

**State of Maine  
Master Score Sheet**

<b>RFA# 202304073</b>					
Innovative Instruction and Tutoring Grant					
<b>Bidder Name:</b>		<b>Eastport</b>	<b>Lewiston</b>	<b>MEVA</b>	<b>SHEAD</b>
<b>Proposed Cost:</b>					
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Preliminary Information	Pass/Fail	P	P	P	P
Section II: Organization Qualifications and Experience	15	15	15	15	15
Section III: Proposed Services	55	48	45	25	53
Section IV: Cost Proposal	30	30	30	25	30
<b>TOTAL</b>	<b>100</b>	<b>93</b>	<b>90</b>	<b>65</b>	<b>98</b>
<b>Bidder Name:</b>					
<b>Proposed Cost:</b>					
<b>Scoring Sections</b>	<b>Points Available</b>				
Section I: Preliminary Information					
Section II: Organization Qualifications and Experience					
Section III: Proposed Services					
Section IV: Cost Proposal					
<b>TOTAL</b>	<b>100</b>				



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

July 24, 2023

Melissa Mitchell  
Eastport School Department  
100 High Street  
Eastport, Maine 04631

**SUBJECT: Notice of Conditional Contract Awards under RFP # 202304073,  
Innovative Instruction and Tutoring Grant**

Dear Ms. Mitchell:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for Innovative Instruction and Tutoring Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

- Eastport School Department
- Lewiston Public Schools
- Maine Virtual Academy (MEVA)
- Regional School Unit #3

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in cursive script that reads "Beth Lambert".

Beth Lambert  
Acting Chief Innovation Officer  
Director of Teaching and Learning  
Maine Department of Education  
beth.lambert@maine.gov  
207-492-4398

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

July 24, 2023

Jake Langlais, Superintendent  
Lewiston Public Schools  
36 Oak Street  
Lewiston, Maine 04240

**SUBJECT:** Notice of Conditional Contract Awards under RFP # 202304073,  
Innovative Instruction and Tutoring Grant

Dear Mr. Langlais:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for Innovative Instruction and Tutoring Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

July 24, 2023

Dr. Melinda Browne  
Maine Virtual Academy  
6 East Chestnut Street  
Augusta, Maine 04330

**SUBJECT: Notice of Conditional Contract Awards under RFP # 202304073,  
Innovative Instruction and Tutoring Grant**

Dear Dr. Browne:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for Innovative Instruction and Tutoring Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

July 24, 2023

Charles Brown, Superintendent  
Regional School Unity #3  
84 School Street  
Unity, Maine 04988

**SUBJECT: Notice of Conditional Contract Awards under RFP # 202304073,  
Innovative Instruction and Tutoring Grant**

Dear Mr. Brown:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Education for Innovative Instruction and Tutoring Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Director of Teaching and Learning  
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
 Grant **BIDDER:** Eastport School Department  
**DATE:** 3/31/2023

**SUMMARY PAGE**

**Department Name:** EDUCATION  
**Name of RFP Coordinator:** Beth Lambert  
**Names of Evaluators:** Jen Tarr, Kathy Bertini

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)	<b>P</b>	
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>55</b>	<b>48</b>
Section IV. Cost Proposal	<b>30</b>	<b>30</b>
<u>Total Points</u>	<u>100</u>	<u>93</u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Eastport School  
Department **DATE:** 3/31/2023

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

No concerns with eligibility.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Eastport School  
Department **DATE:** 3/31/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

Priority points:

Disparities due to race or income: open to anyone and the majority of the school population is low-income, so they meet the priority points.

Learning loss: Yes.

Community-based partners: 4 existing partnerships with community organizations.

15/15 points



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Eastport School  
Department **DATE:** 3/31/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>55</b>	<b>48</b>

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**Evaluation Team Comments:**

Proposed program:

- The Committee liked that there was a variety of offering to engage students.
- The Committee hopes that this program will be able to run longer than just one academic semester.
- The Committee liked that the program is designed to get student involvement through student interest.
- The Committee liked the issue-driven as well as the more “academic” focused topics.
- The Committee like the use of the NWEA scores to determine the areas of need.
- The Committee wished that writers had followed the order of the program requirements for better ease of reading.

48/55

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION  
NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Eastport School Department

**DATE:** 3/31/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

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**Evaluation Team Comments:**

Budget:

- Need to check on allowability of using federal funding to pay for food.

30/30

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
**Grant BIDDER:** Lewiston  
**DATE:** 3/31/2023

**SUMMARY PAGE**

**Department Name:** EDUCATION  
**Name of RFP Coordinator:** Beth Lambert  
**Names of Evaluators:** Jen Tarr, Kathy Bertini

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>P</b>	
•		
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>55</b>	<b>45</b>
Section IV. Cost Proposal	30	30
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>90</u></b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Lewiston  
**DATE:** 3/31/2023

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Eligibility: No concerns  
  
Pass

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Lewiston  
**DATE:** 3/31/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

Priority Points: Yes, they meet all

three. 15/15

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Lewiston  
**DATE:** 3/31/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>55</b>	<b>45</b>

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**Evaluation Team Comments:**

Program:

Liked that they were starting with 8<sup>th</sup> graders with the intended outcome being increased successful graduation

Liked that they are building off success with this same community partner

Not sure how it will be assessed or monitor progress – like that the application said they would be assessed and tracked, but there was not detail as to how the assessment or monitoring it would be done.

The committee hopes that there will be integration of arts or other electives into the academies that the students have had to give up by being in the programing

45/55

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION  
NOTES**

**RFA #: 202304073  
RFA TITLE: Innovative Instruction and  
Tutoring Grant BIDDERS: Lewiston  
DATE: 3/31/2023**

**EVALUATION OF SECTION IV  
Cost Proposal**

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**Evaluation Team Comments:**

**Budget:**

**30/30**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Maine Virtual Academy  
(MEVA) **DATE:** 3/31/2023

**SUMMARY PAGE**

**Department Name:** EDUCATION  
**Name of RFP Coordinator:** Beth Lambert  
**Names of Evaluators:** Jen Tarr, Kathy Bertini

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<b><u>Pass/Fail Criteria</u></b>	<b><u>Pass</u></b>	<b><u>Fail</u></b>
Section I. Preliminary Information (Eligibility)	<b>P</b>	
•		
<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>55</b>	<b>25</b>
Section IV. Cost Proposal	30	25
<b><u>Total Points</u></b>	<b><u>100</u></b>	<b><u>65</u></b>



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Maine Virtual Academy  
(MEVA) **DATE:** 3/31/2023

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Eligibility: Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Maine Virtual Academy  
(MEVA) **DATE:** 3/31/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:**

Priority Points: If awarded, the applicant will have to have identified a community partner. 15/15

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Maine Virtual Academy  
(MEVA) **DATE:** 3/31/2023

**EVALUATION OF SECTION III  
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Proposed Services	<b>55</b>	<b>25</b>

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**Evaluation Team Comments:**

Programing:

The Committee was concerned that this program was more of a typical credit recover program than an innovative approach to deeper interdisciplinary learn loss recovery.

The Committee was concerned that the role with the yet-to-be identified will be very minimal as it wasn't built into the proposal.

The Committee wonders why a student would be drawn to participate in this program since it doesn't address engagement or student interest.

A science course will have ELA and math embedded in it naturally, but what this program lacks is how the interdiclinayr methodologies is used to connect all of these dicpiplines. Will there be a question driving he student project to use the cross disciplina to answer the questions to earn credit. There is not enough of the inter methodologies to show that it is trully interdisciplinary.

If awarded, the Committee would recommend the Department work with the awardee to align interdisciplinary methodologies with the type of programming being offered.

25/55

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION  
NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring  
Grant **BIDDER:** Maine Virtual Academy (MEVA)

**DATE:** 3/31/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

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**Evaluation Team Comments:**

Budget:

The Committee wondering if the yet-to-be-determined community partnership would incur an additional cost not noted in the budget.

25/30

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Shead High School

**DATE:** 3/31/2023

**SUMMARY PAGE**

**Department Name:** EDUCATION

**Name of RFP Coordinator:** Beth

**Names of Evaluators:** Kathy  
Bertini, Jennifer Tarr

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<b>Pass/Fail Criteria</b>	<u>Pass</u>	<u>Fail</u>
Section I. Eligibility Requirements	<b>P</b>	
<b>Scoring Sections</b>	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Prioritization Points	<b>15</b>	<b>15</b>
Section III. Proposed Services	<b>55</b>	<b>53</b>
Section IV. Budget	30	30
<b>Total Points</b>	<u><b>100</b></u>	<u><b>98</b></u>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Shead High

School **DATE:** 3/31/2023

**OVERVIEW OF SECTION I  
Preliminary Information**

Section I. Preliminary Information

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**Evaluation Team Comments:**

Eligibility: Yes

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Shead High

School **DATE:** 3/31/2023

**EVALUATION OF SECTION II  
Organization Qualifications and Experience**

	Points Available	Points Awarded
Section II. Organization Qualifications and Experience	<b>15</b>	<b>15</b>

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**Evaluation Team Comments:** Priority Points:

Meet all requirements 15/15

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Shead High

School **DATE:** 3/31/2023

**EVALUATION OF SECTION III  
Proposed Services**

	Points Available	Points Awarded
Section III. Proposed Services	<b>55</b>	<b>53</b>

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**Evaluation Team Comments:** Programming:

Outstanding use of historical inquiry through whole student approach – allows for the authentic lived experience of historical inquiry.

Connection to the Maine community and resources gives relevancy to the students' experience.

Holistic assessment is aligned to the Whole Student Approach

53/55



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION  
NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and  
Tutoring Grant **BIDDER:** Shead High School

**DATE:** 3/31/2023

**EVALUATION OF SECTION IV  
Cost Proposal**

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**Evaluation Team**

**Comments:** Budget:

30/30

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** Shead-Eastport

**DATE:** May 18, 2023

**EVALUATOR NAME:** Kathy Bertini

**EVALUATOR DEPARTMENT:** Maine Department of Education

\*\*\*\*\*

\* **Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

\* **Individual Evaluator Comments:**

The proposed grant has effectively incorporated the essential elements of innovative teaching, encompassing interdisciplinary instruction in programming, fostering community partnerships, and implementing a reliable metric to assess effectiveness in addressing Covid-related learning loss.

Tigers After School Learning Program. Student centered Interdisciplinary after school program. Variation & Relevant Inquiry-based programming such as STEAM, Coding, Animation, Climate. Community partnerships listed. Assessment Metric tool: I Ready

Questions: Eligibility (open to all) low-income population. Budget used for food purchases. Is this acceptable since they will be using the consumables for culinary programming experience?

Overall: The proposed grant has successfully fulfilled all the necessary requirements and is deserving of being awarded the requested amount.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** Lewiston

**DATE:** May 18, 2023

**EVALUATOR NAME:** Kathy Bertini

**EVALUATOR DEPARTMENT:** Maine Department of Education

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**Individual Evaluator Comments:**

The proposed grant has effectively incorporated the essential elements of innovative teaching, encompassing interdisciplinary instruction in programming, fostering community partnerships, and implementing a reliable metric to assess effectiveness in addressing Covid-related learning loss.

A 16- week academic theme (Nature's Lovers Academy, Sport Academy, and Adventure Academy) that 7-8 grade students rotate through. The program community partnership Tree Street Youth supports the Next Step Pathway as an extension of this initial programming. The theme academy description aligns with interdisciplinary instruction methodologies.

Question? The Assessment Metric Tool: unclear in the project's description.

Overall: The proposed grant has successfully fulfilled all the necessary requirements and is deserving of being awarded the requested amount.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** MEVA

**DATE:** May 18, 2023

**EVALUATOR NAME:** Kathy Bertini

**EVALUATOR DEPARTMENT:** Maine Department of Education

\*\*\*\*\*

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\* **Individual Evaluator Comments:**

The proposed grant has in some degree (with MDOE II support) the essential elements of innovative teaching, encompassing interdisciplinary instruction in programming, fostering community partnerships, and implementing a reliable metric to assess effectiveness in addressing Covid-related learning loss.

After school tutoring program (the nights a week) for .5 credit recovery opportunity, offered as Inquiry, Project based described as a science mini course that has components of ELA, Science and Math as part of the educational programming.

No Community partnerships identified as of yet. Assessment Metric tool: NWEA, MEA, Accuplacer.

Questions: The after school instructional plan seems to be more of a traditional remedial opportunity rather than student-centered inquiry type learning. The description lacks the connections to interdisciplinary methodologies. The combination of ELA, Math and science are more aligned to traditional remediation programming rather than innovative practice.

No allocated budget for community partnerships strictly allocated for staffing costs.

Overall: The proposed grant has successfully fulfilled all the necessary requirements with additional support from the MDOE and is deserving of being awarded the requested amount.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** RSU 3

**DATE:** May 18, 2023

**EVALUATOR NAME:** Kathy Bertini

**EVALUATOR DEPARTMENT:** Maine Department of Education

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

The proposed grant has effectively incorporated the essential elements of innovative teaching, encompassing interdisciplinary instruction in programming, fostering community partnerships, and implementing a reliable metric to assess effectiveness in addressing Covid-related learning loss.

A series of interactive historical simulations that connected local history to the students learning (Coming of Age C0a). Innovative roleplay learning opportunities that make connections to Maine's geography and history.

The Assessment Metric Tool: HAS ( Holistic Student Assessment) The tool create a profile of the experience through the student perspective and creates a student interest profile for future reference.

Question Budget for food acceptable? Although the food is connected to the historical simulation experience.

Overall: The proposed grant has successfully fulfilled all the necessary requirements and is deserving of being awarded the requested amount.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** Eastport School Department

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

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**Individual Evaluator Comments:**

- I. Eligibility Requirements
  - a. SAU
  - b. Poverty Rate = 55 percent certified; 72.9 percent eligible. Free and reduced lunch
  - c. Title V- Rural and Low-Income School and Small, Rural School Achievement
  
- II. Prioritization Points
  - a. *Will the Program address educational disparities due to race or income?*
    - i. Open to all students
  - b. *Will the Program serve students from low-income households or underserved students to address learning loss or unfinished learning due to extended gaps or interruptions in a student's education?*
    - 1. Open to all students
  - c. *Community-based Partners?*
    - i. Yes, Tides Institute & Museum of Art; Eastport Art Center; Peavey Memorial Library; Passamaquoddy Tribe
  
- III. Proposed Program
  - TIGERS program – ELO; reinforce lessons from classroom; apply skills in real-world; healthy choices; Provided determination of needs – academic, social, emotional, and health needs, mental health, substance abuse, diversity, building community
  
  - a. *Group:* all Shead grades 9-12; 47 percent identify as Native American; Shead students are chronically underserved; 65 percent experience food insecurities

**STATE OF MAINE INDIVIDUAL  
EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring

**Grant BIDDER NAME:** Eastport School Department

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

- b. *Same group six weeks:* planning and consultation with student and student body input; interesting mix of options and snacks; healthy choices home extension
  - c. *All students in a grade level:* all Shead grades 9-12
  - d. *Data usage to monitor progress:* use of local assessments, iReady; creation of individualized plans as well as portfolio
  - e. *Staff:* teachers from the school district and community-based experts; training and professional development will be offered. Partner with school-based programs
  - f. *Alignment with standards/incorporates experiences:* provided list of programming- designed to meet the academic needs of student participants; remediation and supports; includes social and emotional; aligned to Maine learning results; individualized support plan
  - g. Points to Address
    - i. *Activities or resources:* mix of activities and programming; customized plans; use resources available through school
    - ii. *Timeframe:* every Tuesday, Wednesday and Thursday afternoon. 2:30 to 3:35; mid September 2023- 16 weeks (one academic semester)
    - iii. *Consistency:*
    - iv. *Outcomes:* use of local assessments, iReady; Provided four goals for the program
    - v. *Use of student experiences:*
    - vi. *Inquiry-based, project-based, and interdisciplinary methodologies:* based on student interest
- IV. Budget
- a. \$39,990 – salary (most); instructional supplies, snacks – provided break down of the category costs,

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** Lewiston

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

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\* **Individual Evaluator Comments:**

- I. Eligibility Requirements
  - a. SAU
  - b. Poverty Rate = 61.4 percent (free and reduced lunch and CEP)
  - c. No Title V designation
  
- II. Prioritization Points
  - a. *Will the Program address educational disparities due to race or income?*
    - i. "experienced interrupted learning due to COVID outbreaks, quarantine, and transportation insecurity
    - ii. "foster skills for accessing school in appropriate ways, structured" activities to boost skills for school and targeted academic support, and mitigate further learning loss connected to extended gaps in meaningful instruction due to interruptions beyond the students' control"
  - b. *Will the Program serve students from low-income households or underserved students to address learning loss or unfinished learning due to extended gaps or interruptions in a student's education?*
    - i. "addresses disadvantaged/disengaged and/or credit-deficient students' learning losses due to extended gaps or interruptions in their education."
  - c. *Community-based Partners?*
    - i. Yes, Tree Street Youth
  
- III. Proposed Program



## STATE OF MAINE INDIVIDUAL EVALUATION NOTES

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring

**Grant BIDDER NAME:** Lewiston

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

- a. *Group:* Focused on students who are struggling in one of the following areas: academic engagement, attendance, or persistent behavioral issues; 8th grade students at Lewiston Middle School
    - i. Opportunities to attend “academies” that fit the student’s interest
  - b. *Same group six weeks:* Each academy will run for approximately 8 weeks; 30 student per academy;
  - c. *All students in a grade level:* open to all rising 8<sup>th</sup> graders with focus on students who need support in their academics and social emotional skills
  - d. *Data usage to monitor progress:* assessed at the halfway point of their participation and at the close and tracked once return to traditional classroom – what data is being used to assessed? How?
  - e. *Staff:* 4 certified teachers and draw on experiences focused in community-based youth development
  - f. *Alignment with standards/incorporates experiences:* yes
  - g. Points to Address
    - i. *Activities or resources:* past work with Tree Street Youth; Next Step; RootED; small group, intensive experiences; academy approach will take away the transitional difficulties of moving from program to program
    - ii. *Timeframe:* begin fall 2023, one 8-week academy each trimester
    - iii. *Consistency:* swap out some of the existing elective time for academy time; allow to keep academic schedule in place
    - iv. *Outcomes:* student attendance, academic progress, and habits of work scores; maintain in SIS
    - v. *Use of student experiences:* Academies grounded in 3 specific themes; allow for interest alignment; small group allows for intentional and personalized learning
    - vi. *Inquiry-based, project-based, and interdisciplinary methodologies:* natural components of inquiry-based learning
- IV. Budget
- a. \$40,000 – salaries, instructional and non-instructional materials; contract with Tree Street Youth; transportation

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring Grant

**BIDDER NAME:** Maine Virtual Academy (MEVA)

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

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\* **Individual Evaluator Comments:**

- I. Eligibility Requirements
  - a. Public Charter School
  - b. Poverty Rate: over 50 percent (free and reduced lunch)
  - c. No Title V designation
  
- II. Prioritization Points
  - a. *Will the Program address educational disparities due to race or income?*
    - i. Targets disadvantaged/disengaged high school students who need alternative or flexible schedules due to adult responsibilities
  - b. *Will the Program serve students from low-income households or underserved students to address learning loss or unfinished learning due to extended gaps or interruptions in a student's education?*
    - i. addresses disadvantaged/disengaged and/or credit-deficient students' learning losses due to extended gaps or interruptions in their education.
  - c. *Community-based Partners?*
    - i. Yes, but not yet identified
  
- III. Proposed Program
  - a. voluntary, intensive, project-based tutoring
    - i. align with curriculum – science, math, and English
    - ii. self-paced
    - iii. incorporate student's interests and experiences
    - iv. earn interdisciplinary credit in science, math, and English.
  - b. 25 students
  - c. Evaluate success – general rubric

## STATE OF MAINE INDIVIDUAL EVALUATION NOTES

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring

**Grant BIDDER NAME:** Maine Virtual Academy

**(MEVA) DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

- i. include analysis course grades/credits, and their NWEA, MEA, and Accuplacer.
      - d. Program requirements
        - i. *Group:* Students' transcripts, course grades/credits, NWEA, and Accuplacer data will inform the selection process
        - ii. *Same group six weeks:* structured around participants enrollment; self-paced science courses
        - iii. *All students in a grade level:* targets disadvantaged/disengaged students in grades 9-12 who are struggling academically.
        - iv. *Data usage to monitor progress:* utilize students' course assessments, NWEA, MEA, and Accuplacer data to monitor students' progress
        - v. *Staff:* certified teacher or highly trained paraprofessional
        - vi. *Alignment with standards/incorporates experiences:* standards aligned, project-based assignments and real-world experiences that match their interests and aspirations
      - di. Points to Address
        - i. *Activities or resources:* 1.0 FTE certified teacher or highly trained paraprofessional, who will meet with students virtually at least three (3) times per week, over a period of at least six (6) weeks.
        - ii. *Timeframe:* entire calendar year, including summer
        - iii. *Consistency:* use of digital tools (D2L, Brightspace, etc)
        - iv. *Outcomes:* credits, NWEA growth, MEA, Accuplacer
        - v. *Use of student experiences:* use of home and community-based materials and resources
        - vi. Inquiry-based, project-based, and interdisciplinary methodologies: work individually with students and in small groups, customize content
      - dii. Priorities
        - i. *Education disparities:* program targets these groups
        - ii. *Low-income or underserved:* experience disruption due to adult responsibilities
        - iii. *Partnerships:* Looking to connect but did provide details
      - diii. Value: "serving disadvantaged/disengaged and/or credit-deficient students virtually, year-round, improving their academic outcomes, and preparing them for postsecondary educational and career opportunities. "
- IV. Budget
  - a. \$40,000 – all in salaries

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202304073  
**RFA TITLE:** Innovative Instruction and Tutoring Grant  
**BIDDER NAME:** RSU 3  
**DATE:** 5/18/2023  
**EVALUATOR NAME:** Jennifer Tarr  
**EVALUATOR DEPARTMENT:** Education

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\* **Individual Evaluator Comments:**

- I. Eligibility Requirements
  - a. SAU
  - b. Poverty Rate = rate provided
  - c. Title V- Rural and Low-Income School
- II. Prioritization Points
  - a. *Will the Program address educational disparities due to race or income?*
    - i. Geographical largest school district, no public transportation – creates barriers
    - ii. Low-income students frequently fall behind in reading and communication
    - iii. create a learning environment that is hands-on and uses mentoring as well as community involvement
  - b. *Will the Program serve students from low-income households or underserved students to address learning loss or unfinished learning due to extended gaps or interruptions in a student's education?*
    - i. Aimed at low-income households
    - ii. Two-pronged approach to learning loss
      - 1. Coming of Age role-play
      - 2. I Know ME
  - c. *Community-based Partners?*
    - i. Yes, Maine Youth Alliance dba I Know ME
- III. Proposed Program  
Contract with Maine Youth Alliance that has worked with RSU 3 since 2010 – provide academic enrichment activities

## STATE OF MAINE INDIVIDUAL EVALUATION NOTES

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring

**Grant BIDDER NAME:** RSU 3

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

ELO program - Coming of Age in America – out-of-school time setting with in-school support and mentoring three six-week sessions (same group). Transportation provided

- a. *Group:* 9-12 at Mount View High School; referrals from teachers and guidance staff based on income and/or underserved population; voluntary; recruitment efforts; 48 hours will be eligible for 1 elective credit
- b. *Same group six weeks:* 24 hours of participation will be eligible for .5 elective credit toward graduation; each segment filmed and will be showed to school and parents
- c. *All students in a grade level:* offered to any student in grades 9-12 at Mount View High School; it can be offered across grade levels
- d. *Data usage to monitor progress:* Holistic Student Assessment (HSA) from the Pear Institute; individual growth plans will be created for each student; A pre- and post-test will be given to assess specific learning objectives in the subject area; students will create an inquiry-based assessment mode; video results will be shared and evaluated by U.S. history teachers from RSU 3.
- e. *Staff:* provided by the staff of the I Know ME (IKME) program; two AmeriCorps members and program manager,
- f. *Alignment with standards/incorporates experiences:* follow the content outlined in texts used in RSU 3 but will supplement this content with role-play experiences
- g. *Points to Address*
  - i. *Activities or resources:* in-school mentoring and student support throughout the school year and in the summer; three six-week blocks focusing Maine/US History; Role-playing provided example
  - ii. *Timeframe:* summer 2023 through summer 2024; provided information on what would occur during each quarter
  - iii. *Consistency:* swap out some of the existing elective time for academy time; allow to keep academic schedule in place
  - iv. *Outcomes:* educational- attendance and products created from session; HSA; assessments that were created in the first block; filmed discussion. Social – HSA; mentor case notes; filmed discussion groups
  - v. *Use of student experiences:* experience of previous groups incorporated; hands-on experiences; encouraged to consider why people make decisions based on own background and experience

**STATE OF MAINE INDIVIDUAL  
EVALUATION NOTES**

**RFA #:** 202304073

**RFA TITLE:** Innovative Instruction and Tutoring

Grant **BIDDER NAME:** RSU 3

**DATE:** 5/18/2023

**EVALUATOR NAME:** Jennifer Tarr

**EVALUATOR DEPARTMENT:** Education

- vi. *Inquiry-based, project-based, and interdisciplinary methodologies:*  
based on three questions raised by the Idea of America Project
  1. 1. What is an American? 2. What are the beliefs that Americans hold in common? 3. Who gets to be an American?
  2. students will engage in structured inquiry using the questions proposed at the beginning of the first sessionprimarily a Maine history curriculum, but it also involves creative writing, critical thinking, research, and persuasive public speaking. Cooking

IV. Budget

- a. \$40,000 – contract with Maine Youth Alliance -provided break down of what this will go to



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Pender Makin  
Commissioner**

**Janet T. Mills  
Governor**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202302022  
RFP TITLE: INNOVATIVE INSTRUCTION AND TUTORING GRANT**

I, Jennifer Tarr accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

DocuSigned by:  
*Jennifer Tarr*  
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3/31/2023

**Signature**

**Date**



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202302022**  
**RFP TITLE: INNOVATIVE INSTRUCTION AND TUTORING GRANT**

I, Beth Lambert accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.**

*Beth Lambert*

3/28/2023

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Signature

Date





**STATE OF MAINE  
DEPARTMENT OF Education**

**Janet T. Mills  
Governor**

**Pender Makin  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFP #: 202304073  
RFP TITLE: INNOVATIVE INSTRUCTION AND TUTORING GRANT**

I, Kathy Bertini accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

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DocuSigned by:

*Kathy Bertini*

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**Signature**

7/11/2023

**Date**