the highest score in this area and the highest score over all.
- Provide prevention and mentoring with evidenced based program.
- Collaborative tribal sharing.
- Tribal Elders for transfer of knowledge and customs to the younger generation.
- Carrying on traditions are important.
- Increase knowledge around health and resources, that leads to decreased incidents of DV, sexual assault, suicide prevention.
- Comprehensive focus.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

**EVALUATION OF SECTION IV
Performance Measures**

Total Points Available: 35

Score: 34

- So much experiences with federal and state grants and reports from the CEO are comprehensive and well founded.
- Gold star reporting, repeated by others.
- Sounds like a lot of data collection both qualitative and quantitative
- Transportation is the only barrier to greater success.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Boys and Girls Clubs of Border Towns

DATE: 12/21/2022

**EVALUATION OF SECTION V
Budget**

Total Points Available: 25

Score: 25

- Not quite as comprehensive as what was asked for in the RFA
- Budget get's the job done.
- Lowest budget proposal of all other applicants.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

DEPARTMENT NAME: DOC/JJAG

NAME OF RFP COORDINATOR: Linda Barry Potter

NAMES OF EVALUATORS: Heidi Strassberg-Bersani; Sonja Morse; Bishop Coleman; Christopher Northrop; Regina Phillips.

SUMMARY PAGE

Pass/Fail Criteria		
	<u>Pass:</u>	<u>Fail:</u>
◆ Eligibility		
◆ Community Based	X	
◆ Small – 50 employees or less	X	
◆ BIPOC Immigrant Refugee Focus	X	
◆ Serve Youth up to 25 years of age	X	
		<u>Points Awarded:</u>
Numerical Score: (Edit sections below to match evaluation criteria within RFP)		
Section I. Applicant Experience	(Max: 20 Points)	16
Section II. Program Design	(Max: 20 Points)	19
Section III: Performance Measures	(Max: 35 Points)	30
Section IV: Budget	(Max 25 Points)	24
TOTAL POINTS		89
		(Max: 100 Points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

**EVALUATION OF SECTION I
Eligibility**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria for Eligibility

- Community based, established within the community in which they work.
- Small 50 employees or less
- Racially Diverse
- Works with BIPOC, Immigrant, or Refugee communities in ME.
- Must provide supports and services for demonstrated and serve youth up to 25 years of age.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

**EVALUATION OF SECTION II
Applicant Experience**

Total Points Available: 20

Score: 16

Evaluation Team Comments:

- Been around for a while, great partnerships, LGBTQ, children and family advocates.
- Investments in community partnerships.
- Are they imbedded in all communities from Biddeford to Augusta.
- Agency that they are partnered with, shows community investment.
- Interacting with public agencies.
- Do a lot of work with youth in Westbrook, adults in Biddeford.
- They provide transportation for their clients.
- English classes and a program at the community center.
- Provide rent, utility or food assistance. FEDCAP cultural trainer, income from there and maybe other grants.
- Training for the youth regarding substance abuse, laws, bullying, etc

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

**EVALUATION OF SECTION III
Program Design**

Total Points Available: 20

Score: 19

Evaluation Team Comments:

- The evaluation team liked that this proposal was focused on the Arab American Immigrant and Refugee population.
- As is reflected in the notes above, the breadth of services offered by this organization is impressive and the sensitivity to gender and culture that is demonstrated is the best way to assist new members of our community to begin to understand their surroundings.
- It was the opinion of this evaluation team, that in the future there will be more numbers of Arab Immigrant and Refugee's moving into the Arab American community in Maine.
- Are gender specific in the community they serve, equally.
- Focused on cultural sensitivity.
- Like that they are specifically working with the LGBTQ community, given that this is a very marginalized population.
- Like that they are planning Mother/Daughter and Father/Son events, and youth group focused groups to hear the challenges that youth face and enhance theater and art and acclimated more to the culture they are living in.
- Liked the SOAR youth leadership program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

**EVALUATION OF SECTION IV
Performance Measures**

Total Points Available: 35 Score: 30

Evaluation Team Comments:

- Empower database that is online that tracks program participation and attendance.
- This is important to be able to collect the data necessary for Performance Measures.
- Not a strong report on how they are collecting the data, support may be necessary in this area.
- Working with Office of Justice program, so they may be familiar with data needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: New England Arab American Organization

DATE: 12/21/2022

**EVALUATION OF SECTION V
Budget**

Total Points Available: 25 Score: 24

- Clean and concise full of information.
- The narrative is very good and demonstrates supports for the additional staff person.
- There are no unallowable areas in the budget.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

RFA TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

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DEPARTMENT NAME: DOC/JJAG

NAME OF RFA COORDINATOR: Linda Barry Potter

NAMES OF EVALUATORS: Heidi Strassberg-Bersani; Sonja Morse; Bishop Coleman; Christopher Northrop; Regina Phillips.

SUMMARY PAGE

Pass/Fail Criteria		
	<u>Pass:</u>	<u>Fail:</u>
◆ Eligibility		
◆ Community Based	X	
◆ Small – 50 employees or less	X	
◆ BIPOC, Immigrant, Refugee focus	X	
◆ Serve youth up to 25 years of age	X	
	<u>Points Awarded:</u>	
Numerical Score: (Edit sections below to match evaluation criteria within RFA)		
Section I. Applicant Experience (Max: 20 Points)	18	
Section II Program Design (Max: 20 Points)	17	
Section III: Performance Measures (Max: 35 Points)	29	
Section IV Budget (Max 25 Points)	24	
TOTAL POINTS (Max: 100 Points)	88	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

RFA TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

**EVALUATION OF SECTION I
Eligibility**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria for Eligibility

- Community based, established within the community in which they work.
- Small 50 employees or less
- Racially Diverse
- Works with BIPOC, Immigrant, or Refugee communities in ME.
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TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

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BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

**EVALUATION OF SECTION II
Applicant Experience**

Total Points Available: 20 Score: 18

Evaluation Team Comments:

- The team liked that they have established connections within the communities of immigrant and refugee services.
- Having people on the street where there are problems.
- Have been around a long time.
- A lot of professional help, people doing research with youth.
- Great deal of experience over a decade.
- Trying to help remove barriers that immigrant and refugee's face when they arrive here.
- They help with the understanding the cultural and legal system.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

RFA TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

**EVALUATION OF SECTION III
Program Design**

Total Points Available: 20

Score: 17

Evaluation Team Comments:

- The team liked this proposal as it was the only one to focus on restorative justice involving community members of the children affected.
- This applicant was known to some members of the board and to have a good reputation for positive and effective work.
- Provide advocacy to families when children experience suspension, expulsion, and working with Lewiston School System to move from punitive to restorative practices.
- Circles of Care that they focus on.
- Partnerships they have formed to education the youth before the RJ programming.
- Access to internships, are these paid or not?
- Looks like a grant from Nellie May to pay these internships.
- After school recreation and arts but not gender specific.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

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BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

**EVALUATION OF SECTION IV
Performance Measures**

Total Points Available: 35

Score: 29

- Some programming with Bates it will be easy to gather the data.
- They have a data tracking system in place all ready.
- Identified having that software both qualitative and quantitative information.
- Justice system involved youth, provide support.
- Questions about serving the disabled communities.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: (202210174

RFA TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/21/2022

**EVALUATION OF SECTION V
Budget**

Total Points Available: 25

Score: 24

- Clean and simple budget to read.
- Easy to read and it gets the job done.
- Realistic proposal for their program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: DOC/JJAG

NAME OF RFP COORDINATOR: Linda Barry Potter

NAMES OF EVALUATORS: Heidi Strassberg-Bersani; Sonja Morse; Bishop Coleman; Christopher Northrop; Regina Phillips.

SUMMARY PAGE

Pass/Fail Criteria		
	<u>Pass:</u>	<u>Fail:</u>
◆ Eligibility		
◆ Community Based	X	
◆ Small – 50 employees or less	X	
◆ BIPOC, Immigrant, Refugee focus	X	
◆ Serve youth up to 25 years of age	X	
	<u>Points Awarded:</u>	
Numerical Score: (Edit sections below to match evaluation criteria within RFP)		
Section I. Applicant Experience (Max: 20 Points)	19	
Section II. Program Design (Max20 Points)	18	
Section III: Performance Measures (Max: 35Points)	33	
Section IV: Budget (Max 25 Points)	24	
TOTAL POINTS (Max: 100 Points)	94	

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

**EVALUATION OF SECTION I
Eligibility**

Total Points Available: Pass/Fail

Score: Pass

Criteria for Eligibility

- Community based, established within the community in which they work.
- Small 50 employees or less
- Racially Diverse
- Works with BIPOC, Immigrant, or Refugee communities in ME.
- Must provide supports and services for demonstrated and serve youth up to 25 years of age.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

**EVALUATION OF SECTION II
Applicant Experience**

Total Points Available: 20 Score: 19

Evaluation Team Comments:

- They tick all the boxes, youth and families with low income, BIPOC youth.
- Lot of experience, lots of specific programs – justice, gender specific, after school networks.
- They are well known in the community, the growth that they have experienced is impressive.
- Trying to work with the school systems to keep kids in school, and/or provide an alternative, and work with justice involved youth.
- Working with low-income families is a challenge and they seem to be gaining the trust of the people they serve.
- Make up of the staff is impressive they are BIPOC 75% and staff have lived experience with the Lewiston/Auburn area, some staff are graduates of the program itself, this demonstrates that they are giving back to their communities.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

**EVALUATION OF SECTION III
Program Design**

Total Points Available: 20

Score: 18

Evaluation Team Comments:

- The evaluation team has worked with this organization in the past.
- The remain impressed that 75% of the people who work there are from BIPOC communities and some are past graduates of the program.
- It was noted that this program individual approach and al la carte choices for services results in a higher percentage of graduates than the local school system.
- The evaluation team also liked the family support offered to the clients for court hearings and school hearings.
- The restorative education program (ROOTED), in conjunction with everything else they are involved in leadership, education, women specific support groups, after-school supports.
- Like the emphasis on lived experience of the staff involved in this program.
- Unique, al a carte type menu.
- Engage in re-entry with school and community partners.
- Targeting the population within the Lewiston Schools.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

**EVALUATION OF SECTION IV
Performance Measures**

Total Points Available: 35

Score: 33

- They already track for the state on PM's so no concerns.
- They have experience and the JJAG track record is good and make this part of the application very comfortable.
- They have good tracking systems in place.
- Better percentages of graduating youth, compared to the regular system.
- The schools don't seem to want to deal with the influx of immigrant and refugee youth, and the problems that they have.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: (202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER: Tree Street

DATE: 12/21/2022

**EVALUATION OF SECTION V
Budget**

Total Points Available: 25

Score: 24

- It will pay for a person for 8 months, and it would be 50% of the salary.
- Originally it was for a 2- year cycle, if they are only asking for \$25,000 in 8 months it will look different that a longer contract.
- It's fine if the program spends the money in a shorter amount of time.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: # 202210174)

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine

BIDDER NAME: **Boys & Girls Clubs of Border Towns**

DATE: 12/20/2022

EVALUATOR NAME: Bishop Steve Coleman

EVALUATOR DEPARTMENT: R/ED Committee

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. **Organization Qualifications and Experience**

1. **Overview of Organization**

- *The Boys & Girls Clubs of Border Towns (BGCBT) oversees 3-Tribal Boys & Girls Clubs which reside on Mi'Kmaq, Maliseet and Passamaquoddy-Sipayik land. The Clubs provide culturally relevant programs to more than 400 youths in Washington and Aroostook counties.*

2. **Subcontractors**

- *None*

3. **Organizational Chart**

- *One CEO*
- *45 employees/volunteers*
- *84.5% Tribal/minority individuals*
- *100% BIPOC*

II. **Proposed Services**

1. **Services to be Provided**

- *BGCBT provides daily prevention-based programming and mentoring for tribal boys and girls ages 5-18 with evidence based programs.*
- *Collaborative Tribal sharing for greater end results.*
- *Tribal Elders Program to better transferal of tribal knowledge and heritage to younger generations.*
- *Increased knowledge of health resources.*
- *Greater knowledge of resources that lead to decreased incidences of domestic violence and sexual assaults.*

2. **Implementation – Work Plan**

BGCBT plans to supplement salaries of Tribal Clubs' Mentoring Coordinators for the three tribes.

Additional funds will be used to purchase instructional materials and supplies.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: # 202210174)

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine

BIDDER NAME: New England Arab American Organization

DATE: 12/19/2022

EVALUATOR NAME: Bishop Steve Coleman

EVALUATOR DEPARTMENT: R/ED Committee

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- New England Arab American Organization (NEAAO) provides support for Arab American youth (especially Muslims) with cultural acclimation into the American culture. NEAAO often acts as a mediator between the Arab community and DHHS and law enforcement..

2. Subcontractors

- None

3. Organizational Chart

- 4 employees
- 75% BIPOC, refugee or immigrant communities

II. Proposed Services

1. Services to be Provided

- NEAAO provides Arabic language instruction to 75 youths (K-12)
- Provides emergency assistance to Arab families (i.e, rent, utilities, food, etc.)
- Provide transportation to parents & youth to various service providers
- Training of BIPOC youth in the detriments as a result of drug use, bullying, tobacco use, internet misuse/abuse, rape laws, etc..

2. Implementation – Work Plan

NEAAO will add a part-time Youth Engagement Coordinator who will research best practice models and/or programs from other states. This individual will seek to forge new partnerships with existing youth groups nationwide.

NEAAO will initially conduct 6-focus groups (2-parents; 2-Youths 18-24 and 2-Youths 16-18). The workshops will be gender focused, especially those experienced by young Muslim girls and women. Also, will discuss issues faced by LGBTQ+ individuals in the Arab community. Provide a platform for cultural enhancement in the areas of theater and art.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: # 202210174)

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine

BIDDER NAME: Restorative Practice Advisory and Action Group within the Maine Immigrant and Refugee Services

DATE: 12/20/2022

EVALUATOR NAME: Bishop Steve Coleman

EVALUATOR DEPARTMENT: R/ED Committee

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Organization Qualifications and Experience

1. Overview of Organization

- *Maine Immigrant and Refugee Services (MEIRS) was founded in 2008 to help immigrant and refugee youths and their families to participate in economic , civic, and institutional spheres of their community.*
- *Helping to remove barriers to the success of immigrant and refugee families such as lack of transportation, time conflicts, extra-curricular activities, language barriers, lack of family awareness, trust-building, etc..*

2. Subcontractors

- *None*

3. Organizational Chart

- *35 employees*
- *83% BIPOC, refugee and immigrant*

II. Proposed Services

1. Services to be Provided

- *MEIRS provides information and advocacy to families when children encounter suspension, expulsion or discriminatory issues.*
- *Work in conjunction with the Lewiston Public Schools administrators on Restorative Practice aspects.*
- *Encouraging LPS systems to progressively move from punitive to restorative practices by highlighting the negative consequences of exclusion.*

2. Implementation – Work Plan

Part-time Program Manager will assist Youth Leaders navigate educational system after disciplinary action, as well as, running Circles of Care for impacted youth.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: # 202210174)

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine

BIDDER NAME: Tree Street Youth

DATE: 12/19/2022

EVALUATOR NAME: Bishop Steve Coleman

EVALUATOR DEPARTMENT: R/ED Committee

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

- *Tree Street supplies support for BIPOC youth in the Lewiston-Auburn area in an effort to increase performance measures, decrease delinquency, reduce formal justice involvement and Restorative programs for youth involved in the justice system. These youth are from households with income below 185% of the poverty level and other critically impacted groups.*

2. *Subcontractors*

- *None*

3. *Organizational Chart*

- *22 employees*
- *70% BIPOC*

II. *Proposed Services*

1. *Services to be Provided*

- *RootED (Restorative education program)*
- *Pine (Workforce development)*
- *Maple (Leadership development)*
- *Branches (After/school academic support)*
- *Pine (Peer Inspired Navigation of Employment)*
- *Next STEP (middle/high school partnership)*
- *REDWOOD (young women support group)*

2. *Implementation – Work Plan*

- *RootED individually adapted to each child and family based on unique circumstances. Based on youths attending daily daytime academic school programming from 8am-1pm. Additional excursions/outings/field trips on Wednesdays. Seeking additional support from other area school and community groups.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Boys & Girls Clubs of Border Towns

DATE: 12/20/2022

EVALUATOR NAME: Bonnie Porta

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

Well established program. I have visited and was super impressed

The only organization working with tribal youth that JJAG has funded recently.

The club was able to bring a number of youth this fall to the Tribal Youth Council in California

2. Subcontractors

-
-
-

3. Program Design

Has a mentor program since 2018

When I visited in 2019 much of the community was involved in the programs on holidays.

The programs are evidenced based

There is a lot of sharing among the 5 tribes.

The Elders are involved in sharing cultural knowledge

II. Proposed Services

1. Performance Measures

They have much experience with reporting to federal and state for grants.

Has both qualitative and quantitative reporting.

2. Budget.

Not asking for that much and while not a great looking budget it is sufficient.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Restorative Practice Advisory & Action Group within the Maine Immigrant and Refugee Services

DATE: 12/20/2022

EVALUATOR NAME: Bonnie Porta

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. *Organization Qualifications and Experience*

1. *Overview of Organization*

The organization has been around for over 10 years and is very well connected within the state

It has a number of professionals helping with their programs.
there will undoubtedly be an increasing numbers of immigrants to Maine and this will address some of their needs

2. *Subcontractors*

-
-
-

3. *Program Design*

I really like the parents and kids on the streets in the neighborhoods.

This definitely meets the 3 year plan.

The “circles of care” and focus on restorative justice

An afterschool program is great

It reminds me of the “Mirror Prpject” that goes over legal issues so both youth and parents understand i.e. what is lawful and what is not

II. *Proposed Services*

1. *Performance Measures*

Having Bates College involved will help with PM and they already have a system to track between the two there will be both qualitative and quantitative measures.

2. *Budget.*

Realistic and simple budget, \$25K for 20 hours a week seems fine.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Restorative Practice Advisory & Action Group within the Maine Immigrant and Refugee Services

DATE: 12/20/2022

EVALUATOR NAME: Bonnie Porta

EVALUATOR DEPARTMENT: Corrections

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Tree Street

DATE: 12/20/2022

EVALUATOR NAME: Bonnie Porta

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

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I. Organization Qualifications and Experience

1. Overview of Organization

Checks out on all criteria and has been a past recipient from JJAG.

The staff is made up of a large percentage of BIPOC a RFA criteria.

Clearly the geographic area needs these services they will provide with a proven work plan

2. Subcontractors

•

3. Program Design

Working with schools is a big plus the kids they serve are the kids requiring this type of programming

II. Proposed Services

1. Performance Measures

Tree Street has performance measures tracked by the state.

There are proven statistics on youth that go to Tree Street staying in school longer

Working with the immigrant youth is key for this geographic area.

2. Budget.

The program seems very worthy of the \$25K needed for an 8 month period

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: New England Arab American Organization

DATE: 12/20/2022

EVALUATOR NAME: Bonnie Porta

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

Has great partnerships in the community and has been around for a number of years

Has been working with primarily youth in Westbrook and adults in Biddeford

2. Subcontractors

•

3. Program Design

SOAR student leadership

Advocates for parent and child

Works with Outright and other LGBTQI

Will have more Arab Americans & immigrants so good to have this organization not any other in the area

Programs culturally sensitive

Liked planning mother-daughter and Father-Son events

II. Proposed Services

1. Performance Measures

Empower data is tracking data of performance and attendance

Office of Justice involved which may track some data

2. Budget.

Good budget information and layout

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: Boys & Girls Club of Border Towns

DATE: 12/13/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Organization Qualifications and Experience

1. Oversees 3 Tribal Boys & Girls Clubs
2. Directly serves marginalized populations
3. Eligibility requirements:
 - 45 employees=Small agency
 - Racially diverse= 84.5% tribal/minority on staff
 - Community-based: Aroostook and Washington
 - Works with BIPOC, immigrant
4. Minimal experience working with 12-24, mostly 15-18 years old.
5. Been working with Tribal Nations since 2010 in this capacity
6. Successful in managing federal, state, and private grants.
7. Utilizes EBP's across all Boys & Girls Clubs
8. Utilizes evidence-based programs (EBPs) that have been created and adapted for Native youth by BGCA Native Services.
9. Successful applicants will have established connection within the communities they wish to work, meet this by: Robust infrastructure and programs they work with: Wabanaki public Health, B&G of American, B & G Native Services, Tribal Education Dept, Tribal Elders Program, Tribal Community Health Navigator, SV & SA Program, Tribal cultural dept, Tribal health dept.

II. Proposed Services

1. Will serve youth with low-income families, YOC, tribal, JJ youth
2. Serves rural counties, Aroostook and Washington
3. Serve 200 youth
4. The purpose of this grant funding is to strengthen the ability of organizations working within the BIPOC, immigrant, and refugee communities to meet the needs of youth and their families. Through this initiative we hope to support those organizations working locally with youth and families to build community strength in ways that help keep youth in these communities out of the justice system. Below, meet this:
 - Boys & Girls Clubs of Border Towns proposes to expand upon its effective mentoring programs to best provide the youth population of the Mi'kmaq Nation, Houlton Band of Maliseets, and Sipayik-Pleasant Point communities with mentorship opportunities, positive culturally and appropriate evidence-based programs and special initiatives, which include but are not limited to: EBP & Cultural programs, community and cultural engagement, collaboration with community agencies, LEP and Tribal, academic, mentorship, group mentoring, peer mentoring
 - *Expand on cultural, community and EBP with funds*

III.Goals:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: Boys & Girls Club of Border Towns

DATE: 12/13/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Maine Department of Corrections

1. Development of a community-based continuum of care for youth involved in or at risk of becoming involved in the juvenile justice system
 - a. *pg 19*) Research shows that protective factors, including supportive adult relationships; a sense of belonging and personal value; clear expectations for behavior, as well as increasing opportunities to make decisions and to take on leadership roles; and strong links between families, schools, and broader community resources, can prevent or reduce a variety of risk behaviors among young people and improve social and emotional outcomes. Mentoring at Boys & Girls Clubs approach infuses powerful mentoring elements into evidence-based prevention programs.
 2. Support efforts to address the particular needs of historically and currently marginalized populations of youth involved in, or at risk of becoming involved in, the juvenile justice system, including youth of color, immigrant youth, LGBTQ/GNC youth, youth with disabilities and tribal youth.
 - a. Pg. 19 Native tradition and culture have become something of the elder generation with a widening gap and loss of Native identity including traditional knowledge of youth resulting. Many of our Traditions have not been passed down or taught due to intergenerational trauma that our elders face in the residential schools. Our people are still healing from the past and with news recently released, finding remains of more than 6,509 indigenous children at former indigenous residential schools. The impact that this has had on our communities is heartbreaking, but our communities continue to do what is needed to best support their people
- IV. This coincides with afterschool recreation, after school arts, and gender specific programming (Page 7 of RFA). Current Programs served (not all listed here): SMART, Health Action, Passports to Manhood, Positive Action, substance use, diploma to decrease, drama, technology, college readiness, and other programs.
- V. Data collection: infrastructure in place to properly collect analyze and disseminate data.
- VI. Budget information is allowable, as the staff-time/salaries are for expanding current programming not supplanting.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: MIERS

DATE: 12/16/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Maine Department of Corrections

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Organization Qualifications and Experience

1. Eligibility requirements:

- Small agency= 35 employees
- Racially diverse= 83% employees
- Community-based: yes, and work with YOC and JJ youth.
- Founded in 2008—with a focus on those impacted by school expulsion or suspension.
- “RPAAG is a multi-stakeholder group whose membership has been carefully crafted in order to engage youth fully within their families, schools, and communities and manage strategic partnerships across the Lewiston community and beyond. All RPAAG members --including youth-- have completed more than forty hours of restorative practice training through the Restorative Justice Project of Maine. Thus, we have built a solid foundation of culturally informed knowledge about refugee and immigrant youth, restorative practice, and exclusionary discipline that rests upon a well-designed organizational infrastructure.”

2. Successful applicants will have established connection within the communities they wish to work, meet this by:

- “centering BIPOC/immigrant community members, we are most likely to reach youth and strengthen connections within and across various spheres of life.”
- “The RPAAG/MEIRS is most deeply connected with Bates, LMS, LHS, Kids Legal, Restorative Justice Project of Maine, the DOC/JCCOs, Maine Inside/Out, Community Connections, and Amjambo Africa (which is preparing to cover the story of disparity and RP implementation in Lewiston).”

II. Proposed Services

1. The purpose of this grant funding is to strengthen the ability of organizations working within the BIPOC, immigrant, and refugee communities to meet the needs of youth and their families. Through this initiative we hope to support those organizations working locally with youth and families to build community strength in ways that help keep youth in these communities out of the justice system. Below, meet this:

- “The goal of our initiative is to surround youth who have been impacted by exclusion and whose families have sought our assistance with wrap-around support services in order to convey an ethic of deep care, faith in their abilities, and the value of relationship building and mutual support.”
- Youth will have access to internship (is this paid??), tutoring, Circle of Care meetings, Maine Inside Out, academic support from Tree Street, Maine youth Justice harm circles, Lewiston library, collaborative approach.

III.Goals:

1. Development of a community-based continuum of care for youth involved in or at risk of becoming involved in the juvenile justice system
 - a. No direct reference to continuum of care, but they have a mirage of services that they use or contract with for youth, to include MIO, Tree, and other grass roots programs.
2. Support efforts to address the particular needs of historically and currently marginalized populations of youth involved in, or at risk of becoming involved in, the juvenile justice system, including youth of color, immigrant youth, LGBTQ/GNC youth, youth with disabilities and tribal youth.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: MIERS

DATE: 12/16/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Maine Department of Corrections

- a. Addressing expulsion and suspension to marginalized populations, school/academic focus on working with youth of color and refugee populations.
- IV. This coincides with afterschool recreation, after school arts, and gender specific programming (Page 7 of RFA).
1. After school programming, performing arts (MIO),
 2. I did not see anything about gender-specific programming.
- V. Data collection: identifies they will collect attendance sheets with names, dates, and time in/out. They have a contracted data analysis and software they will use to identify age, sex/gender, grade, race, income, housing, etc. in addition to quantitative data they agree to have qualitative data: understanding of policies and procedures related to discipline including potential manifestations of institutionalized racism therein; sense of belonging within Circles of Care, school, family, internship site, and relevant community programming sites; desire and ability to create change in their own lives and community; emotional wellbeing; reductions in disciplinary contact; practical knowledge on how to cope with inequality and deescalate conflict; level of comfort to share and reflect within groups; and, meaningful participation in supportive programming.
- VI. Budget information: they would hire a new PT program manager—allowable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: New England Arab American Organization

DATE: 12/16/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Dept. of Corrections

Individual Evaluator Comments:*Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Eligibility requirements:

- Small agency =4
- Racially diverse= 75% employees
- Community-based: yes
- Youth who are low income, YOC, immigrant/refugee and jj youth.
- Operating since 2015

2. Successful applicants will have established connection within the communities they wish to work, meet this by:

- NEAAO has strong partnerships with Westbrook Public Schools, Portland Public Schools, Westbrook Community Center, Portland Immigrant Welcome Center, Gateway Community Services, Westbrook Police, Portland Police, Maine Behavioral Health Services, Catholic Charities (for supports for newly resettled youth), Preble Street, The Opportunity Alliance, Pine Tree Legal Services, Volunteer Lawyers Project, Indigo Arts, Mayo Street Arts, Children’s Museum and Theater of Maine, New Mainers Public Health Initiative (for collaboration about early marriage), and DHHS.

II. Proposed Services

1. The purpose of this grant funding is to strengthen the ability of organizations working within the BIPOC, immigrant, and refugee communities to meet the needs of youth and their families. Through this initiative we hope to support those organizations working locally with youth and families to build community strength in ways that help keep youth in these communities out of the justice system. Below, meet this:

- NEAAO works with families as units; while programs may target women, high school students or young adults, individual family members are supported by also providing supports to the parents, grandparents, siblings.
- NEAAO’s youth leadership program, SOAR, includes youth from a variety of southern Maine high schools and middle schools. These youth serve as leaders for BIPOC and New Mainer youth, providing outreach and education about drug use, bullying, tobacco, dangers of internet (catfishing, trafficking, sexual crimes), statutory rape laws, and illegal activities that make jeopardize their future or status (such as working the cannabis industry).
- NEAAO has provided effective intervention in more than 20 cases where youth have been involved with criminal justice systems, and has effective partnerships with local police, school (especially DEI staff), attorneys and counselors at Spurwink.
- NEAAO is the official cultural competency trainer for Fedcap, and has also provided trainings to child protective services staff, which is critical for serving this population of young people who are trying to navigate the challenging path between two very different cultures.

III.Goals:

- 1. Development of a community-based continuum of care for youth involved in or at risk of becoming involved in the juvenile justice system*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: New England Arab American Organization

DATE: 12/16/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Dept. of Corrections

- a. Briefly mention continuum but has access to services that make up a continuum.
 2. Support efforts to address the particular needs of historically and currently marginalized populations of youth involved in, or at risk of becoming involved in, the juvenile justice system, including youth of color, immigrant youth, LGBTQ/GNC youth, youth with disabilities and tribal youth.
 - a. “Arab American youth, especially Muslims, feel disenfranchised from American youth culture. NEAAO provides a wide range of supports for families, including a youth leadership program, cultural brokering, and family education and support. NEAAO is often called upon as a mediator with DHHS and law enforcement to share information about the challenges of dual identity.”
 - b.
- IV. This coincides with afterschool recreation, after school arts, and gender specific programming (Page 7 of RFA).
1. Yes, address all.
 2. Art classes 2 times per week; Stagecraft at Maine Children’s Museum and Theater; counseling and information via Resource Officer referrals at Westbrook and Portland schools; NEAAO-led Ramadan informational event at schools; 2 Youth-led Iftars; case management services and warm referrals for youth in need of services (YINS); family mediation plus referral to family counseling and advocacy; materials specifically for BIPOC and New Mainer youth looking for support, resources and services that are offered confidentially
- V. Data collection: Empower Database, the leading online database with encrypted security to track program participation and services. This database allows NEAAO to enter what is provided to service recipients, including program participation, types and number of referrals to other resources, amount of time and number of interactions, plus anecdotal information. It also enables us to see if other family members may be participating in NEAAO programs or receiving services so there can be greater coordination
- VI. Budget information: NEAAO will add to staff a part-time Youth Engagement Coordinator who can focus on researching best practices and model program from other states. Other line items that are allowable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including immigrant and refugee communities in Maine

BIDDER NAME: Tree Street Youth

DATE: 12/16/2022

EVALUATOR NAME: Sonja Morse

EVALUATOR DEPARTMENT: Dept. of Corrections

Individual Evaluator Comments *Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

Eligibility requirements:

- Small agency =22
- Racially diverse= 70%
- Community-based: Yes
- Works with all identified areas of youth.
- Opened in 2011 to support academic needs of immigrant and refugee families in Lewiston.
- Serves ages 2-24
- Uses mentors for work with youth (Credible Messengers) 70% of staff identify as BIPOC and speak 7 different languages, 50% of staff are alumni from the program.
- Serves 70 kids daily
- Proposal would build on the Root Ed model for restorative education for K-12 years old.

Successful applicants will have established connection within the communities they wish to work, meet this by:

II. Proposed Services

- The purpose of this grant funding is to strengthen the ability of organizations working within the BIPOC, immigrant, and refugee communities to meet the needs of youth and their families. Through this initiative we hope to support those organizations working locally with youth and families to build community strength in ways that help keep youth in these communities out of the justice system. Below, meet this:
 - Programs such as Next Step, PINE, RootED, Pine, Maple, Branches, Redwood, Sequoia, and other academic/programming. Tree has mentors that work with youth and help navigate with youth and families for the different state agencies and schools.

III. Goals:

1. Development of a community-based continuum of care for youth involved in or at risk of becoming involved in the juvenile justice system
 - a. Continuum from school to after-school and ensure educational success.
2. Support efforts to address the particular needs of historically and currently marginalized populations of youth involved in, or at risk of becoming involved in, the juvenile justice system, including youth of color, immigrant youth, LGBTQ/GNC youth, youth with disabilities and tribal youth. Yes, they work with all youth across an array of services. Mostly rooted in after-school programming and support services.

IV. This coincides with afterschool recreation, after school arts, and gender specific programming (Page 7 of RFA).

1. Yes, afterschool programming, extra-curriculars, arts, and gender-specific programming.

V. Data collection: use KidTrax and PowerSchool. Does not address how or what is available in those systems.

VI. Budget information: not clear if this is a new position or expanding on an old position. Regardless—allowable.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Boys and Girls Clubs of Border Towns

DATE: 12/20/2022

EVALUATOR NAME: Regina Phillips

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *The Boys and Girls Club of Border Towns expressed vast experience and knowledge and is more than qualified to meet the demands of the grant, as they have been working with the Penobscot Nation since 2001.*
- *They want to continue to work with the Penobscot Nation to promote Native American traditions, expand on their mentoring program while addressing the opioid and suicide rates*
-

2. Subcontractors

-
-
-

3. Organizational Chart

4. Etc.

II. Proposed Services

1. Services to be Provided

-
-
-

2. Implementation – Work Plan

- *They did an excellent job outlining their performance measures and how they plan to address the deliverables of the grant*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: New England Arab American Organization

DATE: 12/20/2022

EVALUATOR NAME: Regina Phillips

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *They plan on working specifically with the Arab American and Muslim families*
- *The Executive Director, Zoe Shaloul has vast knowledge and experience working with these families, as she has been the director of this NEAAO for 8 years*
- *NEAAO will provide gender specific focus groups to young adults aged 18-24 students, along with planning a mothers and separate fathers group event.*
- *They will further develop a program, and work with The Children's Theater and others to help Arab American assimilate to the community*
-

2. Subcontractors

- *They plan on working with The Opportunity Alliance and the schools on this project*
-
-

3. Organizational Chart

4. Etc.

II. Proposed Services

1. Services to be Provided

- *Excellent budget!*
-
-

2. Implementation – Work Plan

-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Restorative Practice Advisory and Action Group Maine Immigrant and Refugee Services

DATE: 12/20/2022

EVALUATOR NAME: Regina Phillips

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *They plan on looking at suspension rates of black, indigenous, and people of color, specifically the immigrant and refugee community*
- *They'll work with youth for two years to have them participate in a Circle of Care, called Kids helping Kids.*
- *They'll connect families to needed resources, especially those who are in need to a restorative practice service*
-

2. Subcontractors

- *They'll work with Tree Street in Lewiston and ME Inside Out to deliver the services and receive guidance*
-
-

3. Organizational Chart

4. Etc.

II. Proposed Services

1. Services to be Provided

- *They could have done better on their budget*
-
-

2. Implementation – Work Plan

- *They did an excellent job outlining their performance measures and how they plan to address the deliverables of the grant*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Tree Street

DATE: 12/20/2022

EVALUATOR NAME: Regina Phillips

EVALUATOR DEPARTMENT: Corrections

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Organization Qualifications and Experience

1. Overview of Organization

- *Lots of experience*
- *We've worked with them before and they've received funding from JJAG in the past. Therefore, we know they are capable of performing the deliverables of the grant.*
-

2. Subcontractors

- *They plan on working with The Opportunity Alliance and the schools on this project*
-
-

3. Organizational Chart

4. Etc.

II. Proposed Services

1. Services to be Provided

- *Provide after school programming for students engaged in their program*
- *They were able to explain their reporting system, which seems like it will work for the responsibilities of the grant.*
-
-

2. Implementation – Work Plan

- *Their implementation plan was thorough and informative*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: New England Arab American Organization

DATE: 12/20/2022

EVALUATOR NAME: Christopher Northrop

EVALUATOR DEPARTMENT: JJAG

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Amount requested: \$25,000.00

Target population, number served: 75 Youth – low income, refugee and immigrant, system involved

Make up of BIPOC employees: 75% BIPOC

Organization's history: started in 2015, currently serves 500 families from Biddeford to Augusta. Solid community partners.

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - *Fits criteria*

- II. *Proposed Services*
 1. *Services to be Provided*
 - *Mentoring and tutoring*
 - *Education about DEI*
 - *Cultural brokering*
 - *History and continued importance of cultural traditions*

 2. *Implementation – Work Plan*
 - *Community focus groups to refine services needed*
 - *Adding Youth Engagement Coordinator*
 - *Recruiting additional volunteers*
 - *Very strong experience and plan for tracking data*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Tree Street Youth

DATE: 12/20/2022

EVALUATOR NAME: Christopher Northrop

EVALUATOR DEPARTMENT: JJAG

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Amount requested: \$25,000.00

Target population, number served: 25 -50 Youth – low income, BIPOC, unhoused, with disabilities, system involved

Make up of BIPOC employees: 70% BIPOC

Organization's history: started in 2011 support the academic needs of refugee and immigrant youth. Grown into a community center and helped revitalize their neighborhood. Solid community partners.

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - *Fits criteria*

- II. *Proposed Services*
 1. *Services to be Provided*
 - *Expand capacity for their restorative education program*
 - *Individualize programming for each youth and family*
 - *Provide counseling and mentoring services*
 - *Provide cultural brokering services*

 2. *Implementation – Work Plan*
 - *Increase staffing*
 - *Build more offsite capacity*
 - *Expand opportunities for work and community services*
 - *Very strong experience and plan for tracking data*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Maine Immigrant and Refugee Services

DATE: 12/20/2022

EVALUATOR NAME: Christopher Northrop

EVALUATOR DEPARTMENT: JJAG

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Amount requested: \$25,000.00

Target population, number served: 60 Youth – low income, BIPOC, system involved

Make up of BIPOC employees: 83% BIPOC

Organization's history: started in 2008 to assist refugee and immigrant youth and families be successful in their new communities. Solid community partners.

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - *Fits criteria*

- II. *Proposed Services*
 1. *Services to be Provided*
 - *Full wraparound services to support youth excluded from schools*
 - *Coordination with legal representation and other advocacy*
 - *Restorative circles*

 2. *Implementation – Work Plan*
 - *Increasing their project manager from half time to full time*
 - *Recruiting additional volunteers from Bates College*
 - *Build Circle of Care for each youth*
 - *Very strong experience and plan for tracking data*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous, People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

BIDDER NAME: Boys and Girls Club of Border Towns

DATE: 12/20/2022

EVALUATOR NAME: Christopher Northrop

EVALUATOR DEPARTMENT: JJAG

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Amount requested: \$24,000.00

Target population, number served: 200 Youth – low income, tribal youth

Make up of BIPOC employees: 84.5% Tribal/BIPOC

Organization's history: started in 2001, expanded to provide service to broader community in 2010. Solid community partners.

- I. *Organization Qualifications and Experience*
 1. *Overview of Organization*
 - *Fits criteria*

- II. *Proposed Services*
 1. *Services to be Provided*
 - *Mentoring and tutoring*
 - *Education about DV*
 - *History of tribal cultural traditions*

 2. *Implementation – Work Plan*
 - *Expansion of current programs*
 - *Budget is for additional mentoring coordinators and associated expenses*
 - *Data collection plan is basic, but sufficient*



STATE OF MAINE
DEPARTMENT OF Corrections/ JJAG

Janet T. Mills
Governor

Randal Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous People of Color (BIPOC) Including Immigrant and Refugee Communities in Maine.

I, (print name at right) STEVE COLEMAN
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections/JJAG. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Steve Coleman 12/7/2022
Signature Date



STATE OF MAINE
DEPARTMENT OF Corrections/ JJAG

Janet T. Mills
Governor

Randal Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous People of Color (BIPOC) Including Immigrant and Refugee Communities in Maine.

SONJA MORSE

I, (print name at right) _____
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections/JJAG. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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Sonja Morse 12/2/2022
Signature Date



STATE OF MAINE
DEPARTMENT OF Corrections/ JJAG

Janet T. Mills
Governor

Randal Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous People of Color (BIPOC) including Immigrant and Refugee Communities in Maine.

I, (print name at right) Christopher Northrop
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections/JJAG. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

12/19/22

Signature

Date



STATE OF MAINE
DEPARTMENT OF Corrections/ JJAG

Janet T. Mills
Governor

Randal Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous People of Color (BIPOC) Including Immigrant and Refugee Communities in Maine.

I, (print name at right) Regina Phillips accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections/JJAG. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:

Regina Phillips

12/13/2022

Signature

Date



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF Corrections/ JJAG

Randal Liberty
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 202210174

RFP TITLE: Supporting Community Based Organizations Serving Black, Indigenous People of Color (BIPOC) Including Immigrant and Refugee Communities in Maine.

I, (print name at right) Bonnie Porta
accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Corrections/JJAG. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

12/5/2022

Signature

Date