

State of Maine
Master Score Sheet

RFA 202205084					
Capital Funds for Residential Substance Use Disorder Treatment					
Bidder Name:		Alternative Wellness Services- Family Proposal	Alternative Wellness Services- Adolescent and Young Adults	Aroostook Mental Health Services, Inc.	Catholic Charities Maine
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	Pass
Part II: Priority Populations	20.00	10.00	0.00	20.00	10.00
Part III: Activities and Requirements	50.00	20.00	18.00	45.00	48.00
Part IV: Budget Form and Narrative	30.00	20.00	18.00	25.00	15.00
TOTAL	<u>100.00</u>	<u>50.00</u>	<u>36.00</u>	<u>90.00</u>	<u>73.00</u>
Bidder Name:		Day One	ESM, Inc.	Milestone Recovery	Open Door Recovery DBA Restored Hope
Scoring Sections	Points Available				
Part I: Eligibility	Pass/Fail	Pass	Pass	Pass	Fail
Part II: Priority Populations	20.00	10.00	10.00	10.00	N/A
Part III: Activities and Requirements	50.00	35.00	20.00	48.00	N/A
Part IV: Budget Form and Narrative	30.00	18.00	5.00	28.00	N/A
TOTAL	<u>100.00</u>	<u>63.00</u>	<u>35.00</u>	<u>86.00</u>	<u>0.00</u>

Bidder Name:		Recovery Connections of Maine	Soul Sanctuary, LLC	Wabanaki Public Health and Wellness	
Scoring Sections					
Part I: Eligibility	Pass/Fail	Disqualified	Pass	Pass	
Part II: Priority Populations	20.00	N/A	20.00	20.00	
Part III: Activities and Requirements	50.00	N/A	45.00	45.00	
Part IV: Budget Form and Narrative	30.00	N/A	28.00	24.00	
TOTAL	<u>100.00</u>	<u>Disqualified</u>	<u>93.00</u>	<u>89.00</u>	

From: [Hall, Brittany](#)
To: amberelliott@awsmaine.com
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Alternative Wellness Services..pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: amberelliott@awsmaine.com

Alternative Wellness Services
Amber Elliott
419 Alfred Street
Biddeford, ME 04005

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Ms. Elliott:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: djacques@amhc.org
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Aroostook Mental Health Services.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: djacques@amhc.org

Aroostook Mental Health Services, Inc.
Debra Jacques
180 Academy Street, Suite 3
Presque Isle, ME 04769

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Ms. Jacques:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: JTiner@ccmaine.org
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Catholic Charities Maine.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: JTiner@ccmaine.org

Catholic Charities Maine
Jeffrey Tiner, COO
307 Congress Street
Portland, ME 04102-6060

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Mr. Tiner:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: gregb@day-one.org
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Day One.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: gregb@day-one.org

Day One
Gregory Bowers, Chief Executive Officer
525 Main Street
South Portland, ME 04106

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Mr. Bowers:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: ["Heather.Ulmer@ESM-Augusta.com"](mailto:Heather.Ulmer@ESM-Augusta.com)
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-ESM.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: Heather.Ulmer@ESM-Augusta.com

ESM, Inc.
Heather Ulmer
776 Riverside Drive
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Ms. Ulmer:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: sheck@milestone-recovery.org
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Milestone Recovery.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

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Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: sheck@milestone-recovery.org

Milestone Recovery
Sam Heck
65 India Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Mr. Heck:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: rgworrell@hotmail.com
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Restored Hope.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

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Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: rgworrell@hotmail.com

Open Door Recovery (DBA Restored Hope)
Robert Worrell, President
P.O. Box 958
Ellsworth, ME 04605-0958

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Mr. Worrell:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: victor@recoveryconnectionsmaine.com
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Recovery Connections of Maine.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: victor@recoveryconnectionsmaine.com

Recovery Connections of Maine
Victor Dumais, LCPC, LADC, CCS
105 Middle Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Mr. Dumais:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: sarahcoupe@yahoo.com
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Soul Sanctuary.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: sarahcoupe@yahoo.com

Soul Sanctuary LLC
Sarah Coupe, Executive Director
1519 Forest Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Ms. Coupe:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

From: [Hall, Brittany](#)
To: rpetrie@wabanakiphw.org
Bcc: [DHHS, RFP](#); [Downer, Debra](#); [Tosswill, Julie](#); [Heino, Amy M](#); [Kluzak, Martha](#); [Madore, Noel](#); [OLeary, Corinna D](#); [Weeks, Allison P](#)
Subject: Proposal Evaluation Notification for OMS RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities
Date: Thursday, August 4, 2022 7:38:00 AM
Attachments: [Award Letter-Wabanaki Public Health and Wellness.pdf](#)

Good Morning,

The Department's Evaluation Team has concluded their evaluation of all applications submitted for RFA 202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities.

The attached letter identifies the awarded Bidders through the evaluation process, thank you for your submission.

Warmest Regards,
Brittany

Brittany Hall

Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, ME 04333
RFP.DHHS@maine.gov

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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Aug-04-2022

Via Electronic Mail: rpetrie@wabanakiphw.org

Wabanaki Public Health and Wellness
Rebecca Petrie
1 Merchants Plaza, PO Box 1356
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202205084 Capital Funds for Residential Substance Use Disorder Treatment Facilities

Dear Ms. Petrie:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Office of MaineCare Services. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

- Aroostook Mental Health Services, Inc.
- Catholic Charities Maine
- Day One
- Milestone Recovery
- Soul Sanctuary, LLC
- Wabanaki Public Health and Wellness

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

5DC6307B8558482...

Debra Downer
Deputy Director of Competitive Procurement
Division of Contract Management

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	0.00
Part III. Activities and Requirements	50.00	18.00
Part IV. Budget Form and Narrative	30.00	18.00
<u>Total Points</u>	<u>100.00</u>	<u>36.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information - Eligibility

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement• Has a current SUD license |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	0.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none"> Intend to serve adolescents ages 18-19 in the Saco area which is not a priority area. In addition, the Department does not consider 18–19-year-olds to be adolescents.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	18.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Timeline appears unrealistic • Timelines for staffing were not included • Suggests arrangement with available contractor for fixes to building
<ul style="list-style-type: none"> • Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities • Suggests agency is well involved with relevant community stakeholders within continuum of care
<ul style="list-style-type: none"> • Unclear if there is already a program design in place
<ul style="list-style-type: none"> • Clinical model is unclear • Response does not demonstrate an understanding of adolescent programming
<ul style="list-style-type: none"> • No specifics provided as to how family members/natural supports will be engaged or utilized
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Plan for input not demonstrated • Mentions self-advocacy to address stigma, but does not describe how this engages consumers in governance, leadership, staffing • Did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
D. Operational Requirements
<ul style="list-style-type: none"> • Provided a Substance Abuse license • Minimal responsive to demonstrating an understanding of the licensing/certification timelines and requirements • Unclear if there is an understanding of State requirements • Focus is on MaineCare Members
E. Allowable Use of Funds

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

- | |
|---|
| <ul style="list-style-type: none">• The proposed project appears to be using funds for allowable expenses |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: July 28, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	18.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> Evaluation Team would have like to see more of a breakdown for each category Unclear what the 37k is going to be used for Proposal indicates facility would support twelve beds, but the budget narrative reflects ten beds

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Family Proposal

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00
Part III. Activities and Requirements	50.00	20.00
Part IV. Budget Form and Narrative	30.00	20.00
<u>Total Points</u>	<u>100.00</u>	<u>50.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Family Proposal

DATE: July 28, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information - Eligibility

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement• Has a current SUD license |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Family Proposal

DATE: July 28, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00

Evaluation Team Comments:

Part II. Priority Populations

A. Services to Priority Populations

- Intend to serve families in the Saco area which is not a priority location

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Family Proposal

DATE: July 28, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	20.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Timeline appears unrealistic Timelines for staffing were not included Suggests arrangement with available contractor for fixes to building Response lacks details regarding how the families will be served
<ul style="list-style-type: none"> Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Strong collaboration with other community agencies and entities Suggests agency is well involved with relevant community stakeholders within continuum of care
<ul style="list-style-type: none"> Unclear if there is already a program design in place Clinical model is unclear
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Plan for input not demonstrated Mentions self-advocacy to address stigma, but does not describe how this engages consumers in governance, leadership, staffing Did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
D. Operational Requirements
<ul style="list-style-type: none"> Provided a minimum response to demonstrative an understanding of the licensing/certification timelines and requirements. Unclear if there is an understanding of State requirements Focus is on MaineCare Members
E. Allowable Use of Funds
<ul style="list-style-type: none"> The proposed project appears to be using funds for allowable expenses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Alternative Wellness Services- Family Proposal

DATE: July 28, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	20.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Evaluation Team would have like to see more of a breakdown for each category• Unclear what the 37k is going to be used for

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00
Part III. Activities and Requirements	50.00	45.00
Part IV. Budget Form and Narrative	30.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>90.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a current certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement and contract with the Department for providing behavioral health services to uninsured individuals• Has a Mental Health and SUD license, which are currently expired but anticipate a renewal to be completed soon |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">Propose to serve children, adolescents, and tribal citizens in Aroostook County

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	45.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Provided a clear and realistic workplan • Moving from one location to another, indicated that twelve beds including an additional four, totaling sixteen, will be available by 8/1/2023
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities, particularly related to SUD services
<ul style="list-style-type: none"> • Provided a detailed description of collaboration efforts with agencies and community stakeholders along the continuum of care
<ul style="list-style-type: none"> • Evaluation Team would like to have seen more detail on the clinical structure of care • Proposed the use of evidence-based practices and models • Did not provide a description as to how both adolescents and adults would be served at the same time
<ul style="list-style-type: none"> • Provided a thorough description of how the agency will work with family/natural supports- identifying/dealing with triggers, conflicts, codependency, boundaries, communication, engagement, education, and support
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Demonstrated engagement with input and feedback from post-discharge surveys, family days, inpatient communications • Identified how data is collected, used, and influences their programming
<ul style="list-style-type: none"> • 61% of board is comprised of those who have received behavioral health services • Peer Advisory Committee meets monthly with senior leadership to provide input on service enhancement, strategic plan and client satisfaction • Employment of current or past consumers of service • Designated as recovery friendly employer
<ul style="list-style-type: none"> • Cultural Competency and Diversity Plan • Describes in detail policies, practices, laws that they have in place and follow
D. Operational Requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

<ul style="list-style-type: none">• Met the overall requirements for Operational Requirements
<ul style="list-style-type: none">• Serves all regardless of ability to pay; currently 95% are MaineCare members; does not prioritize based on payor source- focuses on most vulnerable, regardless of ability to pay; scholarship fund
E. Allowable Use of Funds
<ul style="list-style-type: none">• Intend to use requested funding for Capital Expenditures• Intends to provide four additional beds at 150k each

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Aroostook Mental Health Services, Inc.

DATE: July 27, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	25.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Elements of the budget are not directly tied to expanding capacity• Evaluation Team would have liked more justification for expenditures

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Catholic Charities Maine

DATE: July 27, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00
Part III. Activities and Requirements	50.00	48.00
Part IV. Budget Form and Narrative	30.00	15.00
<u>Total Points</u>	<u>100.00</u>	<u>73.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a current certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Catholic Charities Maine

DATE: July 27, 2022

**OVERVIEW OF PART I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement and contract with the Department for providing behavioral health services to uninsured individuals• Hold applicable licensures |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Catholic Charities Maine

DATE: July 27, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Intend to serve the adult male population in Androscoggin county

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Catholic Charities Maine

DATE: July 27, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	48.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Proposed expanding from sixteen to twenty-eight beds Provided a clear executable plan
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Strong collaboration with other community agencies and entities, particularly related to SUD services Provided a detailed description of collaboration efforts with agencies and community stakeholders along the continuum of care Proposed the use of evidence-based practices and models Medication for Opioid Use Disorder (MOUD) is offered on-site, in multiple formats
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Met the overall requirements for Equity and Consumer Engagement Will support fair and equitable selection
D. Operational Requirements
<ul style="list-style-type: none"> Met the overall requirements for Operational Requirements Intend to increase night staff and clinical personnel Serves all regardless of ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> It is not clear how the use of funding will meet the requirements of the RFA, based on some of the items being non-allowable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Catholic Charities Maine

DATE: July 27, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	15.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative

- A large portion of the budget contains non-allowable expenses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Day One

DATE: July 27, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00
Part III. Activities and Requirements	50.00	35.00
Part IV. Budget Form and Narrative	30.00	18.00
<u>Total Points</u>	<u>100.00</u>	<u>63.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a current certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Day One

DATE: July 27, 2022

**OVERVIEW OF PART I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement and contract with the Department for providing behavioral health services to uninsured individuals• Has applicable licensure |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Day One

DATE: July 27, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Intend to serve adolescents in the Windham area which is not a priority location

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Day One

DATE: July 27, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	35.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Provided a clear and realistic workplan • Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities • Well integrated into the adolescent system of care with presence in schools, DOC, and homeless youth programs
<ul style="list-style-type: none"> • Demonstrated a clear understanding of an adolescent program, but lacked detail on how programming is SUD focused
<ul style="list-style-type: none"> • The Evaluation Team would like to have seen more detail about recovery supports and specific SUD treatment
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Proposed developing a quality committee • Lack detail on how consumer input and input from Populations that have Historically Experienced Health Disparities will be (or has already been) collected and integrated into the project
<ul style="list-style-type: none"> • Created an anti-racism task force
<ul style="list-style-type: none"> • Disclosed a recent licensing complaint
D. Operational Requirements
<ul style="list-style-type: none"> • Provided a current Substance Abuse Agency license and state that the Children’s license is in process, but did not provide documentation
<ul style="list-style-type: none"> • Does not indicate a Medication Provider
<ul style="list-style-type: none"> • Focus is on MaineCare Members
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Met requirements

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Day One

DATE: July 27, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	18.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Evaluation Team would have like to see more detail in budget breakdown• Contingency seems high• Unclear as to what is in the General Conditions• Unclear which portions of the budget are allowable or non-allowable expenses

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00
Part III. Activities and Requirements	50.00	20.00
Part IV. Budget Form and Narrative	30.00	5.00
<u>Total Points</u>	<u>100.00</u>	<u>35.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a current certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

**OVERVIEW OF PART I
Preliminary Information**

Section I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement and contract with the Department for providing behavioral health services to uninsured individuals• Has applicable licensure |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">Intend to serve adults, which is not a priority population, in the Kennebec or Somerset counties

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	20.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Workplan is unclear as it does not specifically described activities • Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities • Experience with Mental Health Residential services
<ul style="list-style-type: none"> • Response lacks details about collaborating with other agencies • Proposal focuses more on housing than SUD treatment
<ul style="list-style-type: none"> • Did not provide a response describing services related to ASAM or other evidence-based practices • Not intending to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • One resident from program to serve on advisory committee for planning and QA • Did not describe efforts to engage Consumers and members of Populations that Have Historically Experienced Health Disparities in governance, leadership, and direct service staffing
D. Operational Requirements
<ul style="list-style-type: none"> • Did not clearly demonstrate an understanding of the licensing/certification timelines and requirements
<ul style="list-style-type: none"> • Minimally responsive to staffing requirement mandated by State and local licensing agencies
<ul style="list-style-type: none"> • Procedures and standards are not relative to SUD treatment and are focused on mental health services
<ul style="list-style-type: none"> • Response lacks commitment to a specific proposal, lists various options, relying on the Department to make decisions
<ul style="list-style-type: none"> • Applicant does not seem to have a clear understanding of SUD Treatment services or how to prioritize MaineCare members or uninsured individuals
E. Allowable Use of Funds

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

- | |
|---|
| <ul style="list-style-type: none">• No clear plan on how allowable use of funding will meet the requirements of the RFA |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: ESM, Inc.

DATE: July 27, 2022

**EVALUATION OF SECTION IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	5.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Did not provide a clear budget to be evaluated

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Milestone Recovery

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00
Part III. Activities and Requirements	50.00	48.00
Part IV. Budget Form and Narrative	30.00	28.00
<u>Total Points</u>	<u>100.00</u>	<u>86.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Milestone Recovery

DATE: July 28, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information

Evaluation Team Comments:

- | |
|---|
| <ul style="list-style-type: none">• Has a current MaineCare Provider Agreement• Has applicable licensure |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Milestone Recovery

DATE: July 28, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	10.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Did not address intended population to be serve• Intend to provide services in Portland

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Milestone Recovery

DATE: July 28, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	48.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Deadline of April 2023 to set-up an additional fourteen beds seems unrealistic • Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities • Clearly demonstrated the level of care and evidence-based practices • Does not intend to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Review AMA forms to determine barriers and evaluate/update programming; developing survey for those who successfully complete program • Staff and board members have experienced homelessness and recovery; high percent of staff with disclosed history of substance use/recovery • Disclosed two Human Rights issues
D. Operational Requirements
<ul style="list-style-type: none"> • Met the overall requirements for Operational Requirements • Serves all regardless of ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Funds will be used to purchase and renovate a facility to expand services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Milestone Recovery

DATE: July 28, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	28.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> Proposed budget meets the requirements of the RFA Access to additional funding to support this project outside of the Department Evaluation Team would have like to see more of a breakdown for each category

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Open Door Recovery DBA Restored Hope

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility		X
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	N/A
Part III. Activities and Requirements	50.00	N/A
Part IV. Budget Form and Narrative	30.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

- | |
|---|
| <ul style="list-style-type: none"> Does not currently hold a MaineCare Provider Agreement or contract for providing behavioral health services to uninsured individuals and does not hold applicable licensure with the Department. The evaluation team determined there were no pending applications or contract with the Department, therefore the applicant is not eligible for funding |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Recovery Connections of Maine

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	N/A	N/A
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	N/A
Part III. Activities and Requirements	50.00	N/A
Part IV. Budget Form and Narrative	30.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

- The Applicant is requesting funding for the purchase of a 15-passenger vehicle. Through this RFA and related Questions and Answer Summer the Department does not consider purchase of a vehicle as allowable use of capital funding. Therefore, the Applicant is not eligible for this funding opportunity.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Soul Sanctuary LLC

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00
Part III. Activities and Requirements	50.00	45.00
Part IV. Budget Form and Narrative	30.00	28.00
<u>Total Points</u>	<u>100.00</u>	<u>93.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Soul Sanctuary LLC

DATE: July 28, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Applicant has a pending MaineCare Provider Agreement• Provided Substance Abuse Agency license |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Soul Sanctuary LLC

DATE: July 28, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Intend to serve men, women and their families in the Portland area

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Soul Sanctuary LLC

DATE: July 28, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	45.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Provided a clear and realistic workplan • Evaluation Team expressed concerns with the ability to make one-hundred and eight beds available based on their lack of residential treatment experience
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Strong collaboration with other community agencies and entities • Provided a detailed description of collaboration efforts with agencies and community stakeholders along the continuum of care • Clearly describe services offered and demonstrate an understanding of evidence-based practices • Do not intend to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Applicant engages disparate populations and states that a significant percent of staff come from these populations • Did not specifically describe efforts including contractors
D. Operational Requirements
<ul style="list-style-type: none"> • Met the overall requirements for Operational Requirements • Serves all regardless of ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Intend to use requested funding for Capital Expenditures to renovate existing facilities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Soul Sanctuary LLC

DATE: July 28, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	28.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Costs seem reasonable and are allowable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Wabanaki Public Health and Wellness

DATE: July 28, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Noel Madore, Amy Heino, Martha Kluzak, Allison Weeks, and Corrina OLeary

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Part I. Eligibility	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00
Part III. Activities and Requirements	50.00	45.00
Part IV. Budget Form and Narrative	30.00	24.00
<u>Total Points</u>	<u>100.00</u>	<u>89.00</u>

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Wabanaki Public Health and Wellness

DATE: July 28, 2022

**OVERVIEW OF PART I
Preliminary Information**

Part I. Preliminary Information

Evaluation Team Comments:

- | |
|--|
| <ul style="list-style-type: none">• Has a current contract with the Department for providing behavioral health services to uninsured individuals• Has applicable licensures |
|--|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Wabanaki Public Health and Wellness

DATE: July 28, 2022

**EVALUATION OF PART II
Priority Populations**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Priority Populations	20.00	20.00

Evaluation Team Comments:

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Intend to serve tribal citizens in the Bangor area

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Wabanaki Public Health and Wellness

DATE: July 28, 2022

**EVALUATION OF PART III
Activities and Requirements**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Activities and Requirements	50.00	45.00

Evaluation Team Comments:

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Provided a clear and realistic workplan • Facility would be part of a leased property • Did not acknowledge changes to the timeline
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Indicate internal resources are primarily utilized, which the team considers appropriate for this population • Indicated but did not clearly demonstrate collaboration efforts with agencies and community stakeholders along the continuum of care • Provided a description of services to be offered and the treatment regimen which support ASAM and other evidence based practices • Does not intend to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Met the overall requirements for Equity and Consumer Engagement
D. Operational Requirements
<ul style="list-style-type: none"> • Met the overall requirements for Operational Requirements • Demonstrated a clear understanding of a staffing model • Serves all regardless of ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Intend to use requested funding for Capital Expenditures to renovate a suite for a six bed facility

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER: Wabanaki Public Health and Wellness

DATE: July 28, 2022

**EVALUATION OF PART IV
Budget Form and Narrative**

	<u>Points Available</u>	<u>Points Awarded</u>
Part IV. Budget Form and Narrative	30.00	24.00

Evaluation Team Comments:

Part IV, Budget Form and Narrative

- Some items are non-allowable
- Evaluation Team would have like to see more detail in budget breakdown

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults Proposal

DATE: 7/27/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• MaineCare provider. No Department contract.• SA Agency license – DEEP, outpatient care 1/16/2023

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• 12-bed facility for young adults 18-25 (adolescent age includes 18-19). Question re adolescent.• No location indicated.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults Proposal

DATE: 7/27/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Would need to apply for § 97 App B license. Often provide treatment to parents who have active protective custody case. 8 months to launch. • Purchase. • Usage of property confirmation, zoning, permit. • Minor changes to existing structure. • Will apply for PNMI App B. • 2 FT clinicians, 1 program coordinator, 1 recovery coach, parent educator, 6 residential technicians. • Within 3 months of closing, ready for admission. • NA.
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Collaborate with multiple agencies, participate in ongoing meetings, community committees. Wrap-around approach. • Outreach community partners. First residential treatment program, meet stakeholders for program design ideas. • Include all team members, team meetings, thorough discharge plan, unmet needs. • Housing, social support, case manager, med management, other health care providers. • 3 hours treatment groups M-F, 2 hours on Sat/Sun. Decrease as they progress.
<ul style="list-style-type: none"> • 24-hour residential staffing. • Similar to category. • Evidence based – CBT, DBT, ACT, motivational interviewing. • Family supports, if available and willing, are welcomed.
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Community agreement development and revisions. Daily check ins, house meetings to obtain feedback. • That is primary population. Learn self-advocating skills, help clients build self-confidence and recognize self-worth. • Established contracts with contractors who have not identified issues with MHRA/FCEA. • None.
D. Operational Requirements
<ul style="list-style-type: none"> • SA license – DEEP, outpatient.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults Proposal

DATE: 7/27/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none">• Work with DLC to obtain timeline for adding service. Delay for residential. Within 6 months – survey and Fire Marshall.
<ul style="list-style-type: none">• Medical director, nurse, 2 clinicians, program coordinator, recovery coach, 6 residential technicians.
<ul style="list-style-type: none">• Meets. Training checklist provided.
<ul style="list-style-type: none">• 10-bed treatment facility for families.• Saco (York)• 24/7 program for adult parents who need treatment.• Target population is MaineCare• Priority given to individuals with MaineCare and eligible for grant funds.
<ul style="list-style-type: none">• Use all 10 rooms for MaineCare members or if able to obtain grant for uninsured, will equally asses each applicant.
E. Allowable Use of Funds
<ul style="list-style-type: none">• Purchase building in Saco, make necessary improvements conducive to treatment.

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Requested \$1M (100k bidder matching)• Existing 10-bedroom door and attached home. Needs sprinkler system, new roof, updated kitchen, 8 bathroom renovations, garage updated for recreation room, flooring, paint, other exterior maintenance.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificates of liability insurance and property insurance submitted for current facility in Biddeford.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• DEEP/Outpatient Care SA license until 1/16/23.• Bidder indicates they have MaineCare provider agreement.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• "10-bed facility for parent and child(ren)". Does not indicate how many children facility can accommodate.• Section does not mention any location.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Indicates established relationship with stakeholders and local PNMI's, has 2 MARR recovery residences but does not indicate who/how would work with program. CEO worked in residential. 8 months to launch program. • Would need to purchase facility – located in Saco (York county). 10 bus days from notification of award. • Bidder would need to obtain city approval. Permits for renovations, may need to be rezoned. Up to 109 days. • Indicates site needs minimal renovations. 14 days upon approval of funds. Does not indicate how long renovations will take. • Apply for § 97 App B license for May 2022-May 2024. Does not indicate how long will take to obtain license. • Does not indicate timeline for hiring/onboarding staff (2 FT clinicians, 1 program coordinator, 1 recovery coach, parent educator, 6 residential technicians). • Ready for admission within 3 months from closing, however, project design indicates 8 months to launch program.
<ul style="list-style-type: none"> • NA
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Partnered with Recovery Maine and Milestone, staff participate in meetings. Receives OCFS referrals, collaborates with Bidder's mental health program and recovery residence. • Recovery residence collaborates with Layman Way Recovery Center, Pretrial, Spring Harbor, Broadway Crossings crisis unit, and Project Hope. • Collaborates to ensure wrap-around approach. Collaborate with peer support, various community agencies, and natural supports. Does not indicate with whom and/or how.
<ul style="list-style-type: none"> • Outreach possible community partners. First residential treatment program – leadership will meet with stakeholders for program design ideas to treat whole person and meet community needs. • Discharge – starts day 1. Team meetings, all team members, assess unmet needs, connect client to resources, safe/stable/affordable housing, weekly aftercare group and individual counseling. • After discharge ensure housing, case mgmt., med mgmt., other health care providers. • 3 hours of treatment groups M-F, 2 hours on Sat and Sun, decrease over time.
<ul style="list-style-type: none"> • 24-hour setting, level II facility. Regimen to include diagnostic, educational, counseling services, and referrals. • Evidenced-based modalities to include CBT, DBT, ACT, and motivational interviewing.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> Minimal information provided
<ul style="list-style-type: none"> Family supports welcomed “if available and willing”, involved in treatment planning and family work. Minimal information provided.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> Empower client to be active participant in treatment, advocate with providers/others. Residents participate in community agreement development and revisions. Client-centered planning. Complete daily check in groups, house meetings weekly, obtain feedback from consumers. Flexible residential treatment.
<ul style="list-style-type: none"> Primary service population individuals and families systematically experienced social/economic disadvantages. Advocate for self-advocacy skills to address stigma and health inequalities. Build self-confidence and recognize self-worth.
<ul style="list-style-type: none"> Established contractors not identified issues with the above laws. None.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> SUD license submitted. Need to apply for PNMI App B.
<ul style="list-style-type: none"> Work with licensing to obtain timeline, delay with residential. Surveyor/fire marshal to inspect within 6 months.
<ul style="list-style-type: none"> Medical director, nurse, 2 clinicians, program coordinator, recovery coach, 6 residential technicians. No other information provided.
<ul style="list-style-type: none"> Follow standard and consistent practice when filling new/vacant positions. Will not unlawfully discriminate against any person or category or persons protected by federal/state/local requirements. Comply with all components of affirmative action program. Applicants screened, background checks, references. Monitor budgets and increase efficiencies to put revenue back into staff – provide incentives, full benefits, listen to staff feedback. Weekly supervision and annual reviews. Hiring practices policy and residential training checklist submitted. HR monitors training compliance, CEUs, supervision, and certifications.
<ul style="list-style-type: none"> 10 bed facility for families in Saco. 24/7 program for adults – target population is MaineCare. No other information provided.
<ul style="list-style-type: none"> Use all 10 rooms for MaineCare members or if able to obtain grant funds for uninsured will equally assess needs of applicant.
<p>E. Allowable Use of Funds</p>

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|--|
| <ul style="list-style-type: none">• Purchase facility in Saco and make necessary improvements. |
|--|

Part IV, Budget Form and Narrative

- | |
|--|
| <ul style="list-style-type: none">• Requesting \$1,000,000 with \$100,000 bidder matching.• Total site cost – \$962,720 (\$37,280 remaining in \$1M request).• Facility current 10-bedroom dorm. Needs sprinkler system, new roof, updated kitchen, 8 bathroom renovations, existing garage updated to rec room, flooring replaced, walls painted, and other exterior maintenance. |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Applicant meets eligibility- AWS is a current MaineCare Provider Agreement and is licensed through the DLC for Behavioral Health Services. Proof of licensure is included with application.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• - priority population, as they intend to serve 18+ - they are defining adolescents as including 18-19, which does not meet intended definition)• - priority location not identified in this section

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included; site identified; state minimal renovation needed; unsure if staffing is already in place as no timeframes given for onboarding
<ul style="list-style-type: none"> Not addressed
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + Collaborate with multiple recovery agencies (Milestone, Recovery Maine), DHHS (OCFS), Pretrial, Spring Harbor Hospital, as well as with peer and natural supports for a full “wrap around” approach
<ul style="list-style-type: none"> Pre-discharge: AWS states that they will meet with various stakeholders for program design ideas and have regular team meetings to identify needs and connect to resources, including housing, case management, healthcare and med management
<ul style="list-style-type: none"> Post-discharge: weekly aftercare group, daily treatment groups
<ul style="list-style-type: none"> + Diagnostic, educational and counseling services will be offered in 24-hr setting, then will transition to various levels of support services/treatment addressing cultural, vocational, educational and social needs
<ul style="list-style-type: none"> + mention evidence-based modalities such as ACT, CBT, DBT, motivational interviewing
<ul style="list-style-type: none"> Family and ‘affected others’ welcomed in treatment planning
<ul style="list-style-type: none"> - no specifics as to how they will be engaged/utilized
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Mention that consumers will be encouraged to be active participants/advocates and will be involved with community agreement development- more description in response to 2(b)
<ul style="list-style-type: none"> Mentions self-advocacy to address stigma, but does not describe how this engages consumers in governance, leadership, staffing
<ul style="list-style-type: none"> - did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
<ul style="list-style-type: none"> + agency states none
D. Operational Requirements
<ul style="list-style-type: none"> SUD License attached
<ul style="list-style-type: none"> 30-days to 6 mo
<ul style="list-style-type: none"> Lists positions but does not provide proposal detailing requirements
<ul style="list-style-type: none"> + all aspects addressed; training checklist included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• Conflicting information- states 12 bed in prior section for 'adolescents' now a 10 bed for families?
<ul style="list-style-type: none">• All beds for MaineCare eligible members or uninsured (if obtain grant funds)
E. Allowable Use of Funds
<ul style="list-style-type: none">• Proposed funding would be to renovate 10 bed dorm (sprinkler, roof, flooring, bathrooms)

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Included- minimal information- no breakdown of costs- matching funds "planned"

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Applicant meets eligibility- AWS is a current MaineCare Provider Agreement and is licensed through the DLC for Behavioral Health Services. Proof of licensure is included with application.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• + priority population, as they intend to serve parents and child(ren)• - priority location not identified in this section

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included; site identified; state minimal renovation needed; unsure if staffing is already in place as no timeframes given for onboarding; ? timeframe for completion
<ul style="list-style-type: none"> Not addressed
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + Collaborate with multiple recovery agencies (Milestone, Recovery Maine), DHHS (OCFS), Pretrial, Spring Harbor Hospital, as well as with peer and natural supports for a full “wrap around” approach
<ul style="list-style-type: none"> Pre-discharge: AWS states that they will meet with various stakeholders for program design ideas and have regular team meetings to identify needs and connect to resources, including housing, case management, healthcare and med management
<ul style="list-style-type: none"> Post-discharge: weekly aftercare group, daily treatment groups
<ul style="list-style-type: none"> + Diagnostic, educational and counseling services will be offered in 24-hr setting, then will transition to various levels of support services/treatment addressing cultural, vocational, educational and social needs
<ul style="list-style-type: none"> + mention evidence-based modalities such as ACT, CBT, DBT, motivational interviewing
<ul style="list-style-type: none"> Family and ‘affected others’ welcomed in treatment planning
<ul style="list-style-type: none"> - no specifics as to how they will be engaged/utilized
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Mention that consumers will be encouraged to be active participants/advocates and will be involved with community agreement development- more description in response to 2(b)
<ul style="list-style-type: none"> Mentions self-advocacy to address stigma, but does not describe how this engages consumers in governance, leadership, staffing
<ul style="list-style-type: none"> - did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
<ul style="list-style-type: none"> + agency states none
D. Operational Requirements
<ul style="list-style-type: none"> SUD License attached
<ul style="list-style-type: none"> 30-days to 6 mo
<ul style="list-style-type: none"> Lists positions but does not provide proposal detailing requirements
<ul style="list-style-type: none"> + all aspects addressed; training checklist included; no SUD focus, though
<ul style="list-style-type: none"> Saco (- not priority location), 10-bed facility, 24/7, adult parents, MaineCare

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

<ul style="list-style-type: none">• All beds for MaineCare eligible members or uninsured (if obtain grant funds)
E. Allowable Use of Funds
<ul style="list-style-type: none">• Proposed funding would be to renovate 10 bed dorm (sprinkler, roof, flooring, bathrooms)

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Included- minimal information- no breakdown of costs- matching funds “planned”

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Yes

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• "This facility would support a 12-bed facility young adults 18-25 (adolescent age includes 18-19)". Proposed in SACO Maine• Later in proposal a goal of 10 beds is expressed (page 5)• Not in target location list.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Agency says 8 months is target opening. Mentions they have not confirmed with city if appropriate zoning, and seems to state zoning could be changed, among the other implementation steps, in the 8 month target. Suggests arrangement with available contractor for fixes to building. NA
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Suggests agency is well involved with relevant community stakeholders within continuum of care Sufficient Agency does not currently offer residential treatment program as a service. Bit confused on service they offer now v. will, change in tense. Seems sufficient Some non-person centric language Sufficient
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> answered answered Efforts not identified, but stated no current issues. Indicated standing relationships with contractors. n/a
D. Operational Requirements
<ul style="list-style-type: none"> OK OK “Medical Director, Nurse, 2 clinicians, program coordinator, a recovery coach and 6 residential technicians.” Plan considered by agency “Our target population is Mainecare. Priority will be given to individuals with Mainecare are eligible for grant funds.” 10 beds referenced, 12 at beginning
E. Allowable Use of Funds
<ul style="list-style-type: none"> OK

Part IV, Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

- 10% of a \$1.1m project is \$110k not \$100k. (requested=\$1m+ match of \$100k=\$1.1m Project
W/ 10 beds, \$110,000 per bed. Under \$150k max.
Reasonable expenses include: "The existing structure is a 10 bedroom dorm with an attached home that needs a sprinkler system installed. The facility needs a new roof, updated kitchen and 8 bathrooms need a complete renovation. Existing garage would be updated for a recreation room, flooring needs to be replaced in the dorm, walls need to be painted as well as other exterior maintenance needs."
- Question for group? State expectations of building use following, timeline.
- Building proposed is currently a dormitory, and has many qualities of needed facility. Is listed for sale at \$799k

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- FAMILY SUBMISSION

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Yes

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Yes

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• TO support families! Proposed in SACO Maine• Later in proposal a goal of 10 beds is expressed (page 5)• Not in target location list.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- FAMILY SUBMISSION

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Agency says 8 months is target opening. Mentions they have not confirmed with city if appropriate zoning, and seems to state zoning could be changed, among the other implementation steps, in the 8 month target. Suggests arrangement with available contractor for fixes to building. NA
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Suggests agency is well involved with relevant community stakeholders within continuum of care Sufficient Agency does not currently offer residential treatment program as a service. Bit confused on service they offer now v. will, change in tense. Seems sufficient Some non-person centric language Sufficient
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> answered answered Efforts not identified, but stated no current issues. Indicated standing relationships with contractors. n/a
D. Operational Requirements
<ul style="list-style-type: none"> OK OK “Medical Director, Nurse, 2 clinicians, program coordinator, a recovery coach and 6 residential technicians.” Plan considered by agency “Our target population is Mainecare. Priority will be given to individuals with Mainecare are eligible for grant funds.” 10 beds referenced, 12 at beginning
E. Allowable Use of Funds
<ul style="list-style-type: none"> OK

Part IV, Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- FAMILY SUBMISSION

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Commissioner Office

- 10% of a \$1.1m project is \$110k not \$100k. (requested=\$1m+ match of \$100k=\$1.1m Project
W/ 10 beds, \$110,000 per bed. Under \$150k max.
- Reasonable expenses include: "The existing structure is a 10 bedroom dorm with an attached home that needs a sprinkler system installed. The facility needs a new roof, updated kitchen and 8 bathrooms need a complete renovation. Existing garage would be updated for a recreation room, flooring needs to be replaced in the dorm, walls need to be painted as well as other exterior maintenance needs."
- Question for group? State expectations of building use following, timeline.
- Building proposed is currently a dormitory, and has many qualities of needed facility. Is listed for sale at \$799k

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">Evidence of Insurance Provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">Current Deep, OP license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">The facility would support adults 18-25The proposed facility site is not located in one of the identified geographical areas.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Workplan provided •
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Identified collaboration with agencies • Funds would help agency develop its first residential treatment program • Vague plan for in program treatment, discharge, aftercare services
<ul style="list-style-type: none"> • Vague planning • Reference to evidence-based modalities • Miswording comment left within the document
<ul style="list-style-type: none"> • Vague planning • Identified earlier that program won't be serving adolescents, but rather adults
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Explanation does not clearly identify data collection plan or data collection integration within program once program has been created and established.
<ul style="list-style-type: none"> • Vague answer regarding engagement and plans to help focus populations overcome disparities • Clearer answer regarding recognition of some populations who have experienced health disparities
<ul style="list-style-type: none"> • Did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
<ul style="list-style-type: none"> • Vague answer to equitable selection of contractors • Unclear how compliance with Maine Human Rights Act and Fair Chance Employment Act with unidentified contractors was determined and ensured.
D. Operational Requirements
<ul style="list-style-type: none"> • Agency has a current DEEP Outpatient license • Understanding of licensing and certification requirements and timeline is vague at best • Very brief unclear proposal to meet staffing requirements for new facility • No clear plan • The proposed location is not in one of the identified geographical areas • The answer identifies adult parents, however, this was not what was identified earlier in application where it said young adults
E. Allowable Use of Funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adult Program

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

- | |
|---|
| <ul style="list-style-type: none">• This answer conflicts with the requirements of the RFA – Saco is not an identified City and is not in an identified county. |
|---|

Part IV, Budget Form and Narrative

- | |
|--|
| <ul style="list-style-type: none">• The budget does not identify accurate amount and neither the matching fund amounts nor the requested fund amounts equal what is being requested. |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">Evidence of Insurance Provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">Current Deep, OP license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">The facility would support adults 18-25The proposed facility site is not located in one of the identified geographical areas.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Workplan provided •
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Identified collaboration with agencies • Funds would help agency develop its first residential treatment program • Vague plan for in program treatment, discharge, aftercare services
<ul style="list-style-type: none"> • Vague planning • Reference to evidence-based modalities • Miswording comment left within the document
<ul style="list-style-type: none"> • Vague planning • Identified earlier that program won't be serving adolescents, but rather adults
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Explanation does not clearly identify data collection plan or data collection integration within program once program has been created and established. •
<ul style="list-style-type: none"> • Vague answer regarding engagement and plans to help focus populations overcome disparities • Clearer answer regarding recognition of some populations who have experienced health disparities
<ul style="list-style-type: none"> • Did not answer efforts to select/engage contractors with health disparities, only stating that they have not had contractors in violation of Maine Human Rights Act/Fair Chance Employment Act
<ul style="list-style-type: none"> • Vague answer to equitable selection of contractors • Unclear how compliance with Maine Human Rights Act and Fair Chance Employment Act with unidentified contractors was determined and ensured.
D. Operational Requirements
<ul style="list-style-type: none"> • Agency has a current DEEP Outpatient license • Understanding of licensing and certification requirements and timeline is vague at best • Very brief unclear proposal to meet staffing requirements for new facility • No clear plan • The proposed location is not in one of the identified geographical areas • The answer identifies adult parents, however, this was not what was identified earlier in application where it said young adults
E. Allowable Use of Funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

- | |
|---|
| <ul style="list-style-type: none">• This answer conflicts with the requirements of the RFA – Saco is not an identified City and is not in an identified county. |
|---|

Part IV, Budget Form and Narrative

- | |
|--|
| <ul style="list-style-type: none">• The budget does not identify accurate amount and neither the matching fund amounts nor the requested fund amounts equal what is being requested. |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults Proposal

DATE: 7/20/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets• Outpatient SUD license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets requirements P- 12 beds ages 18-25

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Adolescent/Young Adults Proposal

DATE: 7/20/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets • P- Minimal changes to proposed property, anticipated opening within 90 days of award
<ul style="list-style-type: none"> • No acknowledgement
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- numerous engagements with recovery community
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • Q- No mention of clinical hours
<ul style="list-style-type: none"> • Meets
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets, currently Outpatient SUD, acknowledged requirement for residential
<ul style="list-style-type: none"> • meets
<ul style="list-style-type: none"> • Q- not sure that staff level would support 24 hr coverage
<ul style="list-style-type: none"> • Q- No mention of staff competency regarding SUD
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- 10 beds for MC mbrs @ 100K/bed
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/20/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets• Outpatient SUD license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets requirements parent and children

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Alternative Wellness Services- Family Proposal

DATE: 7/20/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets • P- Minimal changes to proposed property, anticipated opening within 90 days of award
<ul style="list-style-type: none"> • No acknowledgement
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- numerous engagements with recovery community
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • Q- No mention of clinical hours
<ul style="list-style-type: none"> • Meets
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets, currently Outpatient SUD, acknowledged requirement for residential
<ul style="list-style-type: none"> • meets
<ul style="list-style-type: none"> • Q- not sure that staff level would support 24 hr coverage
<ul style="list-style-type: none"> • Q- No mention of staff competency regarding SUD
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • P- 10 beds for MC mbrs @ 100K/bed
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance

- Provided for current facility in Presque Isle.

Part I. Applicant Eligibility

- MaineCare provider agreement, Department contract for uninsured individuals, and Department contract for children's services.
- SA license for DEEP, non residential rehabilitation, outpatient care, and residential program – alcohol & drug expired 5/29/2022. MH Agency license for crisis residential services, community support services, emergency services, outpatient therapy, and residential programs – mental health expired 5/29/22. Children's residential facility program license expired 7/1/2022.

Part II. Priority Populations

A. Services to Priority Populations

- Primary pop – individual suffering from SUD, includes adolescents 16-17 and any tribal citizens. Families of individuals receiving services considered priority pop. Inpatient treatment – highest level of rehabilitative services for those with SUD, can also attend to short-term withdrawal management and integrated mental health assessment and treatment recommendations. Serve referrals from across the state.
- Aroostook County – current facility opened in Limestone in 1975. Pending funding, facility will relocate to Presque Isle to accommodate expansion.

Part III- Activities and Requirements

B. Project Workplan

- Stakeholder engagement completed 2015-2022; organizational milestones for expansion of residential treatment completed 2021-2022 (purchase building).

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- Obtain property deed – 9/8/2021.
- Fire Marshall permit approval 8/30/22; city building permit 9/15/2022.
- Building design 8/1/2022; bid phase 8/21/2022; contract award 9/4/2022; construction 9/15/2022-5/15/2023.
- Renewal of SA license, MH license, and Children’s Residential license 7/1/2022-7/1/2024.
- Recruitment, hiring, orientation, training 4/1/2022.
- All beds available 8/1/2023 (12 beds ready on 6/1; 14 beds ready on 7/1 – roll-out to allow workflow, training, and orientation).

- Bidder agrees to furnish updated plan to Department within 7 calendar days of change.

C. Programmatic Requirements

1. Program Requirements

- ~50 contractual agreements to support behavioral health services for school districts, hospitals, FQHCs, county jails, and social service agencies.
- Robust referral process – contracted provider for Aroostook County Jail, Washington County Jail; partners with 4 Aroostook and 3 Hancock hospitals to offer MAT Induction in EDs.
- AMHC OHH providers work with community providers to connect residents to services – Aroostook County Action Program; AMHC peer support specialists work with Homeless Shelter of Aroostook to offer outreach.
- Is provider in Aroostook, Washington, and Hancock for OPTONS program. AMHC has 2 SUD peer centers in Aroostook and 2 in Washington.
- Contracts with Bangor Public Health to make naloxone kits available; centers work with local support groups including AA, NA, Al-Anon, and Nar-Anon.

- Discharge planning begins day of referral, continues throughout stay.
- Referrals received by all stakeholders, priority for those at higher risk of relapse or overdose as they leave jail/homeless shelter, discharge from crisis unit setting, or are on probation. Work closely with ICMs and care coordinators in jails.
- Obtains releases of information to ensure inclusion of stakeholders (family, friends, community resources, treatment providers) during resident’s stay.
- Provide care coordination; work with resident to identify additional resources needed; educate resident on how to navigate community resources – (make linkages to outpatient services, sober living, primary care services); contact model for resident how to advocate for needs, ask for clarification on applications, schedule appointments; offer coaching and mentoring to resident; help resident learn advocacy skills; educate on being part of recovery community and accessing resources (telehealth).

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • Discharge plan to share with others providers part of recovery plan, includes follow up services scheduled, job readiness work, housing, case management, MaineCare applications, etc.
<ul style="list-style-type: none"> • Regiment based on Minnesota Model, offers 28-day 24/7 care. • Individual and group treatment throughout the day, family treatment on Sundays, weekly case coordination meetings with community providers, skill building. • ASAM assessment – ACEs, bio-social testing, sexual assault advocacy services offered on-site. • CBT, motivational interviewing, Matrix Model. • Wellbriety – culturally sensitive 12-step recovery regiment from First Nation. • Medically based educational videos and testimonials; AA, NA, peer staff. • Expansion will provide for initial withdrawal management and programming to support length of stay up to 90 days.
<ul style="list-style-type: none"> • Adolescents 16-17 years, planned to take into account house environment. • Time each day for resident to speak with family/natural supports part of plan. • Work on communication, boundaries, etc. • Family involved in 1 hour per week of programming during Sunday visitation, includes education of SUD and impact on relationships. • Parents/guardians invited to attend weekly case reviews. • Older residents become role models for adolescents.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> • Years of consumer input, post-discharge surveys, family days – resulted in private, comfortable, handicap accessible, inclusive spaces.
<ul style="list-style-type: none"> • Board of Directors – 61% members/immediate family consumers of behavioral health services. • Peer Advisory Committee meets monthly with to provide input on service enhancement, strategic plan, client satisfaction surveys – reported back to leadership. • History of employing current/former consumers of behavioral health services. • Designated Recovery Friendly Employer. • Consumer input from volunteer groups – Recovery Aroostook, Link for Hope.
<ul style="list-style-type: none"> • Procurement policies. • Non-discrimination statement. • Application process does not ask about criminal history. Works with applicant to complete waiver if necessary/appropriate to process through Maine Background Check Center. • Recovery friendly employer. • Cultural Competency and Diversity Plan – Plan-Do-Study-Act approach.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • None.
D. Operational Requirements
<ul style="list-style-type: none"> • Licenses provided (MA, SA, Children’s) – remain active despite expiration dates – in licensing review (delays due to COVID), anticipate renewal completed soon.
<ul style="list-style-type: none"> • NA
<ul style="list-style-type: none"> • Currently meets licensing requirements for current facility. Will recruit for additional staff to support expanded capacity.
<ul style="list-style-type: none"> • HR recruits, program directors/mgrs/personnel interview. \$500 sign-on bonus. • Benefits package includes health insurance, retirement with agency match, continued education and training, career development, and tuition reimbursement. Designated recovery-friendly employer and National Health Service Corp host org. • 3 hours of clinical consultation per week, 2 hours bi-weekly team meetings, 1 hour individual consultation per week. • Onboarding – policy introduction, including confidentiality and mandated reporting. Annual trainings and others offered – ethics, motivational interviewing, MANDT, etc.
<ul style="list-style-type: none"> • Facility in Presque Isle. • Will operate 24/7/365. • Will serve 192 individuals per year. • Historic payer type – 3.5% private pay, 1.5% commercial, 95% MaineCare. • Serves individuals 16+.
<ul style="list-style-type: none"> • Current referrals are 95% MaineCare Members. Staff will support residents in applying for MaineCare. • For uninsured/underinsured/no retro pay – Bidder provides scholarship application. • Prioritizes based on most vulnerable rather than payor source – discharged from jails, crisis unit, on probation, or leaving homeless shelter. (Private pay/commercial insurance typically does not reimburse for residential treatment).
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Open expanded residential treatment facility. New facility will increase capacity from 12 to 16 (25%). Current facility limited handicap accessibility and no expansion ability. • Address priority in Maine’s Opioid Response: 2021 Strategic Action Plan to access treatment that is local, immediate, affordable. • Bidder secured 69% of funds to complete project – \$1M from HRSA to be used for upgrades to heating, ventilation, HVAC, electrical, plumbing, secondary egress, and exterior building modifications.

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Requesting \$600,000 with \$1,334,820 matching (bidder and CDS funding from US

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|---|
| <p>DHHS HRSA – both approved).</p> <ul style="list-style-type: none">• \$80,000 requested for permitting/bidding – bonds/insurance/mobilization (zoning/architectural compliance), estimate provided by professional engineering firm.• \$278,410 requested for exterior improvements – siding, windows, doors, roofing, parking lot/paving, overhead doors (1980s structure, improve efficiency and comfort).• \$241,590 requested for interior improvements – group room, demolition/disposal, framing, sheetrock/painting, flooring. |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• AMHC meets the applicant eligibility- has MaineCare Provider Agreement, a current contract with the Department, is licensed for children's residential and behavioral health services

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• AMHC intends to serve individuals 16+ and tribal citizens• Project will be located in Aroostook County (Presque Isle)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included, complete, addresses all aspects, reasonable timeframes AMHC agrees
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + 50 contractual agreements with various providers (schools, jails, social service agencies, FQHCs), peer groups, support centers + applicant provides detailed description of collaboration both pre- and post-discharge with agencies and community stakeholders + applicant describes detailed treatment regimen: Minnesota Model- 28-day 24/7 treatment that includes individual and group tx, family tx, care coordination, education, peer resources (NA, AA) Applicant mentions use of evidence-based practices, including ASAM model, CBT, Matrix Model, Wellbriety AMHC plans to provide care to adolescents (16-17 yo) when they match current house environment Client-driven determination of involvement + good description of how agency will work with family/natural supports- identifying/dealing with triggers, conflicts, codependency, boundaries, communication, engagement, education and support
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> + AMHC describes input and feedback from post-discharge surveys, family days, inpatient communications + 61% of board is comprised of those who have received behavioral health services + Peer Advisory Committee meets monthly with senior leadership to provide input on service enhancement, strategic plan and client satisfaction + employment of current or past consumers of service + AMHC describes in detail policies, practices, laws that they have in place and follow + AMHC states no complaints on file
D. Operational Requirements
<ul style="list-style-type: none"> Included N/A AMHC states that they currently meet staffing requirements All aspects are addressed by applicant Presque Isle, 24/7/365, 25% increase in bed capacity to serve up to 192 individuals aged 16+ per year in 16 beds; applicant breaks down insurer type by %

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

- AMHC serves all regardless of ability to pay; currently 95% are MaineCare members; does not prioritize based on payor source- focuses on most vulnerable, regardless of ability to pay; scholarship fund

E. Allowable Use of Funds

- Funds will be used on capital expenditures to make the new, expanded facility operational

Part IV, Budget Form and Narrative

- Included- detailed

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Arroostook Mental Health Services, Inc.

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: Commissioners office, finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• "The current facility opened in 1975 in Limestone. To accommodate expansion, the facility will be relocated to a property in Presque Isle" Arroostook county.• 16-17 year olds and tribal people• Conflicting info about age served.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: Commissioners office, finance

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Sufficient, property owned. Yes
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Agency sufficiently provides evidence of requirements Robust answer provided Evidence based practice demonstrated Good answer provided
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Demonstrated governance/leadership have relevant experience to and involve populations Policies to promote effort No
D. Operational Requirements
<ul style="list-style-type: none"> Information provided OK G Good Provided detail budget In addition to 4 beds, the money will seed a significant physical improvement of current capacity Four more residential treatments beds would be added. (12 to 16) \$150k a bed Facility to be moved to PI from Limstone. Purchased building, voted on in '21 Renovations to building "AMHC has secured 69% of the funds necessary to complete this project" 1m from fed, 330k+ in money otherwise + 600k request Says for age 16+ Site work budget seems high (\$110K) Funds should be utilized for energy audit to target best improvements to building. Money for 40 new windows at 66k. OK
E. Allowable Use of Funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: Commissioners office, finance

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Part IV, Budget Form and Narrative

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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Proof of insurance provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• This agency has current contracts with the Department• The licenses are active, but not current due to agency being reviewed by licensing at this time

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Agency is located in an RFA identified geographical area• Agency plans to meet the need for targeted populations identified by the RFA• Agency has a current residential facility that has been in operation since 1975• Agency currently offers residential treatment programs which meet different levels of substance use disorder treatment and integrated mental health component.• Somewhat limited plan to serve adolescents (if it works for the milieu)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Clear thorough workplan • Agency owns identified property • Timelines identified for permits and approvals • Clearly outlined construction and expansion planning • Substance Abuse Agency Licensing, Mental Health Agency Licensing, and Children's Residential Facility Licensing are active but not current • Staffing is already in place (4/1/22) • Workplan identifies 14 bed programming in place by 8/1/23
<ul style="list-style-type: none"> • Agency agrees to notify Department of changes within 7 calendar days
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Agency has extensive collaboration with community service agencies, jails, and other providers • Agency identified collaboration with continuum of care services and outside providers • Agency has identified extensive SUD provision and collaboration work and efforts
<ul style="list-style-type: none"> • Clear plan for collaboration to support pre- and post-discharge planning for individuals
<ul style="list-style-type: none"> • Clearly identified treatment regimen • Alignment with ASAM criteria • Evidence-based practices used by agency
<ul style="list-style-type: none"> • The agency identifies planning to address adolescent treatment within residential treatment and also outside of residential treatment • The agency identifies how they will utilize family and natural supports in adolescent treatment and recovery • Somewhat limited plan to serve adolescents (if it works for the milieu)
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Agency identified how that have collected data, used data, and plan to continue gather data from populations who have historically experienced disparity
<ul style="list-style-type: none"> • Agency identified efforts to engage consumers and also how they have engaged consumers and families • 61% of board of directors comprised of members of consumers of behavioral health services for the agency • Peer recovery services • Employment of former consumers • Agency has been identified as a Recovery Friendly Employer

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

<ul style="list-style-type: none"> Agency gathers information from peer centers in supporting prevention, treatment, and recovery
<ul style="list-style-type: none"> Clearly outlined
<ul style="list-style-type: none"> No complaints on file
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> Licenses provided and are active, but not current as they are currently involved in a licensing review
<ul style="list-style-type: none"> No applicable to this agency
<ul style="list-style-type: none"> The agency currently meets licensing requirements for residential treatment The agency will recruit additional staff to meet requirements of additional beds
<ul style="list-style-type: none"> Clear plan for recruitment, retention, supervision, and training of qualified staff Confidentiality and mandated reporting included in Agencies identified required staff training
<ul style="list-style-type: none"> Clear information provided by Agency
<ul style="list-style-type: none"> Agency identified 95% service to MaineCare members currently Agency has scholarship access application for uninsured or underinsured individuals
<p>E. Allowable Use of Funds</p>
<ul style="list-style-type: none"> Agency has secured a facility Agency has secured grant funding of 1,224,820 already Clear budget outline provided

<p>Part IV, Budget Form and Narrative</p>
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 20 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets- current Residential SUD program

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets- Aroostook county location, adolescent (16/17 only)/tribal citizens

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 20 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets • Q- 12 beds ready on June 1; 14 beds ready on July 1, but expansion to 16 beds in proposal. (addition of 4) • N- projected opening Jun 23
<ul style="list-style-type: none"> • Meets
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- Connections across the state, currently serving justice involved individuals, individuals experiencing homelessness, well connected with recovery supports
<ul style="list-style-type: none"> • Meets • P- clear understanding of continuum of care and importance of integration of services at all levels
<ul style="list-style-type: none"> • Meets • P-Minnesota Model/Matrix Model/Wellbriety • Q- No mention of # clinical hours
<ul style="list-style-type: none"> • Meets • P-Proposed Family involvement throughout treatment phases
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- board of directors is comprised of 61% of members (or their immediate family) who have been consumers of behavioral health services.
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets- expansion of current program, will onboard additional staff as needed
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- capacity to serve up to 192 individuals/yr
<ul style="list-style-type: none"> • Meets • P-Current referrals 95% MC
E. Allowable Use of Funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

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BIDDER NAME: Aroostook Mental Health Services, Inc.

DATE: 20 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

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|---|
| <ul style="list-style-type: none">• Meets- expansion of 4 beds@150K/bed |
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Part IV, Budget Form and Narrative

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| <ul style="list-style-type: none">• Meets |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Catholic Charities Maine

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• MaineCare provider agreement, Department contract for behavioral health services.• SA Agency license – DEEP, Non Residential Rehabilitation, Outpatient Care, Residential Programs – Alcohol & Drug expires 8/4/2022. MH Agency license – Community Support Services, Outpatient Therapy expires 8/4/2022.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Males age 18-70 (average 20-55). Typically court ordered. 90% have incomes less than \$10,000.• Facility in Auburn (Androscoggin county), serve people Statewide.• Highest level of care. 42-day 24-hour residential treatment.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Catholic Charities Maine

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements

B. Project Workplan

- Expand current 16-bed facility to 28-beds within current facility footprint – within 30 days of contract delivery.
 - NA – existing facility once housed 32 beds.
 - NA – existing facility.
 - Updates to existing bathroom, laundry, kitchen – no anticipated date. Covered meeting space in courtyard – 9/15/2022.
 - MA license 8/4/2022, SA license 8/4/2022, Council on Accreditation 12/31/2025.
 - 6 FTEs – 1 supervisor, 2 clinical staff, 2 residential advisors, 1 milieu assistant – within 30 days of contract approval.
 - Within 30 days of contract approval.
- Will provide updated workplan to Department within 7 calendar days of change.

C. Programmatic Requirements

1. Program Requirements

- Work closely with all referral sources; active in Maine Drug Court Treatment Providers Committee and New England Association of Drug Court Problems; collaborate with DHHS Child Protective Services, “SAMHS”, Maine and U.S. Probation, detoxes, and hospitals.
 - 1 of 3 residential type-1 providers in the state, no duplication of services in the area.
 - Link clients with providers and refer clients to primary care physicians, IOPs, drug court treatment providers, MAT providers, and community supports (AA, NA).
 - Collaborates with county jails in Androscoggin, Aroostook, Cumberland, Kennebec, Oxford, Penobscot, Somerset, Two Bridges, and York; the Maine Correctional Center, and Maine State Prison. Collaborates with drug courts in Androscoggin, Cumberland, Hancock, Penobscot, Washington, and York. Collaborates with probation offices in Androscoggin, South Paris, Portland, Bangor and Portland, Farmington, and Bangor.
 - Begin discharge planning upon admission. Resources and referrals include St. Mary’s Detox, Spring Harbor Detox, Pen Bay Medical Center, Recovery Connections of Maine, Avalon Counseling Center, Blue Willow Counseling, Tri-County Mental Health Services, Carpe Diem Behavioral Associates, Health Care Resource Centers, Maine General, and MidCoast Hospitals.
- Provide care coordination and support pre-discharge – initiate applications for housing and community-based treatment.
- Unaware of continuing need unless return to facility (HIPAA). Opportunities to participate/speak to current clients and give back to community. Encourage to maintain AA participation and other support.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Catholic Charities Maine

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • Outpatient services and medication management plans; encourage peer to peer support within 12-step community. Employ former clients and members of local recovery community; host alumni celebration annually to celebrate successes.
<ul style="list-style-type: none"> • Administer/review diagnostic, toxicological, and other health examinations at intake; determine optimal level/intensity of care (clinical and community supports); evaluation for psychotropic medications and MAT; prescribe and manage medication (including for co-occurring conditions); review of complex cases; coordinate care with other service providers (primary care and mental health with consent of individual). • CBT, motivational interviewing, acceptance and commitment therapy, integrated co-occurring treatment, MAT (buprenorphine/suboxone/subutex only), journaling and workbooks. ASAM Level 3 care. • Co-occurring assessment (CADC/LADC/CCS), clinical team to determine eligibility; medical assessment; AC-OK assessment for co-occurring disorders. Assessment interviews. • Medical and social/psychological assessment within 5 days of admission. Individual treatment plans within 72 hours of admission.
<ul style="list-style-type: none"> • Does not provide services to adolescents.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> • Quarterly random sampling survey results to management for improvement. Discharge surveys reviewed quarterly.
<ul style="list-style-type: none"> • Current/prior staff come from recovery community/former clients. Former clients volunteer for peer recovery groups and equal opportunity quotes.
<ul style="list-style-type: none"> • Competitive bids.
<ul style="list-style-type: none"> • No active/outstanding complaints.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> • MA license 8/4/2022, SA license 8/4/2022, Council on Accreditation 12/31/2025.
<ul style="list-style-type: none"> • Licenses approved.
<ul style="list-style-type: none"> • Will double overnight residential staffing advisors and add additional clinical staffing.
<ul style="list-style-type: none"> • COA procedures on hiring, retention, supervision, training. Provide incentive payments, hiring bonuses, retention bonuses on yearly basis. • Benefits – 6 weeks vacation, health insurance options, gym membership stipend, social gatherings. • Required core orientation, training in addiction studies, CPR certification, nonviolent crisis intervention, behavioral health client management system, supplemental mental health orientation checklist, confidentiality and policy training.
<ul style="list-style-type: none"> • Existing facility in Auburn. Easily accessed via bus and parking on property.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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EVALUATOR DEPARTMENT: DHHS OBH

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| <ul style="list-style-type: none">• 24-hour staff coverage with clinical/office administrative hours M-F 8-4. After-hour/weekend on call clinical availability.• Increase from 16 beds to 28 bed, age 18+.• Majority of clients have MaineCare or apply and obtain within 15 days of admission.• First come first serve, regardless of insurance/ability to pay. |
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E. Allowable Use of Funds

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| <ul style="list-style-type: none">• Additional furniture (beds, desks, chairs, tables); expanded plumbing for bathrooms/laundry; heat pump installation; kitchen renovation; video conference equipment; 3 AED defibrillators; 15-passenger van for transportation to appointments/activities; covered outdoor meeting space; recreational equipment. |
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Part IV, Budget Form and Narrative

- | |
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| <ul style="list-style-type: none">• \$128,790 requested (\$19,146 bidder matching), based on local contractor estimates and current market rates.• 3 bathroom renovations, laundry room update, painting, flooring, laundry appliances, exam room, 20 room partitions, 10 air purifiers, resident furniture, security cameras, passenger van (\$63,740); 2 heat pump installations (matching funds), recreational equipment, 3 AED defibrillators, outdoor meeting space, contingency, 3 recovery coach volunteers (matching funds). |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Catholic Charities Maine

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• CCM meets eligibility requirements- has current MaineCare Provider Agreement, has a current behavioral health contract, is licensed for behavioral health services

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Population to be served: Males, 18-70 years old, co-occurring disorders MH/SA (- not the service priority population)• Facility located in Androscoggin (Auburn) but serves clients from around the state

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Catholic Charities Maine

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Attached, includes all aspects CCM agrees
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> CCM mentions referrals from Jails/Drug Courts/Probation Offices, DHHS (OCFS, OBH), hospitals, detox units; participates in forums, coalitions, regional/statewide processes Mentions care coordination, housing services, ongoing community-based tx/outpatient services, med management, peer support, AA ASAM Level III Care: Daily group, weekly individual counseling, CBT, ACT, medication-assisted tx, motivational interviewing, journaling CCM details assessment and admission, residential treatment plan and follow-up care N/A – does not provide care to adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Plan: review a random sampling surveys from admitted patients on a quarterly basis and to gather input from statewide events CCM states that they hire staff and have volunteers from recovery community CCM states fair and equitable- does not really describe the efforts CCM states none
D. Operational Requirements
<ul style="list-style-type: none"> attached N/A CCM states it will double overnight staffing and add clinical personnel per licensing standards All areas mentioned/addressed; ? comment re: supervision- 'clear lines of authority' Auburn, 24/7/365, 28 beds, 18+ years old, 90% MaineCare members Current majority are MaineCare members; do not prioritize on ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> ? allowable expenses: furniture, van, A/V equip, recreational equipment Capital expenditures: plumbing, kitchen renovations
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> Included- some questionable expenses as to allowable use of funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Catholic Charities Maine

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Sufficient

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Androscoggin, ages 18 to 70

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Catholic Charities Maine

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Clear actionable plan, adding 12 beds to a facility already being run with capacity. • \$128k ask ONLY
<p>2. If/when there are changes to the timeline, provide an updated workplan to the Department within seven (7) calendar days of identification of change, to ensure the Department is informed of the progress of the work to be performed.</p>
<ul style="list-style-type: none"> • ok
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Robust answer
<ul style="list-style-type: none"> • Evidence of active collaboration
<ul style="list-style-type: none"> • answered
<ul style="list-style-type: none"> • Sufficient
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Sufficient
<ul style="list-style-type: none"> • Demonstrated clearly
<ul style="list-style-type: none"> • OK
<ul style="list-style-type: none"> • None
D. Operational Requirements
<ul style="list-style-type: none"> • k
<ul style="list-style-type: none"> • Clear path forward
<ul style="list-style-type: none"> • meets
<ul style="list-style-type: none"> • Sufficient
<ul style="list-style-type: none"> • Reasonable plan, good value for cost
<ul style="list-style-type: none"> • demonstrated
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Good value for the money

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> •

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Catholic Charities Maine

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Insurance Attached

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Agency has a current MaineCare Provider Agreement, current Department Contract, and current license• Agency does not have a Children's License and does not plan to provide children's residential treatment

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• The program is located in Adroscoggin County• The program serves men 18-70

**STATE OF MAINE
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EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Plans to expand from 16 to 28 beds • No permits needed – expanding current facility • Licenses are current • Hiring process has already started • Agency could begin expansion within 30 days of contact approval
<ul style="list-style-type: none"> • Agree to notify Department of changes within 7 calendar days
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Agency has extensive collaboration with community service agencies, jails, providers • Continuum of care work is not clearly identified
<ul style="list-style-type: none"> • Pre-discharge – help with applications for housing and ongoing services • Post-discharge – limited due to HIPAA, encourage community participation and giving back to community
<ul style="list-style-type: none"> • Evidence based practices identified • Provided general program information that appears like intake brochure program information
<ul style="list-style-type: none"> • Adolescent care not provided by the program
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Agency has a quality compliance department • Random and discharge summaries • Agency staff and leadership attending state and community discussions
<ul style="list-style-type: none"> • The agency employs individuals and allows volunteerism from the recovery community
<ul style="list-style-type: none"> • Agency engaged in competitive bids
<ul style="list-style-type: none"> • None reported
D. Operational Requirements
<ul style="list-style-type: none"> • License provided – expires 8/22 • Current Accreditation through 12/31/25
<ul style="list-style-type: none"> • Agency has current licensing
<ul style="list-style-type: none"> • Agency plans to add staff to meet licensing standards required by the bed expansion
<ul style="list-style-type: none"> • Outline of number of staff to hire and plans for retention, training, and supervision
<ul style="list-style-type: none"> • Located in Auburn – Androscoggin • 12 beds currently to expand to 28 • Agency differentiating payor sources and percentages is great

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Catholic Charities Maine

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

<ul style="list-style-type: none">• No plans to prioritize MaineCare or uninsured. Consumers accepted on a first come first serve basis
E. Allowable Use of Funds
<ul style="list-style-type: none">• Allowable use of funds

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• Clearly outlined budget• Unsure if Recovery Couch Volunteers is allowable and 28.54 per hour?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

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BIDDER NAME: Catholic Charities Maine

DATE: 20 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets – current Residential SUD program

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets- Androscoggin County

**STATE OF MAINE
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RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Catholic Charities Maine

DATE: 20 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets/ • P- Additional 12 beds within 30 days of award
<ul style="list-style-type: none"> • Meets/Acknowledged
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- justice involved individuals
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- Addresses Medication Assisted Treatment on site • Q- No mention of clinical hours
<ul style="list-style-type: none"> • N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Q- did not specific how they would prorititze MC but they historically serve 100% MC/Medicaid and uninsured based upon their reports
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets • P- expansion of 12 beds @~11K/bed • Q- is vehicle purchase allowable under capital funds?
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• MaineCare provider agreement, Department contract for behavioral health services.• SA Agency license – DEEP, outpatient care, residential programs – alcohol & drug 8/11/2022. Children's residential service license in process.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Adolescents 13-18 years statewide.• Windham (greater Portland area).

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Fairfield site closed due to staffing vacancies, renovating Windham site (complement to New Gloucester site) to serve males and females. • Site currently owned by Bidder. • Zoning and Fire Marshall approval complete. Building permit 8/31/2022. • Project design, architectural drawing, renovation pricing proposals complete. Obtain financing, receive board approval, receive bid updates 8/31/2022-9/30/2022. Order long lead items 10/15/2022. Building renovation 11/1/2022-1/31/2023. • Obtain OCFS license for 12/1/22-11/30/24. • Begin recruitment 1 month after construction, 30-day training/orientation period. Cross-sharing of staff with New Gloucester facility/pooled per diem workers. Prior program recruiting plan. 12/1/2022-2/15/2023. • Soft opening of 2 admission, grow census to full capacity over following month 2/15/2023.
<ul style="list-style-type: none"> • NA
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Provided adolescent residential care for 45+ years. Partnership with local school districts, Gray Family Medicine (primary care), weekly health education groups with local RN, local yoga/art instructors, Long Creek Youth Development Center, Community Corrections officers, homeless youth programs at Preble Street Portland and New Beginnings Lewiston. • Accepts referrals from general public, juvenile justice system, school districts, psychiatric hospitals, EDs, and other behavioral health providers.
<ul style="list-style-type: none"> • PRCC provides recovery coach while in care, youth attend local SUD recovery groups weekly and make connections throughout the state for relocation upon return to community. • Works with Community Corrections and case management providers to ensure no gaps in essential services. Collaboration with Juvenile Justice Community Corrections officers. • Regular team meetings.
<ul style="list-style-type: none"> • Intake assessment and re-evaluation throughout stay. Twice weekly individual counseling and 14 hours/week of group therapy – pschoeducation, cognitive behavioral processing, accountability and community improvement, motivational interviewing, DBT, restorative justice, mental health counseling. • Treatment plans reviewed weekly.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> Life skills development, family therapy, access to medication management, community integration, aftercare services, educational support.
<ul style="list-style-type: none"> Family counseling and weekly team meetings, visits encouraged every weekend, day and overnight passes with family/natural supports to encourage community interactions at discharge location prior to formal discharge with learning/coaching/celebration opportunity.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> Continuous quality improvement across all programs. Currently establishing Quality Committee to take on issues of health disparity and anti-racism task force to bring wider representation to staffing/leadership.
<ul style="list-style-type: none"> Anti-discrimination policy, Anti-Racism Task Force – recommendations made to Board of Directors. Increasing programming for New Mainers.
<ul style="list-style-type: none"> Open Bid process.
<ul style="list-style-type: none"> 7/7/2022 – information gathering. No MHRC complaints.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> SA Agency license, transferring to OCFS.
<ul style="list-style-type: none"> Will submit new site application once funding approved/construction begun. Fire Marshall and Children’s Residential Licensing within 60 days.
<ul style="list-style-type: none"> 10.5 FTEs – .25 senior operations manager, 1.0 operations manager, 6.5 youth care worker, .5 clinical supervisor, 2.0 counselor, .25 case manager, peer recovery coach.
<ul style="list-style-type: none"> Hiring requirements set by OCFS. Training, supervision, performance reviews tied to annual increases, Employee Engagement Committee. Trainings, include mental health, co-occurring, confidentiality, etc. Motivational interviewing, CBT, Seven Challenges, Prime for Life, TIER.
<ul style="list-style-type: none"> 6-bed residential facility for females 13-18 years old. Average length of stay – 90 days. Serve 24-30 females annually 24/7. All admissions enrolled in MaineCare.
<ul style="list-style-type: none"> All MaineCare members. Not credentialed with private insurers.
<p>E. Allowable Use of Funds</p>
<ul style="list-style-type: none"> Operates 8-bed boys facility. Had to close girls facility, State has no such program, 18 on wait list. This will re-establish the girls residential program.

<p>Part IV, Budget Form and Narrative</p>
<ul style="list-style-type: none"> \$470,935 requested (\$52,340 bidder matching).

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|---|
| <ul style="list-style-type: none">• Design/permitting (matching funds), site work, construction, electrical/plumbing/HVAC, general conditions, sprinkler system, system testing, contingency/inflation. |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Day One meets applicant eligibility – has MaineCare Provider Agreement, has current contract for behavioral health, is licensed

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• + meets priority population definition- Day One serves adolescents aged 13-18 from any location in the state• - does not meet priority location- Facility will be located in Windham

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: July 25, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Provided, addresses all aspects, complete • Does not address
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • + 45 years of existence- collaborative partnerships with local schools, healthcare facilities, Long Creek, hospitals, behavioral health providers- programming, referrals • Connecting to support options, case management services, med management, counseling; recovery coaching, group sessions, team meetings • + mention and describe ASAM criteria used: CBT, Motivational Interviewing, DBT, etc; individual and group counseling; life skill development; family counseling; educational supports • Day One mentions family/natural supports are active participants in family counseling and weekly team meetings; visits; post visit review for learning opportunity/barrier removal
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • + Development of Quality Committee • + Anti-Racism Task Force, minorities on board membership • Day One mentions contractor conforms to requirements of Acts; uses open bid process- does not really describe engagement efforts with disparate populations • Day One has a licensing complaint (7/7/2022) re: discharge of a client
D. Operational Requirements
<ul style="list-style-type: none"> • attached • addressed • provided • Addressed • Windham, 24/7/365, 24-30 girls/year, 100% MaineCare member, 6-bed (? 16 bed requirement in one location or expansion of overall beds?) • All referrals are enrolled in MaineCare
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Design, planning, renovation of new facility
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• good

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Not in preferred location, 13 minutes from Portland.• Ages 13-18 girls• Indicates limited residential services for gender/age group

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, finance

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none">reasonable proposal to renovate already owned buildingok
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none">Demonstrated, meetsdemonstratedOKOK, answer providedMeetsMeetsEstablished relationship1 incomplete complaint
D. Operational Requirements
<ul style="list-style-type: none">Some providedOKAnswers providedPlan provided\$471k to renovate building.6 beds, \$78.5k a bed24 and 30 girls annuallyExtensive renovation of the buildingexplained
E. Allowable Use of Funds
<ul style="list-style-type: none">Meets
Part IV, Budget Form and Narrative
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Insurance provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Current license provided by the agency• The agency has other contracts with OBH which are not listed

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• The agency has identified an area which does not fall within the identified geographical areas of the RFA• The program will serve adolescents 13-18 years old

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> The agency provided a work plan in a separate document. The template within the form is empty The work plan gave only vague information in all areas without specifics regarding a-g.
<ul style="list-style-type: none"> This section was left blank
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Agency collaborates with schools, Long Creek, homeless shelters, hospitals, and other community providers. Agency did not provide detail on collaboration efforts Agency states it has a continuum of care, but didn't identify what the continuum of care looks like
<ul style="list-style-type: none"> Provides recovery support options Coordinates a recovery coach through Portland Recovery Community Center Agency states youth attend local substance use recovery groups – Does the program offer this service? Agency describes a greatly correctional collaboration but not a lot of work outside of corrections.
<ul style="list-style-type: none"> Agency identifies adhering to ASAM criteria and to providing evidence-based treatment. Educational coordination with school In this section, agency discusses a girl's adolescent program focus The agency does not identify SUD services
<ul style="list-style-type: none"> Family and natural supports are utilized at the discretion of the adolescent through team meetings, family counseling and visit follow ups.
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> The description doesn't identify consumer input
<ul style="list-style-type: none"> The agency states a willingness to accept clients from all populations of historically experienced health disparity. The agency is working on establishing a quality committee to take on issues of health disparity. The agency has established an anti-racism task force.
<ul style="list-style-type: none"> Agency identifies that the chosen contractor hires diverse workforce, adheres to Maine Human Rights Act and Fair Chance Employment act. It's not clear how this was confirmed by the agency.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Day One

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

- The agency describes a CQI process including self examination and an internal look at policy, but doesn't detail consumer involvement
- The agency discusses a 2023 goal of increasing programming for new Mainers
- This section of the RFA does not discuss SUD goals or focus areas

D. Operational Requirements

- The agency has a current license
- Vague timeframe for obtaining applicable license and certifications
- 6 bed residential program for females stated below in number 5.
- Odd identification of staff for the program and no SUD staff identified
- No identified SUD training to new or current employees
- 6 beds serving adolescent females
- States that they will serve females struggling with acute substance use disorders, but no identified SUD services provided in outline
- States that they will only serve individuals with MaineCare.
- Only MaineCare as the agency is not credentialed for private insurance

E. Allowable Use of Funds

- The agency owns the facility in Windham, however the facility is not in the identified geographical area
- The agency operates the only adolescent boys facility and wants to open a girls facility
- They do not identify any substance use disorder programming for either program

Part IV, Budget Form and Narrative

- Budget is very vague
- Not clear what all other items of \$87,760 are for
- ? \$5000 for testing internal systems

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 21 Jul 22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets- Current Residential SUD license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets adolescents in Portland

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Day One

DATE: 21 Jul 22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets- • Projected opening Feb 23
<ul style="list-style-type: none"> • <u>Q- not acknowledged</u>
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- well integrated into the adolescent system of care with presence in schools, DJJ, and homeless youth programs
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- Clear understanding of ASAM requirement
<ul style="list-style-type: none"> • Meets
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- new initiative focused on New Mainers will be developed.
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets- open compliant as of 7 Jul 22
D. Operational Requirements
<ul style="list-style-type: none"> • Meets- Current OBH licensed, acknowledge they will need to apply for OCFS licensure for youth program.
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets-
<ul style="list-style-type: none"> • 100% MC
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets • P- 6 adolescent female beds @40k/bed
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• MaineCare provider agreement, Department contract for behavioral health services.• MH Agency license – community support services, outpatient therapy, residential programs – mental health 10/22/2023.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Men and women 18+ who are MaineCare eligible or state funded.• Kennebec county – if existing facility cannot be found, will be built on current ESM property Windsor (Kennebec) or Norridgewock (Somerset)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Development of suggested sites pending approval of funds. • Bidder owns land in Kennebec and Somerset counties, could be immediate. • Acquire necessary permits. No issues with zoning. Dates given upon awarding of funds. • Works with construction company, provide estimates upon awarding of funds. • MH license 10/23/21-10/23/23. • Continue to recruit new hires through competitive waiges and benefits package – JobsinME, Indeed, social media; professional support/growth/development; attendance/productivity incentives, give-aways. • Beds available 12-18 months after awarding of funds.
<ul style="list-style-type: none"> • NA
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Works closely with OBH, DDPC, RPC, correctional and healthcare facilities. • Holds contract with US Probation and Pretrial Services to provide outpatient therapy, assessments, case management – received excellent rating of services provided. • Relationship with MSHA, receives 95-100% rating during annual inspections on 5 partner properties. • 30 years of providing services, clean record with DLC.
<ul style="list-style-type: none"> • Work with each resident to determine necessary support services, personal and community supports. Bidder acts as liaison for residents to transition to most independent living situation.
<ul style="list-style-type: none"> • Clinical director, 2 FTE clinicians, 1 PT clinician, 2 RNs. Actively seeking additional licensed clinicians. • Individual therapy, group therapy, assessments, evaluations, diagnosis, case management services to those with co-occurring disorders.
<ul style="list-style-type: none"> • NA.
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • All clients accepted. Minimize barriers. At least 1 resident to serve on ESM Advisory Committee.
<ul style="list-style-type: none"> • Equal Opportunity Employer.
<ul style="list-style-type: none"> • Equal Opportunity Employer.
<ul style="list-style-type: none"> • None.
D. Operational Requirements
<ul style="list-style-type: none"> • MH Agency license.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> 63 licensed PNMI App E beds in Central Maine, 15 locations, single person sites to 8 bed facility. Full time compliance officer to complete licenses/certifications. Does not mention SA license.
<ul style="list-style-type: none"> Staffed 24/7/365 with current staffing pool, continue to advertise for new employees.
<ul style="list-style-type: none"> 3 HR managers, training coordinator, competitive wages/benefits package, sign on bonus. Each new hire gets shift leader and program manager for oversight, intensive supervision requirements. 4 hours of supervision monthly per MH license – would not change with SUD treatment program. Provides MHRT/1 training and has in-house trainers. Orientation training/annual training.
<ul style="list-style-type: none"> Land to develop in Windsor/Norridgewock. 5 modular style 3 bedroom homes or 1-2 residential facilities to house 10-15 individuals, age 18+ with MaineCare or other state assistance. Provide residential SUD services to individuals who may also have a mental health diagnosis. Licensed under § 97 App B or E. Staffed 24/7/365 by MHRT/1 and CRMA at minimum. Administrator and RN available for off hours.
<ul style="list-style-type: none"> Licensed under § 97, all referrals received from DHHS/OBH.
<p>E. Allowable Use of Funds</p>
<ul style="list-style-type: none"> Utilized to purchase/build residential facility.

<p>Part IV, Budget Form and Narrative</p>
<ul style="list-style-type: none"> \$2,250,000 requested (\$250,000 bidder matching). Purchase 5 modular style 3 bedroom homes or build 1 or 2 residential facilities to house 10-15 individuals. Difficult to obtain price estimates (market vulnerability). 3 bedroom modular estimate - \$150,000 each plus costs of site work, development, planning, permits, improvements for licensing requirements (sprinkler system). Will obtain as many SUD beds as possible within framework of RFA.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">included

Part I. Applicant Eligibility
<ul style="list-style-type: none">ESM meets applicant eligibility requirements- current MaineCare Provider Agreement, has behavioral health contract, is licensed to provide behavioral health services

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">- not priority populations; intend to serve individuals 18+ with MaineCare/state funding+ facility expected to be located in Kennebec County, although could be in Somerset at property already owned by organization if no suitable site is found in Kennebec

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Attached, minimally addressed Not addressed
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + 30 years of collaboration with various agencies, hospitals, correctional facilities, housing authority Minimally responsive, little description- does state individual support planning will vary and include personal and community supports Lists services (Individual therapy, group therapy, assessments, evaluation, diagnosis, case management) but does not describe tx regimen N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> + one resident from program to serve on advisory committee for planning and QA - does not describe engagement activities- simply states that ESM employs a diverse field of personnel and clientele -does not describe efforts, but does state that they are an equal opportunity employer who look to hire those with diverse backgrounds Applicant states none
D. Operational Requirements
<ul style="list-style-type: none"> attached + 63 licensed beds currently, + compliance officer to ensure requirements are met States will meet staffing requirements with licensed and certified staff Applicant addresses each component Windsor or Norridgewock, 24/7/365, 10-15 beds, MaineCare, co-occurring dx Referrals prioritized based on DHHS/OBH determination
E. Allowable Use of Funds
<ul style="list-style-type: none"> Funds will be used to purchase or build new facility
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
•

Part I. Applicant Eligibility
•

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• 18+ ages• Purchase or build in either in Windsor (kennebec county) or norridgwook, Somerset county

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/25/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none">Plans to purchase facility in kennebec county or new buildok
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none">Relevant services experienceNot much on collaboration plans demonstrated
2. Equity and Consumer Engagement
<ul style="list-style-type: none">meetsmeetsUnderwhelming but sufficientnone
D. Operational Requirements
<ul style="list-style-type: none">2.24m being askedGoal is 10-15 bedsIf less than 15 beds than does not meet 150k a bed maxsufficient
E. Allowable Use of Funds
<ul style="list-style-type: none">Ok, does not include a robust plan but does target Kennebec county
Part IV, Budget Form and Narrative
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Applicant provided proof of insurance

Part I. Applicant Eligibility
<ul style="list-style-type: none">• The provider has mental health licenses and is licensed as a mental health agency• The provider has mental health contracts with the Department

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• The provider owns property in Kennebec County in Windsor, ME.• The provider plans to serve adults individuals 18 and older

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • The workplan within the application has not been used or filled out. • In a separate document, the agency stated they would provide a project development design if awarded the money • Provider owns the land where they would develop residential program • No permits obtained until awarded the money • No construction planning provided until money is granted • Provider has a current mental health license • Staff will be hired if awarded the money to staff the program • Beds available 12-18 months after being awarded the money
<ul style="list-style-type: none"> • The agency did not indicate a willingness or unwillingness to inform the Department of an updated workplan within 7 days. This was left blank on the application.
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • 30 year history of collaborating with hospitals, probation and pretrial,
<ul style="list-style-type: none"> • Vague details - Agency will develop goals to help move to sober permanent living, personal and community -
<ul style="list-style-type: none"> • The agency does not currently offer substance use disorder treatment except case management to people with co-occurring disorders
<ul style="list-style-type: none"> • The agency does not plan to offer services to adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Vague mission to accept all clients regardless of ability of disability • Will have a resident from the program participate on the advisory committee for program planning and quality assurance
<ul style="list-style-type: none"> • Vague answer of equal opportunity employer to hire people of diverse backgrounds
<ul style="list-style-type: none"> • Vague answer of equal opportunity employer to hire people of diverse backgrounds
<ul style="list-style-type: none"> • None
D. Operational Requirements
<ul style="list-style-type: none"> • Mental Health licenses
<ul style="list-style-type: none"> • The provider has 63 licensed PNMI beds currently with a full time compliance officer
<ul style="list-style-type: none"> • Provider can ensure qualified staff
<ul style="list-style-type: none"> • The provider does not indicate a clear plan for obtaining, retaining, or training SUD specific staff. • Provider describes retention, supervision, and training for their current programs
<ul style="list-style-type: none"> • 10 acres in Windsor with plans to purchase 5 3 bedroom modular homes or build 1-2 residential facilities to house 10-15 individuals.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

<ul style="list-style-type: none">• Certifications required by staff are not SUD specific (MHRT-1 and CRMA)• Unclear – referrals will be prioritized based on determination
E. Allowable Use of Funds
<ul style="list-style-type: none">• 2,250,000 fund request to purchase or build new facilities with 10-15 bed capacity

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• 5 3 bedroom modular homes or 2 residential facilities that would house 10-15 individuals

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/21/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets MH residential license

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets- Kennebec

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: ESM, Inc.

DATE: 7/21/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets • 12-18 months til open
<ul style="list-style-type: none"> • Not acknowledged
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P-relationships with Justice involved and housing
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Q- does not address the structure of program and EBP that will be used.
<ul style="list-style-type: none"> • N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets- licensed for Residential MH
<ul style="list-style-type: none"> • Meets- navigated the licensing process before as they hold current licenses.
<ul style="list-style-type: none"> • Q- there does not seem to be a proposal that shows they understand the staffing requirement, just that they will ensure it is met
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Q- The staffing proposals seems to be more targeting MH vs SUD
<ul style="list-style-type: none"> • Meets • Q- This program can be licensed under Section 97 MBM, under Appendix B or Appendix E, whichever would fit the DHHS's needs. While co-occurring is an important focus, this seems like they are more MH focus.
<ul style="list-style-type: none"> • Meets
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets • 15 beds @ 150K/bed

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• MaineCare provider agreement, Department contract for behavioral health services.• MH Agency license – outpatient therapy 8/6/2022. SA Agency license – inpatient care, non residential rehabilitation, outpatient care, residential programs – alcohol & drug 8/6/2022.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Portland, serves individuals from all over state.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements

B. Project Workplan

- Review client info and feedback, interviews, information gathering April-September 2022. Detox.
- Significant renovations to 10 facilities, purchase property – identified and closed by 10/31.
- Zoning review 9/15/2022. Building permit request, plumbing and electrical permit request, sprinkler redesign permit requests 10/30/2022. Receive permit approvals 2/28/2023. Submit occupancy permit 3/30/2023. Occupancy permit award 4/15/2023.
- Bids/selection of architect and mechanical contractors 9/2022.
- Architect designs renovation 10/2022.
- Contractors design/build, HVAC, plumbing, electrical 10/2022.
- All construction 4/15/2023.
- Medically Supervised Withdrawal Unit – SA Agency license – Inpatient Care 8/7/2022-8/6/2024 (currently licensed, will submit for expansion).
- Begin hiring/training of additional nursing staff January-4/1/2023.
- Beds operational by 4/15/2023.

- NA

C. Programmatic Requirements

1. Program Requirements

- Services designed to fill gaps within continuum of care, begins with HOME Team program – works with Portland PD since 2010 and emergency medical services to address needs of those experiencing homelessness. Works with community providers to provide referrals and transportation to medical treatment, SUD treatment, food and housing programs, harm reduction advocates, 12-step and support groups, and emergency shelter (Milestone Emergency Shelter is only SUD shelter in Southern Maine).
- Shelter works with prisons, hospitals, other shelters/landlords to coordinate and transition planning for permanent housing, coordinate admissions to detox program.
- Partners – Portland PD, South Portland PD, Portland Needle Exchange, Northern Light Mercy Health Care, Avesta Housing, Preble Street, Discovery House, Portland Housing Authority.
- Existing HOME team provide transportation to unhoused individuals to expanded detox, lowering barrier to entry.
- Initial intake throughout stay, work with LADC/CADC in individual/group counseling to identify community support needs and providers. 2 full-time peer navigators to help transition.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • Medically-monitored withdrawal program ASAM 3.7 Medically Monitored Care with 24 nursing care (not safe to detox at home). Clients admitted with severe intoxication or at risk for withdrawal. 40.5% experiencing homelessness at time of admission/too high risk for out-patient detox. Only 3.7 level detox facility in southern Maine accepting MaineCare payment and accept all patients regardless of insurance/ability to pay. Transferred to Mercy Hospital if higher level care needed. • Nursing assessment at intake – Clinical Opioid Withdrawal Scale and/or Clinical Institute Withdrawal Assessment. Assigned medical withdrawal protocol. Assessments repeated throughout the day, medications administered by RNs (staffed around the clock), history and physical done, 24-hour consultation by on call doctor, partner pharmacy. • Seen by counselor within 72 hours of admission and complete biopsychosocial assessment done, LADC/CADC one on one and group session, peer support, aftercare planning, post-detox SUD treatment plans, address unmet needs and follow up arranged. Daily progress notes.
<ul style="list-style-type: none"> • Does not serve adolescents.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> • AMA report form from clients who leave before completing treatment. • Program survey completed at discharge.
<ul style="list-style-type: none"> • Recruits people in recovery who have experienced homelessness to serve on Board. Board members active in recovery community. 7/10 new hires voluntarily disclose they are in recovery (presents HR challenges), work with medical staff after restriction due to SUD issues).
<ul style="list-style-type: none"> • Federal procurement practices.
<ul style="list-style-type: none"> • December 2021. • November 2020.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> • MH Agency license – outpatient therapy 8/6/2022. SA Agency license – inpatient care, non residential rehabilitation, outpatient care, residential programs – alcohol & drug 8/6/2022.
<ul style="list-style-type: none"> • Already licensed.
<ul style="list-style-type: none"> • Continue staff recruiting. Medical Director and 2 medical providers available 24 hours. In process of hiring another Detox Medical Director, hiring additional nursing, counseling, support staff. • Currently operates 16 beds. Projected 30 available beds – ration 1 RN for every 8 clients. • Increase visibility in job searches, offer competitive wages, double detox workforce.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|--|
| <ul style="list-style-type: none"> • Website, online recruitment sites, local advertising, word of mouth. Formal screening/interview with detox manager and peer staff. 2 part orientation – policies/procedures; formal training with detox manager. • Annual training and staff development, shift differentials, benefits package, sign-on bonus delivered 6 months-1 year. • Supervision of medical/support staff; supervision for leadership/unit staff; RNs and CNAs must qualify to work on their own. • EHR, confidentiality, client rights, on the floor, scope of practice, shift training. Orientation checklist. |
| <ul style="list-style-type: none"> • Portland. • Open and staffed 24/7 for total capacity of 30 beds. • Admission between 7-8 am. After hours admissions limited due to pharmacy. • Serve adults over age 18. • Current program – 84% MaineCare members, 12.5% uninsured, 3.5% commercial insurance. Medicaid not accepted. |
| <ul style="list-style-type: none"> • Outreach to medical providers who service MaineCare members or those without health insurance. |

E. Allowable Use of Funds

- | |
|--|
| <ul style="list-style-type: none"> • Expand capacity of existing detox program. Has operated since 1998. Short-term (3-7 day) residential program, medically-monitored withdrawal for those struggling with Alcohol Use Disorder, Opioid Use Disorder, and other Substance Use Disorders. • Obtained federal funding to cover operational portion to expand capacity, current facility not large enough. • Program has capacity of 16, had to limit to 12 during pandemic, purchase/renovate to be selected building to expand. • Study – 2019 turned away 72% inquiring. Capacity of 30 will be 87.5% increase. |
|--|

Part IV, Budget Form and Narrative

- | |
|--|
| <ul style="list-style-type: none"> • Requested \$2,100,000 (\$262,000 Cumberland County ARPA Funds and City of Portland CDBG matching funds). • Acquiring existing building. • 10% in architecture fees, permitting, bidding. • Expand to 10,000 square foot facility, \$2M acquisition cost, \$600,000 in renovations. • All other items (furniture, kitchen equipment) \$60,000 (matching funds). |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Milestone meets applicant eligibility- has MaineCare Agreement, has current contract for services with DHHS, is licensed

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• - will not serve priority population; intends to serve individuals from anywhere in state• + located in Portland

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included; addresses each component; ? reasonable timelines for completion Not addressed
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + HOME team, police, EMS, prisons, shelters, landlords Individual and group therapy, 12-step program and peer support, peer navigators for linking to community supports Applicant details ASAM criteria for level 3.7; assessment protocols, counseling, med management, peer supports N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Review AMA forms to determine barriers and evaluate/update programming; developing survey for those who successfully complete program + board members who have experienced homelessness and recovery; high % of staff with disclosed history of substance use/recovery Procurement and bid process will be used, outreach to diverse community populations ? 2 lawsuits alleging violation of ADA and discrimination
D. Operational Requirements
<ul style="list-style-type: none"> attached N/A Addressed- will meet requirements with licensed staffing Applicant addresses each component Portland, 24/7/365, 1250 clients 18+ years old annually, 84% MaineCare members Deliberate outreach to providers who serve MaineCare members; accepts all needing tx without regard to ability to pay
E. Allowable Use of Funds
<ul style="list-style-type: none"> Funds will be used to purchase and renovate a facility to expand services
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Yes

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• 18+• Currently offering services in Portland

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, finance

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Plan not abundantly clear • Plans to find location •
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Demonstrated • Demonstrated • Demonstrated • Currently offers service • NA
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Sufficient • sufficient • Sufficient • 2, without fault
D. Operational Requirements
<ul style="list-style-type: none"> • Some provided • OK • Sufficient • Existing service being offered benefits ability to scale • SUFFICIENT • Portland • Number of beds not exactly clear: "The site will be open and staffed 24 hours a day 7 days a week, offering a total capacity of <i>up to</i> 30 beds" • State request of funds is \$2.1m, if 30 beds then 70k a bed • "We have received approval for \$222,780.00 in funds from Cumberland County. We already have a commitment of \$40,000"... • County may contribute more (Says 600k available) • ... "purchase a building resulting in a property acquisition cost of \$2,000,000. We anticipate \$600,000.00 in renovation costs." • Sufficient
E. Allowable Use of Funds
<ul style="list-style-type: none"> • sufficinet

Part IV, Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Proof of insurance provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• The Agency has a current license and contract providing SUD services through OBH.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• The provider currently has a residential facility in Portland which currently has 16 beds and program plans to expand to 30.• No information about priority populations (a)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Thorough workplan addressing all areas and timeframe expectations with additional bed operational by 4/15/23
<ul style="list-style-type: none"> • Not answered
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Established collaboration with other area service providers, homeless shelter, hospitals
<ul style="list-style-type: none"> • Plan is clear regarding pre and post discharge planning and SUD treatment services
<ul style="list-style-type: none"> • Clear identification of ASAM guidelines • Collaboration with Mercy Hospital for individuals needing a higher level of care • Clear plan to meet patients level of care with identified licensed professionals and their roles
<ul style="list-style-type: none"> • The agency does not plan to offer services to adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Plan for data collection is interesting (AMA clients) • Program survey at discharge being developed
<ul style="list-style-type: none"> • Board of directors has recruited people in recovery • Estimates 7 out of 10 new hires voluntarily disclose they are in recovery
<ul style="list-style-type: none"> • ARPA funds being accessed which requires following federal procurement in locating contractors - full bid process to diverse communities
<ul style="list-style-type: none"> • Two current discrimination claims being processed
D. Operational Requirements
<ul style="list-style-type: none"> • Licensing verification provided
<ul style="list-style-type: none"> • Program is licensed
<ul style="list-style-type: none"> • Program plans to staff fully licensed medical and SUD professionals • Plans to double the detox workforce
<ul style="list-style-type: none"> • Hiring and retention plan provided
<ul style="list-style-type: none"> • Physical location is in an already established area identified as targeting geographical location by the RFA.
<ul style="list-style-type: none"> • Outreach to providers who serve MaineCare or uninsured individuals • Numbers provided for 2021 calendar year for number served by MaineCare, uninsured, and commercial insurance • Only facility in Southern Maine that accepts MaineCare and all people requesting treatment regardless of insurance or ability to pay.
E. Allowable Use of Funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: OBH

- Program operational since 1998
- Program is currently providing SUD treatment of Alcohol Use Disorder, Opiate Use Disorder, and other forms of substance disorders.
- Interesting – 2019 Milestone was forced to turn away 72% of individuals due to inadequate capacity. The same study found 29 beds would be optimal.

Part IV, Budget Form and Narrative

- Up to 600,000 (approximately 380,000) more matching could be obtained from the County
- Budget aligns with Capital Fund expectations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 21 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Meets- Current SUD Residential License

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets -Portland

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Milestone Recovery

DATE: 21 Jul 2022

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets • Q- unsure if closing current facility
<ul style="list-style-type: none"> • Not acknowledged
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets • P- extensive engagement with DOC/EMS/ERs
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P- Detox beds
<ul style="list-style-type: none"> • N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets- 2 current complaints open with MHRC- in early resolution
D. Operational Requirements
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A current license
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets • P - only ASAM level 3.7 detox facility in Southern Maine that accepts MaineCare payment and accepts all patients requesting treatment, regardless of insurance coverage or ability to pay.
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets • Q- unsure if it is establishment of 30 new beds(70k/bed), or relocation and expansion from 16 to 30 beds. 14 beds(150/bed)
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided (sober living home).

Part I. Applicant Eligibility
<ul style="list-style-type: none">• No MaineCare provider agreement – application submitted/awaiting approval. No Department contracts.• SA Agency license – Residential programs – Alcohol & drug 1/13/23 (provisional).

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Serve men and women and their families, with fewer resources, underserved (experiencing addiction, poverty, homelessness, and minorities).• 5 residential locations within Portland.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Create 108 new treatment beds to MaineCare Members within 90 days of sprinkler system completion. • All property currently owned by bidder. • Water district applied for; street opening permit once water district approval; fire sprinkler system 8/1/22-6/1/22; alterations permit 8/1/22-6/1/23. • Water district 10/15/22; street opening 6/1/23; sprinkler 7/1/23; alterations 1/31/23. • SA license provisional 7/14/22-1/13/23. • Staff roster provided, includes credentials/lived experience. • September 1, 2022.
<ul style="list-style-type: none"> • Intend to follow protocol.
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Newly licensed agency with extensive experience in highly structure certified recovery residences. Team member co-founded MARR, team member co-founded The Liberation Institute. Executive team experience working with Maine State Prison, OCFS, Operation Hope, Cumberland County Jail, Windham Correctional, The Opportunity Alliance, The Career Center, SMCC, The Family Restored, Milestone Detox, Angels Wings, Crossroads for Women, Portland Recovery Community Center, Maineworks, Center for Grieving Children, The McAuley House, American Red Cross, etc.
<ul style="list-style-type: none"> • Determine appropriateness of referral placement per ASAM. Spring Harbor, Greater Portland Health, Maine Probation and Parole, Drug Court, Maine Medical Center, Mercy Hospital, Preble Street Resource Center, St. Mary’s Hospital, Milestone, McGeachy Hall, Better Life Partners, Recovery Connections of Maine, Crossroads for Women, Art of Awareness, Sweetser, Maine Recovery Hub. • Coordinate treatment plan, 3-phased process – clinical and medical resources, psychoeducation, volunteerism, employment/school, 12 step support – some provided with community collaboration. • Provide support for family members and concerned others 1:1 or in group settings. • Continuing education and training, supportive employment, recovery friendly business community to hire residents. • Refer to certified recovery residences or other housing options.
<ul style="list-style-type: none"> • ASAM Level 3.1 Clinically managed low-intensity residential services. • Transition from level 3 recovery residence to PNMI will be fluid – identified addition of clinical services and 24-hour staffing as urgent. Meet or exceed criteria.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • Flexible treatment levels (level 1 and 2 recovery residences for extended care after PNMI if desired); addiction pharmacotherapy for MAT; monitoring of medication adherence; random drug screening; recovery support services on site and in collaboration with other agencies; services for family and significant others. • Additional ASAM services – 24-hour support; clinical staff; biopsychosocial assessment, individualized treatment plan, updated treatment planning, physical exam, progress notes, treatment plan reviews, etc.; sample client schedule provided.
<ul style="list-style-type: none"> • NA, working with adults only.
<p>2. Equity and Consumer Engagement</p>
<ul style="list-style-type: none"> • Collective input on activities – lead and participate in cultural activities; collect feedback verbally, confidentially, during check ins, etc; grievance policy (handled anonymously by outside party); social media.
<ul style="list-style-type: none"> • Significant percentage of staff were underserved and overcame adversity. Majority of residents paid for by Operation Hope grant and Maine Rental Assistance Program. • Actively working with women with limited resources, have been encouraged to include men.
<ul style="list-style-type: none"> • Executive team and entire staff once consumers of addiction and mental health services.
<ul style="list-style-type: none"> • No issues/complaints.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> • SA Agency license – Residential programs – Alcohol & drug 1/13/23 (provisional).
<ul style="list-style-type: none"> • Funding allow to implement more beds in other locations, adding fire systems and changes needed. Started licensing process in February. MaineCare approval at first location expected soon. 2nd location close behind with 16 beds. • Will apply to expand agency to include another PNMI location, obtain construction/sprinkler permits, DHHS inspection and licensure, Fire Marshall approval, city code approval, and MaineCare approval. Other locations 6-12 months.
<ul style="list-style-type: none"> • Full staff roster for 2 locations, including medical director and clinical director. • Will hire 24-hour Allied health professional staff support, clinical staff, medical/addiction/mental health professionals – pass 2 background checks.
<ul style="list-style-type: none"> • Personnel policy equal employer, affirmative action and diversity; recruiting process in compliance with equal opportunity requirements; DPFR qualifications (all persons recovery from substance use must have 1 year abstinence prior to hire date); positive background check policy. • Robust benefit package – 2 weeks vacation, 8 sick days, paid holidays, health insurance for associates and families covered 80%, casual work environment. • Regular group and individual supervision, documented according to ASAM regs. • New employee orientation, including confidentiality.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none">• 5 PNMI locations with 24-hour staffing, MaineCare and uninsured prioritized.• All in Portland area.• 21 females age 18+.• 16 females age 18+.• Up to 25 females age 18+.• 24 males age 18+.• 22 males age 18+.
<ul style="list-style-type: none">• Prioritize MaineCare Members and uninsured.• Would consider allowing private pay clients if allowable by licensing. Currently 75% residents uninsured or have MaineCare. All accepted through partial grants (unsustainable in long term)
E. Allowable Use of Funds
<ul style="list-style-type: none">• Will be used to implement up to 108 new residential beds in Portland neighborhoods. Funds spent on renovations and equipment.• Will enable transition of 2 new locations and 3 existing recovery residences into 5 new PNMI facilities at lower cost than construction of new buildings.• May receive funding for staff development/trainings and EMR system.

Part IV, Budget Form and Narrative
<ul style="list-style-type: none">• \$352,880.94 requested (\$35,281 bidder matching).• Finish bedroom space, install egress window, open community space, cabinetry, flooring, lighting, fire alarm, add bathroom and laundry, update kitchen, sprinkler system, HVAC. \$82,856.• Fire alarm system, sprinkler system, electrical up to code, bathroom renovation, public sewer upgrade. \$105,524• Fire alarm system, security system, water line, sprinkler system. \$63,000.• Fire alarm system, security system, sprinkler system. \$50,500.• Fire alarm, security system, water line, sprinkler system. \$51,000.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">included

Part I. Applicant Eligibility
<ul style="list-style-type: none">Soul Sanctuary does not currently have a MaineCare Provider Agreement or contract to provide behavioral health services to uninsured individuals; they are licensed

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">Soul Sanctuary intends to serve men and women with families (+ priority population) from all over the stateSoul Sanctuary will have five locations in Portland (+ priority location)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included; all aspects covered; own all sites; seem to understand the processes involved in project phases
<ul style="list-style-type: none"> acknowledged
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> + experience with highly structured recovery residences + demonstrates extensive experience collaborating with a variety of institutions and agencies to provide services along a continuum of care + team members co-founded non-profits focusing on standards and ethics for recovery residences and wellness, education and recovery services
<ul style="list-style-type: none"> + agency describes a strong collaborative effort with agencies and stakeholders to support individuals at varying levels of care from admission through post-discharge
<ul style="list-style-type: none"> Applicant plans to deliver services that meet and exceed ASAM Level 3.1 Applicant described services offered through evidence-based practices and treatment regimen
<ul style="list-style-type: none"> N/A – plans to serve adults only
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Applicant described several ways that they collect and use data from clients and integrate into programming to help provide better service
<ul style="list-style-type: none"> Applicant engages disparate populations and states that a significant % of staff come from these populations
<ul style="list-style-type: none"> Applicant states executive team and entire staff were once consumers of SA/MH services; employ those in recovery
<ul style="list-style-type: none"> N/A
D. Operational Requirements
<ul style="list-style-type: none"> included
<ul style="list-style-type: none"> Applicant demonstrates an understanding of requirements and timelines
<ul style="list-style-type: none"> Provided
<ul style="list-style-type: none"> All aspects addressed
<ul style="list-style-type: none"> Provided
<ul style="list-style-type: none"> Currently serves 75% MaineCare or uninsured; plans to prioritize MaineCare
E. Allowable Use of Funds
<ul style="list-style-type: none"> Applicant plans to use funds for capital expenses to renovate existing facilities

Part IV, Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

- | |
|--|
| <ul style="list-style-type: none">• Included- costs are allowable, seem reasonable |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">•

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Work to be done

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Currently at 5 residences in Portland.• Women and man• Plans on 108 treatment beds available

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Finance

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Sufficient • sufficient
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • sufficient • sufficient • OK •
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Sufficient • OK • Sufficient • None
D. Operational Requirements
<ul style="list-style-type: none"> • OK • OK • OK • OK • "-1519 Forest Ave.At capacity, this house will serve 21 female Consumers aged 18+. -85 Pleasant Ave will serve 16 women 18+. -251 Pleasant Ave can house up to 25 women aged 18+. -1582 Forest Ave will serve 24 male Consumers aged 18+. -99 Concord St. will serve 22 male Consumers aged 18+." • "The funding will enable the transition of 2 new locations and 3 existing recovery residences into 5 New PNMI facilities for the purpose of residential SUD treatment at a lower cost than construction of new buildings. • Value of project seems mostly in enhancing project already under way. General improvements at already owned properties. • \$353k requested. • Sufficient
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Sufficient

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> •

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: Corinna OLeary

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Proof of insurance provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Provider does not have a MaineCare Provider Agreement, or a current contract with the Department, and does not provide children's residential services• The provider does have an active and current license – Residential Programs – Alcohol and Drugs

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• The program identifies Portland as the residential location• The program identifies plans to serve men and women of underserved individuals

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: Corinna OLeary

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Plans to create 108 new SUD treatment beds All property is currently owned by the applicant Funds requested to improve existing properties
<ul style="list-style-type: none"> Program agrees
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Collaboration with community agencies and jails identified Continuum of care efforts discussed briefly
<ul style="list-style-type: none"> Clear plan for ongoing collaboration with agencies and stakeholders
<ul style="list-style-type: none"> Planning is detailed and specific ASAM criteria clearly identified and efforts reasonable to work toward PNMI Clear and detailed planning described in regard to SUD treatment and evidence based treatment use
<ul style="list-style-type: none"> Program will serve adults females and males
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Clear description of the value of consumer input, how its gathered, and how it's implemented in programming.
<ul style="list-style-type: none"> Agency selects community members who have experienced tremendous adversity to lead in programs.
<ul style="list-style-type: none"> The executive team and entire staff were once consumers of addiction and mental health services. Agency employs people who have been historically marginalized Agency plans to give special consideration to women, BIPOC, indigenous people, LGBTQIA+ people who were formally incarcerated or homeless
<ul style="list-style-type: none"> None
D. Operational Requirements
<ul style="list-style-type: none"> Documentation of license provided
<ul style="list-style-type: none"> Funding requested to obtain permits and improve existing residential programs to meet compliance and approval
<ul style="list-style-type: none"> SUD staff in place and plans to higher staff with appropriate credentials and experience
<ul style="list-style-type: none"> Clear outline
<ul style="list-style-type: none"> Clearly identified locations and number of beds all within Portland
<ul style="list-style-type: none"> Program already prioritizes MaineCare and uninsured and are supported currently through partial grants and rent relief

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: Corinna OLeary

E. Allowable Use of Funds

- Provider identifies the use of funds to enable 2 new locations and 3 existing recovery residents into 5 new PNMI SUD treatment facilities

Part IV, Budget Form and Narrative

- Properties are already owned by the Provider. The requested funds are to renovate existing properties to comply with PNMI requirements.
- Detailed plans for upgrade and renovations to existing facilities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 21 Jul 22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Q- No current MC agreement, but application submitted and pending approval

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Meets• Portland

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Soul Sanctuary LLC

DATE: 21 Jul 22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets- Acknowledged
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets- active engagement in recovery community
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • ASAM 3.1- schedule shows more than 5 hrs of clinical hours. CBT, DBT, MI
<ul style="list-style-type: none"> • N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • N/A
D. Operational Requirements
<ul style="list-style-type: none"> • Meets
E. Allowable Use of Funds
<ul style="list-style-type: none"> • Meets
<ul style="list-style-type: none"> • 5 locations to create 108 beds @3.3K/bed
<ul style="list-style-type: none"> • N- conversion of 3 recovery houses will reduce recovery resources
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Meets

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Provided.

Part I. Applicant Eligibility
<ul style="list-style-type: none">• No MaineCare provider agreement or Department contracts.• No license.

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Serves Wabanaki, People of the First Light, Micmac Nation, Houlton Band of Maliseet Indians, Passamaquoddy at Pleasant Point, Passamaquoddy at Indian Township, and Penobscot Nation.• 13,000 people living on/near 1 of 5 reservations spread over Aroostook, Washington, Penobscot counties. Project based in Bangor, serve indigenous individuals from all 5 communities and around the state.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Review/confirm building upgrades 8/15/22-9/15/22. • Maintain relationship with landlord, hire/monitor contractors 8/15/22-ongoing. • Landlord maintains responsibility for acquiring permits to complete renovation 8/15/22-10/31/22. • Review site plans 8/15/22-8/31/22; create construction/renovation timeline 8/31/22-9/30/22. • Receive licensure documentation TBD. • Current staff oversee improvements 8/14/22-ongoing. • Withdrawal management services begin as soon as construction complete, staff acquired 3/31/23.
<ul style="list-style-type: none"> • NA.
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Tribal Community Health Improvement Plans. Center for Wabanaki Healing and Recovery created to provide culturally centered healing and recovery services to indigenous individuals with SUD and/or mental health needs. Main campus in Millinocket, additional services in Bangor. • Intensive outpatient, cultural activities, sustainable food systems, case management, telehealth, Level III recovery residences, new withdrawal management. • Awarded Rural Communities Opioid Response Program planning and implementation grants – developed body of stakeholders. • Connections and partnerships with external orgs/resources.
<ul style="list-style-type: none"> • External/internal resource connections with long history of collaboration. • Healing model. Withdrawal management current gap in internal service, strong relationships with providers in Bangor and throughout the state. • Followed post-discharge to ensure continuity of services.
<ul style="list-style-type: none"> • Interventions aimed at managing acute intoxication and withdrawal. • Comprehensive evaluation, stabilization, admission, referral to most appropriate level of care in least restrictive setting. • ASAM Level 1-WM (ambulatory withdrawal management without extended onsite monitoring) to Level 3.7 WM (medically monitored inpatient). • 24-hour supervision, ongoing medical and clinical monitoring, referrals to more intensive levels of care when indicated (hospital, ED).
<ul style="list-style-type: none"> • Does not intent to serve adolescents.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

<ul style="list-style-type: none"> • Tribal organization, takes direction from District Coordinating Council, Wabanaki communities, and Board of Directors. 60% of staff identify as indigenous. Program led by individuals in recovery and friends/families of those impacted by SUD. • Tribal Community Health Improvement Plans 2018-2019 – formal/informal evaluations.
<ul style="list-style-type: none"> • Board comprised of Wabanaki representatives, 60% staff identify as indigenous. Prioritizes hiring indigenous individuals with lived experience.
<ul style="list-style-type: none"> • Standard procedures to select contracts, strong relationship with landlord. Will confirm contractors will abide by MHRA/FCEA.
<ul style="list-style-type: none"> • NA.
<p>D. Operational Requirements</p>
<ul style="list-style-type: none"> • MH Agency/SA Agency – initial licensing visit completed 6/6/2022.
<ul style="list-style-type: none"> • In process of obtaining MH/SA agency licensure. Has received approval, does not have paperwork yet.
<ul style="list-style-type: none"> • Withdrawal management center to include – 1FTE medical detox provider, 1FTE detox nurse, 5FTE 24-hour nurse, 1FTE LCSW/LADC, 1FTE case manager, 5FTE medical assistant, contacted kitchen support, contracted 24/7 security, 5PTE housekeeping, 1FTE administrative support.
<ul style="list-style-type: none"> • HR department responsible for hiring staff. Draft/post job descriptions, interview, hire. Comprehensive benefits package, in person and online mandatory trainings, including mandated reporter and confidentiality. • Competitive wages, SUD Treatment and Recovery Loan Repayment Program facility. • Supervision with manager, however, no hierarchical structure – cyclical model instead.
<ul style="list-style-type: none"> • Recently acquired suite in Bangor. Will include 6 bedrooms, common area, other necessary spaces. • 24/7. • Indigenous individuals 18+, regardless of insurance type.
<ul style="list-style-type: none"> • Majority of individuals are MaineCare Members or uninsured. • Assist with MaineCare enrollment.
<p>E. Allowable Use of Funds</p>
<ul style="list-style-type: none"> • Creation of 6 new residential treatment beds to offer withdrawal management services. Good relationship with landlord, long-term lease. • Improvements include sprinkler system, medical and other equipment purchases, comprehensive security system.

<p>Part IV, Budget Form and Narrative</p> <ul style="list-style-type: none"> • \$400,000 requested (\$40,000 HRSA RCORP-I & HIS COIPP matching)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Amy Heino

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|---|
| <ul style="list-style-type: none">• Construction management fees, permitting, interior updates – sprinkler system, furniture for 6 bedrooms/1 common area/3 offices, kitchen equipment, bathroom renovations, flooring, ceiling, lighting. Security system, appliances, IT costs. |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• included

Part I. Applicant Eligibility
<ul style="list-style-type: none">• WPHW has two active licenses and holds contracts with the Department

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• + intends to serve tribal citizens from across the state• + facility will be located in Bangor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: July 26, 2022

EVALUATOR NAME: Martha Kluzak

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Included; addresses all aspects with timelines Not addressed
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Agency primarily uses internal resources/services; mentions partnerships with external organizations/resources; + RCORP grants assisted with the development of consortium to collaborate on additional resources Agency described collaborations along a continuum of care to support clients throughout treatment Agency plans to focus on treatment interventions to manage acute intoxication to withdrawal management, aligned with ASAM Level 1-3.7 levels of care. N/A- does not intend to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Tribal organization; indigenous Board of Directors and 60% of staff identifying as indigenous; program led by those in recovery and friends/family impacted by SUD WPHW prioritizes hiring those with lived experience and incorporates their feedback into programming/infrastructure WPHW confirms that contractors abide by applicable laws; prioritizes the hiring of indigenous people N/A
D. Operational Requirements
<ul style="list-style-type: none"> In process of receiving MH and SA license- has approval but does not have documentation yet In process provided Included; addresses all aspects Bangor, 24/7, 6 beds, 18+ years old, serve all regardless of ability to pay Majority will be MaineCare members or uninsured; will help with enrollment
E. Allowable Use of Funds
<ul style="list-style-type: none"> Capital expenditures- renovation of suite for 6 bed facility
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> More detail needed as to costs and what is intended to be covered by this funding, as some items are non-allowable expenses (furniture, kitchen "equipment"/appliances, IT costs)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Finance

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• yes

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Work to do

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Tribal citizen focused• In Bangor• 18+

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/26/2022

EVALUATOR NAME: Noel Madore

EVALUATOR DEPARTMENT: DHHS, Finance

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none">• Unable to access work program, document is a pdf• ok
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none">• sufficient• sufficient• sufficient•
2. Equity and Consumer Engagement
<ul style="list-style-type: none">• sufficient• sufficient• ok• None
D. Operational Requirements
<ul style="list-style-type: none">••• Seems ok• OK• Requesting \$400k for 6 beds• Not clear what the money is for, indicates already own building, indicates renovations (sprinkley)• Sufficient
E. Allowable Use of Funds
<ul style="list-style-type: none">• More clarity needed, but seems to meet requirements
Part IV, Budget Form and Narrative
<ul style="list-style-type: none">•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: Corinna OLeary

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Proof of insurance provided

Part I. Applicant Eligibility
<ul style="list-style-type: none">• No current provider agreements, contracts, or licenses – licenses pending

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Provider will serve indigenous population out of Bangor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/22/22

EVALUATOR NAME: Corinna OLeary

EVALUATOR DEPARTMENT: Corinna OLeary

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> • Clear, thorough workplan • Not answered
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> • Clear details and information • Clear details and information • Clear and concise with all necessary details to meet RFA requirements • Program does not intend to serve adolescents
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> • Clear details and information • Clear and concise with all necessary details to meet RFA requirements • Clear and concise with all necessary details to meet RFA requirements • None
D. Operational Requirements
<ul style="list-style-type: none"> • Licenses are pending • Licenses are pending and program has received approval but no copies of paperwork yet • Clear information in regard to staffing • Clear details and information • Bangor 6 bed facility serving indigenous people 18 and older • Clear details and information. Assisting individuals to obtain MaineCare is built into their recovery model
E. Allowable Use of Funds
<ul style="list-style-type: none"> • 6 bed residential SUD treatment to indigenous people in the Bangor area. Capital funds used to provide necessary renovations to become operational.
Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> • Clear and concise with all necessary details to meet RFA requirements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/22/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Meets

Part I. Applicant Eligibility
<ul style="list-style-type: none">• Q- States they are not contracted or licensed but is FQHC – I think they would have contract with department?

Part II. Priority Populations
A. Services to Priority Populations
<ul style="list-style-type: none">• Serves Tribal citizens in Aroostook, Washington and located in Bangor

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202205084

RFP TITLE: Capital Funds for Residential Substance Use Disorder Treatment

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 7/22/22

EVALUATOR NAME: Allison Weeks

EVALUATOR DEPARTMENT: DHHS

Part III- Activities and Requirements
B. Project Workplan
<ul style="list-style-type: none"> Q- unable to open
<ul style="list-style-type: none"> Q- No Acknowledgement
C. Programmatic Requirements
1. Program Requirements
<ul style="list-style-type: none"> Meets P- Well integrated into continuum of care
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets P- Withdrawal management
<ul style="list-style-type: none"> N/A
2. Equity and Consumer Engagement
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> N/A
D. Operational Requirements
<ul style="list-style-type: none"> N/A in process
In the process of pursuing mental health and substance use disorder facility licensure- 6/6/22
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets
<ul style="list-style-type: none"> Meets- Individuals appropriate for withdrawal management services will receive said services regardless of insurance status.
E. Allowable Use of Funds
<ul style="list-style-type: none"> Meets WM 6 beds @ 67k/bed

Part IV, Budget Form and Narrative
<ul style="list-style-type: none"> Meets



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment Facilities
Grant Funding Opportunity

I, Amy Heino accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Amy M Heino

E860453B4E08436

Jul-20-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment Facilities
Grant Funding Opportunity

I, Martha Kluzak accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Martha Kluzak

31E22A5FB6906448

Jul-18-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment Facilities
Grant Funding Opportunity

I, Noel Madore accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Noel Madore

224E6659124E4DE

Jul-18-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment Facilities
Grant Funding Opportunity

I, Corinna OLeary accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Corinna OLeary

19AFC668E5055405

Jul-18-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
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Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202205084

RFA TITLE: Capital Funds for Residential Substance Use Disorder Treatment Facilities
Grant Funding Opportunity

I, Allison Weeks accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Allison Weeks

25682CAE8DD8408

Jul-18-2022

Signature

Date