

**State of Maine**  
**Master Score Sheet**

RFA# 202206098					
Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs					
Rural Clinical Preceptorship					
Bidder Name:		MaineHealth	Mount Desert Island Hospital	St. Joseph's College of Maine	University of Maine
Scoring Sections	Points Available				
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	14.00	15.00	10.00	15.00
Part II. Program Design	<b>25.00</b>	17.00	15.00	20.00	25.00
Part III. Work Plan	<b>10.00</b>	8.00	5.00	8.00	10.00
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	10.00	5.00	10.00	10.00
Part V. Performance/Outcomes Metrics	<b>10.00</b>	10.00	9.00	10.00	10.00
Part VI. Sustainability	<b>10.00</b>	3.00	7.00	10.00	10.00
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	10.00	10.00	20.00	20.00
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>72.00</u></b>	<b><u>66.00</u></b>	<b><u>88.00</u></b>	<b><u>100.00</u></b>

**RFA# 202206098**

**Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs**  
**Rural Clinical Preceptorship**

<b>Bidder Name:</b>		<b>University of Southern Maine</b>			
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	12.00			
Part II. Program Design	<b>25.00</b>	18.00			
Part III. Work Plan	<b>10.00</b>	10.00			
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	5.00			
Part V. Performance/Outcomes Metrics	<b>10.00</b>	6.00			
Part VI. Sustainability	<b>10.00</b>	7.00			
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	20.00			
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>78.00</u></b>			

**RFA# 202206098**

**Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs  
Rural Graduate Medical Education (GME) Programs**

<b>Bidder Name:</b>		<b>MaineGeneral Medical Center</b>	<b>MaineHealth</b>		
<b>Scoring Sections</b>	<b>Points Available</b>				
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	5.00	15.00		
Part II. Program Design	<b>25.00</b>	10.00	15.00		
Part III. Work Plan	<b>10.00</b>	5.00	9.00		
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	2.00	10.00		
Part V. Performance/Outcomes Metrics	<b>10.00</b>	7.00	10.00		
Part VI. Sustainability	<b>10.00</b>	5.00	7.00		
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	13.00	20.00		
<b>TOTAL</b>	<b><u>100.00</u></b>	<b><u>47.00</u></b>	<b><u>86.00</u></b>		

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [Kneka.Smith@mainehealth.org](mailto:Kneka.Smith@mainehealth.org)

MaineHealth  
Kneka P. Smith, EdD, MPH, Vice President, Operations-Academic Affairs  
81 Research Drive  
Scarborough, ME 04074

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Ms. Smith:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

Expansion of Rural Clinical Preceptorships

- University of Maine
- St Joseph's College of Maine

Rural Graduate Medical Education (GME) Programs

- MaineHealth

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicants. The awarded Applicants shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by this award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
*Debra Downer*  
5DC6307B8558482...

Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



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TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [ryann.grove@mdihospital.org](mailto:ryann.grove@mdihospital.org)

Mount Desert Island Hospital (MDIH)  
Ryann Grove, Associate Director of Advancement  
10 Wayman Lane  
Bar Harbor, ME 04609

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Ms. Grove:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
*Debra Downer*  
5DC6307B8558482...

Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Division of Contract Management  
11 State House Station  
109 Capitol Street  
Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [khudock@sjcme.edu](mailto:khudock@sjcme.edu)

Saint Joseph's College of Maine  
Dr. Kelly Hudock, Chair of Nursing  
278 Whites Bridge Road  
Standish, ME 04084

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Dr. Hudock:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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*Debra Downer*  
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Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

Janet T. Mills  
Governor

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Division of Contract Management  
11 State House Station  
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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [sbutler@maine.edu](mailto:sbutler@maine.edu)

University of Maine System acting thru University of Maine  
Sandra Butler, Principal Investigator  
5770 Social Work Building, University of Maine  
Orono, ME 04469-5770

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine  
Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural  
Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Ms. Butler:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

Expansion of Rural Clinical Preceptorships

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Rural Graduate Medical Education (GME) Programs

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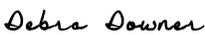
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:  
  
5DC6307B8558482...

Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

Janet T. Mills  
Governor

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Commissioner



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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [jeffrey.hutchins@maine.edu](mailto:jeffrey.hutchins@maine.edu)

University of Southern Maine  
Jeffrey Hutchins, Professor  
PO Box 9300  
Portland, ME 04104-9300

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Mr. Hutchins:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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5DC6307B8558482...

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Deputy Director for Competitive Procurement  
Division of Contract Management

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Augusta, Maine 04333-0011  
Tel.: (207) 287-3707; Fax: (207) 287-5031  
TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [Kalli.Varaklis@mainehealth.org](mailto:Kalli.Varaklis@mainehealth.org)

MaineHealth  
Kalli Varaklis, Designated Institutional Official, Maine Medical Center Department Med Ed.  
22 Bramhall Street  
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Ms. Varaklis:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

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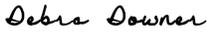
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Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
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11 State House Station  
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Augusta, Maine 04333-0011  
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TTY: Dial 711 (Maine Relay)

Nov-17-2022

Via Electronic Mail: [steve.diaz@mainegeneral.org](mailto:steve.diaz@mainegeneral.org)

MaineGeneral Medical Center  
Steve Diaz, Chief Medical Officer  
35 Medical Center Parkway  
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA# 202206098 Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Graduate Medical Education (GME) Programs

Dear Mr. Diaz:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services, Office of the Commissioner. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to:

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*Debra Downer*  
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Debra Downer  
Deputy Director for Competitive Procurement  
Division of Contract Management

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>14.00</b>
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<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>72.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>14.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copies of letters of commitment from proposed partnering organizations</li> <li>• Demonstrated extensive experience and commitment to developing or expanding rural healthcare workforce capacity</li> <li>• Demonstrated extensive experience in preparing clinical learners to provide high quality care, particularly in rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated capacity and experience to fulfill all aspects of the proposed project. Provided a brief description of experience, knowledge, and skills that demonstrate capacity to meet project goals</li> <li>• Provided clear roles, noted involvement of non-traditional partners, including ME DOC</li> <li>• Demonstrated the ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated the capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Applicant stated they are the fiscal agent</li> <li>• Provided a detailed plan to ensure partnering organizations make specific commitments and contributions to support the project, including implementation of project goals. Strategic partners may include education and educational providers, employer groups/associations, and community-based organizations, including those with specific diversity, equity, and inclusion expertise</li> <li>• Offered primary and collective partners</li> <li>• Unclear the commitment or contribution of the collective partners</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Program Design- Rural Clinical Preceptorship Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- Rural Clinical Preceptorship Program	<b>25.00</b>	<b>17.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Proposed providing financial support for new clinical preceptorship programs, but budget documents only allocate limited funding to subcontract to support new rural clinical preceptorship programs</li> <li>• Proposed developing a new rural clinical preceptorship program for health care professionals, noted multiple new or expansions of clinical preceptorships</li> <li>• Unclear if the collective partners proposed are confirmed</li> <li>• Proposed 35 new rural clinical preceptorships</li> <li>• Provided strategic goals for recruiting clinical learners to rural sites</li> <li>• Unclear how diverse populations and communities would be served</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>8.00</b>

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**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided high level details but did not break down tasks into specific timeline</li></ul>

**EVALUATION OF PART IV**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**Diversity, Equity and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

- Provided a strong DEI plan which included non-traditional DEI partners

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

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**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Provided a detailed narrative on how metrics will be tracked and reported</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

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**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>3.00</b>

**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Applicant proposed a strategy that did not align with the RFA</li><li>• Stated discussions will be held with stakeholders regarding potential future funding</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>Budget supports wide range of activities &amp; partners</li> <li>Relatively small amount of overall budget goes directly to support rural clinical preceptorship sites or preceptors</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>
Part II. Program Design	<b>25.00</b>	<b>15.00</b>
Part III. Work Plan	<b>10.00</b>	<b>5.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>5.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>9.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>10.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>66.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

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**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copy of letter of commitment</li> <li>• The Bidder demonstrated adequate experience developing or expanding rural healthcare workforce capacity</li> <li>• The Bidder demonstrated adequate experience in preparing clinical learners to provide high quality care, particularly in rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated adequate capacity and experience to fulfill all aspects of the proposed project. Applicants and subrecipients must provide a brief description of experience, knowledge, and skills that demonstrate capacity to meet project goals</li> <li>• Described the roles of the Applicant and partners and/or subcontractors' as it relates to the proposed project</li> <li>• Demonstrated ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Provided the plan for providing a fiscal agent</li> <li>• Provided a plan to ensure partnering organizations make specific commitments and contributions to support the project, including implementation of project goals</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Program Design- Rural Clinical Preceptorship Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- Rural Clinical Preceptorship Program	<b>25.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes, described financial support for new rural clinical preceptorship programs</li> <li>• Yes, described developing and implementing a new rural clinical preceptorship program(s) for health care professionals</li> <li>• Proposed a short-term rural rotation from residents attending non-Maine based GME program</li> <li>• Described both the educational partner (i.e., academic institution in which the clinical learners are enrolled) and the health care provider partnering organization where clinical preceptors are employed</li> <li>• Capacity to host learners is very limited, with plan to host 2 Emergency Med residents for 2 months of the year (May &amp; Oct)</li> <li>• Provided strategic goals for recruiting clinical learners to rural sites.</li> <li>• Provided a description of how learners will develop skills to provide high quality care in rural and underserved communities, and competencies to serve these diverse populations and communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>5.00</b>

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**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided a workplan outlining steps and timelines</li><li>• Work plan is focused on bringing non-Maine residents for short-term rural rotations</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Diversity, Equity and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity and Inclusion (DEI) Plan	<b>10.00</b>	<b>5.00</b>

**Evaluation Team Comments:**

Part IV. Diversity, Equity and Inclusion (DEI) Plan
<ul style="list-style-type: none"> <li>• Proposed utilizing Brown Universities DEI plan; included an outline with core components</li> <li>• DEI plan does not outline the Applicant’s role in implementation of this plan</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>9.00</b>

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**Evaluation Team Comments:**

**Part V. Performance/Outcomes Metrics**

- Table indicated 3 learners however, the narrative indicated 4 learners

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>

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**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Stated discussions will be held with stakeholders regarding potential future funding</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** Mount Desert Island Hospital (MDIH)

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>• Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Cost per learner appears high for the total number of learners and length of time learners will be in rural communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>10.00</b>
Part II. Program Design	<b>25.00</b>	<b>20.00</b>
Part III. Work Plan	<b>10.00</b>	<b>8.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>10.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>88.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copies of letters of commitment from proposed partnering organizations</li> <li>• Demonstrated extensive experience and commitment to developing or expanding rural healthcare workforce capacity</li> <li>• Demonstrated extensive experience in preparing clinical learners to provide high quality care. Experience was not specific to rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated capacity and experience to fulfill all aspects of the proposed project Provided a brief description of experience, knowledge, and skills that demonstrate capacity to meet project goals</li> <li>• Specific roles for each of the specific collaborating partner were not identified</li> <li>• Response identified possible challenges but provided limited details regarding their ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated the capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Applicant stated they are the fiscal agent</li> <li>• Plan provided lacked details regarding partnerships with organizations</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Program Design- Rural Clinical Preceptorship Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- Rural Clinical Preceptorship Program	<b>25.00</b>	<b>20.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Proposed providing significant financial support for new clinical preceptorship programs</li> <li>• Proposed developing a new rural clinical preceptorship program for health care professionals</li> <li>• Described both the educational partner (i.e., academic institution in which the clinical learners are enrolled) and the health care provider partnering organization where clinical preceptors are employed</li> <li>• Proposed clinical preceptorships to support 50-100 nursing students per year</li> <li>• Plan to place students in rural rotations is unclear in relation to the existing student body</li> <li>• The Evaluation Team would like to clarify if the proposal includes a plan for an increase for enrollment in the Nursing program or is it to provide more rural placements for existing students</li> <li>• Provided strategic goals for recruiting clinical learners to rural sites</li> <li>• Described how learners will develop skills to provide high quality care in rural and underserved communities, and competencies to serve these diverse populations and communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph's College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>8.00</b>

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**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided a project workplan that lacks detail outlining key steps and timelines</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Diversity, Equity, and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

Part IV. Diversity, Equity and Inclusion (DEI) Plan
<ul style="list-style-type: none"> <li>• Provided a detailed DEI plan focused on increasing the number of under-represented individuals participating as learners and/or clinical preceptors which includes partnering with an organization with expertise in this area and/or a specific plan to directly involve individuals from under-represented communities in outreach, program design, and planning efforts</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

Part V. Performance/Outcomes Metrics
<ul style="list-style-type: none"> <li>• Provided a narrative on how metrics will be tracked and reported</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph's College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Provided a feasible sustainability plan, proposed offsetting with nursing fees once the grant period has ended and funding has been exhausted</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** St. Joseph’s College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>• Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Substantial portion of budget would go directly to preceptor salaries</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>
Part II. Program Design	<b>25.00</b>	<b>25.00</b>
Part III. Work Plan	<b>10.00</b>	<b>10.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>10.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>100.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

\*\*\*\*\*

**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copies of letters of commitment from proposed partnering organizations</li> <li>• Demonstrated extensive experience and commitment to developing or expanding rural healthcare workforce capacity</li> <li>• Demonstrated extensive experience in preparing clinical learners to provide high quality care. Experience was not specific to rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Experience with three HRSA grants specifically focused on training MSW students in rural areas</li> <li>• Most of their students remain in the state</li> <li>• Demonstrated capacity and experience to fulfill all aspects of the proposed project</li> <li>• Provided a clear plan to partner with 8 rural health care organizations (7 NLH hospitals + Pleasant Point) to support clinical trainings for MSW students in rural communities</li> <li>• Clear and concise description of project goals</li> <li>• Proposal expects to place four MSW students at each of these 7 sites (28 students in all)</li> <li>• Demonstrated the ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated the capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Applicant stated they are the fiscal agent</li> <li>• The Applicant plans to use consultants to ensure partnering organizations make specific commitments and contributions to support the project, including implementation of project goals</li> <li>• DEI is integrated into the project goals</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Program Design- Rural Clinical Preceptorship Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- Rural Clinical Preceptorship Program	<b>25.00</b>	<b>25.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>Proposed providing significant financial support for new clinical preceptorship programs</li> <li>Proposed developing a new rural clinical preceptorship program for health care professionals</li> <li>Described both the educational partner (i.e., academic institution in which the clinical learners are enrolled) and the health care provider partnering organization where clinical preceptors are employed</li> <li>Proposed 7 preceptorships and reach 28 students across the sites</li> <li>It is unclear if this increases enrollment or placements</li> <li>Clearly outlines the strategic goals for recruiting clinical learners to rural sites</li> <li>The applicant has proposed an innovative plan to support students travel costs to rural rotations</li> <li>Well-developed plan describing how learners will develop skills to provide high quality care in rural and underserved communities, and competencies to serve these diverse populations and communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided a detailed workplan</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART IV  
Diversity, Equity, and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

Part IV. Diversity, Equity, and Inclusion (DEI) Plan
<ul style="list-style-type: none"> <li>• Provided a detailed DEI plan focused on increasing the number of under-represented individuals participating as learners and/or clinical preceptors which includes partnering with an organization with expertise in this area and/or a specific plan to directly involve individuals from under-represented communities in outreach, program design, and planning efforts</li> <li>• The DEI plan is integrated throughout the application</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Provided a narrative on how metrics will be tracked and reported</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>The Applicant described a plan for securing for future funding and integrating responsibilities into the placement sites</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>• Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• The applicant provided financial support to host sites and students traveling to rural locations</li> <li>• The Budget is well within the cap of \$75,000 per clinical site</li> <li>• High proportion of funds going directly to support students and precepting program or preceptors</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

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<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>12.00</b>
Part II. Program Design	<b>25.00</b>	<b>18.00</b>
Part III. Work Plan	<b>10.00</b>	<b>10.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>5.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>6.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>78.00</u></b>

**Certificate of Insurance**

- Provided a valid certificate of insurance

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>12.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copies of letters of commitment from proposed partnering organizations</li> <li>• Noted having robust experience and commitment to developing or expanding rural healthcare workforce capacity</li> <li>• Demonstrated extensive experience in preparing clinical learners to provide high quality care. Experience was not specific to rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated capacity and experience to fulfill all aspects of the proposed project. Provided a brief description of experience, knowledge, and skills that demonstrate capacity to meet project goals</li> <li>• Described the roles of the Applicant and partners and/or subcontractors' as it relates to the proposed project</li> <li>• Demonstrated the ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Applicant stated they are the fiscal agent</li> <li>• Provided a plan that ensures partnering organizations make commitments and contributions to support the project, including implementation of project goals</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART II  
Program Design- Rural Clinical Preceptorship Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- Rural Clinical Preceptorship Program	<b>25.00</b>	<b>18.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Proposed providing significant financial support for new clinical preceptorship programs</li> <li>• Proposed developing a new rural clinical preceptorship program for health care professionals</li> <li>• Described both the educational partner (i.e., academic institution in which the clinical learners are enrolled) and the health care provider partnering organization where clinical preceptors are employed</li> <li>• Proposed 21 clinical preceptorships</li> <li>• It is unclear the total of impacted students and the ability to recruit students to train in rural communities</li> <li>• Provided strategic goals for recruiting clinical learners to rural sites</li> <li>• Described how learners will develop skills to provide high quality care in rural and underserved communities, and competencies to serve these diverse populations and communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• A detailed workplan included</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART IV  
Diversity, Equity and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity and Inclusion (DEI) Plan	<b>10.00</b>	<b>5.00</b>

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**Evaluation Team Comments:**

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• The DEI plan provided lacks details and has standard language</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>6.00</b>

**Evaluation Team Comments:**

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"> <li>• The Applicant confirmed their compliance with metrics will be tracked and reported, but did not include detail</li> <li>• The narrative lacked detail</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>

**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• The sustainability plan lacks details</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** October 21, 2022

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**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>Substantial portion of budget would go directly to clinical preceptorships, preceptors, and student travel and housing</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<b><u>Scoring Sections</u></b>	<b><u>Points Available</u></b>	<b><u>Points Awarded</u></b>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>
Part II. Program Design	<b>25.00</b>	<b>15.00</b>
Part III. Work Plan	<b>10.00</b>	<b>9.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>86.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

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**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided signed copies of letters of commitment from proposed partnering organizations</li> <li>• Strength in creating partnership, collaborative of all four current GME programs in state</li> <li>• Demonstrated extensive experience in preparing clinical learners to provide high quality care, particularly in rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated capacity and experience to fulfill all aspects of proposed project</li> <li>• Clear delineation of roles</li> <li>• Demonstrated extensive experience implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Demonstrated a strong capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Provide the plan for providing a fiscal agent with the capacity to manage and maintain expense reporting and fiscal records, receipt of funds, and the disbursement of funds to subrecipients</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

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**EVALUATION OF PART II  
Program Design- Rural GME Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- GME Program	<b>25.00</b>	<b>15.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>Applicant proposed a strong set of activities to expand current GME program by collaboration of current GME providers in state &amp; adding new rural rotation sites, but not clear if they are planning to develop or expand a Rural Track Program(s). Of note, Pg 23 states rural sites will be periodically assessed for “readiness to develop potential residency track programs”</li> <li>Applicant proposed to expand current GME program by collaboration of current GME providers in state &amp; adding new rural rotations, but not clear if they are planning to develop new Rural GME program(s)</li> <li>Proposed to create new “MERGE” collaborative/rural GME consortium, creating new rural rotations, shared rural GME curriculum, rural faculty development, &amp; statewide learning platform</li> <li>Proposed to create four new rural rotation sites (2 in Yr 1, 2 in Yr 2), however the response did not specify the anticipated new rural residency training slots</li> <li>Provided seven proposed strategies for recruiting residents to rural sites</li> <li>Provided eight proposed strategies to develop skills</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>9.00</b>

**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided a detailed workplan, the Evaluation Team noted concerns if the personnel proposed is realistic</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Diversity, Equity, and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

<b>Part IV. Diversity, Equity, and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Provided a detailed DEI plan that utilizes a specialized consultant</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>10.00</b>

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**Evaluation Team Comments:**

**Part V. Performance/Outcomes Metrics**

- Provided a detailed plan on how metrics will be measure and tracked

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>7.00</b>

**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"> <li>Plan is heavily focused on uncertain future funding, no indication of institutional commitment</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineHealth

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>20.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>• Demonstrated fiscal capacity, including ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>• Provided a detailed budget</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**SUMMARY PAGE**

**Department Name:** Health and Human Services

**Name of RFP Coordinator:** Brittany Hall

**Names of Evaluators:** Joy Gould, Lisa Letourneau, and Jennifer Gunderman-King

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>5.00</b>
Part II. Program Design	<b>25.00</b>	<b>10.00</b>
Part III. Work Plan	<b>10.00</b>	<b>5.00</b>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>2.00</b>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>7.00</b>
Part VI. Sustainability	<b>10.00</b>	<b>5.00</b>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>13.00</b>
<b><u>Total Points</u></b>	<b><u>100.00</u></b>	<b><u>47.00</u></b>

<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided a valid certificate of insurance</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART I  
Applicant Experience and Collaboration Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Applicant Experience and Collaboration Requirements	<b>15.00</b>	<b>5.00</b>

**Evaluation Team Comments:**

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<ul style="list-style-type: none"> <li>• Provided a letter of commitment from a consultant but not from partnering organizations</li> <li>• The role of the consultant is unclear</li> <li>• Demonstrated adequate experience developing or expanding rural healthcare workforce capacity</li> <li>• Demonstrated adequate experience in preparing clinical learners to provide high quality care, particularly in rural and underserved communities, and developing competencies to serve these diverse populations and communities</li> <li>• Demonstrated limited experience developing GME Programs</li> <li>• Applicant has not identified a specific institution to provide required surgical specialty rotations (e.g. trauma surgery, pediatric surgery); has identified possible partners, but not definitive plan</li> <li>• Met requirements for ability to implement the project goals, coordinate meetings, and monitor performance and related reporting</li> <li>• Met requirements for capacity to conduct ongoing management and administration of the project to meet performance targets and achieve goals</li> <li>• Met requirements for providing a fiscal agent with the capacity to manage and maintain expense reporting and fiscal records, receipt of funds, and the disbursement of funds to subrecipients</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART II  
Program Design- Rural GME Program**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Program Design- GME Program	<b>25.00</b>	<b>10.00</b>

**Evaluation Team Comments:**

<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>Indicated expanding an existing GME program by developing (or expanding) a Rural Track Program through a recognized Sponsoring Institution, however in their narrative they are proposed a new GME program</li> <li>Proposed to develop a new Rural GME program (i.e., developing an application as a new Sponsoring Institution)</li> <li>Proposed general activities that will be undertaken to expand or develop rural GME training, however lacked detail as to how they would meet the requirements for all surgical specialties</li> <li>Response indicated that Applicant can sustain only 2 general surgery residents per year</li> <li>Applicant notes that all surgical rotations can be completed at MaineGeneral “with exceptions of pediatric surgery &amp; trauma”, but cites relatively limited number of surgical cases currently being performed at facility and has not identified definitive facility to serve as partner to provide those and/or other needed surgical rotations</li> <li>Response did not provide details specific to recruiting residents to rural sites</li> <li>Provided limited details on how program will specifically provide high quality care &amp; develop competencies for working in rural communities</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART III  
Work Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Work Plan	<b>10.00</b>	<b>5.00</b>

**Evaluation Team Comments:**

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"> <li>Unclear if the details of the timeline will meet the needs of implementation</li> <li>Proposed identifying partnerships in Q2 however the RFA required identification of these partnerships</li> </ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART IV  
Diversity, Equity, and Inclusion (DEI) Plan**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Diversity, Equity, and Inclusion (DEI) Plan	<b>10.00</b>	<b>2.00</b>

**Evaluation Team Comments:**

<b>Part IV. Diversity, Equity, and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Response provided limited detail on how program will specifically bring in individuals or partners with expertise in DEI issues, and/or directly involve individuals from under-represented communities</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART V  
Performance/Outcomes Metrics**

	<u>Points Available</u>	<u>Points Awarded</u>
Part V. Performance/Outcomes Metrics	<b>10.00</b>	<b>7.00</b>

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**Evaluation Team Comments:**

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Provided a plan on how metrics will be measure and tracked</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

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**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VI  
Sustainability**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VI. Sustainability	<b>10.00</b>	<b>5.00</b>

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**Evaluation Team Comments:**

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>Proposed a sustainability plan that is contingent upon successful GME implementation</li></ul>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**APPLICANT:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** October 20, 2022

\*\*\*\*\*

**EVALUATION OF PART VII  
Fiscal Capacity, Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part VII. Fiscal Capacity, Budget Form and Narrative	<b>20.00</b>	<b>13.00</b>

**Evaluation Team Comments:**

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>The Applicant demonstrated ability to manage large grants, and/or partner with an organization to assist in managing grant funding</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"> <li>The Evaluation Team recognizes that initial start-up costs are significant. However, the cost estimate to the number of learners appeared high</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine Health Building ME Network

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/17/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Eligible</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Significant partnerships and letters of support from key health and education systems, (UNE, UMS, MCCS and others)</li> </ul>
<ul style="list-style-type: none"> <li>• 11 Rural Medicine Rotations</li> <li>• Rural Internal Medicine Program</li> <li>• Rural Psychiatric Residency Track</li> </ul>
<ul style="list-style-type: none"> <li>• Primary applicant has robust experience with education.</li> <li>• 5 rural clinical sites are: Sanford, Kennebunk, Rockport, Farmington, Damariscotta.</li> <li>• Partnership will expand across the state.</li> <li>• Franklin Memorial Hospital is AHEC</li> </ul>
<ul style="list-style-type: none"> <li>• Provided</li> <li>• Subrecipients are Northern Light, MHA and Maine DOC (for clinical sites),</li> </ul>
<ul style="list-style-type: none"> <li>• Clinical Sites</li> <li>• MHA will disburse funds to members</li> </ul>
<ul style="list-style-type: none"> <li>• Principal Investigator, fiscal agent</li> </ul>
<ul style="list-style-type: none"> <li>• provided</li> </ul>
<ul style="list-style-type: none"> <li>• Maine Health is fiscal agent</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine Health Building ME Network

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/17/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

- |  |
|--|
| <ul style="list-style-type: none"><li>• Primary and Collective partners</li><li>• 2 Building ME program managers</li></ul> |
|--|

**Part II. Program Design- Rural Clinical Preceptorship Program**

- |   |
|---|
| <ul style="list-style-type: none"><li>• Q Yes, but budget documents only allocate a subcontract to MHA for \$30,000 with \$6,000 per clinical site. This is not the original intent of the RFP.</li></ul>         |
| <ul style="list-style-type: none"><li>• Yes</li></ul>   |
| <ul style="list-style-type: none"><li>• Extensive list. See pg 18</li><li>• Q are these confirmed with commitment or proposed?</li></ul>  |
| <ul style="list-style-type: none"><li>• 35 New Rural Clinical Preceptorships</li><li>• 61 Expanded</li><li>• Impact 381 Clinical Learners</li><li>• (total budget 649,977 / 381 = 1705 per learner ROI)</li></ul> |
| <ul style="list-style-type: none"><li>• Create Clinical Site Directories</li><li>• Hub and Program Managers</li></ul>   |
| <ul style="list-style-type: none"><li>• Common Preceptor curriculum</li><li>• Shared learning platform</li></ul>  |

**Part III. Work Plan**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Provided</li><li>• Q What is the role of AHEC?</li></ul> |
|--|

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Wabanaki, DOC, VA are partners</li></ul> |
|--|

**Part V. Performance/Outcomes Metrics**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Coordinating council</li></ul> |
|--|

**Part VI. Sustainability**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Matching system to include other disciplines</li></ul> |
|--|

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Robust</li></ul> |
|--|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

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**BIDDER NAME:** Maine Health Building ME Network

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/17/22

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**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

Fiscal Management Letter of Support, if applicable
•
Budget Form and Narrative
<ul style="list-style-type: none"><li>• Q proposal does not meet the originally anticipated design of the grant to use financial incentives to expand preceptorships, but does take a unique and statewide approach.</li><li>• Cost per student is (total budget \$649,977 / 381 = \$1705 per learner ROI)</li><li>• Q to DLC, is there flexibility in the model of the RFP?</li><li>• MHA will provide stipends to MDI, Cary, Millinocket and Pines Health Services.</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Yes, Maine based</li> <li>• Yes, GME accredited</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met- host many students from various institutions and professions</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes – Building Me program</li> </ul>
<ul style="list-style-type: none"> <li>• Yes – 14 preceptor sites</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• See table- many sites with various professions and numbers</li> </ul>

**STATE OF MAINE  
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**EVALUATOR DEPARTMENT:** University of New England

\*\*\*\*\*

<ul style="list-style-type: none"><li>• I- while the sites are still TBD, they have included key activities that will ripple throughout the network- curriculum, system for matching sites and students, etc.</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Met and seems realistic and feasible- common preceptor curriculum</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Met</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• Not applicable</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seems reasonable</li></ul>

**STATE OF MAINE  
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**BIDDER NAME:** MaineHealth

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P – operates multiple GME programs, has multiple existing educational partners</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P – multiple letters of support from academic &amp; community partners</li> </ul>
<ul style="list-style-type: none"> <li>• P – deep experience</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – note involvement of non-traditional partners, including ME DOC</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P – 14 preceptorships, all to expand their capacity</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

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INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

\*\*\*\*\*

- |  |
|--|
| <ul style="list-style-type: none"><li>• P, Q – not clear how “Common Preceptor” curriculum supports care for diverse populations</li></ul> |
|--|

**Part III. Work Plan**

- |  |
|--|
| <ul style="list-style-type: none"><li>• P, Q – Work plan provides details but does not break down tasks into specific timeline</li></ul> |
|--|

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

- |  |
|--|
| <ul style="list-style-type: none"><li>• P, I – partnership with non-traditional partners</li></ul> |
|--|

**Part V. Performance/Outcomes Metrics**

- |   |
|---|
| <ul style="list-style-type: none"><li>• P</li></ul> |
|---|

**Part VI. Sustainability**

- |   |
|---|
| <ul style="list-style-type: none"><li>• P</li></ul> |
|---|

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

- |  |
|--|
| <ul style="list-style-type: none"><li>• P, Q – note DHHS Audit comment re: MEHlth being considered “high risk”</li></ul> |
|--|

**Fiscal Management Letter of Support, if applicable**

- |   |
|---|
| <ul style="list-style-type: none"><li>• n/a</li></ul> |
|---|

**Budget Form and Narrative**

- |   |
|---|
| <ul style="list-style-type: none"><li>• P – budget supports wide range of activities &amp; partners</li><li>• N – relatively small amnt of overall budget goes directly to support rural clinical preceptorship sites or preceptors</li></ul> |
|---|

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Mount Desert Island Hospital

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/18/20

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>MDI with Brown appears eligible</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<i>Provide signed copies of letters of commitment from all proposed partnering organizations detailing specific roles and experiences</i>
<ul style="list-style-type: none"> <li>Brown</li> </ul>
<ul style="list-style-type: none"> <li>Launched independent Medical Education program</li> <li>Broke ground on Kogod Center for Medical Education 8/22</li> </ul>
<ul style="list-style-type: none"> <li>Collaborative 2 week rotations in June-October</li> <li>Q is a 2 week or 1 month rotation in line with goals of RFP?</li> </ul>
<ul style="list-style-type: none"> <li>Demonstrated</li> </ul>
<ul style="list-style-type: none"> <li>Met</li> </ul>
<ul style="list-style-type: none"> <li>Met</li> </ul>
<ul style="list-style-type: none"> <li>Project oversight with Board of Trustees</li> </ul>
<ul style="list-style-type: none"> <li>NA</li> </ul>
<ul style="list-style-type: none"> <li>Letters of Commitment</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>Yes</li> </ul>
<ul style="list-style-type: none"> <li>Expand into Emergency Medicine for Brown's Emergency Medicine Residency</li> </ul>

**STATE OF MAINE  
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**BIDDER NAME:** Mount Desert Island Hospital

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**DATE:** 10/18/20

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Provided</li></ul>
<ul style="list-style-type: none"><li>• 1 New rural clinical Preceptorship</li><li>• 2 clinical learners per each one month rotation (timed around shoulder season for tourists and increased patient need)</li><li>• 3 total learners</li></ul>
<ul style="list-style-type: none"><li>• Attract trainees to isolated coastal region</li><li>• Sustain MDIH education programs</li></ul>
<ul style="list-style-type: none"><li>• Development committee and advancement department will look for future funds</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• provided</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Utilize Brown Universities DEI plan</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• <u>Attached</u></li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Development committee and advancement department will look for future funds</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Provided</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>•</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• <u>Cost proposal seems reasonable for scope, but high per learner cost</u></li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

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**BIDDER NAME:** MDI Hospital

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Yes, Maine based</li> <li>• Yes, partner with Brown</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• I- only Brown and MDI</li> </ul>
<ul style="list-style-type: none"> <li>• Met- host many students from various institutions and professions</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes</li> </ul>
<ul style="list-style-type: none"> <li>• Yes</li> </ul>
<ul style="list-style-type: none"> <li>• Met- Brown medical school for Emergency Medicine residents</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** MDI Hospital

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

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<ul style="list-style-type: none"><li>• I- this is supporting a non-Maine educational institutions for 1 placements for residents, is that allowable in this grant? This does not seem to be something that has a high likelihood for benefiting Maine.</li></ul>
<ul style="list-style-type: none"><li>• Stated 2 residents.</li></ul>
<ul style="list-style-type: none"><li>• Q- how will MDI recruit for Brown's residency program?</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Met and seems realistic and feasible</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Met with Brown's OIED</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• I- seem to think they will rely on foundation and other fundraising internally</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Met</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• Not applicable</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seems reasonable</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Mount Desert Island (MDI) Hospital

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P – Applicant is non-GME provider proposing to partner w/ Brown University Emergency Medicine Residency Program</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P (Brown Univ Emergency Medicine Residency)</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P – MDI Hosp to host Brown University Emergency Residents for month-long rotation</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Mount Desert Island (MDI) Hospital

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

\*\*\*\*\*

<ul style="list-style-type: none"><li>• P</li><li>• N/Q: Capacity to host learners appears somewhat limited, w/ plan to host 2 Emergency Med residents for only 2 months of the year (May &amp; Oct)</li></ul>
<ul style="list-style-type: none"><li>• P</li></ul>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• P</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• n/a</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** St. Joseph College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Eligible</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Provided letters</li> </ul>
<ul style="list-style-type: none"> <li>• 195 BSN majors on campus</li> <li>• 179 online students</li> <li>• Provided detail, but not specific to rural Maine. All letters of support were in rural locations.</li> </ul>
<ul style="list-style-type: none"> <li>• 48% of current preceptors for MSN students provide healthcare to rural.</li> </ul>
<ul style="list-style-type: none"> <li>• Demonstrated</li> <li>• St Josephs will administer grant, collaborating healthcare partners will complete nurse preceptor training.</li> </ul>
<ul style="list-style-type: none"> <li>• Noted potential challenge in collecting data</li> </ul>
<ul style="list-style-type: none"> <li>• Mets requirements</li> </ul>
<ul style="list-style-type: none"> <li>• NA, St. Josephs will project manage and monitor expenses</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes, bulk of funding is dedicated to financial support of preceptorships *83.9%</li> </ul>
<ul style="list-style-type: none"> <li>• Yes</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

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**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Provided detail and letters of support from partner organizations</li></ul>
<ul style="list-style-type: none"><li>• 10 partnering healthcare providers in rural settings, offering between 50 and 100 new rural clinical preceptorships (number will vary per year)</li><li>• St. Josephs noted it has new nursing programs beginning this year.</li></ul>
<ul style="list-style-type: none"><li>• Emphasis on students returning home to rural location</li></ul>
<ul style="list-style-type: none"><li>• Met generic, not much detail</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Workplan was very limited in detail. Cycle repeats for each new 12 week term.</li><li>• Q if cycle repeats, does this limit the total amount of preceptors/students overall?</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• <u>Strong DEI Plan</u></li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• <u>met</u></li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• <u>Proposed additional fee schedule to students</u></li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• <u>Met</u></li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• <u>NA</u></li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• <u>Bulk of budget is to pay preceptor stipends</u></li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** St. Joseph College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Yes, Maine based</li> <li>• Yes, operate and accredited programs</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P- many letters of support</li> </ul>
<ul style="list-style-type: none"> <li>• Met- have various health profession programs that focus on rural</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met, but not partners</li> </ul>
<ul style="list-style-type: none"> <li>• N- only seemed to describe challenges and contingency plans if project encounters challenges</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Q- all letters seem copied. Are they committing to more students or start taking students?</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes for BSN and MSN</li> </ul>
<ul style="list-style-type: none"> <li>• Yes for BSN and MSN</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** St. Joseph College of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

\*\*\*\*\*

<ul style="list-style-type: none"><li>• Stated between 50-100 nursing students.</li><li>• I- this is a wide range. There are 195 on-campus BSN and 179 online</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

**Part III. Work Plan**

<ul style="list-style-type: none"><li>• Met and seems realistic and feasible</li></ul>
--

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

<ul style="list-style-type: none"><li>• P- St. Joseph's College have dedicate staff in this area</li></ul>
--

**Part V. Performance/Outcomes Metrics**

<ul style="list-style-type: none"><li>• Met</li></ul>
---

**Part VI. Sustainability**

<ul style="list-style-type: none"><li>• P- will offset with nursing fees</li></ul>
--

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

<ul style="list-style-type: none"><li>• Met</li></ul>
---

**Fiscal Management Letter of Support, if applicable**

<ul style="list-style-type: none"><li>• Not applicable</li></ul>
--

**Budget Form and Narrative**

<ul style="list-style-type: none"><li>• Seems reasonable</li></ul>
--

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** St Joseph’s College

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner’s Office

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P – letters from partnering organizations &amp; clinical preceptors</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – note development of new simulation lab</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• n/a</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – notes several rural provider organizations</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – notes plan to for clinical preceptors to support 50-100 nursing students/yr</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** St Joseph's College

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

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<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• P</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• n/a</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P – substantial portion (82%) of requested funding would go directly to preceptor salaries</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** University of Maine System

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/18/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS, CO

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Proposes to partner with 7 rural hospitals in the Northern Light System and 1 field site at Pleasant Point Health Center. LOC spell out details.</li> </ul>
<ul style="list-style-type: none"> <li>• Extensive and robust rural based experience. Institutional knowledge of unique needs of rural healthcare workforce.</li> </ul>
<ul style="list-style-type: none"> <li>• MSW program has been accredited since 1991</li> <li>• Typically serve between 125-145 MSW students</li> <li>• Most remain in the state and in their communities</li> <li>• Program entails 2 field practicum of 900 hours</li> </ul>
<ul style="list-style-type: none"> <li>• Robust</li> </ul>
<ul style="list-style-type: none"> <li>• The SSW proposes to partner with 7 rural hospitals affiliated with Northern Light Health (NLH)–NLH Blue Hill Hospital, NLH Maine Coast Hospital (Ellsworth), NLH Sebecook Valley Hospital (Pittsfield), NLH Mayo Hospital (Dover-Foxcroft), NLH CA Dean Hospital (Greenville), NLH Inland Hospital (Waterville), and NLH AR Gould Hospital (Presque Isle); 2 of the NLH rural community hospitals–Mayo Hospital and CA Dean Hospital–will serve together as one placement site; the other five will each be an individual site. 6 NLH field sites in all. 7th field site at the Passamaquoddy community in Pleasant Point, at</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** University of Maine System

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**DATE:** 10/18/22

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**EVALUATOR DEPARTMENT:** DHHS, CO

\*\*\*\*\*

the Pleasant Point Health Center (PPHC). Letters of commitment are included for all 7 clinical training sites.
<ul style="list-style-type: none"><li>• Proposal expects to place four MSW students at each of these 7 sites (28 students in all). 7 field sites and 7 preceptors</li></ul>
<ul style="list-style-type: none"><li>• Meets</li></ul>
<ul style="list-style-type: none"><li>• Meets need, strong staffing plan in place</li></ul>
<ul style="list-style-type: none"><li>• Robust</li></ul>
<ul style="list-style-type: none"><li>• Strong partnership with NLH.</li></ul>

**Part II. Program Design- Rural Clinical Preceptorship Program**

<ul style="list-style-type: none"><li>• YES. Stipends to all partner sites to compensate for lost revenue and stipends to each preceptor to supervise students. It will also support students not living in area of preceptorship.</li></ul>
<ul style="list-style-type: none"><li>• YES</li></ul>
<ul style="list-style-type: none"><li>• Response was complete</li></ul>
<ul style="list-style-type: none"><li>• 7 preceptorship/field placement practicum sites</li><li>• 28 students across the sites</li></ul>
<ul style="list-style-type: none"><li>• Students typically complete field placement where they live. Proposal specifically budgets stipends to do practicum in rural area where they don't currently reside.</li><li>• P Student stipends are pro-rated based on distance to home, creating an incentive to travel further rural.</li></ul>
<ul style="list-style-type: none"><li>• Solid response focusing on 9 competency areas</li></ul>

**Part III. Work Plan**

<ul style="list-style-type: none"><li>• Workplan was comprehensive</li><li>• Q does this expand the total number of students entering into the MSW program or just the reach of field placement sites?</li></ul>
--

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

<ul style="list-style-type: none"><li>• Plan includes subcontract with expert consultants</li></ul>
---

**Part V. Performance/Outcomes Metrics**

<ul style="list-style-type: none"><li>• Complete</li></ul>
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**STATE OF MAINE  
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**BIDDER NAME:** University of Maine System

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**EVALUATOR DEPARTMENT:** DHHS, CO

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<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>•</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Applicant has capacity to manage grant</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• NA</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Budget was detailed and provided support to BOTH host sites and students traveling to rural locations.</li><li>• Budget is well within cap of \$75k per clinical site</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Yes, Maine based</li> <li>• Yes, operate and accredited programs</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Pleasant Point, Northern Light Sites</li> </ul>
<ul style="list-style-type: none"> <li>• Met- have various health profession programs that focus on rural</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• P- the partners have long history of providing social work services and taking students</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met this but capacity was described better in other sections when summarized staff and other infrastructure/capacity</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• P- have identified 2 core partners</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes- stipends to 7 partner agencies</li> </ul>
<ul style="list-style-type: none"> <li>• Yes, these are new sites for UM social work students</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• Stated 28 students over 7 sites</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Met and seems realistic and feasible</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• P- Umaine has worked with a consultant, they will gather additional data, listed specific partners</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P- have a few specific strategies including aligning with another grant</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Met</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• Not applicable</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seems reasonable</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** University of Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa Letourneau

**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P, I – letters of support from all rural NLH hospitals + Pleasant Point Health Center</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – experience with three HRSA grants specifically focused on training MSW students in rural areas</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – clear plan to partner with 8 rural health care organizations (7 NLH hospitals + Pleasant Point) to support clinical trainings for MSW students in rural communities</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P (internal staff)</li> </ul>
<ul style="list-style-type: none"> <li>• P – clearly outlined plan</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• P – stipends to each clinical site &amp; to preceptors at each site</li> </ul>
<ul style="list-style-type: none"> <li>• P, I – all sites are new MSW preceptor sites</li> </ul>

**STATE OF MAINE  
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<ul style="list-style-type: none"><li>• P</li></ul>
<ul style="list-style-type: none"><li>• P – program aims to train 28 MSW total across 7 sites over 2yrs</li></ul>
<ul style="list-style-type: none"><li>• P</li></ul>
<ul style="list-style-type: none"><li>• P</li></ul>

**Part III. Work Plan**

<ul style="list-style-type: none"><li>• P</li></ul>
---

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

<ul style="list-style-type: none"><li>• P</li></ul>
---

**Part V. Performance/Outcomes Metrics**

<ul style="list-style-type: none"><li>• P</li></ul>
---

**Part VI. Sustainability**

<ul style="list-style-type: none"><li>• P</li></ul>
---

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

<ul style="list-style-type: none"><li>• P</li></ul>
---

**Fiscal Management Letter of Support, if applicable**

<ul style="list-style-type: none"><li>• n/a</li></ul>
---

**Budget Form and Narrative**

<ul style="list-style-type: none"><li>• P – note high proportion of funds going directly to support students &amp; precepting programs and/or preceptors</li><li>• Q – these funds noted as “miscellaneous” vs. subcontracts?</li></ul>
---

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** University of Southern Maine

**APPLICATION:** Rural Clinical Preceptorship

**DATE:** 10/19/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS CO

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Eligible</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Provided letters of support from Sweetser, Healthreach, Maine Behavioral Healthcare,</li> </ul>
<ul style="list-style-type: none"> <li>• Described extensive workforce training capacity, but did not get into specifics of rural healthcare.</li> </ul>
<ul style="list-style-type: none"> <li>• High quality care, not specific to rural</li> </ul>
<ul style="list-style-type: none"> <li>• Met requirements</li> </ul>
<ul style="list-style-type: none"> <li>• Met requirements, letters of commitment spell out details.</li> </ul>
<ul style="list-style-type: none"> <li>• Met requirements</li> </ul>
<ul style="list-style-type: none"> <li>• Principal investigator</li> </ul>
<ul style="list-style-type: none"> <li>• Typhoon NP student tracking system</li> </ul>
<ul style="list-style-type: none"> <li>• USM research service center</li> </ul>
<ul style="list-style-type: none"> <li>• Met, didn't go into detail</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes, financial support will be provided to partner organizations to offset opportunity loss during blocked time for teaching during the clinical day.</li> </ul>
<ul style="list-style-type: none"> <li>• Yes</li> </ul>

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<ul style="list-style-type: none"> <li>• USM ,Healthreach, Sweetser, Maine Behavioral Health... details provided</li> </ul>
<ul style="list-style-type: none"> <li>• Proposal outlined clinical hours but did not set goals for number of preceptors and students impacted</li> <li>• “It is difficult to gauge exactly how many learners and separate sites will be involved”. (program will potentially impact all 16 students)</li> <li>• Q does this actually expand student capacity or just location of where they do field placement?</li> <li>• “Program will allow us to offer 4 or 5 individuals on a waitlist”.</li> <li>• Q what is the “value add” USM brings to the table vs funding clinical sites directly?</li> <li>• Total budget exceeds \$350K. If only 4 new clinical sites are created, does that exceed cap of \$75k per clinical site? Subcontracts are less than 50% of the proposal.</li> </ul>
<ul style="list-style-type: none"> <li>• Increase 2023 clinical cohort from 12 to 16. (only adds 4 Nurse Practitioner students)</li> </ul>
<ul style="list-style-type: none"> <li>• met</li> </ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"> <li>• Provided generic language, did not get into detail</li> </ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"> <li>• Performance metrics table only said “Y”. Narrative was vague and unclear, just copied and pasted language from RFA without answering.</li> </ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"> <li>• Unclear</li> </ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"> <li>•</li> </ul>

**STATE OF MAINE  
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**Budget Form and Narrative**

- Roughly 50% of budget is allocated for clinical sites with only a commitment to increasing “possibly” 4 students. 50% of budget goes to USM. If DHHS subcontracted with providers directly, could USM increase the student goals for NP from 4 to 8?
- Is this an effective use of this funding?

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Yes, Maine based</li> <li>• Yes, operate and accredited programs</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Maine Behavioral Health, Sweetser, HealthReach</li> </ul>
<ul style="list-style-type: none"> <li>• Met- have various health profession programs that focus on rural</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• P- the partners have long history of providing mental health services and taking students</li> </ul>
<ul style="list-style-type: none"> <li>• Q- are the 3 subcontractors?</li> </ul>
<ul style="list-style-type: none"> <li>• Q- what positions are involved?</li> </ul>
<ul style="list-style-type: none"> <li>• P- describe the student tracking system</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>
<ul style="list-style-type: none"> <li>• P- have identified 3 core partners</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• Yes- stipends for 2 partners, time relief for 1 partner</li> </ul>
<ul style="list-style-type: none"> <li>• Yes, The Rural Mental Health Clinical Preceptorship Development and Sustainability</li> </ul>
<ul style="list-style-type: none"> <li>• Met</li> </ul>

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**EVALUATOR DEPARTMENT:** University of New England

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<ul style="list-style-type: none"><li>• Stated as 21</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Met and seems realistic and feasible</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Q- where is it?</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• I- state intent to sustain but do not really state how</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Met</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• Not applicable</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Seems reasonable</li></ul>

**STATE OF MAINE  
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**DATE:** 10-18-2022

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**EVALUATOR DEPARTMENT:** DHHS, Commissioner's Office

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P – letters of support from partnering clinical preceptorship sites (MBHC, Sweetser, HealthReach)</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P (internal)</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part II. Program Design- Rural Clinical Preceptorship Program</b>
<ul style="list-style-type: none"> <li>• P – direct stipends to clinical preceptors</li> </ul>
<ul style="list-style-type: none"> <li>• P – program develops new PNP clinical preceptorships in rural sites</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P - notes 21 clinical preceptorships</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

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<ul style="list-style-type: none"><li>• P</li></ul>
---

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• P</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• n/a</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine General

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** 10/18/22

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS Workforce Development, Commissioners Office

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Appears Eligible.</li> <li>• Maine Based, Proposes to establish ACGME general surgery residency program.</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Provided</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• Q Letter of commitment from PFK Health as consultant to the project. Is there something from the sending universities?</li> </ul>
<ul style="list-style-type: none"> <li>• Maine General is the sponsoring hospital for the Maine Dartmouth Family Residency Program. Wants independence as it's own Sponsoring Institution.</li> </ul>
<ul style="list-style-type: none"> <li>• Earn to Learn programs, SHINE program for new nursing graduates, PA POD</li> </ul>
<ul style="list-style-type: none"> <li>• Steering Committee, Project Director named.</li> </ul>
<ul style="list-style-type: none"> <li>• Subcontract with PFK health. Noted need to partner with other health systems for access to required training for program completion. No specific partners called out in proposal.</li> </ul>
<ul style="list-style-type: none"> <li>• Staff resources appear adequate for coordination and reporting.</li> </ul>
<ul style="list-style-type: none"> <li>• Project Director, Grants Account Manager and Project Coordinator</li> </ul>
<ul style="list-style-type: none"> <li>• No fiscal agent. Maine General will provide fiscal oversight.</li> </ul>

<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>• ? Checked yes for both boxes. Need to clarify with bidder</li> </ul>

**STATE OF MAINE  
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**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine General

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** 10/18/22

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<ul style="list-style-type: none"><li>• ? Checked yes for both boxes. Need to clarify with bidder</li></ul>
<ul style="list-style-type: none"><li>• Proposing to develop a new general surgery GME</li></ul>
<ul style="list-style-type: none"><li>• Become a sponsoring institution</li><li>• Develop ACGME accredited General Surgery Residency Program</li><li>• Retain graduating residents to continue to practice in rural areas.</li></ul>
<ul style="list-style-type: none"><li>• 2 general surgery residents with rotations in the essential content areas</li></ul>
<ul style="list-style-type: none"><li>• Recruitment committee, focus on the whole person and needs, retain them.</li></ul>
<ul style="list-style-type: none"><li>• Not much detail</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Provided</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Not much detail</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Only recruiting 2 new residents. Narrative described lasting impact once program is established.</li><li>• Performance metric table was mostly blank other than 2 residents and 3 preceptors.</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Allowable Medicare GME reimbursement and recouped savings from physician recruitment</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Dedicated Grants Account Manager</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• N/A</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• .6 Project Director, .3 project coordinator, 1 FTE General Surgery Program Director, subcontracts, faculty and resident support costs.</li><li>• Cost estimates to number of learners served appears high</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine General

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** 10/19/22

**EVALUATOR NAME:** Jennifer Gunderman

**EVALUATOR DEPARTMENT:** University of New England

\*\*\*\*\*

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Met requirement for being a Maine-based organization</li> <li>• P- Has a program with Dartmouth giving them experience with residency programs</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met the requirement and included copy of valid certificate of insurance</li> </ul>
<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P- letter from PKFHealth to assist with financials</li> <li>• I- did not see any other letters of support</li> </ul>
<ul style="list-style-type: none"> <li>• P- long history of working in rural areas including locations in rural areas of Maine</li> </ul>
<ul style="list-style-type: none"> <li>• P- a number of diverse learning experiences for all levels of health professionals</li> </ul>
<ul style="list-style-type: none"> <li>• P- provided an extensive list of program staff and faculty involved</li> <li>• P- reviewed and approved by internal MaineGeneral Leadership</li> </ul>
<ul style="list-style-type: none"> <li>• I- only 1 partner for financial guidance</li> </ul>
<ul style="list-style-type: none"> <li>• P- have capacity and staff already in place to support this project</li> </ul>
<ul style="list-style-type: none"> <li>• P- MaineGeneral has a fiscal management department</li> </ul>
<ul style="list-style-type: none"> <li>• P- MaineGeneral has received many grants and been successful</li> </ul>
<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>• No</li> </ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine General

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**EVALUATOR DEPARTMENT:** University of New England

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<ul style="list-style-type: none"><li>• Yes, developing a new surgical residency program</li></ul>
<ul style="list-style-type: none"><li>• P- provided an outline of project plans and activities</li></ul>
<ul style="list-style-type: none"><li>• Expect to recruit 2 residents</li></ul>
<ul style="list-style-type: none"><li>• I- provided outline of recruitment plans but did not focus on rural</li></ul>
<ul style="list-style-type: none"><li>• P- addressed housing, hole person, diversity</li></ul>
<ul style="list-style-type: none"><li>• Generally met.</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• Met and appears to be feasible</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• N- description is very general about recruiting for diversity but does not state specific actions, populations, partners.</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• Met</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• Met, mention Medicare and Medicaid reimbursement and cost savings with residents that stay</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• Met</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• Not applicable</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• Met- costs seem generally realistic</li><li>• Q- \$100,000 240 hours of consulting from PK, what financial management consultation is needed?</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** MaineGeneral Medical Center

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** 10-18-2022

**EVALUATOR NAME:** Lisa M. Letourneau

**EVALUATOR DEPARTMENT:** Maine DHHS, Commissioner's Office

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• N/Q – Applicant has not identified a specific institution to provide required surgical specialty rotations (e.g. trauma surgery, pediatric surgery)</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• Q – Applicant has limited previous experience developing GME programs</li> </ul>
<ul style="list-style-type: none"> <li>• N/Q – Applicant has not identified a specific institution to provide required surgical specialty rotations (e.g. trauma surgery, pediatric surgery); has identified possible partners, but not definitive plan</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>
<ul style="list-style-type: none"> <li>• P</li> </ul>

<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>• No</li> </ul>
<ul style="list-style-type: none"> <li>• Yes – proposing creating of new surgical residency</li> </ul>
<ul style="list-style-type: none"> <li>• Q: Surgical volume at applicant's facility is limited and is projected to support only two surgical residents per year</li> </ul>

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<ul style="list-style-type: none"><li>• P</li></ul>
<ul style="list-style-type: none"><li>• N/Q – Applicant notes that all surgical rotations can be completed at MaineGeneral “with exceptions of pediatric surgery &amp; trauma”, but (1) cites relatively limited number of surgical cases currently being performed at facility &amp; (2) has not identified definitive facility to serve as partner to provide those and/or other needed surgical rotations</li></ul>
<ul style="list-style-type: none"><li>• P</li></ul>
<ul style="list-style-type: none"><li>• Q – Application provides limited detail on how program will specifically provide high quality care &amp; develop competencies for working in rural communities</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• Q - Application provides limited detail on how program will specifically bring in individuals or partners with expertise in DEI issues, and/or directly involve individuals from under-represented communities</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• P</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• N/a</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P</li></ul>

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFA #:** 202206098

**RFA TITLE:** Maine Healthcare Workforce Initiative Grant Funding Opportunity for Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME) Programs

**BIDDER NAME:** Maine Medical Center, MaineHealth MERGE

**APPLICATION:** Rural Graduate Medical Education (GME) Program

**DATE:** (10/17/22)

**EVALUATOR NAME:** Joy Gould

**EVALUATOR DEPARTMENT:** DHHS Workforce Development (Commissioner's Office)

\*\*\*\*\*

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**Individual Evaluator Comments:**

Applicant Eligibility
<ul style="list-style-type: none"> <li>• Maine Based</li> <li>• Currently Operates accredited GME</li> <li>• Partnership with 4 ACGME Sponsoring institutions</li> <li>• Eastern Maine Medical Center, Central Maine Medical Center, Maine Dartmouth Family Medicine Residency, to form MERGE</li> </ul>
Certificate of Insurance
<ul style="list-style-type: none"> <li>• Supplied</li> </ul>

Part I. Applicant Experience and Collaboration Requirements
Letters of Commitment from Partnering Agencies
<ul style="list-style-type: none"> <li>• MDFMR, CMH, Northern Light,</li> </ul>
<ul style="list-style-type: none"> <li>• All 4 have significant GME experience.</li> <li>• MMC developed Rural Internal Medicine Maine Track program in 2017.</li> <li>• Launched rural GME track in Psychiatry with Pen Bay, Waldo, LH</li> <li>• Partnership with Togas</li> </ul>
<ul style="list-style-type: none"> <li>• All four partners described.</li> <li>• See table on page 6</li> <li>• Strong foundation in behavioral health, and other specialties</li> </ul>
<ul style="list-style-type: none"> <li>• Proposal is structured to support all 4 partners SI in a MERGE collaborative</li> <li>• Supports new rural rotation sites and faculty development</li> <li>• MMC is grant applicant, Maine Health Institute of Research Grants and Contracts Services Office will administer the funds.</li> </ul>

**STATE OF MAINE  
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**EVALUATOR NAME:** Joy Gould

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\*\*\*\*\*

- |   |
|---|
| <ul style="list-style-type: none"><li>• MERGE collaborative of the four ACGME Sponsoring Institutions as the founding partners.</li><li>• Collaborative will co-develop new rural training sites.</li><li>• VA Togas is an unfunded partner, but will have voting membership</li><li>• Subcontractors for Program Manager, Learning Platform Consultant, DEI consultant, Summer Internships, Rural Research stipend and video creation.</li></ul> |
| <ul style="list-style-type: none"><li>• Principal Investigator at MMC has 23 years of GME experience.</li></ul>   |
| <ul style="list-style-type: none"><li>• Applicant has documented experience.</li></ul>  |
| <ul style="list-style-type: none"><li>• Maine Health Institute of Research Grants Contract Services Office</li></ul>  |

**Part II. Program Design- GME Program**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Q ? Collaborating to co-develop rural GME is this new or building on existing if they are all currently accredited.</li><li>• Need to clarify with bidder</li></ul>                                  |
| <ul style="list-style-type: none"><li>• Need to clarify with bidder</li></ul>  |
| <ul style="list-style-type: none"><li>• 5 deliverables</li><li>• Governance and Stewardship Council, co-development of new rural GME, creation of shared curriculum, rural education leaders academy, statewide learning platform.</li></ul> |
| <ul style="list-style-type: none"><li>• Primary Care rural residency at Blue Hill, Franklin memorial and Bridgeton hospitals. Total of 8 new RURAL TRAINING sites.</li></ul>   |
| <ul style="list-style-type: none"><li>• Marketing, leverage loan repayment and recruit from rural communities.</li></ul>   |
| <ul style="list-style-type: none"><li>• Robust strategy, multi modal, rural mentors and peer learning, ILP</li></ul>   |

**Part III. Work Plan**

- |  |
|--|
| <ul style="list-style-type: none"><li>• Workplan was detailed and well thought out. However, the key deliverable was the launch of rural rotations vs residency.</li><li>• Page 2 of workplan did NOT propose specific number of learners impacted by GME. "Resident rotators at co-developed new rural GME training sites will come from all 4 sponsoring institutions. This metric will be tracked and reported in quarterly reports."</li></ul> |
|--|

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

- |   |
|---|
| <ul style="list-style-type: none"><li>• Woven throughout.</li></ul> |
|---|

**STATE OF MAINE  
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**Part V. Performance/Outcomes Metrics**

- Met minimum

**Part VI. Sustainability**

- Proposed collaborative will strengthen future HRSA applications

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

- strong

**Fiscal Management Letter of Support, if applicable**

- 

**Budget Form and Narrative**

- Clear and concise. Costs appeared reasonable

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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\*\*\*\*\*

**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>• Met requirement for being a Maine-based organization, all 4 partnering organizations have programs in Maine</li> <li>• P- All 4 operates rural residency program</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>• Met the requirement and included copy of valid certificate of insurance</li> </ul>
<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>• P- letters from MERGE collaborators</li> <li>• P- long history of working in rural areas including locations in rural areas of Maine</li> <li>• P- all collaborators have strong history of preparing learners</li> <li>• P- provided an extensive list of program staff and faculty involved</li> <li>• P- listed collaborators and VA, DEI consultant</li> <li>• Q- only need a PI and Program Manager?</li> <li>• P- MaineHealth grants office is involved</li> <li>• P- MaineHealth has received many grants and been successful</li> </ul>
<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>• Yes- expand through the creation of a collaborative</li> <li>• No, leveraging current residency programs</li> <li>• P- provided an outline of project plans and activities</li> <li>• Q- could not find a number of residents</li> </ul>

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\*\*\*\*\*

<ul style="list-style-type: none"><li>• P- focus on rural sites and experiences</li></ul>
<ul style="list-style-type: none"><li>• Met</li></ul>

**Part III. Work Plan**

<ul style="list-style-type: none"><li>• I- there is a lot of activities in this proposal- mentoring, ECHO, curriculum development, etc. This will take considerable coordination to do in 1-2 years.</li></ul>
--

**Part IV. Diversity, Equity and Inclusion (DEI) Plan**

<ul style="list-style-type: none"><li>• P- using a qualified consultant</li></ul>
---

**Part V. Performance/Outcomes Metrics**

<ul style="list-style-type: none"><li>• Met</li></ul>
---

**Part VI. Sustainability**

<ul style="list-style-type: none"><li>• N- no real plans for continued financial support, PD will look for opportunities</li></ul>
--

**Part VII. Fiscal Capacity, Budget Form and Narrative**

**Fiscal Capacity**

<ul style="list-style-type: none"><li>• Met</li></ul>
---

**Fiscal Management Letter of Support, if applicable**

<ul style="list-style-type: none"><li>• Not applicable</li></ul>
--

**Budget Form and Narrative**

<ul style="list-style-type: none"><li>• Met- costs seem generally realistic</li></ul>
---

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

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**EVALUATOR DEPARTMENT:** ME DHHS, Commissioner’s Office

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**Individual Evaluator Comments:**

<b>Applicant Eligibility</b>
<ul style="list-style-type: none"> <li>Q – meets above organizational application criteria but proposal does not indicate clear plan to develop and/or expand rural GME program by doing either (1.) or (2.) above</li> </ul>
<b>Certificate of Insurance</b>
<ul style="list-style-type: none"> <li>P – meets criteria</li> </ul>

<b>Part I. Applicant Experience and Collaboration Requirements</b>
<b>Letters of Commitment from Partnering Agencies</b>
<ul style="list-style-type: none"> <li>P – includes letters from NLH, CMMC, ME-Dartmouth Family Med Residency</li> </ul>
<ul style="list-style-type: none"> <li>P, I – strength in creating partnership, collaborative of all four current GME programs in state</li> </ul>
<ul style="list-style-type: none"> <li>P – strong experience</li> </ul>
<ul style="list-style-type: none"> <li>P – strong capacity</li> </ul>
<ul style="list-style-type: none"> <li>P</li> </ul>
<ul style="list-style-type: none"> <li>P</li> </ul>
<ul style="list-style-type: none"> <li>P – strong capacity</li> </ul>
<ul style="list-style-type: none"> <li>P, Q – note DHHS Audit findings re: MaineHealth at “high risk”</li> </ul>

<b>Part II. Program Design- GME Program</b>
<ul style="list-style-type: none"> <li>Q – Applicant is proposing to expand current GME program by collaboration of current GME providers in state &amp; adding <i>new rural rotation sites</i>, but not clear if they are planning to develop or expand a Rural Track Program(s). Of note, Pg</li> </ul>

**STATE OF MAINE  
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23 states rural sites will be periodically assessed for "readiness to develop potential residency track programs".
<ul style="list-style-type: none"><li>• Q – Applicant is proposing to expand current GME program by collaboration of current GME providers in state &amp; adding new rural rotations, but not clear if they are planning to develop new Rural GME program(s)</li></ul>
<ul style="list-style-type: none"><li>• P, I - note proposal to create new "MERGE" collaborative/rural GME consortium, creating new rural rotations, shared rural GME curriculum, rural faculty development, &amp; statewide learning platform</li></ul>
<ul style="list-style-type: none"><li>• P, I – note proposal to create 4 new rural rotation sites (2 in Yr 1, 2 in Yr 2)</li></ul>
<ul style="list-style-type: none"><li>• P, I – note seven proposed strategies</li></ul>
<ul style="list-style-type: none"><li>• P, I – note eight proposed strategies</li></ul>

<b>Part III. Work Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part IV. Diversity, Equity and Inclusion (DEI) Plan</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part V. Performance/Outcomes Metrics</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VI. Sustainability</b>
<ul style="list-style-type: none"><li>• P</li></ul>

<b>Part VII. Fiscal Capacity, Budget Form and Narrative</b>
<b>Fiscal Capacity</b>
<ul style="list-style-type: none"><li>• P</li></ul>
<b>Fiscal Management Letter of Support, if applicable</b>
<ul style="list-style-type: none"><li>• n/a</li></ul>
<b>Budget Form and Narrative</b>
<ul style="list-style-type: none"><li>• P</li></ul>



**STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES**

**Janet T. Mills  
Governor**

**Jeanne M. Lambrew, Ph.D.  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202206098**

**RFA TITLE: Maine Healthcare Workforce Initiative Grant Funding Opportunity for  
Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME)  
Programs**

I, Joy Gould accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Joy T. Gould*  
4A350CE525A0464

Oct-17-2022

**Signature**

**Date**



**STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES**

**Janet T. Mills  
Governor**

**Jeanne M. Lambrew, Ph.D.  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202206098**

**RFA TITLE: Maine Healthcare Workforce Initiative Grant Funding Opportunity for  
Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME)  
Programs**

I, Jennifer Gunderman-King accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Jennifer Gunderman-King*

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**Signature**

Oct-13-2022

**Date**



**STATE OF MAINE  
DEPARTMENT OF HEALTH AND HUMAN  
SERVICES**

**Janet T. Mills  
Governor**

**Jeanne M. Lambrew, Ph.D.  
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT  
RFA #: 202206098**

**RFA TITLE: Maine Healthcare Workforce Initiative Grant Funding Opportunity for  
Expansion of Rural Clinical Preceptorships and Rural Graduate Medical Education (GME)  
Programs**

I, Lisa Letourneau accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Lisa Letourneau*

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Oct-13-2022

**Signature**

**Date**