

State of Maine
Master Score Sheet

RFA# 202212199						
Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations						
Applicant Name:		Cross Cultural Community Services	Crossroads Youth Center	Hand of Mercy Health Care, LLC	Healthy Acadia	
Scoring Sections	Points Available					
Part I: Eligibility	Pass/Fail	Pass	Fail	Pass		Pass
Part II: Proposed Activities	32.00	32.00		24.00		24.00
▪ Community of Focus and Leadership	24.00	24.00	0.00	20.00		24.00
▪ Health Equity Activities	9.00	9.00		7.00		9.00
▪ Capacity Building Vision						
Part II Total	65.00	65.00	0.00	51.00		57.00
Part III: Proposed Services	10.00	8.00	0.00	6.00		10.00
Part IV: Cost Proposal	25.00	12.00	0.00	0.00		25.00
TOTAL	<u>100.00</u>	<u>85.00</u>	<u>0.00</u>	<u>57.00</u>		<u>92.00</u>

Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Applicant Name:		Intercultural Community Center (ICC)	Mano en Mano / Hand in Hand	Maine Immigrant and Refugee Services (MEIRS)	Maine Immigrants' Rights Coalition (MIRC)
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II: Proposed Activities	32.00	26.00	32.00	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00	24.00	24.00	24.00
▪ Health Equity Activities	9.00	9.00	9.00	9.00	9.00
▪ Capacity Building Vision					
Part II Total	65.00	59.00	65.00	65.00	65.00
Part III: Proposed Services	10.00	6.00	8.00	10.00	10.00
Part IV: Cost Proposal	25.00	25.00	25.00	25.00	25.00
TOTAL	<u>100.00</u>	<u>90.00</u>	<u>98.00</u>	<u>100.00</u>	<u>100.00</u>

Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Applicant Name:		Moving Maine Network	Presente Maine	Quality Housing Coalition	Sustainable Livelihoods Relief Organization (SLRO)
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II: Proposed Activities	32.00	22.00	32.00	28.00	32.00
▪ Community of Focus and Leadership	24.00	14.00	24.00	24.00	24.00
▪ Health Equity Activities	9.00	9.00	9.00	9.00	9.00
▪ Capacity Building Vision					
Part II Total	65.00	45.00	65.00	61.00	65.00
Part III: Proposed Services	10.00	10.00	10.00	10.00	10.00
Part IV: Cost Proposal	25.00	25.00	25.00	25.00	25.00
TOTAL	<u>100.00</u>	<u>80.00</u>	<u>100.00</u>	<u>96.00</u>	<u>100.00</u>

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: adr@crossculturalcommunityservices.org

Cross Cultural Community Services
Regina Phillips, Chief Operating Officer
15 Casco Street
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Phillips,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Maine Immigrants' Rights Coalition (MIRC)
- Presente Maine
- Quality Housing Coalition
- Sustainable Livelihoods Relief Organization (SLRO)

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



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Jan-26-2023

Via Electronic Mail: cycsaco@gmail.com

Crossroads Youth Center
Deborah D. Landry
199 New County Road
Saco, ME 04072

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Landry,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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11 State House Station
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Jan-26-2023

Via Electronic Mail: Ali.ashour@outlook.com

Hand of Mercy Health Care, LLC
Ali Ashour
1087 Forest Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Ashour,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Jan-26-2023

Via Electronic Mail: elsie@healthyacadia.org

Healthy Acadia
Elsie Flemings
75 State Street
Ellsworth, ME 04605

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Flemings,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Sincerely,

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Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



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TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: beatrice@iccmaine.org

Intercultural Community Center (ICC)
Beatrice Mucyo
36 Patrick Drive
Westbrook, ME 04092

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Mucyo,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Sincerely,

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Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

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Jan-26-2023

Via Electronic Mail: rilwan@meirs.org

Maine Immigrant and Refugee Services
Rilwan Osman, Executive Director
256 Bartlett Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Osman,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Sincerely,

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Augusta, Maine 04333-0011
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TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: fsaidi@maineimmigrantrights.org

Maine Immigrants' Right Coalition (MIRC)
Fatima Saidi
1 Marginal Way, Floor 2
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Saidi,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Sincerely,

DocuSigned by:

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Jan-26-2023

Via Electronic Mail: sdouglas@manomaine.org

Mano en Mano / Hand in Hand
Sean Douglas, Operations Director
4 Maple Street
Milbridge, ME 04658

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Douglas,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Jan-26-2023

Via Electronic Mail: Zoe@movingmaine.org

Moving Maine Network
Zoe Miller, Network Facilitator
4 Abbott Street
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Miller,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Sincerely,

DocuSigned by:

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Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: aortiz@presentemaine.org

Presente Maine
Adriana Ortiz-Burnham
844 Stevens Avenue Suite 23
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Ortiz-Burnham,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: Victoria@qualityhousingcoalition.org

Quality Housing Coalition
Victoria Morales, Executive Director
188 State Street, Suite 402
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Morales,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Cross Cultural Community Services
- Healthy Acadia
- Intercultural Community Center (ICC)
- Mano en Mano/ Hand in Hand
- Maine Immigrant and Refugee Services (MEIRS)
- Maine Immigrants' Rights Coalition (MIRC)
- Presente Maine
- Quality Housing Coalition
- Sustainable Livelihoods Relief Organization (SLRO)

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Jan-26-2023

Via Electronic Mail: slro.infome@gmail.com

Sustainable Livelihoods Relief Organization (SLRO)
Ibrahim Mohamed, Interim Executive Director
256 Bartlett Street Suite 101
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA 202212199 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Mohamed,

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Cross Cultural Community Services
- Healthy Acadia
- Intercultural Community Center (ICC)
- Mano en Mano/ Hand in Hand
- Maine Immigrant and Refugee Services (MEIRS)
- Maine Immigrants' Rights Coalition (MIRC)
- Presente Maine
- Quality Housing Coalition
- Sustainable Livelihoods Relief Organization (SLRO)

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	8.00
Part IV. Budget Form and Narrative	25.00	12.00
<u>Total Points</u>	<u>100.00</u>	<u>85.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Based in Cumberland and will do services Statewide
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$294k which is outside of what they are eligible based on their financial documentation submission

Financial Viability
<ul style="list-style-type: none"> • Provided Board approved budget for 2023

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served • Primarily serves BIPOC communities	8.00	8.00
Leadership Composition • Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition • Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> Clearly understand the root causes of racial/ethnic COVID-19 health disparities 	8.00	8.00
Impact <ul style="list-style-type: none"> Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	8.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Most tasks were measurable, realistic, and strategic. Task 2 seems more program delivery rather than capacity building

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Cross Cultural Community Services

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	12.00

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">• Narrative provides accurate, realistic, and reasonable costs• Narrative cost does not align with request• No budget form provided |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Crossroads Youth Center

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	N/A	N/A
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Part II Total	65.00	0.00
Part III. Capacity Building Plan	10.00	0.00
Part IV. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide financial documentation as required by the RFA:

- *Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation may include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990*
 - *For entities that are unable to produce the above types of financial documents, organizational budget approved by the Board of Directors will be accepted*
 - *The Department reserves the right to accept other documented forms submitted with applications to substantiate annual expenditures.*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community of Focus and Leadership	32.00	24.00
▪ Health Equity Activities	24.00	20.00
▪ Capacity Building Vision	9.00	7.00
Part II Total	65.00	51.00
Part III. Capacity Building Plan	10.00	6.00
Part IV. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>57.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Will serve Greater Portland, Biddeford and the surrounding towns, and Windham. Has an Augusta office serving Augusta, the surrounding towns, including Waterville, Brunswick and Lewiston
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$400k
Financial Viability
<ul style="list-style-type: none"> • Provided audited financial statements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	24.00
▪ Health Equity Activities	24.00	20.00
▪ Capacity Building Vision	9.00	7.00
Part II Total	65.00	51.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Organizational leadership reflective of community, no evidence provided if board leadership reflects community served 	8.00	4.00
Staff/Board Composition <ul style="list-style-type: none"> • 33% of staff and Board reflect community served 	8.00	4.00
Community Engagement <ul style="list-style-type: none"> • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities 	8.00	8.00
Total Points	32.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Lacked detail related to the root cause. 	8.00	4.00
Impact <ul style="list-style-type: none"> • Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	20.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Clear goals and vision, concerns about achievability of goals 	9.00	7.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	6.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- First Capacity Building Plan item is not realistic or achievable.
- Overall goals are not measurable and lack details about how success will be measured

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Hand of Mercy Health Care, LLC

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Did not provide a budget and narrative for the proposed project. Budget and narrative provided is for the organization which is \$2M and it is not clear where the \$400k requested would be allotted to |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community of Focus and Leadership	32.00	24.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	57.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>92.00</u>

Fiscal Sponsor

- None

CBO Geography

- Will serve Washington and Hancock county

Requested Award Size

- Requesting \$400k

Financial Viability

- Provided audited financial Statements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility

- | |
|--|
| <ul style="list-style-type: none">• Met all the eligibility requirements |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	24.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	57.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served • Will primarily serves BIPOC communities with this project	8.00	8.00
Leadership Composition • Project leadership will be BIPOC but Board and staff leadership are not	8.00	4.00
Staff/Board Composition • Staff related to this project are BIPOC but Board Composition is >50%	8.00	4.00
Community Engagement • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Clearly understand the root causes of racial/ethnic COVID-19 health disparities 	8.00	8.00
Impact <ul style="list-style-type: none"> • Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Healthy Acadia

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	26.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	59.00
Part III. Capacity Building Plan	10.00	6.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>90.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Will provide services in Westbrook, Cumberland, and Southern Maine region
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$240k
Financial Viability
<ul style="list-style-type: none"> • Provide IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	26.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	59.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> Senior leadership reflective of community, board leadership does not appear reflective of community served 	8.00	6.00
Staff/Board Composition <ul style="list-style-type: none"> Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> References community needs assessment but lacked details regarding how community engagement would be conducted In addition, response to this question was in another section of the application. 	8.00	4.00
Total Points	32.00	26.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Clearly understand the root causes of racial/ethnic COVID-19 health disparities 	8.00	8.00
Impact <ul style="list-style-type: none"> • Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	6.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Majority of plan includes direct service activities rather than organizational capacity building activities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Intercultural Community Center (ICC)

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic• Some budgeted items are not allowable (direct program cost, food, field trips) |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community of Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Fiscal Sponsor

- None

CBO Geography

- Will serve Lewiston and Auburn and will provide access to other throughout the State

Requested Award Size

- No specific request, budget form indicates \$383k

Financial Viability

- Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served		
• Primarily serves BIPOC communities	8.00	8.00
Leadership Composition		
• Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition		
• Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement		
• Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Board and staff leadership reflect the community served 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrant and Refugee Services (MEIRS)

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic• Significant physical infrastructure investment |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> None
CBO Geography
<ul style="list-style-type: none"> Will serve Cumberland, York, Washington, Androscoggin counties. The specific cities include: Greater Portland, Lewiston, Auburn, Bath, Brunswick, Freeport Augusta, Bangor, Milbridge, Old Orchard Beach, Biddeford and Saco
Requested Award Size
<ul style="list-style-type: none"> Requesting \$400k
Financial Viability
<ul style="list-style-type: none"> Provided 2023 Board approved budget

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served • Primarily serves BIPOC communities	8.00	8.00
Leadership Composition • Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition • Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Board and staff leadership reflect the community served 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Maine Immigrants' Rights Coalition (MIRC)

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

-
- | |
|---|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	8.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>98.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Will serve Washington, Hancock, and Penobscot
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$400k

Financial Viability
<ul style="list-style-type: none"> • Provided Consolidated Statements of Financial Position

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served		
• Primarily serves BIPOC communities	8.00	8.00
Leadership Composition		
• Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition		
• Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement		
• Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Clearly understand the root causes of racial/ethnic COVID-19 health disparities 	8.00	8.00
Impact <ul style="list-style-type: none"> • Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	8.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Most tasks were measurable, realistic, and strategic. Task 1 seems more program delivery rather than capacity building.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Mano en Mano / Hand in Hand

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic• Includes a significant capital purchase |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	22.00
▪ Community of Focus and Leadership	24.00	14.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	45.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>80.00</u>

Fiscal Sponsor

- GrowSmart Maine will be the Fiscal Sponsor

CBO Geography

- Will serve the entire State

Requested Award Size

- Requesting \$80k

Financial Viability

- Provided FY 22 Board Approved Budget

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	22.00
▪ Health Equity Activities	24.00	14.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	45.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Evidence that some of their service population serves BIPOC community, but unclear what percentage of their targeted population meets RFA criteria 	8.00	4.00
Leadership Composition <ul style="list-style-type: none"> • Some reflection of community on leadership of board. Organizational leadership does not reflect community 	8.00	4.00
Staff/Board Composition <ul style="list-style-type: none"> • If awarded, 50% of Staff would be BIPOC; Less than 50% of Steering Committee members are BIPOC 	8.00	6.00
Community Engagement <ul style="list-style-type: none"> • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities 	8.00	8.00
Total Points	32.00	22.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Does not speak to the root causes of COVID-19 outside of transportation 	8.00	4.00
Impact <ul style="list-style-type: none"> • Proposed program is somewhat likely to address the root causes of racial/ethnic COVID-19 health disparities 	8.00	4.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a part of CBO's mission and strategy, but not the primary focus of their work 	8.00	6.00
Total Points	24.00	14.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Moving Maine Network

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community of Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Will serve Cumberland, Androscoggin, and York
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$400k

Financial Viability
<ul style="list-style-type: none"> • Provided 2023 budget approved by the Board

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served • Primarily serves BIPOC communities	8.00	8.00
Leadership Composition • Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition • Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Root Cause <ul style="list-style-type: none"> • Clearly understand the root causes of racial/ethnic COVID-19 health disparities 	8.00	8.00
Impact <ul style="list-style-type: none"> • Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Presente Maine

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic• Requested funding outside of eligible tier without sufficient evidence for qualification |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abdulkerim Said, Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community of Focus and Leadership	32.00	28.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	61.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>96.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> • None
CBO Geography
<ul style="list-style-type: none"> • Will serve Cumberland, Kennebec, Sagadahoc, Androscoggin, and York
Requested Award Size
<ul style="list-style-type: none"> • Requesting \$240k, which is outside of the tier. Did provide a justification.

Financial Viability
<ul style="list-style-type: none"> • Provided 2022 Statement of Activity outlining income and expenses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	28.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	61.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Leadership of board appears to reflect community, organizational leadership does not 	8.00	4.00
Staff/Board Composition <ul style="list-style-type: none"> • Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities 	8.00	8.00
Total Points	32.00	28.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Board and staff leadership reflect the community served 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Quality Housing Coalition

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic• Reported a significant surplus in 2022 |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Abigail Harper, Chanbopha Himm, and Kayla Ringelheim

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Part II Total	65.00	65.00
Part III. Capacity Building Plan	10.00	10.00
Part IV. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Fiscal Sponsor

- None

CBO Geography

- Will serve Androscoggin

Requested Award Size

- Requesting \$160k

Financial Viability

- Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

**OVERVIEW OF PART I
Eligibility**

Part I. Eligibility
<ul style="list-style-type: none">• Met all the eligibility requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

**EVALUATION OF PART II
Proposed Activities**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Proposed Activities		
▪ Community Focus and Leadership	32.00	32.00
▪ Health Equity Activities	24.00	24.00
▪ Capacity Building Vision	9.00	9.00
Part II Total	65.00	65.00

Evaluation Team Comments:

Part II: Proposed Activities		
Community of Focus and Leadership	Points Available	Points Awarded
Community Served • Primarily serves BIPOC communities	8.00	8.00
Leadership Composition • Board and staff leadership reflect the community served	8.00	8.00
Staff/Board Composition • Greater than 50% of CBO's board and staff reflect the community served	8.00	8.00
Community Engagement • Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities	8.00	8.00
Total Points	32.00	32.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

Healthy Equity Activities	Points Available	Points Awarded
Community Served <ul style="list-style-type: none"> • Primarily serves BIPOC communities 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Board and staff leadership reflect the community served 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Greater than 50% of CBO's board and staff reflect the community served 	8.00	8.00
Total Points	24.00	24.00

Capacity Building Vision	Points Available	Points Awarded
Capacity Building Vision <ul style="list-style-type: none"> • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

**EVALUATION OF PART III
Proposed Services**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part III: Capacity Building Plan

- Tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT: Sustainable Livelihoods Relief Organization (SLRO)

DATE: January 24, 2023

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">• Budget form and narrative provided, and costs described are accurate, aligned, connected, and realistic |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• No financial viability documented? Claims between 500-100,000 for annual expenditures but can't find proof

Part I. Eligibility
Determination: Eligible
<ul style="list-style-type: none">• Organization meets definition of Community Based Organization• Unclear if they submitted financial information• According to self reporting, under 5 million

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P – Positive<ul style="list-style-type: none">- Work across the state with a variety of marginalized populations (BIPOC, refugees and immigrants, parolees, asylum seekers, LGBTQ- Leadership women of color, all immigrants, close proximity to communities they work with, deeply integrated with communities they serve and knowledge of community needs, evidence of deep engagement with other organizations serving similar populations- Diverse board, 50% BIPOC• N- Negative• Q- Questionable• Interesting<ul style="list-style-type: none">- Board/leadership deeply engaged in a variety of other organizations that are opportunities for collaboration.
Health Equity Activities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

- P: Focus on social determinants of health in BIPOC communities, connection between broader racial issues and COVID-19 prevalence. Organization applies a unique approach to addressing health equities which is working to address biases and racism to affect health outcomes. Clear vision of how their work connects to addressing health disparities.
- N
- Q: It seems they serve as a hub for a lot of other organizations and for hosting events related to health disparities. Their work seems to address health disparities by focusing on social issues that address health outcomes of communities of color
- I: Evidence of responsive programming that reflects community needs (i.e. yearly fair that adapts to community needs), they also have a lot of knowledge about how to work with predominantly white institutions in helping them better support needs of BIPOC population, so their reach is well beyond the population they directly serve

Capacity Building Vision

- P: Evidence that they're already an effective organization with minimal personnel capacity, reputation precedes them with the opportunity for accelerating work with this funding. Increased focus on communicating the impacts of unequal access to health services to support organizations in being better partners with BIPOC communities. Very cross-sectional, cross-organizational, collaborative work.
- N
- Q: Focus on DEI activities – audience is not necessarily BIPOC but beneficiaries are
- I: Focus on sustainability of work by developing templates, many of which seem like DHHS directly could benefit from their existence

Part III. Capacity Building Plan

Capacity Building Plan

- P: Tasks seem manageable and achievable, focus on establishing relationship
- N:
- Q: Capacity building activities don't seem connected to the staff that they are proposing hiring (community health coordinator), could be a request to ask how they tie into capacity building of organization if funded
- I:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Part IV. Budget Form and Narrative

- P – expenses seem reasonable
- N
- Q – They’ve requested beyond what they say their annual expenditures make them eligible for. Is there any indication of how they will support these staff beyond the life of the grant? They are more “direct service” oriented
- I

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine-CDC-OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• A-P• B-P- Fifty percent of their board members are persons of color, equally male and female, and reflective of the LGBTQ + community.• C-P- Role are well defined• D-P- This is wonderful- they hear communities' concerns through collaboration and meeting with sub-committees.
Health Equity Activities <ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Capacity Building Vision <ul style="list-style-type: none">• A- Glad to hear they are hiring an Office Manger. Excellent on the contracted Accountant. Good to see!!• B-P

Part III. Capacity Building Plan
Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine-CDC-OPHE

<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

<ul style="list-style-type: none">• P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 1.22.23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided Board approved budget

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. / c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities

Health Equity Activities
<ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy

Capacity Building Vision
<ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Cross Cultural Community Services

DATE: 1.22.23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- DEI trainings are “program” rather than capacity building (and also funded by other revenue sources)

Part IV. Budget Form and Narrative

- Budget form not provided; detailed budget narrative provided, but total expenditures do not align with the requested amount stated on pg. 2 of the application (\$294,019)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Don't see financial information provided

Part I. Eligibility
<ul style="list-style-type: none">• P: Eligible according to their self reporting• N:• Q: no explanation of why they qualify as a CBO• I:

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: Work statewide, some evidence of how the staff makeup reflects the community served• N: Not clear that they prioritize or represent the target populations for this RFA• Q: Focus on youth, unclear where their primary focus is. Evidence of some overlap between volunteers/ staff and communities served, but not a lot of detail on the CBO board members and how they build in reciprocal communication• I:
Health Equity Activities
<ul style="list-style-type: none">• P: Focus of funding seems to be to expand more into health equity activities, but it's not demonstrated that that has been a fundamental part of their mission previously. Big focus on social-emotional development• N

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

- Q: It seems that the connection to health disparities is a little weak. They focus a lot on youth development, and state “including COVID” as activities during the last two years, but unclear specifically what their health equity work is
- I: Conversation for committee around how their youth development work connects to health equity. I’m not sure the case was made very strongly here.

Capacity Building Vision

- P: It’s evident that they believe funding will greatly increase their capacity to engage in more health equity related activities, and have a desire to collaborate with other CBOs. Partnerships with schools and very youth focused
- N
- Q: Seem to be a lot of ideas and unclear if they have a directed vision
- I

Part III. Capacity Building Plan

Capacity Building Plan

- P: Focus on expanding into health equity territory
- N: Not evidence that they have the background to expand in the way they have planned. Seems like a shift from current organizational priorities
- Q: Does the staff they have planned support this ambitious pivot into health equity focused work?
- I

Part IV. Budget Form and Narrative

- P:
- N: Unclear how they determined the staff necessary to support the activities in the capacity building plan
- Q: Not a very detailed budget. 80,000 indicated as supporting wages of two primary employees
- I:

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Q

Part I. Eligibility
<ul style="list-style-type: none">• Q

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A- serving indigenous community and LGBTQ community• B-Q Roles are not defined• C-P• D-P
Health Equity Activities
<ul style="list-style-type: none">• A-Q• B-P• C-Q• D-Q
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• A-P• B-P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Q

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Not provided

Part I. Eligibility
<ul style="list-style-type: none">• Not eligible: Does not meet definition of Community-Based Organization

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. School age children and youth, ethnic groups, girls with disabilities, Indigenous community, LGBTQ+ community• b. No information provided on Staff demographics• c. No information provided on Board demographics• d. Few or no attempts to seek community input are described
Health Equity Activities <ul style="list-style-type: none">• a. Does not demonstrate a clear understanding of racial/ethnic COVID-19 health disparities• b. Proposed programs are not likely to address root causes of racial/ethnic disparities as defined by applicant• c. Does not address racial/ethnic health inequities as part of core mission
Capacity Building Vision <ul style="list-style-type: none">• Provides no clear or realistic strategic vision for CBO's future direction

Part III. Capacity Building Plan
Capacity Building Plan <ul style="list-style-type: none">• Tasks are measurable but not realistic or strategic

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Crossroads Youth Center

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part IV. Budget Form and Narrative

- Budget form and narrative provided, but costs proposed in the budget form and narrative are not accurate, aligned, connected, or realistic based on the Capacity Building Plan.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">Submitted appropriate documents

Part I. Eligibility
<ul style="list-style-type: none">Q: It's a healthcare organization, focused on delivering medical care.

Part II. Proposed Activities

Community of Focus and Leadership
<ul style="list-style-type: none">P: Specific communities served fit within target demographics for this RFA. Some evidence of staff that reflect these populations, board is partly made up of BIPOC (though it is a minority)Q: only indicated that two of the staff members are reflective of population, what about the others?

Health Equity Activities
<ul style="list-style-type: none">N: Lacking deep reflection on root causes of COVID-19 disparities. Doesn't appear that their activities address root cause, more symptoms and minimizing severity. Very health treatment oriented. Most of addressing racial/ethnic inequities comes from having translation servicesQ: Unclear how their healthcare services address root causes vs. treatment

Capacity Building Vision
<ul style="list-style-type: none">P:N: Infrastructure of building a new healthcare facility in Lewiston seems outside of the scope of this grant – more about expansion rather than expanding their capacity to serve the communities they serve.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

- | |
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| <ul style="list-style-type: none">• Q: Part of the capacity building plan includes paying bills on time – if this is an area of struggle for the organization, expansion to a new location seems like a big jump |
|--|

Part III. Capacity Building Plan

Capacity Building Plan

- | |
|---|
| <ul style="list-style-type: none">• P: It does fall in the lines of capacity building rather than direct service• N: Outcomes not particularly measurable. Very simplified list. |
|---|

Part IV. Budget Form and Narrative

- | |
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| <ul style="list-style-type: none">• Q: Requested over 1 million in funding?? They marked only 400,000, but it's unclear how they will fund the remainder of the project, or what activities the \$400,000 would be used for. |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine DHHS OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A- P• B-Q – roles not clearly defined• C- 33% of the board staff identify as BIPOC.• D-P
Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• A-P• B-P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 1/23/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine DHHS OPHE

Part IV. Budget Form and Narrative
• Q

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 1.23.23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. Leadership: CEO reflects the community served; unclear whether Board leadership reflects community served• c. 33% Board are BIPOC; unclear % of staff are BIPOC• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Partial understanding (limited response)• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear goals and a vision for more effectively advancing health equity as a result of the funding• Q – Unsure about achievability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Hand of Mercy Health Care, LLC

DATE: 1.23.23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- Not sufficient detail provided

Part IV. Budget Form and Narrative

- Budget form and narrative provided, but costs proposed in the budget form and narrative are not accurate, aligned, connected, or realistic based on the Capacity Building Plan
- *Provided full organization budget – not clear what would be allocated to this grant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible• Q: This is certainly building the capacity of Healthy Acadia to do health equity work, however wondering if this aligns with the intention of the grant which is to support investment in organizations with significant infrastructure needs. This would be a dramatic expansion in their health equity efforts

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: Focus on BIPOC communities in Washington and Hancock, including emphasis on seasonal workers. Focus on tribal communities, seem to include populations in decision making, evidence of representation in organizational leadership of communities served, board reflective of community served, focus on growing in tribal communities• Q: Healthy Acadia seems to be working with a lot of BIPOC led organizations, but it is unclear whether or not the makeup of Health Acadia staff reflect the focus on racially diverse communities

Health Equity Activities
<ul style="list-style-type: none">• P: Emphasis on structural causes of health disparities and focus on resources and opportunities, demonstrated that programs are in response to community needs. Really detailed plan on how they will expand their efforts, build upon past learnings, and focus more on root causes of health inequities. Very grassroots focused. A lot of evidence of structures in place to center health equity in their work, including collaborations with other leaders.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

- I: Talk about their journey in becoming an anti-racist organization. Would be curious about how this approach has shifted their work

Capacity Building Vision

- P: Viewed as a capstone on the foundational work they've done to set themselves up to better serve all populations and embed racial equity into all they do. Focus on breaking down barriers to services and uplifting leaders from BIPOC communities.
- Q: Seems very ambitious for the timeline!

Part III. Capacity Building Plan

Capacity Building Plan

- P: Detailed capacity building plan with measurable outcomes that offer a timeline. Evidence of a lot of collaboration with other organizations. Examination of organizational policies and practices with an equity lens could be an interesting model for other organizations
- Q: Timeline seems really ambitious – is it feasible?
- I: Downeast Diversity Project is a neat idea – is this capacity building? Is it more programmatic?

Part IV. Budget Form and Narrative

- P: Budget breakdown thoughtful and thorough. Seem to partner with some other organizations
- Q: Wondering about the inclusion of other organizations in their budget. Generally, it is a big project for an organization that seems to be fairly stable to expand good work in the region.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">•

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-Q- Roles not defined• C-P• D-P

Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• A-P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

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| <ul style="list-style-type: none">• B-P |
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Part IV. Budget Form and Narrative

- | |
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| <ul style="list-style-type: none">• P |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• a. Project will primarily serve BIPOC communities• b. Leadership: Project leaders are BIPOC; unclear if Board Chair and organization's ED are BIPOC• c. Staff/Board composition: BIPOC staff will lead project; BIPOC composition on board and staff is less than 50%• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities

Health Equity Activities
<ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy

Capacity Building Vision
<ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Healthy Acadia

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Budget is accurate, aligned, connected, and consistent

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Intercultural Community Center (ICC)

DATE: 01-23-2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Included documentation

Part I. Eligibility
<ul style="list-style-type: none">• Eligible, seems like organizational leadership reflects community served

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• P: Communities served reflect intention of grant, staff reflective of clientele served
Health Equity Activities <ul style="list-style-type: none">• P: Clearly articulates root causes of COVID disparities and impact it had on their organizations ability to do work, and indicates how their work addresses health and social disparities. Clearly outline how their approaches address root causes of health disparities
Capacity Building Vision <ul style="list-style-type: none">• P: Focus on building capacity to serve their populations based on increased demand of services in Covid. Demonstrates how demand for services exceeds their current capacity and how additional infrastructure would help close that gap• Expansion clearly related to their organizational vision

Part III. Capacity Building Plan
Capacity Building Plan <ul style="list-style-type: none">• P: Detailed outcomes to align with capacity building plan, reflect deep understanding of the communities they serve. Focus on trauma and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 01-23-2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

social/emotional health. Focus on building capacity of staff to better engage with service population

- Q: Just a question about feasibility given the time remaining on the grant

Part IV. Budget Form and Narrative

- Q: Some of the budget items seem more direct service related – want to know how those will be sustained following the funding or how it relates to capacity building. Question about capital equipment purchases (van)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Intercultural Community Center (ICC)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Q- No financial statement

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• A-P• B-Q- Nice but roles not outlined• C-P• D-Q- says each boards bring passion and connections, but doesn't really explains how they really hear about the communities needs
Health Equity Activities <ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Capacity Building Vision <ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan <ul style="list-style-type: none">• A-P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Intercultural Community Center (ICC)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

Part IV. Budget Form and Narrative

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| <ul style="list-style-type: none">• Not attached |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Intercultural Community Center (ICC)

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. Leadership: CEO is BIPOC; Board Chair is not BIPOC• c. Staff/Board composition: Roughly 50% of staff identify as BIPOC, though not entirely clear from application• d. Did not answer this question

Health Equity Activities
<ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy

Capacity Building Vision
<ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

Part III. Capacity Building Plan
Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

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EVALUATOR DEPARTMENT: Maine CDC

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| <ul style="list-style-type: none">• Plan's activities are largely programmatic – does not cover goals that will increase internal administrative capacity. |
|--|

Part IV. Budget Form and Narrative

- | |
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| <ul style="list-style-type: none">• Budget form and narrative provided and high quality; some costs are for program activities rather than capacity building (unallowable) |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">Requested funding above their accepted tier based on projected expenses being larger in 2023 (added as a resettlement org)

Part I. Eligibility
<ul style="list-style-type: none">Eligible based on criteria

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">P: Population served in line with RFA goals. Leadership reflective of population. Organization set up as a trusted partner in community. Structures in place for reciprocal relationship and feedback from community served.
Health Equity Activities
<ul style="list-style-type: none">P: Documented root causes of COVID-19 including how organization responded to the community's needs. Evidence of partnerships and collaboration across the region
Capacity Building Vision
<ul style="list-style-type: none">P: Goal to make office more accessible and grow to meet expanding need in area. Focus on growing physical space and staff to better meet demandQ: What efforts are there to collaborate with similar organizations in Lewiston/Auburn doing similar work?

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">Q: Lots of infrastructure requests/upgrading building – how does this fit into RFA and allowable use of funds? These seem clearly tied to providing services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

that impact their ability to do health equity work, but question about the extent of it

Part IV. Budget Form and Narrative

- P: Reasonable costs for salaries related to work and other investments. Detailed budget breakdown
- Q: Question regarding extent to which funds can be infrastructure related – seems to be about \$300,000 related to infrastructure improvements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Health Equity Activities
<ul style="list-style-type: none">• A-P• B-Q• C-Q• D-P
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC- OPHE

- | |
|---|
| <ul style="list-style-type: none">• P |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b./ c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b./ c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrant and Refugee Services (MEIRS)

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative

- Budget is accurate, aligned, connected, and consistent

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided appropriate form

Part I. Eligibility
<ul style="list-style-type: none">• Organization is eligible meeting guidelines above. Well documented how they meet the criteria of Community Based Organization. Works with immigrant communities and immigrant led CBOs throughout the state

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: Detailed documentation of how their population meets intended audience for this RFA. Includes structure for feedback from organization and including organizational voices in their decision making

Health Equity Activities
<ul style="list-style-type: none">• P: Good breakdown of root causes of health inequities and how MIRC works to solve them; focus on addressing systemic racism in health care system; focus on strengthening referral system to support access to culturally and linguistically appropriate social services• Q: How does that system differ from OPHE referral system, or are they one in the same? Aim to build lacking public health infrastructure

Capacity Building Vision
<ul style="list-style-type: none">• P: Improve organization administratively;• Q: Focus on policy/advocacy – is this within the scope of the RFA? Focused on organizational engagement mainly• Q: A two year plan – this grant won't last that long• Serving as a convener/collaborator for other organizations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P: Capacity building plan is detailed and timely. Some plans seem to start (i.e. evaluating across 3 project areas) but not finish with this grant, which raises a question about reporting/deliverable• Q: Is the plan feasible in a 15 month time period?• Most of budget focused on staff time to build capacity and engagement, in addition to strategic planning
Part IV. Budget Form and Narrative
<ul style="list-style-type: none">• Included budget form with detailed breakdown, focus on direct service staff, within reasonable costs.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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| <ul style="list-style-type: none">• B |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. / c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. /c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Maine Immigrants' Rights Coalition (MIRC)

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative

- Budget is accurate, aligned, connected, and consistent

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">•

Part I. Eligibility
<ul style="list-style-type: none">• Organization eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• Led by community they serve. Population reflective of those disproportionately affected by COVID-19, demonstration of staff being reflective of community served. Documentation of processes for reciprocal input
Health Equity Activities <ul style="list-style-type: none">• P: Thorough understanding of what has most impacted the prevalence of COVID-19 in their community and efforts to address root causes of health disparities. Activities address both root causes and mitigate impacts of covid-19. Very much a whole community approach. Robust set of programs addressing health disparities in partnership with community served
Capacity Building Vision <ul style="list-style-type: none">• P: Focus on culturally relevant delivery of care, empowered community members to engage with healthcare. Increased staff capacity to support and increased capacity of administration to continue work of organization• I: "language justice" is a new term for me. Interesting!

Part III. Capacity Building Plan
Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

- P: Detailed capacity building plan with measurable, attainable goals, some focus on infrastructure of space re: Food justice
- Q: Health and wellness classes – more direct service oriented?
- I: Health equity advisory board is a cool model

Part IV. Budget Form and Narrative

- Q: Similar to above, question about direct service oriented staff
- P: Apart from above, staff salaries seem reasonable
- Q: Capital equipment purchases question: van, cooler, and leased vehicles? Cost of translation programs seems high – can we compare that with other numbers?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P• C-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

Part IV. Budget Form and Narrative
• p

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. / c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Mano en Mano/ Hand in Hand

DATE: 1/22/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- Tasks are measurable, realistic, and strategic
- *” Subject-specific health and wellness classes for community members” is more of a programmatic offering than capacity building for organization

Part IV. Budget Form and Narrative

- Budget is accurate, aligned, connected, and realistic

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Moving Maine Network

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided documentation

Part I. Eligibility
<ul style="list-style-type: none">• P: Provided clear description of what their CBO does• Q: Network focused on bringing people together to address transportation disparities. They seem to be more of an advocacy network – does this meet the criteria of a CBO

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: Provided clear description of who their target community is, intention to collaborate across sector with organizations who reflect target population, intentional focus for board to have representation• Q: One staff with intention to hire a second through the grant

Health Equity Activities
<ul style="list-style-type: none">• P: Detailed plan of action and plan for future development. Deep focus on how equity intersects with transportation and the work the organization is doing to uplift this. Emphasis on including people with lived experience, and some of the steps they've taken to ensure this• N: Doesn't really talk about COVID-19 root causes or how housing connects, just emphasizes that covid-19 exacerbated this• I: Emphasizes opportunistic time

Capacity Building Vision
<ul style="list-style-type: none">• P: Implementation of strategic plan from last year, supporting two staff positions to deepen relationships with communities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

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| <ul style="list-style-type: none">• I: Seems like an opportune time for an organization like this to grow, given increased focus in ADA compliance• Q: Unclear how this approach will affect root causes of covid-19 |
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Part III. Capacity Building Plan

Capacity Building Plan

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| <ul style="list-style-type: none">• P: Really clear plan with measurable tasks and reasonable timelines, appears to be within the scope of the grant term• Q: Piloting some direct service activities. |
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Part IV. Budget Form and Narrative

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| <ul style="list-style-type: none">• P: They have a complete budget with reasonable costs• Q: Can DHHS fund stipends as they're indicating? Are costs for staff reasonable, and how would they continue to fund these positions post grant funding? |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Moving Maine Network

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine-CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• A-P• B-Q• C-P• D-Q
Health Equity Activities <ul style="list-style-type: none">• A-Q• B-P• C-Q• D-P
Capacity Building Vision <ul style="list-style-type: none">• A-Q• B-P

Part III. Capacity Building Plan
Capacity Building Plan <ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Moving Maine Network

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine-CDC-OPHE

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| <ul style="list-style-type: none">• P |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Moving Maine Network

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• a. Priority community is those experiencing transportation accessibility challenges; BIPOC communities are served but not necessarily primary focus• b. Leadership: Not BIPOC• c. Staff/Board composition: If awarded, 50% of Staff would be BIPOC; Less than 50% of Steering Committee members are BIPOC• d. Demonstrates multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities

Health Equity Activities
<ul style="list-style-type: none">• a. Highlights how transportation insecurity limits opportunities for health; did not explicitly link to COVID-19 disparities• b./ c. Proposed programs are somewhat likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is part of CBO's mission and strategy, but not central focus

Capacity Building Vision
<ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Moving Maine Network

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

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| <ul style="list-style-type: none">• Tasks are measurable, realistic, and strategic |
|--|

Part IV. Budget Form and Narrative

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| <ul style="list-style-type: none">• Budget is accurate, aligned, connected, and consistent |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided documentation, indicated why they believe they are eligible for above their tier based on projected growth

Part I. Eligibility
<ul style="list-style-type: none">• P: They are eligible. Description provided of their CBO includes a lot of structure around incorporating community feedback and leadership

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: led by community they serve with emphasis on diversity of lived experiences, board reflects these experiences as well. Emphasis on indigenous people of color and immigrant populations

Health Equity Activities
<ul style="list-style-type: none">• P: Indicate their organization being deeply involved early on in COVID-19 response, with an emphasis on empowering communities they work with. Overview of programs that focus on health disparities. Focus areas include maternal health, access to preventative medicine, and social determinants (food/housing/safety)• P: Leadership model exemplifies a CBO. Makes good connections between services and addressing root causes of health disparities

Capacity Building Vision
<ul style="list-style-type: none">• P: Expanded staff capacity and hiring additional workers, building structures to train community leaders to implement wide-spread public health campaigns, organizational wellness and infrastructure

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

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| <ul style="list-style-type: none">• Focus on sustainable employment to better serve needs, clear vision for the growth of the organization and indication they've already taken steps in that direction |
|---|

Part III. Capacity Building Plan

Capacity Building Plan

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| <ul style="list-style-type: none">• P: clearly outlined plan that connects to capacity building• Q: Hiring two CHWs doesn't really fall under scope of this narrative – how are those connected to capacity building? |
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Part IV. Budget Form and Narrative

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| <ul style="list-style-type: none">• P: Well thought out budget• Q: Community health workers (allowable?), requested outside of their range – is the organization set up for that?, lease of vehicles and infrastructure need to be discussed |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">•

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

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| <ul style="list-style-type: none">• P |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. / c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Presente Maine

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative

- Budget is accurate, aligned, connected, and consistent
- *Insufficient documentation provided to justify a Tier E budget size request

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided documentation, requested above their cap, but provided indication of their projected expenditures for 2023

Part I. Eligibility
<ul style="list-style-type: none">• Eligible based on criteria• Q: Didn't provide much in the way of how their organization engages the community affected in decision making/strategic direction

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• P: Focus on houseless population, majority are BIPOC, immigrant, and have other reasons that prevent them from accessing quality housing, board includes representation of demographics served, some with personal experience with homelessness system

Health Equity Activities
<ul style="list-style-type: none">• P: Emphasis on impact of being houseless on other health factors, spread of disease, substance abuse risk etc. See housing as gateway to health, connections between health improvements with housing. Emphasize programs that address this and clear vision for how those programs would expand. Highlight history of racism in housing industry as a factor

Capacity Building Vision
<ul style="list-style-type: none">• P: Hiring of staff infrastructure to support organizational growth, a lot of growth in recent years. Goal for increasing the number of households they work with, focus on fortifying operations team

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 01/23/2023

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Part III. Capacity Building Plan

Capacity Building Plan

- P: Clear capacity building plan with focused goals that are measurable
- Q: For those items that focus on scaling up programs, what is the plan for sustained growth after funds?

Part IV. Budget Form and Narrative

- P: Seems reasonable budget and lines up with capacity building plan. Largely focused on staff time to build organizational infrastructure
- Q: Are they eligible beyond their tier?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">• P

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-Q
Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-Q• D-P
Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine CDC-OPHE

- | |
|---|
| <ul style="list-style-type: none">• P |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. Leadership: Not BIPOC• c. Composition: 50% Staff are BIPOC; 3/8 Board members are BIPOC• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b./ c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

Part III. Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Quality Housing Coalition

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Capacity Building Plan

- Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative

- Budget/narrative provided
- 10% indirect seems redundant to other itemized costs
- Large surplus reported in 2022

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Sustainable Livelihoods Relief Organization (SLRO)

DATE: 01/23/23

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Requested funding in line with annual expenditures

Part I. Eligibility
<ul style="list-style-type: none">• P: Target population aligns with grant goals, organization is reflective of community it serves

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• P: Staff and board reflective of communities served, some structures in place already to assure community voice in organizational planning with indication of future structures that will be implemented
Health Equity Activities <ul style="list-style-type: none">• P: Emphasis on social determinants of health and high-risk jobs that their population works in, focus on addressing health disparities as well as advocacy and addressing racism in community
Capacity Building Vision <ul style="list-style-type: none">• P: Increased visibility and capacity to serve organization, build staff capacity through coaching and training and build their capacity to seek future funding• Q: Plan to conduct most of activities in year 1 and monitor progress

Part III. Capacity Building Plan
Capacity Building Plan <ul style="list-style-type: none">• P: Developing a strategic plan – reasonable goal for timeline, focus on building staff capacity and professionalism. Seems like a reasonable plan for the

**STATE OF MAINE
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DATE: 01/23/23

EVALUATOR NAME: Abigail Harper

EVALUATOR DEPARTMENT: OPHE

timeline of the grant. Efforts to evaluate programming and ensure growth is in the right direction
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Part IV. Budget Form and Narrative

- | |
|--|
| <ul style="list-style-type: none">• P: Detailed budget, seems like reasonable costs• Q: Community Health Worker – allowed under this program? |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202212199

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

APPLICANT NAME: Sustainable Livelihoods Relief Organization (SLRO)

DATE: 1/24/2023

EVALUATOR NAME: Chanbopha Himm

EVALUATOR DEPARTMENT: Maine-CDC-OPHE

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• P

Part I. Eligibility
<ul style="list-style-type: none">•

Part II. Proposed Activities
Community of Focus and Leadership
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Health Equity Activities
<ul style="list-style-type: none">• A-P• B-P• C-P• D-P

Capacity Building Vision
<ul style="list-style-type: none">• A-P• B-P

Part III. Capacity Building Plan
Capacity Building Plan
<ul style="list-style-type: none">• P

Part IV. Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR DEPARTMENT: Maine-CDC-OPHE

<ul style="list-style-type: none">• P

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: Sustainable Livelihoods Relief Organization (SLRO)

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

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Individual Evaluator Comments:

Financial Viability
<ul style="list-style-type: none">• Provided

Part I. Eligibility
<ul style="list-style-type: none">• Eligible

Part II. Proposed Activities
Community of Focus and Leadership <ul style="list-style-type: none">• a. Primarily serves BIPOC communities• b. / c. Board and staff leadership (i.e., board chair and executive director or equivalent) reflect the community served; Greater than fifty percent (>50%) of CBO's board and staff reflect the community served• d. Demonstrate multiple, clear ways to regularly seek and respond to community input and demonstrates a history of putting community voices first in planning strategies and activities
Health Equity Activities <ul style="list-style-type: none">• a. Clearly understand the root causes of racial/ethnic COVID-19 health disparities• b. / c. Proposed programs are very likely to address root causes of racial/ethnic COVID-19 disparities as defined by applicant• d. Addressing racial/ethnic health inequities is a core part of CBO's mission and strategy
Capacity Building Vision <ul style="list-style-type: none">• Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of the funding

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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APPLICANT NAME: Sustainable Livelihoods Relief Organization (SLRO)

DATE: 1/23/23

EVALUATOR NAME: Kayla Ringelheim

EVALUATOR DEPARTMENT: Maine CDC

Part III. Capacity Building Plan

Capacity Building Plan

- Tasks are measurable, realistic, and strategic

Part IV. Budget Form and Narrative

- Budget is accurate, aligned, connected, and consistent



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202212199**

**RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations**

I, Abigail Harper accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Abigail Harper

832725FD88A64AA

Jan-20-2023

Signature

Date



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202212199**

**RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations**

I, Chanbopha Himm accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Chanbopha Himm

5F6BE6AAD82F487

Jan-19-2023

Signature

Date



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DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202212199**

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I, Kayla Ringelheim accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Kayla Ringelheim

F992527DD60943F

Jan-19-2023

Signature

Date