

State of Maine
Master Score Sheet

RFA# 202204066					
Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations					
<u>Individual Community-Based Organization</u>					
Bidder Name:		Aroostook County Action Program	Cross Cultural Community Services	Eastport Health Inc	Gateway Community Services of Maine
Scoring Sections	Points Available				
Part I: Proposed Activities	32.00	10.00	0.00	0.00	31.00
▪ Community of Focus and Leadership	24.00	13.00	0.00	0.00	21.00
▪ Heath Equity Activities	9.00	4.00	0.00	0.00	9.00
Total Part I	65.00	27.00	0.00	0.00	61.00
Part II: Capacity Building Plan	10.00	4.00	0.00	0.00	7.00
Part III: Budget Form and Narrative	25.00	25.00	0.00	0.00	0.00
TOTAL	<u>100.00</u>	<u>56.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68.00</u>
Bidder Name:		Greater Portland Health	Greater Portland Immigrant Welcome Center	Hand of Mercy	Healthy Acadia
Scoring Sections	Points Available				
Part I: Proposed Activities	32.00	17.00	31.00	12.00	N/A
▪ Community of Focus and Leadership	24.00	18.00	24.00	10.00	N/A
▪ Heath Equity Activities	9.00	9.00	9.00	5.00	N/A
Total Part I	65.00	44.00	64.00	27.00	N/A
Part II: Capacity Building Plan	10.00	10.00	10.00	0.00	N/A
Part III: Budget Form and Narrative	25.00	25.00	25.00	0.00	N/A
TOTAL	<u>100.00</u>	<u>79.00</u>	<u>99.00</u>	<u>27.00</u>	<u>N/A</u>

RFA# 202204066

Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations
Individual Community-Based Organization

Bidder Name:				Love of God's Kingdom Outreach Ministries Inc	Maine Access Immigrant Network
Scoring Sections	Points Available	Iraqi Community Center in Maine	Knox Clinic		
Part I: Proposed Activities	32.00	0.00	8.00	0.00	30.00
▪ Community of Focus and Leadership	24.00	0.00	10.00	0.00	24.00
▪ Heath Equity Activities	9.00	0.00	9.00	0.00	9.00
▪ Capacity Building Vision					
Total Part I	65.00	0.00	27.00	0.00	63.00
Part II: Capacity Building Plan	10.00	0.00	10.00	0.00	10.00
Part III: Budget Form and Narrative	25.00	0.00	25.00	0.00	25.00
TOTAL	<u>100.00</u>	<u>0.00</u>	<u>62.00</u>	<u>0.00</u>	<u>98.00</u>
Bidder Name:				Mano en Mano-Hand in Hand	New England Arab American Organization
Scoring Sections	Points Available	Maine Association for New Americans	Maine Inside Out		
Part I: Proposed Activities	32.00	32.00	30.00	0.00	32.00
▪ Community of Focus and Leadership	24.00	22.00	24.00	0.00	24.00
▪ Heath Equity Activities	9.00	9.00	9.00	0.00	9.00
▪ Capacity Building Vision					
Total Part I	65.00	63.00	63.00	0.00	65.00
Part II: Capacity Building Plan	10.00	10.00	7.00	0.00	10.00
Part III: Budget Form and Narrative	25.00	25.00	25.00	0.00	25.00
TOTAL	<u>100.00</u>	<u>98.00</u>	<u>95.00</u>	<u>0.00</u>	<u>100.00</u>

RFA# 202204066

**Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations
Individual Community-Based Organization**

Bidder Name:		Portland Community Squash	Preble Street	Presente Maine	ProsperityME
Scoring Sections	Points Available				
Part I: Proposed Activities	<i>32.00</i>	<i>30.00</i>	<i>7.00</i>	<i>0.00</i>	<i>29.00</i>
▪ Community of Focus and Leadership	<i>24.00</i>	<i>24.00</i>	<i>18.00</i>	<i>0.00</i>	<i>24.00</i>
▪ Health Equity Activities	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>	<i>0.00</i>	<i>9.00</i>
▪ Capacity Building Vision					
Total Part I	65.00	63.00	34.00	0.00	62.00
Part II: Capacity Building Plan	10.00	10.00	10.00	0.00	10.00
Part III: Budget Form and Narrative	25.00	25.00	25.00	0.00	25.00
TOTAL	<u>100.00</u>	<u>98.00</u>	<u>69.00</u>	<u>0.00</u>	<u>97.00</u>
Bidder Name:		Quality Housing Coalition	Rangeley Region Health and Wellness Partnership	Spiritual Care Services of Maine	Wabanaki Public Health and Wellness
Scoring Sections	Points Available				
Part I: Proposed Activities	<i>32.00</i>	<i>0.00</i>	<i>12.00</i>	<i>0.00</i>	<i>20.00</i>
▪ Community of Focus and Leadership	<i>24.00</i>	<i>0.00</i>	<i>10.00</i>	<i>8.00</i>	<i>24.00</i>
▪ Health Equity Activities	<i>9.00</i>	<i>0.00</i>	<i>9.00</i>	<i>4.00</i>	<i>9.00</i>
▪ Capacity Building Vision					
Total Part I	65.00	0.00	31.00	12.00	53.00
Part II: Capacity Building Plan	10.00	0.00	0.00	0.00	10.00
Part III: Budget Form and Narrative	25.00	0.00	25.00	0.00	0.00
TOTAL	<u>100.00</u>	<u>0.00</u>	<u>56.00</u>	<u>12.00</u>	<u>63.00</u>

RFA# 202204066

**Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations
Collaborative Community-Based Organization**

Bidder Name:		AK Health and Social Services	Cross Cultural Community Services	Maine Community Action Partnership	Maine Community Integration-Barefoot Coalition
Scoring Sections	Points Available				
Part I: Proposed Activities	32.00	24.00	32.00	3.00	32.00
▪ Community of Focus and Leadership	33.00	33.00	33.00	22.00	33.00
▪ Capacity Building Vision of Health Equity					
Total Part I	65.00	57.00	65.00	25.00	65.00
Part II: Capacity Building Plan	10.00	10.00	10.00	0.00	10.00
Part III: Budget Form and Narrative	25.00	25.00	25.00	0.00	0.00
TOTAL	<u>100.00</u>	<u>92.00</u>	<u>100.00</u>	<u>25.00</u>	<u>75.00</u>
Bidder Name:		Maine Immigrants' Rights Coalition	MCD (on behalf of Maine CHW Initiative)	New Mainers Public Health Initiative	Southern Maine Agency on Aging
Scoring Sections	Points Available				
Part I: Proposed Activities	32.00	0.00	31.00	18.00	8.00
▪ Community of Focus and Leadership	33.00	0.00	33.00	27.00	33.00
▪ Capacity Building Vision of Health Equity		0.00			
Total Part I	65.00	0.00	64.00	45.00	41.00
Part II: Capacity Building Plan	10.00	0.00	10.00	10.00	10.00
Part III: Budget Form and Narrative	25.00	0.00	25.00	25.00	25.00
TOTAL	<u>100.00</u>	<u>0.00</u>	<u>99.00</u>	<u>80.00</u>	<u>76.00</u>

RFA# 202204066

**Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations
Collaborative Community-Based Organization**

Bidder Name:		Sustainable Livelihoods Relief Organization
Scoring Sections	Points Available	
Part I: Proposed Activities		0.00
▪ Community of Focus and Leadership	32.00	0.00
▪ Capacity Building Vision of Health Equity	33.00	0.00
Total Part I	65.00	0.00
Part II: Capacity Building Plan	10.00	0.00
Part III: Budget Form and Narrative	25.00	0.00
TOTAL	<u>100.00</u>	<u>0.00</u>

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: slocke@acap-me.org

Aroostook County Action Program
Sherry Locke
771 Main Street
Presque Isle, ME 04769

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Locke:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

Individual Community-Based Organization

- Gateway Community Service of Maine
- Greater Portland Health
- Greater Portland Immigrant Welcome Center
- Maine Access Immigrant Network
- Maine Association for New Americans
- Maine Inside Out
- New England Arab American Organization
- Portland Community Squash
- Preble Street
- ProsperityME

Collaborative Community-Based Organization

- AK Health and Social Services
- Cross Cultural Community Services
- Maine Community Integration- Barefoot Coalition
- MCD
- New Mainers Public Health Initiative
- Southern Maine Agency on Aging

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

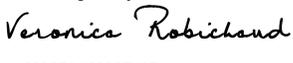
As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract.

Any person aggrieved by the award decision that results from the RFA may appeal the decision to the Director of the Bureau of General Services in the manner prescribed in [5 M.R.S.A. § 1825-E](#) and [18-554 Code of Maine Rules Chapter 120](#). The appeal must be in writing and filed with the Director of the Bureau of General Services, 9 State House Station, Augusta, Maine, 04333-0009 within 15 calendar days of receipt of notification of conditional contract award.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
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Augusta, Maine 04333-0011
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: adr@crossculturalcommunityservices.org

Cross Cultural Community Services
Regina Phillips
15 Casco Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Phillips:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Southern Maine Agency on Aging

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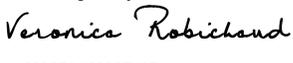
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Dec-22-2022

Via Electronic Mail: ekrajewski@eastporthealth.org

Eastport Health Care, Inc.
Ellen Krajewski, MPH, CEO
30 Boynton Street
Eastport, ME 04631

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Krajewski:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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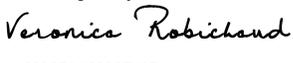
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: starsha.schiller@gcsmaine.org

Gateway Community Services Maine
Starscha Schiller, Director of Operations
501 Forest Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Schiller:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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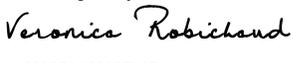
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: bau@welcomeimmigrant.org

Greater Portland Immigrant Welcome Center
Bau Graves, Development Officer
24 Preble Street, 4th Floor
Portland, ME 04101-4901

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Graves:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: atucker@greaterportlandhealth.org

Portland Community Health Center dba Greater Portland Health
Ann Tucker
180 Park Avenue
Portland, ME 04102

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Tucker:

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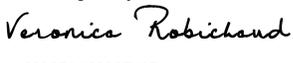
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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

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Maine Department of Health and Human Services
Division of Contract Management
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Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: Ali.ashour9@outlook.com

Hand of Mercy
Ali Ashour
1087 Forest Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Ashour:

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- Southern Maine Agency on Aging

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

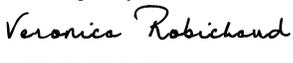
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: elsie@healthyacadia.org

Healthy Acadia
Elsie Flemings
PO Box 1710
Ellsworth, ME 04605

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Flemings:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

Individual Community-Based Organization

- Gateway Community Service of Maine
- Greater Portland Health
- Greater Portland Immigrant Welcome Center
- Maine Access Immigrant Network
- Maine Association for New Americans
- Maine Inside Out
- New England Arab American Organization
- Portland Community Squash
- Preble Street
- ProsperityME

Collaborative Community-Based Organization

- AK Health and Social Services
- Cross Cultural Community Services
- Maine Community Integration- Barefoot Coalition
- MCD
- New Mainers Public Health Initiative
- Southern Maine Agency on Aging

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Dec-22-2022

Via Electronic Mail: aalmshakheel@gmail.com

Iraqi Community Center in Maine
Ali Al Mshakheel
203 Anderson Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Mshakheel:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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Maine Center for Disease Control and Prevention

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Augusta, Maine 04333-0011
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Dec-22-2022

Via Electronic Mail: Meredith@knoxclinic.org

Mid-Coast Health Net, dba Knox Clinic
Meredith Batley, Executive Director
22 White Street, Suite 201
Rockland, ME 04841

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Batley:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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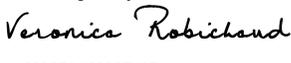
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Maine Department of Health and Human Services
Division of Contract Management
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Dec-22-2022

Via Electronic Mail: umhopeforall@gmail.com

Love of God's Kingdom Outreach Ministries Inc
Patience O. Ameyaw, Administrator
68 Bishop Street, Building 1, Unit 1
Portland ME, 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Ameyaw:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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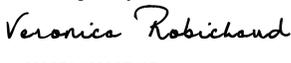
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Sincerely,

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2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: sarah.lewis@main1.org

Maine Access Immigrant Network (MAIN)
Sarah Lewis
237 Oxford Street, Suite 25a
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Lewis:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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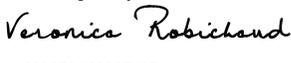
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Maine Center for Disease Control and Prevention

Janet T. Mills
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Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: yunezase@mana-maine.org

Maine Association for New Americans- MANA
Yvette Unezase, Interim Executive Director
1131 Washington Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Unezase:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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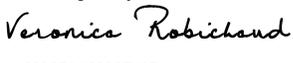
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Chief Operating Officer
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: margot@maineinsideout.org

Maine Inside Out
Bruce King and Margot Fine, Co-Executive Directors
168 Lisbon Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. King and Ms. Fine:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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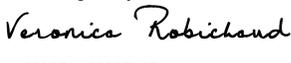
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Maine Department of Health and Human Services
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: sdouglas@manomaine.org

Mano en Mano / Hand in Hand
Sean Douglas, Operations Director
4 Maple Street
Milbridge, ME 04658

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Douglas:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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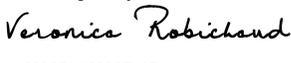
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Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: melinda.thomas@neaa.org

New England Arab American Organization
Melinda Thomas, Project Manager
426 Bridge Street
Westbrook, ME 04092

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Thomas:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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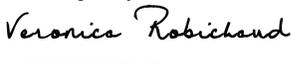
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: lucas@pcsquash.com

Portland Community Squash
Lucas Bruns
66 Noyes Street
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Bruns:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

Individual Community-Based Organization

- Gateway Community Service of Maine
- Greater Portland Health
- Greater Portland Immigrant Welcome Center
- Maine Access Immigrant Network
- Maine Association for New Americans
- Maine Inside Out
- New England Arab American Organization
- Portland Community Squash
- Preble Street
- ProsperityME

Collaborative Community-Based Organization

- AK Health and Social Services
- Cross Cultural Community Services
- Maine Community Integration- Barefoot Coalition
- MCD
- New Mainers Public Health Initiative
- Southern Maine Agency on Aging

The Department will be contacting each Applicant soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and awarded Applicant. The awarded Applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

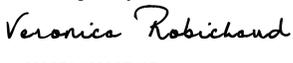
As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA) ([1 M.R.S. § 401](#) et seq.).

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: Rdibella@preblestreet.org

Preble Street
Rosie DiBella, Project Manager
55 Portland Street
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. DiBella:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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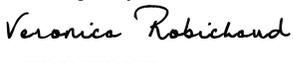
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Sincerely,

DocuSigned by:

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: ccron@presentemaine.org

Presente Maine
Crystal Cron
501 Forest Avenue
Portland, ME 04103

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Cron:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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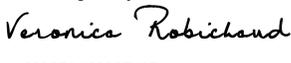
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
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Maine Department of Health and Human Services
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: crwaganje@prosperityme.org

ProsperityME
Claude Rwaganje, Executive Director
175 Lancaster Street, Suite 216A
Portland, ME 04210

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Rwaganje:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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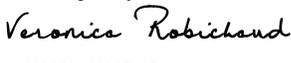
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

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Dec-22-2022

Via Electronic Mail: victoria@qualityhousingcoalition.org

Quality Housing Coalition
Victoria Morales, Executive Director
188 State Street, #402
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Morales:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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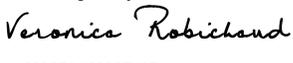
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: jennifer@rangeleyhealthandwellness.com

Rangeley Region Health and Wellness Partnership
Jennifer McCormack, Executive Director
25 Dallas Hill Road, PO Box 722
Rangeley, ME 04970

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. McCormack:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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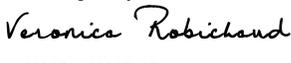
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
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Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
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Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: lori@scsmaine.org

Spiritual Care Services of Maine (scsmaine)
Lori Whittemore
6 Ocean View Circle
Saco, ME 04072

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Whittemore:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- ProsperityME
- Quality Housing Coalition

Collaborative Community-Based Organization

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Sincerely,

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Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Maine Department of Health and Human Services
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: rcammack@wabanakiphw.org

Wabanaki Public Health and Wellness
Ralph Cammack
1 Merchants Plaza, PO Box 1356
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Cammack:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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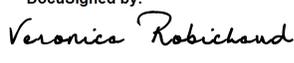
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
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TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: Abdikhadar.shire@akhss.org

AK Health and Social Services
Abdikhadar Shire
11 Westminster Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Shire:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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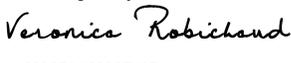
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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: mhannan@mecap.org

Maine Community Action Partnership
Megan Hannan
c/o Penquis
262 Harlow Road
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Hannan:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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- Portland Community Squash
- Preble Street
- ProsperityME

Collaborative Community-Based Organization

- AK Health and Social Services
- Cross Cultural Community Services
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- MCD
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: fowsiam@hotmail.com

Maine Community Integration- Barefoot Coalition
Fowsia Musse, Executive Director
11 Lisbon Street, Suite #104
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Musse:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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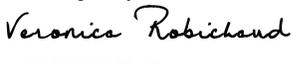
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Sincerely,

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2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: fsaidi@maineimmigrantrights.org

Maine Immigrants' Rights Coalition (MIRC)
Fatima Saidi
1 Marginal Way, Floor 2
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Saidi:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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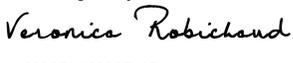
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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2292FAA6880E43B...
Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
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Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: EFoley@mcd.org

MCD (on behalf of Maine CHW Initiative)
Elizabeth Foley
107 Second Street, Suite 2A
Hallowell, ME 04347

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Foley:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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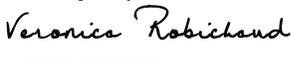
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: homer@nmphi.org

New Mainers Public Health Initiative (NMPHI)
Hibo Omer, Executive Director
276 Lisbon Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Omer:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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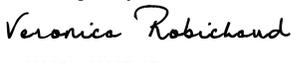
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Sincerely,

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Veronica Robichaud
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Maine Department of Health and Human Services
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Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: mwalton@smaaa.org

Southern Maine Agency on Aging
Megan Walton, CEO
30 Barra Road
Biddeford, ME 04005

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Ms. Walton:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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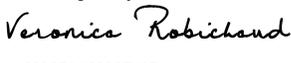
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Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

2292FAA6880E43B...

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Chief Operating Officer
Maine Center for Disease Control and Prevention

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

Dec-22-2022

Via Electronic Mail: slro.infome@gmail.com

Sustainable Livelihoods Relief Organization (SLRO)
Ibrahim Abdi, Interim Executive Director
256 Bartlett Street, Suite 101
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA #202204066 Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

Dear Mr. Abdi:

This letter is in regard to the subject Request for Application (RFA), issued by the State of Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention. The Department has evaluated the applications received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract award to:

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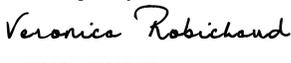
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Veronica Robichaud
Chief Operating Officer
Maine Center for Disease Control and Prevention

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER: Aroostook County Action Program

DATE: July 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	10.00
▪ Community of Focus and Leadership	24.00	13.00
▪ Health Equity Activities	9.00	4.00
▪ Capacity Building Vision		
Total Part I	65.00	27.00
Part II. Capacity Building Plan	10.00	4.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>56.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Has a physical footprint and services individuals in Aroostook County
Requested Award Size
<ul style="list-style-type: none"> Applied for Tier E - \$500,000 Revised Budget Form with adjusted Requested Award Size \$250,000* <p>*See Part III: Budget Form and Narrative for additional details</p>

Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid Certificate of Insurance
Financial Viability
<ul style="list-style-type: none"> Provided audited financial statements with annual expenditures more than \$2M Included an IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER: Aroostook County Action Program

DATE: July 19, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	10.00
• Health Equity Activities	24.00	13.00
• Capacity Building Vision	9.00	4.00
Total Points	65.00	27.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Intend to serve the entire low-income community and acknowledges the majority of their BIPOC communities are Indigenous community. • Out of the 14000 individuals served, it is unclear what percent is part of the BIPOC community. 	8.00	2.00
Leadership Composition <ul style="list-style-type: none"> • Provides limited detail of the CBO staff, roles or how the staff makeup reflects the community 	8.00	1.00
Staff/Board Composition <ul style="list-style-type: none"> • Did not identify board members and officers. Did indicate a portion of board membership is from the low-income community. 	8.00	1.00
Community Engagement <ul style="list-style-type: none"> • Seeks feedback via Community Needs Assessments and from the Parent Policy Council which is comprised of all Head Start families. • Supported by a network of partners (ACAP Health Advisory Council, Drug Free Aroostook Coalition, Aroostook District Public Health Council etc.) • Incorporates customer satisfaction surveys that are used by the Board of Directors (BOD) bi-annually to process recommendations and potential improvements. • Serve as a fiscal sponsor for Pride Aroostook. • Engages in client focus groups held throughout the year. 	8.00	6.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER: Aroostook County Action Program

DATE: July 19, 2022

Total Points	32.00	10.00
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2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> Identified 5 key factors: lack of access to affordable housing, transportation, and childcare. Additionally, community response indicated a high need to enhance holistic person-centered healthcare, and strengthen employment opportunities and practices 	8.00	8.00
Impact <ul style="list-style-type: none"> Proposed various programs and activities to address the root causes however, the information did not demonstrate the impact of programs in addressing root causes. Does not illustrate a direct link between the root causes and the proposed budget distribution and activities to achieve these goals. 	8.00	5.00
Organizational Mission <ul style="list-style-type: none"> Did not address racial/ethnic health inequities as a part of their core part of its mission and strategy. 	8.00	0.00
Total Points	24.00	13.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> Funds will allow them to provide key service locations for individuals experiencing homelessness and at-risk-youth to access programs and support. Locations will serve as a centralized place for people most affected to access a wide range of critical resources. Did not comprehensively demonstrate how health equity activities under funding requests will advance the needs of communities being served. 	9.00	4.00
Total Points	9.00	4.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER: Aroostook County Action Program

DATE: July 19, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	4.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">• Provided five (5) examples are measurable however, no timeframe was given and there was no clear link in applicants vision for addressing COVID-19 disparities.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER: Aroostook County Action Program

DATE: July 19, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget line items did not calculate to the total requested amount.• Revised Budget Amount requested is \$250,000

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Cross Cultural Community Services

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide financial documentation as required by the RFA:

- *“Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:

 - Audited financial statements; or
 - Reviewed financial statements; or
 - Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Eastport Health Care Inc

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
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▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	31.00
▪ Community of Focus and Leadership	24.00	21.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	61.00
Part II. Capacity Building Plan	10.00	7.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>68.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No Fiscal Sponsor identified
CBO Geography
<ul style="list-style-type: none"> Do not have a rural footprint. Serve immigrants, refugee, and asylee community and their neighbors in both Lewiston/Auburn, Maine and the Greater Portland Area
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier E - \$500,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided a Certificate of Insurance, commercial liability expired on 2/16/2022, all other insurance types valid at time of proposal submission
Financial Viability
<ul style="list-style-type: none"> Provided an independent accountant review report

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	31.00
• Health Equity Activities	24.00	21.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	61.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves predominantly BIPOC communities • Programming informed by needs of Maine’s immigrant, refugee, asylee and asylum-seeking communities (includes: Haiti, Afghanistan, Democratic Republic of Congo, Rwanda, Kenya, Somalia, Sudan and more) 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Six (6) of seven (7) leadership and management positions are held by BIPOC community members as a part of our newly expanded senior leadership team leading this strategic organizational change. 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • 86% of staff reflect community served • 77% of the board reflect community served 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> • A member of Maine Immigrants’ Rights Coalition (MIRC) working to create and support programs and policies that promote immigrant inclusion and integration • Demonstrates a history of putting community voices first in planning strategies and activities but did not clearly demonstrate how CBO gathers community input 	8.00	7.00
Total Points	32.00	31.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Access to health supports and direct outreach to immigrant, refugee and asylee communities. • Culturally appropriate health services that help community members navigate the healthcare system and provides agency in healthcare decisions • Access to career and financial support • Social isolation • Inadequate housing • Institutional/ structural racism • Over representation in critical infrastructure workforce • Civic engagement 	8.00	8.00
<p>Impact</p> <ul style="list-style-type: none"> • Community Hub with a variety of supportive services: Community Health Outreach Team, Community Youth Coalition, Virtual Free Tutoring program, Wellness groups, COVID Vaccine Clinic, Peer Workforce Navigator, Youth Homelessness Outreach specialist, Youth Mentorship program • Wellness and health care work strengthens the health care support for community members through culturally and linguistically diverse staff, which aids in holistic communication • Community programming and financial support services provides opportunities for community members to access the social support and housing. • Civic engagement programming empowers community members to be engaged in the community socially and politically. 	8.00	8.00
<p>Organizational Mission</p> <ul style="list-style-type: none"> • CBO’s mission statement does not specifically address racial/ethnic health inequities in their mission however, they do address racial/ethnic health inequities as a core part of their strategy. 	8.00	5.00
Total Points	24.00	21.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
<p>Capacity Building Vision</p> <ul style="list-style-type: none"> • Strategic vision is directly aligned with building internal infrastructure to support larger health equity goals within the communities served <ul style="list-style-type: none"> ○ Conduct needs assessment with staff to identify areas of organizational excellence and opportunities for improvement and determine what resources and training staff need to succeed in their roles. ○ Ensure contemporary and equitable Human Resource and Finance policies. • Addresses the health and wellness needs of staff themselves who are predominantly BIPOC as well as the greater community served • Engage Senior Leadership and the Board of Directors in developing a strategic plan. • Draft documents and build systems to capture institutional knowledge to support the onboarding of new hires as well as any future leadership transitions. • Expand & diversify our funding sources to sustain our growing programmatic work and support our staff • Consolidate our organizational shared filing system • Advance our client tracking system allowing us to provide better services and client referrals, improve program management and accountability, expand CBO collaboration, and increase our data and reporting capacity to track client outcomes. • Provide a healthy and positive work environment where staff feel appreciated, supported, and set up for success. 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	7.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Funding two (2) new senior staff positions to support with the development of a strategic plan, conduct Internal needs assessment and succession planning • Improving and expanding our facilities and office spaces • Advance client tracking system • Advance financial systems, protocols, and reporting mechanisms • Expand and diversify funding sources but does not specify how this will be accomplished • Ensure contemporary and equitable Human Resource policies, benefits and professional development for our employees

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Gateway Community Services of Maine

DATE: December 19, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Budget form expenses did not add up to the total proposed budget and did not align with the Requested Award amount. Line 6 “Fringe Benefits Indirect Staff” of the revised Budget Form reflects the same expenditure amount of \$26,707.20 as Line 41 “Indirect Allocated”. Both Budget Form and Narrative have the same justification.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	17.00
▪ Community of Focus and Leadership	24.00	18.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	44.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>79.00</u>

Fiscal Sponsor

- No Fiscal Sponsor

CBO Geography

- Cumberland County, Greater Portland Area
- Provide services to rural communities but do not have a rural footprint

Requested Award Size

- Applying for Tier E- \$500,000

Certificate of Insurance

- Provided valid Certificate of Insurance

Financial Viability

- Provided an independent auditor's report

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	17.00
• Health Equity Activities	24.00	18.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	44.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Organization is the primary affordable healthcare option for low-income residents throughout the service area. • New Mainers and BIPOC individuals make up a large portion of their service area, however, it is unclear if their focus is serving this community primarily or rather serving all low-income individuals in the area of which BIPOC communities are a substantial portion 	8.00	4.00
Leadership Composition <ul style="list-style-type: none"> • Female majority on senior leadership level and director/supervisor managerial level • There is no clear connection between key leaders from the CBO being from the communities served 	8.00	0.00
Staff/Board Composition <ul style="list-style-type: none"> • Staff represents twelve (12) different countries and speak nearly twenty (20) languages • 7 out of 13 of current Board of Directors (BoD) members are active GPH patients. BoD members represent the ethnic, racial, gender, sexual orientation, and homeless demographics of our patients • While many GPH employees are current or former patients, it is unclear if greater than 50% of the staff reflect community served 	8.00	5.00
Community Engagement	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

<ul style="list-style-type: none"> • Receives community input through satisfaction surveys, needs assessments, CHW program • Updates needs assessments every 2-3 years to reassess community demographics and emerging service needs • Health center front desks offer comment cards, which are shared with leadership 		
Total Points	32.00	17.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> • Noted the following Root Causes as being related to social determinates of health: economic stability, education access and quality, healthcare access and quality, neighborhood and built environment, social and community context • Increases in housing costs • Lack of transportation • Reduced capacity to offer food supplement • Lack of childcare • Lack of social community places to exercise and socialize 	8.00	8.00
Impact <ul style="list-style-type: none"> • Provided a comprehensive list of programs addressing root causes 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • CBO does not address racial/ethnic health inequities as a core part of their mission however, they do address the racial/ethnic health inequities as a part of their strategy 	8.00	2.00
Total Points	24.00	18.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Plans to expand staff for CHW program • Optimize PRAPARE software, to have a streamlined workflow that collects Social Determinates of Health (SDoH) therefore simplifying the processes for staff, improving accuracy and program satisfaction. • Plans to address burnout and resiliency training for current staff • Financial Sustainability • Grow Community Partnerships 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Recruit, onboard, and bring newly funded staff to full operational capacity • Establish expanded capacity for data collection for Social Determinants of Health by providing waiting room tablets, collecting data that incorporate SDoH metrics into electronic health records. Purchasing laptops and cell phones for key staff members. Provide staff training on SDoH and diagnostic codes • Build out resources to expand patient access training on transportation support offerings for patients increasing translation outreach services • Provide burnout and resiliency support training for staff to improve retention and increase staff satisfaction measured through annual surveys

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Health

DATE: July 25, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form and narrative amounts aligned with requested award activities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	31.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	64.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>99.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Do not have a physical footprint. Serves Portland, Me., Cumberland County and Southern coastal areas
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier C - \$300,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided proof of liability insurance
Financial Viability
<ul style="list-style-type: none"> Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	31.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	64.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves primarily BIPOC communities including immigrants, refugees, and asylum seekers: (Afghanistan, Angola, Burundi, Cambodia, Columbia, Congo, Ethiopia, Ghana, Haiti, Iran, Iraq, Mexico, Rwanda, Somalia, Sudan and Vietnam) 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Founded by two Central African asylum seekers in 2017 • Current Executive Director is a refugee from Iran • Immigrant operated organization 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • 77% of the staff identify as BIPOC • Board chair and majority of the board are immigrants, reflecting the population served. 60% identify as BIPOC 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> • Works with a number of community partners outside of the immigrant space which allows them to gather additional community input and also address disparities outside of BIPOC communities, but that still impact BIPOC communities • They did not demonstrate how information will be utilized putting community voices first. 	8.00	7.00
Total Points	32.00	31.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

2. Healthy Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> Root Causes are income-based health inequities, lack of medical insurance, higher percentage of essential workers, Immigrant/Cultural related factors like language and cultural beliefs, Dietary habits, racism and discrimination 	8.00	8.00
<p>Impact</p> <ul style="list-style-type: none"> The iEnglish Project – Language and workforce development program Facilitate immigrant families access to federally-funded food distribution programs, secure food drop locations, provide basic nutritional information in multiple languages. Immigrant Business Hub offers training, mentorship, shared facilities and back-office services, and access to zero- or low-interest microloans and bank financing for new entrepreneurial startups and established businesses, particularly those run by immigrant women Citizenship and Civic Engagement gives New Mainers a chance to have their voices heard through voting, community engagement and participation in elections. Our Navigators encourage voter registration and participation in the political process on a non-partisan basis Large scale public programming includes free monthly concerts by representatives of diverse ethnic communities and community engagement projects such as the distribution of free soccer balls and children’s books. 	8.00	8.00
<p>Organizational Mission</p> <ul style="list-style-type: none"> Strives to ameliorate some of the negative stereotypes that abound and lower the barriers to immigrants' full participation in civic and social life. 	8.00	8.00
Total Points	24.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Plans to implement pilot food security and nutrition program • Strengthen internal infrastructure and administrative support • Professional development and strategic planning for staff designed to address ongoing rapid growth of immigrant communities 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<p>Food Security and Nutrition</p> <ul style="list-style-type: none"> • Deploy 5 Community Navigators addressing health-related issues in Food Security and Nutrition Program and civic engagement • Design, translate, print and distribute nutrition posters <ul style="list-style-type: none"> ○ Workshops to educate New Mainers on health issues and fighting diseases ○ Providing Health Education and Cooking classes <p>Infrastructure and Administration</p> <ul style="list-style-type: none"> • Engage Accountant • Engage Tech Support Consultant • Purchase nine (9) laptops and twenty-four (24) tablets • Retain marketing/PR firm to develop long -range marketing strategy, collateral • Hire social media coordinator • New website design • Purchase new database software/training • Professional development retreat, plus two workshops • Training for Community Navigators in outreach, organizing • Board retreat; board development workshop • Engage consultant to lead strategic planning process involving board staff, constituents • Staff conference attendance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Greater Portland Immigrant Welcome Center

DATE: July 29, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form and narrative aligns with requested award amount.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Hand of Mercy

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	12.00
▪ Community of Focus and Leadership	24.00	10.00
▪ Health Equity Activities	9.00	5.00
▪ Capacity Building Vision		
Total Part I	65.00	27.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>27.00</u>

Fiscal Sponsor

- Listed Ali Ashour as the fiscal sponsor

CBO Geography

- No physical footprint in rural Maine and does not provide services to residents living in rural parts of Maine

Requested Award Size

- Tier D \$900
 - The Requested Amount is different than the budget amount.
- The budgeted expenditure amount on financial statement and the Requested Award Size do not equate to the Tier level requested.

Certificate of Insurance

- Provided an expired COI (Feb/2022), provided valid workers compensation and employers liability insurance

Financial Viability

- Provided a reviewed financial statement from FY 2020

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Hand of Mercy

DATE: December 19, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	12.00
• Health Equity Activities	24.00	10.00
• Capacity Building Vision	9.00	5.00
Total Points	65.00	27.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves the two (2) major groups in the community that has high community and mental health needs: <ul style="list-style-type: none"> ○ Homeless population & Immigrant population (Iraq, Syria and Africa) • Serves general people navigating mental health struggles 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • No key leaders were identified in the CBO as members of the community being served 	8.00	0.00
Staff/Board Composition <ul style="list-style-type: none"> • CBO's full board and staff do not include members of the community served 	8.00	0.00
Community Engagement <ul style="list-style-type: none"> • Has Client Grievance Policy and Client Grievance Form that is available at the front desk of each location. Once client complete the form it will be reported directly to the top management of the agency, in addition to that the agency collect feedback on regular basis, and send service to client's homes to complete, obtain feedback by phones. All obtained information will be documented and saved in our system and reviewed by the top management • Conduct surveys and seek feedback but do not elaborate on what HOM does with the information after reviewing 	8.00	4.00
Total Points	32.00	12.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Hand of Mercy

DATE: December 19, 2022

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> • Did not provide a clear understanding of root causes of COVID-19 health disparities 	8.00	0.00
Impact <ul style="list-style-type: none"> • Connect clients to food, medicine and other needs • Adult case management and outpatient therapy • Additional supports for people with mental, and physical disability that are at risk of being homeless or hospitalized. • Client-centered, compassionate care of the highest quality to clients. (Array of mental health services that are anchored in exceptional service, advocacy, intervention, education, treatment, and perseverance to reach the best clinical outcomes) • Did not address how these programs/activities address the root causes of COVID-19 health disparities 	8.00	4.00
Organizational Mission <ul style="list-style-type: none"> • Mission is to provide client-centered, compassionate care of the highest quality to clients without any discrimination to their racial/ethnicity and to promote overall wellness for clients, their families, and others in need within the community • Did not specifically address the racial/ethnic health inequities as part of core mission 	8.00	6.00
Total Points	24.00	10.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Some of the grant money to pay a down payment for purchasing a new building that can help expand our services, increase the number of clients we serve, provide a better environment for our clients and employees, and to help hiring larger number of employees in order to server larger number of clients • Did not provide specifics on the relationship between current activities and use of funding 	9.00	5.00
Total Points	9.00	5.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Hand of Mercy

DATE: December 19, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	0.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Increase number of employees • Adding additional services and programs • Purchasing a building to expand services • It is unclear how the agency would benefit from the new positions, what the positions would be and how an increased staff is a realistic strategic vision for CBO's future direction • It is unclear how intended outcomes could be assessed • Tasks do not seem measurable, realistic, or strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Hand of Mercy

DATE: December 19, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Revised Budget Form was accurately calculated however, did not align within the application instructions, the capacity building plan, or was realistic• Budget Narrative was not provided. Provided a Profit/Loss report

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Healthy Acadia

DATE: July 29, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	N/A
▪ Community of Focus and Leadership	24.00	N/A
▪ Health Equity Activities	9.00	N/A
▪ Capacity Building Vision		
Total Part I	65.00	N/A
Part II. Capacity Building Plan	10.00	N/A
Part III. Budget Form and Narrative	25.00	N/A
<u>Total Points</u>	<u>100.00</u>	<u>N/A</u>

The Department was unable to open Healthy Acadia’s application documents, therefore no evaluation was completed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Iraqi Community Center in Maine

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mid-Coast Health Net, dba Knox Clinic

DATE: August 2, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	8.00
▪ Community of Focus and Leadership	24.00	10.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	27.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>62.00</u>

Fiscal Sponsor

- No fiscal sponsor

CBO Geography

- Physical footprint in rural Maine, Knox County, and surrounding towns

Requested Award Size

- Applying for Tier B \$200,000

Certificate of Insurance

- Provided a valid certificate of insurance

Financial Viability

- Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mid-Coast Health Net, dba Knox Clinic

DATE: August 2, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	8.00
• Health Equity Activities	24.00	10.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	27.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves low-income communities • Does not primarily serve BIPOC communities • Patient population includes BIPOC neighbors who qualify for services 	8.00	1.00
Leadership Composition <ul style="list-style-type: none"> • CBO does not specify leadership composition 	8.00	0.00
Staff/Board Composition <ul style="list-style-type: none"> • Two (2) of Nine (9) staff members are people of color • Seven (7) staff are women including the Executive Director • Difficult to determine how Staff and Board reflects the community served 	8.00	2.00
Community Engagement <ul style="list-style-type: none"> • “Barriers to Care” community survey evaluates who isn’t getting care and why • Did not demonstrate multiple ways to seek and respond to community input 	8.00	5.00
Total Points	32.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mid-Coast Health Net, dba Knox Clinic

DATE: August 2, 2022

2. Healthy Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> • Socioeconomic status • Crowded living conditions • Working conditions • Income inequities • The pandemic is causing wide-spread depression, paralyzing anxiety, and financial stress, creating acute needs for affordable mental health care 	8.00	8.00
Impact <ul style="list-style-type: none"> • Provide direct patient care to those falling through our health care systems cracks • Emphasizes wellness education, smoking cessation, and integration with local social service agencies to improve overall health and happiness • Provides free/low-cost medical, dental, prescription assistance, and mental health and wellness services to the uninsured and underinsured • Did not provide specific programs and information on how programming addresses root causes 	8.00	2.00
Organizational Mission <ul style="list-style-type: none"> • Did not address racial/ethnic health inequities as a core part of their mission and strategy 	8.00	0.00
Total Points	24.00	10.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Plans to create a community health center for the region improving integration of health services into community organizations, especially for the homeless and disadvantaged populations • Wellness Resource Coordinator • Project Manager • Consulting firm • Community advisory committee to establish the board • Ability to provide our written and online material in other languages, and of critical importance, the ability to access interpretation services for our patients during appointments. 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mid-Coast Health Net, dba Knox Clinic

DATE: August 2, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Architectural and engineering process for the new health center • Create a FQHC board for the new health center • Hire Project Manager and Wellness and Resource Coordinator • Translation services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mid-Coast Health Net, dba Knox Clinic

DATE: August 2, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget was accurately calculated, within the application instructions, aligned with the capacity building plan and realistic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Love of God's Kingdom Outreach Ministries Inc.

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	30.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	63.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>98.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> No physical footprint in Maine, primarily operate in greater Portland. Provide services to rural Maine
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier B, \$199,558
Certificate of Insurance
<ul style="list-style-type: none"> Provided COI
Financial Viability
<ul style="list-style-type: none"> Provided reviewed financial statements and IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	30.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	63.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Primarily serves Black, Indigenous, People of Color (BIPOC) communities as well as refugees/immigrants/asylum seekers/asylees, many of whom are under-insured or uninsured, low income, and/or without stable housing from Africa and the Middle East 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Executive Director is a respected Somali-American community leader in Maine 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Led by a Board of Directors who are men and women from the local community • All members of the MAIN Board are from the refugee and immigrant communities MAIN serves • Community Health Workers (CHWs) who are resettled refugee, asylum seekers, granted asylees, and immigrants from Somalia, Congo, Iraq, Sudan, and Djibouti, and who serve the Arabic, Somali, French, Swahili, Lingala, and Kurdish-speaking communities in Maine 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> • Healthy YOU Workshops (which pivoted during COVID to its 'Ask the Doctor' Zoom sessions). This community feedback assists MAIN in developing effective programs that cater to the needs expressed by the community 	8.00	6.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

<ul style="list-style-type: none"> Did not specifically demonstrate multiple, clear ways to regularly seek and respond to community input 		
Total Points	32.00	30.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> Uses Social Determinants of Health model to inform root causes of COVID-19 related health disparities Equitable access to healthcare and social services, housing, food, transportation, education, etc. Systemic racism, imperialism, misogyny, and structural inequalities at large 	8.00	8.00
Impact <ul style="list-style-type: none"> Addresses the health and/or social needs of the refugee and immigrant communities served through its four (4) pillars of linguistically specific and culturally responsive <ul style="list-style-type: none"> case support health education and outreach public health research advocacy Ask the Doctor Zoom Sessions Healthy YOU Workshops Stress Management and Mindfulness (yoga, walking programs, women’s swimming programs) Peer Support Groups Providing CMS-certified health insurance application support Advocacy work around public health policies that negatively impact refugee/immigrant communities 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> MAIN’s mission is to improve access to health and social services for all through culturally and linguistically responsive case management and care navigation, health education, public health advocacy, and public health research for the refugee/immigrant community - all of which address the racial/ethnic health inequalities MAIN’s communities of focus experience each day 	8.00	8.00
Total Points	24.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Strengthen and grow existing staff (both indirect and direct) • Streamline operations • Improve ability to communicate the work of the organization to the at-large community as a targeted strategy to increase sustainable funding 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Strengthen Case Support Services <ul style="list-style-type: none"> ○ In 2023 increase CHW hours in the field to meet growing client demand for culturally and linguistically specific services ○ Initiate hiring of additional CHW to join MAIN CHW Team in 2023 ○ Renew organization’s certified designated organization (CDO) certificate with the State of Maine (CoverME - Maine State Marketplace for Affordable Care Act-approved health insurance options), and support CHW to renew Certified Application Counselor certification ○ Provide Women’s Weekly Wellness programming to support stress management ○ Connect interested community with vetted English Language tutoring for adults in need of academic support beyond the schedule and limits of adult education curriculums, and academic support for children and teenagers from community of focus • Streamline organization operations <ul style="list-style-type: none"> ○ Hire Operations Support Specialist to support the financial team (managing invoice deadlines, financial reporting assistance for projects, building sustainable office systems) • Develop communications and technology <ul style="list-style-type: none"> ○ Utilize audio-visual equipment ○ Contract a professional web developer to revamp and maintain organizational website

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Access Immigrant Network

DATE: August 2, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget was accurate, realistic, connected and aligned with the ranges in the application instructions

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	22.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	63.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>98.00</u>

Fiscal Sponsor

- No fiscal sponsor

CBO Geography

- Do not have a physical footprint in rural Maine
- Service Cumberland, York, and Androscoggin counties as well as parts of Kennebec, Sagadahoc, and Oxford counties
- Provide services to individuals in rural parts of Maine

Requested Award Size

- Applying for Tier B, \$282,272
Our requested amount is larger than the tier we are at for 2021 (Tier B) in light of the fact that we grew from \$0 operating budget in 2019 to having an income of \$442,214 in 2021, as shown in the draft financial review. We expect to grow to a Tier C scale in 2022 and require an increase in capacity to match that

Certificate of Insurance

- Provided a valid certificate of insurance

Financial Viability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

- | |
|---|
| <ul style="list-style-type: none">• Provided a financial statement review |
|---|

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	32.00
• Health Equity Activities	24.00	22.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	63.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> Immigrant-led, mutual-aid organization that works with first- and second-generation immigrants and their families. Currently, the communities we work most closely with are populations that self-identify as coming from Asia (including Afghanistan and Cambodia), Africa (including Angola, Burundi, the Democratic Republic of Congo, Ethiopia, Rwanda, Somalia, and South Sudan), and Haiti 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> The leadership and staff represent the communities of focus. The Board of Directors are composed of community leaders from the Democratic Republic of Congo (DRC), Burundi, and Rwanda 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> Nine (9) out of eleven (11) employees, including the Executive Director and Project Director, are immigrants from Asia and Africa 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> “Message to MANA” section in the multilingual transportation request form Receives feedback at weekly team meetings and through feedback gained from program delivery 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

<ul style="list-style-type: none"> Where there is no representation on the board or staff, such as the Afghan community, the leadership stays in close touch with the community leaders and service providers for the population to collect feedback (at least quarterly) on how our programming is impacting specific community members Quantitative data is tracked through collecting raw data on the numbers of people served and qualitative data is tracked through the community feedback and communal reputation we receive from board members, community leaders, community members, and staff on the ground 		
Total Points	32.00	32.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> In the African immigrant communities, we work with the COVID-19-related health disparities are often aggravated by two (2) main reasons: <ul style="list-style-type: none"> lack of access to accurate information because of peer pressure to live communal life as it was pre-COVID 	8.00	8.00
Impact <ul style="list-style-type: none"> Trauma-informed multilingual transportation, mobile testing, and peer support groups to provide familiar and non-threatening ways to address COVID-19-related misinformation and the loss of public, communal life. 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> MANA’s central mission is to socially and personally (re-) empower people who have suffered personal or generational trauma by providing trauma-informed projects. Among these traumas are the Rwandan Genocide, the experiences of refugee camps, loss of social class, social status or career upon arrival in the United States, racism, and/or clashes with American culture Through our programming, we work to remind people of their resilience and intervene in the social system that perpetuates ethnic/racial health disparities Do not address racial/ethnic health inequities as part of CBO’s mission. 	8.00	6.00
Total Points	24.00	22.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Building and maintaining an efficient data collection and analysis system • Designing and managing a marketing plan, including creating templates for various platforms • Purchasing a van is crucial to the long-term organizational sustainability and success of MANA’s trauma-informed multilingual transportation project 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan

- Building and maintaining an efficient data collection and analysis system
- Designing and managing a marketing plan, including creating templates for various platforms
- Purchasing a van is crucial to the long-term organizational sustainability and success of MANA's trauma-informed multilingual transportation project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Association for New Americans

DATE: August 2, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form was accurate, realistic, connected and aligned with the ranges in the application instructions

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	30.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	63.00
Part II. Capacity Building Plan	10.00	7.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>95.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No Fiscal Sponsor identified
CBO Geography
<ul style="list-style-type: none"> Have a physical footprint in rural Maine, with a focus on Androscoggin, Cumberland, Kennebec, and York County
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier D - \$400,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid certificate of insurance
Financial Viability
<ul style="list-style-type: none"> Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	30.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	63.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Engaged over 300 youth and young adults: <ul style="list-style-type: none"> ○ 60% BIPOC participants ○ 85% of participants have experienced homelessness ○ 15% are currently incarcerated ○ 25% identify as LGBTQ 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Executive Director identifies as BIPOC and is formerly incarcerated • Three (3) of (6) Director level staff identify as BIPOC and are formerly incarcerated • Board leadership (Treasurer, Chair) identify as BIPOC 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Twelve (12) person staff team represents a diverse demographic of age, race, gender, immigration status, religion, class background, system involvement, and disability • Employs four (4) program alumni in staff roles as Project Facilitators • Two (2) staff members identify as immigrants, five (5) staff members identify as women • 50% of board members identify as BIPOC 	8.00	8.00
Community Engagement	8.00	6.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

<ul style="list-style-type: none"> • Held 82 individual and group conversations with members to determine a vision for the organization's future • Incorporates individual and group reflection from workshop participants • Model for crisis response and support is rooted in collaboration and trust with the person or people experiencing crisis and has been developed through practice and reflection • CBO does not clearly define how they seek and respond to community input outside of their membership base 		
Total Points	32.00	30.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> • Limited access to healthcare, health insurance, and paid sick leave • Work in manual labor positions and retail sectors, which are public-facing and rarely offer remote-work options • Job loss due to business closure or downsizing • Limited access to reliable transportation or technology for work or social connection • Lack of stable and safe long-term housing • Incarceration • Lost loved ones to COVID-19 • Lack of childcare or housing during the pandemic • Limited resources and opportunities in communities reeling from the health and economic impact of the pandemic 	8.00	8.00
Impact <ul style="list-style-type: none"> • Safe, spacious physical space to gather, weekly meetings and meaningful creative projects to bring people together and engage collectively in purposeful work • Offers mutual aid and ongoing crisis response, connection to community resources, and advocacy in the legal and social system 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> • Exists to build a world where everyone matters and belongs. In that world, racial and ethnic identity will no longer be determinants of inequitable health and life outcomes. All of our core programs connect to the goal of reducing 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

inequities, in order to truly build the world we envision, for everyone		
Total Points	24.00	24.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Funding will grow capacity for hiring, training, and leadership development • Open Community Sites across the state led by system impacted people. The sites will be hubs for arts-based community change projects along with re-entry support, crisis response, peer support, mutual aid, and transformative justice practices. 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	7.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Articulate their leadership development model and practices • Create training modules for theater • Expand staff capacity to train new facilitators • Expand staff capacity to deliver advocacy and support and transformative justice to new staff and statewide members • Expand staff capacity to deliver advocacy and support and transformative justice • Task 1 and task 5 lack the specificity required to determine if the outcome would be measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Maine Inside Out

DATE: August 2-3, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget was accurately calculated, within the application instructions, aligned with the capacity building plan and realistic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Mano en Mano / Hand in Hand

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	32.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	65.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Have a physical footprint in rural Maine Provide services to individuals who reside in rural Maine Serve Greater Portland, Westbrook, Augusta, Waterville, Biddeford, Sebago Lakes Region, Lower Oxford County (Hiram, Porter, Denmark, Norway, Paris, Oxford, Otisfield)
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier D - \$224,009 Does not provide justification for requested award size as it is larger than the maximum award size for their tier based on annual expenditures
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid COI
Financial Viability
<ul style="list-style-type: none"> Provided IRS Form 990

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	32.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	65.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves a Muslim population that includes people who primarily identify as Black or People of Color even though the US census categorizes many from MENA countries as White • Primarily serves BIPOC communities • Ethnic Based Organization with special focus on Arab descent, Arabic speakers, and New Mainers from countries like Iran, Pakistan, Afghanistan, and other Asian/African countries 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Key leaders reflect the community served • Executive Director is from Lebanon 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • NEAAO is supported by a Board of Directors that is 25% BIPOC New Mainers • Board officers are Arab American • The Board is supported by an 8-member Advisory Council that is 75% BIPOC, primarily New Mainers who came here from Arab countries 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> • Conducting surveys but also designing culturally appropriate survey tools and providing input, as well as facilitating two (2) forms in rural areas 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

<ul style="list-style-type: none"> • Checking in regularly via Viber and WhatsApp • Engage in conversations about challenges, fears, concerns as well as sharing moments of joy • Women from all communities coming together for the monthly Women’s Luncheons 		
Total Points	32.00	32.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Extension of general disparities in health care system • BIPOC patients are treated differently, often with suspicion by front line health workers, regarded as either dramatizing minor health complaints or refusing to be “upfront” and share symptoms that may be embarrassing or severe • Early availability of home test kits prices at \$25 or more, most often stocked in towns with higher median income, sent a strong message of exclusion to BIPOC communities • Early data that showed BIPOC communities disproportionately impacted by Covid-19 gave their White neighbors extra reason to blame susceptibility to Covid-19 on lifestyle and subsequent “pre-existing” conditions, which furthered racist attitudes while increasing risks for already underserved community members • NEAAO has also identified larger issues of health equity, including a reticence among Arab Americans to schedule preventative care and regular exams because of concerns about copayments, prescription costs, and styles of medical care that are completely unfamiliar • Many New Mainers confide in NEAAO that they feel rushed out of physicians’ offices, and seldom, if ever, get to actually speak with someone other than a Physician’s Assistant • Many women in the community with young children have no childcare available for these appointments, as childcare is reserved for full time participants 	8.00	8.00
<p>Impact</p> <ul style="list-style-type: none"> • Many of the health disparities caused by inaccessibility have been addressed through clinics and mobile services that reduce obstacles, and by funneling resources to ECBOs who have the direct relationship with community members • Transportation programs 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

<ul style="list-style-type: none"> • Pop up clinics • Distribution of health and wellness information and resources • Peer support networks 		
Organizational Mission <ul style="list-style-type: none"> • Mission is to bridge the culture gap for a healthier, better-integrated community 	8.00	8.00
Total Points	24.00	24.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Strategic planning • Healthy staff and added position • Staff Training • Transportation Needs • Videography • Educating the Community 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Assess Needs • Five (5) Trainings to improve ability to identify barriers • Boost fringe benefits • Strategic Planning for Retreat • Continue to build and support a strong staff invested in NEAAOs DEI vision by stabilizing positions having had an impact during the past two (2) years • Purchase videography equipment • Purchase 15 seat van • Host panel discussions • Technology • Continue building a strong staff that is vested in NEAAO and its health goals by dedicating 16 hours in Year 1 and 24 hours in year 2 to OPHE grant outreach, support and goals • Development of a toolkit to share with CAP agencies • Evaluation

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: New England Arab American Organization

DATE: August 3, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget amount was accurate, and narrative aligned with requested award activities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	30.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	63.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>98.00</u>

Fiscal Sponsor
• No fiscal sponsor
CBO Geography
• No physical footprint in Rural Maine. Serve greater Portland area, Biddeford, Freeport
Requested Award Size
• Applying for Tier C - \$500,000. Provided justification for the funding exception
Certificate of Insurance
• Provided a valid COI
Financial Viability
• Provided reviewed financial statement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	30.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	63.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serving 200 local youth from third (3rd) grade into early adulthood through five (5) programs: <ul style="list-style-type: none"> ○ elementary school clinics ○ middle school afterschool ○ high school afterschool ○ internal and external summer camp ○ post-secondary support • 70% of students receive financial aid • 75% of students identify as youth of color • 62% are first-generational degree-seeking youth • 33% are immigrants or refugees • 63% are multilingual • 45% identify as female • 2% identify as non-binary 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Noted over 50% of leadership staff at PCS identify as BIPOC and come from refuge and immigrant backgrounds 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Staff composition is >50% of the community served • Board composition does not reflect >50% of the community served 	8.00	6.00
Community Engagement	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

<ul style="list-style-type: none"> Receives feedback from committees and working groups to influence organizational decision-making around finance, governance, development and more Seeks advice from the various communities we serve through word-of-mouth conversations, surveys for members, junior program participants, and parents, and occasional town-hall meetings to gain feedback on long-range planning 		
Total Points	32.00	30.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> Discrimination in regards to housing, health care, education, criminal justice, finance, occupational (racial and ethnic minorities tend to work in essential worker settings in Portland), and wealth gaps 	8.00	8.00
Impact <ul style="list-style-type: none"> Partnering with Adelphi University and the Sport for Development Journal to create a theory of change. Receives monthly updates of interventions, preconditions and outcomes. Has theory of change model that helps with strategic interventions across youth and family programs that includes elements that address the health and social needs of the communities served After school program with nutritious snacks, academics, youth programs, wellness programs, critical conversations and cooking classes Adult members: squash clinics, yoga classes, gym access, membership events are designed to address unmet social needs of the community Year-round exercise and physical activity Social Services Committee that includes leaders in the social work and medical fields and regularly supports families during their most vulnerable times around child safety, affordable medical care, and food/housing insecurity Enrolls members that reflect city's demographics Access/Skill building/Community Cohesion 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> Addresses racial/ethnic health inequities as a core part of its mission and strategy 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

Total Points	24.00	24.00
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3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Community Commons Campaign (Community Center Development) • Mission Expansion: from lessons learned from the youth programs and apply the framework to our family programs • Program Expansion: Offer daily food service, gathering spaces, and events to unite neighbors, families, and members in the most inclusive and culturally vibrant space in the city • Vision Expansion: share the community center model with arts and sports-based organizations across Maine and the country in its leadership position within US Squash, The Afterschool Alliance, The Sport for Development Journal, The Brookings institute, and Greater Portland's Out of School Time Workgroup 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">• Expand the facility through the Community Commons Campaign• Launch redesigned youth programs upon completion of the PCS Theory of Change• Expand membership offerings for the whole family• Build-out the PCS Cafe

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Portland Community Squash

DATE: August 9, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form was accurate, and narrative aligned with the capacity building plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	7.00
▪ Community of Focus and Leadership	24.00	18.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	34.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>69.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Physical footprint in rural Maine and provide services to rural areas. Serves clients throughout the state of Maine and has offices in Portland, Lewiston and Bangor
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier E - \$500,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid COI
Financial Viability
<ul style="list-style-type: none"> Provided audited financial statement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	7.00
• Health Equity Activities	24.00	18.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	34.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves homeless adults with acute care needs in the Greater Portland area, including all genders, races, ethnic backgrounds, immigrants, refugees and asylum seekers • Did not specify if the Priority community served is BIPOC 	8.00	4.00
Leadership Composition <ul style="list-style-type: none"> • It is unclear whether board/staff leaders reflect the community served 	8.00	1.00
Staff/Board Composition <ul style="list-style-type: none"> • 3 of 15 board members are BIPOC • 27% of staff identify as BIPOC • Identified the need to include more board members reflecting the community served 	8.00	2.00
Community Engagement <ul style="list-style-type: none"> • Provides direct service with public policy, advocacy and education • Did not demonstrate multiple clear ways to regularly respond to community input and demonstrates a history of putting community voices first in planning strategies and activities 	8.00	0.00
Total Points	32.00	7.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • lack of housing • economic resources • barriers to medical access • lack of access to preventative care • lack of trust in medical systems • lack of financial resources including telephones, tablets, laptops and transportation • congregate care settings • true restorative rest and healing • lacks projects to advance health equity and/or social determinants of health within the organization or community 	8.00	8.00
<p>Impact</p> <ul style="list-style-type: none"> • Preble Street/Maine Medical Center Learning Collaborative. The MMC-PSLC is a community-based healthcare center for people experiencing homelessness that integrates health care delivery with learning opportunities and social work • HOUSE Program is a medical/housing model centered on housing the most vulnerable unsheltered people in Portland with opioid use disorder • Collaborates with Milestone Recovery Center, Knox County Homeless Coalition, and Midcoast Shelter Services to provide Vaccination Equity to our communities • Maine Health Affiliates in their RADx Up research grant which is focused on investigating the Covid-19 barriers to health equity in our community to create solutions to those barriers • Maine’s first Recuperative Care Program is set to open this September through a collaboration between Maine Health, Greater Portland Health, and Preble Street. Preble Street will provide the social services for this fifteen-bed medical facility that will offer round-the-clock medical and social supports while our community members recover from major medical issues that, prior to this new resource, would have had to return to a shelter or the streets. 	8.00	8.00
<p>Organizational Mission</p> <ul style="list-style-type: none"> • Seeks to provide accessible barrier-free services to empower people experiencing problems with 	8.00	2.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

<p>homelessness, housing, hunger, and poverty and to advocate for solutions to these problems</p> <ul style="list-style-type: none"> • Grounded in the tenets of social justice and addressing racial health inequities foundational to these beliefs • Did not specifically address racial/ethnic health inequities as a core part of CBO's strategy 		
Total Points	24.00	18.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
<p>Capacity Building Vision</p> <ul style="list-style-type: none"> • Hire one (1) Health Equity Coordinator • Hire two (2) Health Equity Navigators • New positions will allow the agency to create, grow, and maintain an inclusive, safe, respectful, and welcoming environment for all people. • Staff Training <ul style="list-style-type: none"> ○ Educate and improve staff understanding of how structural racism and bias affect the BIPOC clients we serve. ○ Build upon existing agency Caseworker and Management Core Competencies, including being a Cultivator of Cultural Competence and Diversity • Resource Access <ul style="list-style-type: none"> ○ Ensuring BIPOC clients have access to the support and resources needed to overcome entrenched barriers to stability and health-related policies and practice within the agency ○ Ensuring Preble Street emergency shelters are spaces that are inclusive, safe, respectful, trauma-informed and welcoming environments for all people, with particular attention to minority and BIPOC community members ○ Ensuring minority and BIPOC community members have Access to permanent housing and address the gap in racial disparities among Maine's population of those experiencing homelessness. ○ Provide low-barrier access to a Client Health Equity Fund specifically targeting clients who are members of BIPOC communities ○ Ensure all Mainers experiencing food insecurity have access to healthy, nourishing, and culturally appropriate 	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

<p>food. Continue and expand a Culturally Appropriate Meals initiative first launched in February 2021. The initiative recognizes that new arrivals to the United States need not only healthy and nourishing food, but familiar and comforting foods as well</p> <ul style="list-style-type: none"> • Systems: <ul style="list-style-type: none"> ○ Identify and challenge internal and external practices that promote inequity ○ Continued access to race and health equity consultation to further organizational goals for developing, monitoring, and evaluating equity. ○ Breaking systemic barriers and facilitating new possibilities for client access to resources and housing. ○ Educating and supporting the training and work of agency cultural brokers embedded within programs. ○ Collaborating with coworkers, community partners, and clients to address health disparities and mitigating health and racial inequities, building a new and better culture with seeds planted for significant growth. ○ Amplifying the voices of BIPOC individuals in policy discussions and through our Social Media networks 		
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Shelter-based Health Equity Coordinator and Navigator outreach to BIPOC clients in shelters • Health Coordinator and Navigators to link BIPOC clients to a variety of supportive services • Health Coordinator and Navigators provide education/staff training to Preble Street staff • Ongoing work with Racial and Health Equity consultant on a quarterly basis to assess agency policies practices progress for health equity • Implement health equity funds to expend \$26,000 directly to clients to meet basic needs, including medical, interpretation and translation, cell phones, tablets, and transportation • Document translation and provider interpreter services

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Preble Street

DATE: August 9, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Revised Budget form was accurate, realistic, connected and aligned with the ranges in the application instructions• Budget Narrative was provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Presente Maine

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	29.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	62.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>97.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Do not have a physical footprint or offer services in Rural Maine. They provide services in York, Cumberland, and Androscoggin Counties
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier E: \$600,000 ProsperityME's board approved budget was \$1,445,516 for 2022 but due to the unexpected expansion of our Housing Program, our budget increased to approximately \$2.8 million. This will be reflected in our 2022 IRS Form 990. This is why we are requesting above than the \$500,000 threshold.
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid COI
Financial Viability
<ul style="list-style-type: none"> Provided audited financial statement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	29.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	62.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves clients from over 20 countries, the majority coming from Angola, Burundi, The Democratic Republic of the Congo, Iraq, Rwanda, Somalia, and Sudan • 93% of students meet the definition of extremely low-income 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> • Executive leadership team is majority BIPOC immigrants (60/40) split 	8.00	8.00
Staff/Board Composition <ul style="list-style-type: none"> • Staff is majority immigrants, speak over 17 languages, 80% of employees represent immigrant communities of color • Does not provide sufficient information to assess if board composition represents greater than 50% of community served 	8.00	5.00
Community Engagement <ul style="list-style-type: none"> • All instructors, ERA certifiers and housing counselors are BIPOC Mainers or immigrants • Program outreach (word of mouth) • Alumni serves as ambassadors to their peers, colleagues, coworkers, and family members • Works closely with other ethnic based organizations • We use methods such as our website, social media pages, and messaging apps to connect with our community. 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

<ul style="list-style-type: none"> We distribute pre and post surveys for our classes to ensure that our curriculum is engaging and effective. Our instructors regularly adjust curriculum based on the feedback received. 		
Total Points	32.00	29.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> Housing instability and congregate housing, low wages, layoffs, income volatility, predominance of essential worker jobs, lack of education, COVID-19 risk awareness, income loss for small businesses 	8.00	8.00
Impact <ul style="list-style-type: none"> Housing assistance including Emergency Rental Assistance (application support), launching housing navigator program to secure safe long-term housing Development of the Individual Development Account Program a matched savings accounts where participants save towards the purchase of a productive asset such as a home, small business, vehicle etc. Income and Employment: Building capacity for a peer workforce navigator that will be trained in accessing unemployment benefits, employment, training, and will provide other resources as childcare and transportation Small Business assistance Education: staff have been participating in outreach to schools, churches, and other community centers to spread awareness about vaccinations, social distancing, and use of Personal Protective Equipment (PPE) to reduce the spread of the virus and keep families safe and healthy 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> Mission is to empower, through education and counseling, members of refugee and immigrant communities to invest in themselves to build financial stability, careers, businesses, and wealth 	8.00	8.00
Total Points	24.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • We aim to see all Maine’s immigrants and communities achieve economic well-being • With support from DHHS we will build a stronger organizational foundation which will allow us to support our expansion longer term 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Addition of a grant and contract manager • Addition of an accountant • Expansion of services through partnerships with ethnic community-based organizations and other community organizations • A consultant to evaluate the growth of the organization from the past two years, evaluate sustainability, and build a strategic plan for long term success • Expansion of information technology services including the following: <ul style="list-style-type: none"> ○ Website advancements and upgrade ○ Management and data security ○ Human Resource Information System (HRIS) ○ Data security training and education for staff • Implementation of advanced tracking software to generate detailed reports on served community

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: ProsperityME

DATE: August 10, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form was accurate and aligned with requested amount.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Quality Housing Coalition

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	0.00
▪ Health Equity Activities	9.00	0.00
▪ Capacity Building Vision		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or financial documentation as required by the RFA:

- *“Documentation to substantiate annual expenditures, based on most recently completed fiscal year. Acceptable forms of documentation include one (1) of the following:*
 - *Audited financial statements; or*
 - *Reviewed financial statements; or*
 - *Internal Revenue Service’s Form 990.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	12.00
▪ Community of Focus and Leadership	24.00	10.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	31.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>56.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Have a rural footprint in Maine. Serves Northern Franklin County and bordering towns in Northern Oxford County
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier D: \$400,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid COI
Financial Viability
<ul style="list-style-type: none"> Provided a reviewed financial statement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	12.00
• Health Equity Activities	24.00	10.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	31.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serves all ages and races through a wide range of programming for youth, adults, and seniors • Stated the Regional ethnic makeup: 93% White and 7% BIPOC • Does not clearly indicate whether the agency primarily serves the BIPOC community 	8.00	1.00
Leadership Composition <ul style="list-style-type: none"> • Provides limited detail of the CBO leadership staff, roles or how their makeup reflects the community served 	8.00	1.00
Staff/Board Composition <ul style="list-style-type: none"> • Board members identified; however, it is not clear if the board meets the 50% requirement reflects the community served • Staff/roles are identified; however, it is not clear how these staff reflect the community served 	8.00	2.00
Community Engagement <ul style="list-style-type: none"> • Connects with the community both formally and informally including surveys, in person interviews, and community member discussions through a variety of programs and services • CBO was created as a result of hearing the needs from the community. Since its founding it has continued to listen to community voices and has responded by implementing 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

<p>programming and services as a direct result of the community's input. Examples of this include establishing physical rehabilitation, behavioral health and basic needs services</p> <ul style="list-style-type: none"> Regularly seeks input from community members through partnering organizations events 		
Total Points	32.00	12.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> Lack of knowledge, access to services, and availability of resources Lacked specific details regarding the root causes in this section but demonstrated some understanding of COVID-19-related health disparities in the communities served 	8.00	4.00
<p>Impact</p> <ul style="list-style-type: none"> Works to address social determinants of health throughout its service area which has experienced COVID-19 disparities Has licensed social worker who connects individuals to available resources and coordinates with other organizations to implement programming and services in their facility Physical therapy department, food pantry at the local low - income housing facility, respite care programming, behavioral health programming, COVID-19 vaccine clinics and testing kit distribution programming, children's programming, home visits, free food boxes and meal delivery 	8.00	5.00
<p>Organizational Mission</p> <ul style="list-style-type: none"> CBO addresses racial/ethnic health inequities. However, the way in which they address them in the strategic vision is contradictory to the CBO's mission and strategy 	8.00	1.00
Total Points	24.00	10.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Access to housing, food, financial supports, transportation, and social supports will be strengthened by this funding opportunity • Infrastructure needs to continue programming (Heating and cooling operating system) • Truck used for delivering meals and plow the facilities driveways • Hiring a marketing firm to help with identity, mission/vision, programs, services, and brand will improve communication with the community and expand accessibility 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	0.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Hire marketing/advertising/design company • Implement newly created strategic plan • Implement media campaign • Upgrade heating and cooling system that is failing • Replace truck with plow that is over 20 years old • Increase staffing to work with racial/ethnic underserved individuals-COVID-19 response efforts and improving social determinants of health • Tasks were not measurable and did not define how intended outcomes can assessed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Rangeley Region Health and Wellness

DATE: August 10, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Budget form was accurate and aligned with the amount requested

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Spiritual Care Services of Maine

DATE: August 15, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	24.00	8.00
▪ Health Equity Activities	9.00	4.00
▪ Capacity Building Vision		
Total Part I	65.00	12.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>12.00</u>

Fiscal Sponsor

- No fiscal sponsor

CBO Geography

- Do not have a physical footprint in Maine. Service individuals residing in rural Maine. Provide statewide remote support and want to grow our in-person support to have spiritual care givers in as many counties and regions as possible.

Requested Award Size

- Applying for Tier A - \$100,000

Certificate of Insurance

- Provided a valid COI

Financial Viability

- Provided IRS Form 990 EZ

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Spiritual Care Services of Maine

DATE: August 15, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	0.00
• Health Equity Activities	24.00	8.00
• Capacity Building Vision	9.00	4.00
Total Points	65.00	12.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • State they serve the entire State of Maine • Did not detail how their identities are defined 	8.00	0.00
Leadership Composition <ul style="list-style-type: none"> • Lacks specific details of the CBO leadership roles and how their makeup reflects the community 	8.00	0.00
Staff/Board Composition <ul style="list-style-type: none"> • Lacks specific details of the CBO staff, their roles and how the staff makeup reflects the community 	8.00	0.00
Community Engagement <ul style="list-style-type: none"> • Did not provide information on how the agency hears from and responds to community or how the input shapes what the agency does 	8.00	0.00
Total Points	32.00	0.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Spiritual Care Services of Maine

DATE: August 15, 2022

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> • Is that the psychosocial needs provided don't match the actual needs of communities 	8.00	8.00
Impact <ul style="list-style-type: none"> • Did not provide details on programs likely to address root causes as defined by applicant 	8.00	0.00
Organizational Mission <ul style="list-style-type: none"> • Did not address 	8.00	0.00
Total Points	24.00	8.00

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
Capacity Building Vision <ul style="list-style-type: none"> • Recruit consultants • Offer Training and programming that meets the needs of the BIPOC, unhoused, incarcerated and recovery communities • Create a community based clinical program that is designed by and for people navigating being unhoused, incarcerated, new Mainers and recovery • Statewide referral system that provides remote support to those in need • We will be able to develop and deliver robust programming and live into the vision of creating a community based clinical program that is designed by and for the communities just mentioned in order to create a framework to provide language and skills to create a pipeline of people in those populations to provide these ongoing trainings for their own communities • Did not provide enough details on the strategic vision for CBO's future direction 	9.00	4.00
Total Points	9.00	4.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Spiritual Care Services of Maine

DATE: August 15, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	0.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Hire administrative person • Hire grant writer • Develop Marketing and social media plan • Develop a more diverse organization (Recruiting diverse board members and recruiting BIPOC, people with mental health issues, addiction, incarceration as consultants and providers) • Partnering with other CBOs to help develop a referral system like the Covid social supports • Most tasks lack details and do not seem measurable, realistic, or strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Spiritual Care Services of Maine

DATE: August 15, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget Form was accurate however, the expenditures for line items were not addressed in application• Did not submit a Budget Narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	20.00
▪ Community of Focus and Leadership	24.00	24.00
▪ Health Equity Activities	9.00	9.00
▪ Capacity Building Vision		
Total Part I	65.00	53.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>63.00</u>

Fiscal Sponsor
<ul style="list-style-type: none"> No fiscal sponsor
CBO Geography
<ul style="list-style-type: none"> Have a footprint in rural Maine serving the Wabanaki communities and peoples of Maine, the majority reside within Washington, Aroostook, and Penobscot counties
Requested Award Size
<ul style="list-style-type: none"> Applying for Tier E - \$500,000
Certificate of Insurance
<ul style="list-style-type: none"> Provided a valid COI
Financial Viability
<ul style="list-style-type: none"> Provided audited financial statements from 2020

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	20.00
• Health Equity Activities	24.00	24.00
• Capacity Building Vision	9.00	9.00
Total Points	65.00	53.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> Serves members of the four (4) federally recognized Tribes in Maine (The Houlton Band on Maliseet Indians, the MicMac Nation, The Passamaquoddy Tribe at Indian Township and Sipayik, and the Penobscot Nation) within Aroostook, Penobscot, and Washington County 	8.00	8.00
Leadership Composition <ul style="list-style-type: none"> Darren Ranco, Board Chair (Wabanaki representative) reflect the community served Provided information on board composition but did not provide information on key leaders 	8.00	2.00
Staff/Board Composition <ul style="list-style-type: none"> Five (5) board members: Darren Ranco, Chair; Sharon Paul, Clerk; Marie Mitchell, Treasurer; Simon Wesley Francis, Director; Chief Clarissa Sabattis, Director Board members are representative of the Wabanaki communities served and assist in providing direction and support 	8.00	8.00
Community Engagement <ul style="list-style-type: none"> Works with tribal and tribal non-profit organizations to deliver public health services to Wabanaki people The formation of the Tribal District Coordinating Council (DCC) is the representative body of the stakeholders residing within the five (5) tribal communities and provides 	8.00	2.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

direction to WPHW in conjunction with the Board of Directors <ul style="list-style-type: none"> CBO does not describe how community input shapes what CBO does 		
Total Points	32.00	20.00

2. Health Equity Activities	<u>Points Available</u>	<u>Points Awarded</u>
Root Cause <ul style="list-style-type: none"> Part of a much longer history of colonialism and inequity, climate change, marginal access to health care, food insecurity A significant challenge with assessing the scope of health disparities and root causes within the tribal population in Maine is the lack of data. Data from state and federal sources is often unreliable and does not accurately capture information about the tribal populations in Maine 	8.00	8.00
Impact <ul style="list-style-type: none"> Services include but are not limited to Health Protection and Preparedness, Infection Disease Prevention, Community and Land Wellness, Next Generation, Culture, Connection & Support, Maternal and Child Health, Environmental Health, Injury Prevention, Substance Use Disorder Treatment and Recovery, Mental and Behavioral Health Services, Research, Knowledge, and Innovation Center for Wabanaki Research, Knowledge and Innovation is an interdisciplinary team of Tribal citizens and non-indigenous persons employed by Wabanaki Public Health and Wellness to conduct Tribal research in collaboration with Tribal citizens and leadership and to build the health research and public health capacity of the four Federally Recognized Native American Tribes in Maine. Research on water quality, Elder-based study for COVID19 prevention All programs focuses on addressing inequities and decreasing health disparities 	8.00	8.00
Organizational Mission <ul style="list-style-type: none"> Provide community-driven, culturally centered public health and social services to all Wabanaki communities and people while honoring Wabanaki cultural knowledge, cultivating innovation, and fostering collaboration 	8.00	8.00
Total Points	24.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

3. Capacity Building Vision	<u>Points Available</u>	<u>Points Awarded</u>
<p>Capacity Building Vision</p> <ul style="list-style-type: none"> • Collect, maintain, and analyze public health data specific to the Wabanaki people in Maine • Wabanaki Health Needs Assessment for Health improvement plans • Increase data sovereignty efforts through funding portions of the system and staff time needed to create a system to collect, store, and use data • Strengthening organizational infrastructure • Ensuring sustainable and effective programming • Expanding and strengthening recovery services • Clarifying and building upon existing mental health program offerings • Expanding data and research capacity • This funding opportunity would directly tie in to the strategic vision for the next few years through the above points, but also will contribute to the long term health and benefit of the communities as the data will influence programs into the future. 	9.00	9.00
Total Points	9.00	9.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">• Tasks of the CBO’s capacity building plan were all measurable, realistic and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – Individual CBO

BIDDER: Wabanaki Public Health and Wellness

DATE: August 15, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget form and narrative were combined.• Budget expenses were off by \$50,414 of the requested amount of \$500,000

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: AK Health and Social Services

DATE: August 15, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	24.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	33.00
Total Part I	65.00	57.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>92.00</u>

Requested Award Size
<ul style="list-style-type: none"> • \$900,000

Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Direct DHHS Contract <ul style="list-style-type: none"> ○ AK Health and Social Services - \$436,000 • Subcontracts: <ul style="list-style-type: none"> ○ Her Safety Net \$188,000 ○ Lewiston Auburn Family Support Services - \$138,000 ○ Masjid Salaam Mosque - \$138,000 • MOUs for collaborative members are on file and accurate

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid COI

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: AK Health and Social Services

DATE: August 15, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	24.00
• Capacity Building Vision of Health Equity	33.00	33.00
Total Points	65.00	57.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Serve the immigrant, refugee, asylum seeker, and Black, Indigenous, and People of Color (BIPOC) in Lewiston and Auburn. Included in this community are those that have chosen to move, refugees that cannot safely return home, asylum seekers that are seeking international protection but have not been granted refugee status, and people that identify as Black, Indigenous, and People of Color 	8.00	8.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • The leadership structure for this collaborative is made up completely of those that directly reflect or are part of the community of focus within the efforts of this funding • Founder of AK Health and Social Services is an immigrant, former refugee, and BIPOC individual • Her Safety Net, is founded by someone who identifies as an immigrant, former refugee, and BIPOC woman 	8.00	8.00
Collaborative Member Composition <ul style="list-style-type: none"> • Greater than fifty percent (>50%) of the CBO Collaborative leadership (i.e., leaders of the collaborative organizations) reflect the community served 	8.00	8.00
Collaborative Member Engagement <ul style="list-style-type: none"> • Did not clearly demonstrate how leadership will hear from and respond to the collaborative members to shape what the collaborative will do 	8.00	0.00
Total Points	32.00	24.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: AK Health and Social Services

DATE: August 15, 2022

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Accessing healthcare, housing, education, criminal justice, economic factors • Cultural differences between providers and patients • Language barriers affecting interactions often change the quality of care, keeping these communities siloed from mainstream resources • Lack of health insurance, transportation, childcare, sick time through their workplace to access care needed • Mistrust of the healthcare system which is a direct result of inequities in treatment • Living in crowded conditions, making it difficult to isolate themselves from others 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • Through advocacy, members of the collaborative will give a voice to those who fail to access care due to discrimination or other significant barriers • Education (how to access critical healthcare), will be provided to these communities in a culturally and linguistically appropriate manner to be most effective • An improved community infrastructure will result from assessments that the AK Collaborative will complete to fill in these gaps to allow for better care to be provided • Investing in a community-based organization with a deep understanding of the impacted communities will make a significant difference in addressing health disparities and will affect future generations of Mainers 	11.00	11.00
<p>Impact</p> <ul style="list-style-type: none"> • Through the reduction of barriers to receiving healthcare, advocacy, education assessment, case management, and trust, the community of focus will be able to access existing healthcare when appropriate and reduce COVID-19 and other health disparities • Through the AK Collaborative, Mental Health Rehabilitation Technician/Community (MHRT/C) will be trained to provide supplemental case management services to the members of the community who don't have access to these critical services 	11.00	11.00
Total Points	33.00	33.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: AK Health and Social Services

DATE: August 15, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">• Provided tasks that were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: AK Health and Social Services

DATE: August 15, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">Submitted Budget Form and Narrative which were accurate, aligned, connected, and realistic.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	32.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	33.00
Total Part I	65.00	65.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>100.00</u>

Requested Award Size
<ul style="list-style-type: none"> • \$599,124

Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Subcontracts: <ul style="list-style-type: none"> ○ Maine Access Immigrant Network - \$50,000 ○ City of Portland Minority Health Program - \$20,000 ○ Greater Portland Health - \$20,000 ○ Community Dental - \$20,000 ○ Mainely Teeth - \$20,000 • MOUs for collaborative members are on file and accurate

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	32.00
• Capacity Building Vision of Health Equity	33.00	33.00
Total Points	65.00	65.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> Greater Portland’s Black, indigenous and people of color (BIPOC) communities – including refugees and immigrants, parolees, asylum seekers who are homeless and staying in area hotels for emergency shelter, and other disenfranchised communities 	8.00	8.00
Collaborative Leadership Composition <ul style="list-style-type: none"> CCCS was co-founded and is run by three (3) women of color, each from a different country Among the other collaborative member organizations, two (2) are BIPOC-led and entirely focused on improving the health of BIPOC communities in Greater Portland – Maine Access Immigrant Network and City of Portland Minority Health Program The Oral Health Equity Collaborative (OHEC) is an ad hoc group of BIPOC-led and BIPOC-serving organizations 	8.00	8.00
Collaborative Member Composition <ul style="list-style-type: none"> Half of the CBO Collaborative leadership (i.e., leaders of the collaborative organizations) reflect the community served 	8.00	8.00
Collaborative Member Engagement <ul style="list-style-type: none"> Convene with a group of local partners that has evolved the Oral Health Equity Collaborative in 2021. The group began with relationship-building and sharing information about what services each organization was providing and what needs, and opportunities could be seen from their various 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

perspectives related to oral health in the BIPOC communities in Greater Portland. The group has developed an oral health equity plan and a group charter/MOU for how they will continue to work together to maximize the contributions and effectiveness of the group.		
Total Points	32.00	32.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Higher rates of many chronic health conditions • Rates of diabetes, heart disease, infant mortality, and cancer are 20-50% (depending on the condition) higher than their white counterparts • Social and community conditions determine health status • Racism and discrimination have resulted in inequitable social conditions • BIPOC people often experience the added burden of economic, job, and housing instability, which increases their stress level, leading to greater vulnerability of illness, including contracting COVID • Disciplinary rates of black students at higher rates than white students • Black people have historically been more likely to be arrested than whites • Temporary closures of dental offices (and in some cases permanent closures) and school-based programs has played a role in further increasing barriers to care 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • Seeks to build a local collaborative infrastructure for increasing equitable access to oral health care in Cumberland County, and increasing trust and working relationships between the community and the oral health providers • Build long-term capacity to serve as the convening entity for a coordinated community response to oral health disparities. By building the collaborative to include a broad range of BIPOC-led and BIPOC-serving organizations, OHEC will become the place for guidance and connections related to culturally relevant oral health care in the region and beyond 	11.00	11.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

<ul style="list-style-type: none"> • Create a mechanism for “feedback loops” through which community organizations and provider organizations can share information and experiences to identify what is working well and what needs to be improved in terms of the community’s ability to access and engage in oral health care 		
<p>Impact</p> <ul style="list-style-type: none"> • OHEC partners are engaged in statewide conversations about improving BIPOC oral health and anticipates that the approaches developed through this pilot project will be applicable for use in other parts of Maine. During the project, there will be opportunities for OHEC to share its early learnings with statewide stakeholders 	11.00	11.00
Total Points	33.00	33.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Strengthen capacity of oral health providers to provide culturally relevant care to BIPOC patients <ul style="list-style-type: none"> ○ Provide DEI (Diversity Equity Inclusion)/anti-racism training and ongoing support for oral health providers that are engaged in serving BIPOC & immigrant communities ○ Support development of relationships and contracts between oral health providers and CHW (community health worker) organizations -including Maine Access Immigrant Network and City of Portland ○ Provide information and guidance to oral health providers on culturally relevant approaches for using language access services • Grow capacity of oral health providers who take MaineCare and have a sliding fee scale to serve more BIPOC families <ul style="list-style-type: none"> ○ Actively participate and provide thought partnership for efforts to build systems to better serve BIPOC families –including the implementation committee for the Cumberland County Public Health Improvement Plan and MaineCare Advisory Council Dental Subcommittee • Strengthen capacity of community-based organizations to partner and help their communities access care and achieve oral health <ul style="list-style-type: none"> ○ Provide overall convening and facilitation for the Oral Health Equity Collaborative, including building communication channels between community partners and oral health providers and space for reflecting on what is working well for the community and what is not working. ○ Support implementation of “Ask a Dentist” initiative led by Maine Access Immigrant Network that helps increase trust and understanding of oral health care among BIPOC community members. The initiative will be a model that can be replicated in other parts of the state. ○ Represent BIPOC oral health and participate in health and community-related initiatives (including DHHS StrengthenME grantee meetings, DHHS COVID-19 Community Care Partners meeting, DHHS vaccine work group, Justice for

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

Children Task Force, Children’s Oral Health Network, Community Health Workers Stakeholder Group, MaineHealth Board, City of Portland Resettlement Stakeholder Group, and Maine Immigrants’ Rights Coalition)
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**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Cross Cultural Community Services

DATE: August 17, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget was accurately calculated, within the application instructions, aligned with the capacity building plan and realistic• Provided a Budget Narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Action Partnership

DATE: August 17, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	3.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	22.00
Total Part I	65.00	25.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>25.00</u>

Requested Award Size
<ul style="list-style-type: none"> • \$696,477.50 • CBO left Requested Funding Amount blank • Collaborative member funding totals \$350,000

Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Subcontracts: <ul style="list-style-type: none"> ○ MeCAP Membership (10 Community Action Agencies) \$100,000 ○ Prosperity Maine \$50,000 ○ Immigrant Resource Center Maine \$50,000 ○ Other ECBOs as identified in process \$150,000 • MOUs for collaborative members are on file and accurate

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Action Partnership

DATE: August 17, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	3.00
• Capacity Building Vision of Health Equity	33.00	22.00
Total Points	65.00	25.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • This collaborative will focus on low- to moderate income rural communities, with an emphasis on people who are BIPOC as appropriate • The first year of this grant will be building capacity within each of the ten (10) Community Action Agencies (CAAs), to better serve both white and BIPOC individuals and families in culturally appropriate ways • Will not primarily serve the BIPOC community 	8.00	3.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • At this point, the entirety of CAA leadership is white, and the majority are cisgender heterosexuals, which does reflect the majority of the state and the CAA customers • No key leaders within the CBO Collaborative are members of the community being served 	8.00	0.00
Collaborative Member Composition <ul style="list-style-type: none"> • No key leaders among the CBO Collaborative are members of the community served 	8.00	0.00
Collaborative Member Engagement <ul style="list-style-type: none"> • Through cross agency collaboration that we will seek and respond to feedback about how we are advancing in our cultural competency work and goals 	8.00	0.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Action Partnership

DATE: August 17, 2022

<ul style="list-style-type: none"> While we do not know the specifics at this point, we expect that beyond the CAA collaborative, each Agency will also partner with their local ECBOs Does not clearly demonstrate how they will seek the feedback or how they will respond to the collaborative members 		
Total Points	32.00	3.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> Both immigrant and “indigenous” tend to have jobs that are in the service sector, caring for older Mainers, in hospitals caring for sick Mainers, and in food service, which did shut down for a time but not fully is an often relied on reason. Low-income rural white people are often in the same situation We know that social determinants of health (SDOH) are also at play – low paying jobs without health insurance and sick time, crowded homes without much space for “social distance”, and the “need” to go to work to earn even the low pay In rural white areas, there was the added effect of the recently coined “political determinants of health,” (listening to talk radio and TV that downplayed the risks of COVID and the need or opportunity for vaccines) 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> By using the Whole Family Approach (WFA) with our customers, CAAs will address many issues for a family, from early care and education to heat and affordable housing As each Agency builds its WFA capacity, they will address more SDOH, using family case managers or community health workers 	11.00	11.00
<p>Impact</p> <ul style="list-style-type: none"> MeCAP Agencies are building a robust picture of each family using our shared database to track programs and make seamless referrals to other areas of the Agency or to different agencies including State or other E/CBOs Did not address racial/ethnic health inequities as part of core mission 	11.00	0.00
Total Points	33.00	22.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Action Partnership

DATE: August 17, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	0.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Equivalent of six (6) single day facilitated sessions: <ul style="list-style-type: none"> ○ awareness and understanding history of systemic racism ○ key language and terms ○ talking about difficult topics related to DEI work ○ discussion about other DEI considerations • CAAs will work with consultants to train the organization process and support coaching to complete equity assessments of organizational policies and procedures • Support DEI work moving out of leadership throughout the agencies • Support / Facilitate CAA and ECBOs learning to work together as equals, understand power dynamics at play and consciously make changes that improve lives and relationships • Building “muscle memory” in current staff to ensure collaborations and cooperation continues as staff leave their positions and are replaced by new staff • Not all tasks seem measurable, realistic, or strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Action Partnership

DATE: August 17, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Overall Budget does not match the sum of funding amounts allocated to members on the CBO application (#3) Budget form is inaccurate as ECBO amount (\$120,000) does not match the funding amount in the application “Other ECBOs as identified” (\$150,000)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	32.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	33.00
Total Part I	65.00	65.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>75.00</u>

Requested Award Size
<ul style="list-style-type: none"> • CBO left Requested Funding Amount blank
Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Subcontracts <ul style="list-style-type: none"> ○ Djibouti American Community Empowerment Project (DACEP) \$60,000 ○ Lewiston-Auburn Youth and Family Services (LAYFES) \$60,000 • MOUs for collaborative members are on file and accurate
Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid certificate of insurance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	32.00
• Capacity Building Vision of Health Equity	33.00	33.00
Total Points	65.00	65.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • Will serve immigrants, refugees, and people of low income living in downtown Lewiston and Auburn, Maine • Most individuals and families we serve come from war-torn African and Middle Eastern countries including Somalia, Djibouti, Sudan, Congo, Angola, Afghanistan, and Iraq 	8.00	8.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • MCI’s Executive Director has a professional and personal history engrained in Lewiston-Auburn’s immigrant and refugee communities • MCI’s Assistant Director also came to America as a refugee at the age of 16 	8.00	8.00
Collaborative Member Composition <ul style="list-style-type: none"> • Greater than fifty percent (>50%) of the CBO Collaborative leadership (i.e., leaders of the collaborative organizations) reflect the community served 	8.00	8.00
Collaborative Member Engagement <ul style="list-style-type: none"> • Coalition meets weekly to discuss progress towards goals, problem-solve, share insights, and plan future tasks. • Staff regularly receive informal feedback on programs and bring community concerns to weekly check-ins • Twice a year receives feedback from moms in MCI’s Parent Leadership program and MCI’s board of directors • Works with local faith leaders to provide training and materials regarding public health concerns. These 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

relationships allowed the Coalition to disperse PPE during the pandemic and address vaccine hesitancy. The Coalition continues to engage these faith leaders in its work—both directly through workshops and programming, and indirectly for feedback		
Total Points	32.00	32.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Rooted in racial injustice and income inequality • The pandemic has disproportionately impacted communities of color: <ul style="list-style-type: none"> ○ where people are more likely to live in multigenerational households ○ work in low-wage, high-risk sectors with fewer protective health measures 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • More focused: specific goals in strategic plan • More efficient data collection/reporting, technology will allow recording of data in real time • Improve financial management with software and training • Improved oversight with funding for Coalition Director and Finance Manager • Increase program visibility and relationship development with community stakeholders • Improved systems navigation • Improve governance, marketing, fundraising, and expanding impact as outlined in 5-Year Strategic Plan • Increase capacity for private donations with Customer Relations Manager (CRM) software • Sub-grantees will contribute more to the Coalition: 100 hours of staff training will give staff the skills needed to contribute fundraising and best nonprofit practices to the collective 	11.00	11.00
<p>Impact</p> <ul style="list-style-type: none"> • Build health infrastructure to support Androscoggin County’s low-income communities hit hardest by COVID • Community Health Outreach Workers will reach disproportionately impacted populations in the community who may not otherwise receive health care or be vaccinated 	11.00	11.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

<ul style="list-style-type: none"> • Address health disparities of those in disproportionately impacted households’ populations, and communities • Expand a proven approach that is culturally and linguistically appropriate for Androscoggin county’s immigrants and refugees • Ensure frontline public health outreach efforts used during the pandemic will be replicated for the opioid epidemic, lead and radon poisoning, and youth suicide prevention 		
Total Points	33.00	33.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Ensure Proper Oversight (Staffing) • Invest in Strategic Planning • Invest in Staff Training • Elevate Program Visibility • Improve Donor Management • Improve Monitoring and Evaluation • Improve Staff Well-Being • Tasks are measurable and realistic and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Community Integration- Barefoot Coalition

DATE: August 17, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	0.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget Form and Narrative are not accurate<ul style="list-style-type: none">○ Travel costs on budget form did not match the Narrative.• Total expenses calculated \$343,460 not \$400,000. The total of \$56,540.00 was calculated into the TOTAL twice due to Budget form error.• Did not provide a revised Budget Form

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Maine Immigrants' Rights Coalition

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	33.00	0.00
▪ Capacity Building Vision of Health Equity		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or memorandum of understandings (MOUs) as required by the RFA:

- *“Valid certificate of insurance on a standard ACORD form (or the equivalent) evidencing the Applicant’s general liability, professional liability and any other relevant liability insurance policies that might be associated with the services provided as a result of this RFA.*
- *Memorandum of Understanding (MOU) from each participating organization.*
 - *The MOU must certify each organization participates in the CBO Collaborative by representation signature. The MOU must state the purpose of the collaborative and the funding amount to be allocated to each individual CBO.”*
 -

Therefore, this application is considered incomplete.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	31.00
▪ Community of Focus and Leadership	33.00	33.00
▪ Capacity Building Vision of Health Equity		
Total Part I	65.00	64.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>99.00</u>

Requested Award Size
<ul style="list-style-type: none"> • \$750,784
Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Direct DHHS Contract <ul style="list-style-type: none"> ○ MECHWI (Maine CHW Initiative) via MCD - \$693,861 • Subcontracts: <ul style="list-style-type: none"> ○ Maine Access Immigrant Network - \$12,960 ○ Community Caring Collaborative - \$24,919 ○ MaineGeneral - \$19,044 • MOUs for collaborative members are on file and accurate

Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid COI

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	31.00
• Capacity Building Vision of Health Equity	33.00	33.00
Total Points	65.00	64.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • CHWs work within both urban and rural settings and often serve immigrants, racial and ethnic minorities, migrant and seasonal farmworkers, adults aged 65 and over, LGBTQ+ youth and adults, people in recovery and reentry, individuals with chronic disease, (e.g. diabetes, Hep C, or HIV/AIDS), uninsured individuals, and/or those experiencing food or housing insecurity and poverty • CHWs have been particularly effective in connecting to care for new Mainers in Cumberland and Androscoggin Counties 	8.00	7.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • All of the Steering Committee members are themselves CHWs and 75% are BIPOC 	8.00	8.00
Collaborative Member Composition <ul style="list-style-type: none"> • Member organizations and their leadership are approximately 60% BIPOC and 40% non-BIPOC, reflecting the current geographic areas and cultural communities in which CHWs are active 	8.00	8.00
Collaborative Member Engagement <ul style="list-style-type: none"> • Open monthly meetings • Coalition also coordinates workgroups, surveys, polling, and focus groups to seek input and facilitate decision-making • Began to alternate full member meetings with “CHW Only” meetings. This helps assure that the CHW voice remains 	8.00	8.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

<p>strong and fosters leadership development among the CHWs</p> <ul style="list-style-type: none"> • Formed a Steering Committee comprised entirely of CHWs that will act as the primary leadership body within the coalition • Decision-making process also demonstrate a commitment to community based participatory approaches. MECHWI recognizes that there are also many member organizations that directly employ CHWs and these organizations also have a strong focus on addressing contributors to health disparities, assessing the needs of communities to inform their programming, and implementing evidence-based interventions that are tailored to communities 		
Total Points	32.00	31.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Health disparities did not begin with COVID-19. Higher rates of chronic diseases, untreated medical and mental health conditions, toxic levels of stress, and food insecurity, among others, are significant conditions known as part of the Social Determinants of Health (SDOH). SDOH are the root causes of health disparities in the diverse communities served by CHWs • Poverty, low literacy and numeracy, as well as limited access to linguistically and culturally competent care compound the negative impact of chronic conditions and often are accompanied by the absence of trusted relationships with healthcare providers and institutions • Lack of transportation, and language barriers prohibited dissemination of accessible information and easy access to ever-shifting locations and programs 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • This grant emphasizes increasing MECHWI capacity on multiple levels. Expanded capacity will enable MECHWI to conduct more outreach, build professional infrastructure and support, and ultimately both expand the number of working CHWs and improve the distribution of CHWs across the state in order to benefit effectively more Maine residents. 	11.00	11.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

<ul style="list-style-type: none"> • With this grant, MECHWI will be able to conduct an informational outreach campaign about the CHW profession and offer a range of technical assistance resources that are not currently available. • MECHWI will seek to engage a greater number of community organizations in the future to strengthen the professional identity of CHWs and to provide information on funding opportunities to develop new programs • This grant will enable MECHWI to reach out to more health care providers and other potential CHW employers • MECHWIs partnership with MCD will help MCD to adapt eLearning programs to more cultures and provide the trainings in more languages • In addition, the grant will support MECHWI and MCD to manualized CHW Supervisor Training, something that currently varies widely across organizations 		
<p>Impact</p> <ul style="list-style-type: none"> • The MeCHWI disseminated multilingual materials developed by its members on public guidelines, testing options, economic assistance programs, and food resources. • Members of the MECHWI were active participants in public forums, where they advised public health leaders on the roles of CHWs in communicating trust, supporting contact tracing efforts, and expanding the reach of safety net programs as part of the state's COVID19 response. • CHW work to address covid-19 racial/ethnic health disparities (multilingual materials, transportation services, food/resources distribution etc.) exemplify commitment to addressing racial/ethnic health inequities as a core part of CBO's strategy 	11.00	11.00
Total Points	33.00	33.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">Capacity Building Plan was highly detailed, and all tasks were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: MCD (on behalf of Maine CHW Initiative)

DATE: August 17 & 23, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Budget was accurately calculated, within the application instructions, aligned with the capacity building plan, and realistic Included a Budget Narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	18.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	27.00
Total Part I	65.00	45.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>80.00</u>

Evaluation Team Comments:

Requested Award Size
<ul style="list-style-type: none"> • \$899,430.00
Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Direct DHHS Contract <ul style="list-style-type: none"> ○ NMPHI- \$623,430 • Subcontracts: <ul style="list-style-type: none"> ○ Lewiston Auburn Youth Network- \$138,000 ○ Nomadic Pastoralist Development- East Africa \$138,000 • MOUs for collaborative members are on file and accurate
Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid COI

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	18.00
• Capacity Building Vision of Health Equity	33.00	27.00
Total Points	65.00	45.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • NMPHI serves immigrants, refugees, and asylum seekers from Africa • Each serves a niche or segment of the ethnic community • The communities we work with have multiple identities: people of color, multi-lingual, new Mainers, local residents and a workforce under stress 	8.00	8.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • A triumvirate of the management and staff from the 3 organizations, comprised of the Executive Directors, the Program Managers, Directors of Development and Community Engagement, IT and Social Media Representatives who will meet bi-weekly to assess, review, monitor, plan, budget, implement, to help produce and disseminate key information and data points • The three nonprofit organizations that have come together to collaborate on this initiative are ethnic community-based organizations • Provided names of key leaders within the CBO Collaborative however they did not specify how the members reflect the community being served 	8.00	4.00
Collaborative Member Composition <ul style="list-style-type: none"> • Stated they are an ethnic based community organization, however, it is unclear if it is greater than 50% of the CBO Collaborative reflects the community served 	8.00	2.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

<p>Collaborative Member Engagement</p> <ul style="list-style-type: none"> • Shaping the response by listening to the collaborative members and their target populations. • Broad-based sounding board through social media and learning platforms where we will ask for and receive feedback, new ideas, innovative approaches, and new challenges that we may not have previously assessed. • Not clear what the Collaborative will do with the feedback, new ideas, etc. they receive 	8.00	4.00
Total Points	32.00	18.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • Close proximity of living arrangements (leading to high transmission rates) in downtown Lewiston-Auburn • Knowing how to access the correct service without intermediaries or cultural brokers is virtually impossible (fewer people show up for medical help • The relatively bad air quality in downtown LA due to very old residential building structures, old appliances, inadequate ventilation, and lack of eco-friendly cleaning products and methods • Environmentally and structurally, these are known as the social determinants of health. 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • We will mobilize private and non-governmental agencies to identify and discuss openly and freely the depth of public health problems that existed before and have been amplified by COVID • Altogether, these stated outcomes will build our capacity and the capacity of our thousands of community members to directly work together to learn how to implement strategies to reduce glaring COVID-19 health disparities • Planning to have its own inhouse RN to administer the flu, COVID-19 and booster shots 	11.00	11.00
<p>Impact</p> <ul style="list-style-type: none"> • Lewiston-Auburn and the Greater Western County area residents will get the opportunity to experience public health activities in their own small, rural communities 	11.00	5.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

<ul style="list-style-type: none"> • City, County, and State agencies can direct funding and activities of a public health nature to us or one of our offices directly in order to control and/or prevent latent or acute public health emergencies • Did not explicitly address racial/ethnic health inequities as part of core mission 		
Total Points	33.00	27.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none"> Each agency will draft a 3-year Strategic Plan with specific goals & objectives on sustaining the momentum by using a continuous mobilization strategy To improve understanding and increase knowledge around COVID and long-COVID especially in youth and the elderly, variants, testing, vaccinations, efficacy of vaccines, and most importantly, how to recover, maintain health, engage in normal daily activities, go back to work/school while remember to heed infection prevention and control techniques ingrained over the past two years Build the Leadership Capacity of the three (3) organizations and their people to leverage individual and group knowledge and experience to meet changing needs related to overcoming health care disparities due to COVID Build an Educational Online Portal that drives demand for current and reliable information and data by producing and uploading up to twenty (20) separate videos in different languages Offer Employer Benefits

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: New Mainers Public Health Initiative

DATE: August 23, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget was accurately calculated, within the application instructions, aligned with the capacity building plan, and realistic• Included a Budget Narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	8.00
<ul style="list-style-type: none"> ▪ Community of Focus and Leadership ▪ Capacity Building Vision of Health Equity 	33.00	33.00
Total Part I	65.00	41.00
Part II. Capacity Building Plan	10.00	10.00
Part III. Budget Form and Narrative	25.00	25.00
<u>Total Points</u>	<u>100.00</u>	<u>76.00</u>

Requested Award Size
<ul style="list-style-type: none"> • \$276,720
Collaborative Members, Funding, and Contract Approach including MOUs
<ul style="list-style-type: none"> • Direct DHHS Contract: <ul style="list-style-type: none"> ○ Southern Maine Agency on Aging (SMAA) \$41,720 • Subcontracts: <ul style="list-style-type: none"> ○ Portland Public Schools (PPS) - Multilingual and Multicultural Center \$5,000 ○ City of Portland - Portland Public Health Division \$230,000 • MOUs for collaborative members are on file and accurate
Certificate of Insurance
<ul style="list-style-type: none"> • Provided a valid COI

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

**EVALUATION OF PART I
PROPOSED ACTIVITIES**

Part I. Proposed Activities	<u>Points Available</u>	<u>Points Awarded</u>
• Community of Focus and Leadership	32.00	8.00
• Capacity Building Vision of Health Equity	33.00	33.00
Total Points	65.00	41.00

Evaluation Team Comments:

Part I: Proposed Activities		
1. Community of Focus and Leadership	<u>Points Available</u>	<u>Points Awarded</u>
Community Served <ul style="list-style-type: none"> • In order to provide adequate and safe shelter to the steady arrival of refugee and asylum-seeking families that are arriving during the COVID 19 pandemic, the City has sheltered families in overflow hotels across several communities in the Greater Portland and Southern Maine area • SMAA, PPS, and other partner agencies have worked closely with Portland Public Health’s Minority Health Program (MHP) as it has historically been one of the few entities that Latino community faith-based organizations leaders rely on to address the needs from the Latino community • It is unclear if BIPOC communities are primarily served by CBO members 	8.00	4.00
Collaborative Leadership Composition <ul style="list-style-type: none"> • Did not identify key leaders within the CBO Collaborative are members of the community being served 	8.00	0.00
Collaborative Member Composition <ul style="list-style-type: none"> • Did not identify key members among the CBO Collaborative are members of the community served 	8.00	0.00
Collaborative Member Engagement <ul style="list-style-type: none"> • All collaborative partners are active members of the MHP Stakeholder Alignment, which was developed to ensure respecting the wisdom of community members and CHOWs, 	8.00	4.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

<p>and value their input. The collaborative will meet on a monthly basis to ensure progress</p> <ul style="list-style-type: none"> • Additionally, CHOWs from the target communities will be contracted to provide cultural brokering, interpreter, translation & outreach services for all grant activities Outreach will be conducted at community venues by meeting community members where they are. Thus, they will identify community members who can benefit from our project initiatives and enroll them in our activities • Did not demonstrate a history of putting community voices first in planning strategies and activities 		
Total Points	32.00	8.00

2. Capacity Building Vision for Health Equity	<u>Points Available</u>	<u>Points Awarded</u>
<p>Root Cause</p> <ul style="list-style-type: none"> • 26% children living below federal poverty level • Portlanders struggling with food insecurity • Nutrition security is directly correlated to obesity and obesity related diseases such as diabetes, heart disease, and certain types of cancer • Lack of housing and ability to cook meals • Nutrition security is directly correlated to obesity and obesity related diseases such as diabetes, heart disease, and certain types of cancer. Racial disparities in nutrition security significantly worsened after the onset of the COVID-19 pandemic. Black, Indigenous, and Other People of Color (BIPOC) historically have higher rates of food and nutrition security resulting in health inequities 	11.00	11.00
<p>Vision</p> <ul style="list-style-type: none"> • Funding opportunity will help our collaborative effort to increase and strengthen the Maine CHOW workforce cultural competency in Nutrition security work • Educate community members about nutrition and federal nutrition benefits with cultural and linguistic approach • Educate community members of local resources • Empower community members to make healthy choices • Improve access to nutrient dense culturally relevant food • Improve nutrition security in targeted communities 	11.00	11.00
Impact	11.00	11.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

<ul style="list-style-type: none"> • This project aims to increase the nutritional security of BIPOC communities in Greater Portland through the: <ul style="list-style-type: none"> ○ Knowledge gained via the direct provision of cooking classes to BIPOC Mainers; ○ Continued education and professional development of direct support staff and organizations that exist to support BIPOC Mainers; ○ Procurement of federal and local nutrition benefits for BIPOC Mainers; ○ Expansion of SNAP-authorized retailers; AND ○ Development and dissemination of culturally and linguistically appropriate materials 		
Total Points	33.00	33.00

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

**EVALUATION OF PART II
CAPACITY BUILDING PLAN**

	<u>Points Available</u>	<u>Points Awarded</u>
Part II. Capacity Building Plan	10.00	10.00

Evaluation Team Comments:

Part II: Capacity Building Plan
<ul style="list-style-type: none">• Capacity Building Plan task were measurable, realistic, and strategic

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Southern Maine Agency on Aging

DATE: August 23, 2022

**EVALUATION OF SECTION III
BUDGET FORM AND NARRATIVE**

	<u>Points Available</u>	<u>Points Awarded</u>
Part III. Budget Form and Narrative	25.00	25.00

Evaluation Team Comments:

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget is accurate, aligned, connected, and realistic• Budget Narrative was provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations – CBO Collaborative

BIDDER: Sustainable Livelihoods Relief Organization

DATE: December 19, 2022

SUMMARY PAGE

Department Name: Health and Human Services

Name of RFP Coordinator: Brittany Hall

Names of Evaluators: Morgan Easler, Carolyn Brady, and Jerome Bennett

<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Part I. Proposed Activities	32.00	0.00
▪ Community of Focus and Leadership	33.00	0.00
▪ Capacity Building Vision of Health Equity		
Total Part I	65.00	0.00
Part II. Capacity Building Plan	10.00	0.00
Part III. Budget Form and Narrative	25.00	0.00
<u>Total Points</u>	<u>100.00</u>	<u>0.00</u>

Applicant did not provide a certificate of insurance or memorandum of understandings (MOUs) as required by the RFA:

- *“Memorandum of Understanding (MOU) from each participating organization.*
 - *The MOU must certify each organization participates in the CBO Collaborative by representation signature. The MOU must state the purpose of the collaborative and the funding amount to be allocated to each individual CBO.”*

Therefore, this application is considered incomplete.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program

DATE: 07/06/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• P – Obtained Certificate of Liability Insurance
Financial Viability
<ul style="list-style-type: none">• P- Diverse funding streams to support robust programming

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• N – Approach work through poverty lens and other indicators. Do not seem to embed strategies specific to race and ethnicity.• P- Provides services to over 14,000 low-income residents of Aroostook County (Rural focus)• P- Fiscal agent for Pride Aroostook• Q – Parent organization for the Drug-Free Aroostook Coalition. Campaign ad's stemming from this initiative targets drug use vs bringing community together to address root cause of drug use and foster resilience.• P- Elements of rural diversity• P- Most staff members are from local communities across the region• Q- Ethnic Composition of board members are unknown. Composition based on equal membership from low-income, publicly elected/appointed officials and private sector.• P- Conducted a community needs assessment• P- Governed by Parent Policy Council comprised of Head Start families (Oversight: finances, policy and procedures, human resource matters, and program development and delivery)• P- Supported by a network of partners (ACAP Health Advisory Council, Drug Free Aroostook Coalition, Aroostook District Public Health Council etc.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program

DATE: 07/06/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• P – Customer Surveys.• P – Results oriented approach
2. Healthy Equity Activities
<ul style="list-style-type: none">• Identified root causes 1) access to affordable housing 2) access to transportation 3) access to childcare 4) holistic person-centered healthcare 5) access to employment 6) strengthened employment practices• P- Focus on providing housing for individuals in their region• P- Currently housing residents in area hotels (100 individuals)• P- Several initiatives targeting homelessness prevention and housing assistance (Emergency Rental Assistance Program, Temporary Overflow Overnight Shelter, Aroostook Homeless Stakeholders, Youth Homeless Demonstration Project, One Edgemont Drive Supportive Housing Project, The Hope & Prosperity Resource Center.• P- Provides WRAP around housing services• P- Actively working toward building a more diverse community by attracting immigrants, asylum seekers, and refugees to their region.• Q- How are they specifically attracting immigrants, asylum seekers and refugees to their region• N – Did not dive into strategy related to Housing Assistance• N – Did not speak to how they will specifically address racial/ethnic health inequities as a core part of their strategy.
3. Capacity Building Vision
<ul style="list-style-type: none">• P – funds will allow them to provide key service locations for individuals experiencing homelessness and at-risk-youth to access programs and support.• P – Locations will serve as a centralized place for people most affected to access a wide range of critical resources
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Teen Drop-In Space• Temporary relocation of resource center while resource center building is under renovation• Relocating agency administrative team to new space to better provide comprehensive services• To provide a Comprehensive Community Service Center• Invest in technology• 480 Main Street Presque Isle one -stop shop facility
Part III: Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program

DATE: 07/06/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- P- Maintenance Repairs is going to Expansion project in Madawaska, Maine where they are developing a comprehensive community services center in the most northern part of the region
- P- The Rent is going towards the Center where they will provide Wrap-around services including connecting people to housing.
- P- Center will temporarily relocate the resource center which is being transformed from a professional office complex to a supportive housing facility whose clients will also be served by the future home of the Center.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program

DATE: July 11, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirements
Financial Viability
<ul style="list-style-type: none"> • Proposal and supporting documentation confirm that this partnership would be financially viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Serves a rural population and a low-income population • N- Does not serve primarily BIPOC communities (shares Aroostook County is 94% white) • P- Seeks feedback via community needs assessments and from the Parent Policy Council
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P- Identified 5 key health disparities in their communities • P- Plans to address rural health disparities for youth, particularly in response to a rise in need for mental health resources because of the pandemic • P- Championed vaccine equity messaging for the county
3. Capacity Building Vision
<ul style="list-style-type: none"> • P/Q- Plans to also address disparities that impact the two federally recognized tribes in the county, but how? And are those services/plans going to be implemented equitably
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P- Addresses multiple age ranges with plans to update community serving infrastructure

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program

DATE: July 11, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS OBH

- | |
|---|
| <ul style="list-style-type: none">• P- Plans to relocate shelter to increase service capacity for community members experiencing homelessness• P- Plans to update technology to maximize access to services for which their community members are eligible |
|---|

Part III: Budget Form and Narrative
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- | |
|--|
| <ul style="list-style-type: none">• Budget form and narrative are accurate, aligned, connected and realistic |
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**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program Inc.

DATE: 06/29/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC communities • P: Multiple platforms to receive feedback from customers and stakeholders. Information provided from these platforms is used to improve agency and services.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified 5 key areas as most critical challenges to health disparities in community. • P: Based on 5 key areas, programs/activities are either planned or already underway to address these areas. • P: Collaborate with multiple stakeholders addressing diverse areas of need.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Will use existing strong relationships with stakeholders and community partners to continue to serve the diverse population and their needs. • P Will expand to two new locations to reach more individuals and bring services to those locations
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Multiple, detailed objectives and intended outcomes provided tying back to activities and vision.
Part III: Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Aroostook County Action Program Inc.

DATE: 06/29/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- | |
|---|
| <ul style="list-style-type: none">• Met requirement |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/07/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • P – Obtained business insurance documentaiton
Financial Viability
<ul style="list-style-type: none"> • P- Secured other federal grants to support the work • P- Fee for service structure

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Serves BIPOC communities including refugees, immigrants, parolees and asylum seekers. • P- Co-founded by three women of color. • P- 50% of board members are people of color • P- 50% male/female board representation • P- LGBTQ board representation • P- Centers input from communities in all it's work (Iraq, Congo, Burundi, Angola and others) • P- Personal connectedness with their communities and large network of community partners • Q- Portland based/Rural footprint?
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root causes: general health disparities, education gaps, disciplinary gaps, arrests/incarceration, lack of quality care • P- Annual Black History Month Community Wellness Fair • P- Educating on oral health needs, Vaccine, Stress reduction techniques • P- Provider support to increase cultural competency and access • P- Partnering with Maine Equal Justice on a MaineCare adult dental allowance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/07/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- P- 5-6 par training series to train organizations and providers on equity to strengthen positive workplace environments
- P- Encouraging BIPOC people to be proactive about their health care.
- P- Working collaboratively to analyze housing, educational, criminal, health and overall needs of the community to explore solutions relating to social determinants of health for racial/ethnic Mainers

3. Capacity Building Vision

- Looking to use funds to support 3 full time positions and a part -time accountant to grow organizational capacity to carry out their mission to promote equitable opportunities for full societal inclusion and advancement of culturally and ethnically diverse communities through education and advocacy.
- Decrease consequences of systemic racism on housing and education
- Increase equitable opportunities for the BIPOC community
- Identify and respond to the gaps in overall “systems”
- Bolster Diversity, Equity, and Inclusion training to progress to a just and unbiased society.

Part II: Capacity Building Plan

- Q – How they are providing culturally relevant health equity care based on services described?
- P- Provide Diversity, Equity and Inclusion training to a wide range of providers
- P- Evaluate and respond to health equity needs of new partners (medical providers, colleges and universities)
- P- Provider training series on culturally relevant approaches for using language access services
- P- Participate in health and community-related initiatives

Part III: Budget Form and Narrative

- Funds are allocated primarily for staffing
- 10% indirect cost racte
- OTPS expenses: Office supplies, technology, Equipment, Board insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • P- Has insurance
Financial Viability
<ul style="list-style-type: none"> • P- Has a history of contracting with the state through the vaccine program and the StrengthenME program. Previously deemed financially viable for other funding opportunities.

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Primarily serves BIPOC communities • P- Leadership are members of the community being served • P- 50% of their board are POCs, and overall board reflects different aspects of the diversity within the community served • P- Leadership gathers community input from multiple sources, including network of other CBOs with similar goals related to achieving more equitable outcomes
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Cites intersection with overall health disparities and social determinants of health as root causes of COVID racial disparities • Address the root causes by educating white counterparts about overall and COVID specific health disparities, and the way that they can actively participate in dismantling aspects of systemic racism that contribute to and exacerbate these disparities • Address the root causes by educating BIPOC community members on resources available to them to maintain and improve their own personal health and wellness

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

<ul style="list-style-type: none">• P- Organization's mission statement seeks to improve equitable outcomes within the system by addressing the social determinants of health and working with BIPOC folks to alleviate/lessen barriers of access to healthcare
3. Capacity Building Vision
<ul style="list-style-type: none">• Hopes to expand team size, which will allow them to expand outreach with their current programming and look into additional services to address disparity gaps in the healthcare system informed by social determinants of health
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P- Includes plans for gathering community input by participating in health and community related initiatives• P- Expand relationships with providers to educate them on the social determinants of health and how their work should seek to address them• Q- No intended outcome listed for providing culturally relevant health equity care to BIPOC patients residing in Maine, but specifically Cumberland, York, and Kennebec Counties
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget it accurate, connected, and realistic• Requested amount is larger than maximum amount based on the tier of this organization• Justification for the requested amount over the maximum size is based on budgetary needs to build capacity

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Service

DATE: 06/29/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Met requirement
Financial Viability
<ul style="list-style-type: none">• Filed Form 8868, Application for Automatic Extension of Form 990. New due date of Form 990 is 11/15/2022.

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• P: Serves the BIPOC communities• P: Co-founders are members of the BIPOC communities• P: 50% of board members are members of the BIPOC communities• P: Board has strong partnerships with multiple community agencies and together determine needs and solutions.• Q: Does the agency provide any form of survey/questionnaire to clients served for feedback on services or unmet needs?
2. Healthy Equity Activities
<ul style="list-style-type: none">• P: Identified multiple root causes, social and community conditions, higher rates of chronic health conditions, etc.• Partnerships with other organizations to educate the communities on COVID-19.• Trainings on racial and social justice.• Q: "Dysfunctional relationship with healthcare providers..." Will healthcare providers be invited to the trainings? Will other outside agencies/providers this organization works with be invited or are the trainings for in-house staff only?
3. Capacity Building Vision

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Service

DATE: 06/29/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- P: Expand from one full-time staff to three full-time to assist with establishing a more established organization
- Q: How will the agency promote themselves for a more significant presence in the state?

Part II: Capacity Building Plan

- P: Goal to establish relationships with 10 new provider organizations
- Q: How does the agency plan to form new relationships with medical providers? Do they have a list of the providers they wish to create new relationships with?
- N: No clear link for addressing COVID-19 disparities except for in one objective. .

Part III: Budget Form and Narrative

- N: Requested IRS Extension. Can't compare the requested amount to overall budget of the agency.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Eastport Health Care, Inc

DATE: 07/07/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • N- No certificate submitted?
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P – uses race and ethnicity metrics as well as others in all documentation • P- Service areas consist of two Passamaquoddy reservations (Sipayik and Peter Dana Point. • P- Service area includes other Native American tribal members or have direct family connections to Native American tribal members. • Q – “EHC strives to service all members of the BIPOC communities in the service area who seek care, including seasonal farm workers and others”. (Do not speak to outreach strategies to BIPOC people in their service area) • P- Staff representative of Washington County and Eastern, coastal Maine. • P- 51% of Board Members must live or work in the service area. • P- 51% must be patients of EHC • P- Board consist of indigenous people • P- Annual report to the community • P- Annual Open meetings • P- Needs assessments for health centers • P- Patient and community member board requirements keeps organization accountable to community and patient needs
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root causes: lack of access to health care due to economic, social, cultural , and geographical barriers. – Barriers due to lack of transportation, finances,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Eastport Health Care, Inc

DATE: 07/07/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

social supports, culturally and linguistically competent resources and mechanisms. <ul style="list-style-type: none">• P – Collect patient data documenting social determinants of health.• P- 2 full-time community health workers to support accessing care• P- Offers limited uncompensated programs to tribal partners• P – Food distribution program offering free monthly produce• P- Diabetes Program
3. Capacity Building Vision
<ul style="list-style-type: none">• Improvement in Patient workflows• Improvement of patient experience• Increased Cultural Competency for increased service delivery• Strengthened community relationships• Increased staff communication• P- Healthcare delivery system which responds to periodic need assessments
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P – Assessment of Current Needs and Assets related to Health Equity• P – Develop a Health Equity Implementation Plan based on Assessment Findings• P- Increase access to quality care that is culturally and linguistically appropriate• P- Build and strengthen community relationships
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• P- Staff, Consultant, Food, Materials and Supplies, Training costs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Eastport Health Care Inc

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">No insurance submitted
Financial Viability
<ul style="list-style-type: none">Unknown based on questions related to the budget form

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">P- Members of Maine's indigenous communities are a part of their service areaP- Leadership, Staff, and Board reflect the communities servedN- The organization does not primarily serve BIPOC communitiesP- Community based by regulation with multiple sources to gather community input
2. Healthy Equity Activities
<ul style="list-style-type: none">Concludes that root causes of COVID-19 disparities are related to social determinants of healthCHW work to address aspects of those determinants: assistance with health insurance applications, providing nutrition and diabetes educationP- Works with members of the tribal community to provide substance use disorder services and behavioral health servicesP- Worked with partner organizations to distribute masks and COVID-19 test kits to Wabanaki communitiesQ- What percentage of overall EHC communities served are BIPOC?P- Focused on expanding translation options for their websiteQ- Do these translation services also plan to extend to services as well? Having interpreters on site? How will more inclusive website services translate to more inclusive care?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

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BIDDER NAME: Eastport Health Care Inc

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

3. Capacity Building Vision
<ul style="list-style-type: none">• P- Vision is aimed at addressing health disparities by improving overall services and overall capacity• P- Addresses economic equity in vision statement by aiming to provide affordable care• N- Does not address BIPOC communities specifically in the vision
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P- Plans to identify health equity strengths, weaknesses, and gaps and address those gaps in their organizational structure• P- Plans to build cultural and linguistic competence in their knowledge, awareness, and skills• Q- Aims to strengthen relationships with the Passamaquoddy tribe, but how?
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Q- I am unclear on how the CBO arrived at the total request amount based on the budget proposal

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Eastport Health Care Inc.

DATE: 06/30/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Did not meet requirement
Financial Viability
<ul style="list-style-type: none"> • Did not meet requirement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff is from and reflects community served • P: As a Federally Qualified Health Center, must be in compliance with Board composition requirements, must live/work in service area, 51% must be patients of agency. Board meets this requirement. • P: Annual Report to Community and an annual open meeting. Two needs assessments (based on nationally recognized health and social indicators and one doing a deep dive into County needs)
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple root causes for COVID-19 health disparities. • P: Multiple programs for variety of healthcare needs • P: Planned trainings for Passamaquoddy cultural competence was planned but cancelled due to no in-person during COVID-19 pandemic. • P: Agency letters/forms to patients are translated into Wabanaki and French with plans for letters/forms to be translated into other common languages in agency area.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Increase resources that are more culturally competent.

**STATE OF MAINE
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DATE: 06/30/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

<ul style="list-style-type: none">• P: Education, information, awareness, skills and abilities will improve to be more culturally competent.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Specific and detailed objectives and intended outcomes.
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Gateway Community Services Maine

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Client Focused• Programming informed by needs of Maine's immigrant, refugee, asylee and asylum-seeking communities (includes: Haiti, Afghanistan, Democratic Republic of Congo, Rwanda, Kenya, Somalia, Sudan and more)• Newly expanded senior leadership• Capacity building to empower leadership team to develop the operational infrastructure the organization needs to continue it's mission• 86% of staff reflect the communities they serve (19 out of 22 staff)• 6-7 leadership and management positions held by BIPOC community members• 77% BIPOC board members• MIRC coalition member working to create and support programs and policies that promote immigrant inclusion and integration.• Holistic services
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Access to health supports and direct outreach; Culturally appropriate health services; Access to career and financial support; Social isolation; Inadequate housing; Institutional/structural racism; Over representation in critical infrastructure workforce; Civic engagement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Gateway Community Services Maine

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Community Hub with a variety of supportive services: Community Health Outreach Team, Community Youth Coalition, Virtual Free Tutoring program, Wellness groups, COVID Vaccine Clinic, Peer Workforce Navigator, Youth Homelessness Outreach specialist, Youth Mentorship program• Wellness and health care work strengthens health care support for community members• Improved career opportunities and financial support services• Leadership and civic engagement programming
3. Capacity Building Vision
<ul style="list-style-type: none">• Engage Senior Leadership and Board of Directors in developing a strategic plan.• Internal/Staff Needs assessment• Succession planning• Diversify funding sources to sustain growing programmatic work• Advance client tracking system• Improve and expand facilities and spaces to provide welcoming environment• Healthy and positive work environment
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Funding two new senior staff positions to support with the development of a strategic plan, conduct Internal needs assessment and succession planning.• Advance Client tracking system• Expand and Diversity funding sources• Improve and expand facilities and spaces
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Staff, Benefits, Equipment, Rent, Maintenance, Consultants, Software, Training, Miscellaneous, Indirect

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Gateway Community Services of Maine

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Bidder has liability insurance
Financial Viability
<ul style="list-style-type: none"> • P- Has a history of previous contracts with the state and exhibits a comprehensive plan to allocate funds appropriately to build more equitable health infrastructure

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Serves predominantly BIPOC communities, with a diverse range of countries or origin • P- “By the community, for the community” • P- 86% of staff reflect community served • P- 77% of the board reflect community served • P- More recently, worked closely with Afghan refugees. Responsive to changing needs, domestically and internationally
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Provides list of identified root causes • P- All activities provided are designed to be complimentary and holistic • P- Current activities include: Vaccine clinics, CHOW program, Community Youth Coalition, Virtual Tutoring Model, Peer Workforce Navigator, Youth Homelessness Outreach, Youth Mentoring Program, Community Hub Events • P- Addresses the ways that career opportunities, financial supports, and political understanding present barriers to access of optimal healthcare supports
3. Capacity Building Vision

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DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

- P- Strategic vision is directly aligned with building internal infrastructure to support larger health equity goals within the communities served
- P- Addresses the health and wellness needs of staff themselves who are predominantly BIPOC as well as the greater community served

Part II: Capacity Building Plan

- Q- States plans to fund new senior staff positions, but it seems like these positions are already funded. How will these additional funds further the strategic vision?
- P- Aims to advance client tracking system which will aid in tracking the efficacy of services provided and the remaining gaps to be addressed
- P- Ensure contemporary and equitable HR policies, aids in building current infrastructure with the intention of expanding

Part III: Budget Form and Narrative

- Budget is accurate, aligned, connected, and realistic

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Gateway Community Services of Maine

DATE: 06/30/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC communities. • P: Staff/Board of Directors is diverse, reflecting the community served • P: Discussion with community members, local organizations, grassroots groups, etc. to identify needs of community. • Q: Does the agency use any form of questionnaire/survey to gather insight/needs from the client perspective?
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple causes of COVID-19 health disparities. • P: Multiple programs/platforms covering a wide range of root causes. • P: Programming is by the community.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Achievable goals that funding will advance.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Multiple clear and detailed objectives and intended outcomes.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

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for Community Based Organizations

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DATE: 06/30/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Health

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Over 30% of patients are uninsured• Over 37% of patients are identified as homeless• Service area is Portland, South Portland and Westbrook• +37% of people served are living at or below the federal poverty line• 15% or more are 100% - 200% below the federal poverty line• Accessible ,Serve all community members, New Mainers• 148 of 151 staff from the greater Portland area.• Staff arrived from 12 different countries and speak nearly 20 languages• Female majority on senior leadership level and director/supervisor managerial level.• Offers multiple ways for patients to share their experience• Patient satisfaction surveys• 2-3 year needs assessment to reassess community demographics and emerging service needs
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Economic Stability, Education Access and Quality, Healthcare Access and Quality, Neighborhood and Built Environment, Social and Community Context• Provides a variety of Healthcare services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Health

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Funds will allow GPH to capture Social Determinants of Health data from more patients while connecting patients to a variety of health and wellness services
- Street outreach
- Healthcare for the Homeless program
- Greater Pathways (For patients experiencing substance use disorders)
- Financial Assistance
- School-Based Health Centers (Pediatric healthcare services to students directly in schools)
- Public Housing
- HIV/AIDS Program
- LGBTQ & Gender Affirming Services
- Diversity, Equity and Inclusion (Hiring and recruiting, bylaws, compensation and benefits, professional development and training, promotions, transfers, social and recreational programs, layoffs and terminations)
- Community Partnerships
- Lending Library
- Facility Expansion
- Mental & Behavioral Health
- Homeless Services Shelter Health Center
- Recuperative Care
- Obstetrician Services
- Food Security Assistance Initiative
- Programs aim to be accessible, affordable and inclusive
- All services are available to all patients in care to better health outcomes
- N- Did not answer d. (How does the CBO specifically address racial/ethnic health inequities as a core part of its mission and strategy)

3. Capacity Building Vision

- Expand staff
- Improve method of data collection
- Burnout and resiliency Training
- Clinical Excellence
- Financial Sustainability
- Grow Community Partnerships
- Improved Technology
- Organizational Wellness

Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Greater Portland Health

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- | |
|---|
| <ul style="list-style-type: none">• Recruit, onboard, and bring newly funded staff to full operational capacity• Establish expanded capacity for data collection for Social Determinants of Health• Build out resources to expand patient access• Provide burnout and resiliency support for staff |
|---|

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Staff, Benefits, Equipment, Rent, Maintenance, Consultants, Software, Training, Miscellaneous, Indirect

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Health

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Insurance is appropriate for scope of work
Financial Viability
<ul style="list-style-type: none"> • GPH Is financially viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Primary affordable healthcare option for low-income residents in the service area • P- Supports a large number of New Mainers • Q- While New Mainers and BIPOC individuals make up a large portion of their service area, is their focus in serving them specifically or rather serving all low-income individuals in the area of which BIPOC individuals happen to be a substantial portion • P- Diversity in countries of origin and native languages of staff • P- The majority of staff come from the same zip codes as communities served • P- BoD members represent the community served • Receives community input through satisfaction surveys, needs assessments, CHW program
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P- Utilize patient data to identify health disparities and root causes • Lists ‘the’ 5 key SDoH markers • P- List many activities that will address disparities • Q- Not even activity specifies how the service will be distributed equitably, even if the service itself will directly address a disparity • Aims to include more linguistic diversity in printed and online materials

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DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

3. Capacity Building Vision
<ul style="list-style-type: none">• Plans to expand CHW program• P- Optimize PRAPARE software, maximize data collection to inform current and future services• P- Plans to address burnout training for current staff
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P- SDoH Quality Specialist will allow GPH to remain responsive to community needs
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• P- Budget form and narrative are accurate, aligned, connected, and realistic

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Health

DATE: 07/01/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves BIPOC communities. • P: Staff/Board reflect community served. The Board composition is a matter of policy. • P: Partners with multiple organizations for feedback and insight.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple root causes of COVID-19 health disparities • P: Multiple programs to address health and social needs directly or indirectly. • P: Clearly defined how programs address health disparities.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Identified multiple needs (trainings, professional development, financial support (auditor), etc.) for the agency as the staff is relatively new within the last 6-months.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Detailed Objectives and Intended Outcomes
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Immigrant Welcome Center

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serves primarily Immigrants, refugees and asylum seekers: (Afghanistan, Angola, Burundi, Cambodia, Columbia, Congo, Ethiopia, Ghana, Haiti, Iran, Iraq, Mexico, Rwanda, Somalia, Sudan and Vietnam.• Works to lower or remove barriers that hamper the progress of New Mainers towards reaching their goals.• Founded by two Central African asylum seekers in 2017 and remains and immigrant-run organization• Executive Director refugee from Iran• 7 out of 8 staff are foreign born• 77% of the staff self-identifies as BIPOC• A majority of board members are immigrant• 60% of board identifies as BIPOC• Partners with ethnic community-based organizations
2. Healthy Equity Activities
<ul style="list-style-type: none">• Maine has the nation's largest disparity for COVID-19. Root Causes are income-based health inequities, lack of medical insurance, higher percentage of essential workers, Immigrant/Cultural related factors like language and cultural beliefs, Dietary habits, racism and discrimination• The iEnglish Project – Language and workforce development program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Immigrant Welcome Center

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Facilitate immigrant families access to federally-funded food distribution programs, secure food drop locations, provide basic nutritional information in multiple languages.• Business Hub• Citizenship and Civic Engagement Initiative• Large scale public cultural program (free monthly concerts)
3. Capacity Building Vision
<ul style="list-style-type: none">• Implementation of pilot Food Security and Nutrition Program• Strengthened internal infrastructure and administrative support• Professional development and strategic planning for staff
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Food Security and Nutrition• Infrastructure and Administration• Staff and Board Development• Food Security and Nutrition• Infrastructure and Administration
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Food Security and Nutrition Program• Internal Infrastructure and administrative support• Board and staff professional development• Equipment, Food, Media Buys, Staff salary, Travel, Consultants, Marketing, CPA's, Tech, Software, Training/Education

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Immigrant Welcome Center

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirements
Financial Viability
<ul style="list-style-type: none"> • Proposal and budget materials suggest this applicant is financially viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P- Serves predominantly BIPOC communities • P- Immigrant-led organization, 77% of the staff identify as BIPOC • P- Board chair and majority of the board are immigrants, reflecting the population served. 60% identify as BIPOC • P- Work with several population-specific organizations to gather community input • P- Also work with a number of community partners outside of the immigrant space which allows them to gather additional community input and also address disparities outside of BIPOC communities, but that still impact BIPOC communities
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Lists relevant factors and root causes related to Maine’s COVID disparities • Identifies 5 key programs that will help address these root causes in a way that specifically supports the immigrant community • P- Addresses cultural concerns that are specific to immigrant communities
3. Capacity Building Vision
<ul style="list-style-type: none"> • P- Plans to implement food security and nutrition program, internal infrastructure and administrative support, and professional development for

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Immigrant Welcome Center

DATE: July 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

team members, designed to address ongoing rapid growth of immigrant communities in Maine, specifically in Portland
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P- Addresses identified and imminent needs of immigrant communities while also attending to staff needs in order to maximize service outcomes and team efficiency
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget form and narrative are accurate, aligned, connected, and realistic

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Greater Portland Immigrant Welcome Center

DATE: 07/01/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC communities. • P: More than 50% of staff reflect the communities served. • P: By policy, board members are immigrants from a variety of countries • P: Partnerships with a variety of ethnic community-based organizations
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple root causes of COVID-19 disparities • P: Programs directly or indirectly relate to the identified root causes.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Identified multiple areas in need of assistance as the provider continues to grow and more resources are required to meet the needs. (Implementation of pilot programs, internal infrastructure/administrative support and professional development)
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Broken down into Objectives/Intended Outcomes to be completed within year one and year two. • P: Detailed Objectives and Intended Outcomes
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Hand of Mercy

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Serves the two major groups in the community that has high community and mental health needs: Homeless population & Immigrant population (Iraq, Syria and Africa) • Also serves general people navigating mental health struggles • Diverse staff • Q- Board Composition
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Connect clients to food, medicine and other needs • Adult case management and outpatient therapy • Additional supports for people with mental, and physical disability that are at risk of being homeless or hospitalized. • Client-centered, compassionate care of the highest quality to clients. (Array of mental health services that are anchored in exceptional service, advocacy, intervention, education, treatment, and perseverance to reach the best clinical outcomes.
3. Capacity Building Vision
<ul style="list-style-type: none"> • Facility upgrade to expand services • Improved employment opportunities
Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Hand of Mercy

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Increase number of employees
- Adding additional services and programs
- Purchasing a building to expand services

Part III: Budget Form and Narrative

- Salaries
- Capitol Equipment purchases
- Language services
- Facility and utilities
- Materials, consultants, CPA, Software, Training

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Hand of Mercy

DATE: July 28, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> Primarily serve homeless communities; minorities from Iraq, Syria, and Africa; communities with mental health struggles
2. Healthy Equity Activities
<ul style="list-style-type: none"> Does not identify root causes of COVID-19 health disparities Does not provide specifics associated with activities or tie those activities to specific root causes Does not address racial or ethnic health disparities in their core mission or core strategy
3. Capacity Building Vision
<ul style="list-style-type: none"> Aims to purchase a new building to expand services Q- Don’t understand the relationship between payroll cost and quality of care
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Lacks the specifics to determine if the plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Q- Requested amount in application is \$900, confused about the amount of funds requested
Certificate of Insurance
<ul style="list-style-type: none"> Has certificate of liability on file
Financial Viability
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Hand of Mercy

DATE: 07/06/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • N: Did not identify CBO staff, their roles, and how their identities are defined. • N: Did not identify board members and officers and how the board makeup reflects the community. • N: Conduct surveys and seek feedback but do not elaborate on what HOM does with the information after reviewing.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • N: Did not elaborate on how they helped clients with food, medicine, case management, outpatient therapy, etc.
3. Capacity Building Vision
<ul style="list-style-type: none"> • N: Did not elaborate on how the agency would benefit from the new positions, what the positions would be, how they tie to the services they provide, etc.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • N: Vague. Task/Outcome vague.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Q: Is the requested \$900 a typo? Does not match the Cost Proposal Form • N: No Budget Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Hand of Mercy

DATE: 07/06/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Iraqi Community Center of Maine

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Serves the Iraqi and Syrian immigrant communities. • Board consists of Iraqi Mainers • Actively hiring and recruiting from the communities they serve
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root Causes: Language and cultural barriers, lack of knowledge, lack of self-care, inadequate access to healthy foods and education, lack of insurance, mental health, lack of transportation, lack of self care options • Informational conduit to the community • Swimming instructional program that honors cultural norms • Nutrition and food-as-healthcare educational programs for children, Bi-lingual immersion summer camp programs
3. Capacity Building Vision
<ul style="list-style-type: none"> • Funding will enable the ICC to move from ad-hoc informal services into an organized space with intentionally created programs that would move the community forward as a whole rather than on a case-by-case, reactive basis.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Implementation of Communications and reporting systems • Swimming instruction programs with community-wide access • Food & Nutrition education programs for children

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Iraqi Community Center of Maine

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Summer Camps 2023
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Salaries, Subcontracts, facilities and utilities, Materials, media buys, food, consultants, software• Total monthly is \$12,240 / mo. The requested amount is \$75,000

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Iraqi Center in Maine

DATE: July 28, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> Serves the Iraqi and Syrian immigrant communities How do we know that leadership reflects communities served? Bidder highlights how they engage with the community, but not how the information gathered translates to programming decisions
2. Healthy Equity Activities
<ul style="list-style-type: none"> Addresses root causes of health disparities Proposes activities that address some, but not all, of the aforementioned root causes
3. Capacity Building Vision
<ul style="list-style-type: none"> Vision is based on addressing health inequities with goals that are clear and achievable, but could be more specific
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Plan is measurable, strategic, and realistic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Total expenses are listed on a monthly basis, but over what period of time?
Certificate of Insurance
<ul style="list-style-type: none">
Financial Viability
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Iraqi Center in Maine

DATE: 07/06/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• N: No Certificate of Insurance; however, agency is working on purchasing appropriate insurance.
Financial Viability
<ul style="list-style-type: none">• N: No financial information provided
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• P: Serves the BIPOC community.• P: Board reflects community served.• N: No staff identified but there is a plan for future hiring.• P: Multiple platforms to communicate with the communities served for input.
2. Healthy Equity Activities
<ul style="list-style-type: none">• P: Diverse list of root causes.• P: Will focus on first 4 root causes (language/cultural barriers, immigrant services, self-care options and healthy food access) in the first two years.
3. Capacity Building Vision
<ul style="list-style-type: none">• Very clear, achievable goals/vision to complete within first 2 years.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• P: Objectives and Intended Outcomes are detailed
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mid-Coast Health Net dba Knox Clinic

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serve residents experiencing barriers to care who are low income but may not qualify for MaineCare, and those who struggle with the paperwork barriers to get coverage, as well as those who have insurance but whose deductibles are too high to afford care.• Patients are typically below 250% of federal poverty guidelines• Patient population includes BIPOC neighbors who qualify for services.• Hope to expand medical model to better serve and provide sliding scale care to anyone in the mid-coast struggling to access affordable care.• 2-9 staff are people of color• 7 staff are women including the Executive Director• Network of over 60 volunteers• Nearly all staff have experienced financial insecurity and extended gaps in health insurance coverage which fuels passion for work• Board represents clinical aspects of the work (Dentists, nurses, doctors, and counselors• Barriers to care community survey to improve health equity in the region
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Socioeconomic status, crowded living conditions, working conditions, income inequities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mid-Coast Health Net dba Knox Clinic

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Only local non-profit providing low-barrier, free preventative care to the underserved in their region
- No local mental health agencies providing free or sliding scale services in their area of Mid-coast Maine
- Provide direct patient care to the most vulnerable.
- Serves patients of all racial and ethnic backgrounds

3. Capacity Building Vision

- Support will provide essential project management and consultant support for plans to create a community health center for the region.
- Healing center for improved integration of health services into community organizations, especially for the homeless and disadvantaged populations
- Wellness Resource Coordinator
- Project Manager
- Consulting firm (Health Management Associates to establish a strong foundation for the future.
- Community advisory committee to establish the board.

Part II: Capacity Building Plan

- Invest in trsnlation services
- Wellness and Resource Coordinator
- Invest in a project manager
- Establish a Board for the health center
- Designing the health center

Part III: Budget Form and Narrative

- Salaries, Equipment, Consultant, Miscellaneous (stipends and support to participants), Technology,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mid-Coast Health Net dba, Knox Clinic

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> Serves low income communities Does not primarily serve BIPOC communities Difficult to determine if staff reflect the community served P- Barriers to care community survey to gather community input
2. Healthy Equity Activities
<ul style="list-style-type: none"> Provides specific root causes, but does not provide specific programs Does not address racial/ethnic health disparities in mission
3. Capacity Building Vision
<ul style="list-style-type: none"> Will invest in project management/consultants, translation, and interpretation services Cites ways to address the social determinants of health
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Plan and outcomes are measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none">
Certificate of Insurance
<ul style="list-style-type: none">
Financial Viability
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mid-Coast Health Net dba Knox Clinic

DATE: 07/06/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC communities. • P: Staff reflects community served. • Q: Not clear whether 50% or more of board/staff reflect community served. • P: “Barriers to Care” survey to evaluate who isn’t getting care and why.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple root causes • P: Programs directly or indirectly tie back to the multiple root causes identified.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Detailed outline of the agencies plan on how funding would support agency
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Detailed Objectives and Intended Outcomes
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Love of God's Kingdom Outreach Ministries

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serves primarily BIPOC community. 99% are newly immigrants or asylum-seeking individuals and families• African American/Black, Hispanic, Asian• CBO staff are culturally and linguistically representative to the community members being served. 99% of staff identify themselves as either African American/Black. 99% of the staff speak the language of the community being served.• Board is inclusively diverse in race/ethnicity, gender/sexual orientation as well as life experiences.• Women and minority owned• Board reflects community served• Board centers diversity equity and inclusion
2. Healthy Equity Activities
<ul style="list-style-type: none">• Meet the immediate social and spiritual needs of the individual, families, and communities.• Consolidate resources and reduce duplication• Bridge gaps in access to services• Addressing Critical needs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Love of God's Kingdom Outreach Ministries

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Development of a HOPE Community Resource and Referral Center project to address barriers of low-income Mainers in finding and accessing services by providing unlocked phone minutes, transportation, clothing and support groups.
- Resource Center will connect people to case management, housing, health insurance, food pantry/meals, and medical and mental health services.
- COVID-19 awareness

3. Capacity Building Vision

- Hire Triage caseworker
- Increase capacity for training and professional development
- Purchasing of commercial liability insurance
- Cover increased rental space for Main office
- Hire an accountant

Part II: Capacity Building Plan

- Invest in translation services
- Wellness and Resource Coordinator
- Invest in a project manager
- Establish a Board for the health center
- Designing the health center
- Serve as a Resource Center
- Provide opportunities to address and explore wellness
- Provide educational information and sessions on various topics, including COVID-19 prevention and response activities, as well as, other health conditions

Part III: Budget Form and Narrative

- Salary, Facility, Consultant, Essential Materials/Supplies, software, CPA, Liability Insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Love of God’s Kingdom Outreach Ministries

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> Primarily serves BIPOC communities Staff and leadership are representative of the community Does not address how to gather community input
2. Healthy Equity Activities
<ul style="list-style-type: none"> Unclear how the proposed activities relate to the identified root causes
3. Capacity Building Vision
<ul style="list-style-type: none"> Vision is specific with clearly highlighted intentions for use of funding
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Plan is realistic, measurable, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none">
Certificate of Insurance
<ul style="list-style-type: none">
Financial Viability
<ul style="list-style-type: none">

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Love of God’s Kingdom Outreach Ministries Inc.

DATE: 07/07/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> N: Agency does not currently have insurance but will use funding if award to purchase.
Financial Viability
<ul style="list-style-type: none"> Met requirement
Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> P: Serves the BIPOC community P: Staff reflects the community served P: 100% of the board reflects the BIPOC community
2. Healthy Equity Activities
<ul style="list-style-type: none"> P: Multiple root causes identified. P: Planned programs tie back to root causes and the identified needs of the community.
3. Capacity Building Vision
<ul style="list-style-type: none"> P: Goals are detailed and tie back to root causes and planned programs to better serve the community.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Objectives and Intended Outcomes are detailed
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• MAIN's mission is to improve access to health and social services for all through culturally and linguistically appropriate case management and care navigation, health education, public health advocacy, and public health research for the refugee/immigrant community.• Initially founded in 2002 as the Somali Culture and Development Association by Somali community leaders in Portland.• Primarily serves BIPOC communities: Refugees/immigrants/asylum seekers/asylees• Many served populations are uninsured or underinsured, low income, or without stable housing from Africa and the Middle East.• MAIN is led by Board of Directors who are men and women from the local community with professional backgrounds in health, law, education, employment, and social services.• MAIN's team is comprised from the communities they serve• Community Health Workers seek and receive continuous feedback from the communities served through Healthy YOU Workshops
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Unstable housing, unstable employment, food insecurity, uninsured/underinsured, chronic illness etc.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Four pillars or programming: Case support, advocacy, research, education/outreach
- Collaboration with policy advocacy leaders in the state to advocate for the expansion of MaineCare for all residents in Maine

3. Capacity Building Vision

- The funding opportunity will strengthen and grow MAIN's existing staff, streamline MAIN's operations and improve MAIN's ability to communicate the work of the organization to the at large community
- Want to provide culturally and linguistically appropriate support to ensure equitable access to health and social services.

Part II: Capacity Building Plan

- Strengthen MAIN's Case Support Services
- Streamline organization operations
- Develop communications and technology

Part III: Budget Form and Narrative

- Salary, Benefits, Rent, Utilities, Consultants, Miscellaneous (Web developer, Website, Audio Visual Equipment)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • MAIN primarily serves Black, Indigenous, People of Color (BIPOC) communities. • All members of the MAIN Board are from the refugee and immigrant communities MAIN serves • Do they address the staff composition as being greater than 50% of community served? • Cites what CBO does with the information gathered but not how CBO acquires that feedback
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Uses Social Determinants of Health model to inform root causes of COVID-19 related health disparities • Unclear how all programming relates to root causes
3. Capacity Building Vision
<ul style="list-style-type: none"> • Hopes to support ¾ of MAIN’s core pillars: strengthen and grow existing staff, streamline operations, improve ability to communicate the work of the organization to the at-large community as a targeted strategy to increase sustainable funding • Vision is to remain consistent in both providing culturally and linguistically appropriate support to refugee and immigrant communities and working to ensure equitable access to health and social services
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan is realistic, measurable, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> •

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Certificate of Insurance
•
Financial Viability
•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: 07/12/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Met requirement
Financial Viability
<ul style="list-style-type: none">• Met requirement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• P: Serves BIPOC communities.• P: Board and staff reflect community served• P: Community Health Workers (CHW) reflect community served• P: Multiple platforms to access feedback from those served in the community. And use the feedback to initiate "pilot programs" to cater to the needs expressed.
2. Healthy Equity Activities
<ul style="list-style-type: none">• P: Identified root causes in service gaps having to do with systemic inequalities, impacting access to and experiences within U.S healthcare system• I: Utilizes the Social Determinants of Health model to highlight direct relationship environmental factors/inequalities and health outcomes.• P: Offer support through various programs from Ask the Doctor, yoga, support groups, assistance with applications, multiple languages, flexible schedules to meet needs of clients.• N: What if a client does not have access to internet or transportation? How do they benefit from all the programs?• P: Identified apprehension of vaccination may come from a place of trauma/mistrust and supports the clients to a place of feeling

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Access Immigrant Network

DATE: 07/12/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

<p>comfortable/supported with asking questions/feeling in control of their own healthcare.</p> <ul style="list-style-type: none">• P: Community Health Workers are multinational and multilingual that reflects community served. These CHW are the boots on the ground, providing advocacy and research relevant to the needs of the client being served and bring back feedback to the larger team.
3. Capacity Building Vision
<ul style="list-style-type: none">• P: Includes community program design, delivery and evaluation to maximize benefit.• P: CHW are frontline health workers who have established trust with clients and serve as liaison between health/social services and the community served.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Measurable goals that tie back to activities and the clients/community served.
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Association for New Americans

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Immigrant-led, mutual-aid organization • Works with first- and second generation immigrants and their families • Serves people from Afghanistan and Cambodia, Angola, Burundi, Democratic Republic of Congo, Ethiopia, Rwanda, Somalia, and South Sudan, Haiti • Leadership and staff represents the communities of focus • 9-11 Board of Directors are immigrants from Asia and Africa • If there is no community Representation on the board or staff
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root Causes: Lack of access to accurate information • Committed to creating alternate sites of cultural negotiation for first and second generation immigrants who experience trauma
3. Capacity Building Vision
<ul style="list-style-type: none"> • Van purchase • Building and maintaining an efficient data collection and analysis system • Designing and managing a marketing plan
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Van purchase • Building and maintaining an efficient data collection and analysis system • Designing and managing a marketing plan
Part III: Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Maine Association for New Americans

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

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|---|
| <ul style="list-style-type: none">• Salary, Benefits, Rent, Insurance, Equipment, Travel Consultants, |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Association for New Americans

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Serves primarily BIPOC communities ● Leadership reflects the community served ● Staff and board reflect community served ● Presents methods of community engagement
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Provides root causes that address covid-19 related health disparities ● Health equity activities address root causes ● Mission addresses covid-19 racial and ethnic health disparities
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Vision is aligned with proposed activities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Plan tasks are measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Budget is aligned, accurate, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Insurance included
Financial Viability
<ul style="list-style-type: none"> ● Financial viability documents included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Association for New Americans

DATE: 07/12/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Board and staff reflect more than 50% of community served • P: Where there is no representation on board of specific communities, leadership stays in close contact to the specific communities' leaders and service providers for feedback and to foster supportive relationships. • P: Feedback is sought through board meetings, team meetings, electronic portals • Q: Are services/platforms provided in multiple languages?
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified two main reasons: lack of access to accurate information and peer pressure. Elaborated on each of these main reasons. • P: Activities tie back two main areas identified as root causes and are provided by staff who reflect community served.
3. Capacity Building Vision
<ul style="list-style-type: none"> • Three clear/detailed objectives and how they will support the agency
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Met requirement
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Q: Will salary only be for time spent on administrative time spent on van purchase/ marketing?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Inside Out

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Engaged over 300 youth and young adults to create and share original theater inside the correctional facilities • 60% BIPOC participants • 85% of participants have experienced homelessness • 15% are currently incarcerated • 25% identify as LGBTQ • Diverse staff
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root Causes: Limited access to healthcare, lack of employment, housing, trauma, incarceration • Offers mutual aid and ongoing crisis response in connection to community resources, and advocacy in the legal and social system • Weekly theatre workshops and group meetings • Theatre work to expose systemic racism and violence through art to highlight injustices of mass incarceration, policing, child welfare practices, housing, and economic oppression
3. Capacity Building Vision
<ul style="list-style-type: none"> • Funding will grow capacity for hiring, training, and leadership development
Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Inside Out

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- | |
|---|
| <ul style="list-style-type: none">• Articulate MIO's leadership development model and practices• Create training modules for theater• Expand staff capacity to train new facilitators• Expand staff capacity to deliver advocacy and support |
|---|

Part III: Budget Form and Narrative
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- | |
|--|
| <ul style="list-style-type: none">• Salary, Benefits, Training/Education, Stipends |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Inside Out

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Serves a diverse community which includes BIPOC communities • Leadership staff and board reflect the community served
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Addresses racial/ethnic health inequities as a core part of their mission • “MIO’s artistic work exposes systemic racism and violence through art, highlighting the injustices of mass incarceration, policing, child welfare practices, housing, and economic oppression. Meanwhile, MIO’s advocacy and support work directly targets the socioeconomic elements of the disparities by building a community of relational support and practical resources to navigate the challenges of re-entry, employment discrimination, poverty, and a lack of access to quality”
3. Capacity Building Vision
<ul style="list-style-type: none"> • Plans to invest in capacity building infrastructure that will allow them to scale overtime and open more Community Sites • Plans to expand their holistic leadership development • Hopes to double size of contract community staff • Strategic vision addresses health inequities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Tasks 2-4 are measurable, realistic, and strategic • Task 1 and task 5 lack the specificity required to determine if the outcome would be measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> •
Certificate of Insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Inside Out

DATE: August 1, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

<ul style="list-style-type: none">• Has insurance on file
Financial Viability
<ul style="list-style-type: none">•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Inside Out

DATE: 07/14/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serve the BIPOC community • P: Staff reflects community served. • P: 50% of board reflects community served. • Q: How do they determine the needs of the community served?
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Identified multiple root causes • Q: How do the programs tie back to COVID-19?
3. Capacity Building Vision
<ul style="list-style-type: none"> • Q: How do the goals and vision advance health equity?
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Clear Objectives and Intended Outcomes • Q: How do the Objectives tie to advancing health equity and COVID-19?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mano en Mano- Hand in Hand

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Mano en Mano works with farmworkers statewide and immigrants in Downeast Maine to empower them to thrive.• Serves population of the community they are from (immigrants, migrant workers, farmworkers, Latinx, Haitian, and indigenous communities in rural Washington County, New Mainer)• 26 full time part time and seasonal staff, 70% people of color• 77% immigrant or migrant farmworker families• 92% bilingual or proficient in language• Governed by a community based board of directors that include current and former immigrants and migrant farmworkers and community leaders• Collaborate in partnership to overcome barriers their community faces.• Hosts weekly and monthly community member meetings
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Poverty/ lack of income, interpersonal and structural racism, lack of linguistically appropriate services, lack of access to services• Access to Essential Services and Advocacy• COVID-19 Community CARE, Social Supports, and Vaccine Equity• Community Health and Wellness• Childcare• Migrant education program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mano en Mano- Hand in Hand

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Housing• Aim is to shift power dynamics so that immigrants and farmworkers are not only welcomed, but given an equal seat at the table
3. Capacity Building Vision
<ul style="list-style-type: none">• Culturally and linguistically relevant healthcare• Culturally and linguistically relevant community health education• Equitable access to interpretation and transportation services• Culturally-relevant food• Increased availability of Mano en Mano services and programming
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Empower community members to interact with the health system in their area in a way that meets their needs. Community members ask the questions they need about their personal and family health, to understand information provided by healthcare providers, and to overcome administrative barriers to receiving healthcare.• Expand the cultural and language capacity of local health clinics in Washington and Hancock counties.• Reduce structural barriers to accessing health and wellness services in rural Washington and Hancock counties, particularly transportation and interpretation needs• Increase community access to culturally appropriate food• Expand the administrative and programmatic capacities of Mano en Mano
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Salary, Benefits, Equipment, Telephone, Materials, Travel, CPA, Technology, Software

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mano en Mano – Hand in Hand

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership <ul style="list-style-type: none">• Mano en Mano works with farmworkers statewide and immigrants in Downeast Maine• Communities serviced include include immigrants, migrant workers and farmworkers, the majority of which are from Latinx, Haitian, and indigenous communities residing in rural Washington County.• 70 percent of current staff identify as People of Color, 77 percent of current staff identify as coming from immigrant or migrant farmworker families, and 92 percent of our current staff are either bilingual or proficient in a language other than English spoken by community members• Key leaders represent the community served• Board composition reflects the community served• Mano en Mano hosts weekly and monthly meetings with community members and members of Nuestra Voz en la Comunidad (Our Voice in the Community), a community led group with a focus on supporting and seeking justice for community members in the Downeast area.
2. Healthy Equity Activities <ul style="list-style-type: none">• In the proposed geographic service area for this program, root causes of health disparities that Mano en Mano identifies include: Poverty / lack of income, Interpersonal and structural racism, Lack of linguistically appropriate services, Lack of access to affordable, linguistically and culturally appropriate services including healthcare, housing, food, and education.• Will address the root causes through the programs and activities in the following categories: Access to essential services and advocacy, COVID-19 Community Care Social Supports and Health Equity, Community Health and

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mano en Mano – Hand in Hand

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Wellness, Rayitos de Sol Bilingual Childcare, Migrant Education Program, and Housing
<ul style="list-style-type: none">• Addresses racial/ethnic health inequities as a core part of their mission and strategy
3. Capacity Building Vision
<ul style="list-style-type: none">• Addresses capacity building vision and goals
Part II: Capacity Building Plan
<ul style="list-style-type: none">• All plans are measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none">•
Certificate of Insurance
<ul style="list-style-type: none">•
Financial Viability
<ul style="list-style-type: none">•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Mano en Mano- Hand in Hand

DATE: 07/15/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff reflects the community served • P: Board members reflect community served. • P: Seek community feedback through weekly and monthly meetings with community members.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple root causes identified • P: Multiple programs identified that address the multiple root causes identified. • P: Detailed narratives on how programs address root causes of COVID-19 disparities
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Clear and achievable goals identified to advance health equity.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Multiple, detailed Objectives and Intended Outcomes
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • P: Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New England Arab American Organization

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none"> • P- Financially Viable

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Mission is to bridge the culture gap for a healthier, better-integrated community. • Ethnic Based Organization with special focus on Arab descent, Arabic speakers, and New Mainers from countries like Iran, Pakistan, Afghanistan and other Asian/African countries • Embed voices of BIPOC community in every program step. • Community surveys • Board of Directors is 25% BIPOC New Mainers • Board officers are Arab American • Board is supported by an 9 member Advisory Council that is 75% BIPOC
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root Causes: Extension of eneral disparities in health care system • Barriers in access to health care • Pop up clinics • Distribution of Health and wellness information and resources • Peer support networks • Aim is to shift power dynamics so that immigrants and farmworkers are not only welcomed, but given an equal seat at the table
3. Capacity Building Vision
<ul style="list-style-type: none"> • Strategic planning

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New England Arab American Organization

DATE: 07/11/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Healthy staff and added position
- Staff Training
- Transportation Needs
- Videography
- Educating the COmmunity

Part II: Capacity Building Plan

- Assess Needs
- 5 Trainings to improve ability to identify barriers
- Boost fringe benefits
- Strategic Planning for Retreat
- Purchase videography equipment
- Purchase 15 seat van
- Host panel discussions
- Technology
- Development of a toolkit to share with CAP agencies
- Evaluation

Part III: Budget Form and Narrative

- Salary, Benefits, Maintenance, insurance, equipment rental, Depreciation, Client travel, staff travel, consultants, technology, Training, Miscellaneous

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New England Arab American Organization

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

- Note: Does not provide justification for requested award size as it is larger than the maximum award size for their tier based on annual expenditures

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Primarily serves BIPOC communities • The organization identifies as an Ethnic Community Based Organization (ECBO) with special focus on those of Arab descent, Arabic speakers, and New Mainers from other countries like Iran, Pakistan, Afghanistan and other Asian/African countries. • NEAAO serves a Muslim population that includes people who primarily identify as Black or People of Color—even though the US census categorizes many from MENA countries as White • Key leaders reflect the community served • NEAAO is supported by a Board of Directors that is 25% BIPOC New Mainers. Board officers are Arab American. The Board is supported by an-8-member Advisory Council that is 75% BIPOC, primarily New Mainers who came here from Arab countries.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • What is an ECBO? • Highlights root causes specific to their target population and activities/programming to address them • Mission: NEAAO’s mission is to bridge the culture gap for a healthier, better-integrated community.
3. Capacity Building Vision
<ul style="list-style-type: none"> • Vision is closely tied to goals related to community partnerships
Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New England Arab American Organization

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

<ul style="list-style-type: none">• Plan is realistic, measurable, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none">•
Certificate of Insurance
<ul style="list-style-type: none">•
Financial Viability
<ul style="list-style-type: none">•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New England Arab American Organization

DATE: 07/15/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff reflects the community served. • N: Board of Directors is only 25% BIPOC. The Advisory Council that supports the Board is 75% BIPOC. • P: Multiple platforms for feedback and feedback is used for building programming.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple root causes identified. • P: Planned programs tie back to root causes identified.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Clear achievable goals tying back to root causes and programs planned.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Objectives are measurable, a timeline (year 1 or year 2) is indicated and the Intended Outcome is clear.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Requirement met.
Certificate of Insurance
<ul style="list-style-type: none"> • Requirement met.
Financial Viability
<ul style="list-style-type: none"> • Requirement met.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Portland Community Squash

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• Provided Financial Statement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serving 200 local youth from third grade into early adulthood through 5 programs: elementary school clinics, middle school afterschool, high school afterschool, internal and external summer camp, post secondary support.• 70% of students receive financial aid• 75% of students identify as youth of color• 62% are first-generational degree-seeking youth• 33% are immigrants or refugees• 63% are multilingual• 45% identify as female• 2% identify as non-binary• Offers financial aid for access to services (Squash, Fitness, Yoga classes, social events)• Staff: 50% identify as BIPOC/ 50% identify as women/ 40% represent various immigrant and refugee communities (includes: Mexico, Democratic Republic of Congo, Sudan)• Board of Directors: 40% identify as women/ 20% identify as people of color/ 1 – 5 represent immigrant and refugee communities includes Iraq, Somalia and Burundi

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Portland Community Squash

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Seeks advice from the communities served through word of mouth, surveys for members, junior program participants, parents and occasional town hall meetings.
- Receives feedback from committees and working groups to influence organizational decision-making around finance, governance, development and more.

2. Healthy Equity Activities

- Root Causes: Discrimination in regards to housing, health care, education, criminal justice, finance, occupational, wealth gaps)
- Addressing opportunity, wellness and integration gaps
- Partnering with Adelphi University and the Sport for Development Journal to create a theory of change. Receive monthly updates of interventions, preconditions and outcomes.
- Has theory of change model that helps with strategic interventions across youth and family programs that includes elements that address the health and social needs of the communities served
- After school program with nutritious snacks, academics, youth programs, wellness programs, critical conversations and cooking classes
- Adult members: squash clinics, yoga classes, gym access, membership events are designed to address unmet social needs of the community
- Year round exercise and physical activity
- Social Services Committee that includes leaders in the social work and medical fields and regularly supports families during their most vulnerable times around child safety, affordable medical care, and food/housing insecurity
- Enrolls members that reflect city's demographics.
- Access/Skill building/Community Cohesion

3. Capacity Building Vision

- Community Commons Campaign (Community Center Development)

Part II: Capacity Building Plan

- Expand the PCS facility through the Community Commons Campaign
- Launch redesigned youth programs upon completion of the PCS Theory of Change
- Expand Membership offerings for the whole family
- Build-out the PCS Cafe

Part III: Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Portland Community Squash

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- | |
|--|
| <ul style="list-style-type: none">• Requesting \$500,000 to be used for Capital Equipment Purchases for 2,500 square foot addition, interior Renovations, Exterior Site-work, Parking, Court expansion |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Portland Community Squash

DATE: August 2, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> Primarily serve BIPOC communities Difficult to tell if leadership and key leaders reflect community served Provides multiple clear ways to gather input from the community and uses that input to inform activities
2. Healthy Equity Activities
<ul style="list-style-type: none"> Identifies root causes that impact communities served Addresses root causes in proposed activities Strategy addresses covid-19 related racial and ethnic health disparities Q- Does mission of organization address covid-19 racial and ethnic health disparities?
3. Capacity Building Vision
<ul style="list-style-type: none"> Vision relates to health equity goals as identified by applicant
Part II: Capacity Building Plan
<ul style="list-style-type: none"> Plan tasks are measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> Certificate of Insurance included
Financial Viability
<ul style="list-style-type: none"> Financial viability documents included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Portland Community Squash

DATE: 07/15/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff reflects community served • P: Board reflects community served and meets the 50% requirement. • P: Multiple platforms for used to gain input from clients and then information is used to form programs, etc.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple root causes identified. • P: Programs tie back to root causes and address the needs of the community
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Goals are broken down into Mission Expansion, Program Expansion and Vision Expansion
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Objectives are detailed and measurable. The Intended Outcomes detail when the agency plans to complete the Objective.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Preble Street

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• FY21 Audit

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Activities funded in this grant will identify and address health disparities of BIPOC community.• Serves homeless adults with acute care needs in the Greater Portland area, including all genders, races, ethnic backgrounds, immigrants, refugees and asylum seekers• 78 of 294 staff identify as BIPOC• 4% BIPOC Management staff• 10 weeks of Racial Equity Training and work with a Racial Equity Consultant• Intentionally recruiting more BIPOC staff• Board 3 out of 15 members• Looking at socially responsible investments• Provides direct service with public policy, advocacy and education
2. Healthy Equity Activities
<ul style="list-style-type: none">• Seeks to provide accessible barrier-free services to empower people experiencing problems with homelessness, housing, hunger, and poverty and to advocate for solutions to these problems.• Supports with Housing, Food and mitigating effects of poverty• Trauma informed and client focused service

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Preble Street

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Training, educating and supervising staff in understanding how the trauma of structural racism affects our BIPOC and minority clients
- Root Causes: Lack of Housing, Economic Resources, and Barriers to medical access, lack of access to preventative care, lack of financial resources including telephones, tablets, laptops and transportation, congregate care settings, Lack of trust, True Restorative rest
- Preble Street/Maine Medical Center Learning Collaborative
- Preble Street HOUSE Program
- Vaccine Equity Initiative with shelter service providers
- Identify Covid-19 barriers to health equity to create solutions in partnership with Maine Health Affiliates
- Recuperative Care Program (Maine Health, Greater Portland Health, and Preble Street.
- Race/ethnicity as core part of mission/strategy: Hate speech policy, Social Determinants of Health Training, BIPOC client assistance fund, Racial Equity Committee and Subcommittees, Communications

3. Capacity Building Vision

- Hire one Health Equity Coordinator
- Hire two Health Equity Navigators
- New positions will allow the agency to create, grow, and maintain an inclusive, safe, respectful, and welcoming environment for all people.
- Staff Training
- Resource Access
- Systems change

Part II: Capacity Building Plan

- Shelter-based Health Equity Coordinator and Navigator outreach to BIPOC clients in shelters
- Health Coordinator and Navigators to link BIPOC clients to a variety of supportive services
- Health Coordinator and Navigators provide education/staff training to Preble Street staff
- Ongoing work with Racial and Health Equity consultant on a quarterly basis to assess agency policies practices progress for health equity
- Q- Implement health equity funds to expend \$26,000 directly to clients to meet basic needs (Funds are not designated as BIPOC funds)
- Document translation

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Preble Street

DATE: 07/15/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Staffing (New positions)/Benefits/ OTPS/Indirect Cost

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Preble Street

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: OBH- DHHS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • While a large portion of CBO's service area includes BIPOC communities, they do not have a focus of primarily serving BIPOC communities • Community served focuses on low-income and homeless communities • Leadership does not reflect the community served
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Identifies root causes of homelessness • Health equity activities address needs of communities served • Mission and vision are not directly related to COVID-19 racial and ethnic health disparities
3. Capacity Building Vision
<ul style="list-style-type: none"> • Vision relates to overall goal to address homeless communities in the Greater Portland area
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Q- Are tasks measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is aligned, connected, and accurate
Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of Insurance included
Financial Viability
<ul style="list-style-type: none"> • Financial viability documents included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Preble Street

DATE: 07/15/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff reflects the community served • N: Board does not meet the 50% mark of members representing the BIPOC community.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple root causes identified. • Programs/partnerships directly tie back to the identified root causes and examples of how the programs/partnerships support the community served.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Detailed goals and what the goal aims to achieve.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Objectives are detailed and Intended Outcomes are clear.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Presente Maine

DATE: 07/16/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• Recent non profit as of Jan 7th does not have audited financials or IRS 990 form for prior year

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Primarily focuses on building power and agency in the Latine community, but also works with a diversity of other African immigrant, Black American and other marginalized populations.• Workforce of indigenous and Latine immigrants and children of immigrants who have struggled to meet basic needs (From Central and South American, Mexico and the Caribbean)• All BIPOC, majority Indigenous-identifying, all Latine, majority woman identifying staff.• Board is primarily BIPOC, primarily indigenous, majority women• President is a white ally whose key role as the president is to build up the leadership and capacity of the other board members and in the near future hand over her role.• Grassroots organization supporting community needs• Conduct community needs assessments through phone surveys• Conduct education on health and civic issues to diverse communities• Use both formal and informal opportunities to the gather, track, analyze and integrate community feedback, and it is critical to the success

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Presente Maine

DATE: 07/16/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

2. Healthy Equity Activities

- Root Causes: varied and interconnected; systemic racism is at the core and expressed through structures, policies, practices and norms that causes harm and does not address community needs. Lack of preventative care, food, housing, immigration status, support systems etc.
- Program seeks to address the disparities at the intersection of immigration status, language access, informed consent, and women’s rights
- Health and Wellness focus
- Prevention, Access, Intervention: Supporting children in accessing MaineCare as a result of people qualifying for MaineCare irregardless of immigration status.
- Maternal Child Health: Improving preconception health status, Increasing the number of women who receive prenatal care, Increasing the number of children who are screened for developmental delays
- Food, Housing Safety (Capacity Building): Assist families in completing pandemic rental assistance applications, in-house food pantry, domestic violence, interacting with immigration and law enforcement, and other racial violence.
- Community building: Working with partners to build up their skills, confidence and ability to design and lead in the work.
- Continued development of popular education curriculum and bilingual materials: Funds will allow additional time into creating resources and training materials that will allow to replicate and scale work at a more desirable pace and with a values-aligned approach

3. Capacity Building Vision

- Staff Capacity
- Training up community leaders
- Fiscal Wellness
- Organizational infrastructure
- Community engagement and strategic partnerships

Part II: Capacity Building Plan

- Increase staff capacity through hiring two additional community health workers
- Train up community leaders
- Hire an accountant, consult with ABC Bookeeping Cooperative, hold financial management trainings
- Rent and outfit an office space and community center
- Hire a communications and community relationship coordinator

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Presente Maine

DATE: 07/16/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Part III: Budget Form and Narrative

- Salaries, benefits, equipment, Rent, telephone, materials/supplies, travel, accountants, training

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Presente Maine

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Primarily serves BIPOC communities (Latinx) ● Leadership reflects the communities served ● Staff and board reflect the communities served ● Provides at least one method of community engagement and prioritizes community voices in activities
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Identifies root causes ● Activities address root causes as identified by applicant
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Staff capacity ● Train-up community leaders ● Fiscal wellness ● Organizational infrastructure ● Community engagement and strategic partnerships ● Details provided about the vision are clear and achievable
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Similar to vision ● Plan is realistic, measurable, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Q- Budget
Certificate of Insurance
<ul style="list-style-type: none"> ● Q- Certificate of Insurance
Financial Viability
<ul style="list-style-type: none"> ● History of contracts with the state. Organization is relatively new so does not have audited financial statements.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Presente Maine

DATE: 07/18/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Board and staff reflect the BIPOC community. • P: Multiple platforms to gather input from the community
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple root causes identified. • P: Multiple programs identified and ways to achieve them.
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Five categories and details to support each. • P: Detailed strategic vision for the future
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Objectives and Intended Outcome are specific and measurable
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Q: Is this document the actual policy or just a proposal?
Financial Viability
<ul style="list-style-type: none"> • N: Prenste Maine is a new organization as of January 2022, therefore there is no previous year's audit, financial statement or IRS Form 990.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: ProsperityME

DATE: 07/16/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• Financial Statement submitted

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Welcome low-income individuals from all over the world and help them build a better future in Maine to build financial literacy• Serves client from over 20 countries, the majority coming from Angola, Burundi, The Democratic Republic of the Congo, Iraq, Rwanda, Somalia, and Sudan.• Estimated residents in Greater Portland and Lewiston area is around 7,000• 93% of students meet the definition of extremely low-income• Renters in Greater Portland area spend as much as 70% of their income on rent and utilities• Founded and led by members of the immigrant community.• Executive leadership team is majority BIPOC immigrants• 2 BIPOC immigrant serving board members• Staff of 21 is majority BIPOC• 80% of employees represents immigrant communities of color• All instructors, ERA certifiers and housing counselors are BIPOC Mainers or immigrants• Program outreach (word of mouth)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: ProsperityME

DATE: 07/16/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Alumni serves as ambassadors to their peers, colleagues, coworkers, and family members• Works closely with other ethnic based organizations
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Housing instability and congregate housing, low wages, layoffs, income volatility, predominance of essential worker jobs, lack of education, COVID-19 risk awareness, income loss for small businesses.• Housing assistance including Emergency Rental Assistance (application support), launching housing navigator program to secure safe long term housing• Development of the Individual Development Account Program a matched savings accounts where participants save towards the purchase of a productive asset such as a home, small business, vehicle etc.• Income and Employment: Building capacity for a peer workforce navigator that will be trained in accessing unemployment benefits, employment, training, and will provide other resources as childcare and transportation• Small Business assistance• Education
3. Capacity Building Vision
<ul style="list-style-type: none">• See below
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Addition of a grant and contract manager• Addition of an accountant• Expansion of services through partnerships with ethnic community based organizations and other community organizations• A consultant to evaluate the growth of the organization from the past two years, evaluate sustainability, and build a strategic plan for long term success• Expansion of information technology services• Implementation of advanced tracking software to generate detailed reports on served community
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Staffing, Benefits, Consultants, Accountant, Rent, Technology, Software, Training, Maintenance, Misc, Insurance, Supplies, Travel, Overhead

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: ProsperityME

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Area of service is focused on recent immigrants ● They also serve low-income individuals who would like to develop their economic well-being ● Clients come from over 20 different countries ● Executive leadership team is majority BIPOC immigrants (60/40) split ● Staff is majority immigrants, speak of 17 languages, 80% employees represent immigrant communities of color ● Does not provide sufficient information to assess if board composition represents greater than 50% of community served ● Provides methods of gathering community responses and using them to inform programming
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Identified many factors that contribute to disparity in health outcomes: housing instability and congregate housing, low wages, layoffs, income volatility, predominance of essential worker jobs, lack of education and COVID-19 risk awareness, and income loss for small businesses. ● They will provide services in the following sectors: Housing, Income and Employment, Small Businesses, and Education, in addition to sustaining their core programs ● Their mission is to empower, through education and counseling, members of refugee and immigrant communities to invest in themselves to build financial stability, careers, businesses, and wealth. This mission statement meets requirements.
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Vision addresses COVID-19 related health disparities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: ProsperityME

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Part II: Capacity Building Plan
● Plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
● Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
● Certificate of Insurance provided
Financial Viability
● Documentation to support financial viability provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: ProsperityME

DATE: 07/18/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Board and staff reflect the BIPOC community served. • I: Majority of the team are former ProsperityME students • P: Multiple platforms to collect input/feedback, pre/post surveys and curriculum is adjusted on feedback
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Multiple, detailed root causes identified. • P: Multiple programs, across a wide range of root causes implemented.
3. Capacity Building Vision
<ul style="list-style-type: none"> • Q: This appears to have been incorporated into the Capacity Building Plan
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Goals are clear and the outcome measurable
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement and explained why the agency is seeking more than the threshold.
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Submitted agencies FY2020 Financial Statements and indicated they are still undergoing their FY2021 Financial Audit. It is expected to be completed by early July 2022 and a copy can be submitted at that time.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Quality Housing Coalition

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• 990 on file

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Provides supportive housing for adults and children experiencing homelessness and housing insecurity by recruiting landlords to remove barriers to applying for housing, securing apartments/homes and providing housing mentorship services• 85% of Project HOME tenants are BIPOC• 70% of tenants are asylum seekers• 15% of tenants are adults with behavioral health and disability needs• 15% are young people with experience in child protective and/or the juvenile justice system• 2 of 3 staff are BIPOC employees• Staff are multi-lingual and assists with interpretation and cultural brokerage for tenants• The Director is a former asylum seeker• QHC Board has 7 members, 2 are black women• Board composition comprises of stakeholders perspectives surrounding tenants, asylum seekers, and those who understand voucher/rental assistance
2. Healthy Equity Activities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Quality Housing Coalition

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Root Causes: Unhoused people, legal underpinnings of the housing system embedded throughout the country in zoning, land use restrictions, financial institutions, public assistance programs, and public safety systems.• Project HOME operates to create an accessible and supported bridge between available units and those in need of housing.• Project HOME is a rapid rehousing supporting housing year-long housing mentorship program• Strong community partnerships
3. Capacity Building Vision
<ul style="list-style-type: none">• Hiring of an operations manager, development consultant, bookkeeping consultant and payroll consultant• Increase the number of households managed and expanding landlord base
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Hire Operations Manager• Fund a Development Consultant• Hire a Bookkeeping Consultant• Hire a Payroll Consultant
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Staffing & Consultants,

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Quality Housing Coalition

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Works with the homeless and low-income communities • While BIPOC communities are represented in their service area, they do not focus primarily on serving the BIPOC communities • Identifies leadership team of QHC but speaks exclusively to Project HOME in the proposal • Q- Do we have information on key leadership for Project HOME? • Project HOME team meets regularly with tenants and housing mentors
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Housing is identified as the primary root cause that they address in their programming • Speaks exclusively to Project HOME with respect to tasks and proposed infrastructure projects to support homeless communities served
3. Capacity Building Vision
<ul style="list-style-type: none"> • Vision supports goals for service to homeless communities served • Racial and ethnic health disparities are not a core part of CBO's mission
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Q- Do tasks of the plan provide enough information to be deemed measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Q- Will enclosed budget be used exclusively for Project HOME or for other QHC projects as well?
Certificate of Insurance
<ul style="list-style-type: none"> • Certificate of insurance expired in late June.
Financial Viability
<ul style="list-style-type: none"> • Provided documents to support financial viability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Quality Housing Coalition

DATE: 07/18/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • P: Serves the BIPOC community • P: Staff reflects the BIPOC community • Q: Not clear if the Board meets the 50% requirement
2. Healthy Equity Activities
<ul style="list-style-type: none"> • P: Root cause identified applicable to housing • N: No specific programs identified
3. Capacity Building Vision
<ul style="list-style-type: none"> • P: Goals are clear and measurable.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • P: Objectives and Intended Outcomes are detailed
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Met requirement
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement
Financial Viability
<ul style="list-style-type: none"> • Approved Form 8868 for Automatic Extension of Time to File

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Rangeley Region Health and Wellness Partnership

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• Financial Statements

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Comprehensive health and wellness organization that works to measurably improve the health and well-being of high risk and underserved populations• Western Maine (Very Rural)• Serves Northern Franklin County and bordering towns in Northern Oxford County.• Serves all ages and races through a wide range of programming for youth, adults, and seniors.• Healthcare Provider, Primary Care Services• Regional ethnic makeup: 93% White and 7% BIPOC• "Staff from varied backgrounds, educational levels, professions and lived experiences. Indigenous people are represented in this group and Black individuals are represented the group's immediate family."• "The board members represent different parts of the community, educational levels, professions, and lived experiences. Indigenous people are represented in this group's immediate family."• Community-based organization who is accountable to the population it serves.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Rangeley Region Health and Wellness Partnership

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

<ul style="list-style-type: none">• Connects with the community both formally and informally including surveys, in person interviews, and community member discussions through a variety of programs and services
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Causes: Lack of knowledge, access, and availability of resources• Has licensed social worker who connects individuals to available resources and coordinates with other organizations to implement programming and services in their facility• Physical therapy department, food pantry at the local low -income housing facility, respite care programming, behavioral health programming, COVID-19 vaccine clinics and testing kit distribution programming, children’s programming, home visits, free food boxes and meal delivery.• “Our strategic vision is to be a leader for wellness services for everyone regardless of race, ethnicity, or financial status. In our new strategic plan unveiled this month advancing/expanding accessibility is a strategic goal.”
3. Capacity Building Vision
<ul style="list-style-type: none">• Access to housing, food, financial supports, transportation, and social supports will be strengthened by this funding opportunity.• Infrastructure needs to continue programming (Heating and cooling operating system, Ford F250 truck used for delivering meals and plow the facilities driveways)• Hiring a marketing firm to help with identity, mission/vision, programs, services, and brand will improve our communication with the community and expand accessibility.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Implement newly created strategic plan• Hire Marketing/Advertising/Design Company• Implement media campaign (includes the promotion of COVID-19 and social determinants of health related information)• Upgrade heating and cooling system that is failing• Replace truck with plow that is over 20 years old• Increase staffing to work with racial/ethnic underserved individuals-COVID-19 response efforts and improving social determinants of health
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Salaries, Benefits, Consultants, Materials/Supplies, Media Buys, Food

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Rangeley Region Health and Wellness Partnership

DATE: August 9, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Serves Northern Franklin County and bordering towns ● Works to serve the high-risk and underserved populations in those geographic areas ● Does not primarily serve BIPOC communities ● Leadership reflects communities served
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Identifies root causes ● Loosely relates root causes and proposed activities ● CBO does not address racial/ethnic health inequities as a core part of their mission and strategy.
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Vision is related to the goals as stated by the CBO, but does not related to addressing COVID-19 racial/ethnic health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Q- Are the tasks listed in the plan measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Q- Budget
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Insurance provided
Financial Viability
<ul style="list-style-type: none"> ● Documents to support financial viability provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Rangeley Region Health and Wellness Partnership

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • N: Does not clearly indicate whether the agency primarily serves the BIPOC community. • N: Staff/roles are identified; however, it is not clear how these staff reflect the community served. • N: Board members identified; however, it is not clear if the board meets the 50% requirement on the reflection of community served. • P: Multiple platforms to gather input from community; the CBO was created as a result of hearing the needs from the community.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Root causes: lack of knowledge, access, and availability of resources. However, what are the details of the lack of knowledge, access, and resources? • Social workers connect individuals with resources. Physical therapy, food pantry, respite care, behavioral health, children's programs, home visits, free food/meal boxes/delivery. • N: What are the racial/ethnic inequities? What is the strategic plan?
3. Capacity Building Vision
<ul style="list-style-type: none"> • Social determinants of health: access to housing, food, financial support, transportation, social supports. How does the replacement of the buildings failing heating/cooling system directly support the identified social determinants? How will the funding be used to address food, financial support, social supports, etc.? Not clear how the funding will advance health equity.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Goal are measurable, realistic and strategic.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Rangeley Region Health and Wellness Partnership

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Met requirement.
Certificate of Insurance
<ul style="list-style-type: none">• Met requirement.
Financial Viability
<ul style="list-style-type: none">• Provided Financial Statement for Year Ending June 30, 2021

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

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Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Certificate of Liability insurance on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• 990 on file

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Team of chaplains has served the full state of Maine during the pandemic• Offer psychosocial, emotional and spiritual support in the form of one on one remote visits, programming around spiritual tools for pandemic recovery.• 15 chaplains• Bringing on African American Board Member• Recruit and offer clinical training to people of the BIPOC community (New Mainers, incarcerated, recovery and unhoused) to give them clinical and theological language to share their experiences and needs back to the communities and help provide a path to share their experiences and needs back to the communities.
2. Healthy Equity Activities
<ul style="list-style-type: none">• Root Cause: Is that the psychosocial needs provided don't match the actual needs of communities.• We hope to provide a framework for training that gives foundational concepts and language for people to serve in their own communities in a paradigm that is recognized and used in mainstream, privileged institutions.• Develop a referral system with community based organizations and ethnic community based organizations to be available for support and consultation.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

3. Capacity Building Vision
<ul style="list-style-type: none">• Recruit consultants• Offer Training and programming that meets the needs of the BIPOC, unhoused, incarcerated and recovery communities• Create a community based clinical program that is designed by and for people navigating being unhoused, incarcerated, new Mainers and recovery• Statewide referral system that provides remote support to those in need.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Hire administrative person• Hire grant writer• Develop Marketing and social media plan• Develop a more diverse organization (Recruiting diverse board members and recruiting BIPOC, people with mental health issues, addiction, incarceration as consultants and providers.• Partnering with other CBOs to help develop a referral system like the Covid social supports
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Subcontracts, Insurance, Materials and Supplies, Consultants (1x Program Consultant), Payroll Processing, Web & Social media, Training Education, Misc.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: August 12, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Identifies service population as the entire state of Maine ● Does not identify specific subsets of the population served ● Does not primarily serve BIPOC communities ● Notes that they have 15 chaplains, but does not identify if leadership reflects greater than 50% of the community served ● Identifies how they plan to diversify their BOD, but does not specify the current composition of their staff and board and how the makeup reflects the community served
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Identifies the following root cause: the psychosocial needs provided don’t match the actual needs of the community ● CBO provides proposed activities if granted the funds to implement these plans, however, does not provide enough specifics about how those proposed plans would address root causes if implemented ● Does not provide information on current health equity activities ● Does not provide information on CBO’s mission or strategy
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Does not provide a clear link between vision, proposed activities, and COVID-19 health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Not all tasks are measurable, because the CBO does not provide enough specifics about the proposed activities
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● The budget form reflects proposed activities
Certificate of Insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: August 12, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

<ul style="list-style-type: none">• Certificate of Insurance provided
Financial Viability
<ul style="list-style-type: none">• Provides documents to support financial viability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Serves the entire State of Maine. Identities not defined. • Did not clearly define staff/roles and how the staff makeup reflects the community served. • Board members/roles and how the board reflects the community not defined. • Did not provide information on how the agency hears from and responds to community or how the input shapes what the agency does.
2. Healthy Equity Activities
<ul style="list-style-type: none"> • Identified that “psychosocial needs provided don’t match the actual needs of the communities.” Did not identified actual needs. • Did not identify programs/activities. • Did not identify how programs/activities address COVID-19 disparities. • Did not identify how the agency addresses racial/ethnic inequalities.
3. Capacity Building Vision
<ul style="list-style-type: none"> • Will be better able to recruit consultants, offer training/programming of the BIPOC, unhoused, incarcerated or recovery communities. Did not elaborate how what activities would be put in place to achieve.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Goals are measurable, realistic and strategic.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Provided the Budget Form • Did not provide a narrative for the expenses identified.
Certificate of Insurance
<ul style="list-style-type: none"> • Met requirement.
Financial Viability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Spiritual Care Services of Maine

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- | |
|---|
| <ul style="list-style-type: none">• Provided Form 990 |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Certificate of Insurance
<ul style="list-style-type: none">• Commercial Policy on file
Financial Viability
<ul style="list-style-type: none">• P- Financially Viable• Financial Statement

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serves members of the 4 federally-recognized Tribes in Maine (The Houlton Band on Maliseet Indians, the MicMac Nation, The Passamaquoddy Tribe at Indian Township and Sipayik, and the Penobscot Nation) within Aroostook, Penobscot, and Washington County• More than 120 staff• 70% of the total are from the Tribal Nations served.• 5 board members who are representative of the Wabanaki communities served and assist in providing direction and support• Wabanki Public Health and Wellness is a tribal organization and the public health authority for tribal citizens and federally recognized Tribes in Maine• The public health district provides support and expertise in delivery of ten essential public health services, health promotion, prevention and education, Partnerships with federal, state, and local entities, Tribal-wide collaboration in public health, Formation of governance body for priority setting.• Tribal District Coordinating Council is the representative body of the stakeholders residing within the five tribal communities. Provides direction to Wabanki Public Health and Wellness in conjunction with Board Members
2. Healthy Equity Activities

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Root causes: part of a much longer history of colonialism and inequity, climate change, marginal access to health care, food insecurity, lack of data
- Staff responsible for the activities funded through this grant are a part of the Center for Wabanaki Research, Knowledge, and Innovation
- Services include but are not limited to Health Protection and Preparedness, Infection Disease Prevention, Community and Land Wellness, Next Generation, Culture, Connection & Support, Maternal and Child Health, Environmental Health, Injury Prevention, Substance Use Disorder Treatment and Recovery, Mental and Behavioral Health Services, Research, Knowledge, and Innovation
- Addresses root causes by providing comprehensive public health services in the areas of highest needs.
- Center for Wabanki Research, Knowledge and Innovaction is an interdisciplinary team of Tribal citizens and non-indenous persons employed by Wabanki Public Health and Wellness to conduct Tribal research in collaboration with Tribal citizens and leadership and to build the health research and public health capacity of the four Federally Recognized Native American Tribes in Maine.
- Research on water quality, Elder-based study for COVID19 prevention
- All programs focuses on addressing inequities and decreasing health disparities
- Mission: to provide community-driven, culturally centered public health and social services to all Wabanaki communities and people while honoring Wabanaki cultural knowledge, cultivating innovation, and fostering collaboration

3. Capacity Building Vision

- To collect, maintain, and analyze public health data specefici to the Wabanaki people's in Maine
- Wabanaki Health Needs Assessment for Health improvement plans
- Increase data sovereignty efforts through funding portions of the system and staff time needed to create a system to collect, store, and use data.
- Strategic Goals: Strengthening organizational infrastructure,, ensuring sustainable and effective programming, expanding and strengthening recovery services, clarifying and building upon existing mental health program offerings, expanding data and research capacity

Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 07/18/2022

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State Office (Nash School)

- Support the stand-up and expansion of a surveillance system through evaluation/purchase of software, hardware, and trainings by 12 months into the grant period
- Expansion of research department
- Hire a full time Data Specialist
- Consult with Elders from the communities to provide wisdom on creation of a data dictionary, surveillance system, and for modeling the best way to visualize data
- Improve data storage, collection, access, and confidentiality by two years into the grant period.

Part III: Budget Form and Narrative

- Staff, Travel, Supplies, Contract, Other (Includes Data Warehouse Building)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: August 12, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● CBO serves members of the four (4) federally-recognized Tribes in Maine. The Houlton Band of Maliseet Indians, the MicMac Nation, the Passamaquoddy Tribe at Indian Township and Sipayik, and the Penobscot Nation are located within Aroostook, Penobscot, and Washington County. ● Primarily serves members of the BIPOC community ● 70% of staff are from tribal communities ● CBO has five board members that are representative of Wabanaki communities served ● Does not provide information on key leaders within the organization
2. Healthy Equity Activities
<ul style="list-style-type: none"> ● Identifies root causes as a part of a larger history of colonialism and inequity ● Proposes programs that address root causes as identified by applicant
3. Capacity Building Vision
<ul style="list-style-type: none"> ● Vision is linked to addressing COVID-19 related health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Tasks are measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Insurance included
Financial Viability
<ul style="list-style-type: none"> ● History of contracting with the state. Included requested forms to support financial viability

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership <ul style="list-style-type: none">• Serves members of the four (4) federally recognized Tribes in Maine. The Houlton Band of Maliseet Indians, the MicMac Nation, the Passamaquoddy Tribe at Indian Township and Sipayik, and the Penobscot Nation are located within Aroostook, Penobscot, and Washington County.• 120 staff members currently, and 70% of the total are from the Tribal Nations served.• Did not clearly identify staff/roles.• Identified board members/roles and how they reflect the community served.• Each tribal nation partners with WPHW to deliver critical public health services, while identifying health inequities and addressing health disparities.
2. Healthy Equity Activities <ul style="list-style-type: none">• Root causes: marginal access to health care and food insecurity, significant challenge with assessing the scope of health disparities and root causes within the tribal population in Maine is the lack of data. Data from state and federal sources is often unreliable and does not accurately capture information about the tribal populations in Maine.• Public health programming; healing and recovery programming; and health and wellness programming. Health Protection and Preparedness programming has evolved drastically since early 2020 to include supports specifically for elders in the communities, to deliver essentials such as clean drinking water to individuals, and to provide education, resources, and coordination surrounding the pandemic, testing, and vaccinations to the communities.• address the root causes of COVID-19 health disparities by providing comprehensive public health services in the areas of highest need, as voiced

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Wabanaki Public Health and Wellness

DATE: 07/20/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

by the communities, supported by available data, and knowledge through The Center for Wabanaki Research, Knowledge and Innovation (CWRKI).
<ul style="list-style-type: none">• All WPHW programming focuses on addressing inequities and decreasing health disparities. This is done in many ways, including adapting federal and state program models to hold Wabanaki culture at the center of the work.
3. Capacity Building Vision
<ul style="list-style-type: none">• Further surveillance/research on COVID-19 impact on the communities served.• This grant increases WPHW's data sovereignty efforts through funding portions of the system and staff time needed to create a system to collect, store, and use data.• Multiple goals that will advance the health equity.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Detailed and time lined goals identified. Intended Outcomes are measurable.
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Budget Form is not accurate. How was \$472,591 determined?
Certificate of Insurance
<ul style="list-style-type: none">• Met requirement.
Financial Viability
<ul style="list-style-type: none">• Provided Financial Statement dated Year Ended December 31, 2020. What about Year Ended December 21, 2021?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Immigrant, refugee, asylum seeker, and Black, Indigenous, and People of Color (BIPOC) in Lewiston and Auburn, Maine.• The leadership structure for this collaborative is made up completely of those that directly reflect or are part of the community of focus within the efforts of this funding.• Founder of AK Health and Social Services is an immigrant, former refugee, and BIPOC individual.• Her Safety Net, is founded by someone who identifies as an immigrant, former refugee, and BIPOC woman.• Board members from each of the four community organizations include prominent leaders from the community of focus with deep connections within the community.• AK Health and Social Services is a community-based organization that works with immigrants refugees, asylum seekers, and BIPOC communities in Lewiston and Auburn, Maine.• Her Safety Net is a community-based organization• LA Family Support Services and Masjid Salaam Mosque are both organizations that serve the immigrant, refugee, asylum seekers, and BIPOC communities.• The staff of the organizations within the AK Collaborative are primarily from the same backgrounds as the community of focus within this grant. (Community-Based)
2. Capacity Building Vision

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- AK Collaborative will be able to focus on reducing barriers that immigrants, refugees, asylum seekers, and BIPOC community members face in regard to accessing healthcare.
- Through advocacy, members of the collaborative will give a voice to those who fail to access care due to discrimination or other significant barriers.
- Education, (on how to access critical healthcare), will be provided to these communities in a culturally and linguistically appropriate manner to be most effective.
- An improved community infrastructure will result from assessments that the AK Collaborative will complete to fill in these gaps to allow for better care to be provided.
- Through the AK Collaborative, MHRT/Cs will be trained to provide supplemental case management services to the members of the community who don't have access to these critical services.
- Through the reduction of barriers to receiving healthcare, advocacy, education, assessment, case management, and trust, the community of focus will be able to access existing healthcare when appropriate and reduce COVID-19 and other health disparities. Investing in a community-based organization with a deep understanding of the impacted communities will make a significant difference in addressing health disparities and will affect future generations of Mainers.

Part II: Capacity Building Plan

- Invest in building financial capacity including bookkeeping and independent public accountants.
- Professional Development: training, seminars, leadership skills
- Strategic Planning: Develop a 5 year strategic plan to reduce health disparities for the immigrants, refugees, asylum seekers, and BIPOC communities.
- Fundraising and Development to build internal capacity to fundraise ongoingly.
- Human Resource Capacity: Develop sustainable policies, revise bylaws to comply with the applicable laws of Maine, and be able to run their programs successfully.

Part III: Budget Form and Narrative

- N/A

Certificate of Insurance

- Certificate of Liability Insurance is on file

Memorandum of Understanding (MOU)

- MOU's for collaborative members are on file and accurate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS- OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Primarily serves the immigrant, refugee, asylum seeker, and BIPOC communities in Lewiston/Auburn • Leaders of each individual organization reflect the community served • The collaborative does not provide multiple clear ways to regularly seek and respond to collaborative member feedback
2. Capacity Building Vision
<ul style="list-style-type: none"> • Identifies root causes of COVID-19 health disparities: accessing healthcare, housing education, criminal justice, finance, discrimination such as racism, cultural differences and language barriers, mistrust of the healthcare system • The collaborative plans to use this funding to reduce barriers that prevent access to healthcare, through advocacy, education, increased assessments to provide better care, among other strategies to reduce barriers • While the collaborative does not explicitly state a mission for their collaborative, they do highlight the ways in which addressing racial/ethnic COVID-19 health disparities is a core part of the collaborative’s strategy
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Capacity building plan tasks are measurable, realistic, and strategic • Collaborative provides great detail in their capacity building plan
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> • Includes Certificate of Liability Insurance
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • Includes MOUs for 3 proposed collaborative partners

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Serve the immigrant, refugee, asylum seeker, and Black, Indigenous, and People of Color (BIPOC) in Lewiston and Auburn. Included in this community are those that have chosen to move, refugees that cannot safely return home, asylum seekers that are seeking international protection but have not been granted refugee status, and people that identify as Black, Indigenous, and People of Color.• Leadership structure for collaborative made up completely of those that directly reflect or are a part of the community of focus.• AK Health founder is an immigrant, former refugee and BIPOC individual.• Her Safety Net is founded by an individual who identifies as an immigrant, former refugee and a BIPOC woman.• Board members from each of the four community organizations include prominent leaders from the community of focus with deep connections within the community.• Nadifa Mohamed is the Executive Director of Masjid Salaam Mosque• Ahmed Ali is the Executive Director of LA Family Support Services• AK Health and Social Services was founded to respond to unique challenges New Mainers face• Did not clearly demonstrate how leadership will hear from and respond to the collaborative members to shape what the collaborative will do.
2. Capacity Building Vision
<ul style="list-style-type: none">• Accessing healthcare, housing, education, criminal justice, economic factors• Cultural differences between providers and patients

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Language barriers affecting interactions often change the quality of care, keeping these communities siloed from mainstream resources.
- Lack of health insurance, transportation, childcare, sick time through their workplace to access care needed.
- Mistrust of the healthcare system which is a direct result of inequities in treatment.
- Living in crowded conditions, making it difficult to isolate themselves from others.
- Focus on reducing barriers-but how?
- Advocacy, members will give a voice to those who to access care due to discrimination and other significant barriers-but how?
- Education will be provided in these communities in culturally and linguistically appropriate manners to most effective-what will be taught?
- An improved community infrastructure will result from assessment that AK Health will complete to fill the gaps to allow for better care to be provided. What will the assessment consist of? What kind of questions will be asked?
- AK Health initiated a coalition to collect data around cancer screening, tobacco rates among immigrants, refugee, asylum seekers, and BIPOC communities.
- Supplemental case management to provide support in navigating resources available.
- Trust will be a key piece of infrastructure that will grow and improve as a result of funding.
- Through the reduction of barriers to receiving healthcare, advocacy, education assessment, case management, and trust, the community of focus will be able to access existing healthcare when appropriate and reduce COVID-19 and other health disparities.

Part II: Capacity Building Plan

- Financial Capacity: hire independent accountants to be shared across members of the Collaborative, form shared finance committee. (meet State of Maine MAAP requirements, enhance internal controls, zero audit findings on subsequent audits, enhance budget management skills, more robust financial strategies to better serve community)
- Professional Development: invest funding for trainings, seminars, building leadership skills for staff members and organization leaders. (leading members will attend one leadership conference each year to enhance efficiency and confidence in staff to make decisions and better serve). Facilitation of quarterly staff trainings on different topics to better serve (ability to serve populations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: AK Health and Social Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

with diverse backgrounds and challenges). Facilitation of trainings for board members to enhance skill sets for board members to better serve their organizations through decision making and experience.

- Strategic Planning: the four members will develop a five-year strategic plan to reduce health disparities. A portion of funds will be allocated to hire shared consultants to help develop the plan. Hire a strategic planning consultant to facilitate five-year plan to improve health conditions of community served and create focus areas and coordinate efforts across the collaborative organizations. Integrate non-traditional partners to enhance provision of services to the focus community.
- Fundraising and Development: will invest in developmental programs. Will hire a shared consultant to develop these skills so at the end of the two-year funding members will be able to fundraise to continue running these programs. Consultants have knowledge and support of best practices of fundraising and development to ensure sustainability. Create an annual appeal to raise funds for Collaborative organizations to enhance sustainability of programming to better serve community of focus. Host fundraising for Collaborative organizations to enhance sustainability and community engagement surrounding programming.
- Human Resources Capacity: will hire consultants to develop sustainable policies, revise bylaws to comply with applicable Maine laws and to run their programs successfully. A Human Resources Consultant will assist in the compliance of federal and state labor laws focused on immigrant and refugee status and assist with any navigation of federal and state labor laws.

Part III: Budget Form and Narrative

- Budget form is accurate and a detailed narrative of expenses is provided.

Certificate of Insurance

- ACORD: Certificate of Liability Insurance provided

Memorandum of Understanding (MOU)

- MOU from Center for Tobacco Independence
- MOU from Healthy Androscoggin
- MOU from MDI Biological Laboratory
- MOU from Bates College
- MOU from Maine Cancer Foundation

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Greater Portland's Black, indigenous and people of color communities – including refugees and immigrants, parolees, asylum seekers who are homeless and staying in area hotels for emergency shelter, and other disenfranchised communities.• The geography for communities served will be Cumberland County• The Oral Health Equity Collaborative was convened and facilitated by Cross Cultural Community Services.• CCCS was co-founded and is run by three women of color, each from a different country.• Among the other collaborative member organizations, two are BIPOC-led and entirely focused on improving the health of BIPOC communities in Greater Portland – Maine Access Immigrant Network and City of Portland Minority Health Program.• The other collaborative member organizations who are dental providers - Community Dental, Greater Portland Health, and Mainely Teeth - are the only dental providers in Greater Portland serving a significant proportion of their patient population from the BIPOC community• Additionally, Greater Portland Health has cultivated a very diverse Board of Directors, and the current President and Vice President are members of the immigrant community.• Community Dental and Mainely Teeth have focused significant effort on building relationships with community organizations in order to better serve the BIPOC community and are enthusiastic about taking this work to the next level.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- Over the course of this spring, the group has developed an oral health equity plan and a group charter/MOU for how they will continue to work together in order to maximize the contributions and effectiveness of the group.
- OHEC seeks to build a local collaborative infrastructure for increasing equitable access to oral health care in Cumberland County, and increasing trust and working relationships between the community and the oral health providers.
- OHEC will build long-term capacity to serve as the convening entity for a coordinated community response to oral health disparities. By building the collaborative to include a broad range of BIPOC-led and BIPOC-serving organizations, OHEC will become the place for guidance and connections related to culturally relevant oral health care in the region and beyond.
- create a mechanism for “feedback loops” through which community organizations and provider organizations can share information and experiences to identify what is working well and what needs to be improved in terms of the community’s ability to access and engage in oral health care.

2. Capacity Building Vision

- Root causes of COVID-19 health disparities for BIPOC people stem from and intersect with overall health disparities.
- Higher rates of many chronic health conditions
- Rates of diabetes, heart disease, infant mortality, and cancer are 20-50% (depending on the condition) higher than their white counterparts
- Social and community conditions determine health status.
- Racism and discrimination have resulted in inequitable social conditions
- BIPOC people often experience the added burden of economic, job, and housing instability, which increases their stress level, leading to greater vulnerability of illness, including contracting COVID
- Disciplinary rates of black students at higher rates than white students
- Black people have historically been more likely to be arrested than whites
- Temporary closures of dental offices (and in some cases permanent closures) and school-based programs has played a role in further increasing barriers to care.
- OHEC partners are engaged in statewide conversations about improving BIPOC oral health and anticipates that the approaches developed through this pilot project will be applicable for use in other parts of Maine. During the project, there will be opportunities for OHEC to share its early learnings with statewide stakeholders

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Part II: Capacity Building Plan

- 1 Strengthen capacity of oral health providers to provide culturally relevant care to BIPOC patients.
- 1.1 Provide DEI (Diversity Equity Inclusion)/anti-racism training and ongoing support for oral health providers that are engaged in serving BIPOC & immigrant communities.
- 1.2 Support development of relationships and contracts between oral health providers and CHW (community health worker) organizations -including Maine Access Immigrant Network and City of Portland.
- 1.3 Provide information and guidance to oral health providers on culturally relevant approaches for using language access services.
- 2 Grow capacity of oral health providers who take MaineCare and have a sliding fee scale to serve more BIPOC families.
- 2.1 Actively participate and provide thought partnership for efforts to build systems to better serve BIPOC families –including the implementation committee for the Cumberland County Public Health Improvement Plan and MaineCare Advisory Council Dental Subcommittee.
- 3 Strengthen capacity of community-based organizations to partner and help their communities access care and achieve oral health
- 3.1 Provide overall convening and facilitation for the Oral Health Equity Collaborative, including building communication channels between community partners and oral health providers and space for reflecting on what is working well for the community and what is not working.
- 3.2 Support implementation of “Ask a Dentist” initiative led by Maine Access Immigrant Network that helps increase trust and understanding of oral health care among BIPOC community members. The initiative will be a model that can be replicated in other parts of the state.
- 3.3 Represent BIPOC oral health and participate in health and community-related initiatives (including DHHS StrengthenME grantee meetings, DHHS COVID-19 Community Care Partners meeting, DHHS vaccine work group, Justice for Children Task Force, Children’s Oral Health Network, Community Health Workers Stakeholder Group, MaineHealth Board, City of Portland Resettlement Stakeholder Group, and Maine Immigrants’ Rights Coalition)

Part III: Budget Form and Narrative

- Aligned , Accurate and

Certificate of Insurance

- Certificate of liability insurance on file and active

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Memorandum of Understanding (MOU)

- MOU's are signed by member organizations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • The Oral Health Equity Collaborative (OHEC) will address oral health disparities in Greater Portland’s BIPOC communities • OHEC is a group of BIPOC led and BIPOC serving organizations • OHEC was convened and facilitated by Cross Cultural Community Services, an organization run by three women of color • 50% of the CCCS board are persons of color, equally male and female, and reflective of the LGBTQ + community. • Three of the six collaborative member organizations are BIPOC led • The collaborative identifies ongoing collaborative meetings and supporting smaller working groups as methods of engagement. It is not clear how these methods demonstrate putting community voices first.
2. Capacity Building Vision
<ul style="list-style-type: none"> • Root causes: The root causes of COVID-19 health disparities stem from and intersect with overall health disparities • Collaborative demonstrates clear and achievable goals for addressing the oral health disparities within BIPOC communities • Collaborative addresses racial/ethnic health disparities as a core part of strategy
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> • Insurance on file

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Memorandum of Understanding (MOU)

- OHEC MOU included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Greater Portland's Black, indigenous and people of color (BIPOC) communities – including refugees and immigrants, parolees, asylum seekers who are homeless and staying in area hotels for emergency shelter, and other disenfranchised communities.• Co-founded and is run by three women of color, each from a different country.• Abeir Ibrahim is the Chief Financial Officer she is originally from Sudan.• Mrs. Phillips is a ninth-generation Black Mainer and is the Chief Operations Officer (COO)• Deqa Dhalac is the Chief Executive Officer and she's originally from Somalia.• 50% of board members are persons of color, equally male and female, and reflective of the LGBTQ + community.• The president is from South Sudan• The treasurer is Latinx, a member of the LGBTQ + community• Our secretary, a white male, is also part of the LGBTQ + community.• Other board members consist of a female from northern Sudan, a male from Ghana and a white female (vice president) and two white men.• Collaborative member organization leadership: two are BIPOC-led and entirely focused on improving the health of BIPOC communities. Greater Portland Health: current President and Vice President are members of the immigrant community.• first began convening the group of local partners that has evolved the Oral Health Equity Collaborative in 2021. The group began with relationship-building and sharing information about what services each organization was providing and what needs, and opportunities could be seen from their various perspectives related to oral health in the BIPOC communities in Greater Portland. The group has developed an oral health

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

equity plan and a group charter/MOU for how they will continue to work together to maximize the contributions and effectiveness of the group.

- Funding will enable CCCS to continue to coordinate the collaborative meetings and support smaller working groups as needed on particular activities, as well as to establish a more regular meeting schedule.

2. Capacity Building Vision

- Root causes of COVID-19 health disparities for BIPOC people stem from and intersect with overall health disparities.
- Higher rates of many chronic health conditions
- Rates of diabetes, heart disease, infant mortality, and cancer are 20-50% (depending on the condition) higher than their white counterparts
- Social and community conditions determine health status.
- Racism and discrimination have resulted in inequitable social conditions
- BIPOC people often experience the added burden of economic, job, and housing instability, which increases their stress level, leading to greater vulnerability of illness, including contracting COVID
- Disciplinary rates of black students at higher rates than white students
- Black people have historically been more likely to be arrested than whites
- Covid-19 has increased existing disparities in access to dental care.
- Temporary closures of dental offices (and in some cases permanent closures) and school-based programs has played a role in further increasing barriers to care.
- OHEC seeks to build a local collaborative infrastructure for increasing equitable access to oral health care in Cumberland County, and increasing trust and working relationships between the community and the oral health providers.
- OHEC will build long-term capacity to serve as the convening entity for a coordinated community response to oral health disparities. By building the collaborative to include a broad range of BIPOC-led and BIPOC-serving organizations, OHEC will become the place for guidance and connections related to culturally relevant oral health care in the region and beyond.
- It will also create a mechanism for “feedback loops” through which community organizations and provider organizations can share information and experiences to identify what is working well and what needs to be improved in terms of the community’s ability to access and engage in oral health care.
- OHEC partners are engaged in statewide conversations about improving BIPOC oral health and anticipates that the approaches developed through this

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

pilot project will be applicable for use in other parts of Maine. During the project, there will be opportunities for OHEC to share its early learnings with statewide stakeholders.

Part II: Capacity Building Plan

- Strengthen capacity of oral health providers to provide culturally relevant care to BIPOC patients. Task 1.1: Provide Diversity Equity Inclusion/anti-racism training and ongoing support for oral health providers that are engaged in serving BIPOC and immigrant communities. Task 1.2: Support development of relationships and contracts between oral health providers and CHW organizations-including Maine Access Immigrant Network and City of Portland. Task 1.3: Provide information and guidance to oral health providers on culturally relevant approaches for using language access services.
- Grow capacity of oral health providers who take MaineCare and have a sliding fee scale to serve more BIPOC families. Task 2.1: Actively participate and provide thought partnership for efforts to build systems to better serve BIPOC families-including the implementation committee for the Cumberland County Public Health Improvement Plan and MaineCare Advisory Council Dental Subcommittee.
- Strengthen capacity of community-based organizations to partner and help their communities access care and achieve oral health. Task 3.1: Provide overall convening and facilitation for the Oral Health Equity Collaborative, including building communication channels between community partners and oral health providers and space for reflecting on what is working well for the community and what is not working. Task 3.2: Support implementation of "Ask a Dentist" initiative led by Maine Access Immigrant Network that helps increase trust and understanding of oral health care among BIPOC community members. The initiative will be a model that can be replicated in other parts of the state. Task 3.3: Represent BIPOC oral health and participate in health and community-related initiatives (including DHHS StrengthenME grantee meetings, DHHS COVID-19 Community Care Partners meeting, DHHS vaccine work group, Justice for Children Task Force, Children's Oral Health Network, Community Health Workers Stakeholder Group, MaineHealth Board, City of Portland Resettlement Stakeholder Group, and Maine Immigrants' Rights Coalition

Part III: Budget Form and Narrative

- Personnel budget is not accurate
- Subcontractor budget is accurate
- Other budget is accurate

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Cross Cultural Community Services

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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| <ul style="list-style-type: none">• Indirect budget is not 10% of the award amount requested• The Total Agency Request on the Budget Form does not match the total amount in the narrative. |
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Certificate of Insurance

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| <ul style="list-style-type: none">• Met requirement |
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Memorandum of Understanding (MOU)
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- | |
|---|
| <ul style="list-style-type: none">• Met requirement |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Action Partnership

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• This collaborative will focus on low- to moderate income rural communities, with an emphasis on people who are BIPOC as appropriate.• The first year of this grant will be building capacity within each of the ten (10) Community Action Agencies (CAAs), to better serve both white and BIPOC individuals and families in culturally appropriate ways.• At this point, the entirety of CAA leadership is white, and the majority are cisgender heterosexuals, which does not reflect the majority of the state and the CAA customers.• The leadership for this is the Board of MeCAP, which consists of the executive directors / CEOs of the Community Action Agencies, with daily focus from the executive director of MeCAP and a Project Manager.• It is through these cross-agency collaborations that we will seek and respond to feedback about how we are advancing in our cultural competency work and goals.• While we do not know the specifics at this point, we expect that beyond the CAA collaborative, each Agency will also partner with their local ECBOs, too.
2. Capacity Building Vision
<ul style="list-style-type: none">• both immigrant and “indigenous,” tend to have jobs that are in the service sector, caring for older Mainers, in hospitals caring for sick Mainers, and in food service, which did shut down for a time but not fully is an often relied on reason. Low-income rural white people are often in the same situation.• We know that social determinants of health (SDOH) are also at play – low paying jobs without health insurance and sick time, crowded homes without much space for “social distance”, and the “need” to go to work to earn even the low pay.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Action Partnership

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- In rural white areas, there was the added affect of the recently coined “political determinants of health,” (listening to talk radio and TV that downplayed the risks of COVID and the need or opportunity for vaccines.)
- By using the Whole Family Approach (WFA) with our customers, CAAs will address many issues for a family, from early care and education to heat and affordable housing.
- As each Agency builds its WFA capacity, they will address more SDOH, using family case managers or community health workers.
- MeCAP Agencies are building a robust picture of each family using our shared database to track programs and make seamless referrals to other areas of the Agency or to different agencies including State or other E/CBOs

Part II: Capacity Building Plan

- Equivalent of six (6) single day facilitated sessions: Awareness and understanding history of systemic racism, Key language and terms, Talking about difficult topics related to DEI work, Includes discussion about other DEI considerations
- CAAs will work with consultants to train the organization process and support coaching to complete equity assessments of organizational policies and procedures
- Support DEI work moving out of leadership throughout the agencies
- Support / Facilitate CAA and ECBOs learning to work together as equals, understand power dynamics at play and consciously make changes that improve lives and relationships
- Building “muscle memory” in current staff to ensure collaborations and cooperation continues as staff leave their positions and are replaced by new staff

Part III: Budget Form and Narrative

- Accurate, Aligned, connected and realistic

Certificate of Insurance

- Liability Insurance

Memorandum of Understanding (MOU)

- MOU on file and signed by all members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Action Partnership

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • This collaborative will focus on low- to moderate income rural communities, with an emphasis on people who are BIPOC as appropriate • Will not primarily serve BIPOC communities • The leadership for this is the Board of MeCAP, which consists of the executive directors/CEOs of the Community Action Agencies, with daily focus from the executive director of MeCAP and a Project Manager • Collaborative’s leadership does not represent the community served • Will seek and respond to feedback through cross agency collaborations
2. Capacity Building Vision
<ul style="list-style-type: none"> • Identifies social determinants of health and political determinants of health as root causes • Lacks sufficient specificity on identified programs to address root causes
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan lacks the specificity required to be deemed measurable
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> • Insurance on file
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • MOUs on file

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Action Partnership

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Will focus on low- to moderate income rural communities, with an emphasis on people who are BIPOC as appropriate.• Board of MeCAP consists of executive directors/CEOs of the Community Action Agencies, daily focus from executive director of MeCAP and a Project Manager.• CAA leadership is white, majority considered cisgender heterosexuals, which does reflect the majority of the state and the CAA customers.• Through cross agency collaboration that we will seek and respond to feedback about how we are advancing in our cultural competency work and goals; however, does not clearly demonstrate how they will seek the feedback or how they will respond.
2. Capacity Building Vision
<ul style="list-style-type: none">• Tend to have jobs that are in the service sector, caring for older Mainers, in hospitals caring for sick Mainers, and in food service.• Low paying jobs without health insurance and sick time, crowded homes without much space to "social distance" and the need to go to work to earn even a low pay.• Did not demonstrate clear, achievable goals for advancing health equity• Using the Whole Family Approach (WFA) with our customers, agency will address many issues for a family, from early care and education, to heat and affordable housing.
Part II: Capacity Building Plan
<ul style="list-style-type: none">• Q: Are these tasks more for the staff rather than the community served?
Part III: Budget Form and Narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Action Partnership

DATE: 07/22/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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| <ul style="list-style-type: none">• Requested \$885,097.50; however, Line Item 40 for \$188,620.00 was calculated into the total amount requested twice. Total without the duplication is \$696,447.50 |
|--|

Certificate of Insurance

- | |
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| <ul style="list-style-type: none">• ACORD Certificate of Insurance submitted |
|--|

Memorandum of Understanding (MOU)
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- | |
|--|
| <ul style="list-style-type: none">• MOUs submitted |
|--|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• This project will serve immigrants, refugees, and people of low income living in downtown Lewiston and Auburn, Maine.• Most individuals and families we serve come from war-torn African and Middle Eastern countries including Somalia, Djibouti, Sudan, Congo, Angola, Afghanistan, and Iraq• Our community health outreach workers are from the communities represented with the lived experience of 3 refugees, and speak Arabic, Somali, Swahili and French, along with some additional African languages.• The Barefoot Coalition is a group of immigrant-led, community-based nonprofit organizations serving people of low income in the greater Lewiston-Auburn Area.• With this grant project, community members themselves will develop, carry out, and review all program activities. All members of this coalition have the lived experience of asylum seekers.• Coalition members directly represent Lewiston-Auburn's immigrant and refugee populations. Each member of the Coalition was born in an African country and was forced to flee to the United States as a refugee.• As active members in their communities and well-known for their health outreach work, the staff funded by this proposal regularly receive informal feedback on our programs. Members bring community concerns to weekly check ins to share with the group.• The Barefoot Coalition also receives feedback twice a year from the moms in MCI's Parent Leadership program and MCI's Board of Directors, including its Youth Advisory Committee.
2. Capacity Building Vision

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- The root causes of COVID-19 related health disparities are rooted in racial injustice and income inequality.
- The pandemic has disproportionately impacted communities of color, where people are more likely to live in multigenerational households and work in low-wage, high-risk sectors with fewer protective health measures.
- More focused: driven by specific goals in strategic plan
- More efficient data collection and reporting: technology will allow us to record data in real time
- Improve financial management with software and training
- Improved oversight with funding for Coalition Director and Finance Manager
- Increase program visibility and relationship development with community stakeholders
- Improved systems navigation
- Improve governance, marketing, fundraising, and expanding impact as outlined in 5 Year Strategic Plan
- Increase capacity for private donations with Customer Relations Manager (CRM) software
- Sub-grantees will contribute more to the Coalition: 100 hours of staff training will give staff the skills needed to contribute fundraising and best nonprofit practices to the collective
- Capacity building funds from the State of Maine Department of Health and Human Services would allow the Barefoot Coalition to sustain staffing, develop a strategic plan, acquire skills, and purchase technology to better collect and report on data.

Part II: Capacity Building Plan

- Ensure Proper Oversight (Staffing)
- Invest in Strategic Planning
- Invest in Staff Training
- Elevate Program Visibility
- Improve Donor Management
- Improve Monitoring and Evaluation
- Improve Staff Well-Being

Part III: Budget Form and Narrative

- Maine Community Integration does not have a funding amount to be allocated in section 3.
- Total expenses line is inaccurate

Certificate of Insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

<ul style="list-style-type: none">• Liability Insurance
Memorandum of Understanding (MOU)
<ul style="list-style-type: none">• MOU on file and signed by all members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Primarily serves BIPOC communities • This project will serve immigrants, refugees, and people of low income living in downtown Lewiston and Auburn, Maine. • The Barefoot Coalition is a group of immigrant-led, community-based nonprofit organizations serving people of low income in the greater Lewiston-Auburn Area. • Leadership reflects the community served • Collaborative demonstrates multiple, clear ways to regularly seek and respond to collaborative member feedback and demonstrates a history of putting community voices first in planning strategies and activities
2. Capacity Building Vision
<ul style="list-style-type: none"> • The root causes of COVID-19 related health disparities are rooted in racial injustice and income inequality. • Demonstrates clear, achievable goals and a vision for more effectively advancing health equity as a result of funding
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Q- Budget is not accurate
Certificate of Insurance
<ul style="list-style-type: none"> • Insurance on file
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • Included subcontractor agreement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Project will serve immigrants, refugees, people of low income living in downtown Lewiston and Auburn.• Most individuals and families come from war-torn African and Middle Eastern countries including Somalia, Djibouti, Sudan, Congo, Angola, Afghanistan, and Iraq.• Outreach workers are from communities represented with the lived experience of refugees, and speak Arabic, Somali, Swahili and French along with some additional African languages.• Most of Lewiston's communities of color and foreign-born residents live in these census tracts. (Tree Street neighborhood)• Serving all residents of low income, regardless of race or national origin, although we prioritize immigrant and refugee families, we conduct outreach to American-born people of color and white Americans alike in the low-income neighborhoods we serve.• Immigrant-led• All members have lived experience of asylum seekers.• Maine Community Integration (MCI)(Collaborative) Executive Director-refugee from Somalia• MCI Assistant Director-refugee• MCI- 60% of Board of Directors are people of color, half born in US and half who are immigrants.• MCI-Two board members identify as nonbinary• Lewiston-Auburn Youth & Family Enrichment Services (LAYFES) (Collaborative member)- Executive Director- refugee from Somalia.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Djiboutian American Community Empowerment Project (DACEP)- Executive Director- from Djibouti
- DACEP Assistant Director- sought asylum from her home country.
- Coalition meets weekly to discuss progress towards goals, problem-solve, share insights, and plan future tasks.
- Staff regularly receive informal feedback on programs and bring community concerns to weekly check-ins.
- What else does the Collaborative and the members do to gather feedback, input, etc.?
- Provide training and materials, disperse PPE, address vaccine hesitancy, engages faith leaders both directly through workshops and programming and indirectly for feedback.
- Twice a year receives feedback from moms in MCI's Parent Leadership program and MCI's board of directors.

2. Capacity Building Vision

- Rooted in racial injustice and income equality.
- Multigenerational households
- Work in low-wage, high risk sectors with fewer protective measures.
- Job loss
- Fewer means to get better
- Denial of unemployment
- Lack of linguistically and culturally appropriate social services
- Limited safe and affordable housing
- Lack of public transportation
- High cost of childcare
- Obstacles to employment
- More focused, specific goals in strategic plan
- More efficient data collection/reporting, technology will allow recording of data in real time
- Improved financial management with software and training
- Improved oversight for Coalition Director and Finance Manager
- Increased program visibility and relationship development with community stakeholders
- Improved system navigation
- Improved governance, marketing, fundraising, expanding impact as outline in 5-year strategic plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Community Integration- Barefoot Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Increase capacity for private donations with Customer Relations Manager (CRM) software
- Sub-grantees will contribute more to Coalition (100 hours of staff training will give staff skills needed to contribute fundraising and best nonprofit practices
- Vaccination programs to address vaccine hesitancy
- Provide health care outreach to underserved populations to facilitate access to services
- Funding would sustain staffing, develop strategic plan, acquire skills, and purchase technology to better collect and report on data.
- Funds would ensure financial sustainability of a coalition that intends to use its infrastructure for additional grants.
- Build health infrastructure to support Androscoggin County's low-income communities hit hardest by COVID
- Community Health Outreach Workers will reach disproportionately impacted populations in the community who may not otherwise receive health care or be vaccinated.
- Address health disparities of those in disproportionately impacted households, populations, and communities
- Expand a proven approach that is culturally and linguistically appropriate for Androscoggin county's immigrants and refugees
- Ensure frontline public health outreach efforts used during the pandemic will be replicated for the opioid epidemic, lead and radon poisoning, and youth suicide prevention

Part II: Capacity Building Plan

- Ensure Proper Oversight: 20 hours/week for Coalition Director for grant oversight work and 20 hours/week for Finance Director for grant reporting
- Invest in Strategic Planning: 20 hours/week for Executive Director to LAYFEs to contribute to strategic planning and 20 hours/week for Assistant Director of DACEP to contribute to strategic planning. Update mission statement. Create vision statement. Conduct SWOT (Strength, Weaknesses, Opportunities, Threats) analysis to identify internal and external characteristics that impact Coalition moving forward. By end of grant, Coalition will create a 5 year strategic plan: determine top three strategic objectives (likely from governance, marketing, fundraising and/or expanding impact) over next 5 years, outline tasks to accomplish each objective, identify staff responsible for each task, establishing the deadline for each of the tasks to be completed by.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

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RFP TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

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DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Invest in Staff Training: Coalition staff will attend a collective total of 100 hours of training by the end of the grant period. One staff member of the coalition will earn a Grant Certification through the University of Southern Maine Professional Development Office. The Finance Director will earn a Certificate in Computer Skills for the Office through the University of Southern Maine Professional Development Office.
- Elevate Program Visibility: Coalition Director to maintain membership at: The Shelter Committee for the City of Lewiston, The Housing Committee for Choice Neighborhood grant, Maine Health Access Foundation Board of Directors, Maine Family Planning Board of Directors, Community Concepts Board of Directors and New England Women’s Policy Committee. Ensure all staff of Coalition have memorized a compelling “elevator pitch” to be ambassadors for the Coalition’s work.
- Improve Donor Management: Purchase donor management software, such as Network for Good or equivalent, to manage private donations and send thank you notes in a timely manner.
- Improve Monitoring and Evaluation: Develop electronic system for data collection using Empower software or equivalent. Use Empower software to collect, report, and analyze data on program outcomes; Financial Director will present this data to Coalition each quarter.
- Improve Staff Well-Being: Conduct two overnight staff retreats during the grant period focusing on developing skills to cope with stress before it leads to burnout. Attendees will include 12 people: the staff involved in this project and the Community Health Outreach Workers at each organization

Part III: Budget Form and Narrative

- Budget Form is not accurate. The total of TOTAL expenses is \$343,460 not \$400,000. The total of \$56,540.00 was calculated into the TOTAL twice.
- The amounts in the budget narrative, when calculated out do not equal.

Certificate of Insurance

- ACORD Certificate of Insurance provided

Memorandum of Understanding (MOU)

- MOUs provided.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Our work will continue to focus on population-level outcomes that will benefit individuals in poverty, Black, Indigenous and people of color, and undocumented immigrants, refugees, and asylum-seekers.• Detailed their leadership structure and how the leadership reflects the community served.• Highlighted leadership among collaborative member organizations and board members and how they reflect the community served.• According to MIRC's Membership Bylaws:<ul style="list-style-type: none">- All members must regularly attend MIRC monthly meetings which happen every third Thursday of the month.- Actively engage in the work of MIRC through meeting participation, attendance at MIRC events, and engagement on the MIRC email list;- Respond in a timely manner to emails from the MIRC Executive Director or MIRC Board of Directors requesting a response. <i>Examples of these include voting by email on coalition priorities, requests for input on an event or other MIRC activity, providing your availability for a meeting or other event, RSVPing for an event or meeting. Generate turn-out for MIRC events based on organizational capacity and the type of event.</i>- Act as ambassadors for the coalition when possible by describing the work MIRC does and connecting the MIRC Executive Director to potential new member organizations.- Communicate any problems or concerns with MIRC to the MIRC Executive Director, MIRC Board of Directors, or at coalition meetings so they can be addressed.• Regularly talks and meets with all our ECBOs and community organizations

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INDIVIDUAL EVALUATION NOTES**

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DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- Hold a monthly community hearing and education session for our ECBOs and sub-grantees.

2. Capacity Building Vision

- BIPOC communities are in unfathomable pain, distress, and devastation due to the disproportionate impact on their overall wellbeing as well as limited access to services in the midst of a pandemic. BIPOC community members are more likely to get sick and die from Covid-19 than white Mainers.
- Structural and individual racism is one of the root causes of COVID-19 related health disparities. People in our communities remain at greater risk for many reasons, including:
 - Lack of access to comprehensive health care that can help prevent or manage chronic diseases that make people more vulnerable to COVID-19—diseases like diabetes, heart disease, and asthma.
 - Systemic racism exists throughout our health care system. Even for individuals of color with access to health care, their experiences can be vastly different than the experiences of white people. Black people and immigrants face well-documented challenges in our healthcare system that can make it harder for them to receive the care they need.
 - Working in frontline and high-risk jobs that do not allow for social distancing or have high contact with the public.
- We are leading the way toward a future Maine that is built on the principles of racial and social justice, economic security, and inclusion.
 - The collective referral model and service delivery approach that has been highly impactful and helped develop a strong partnership with the state will grow and be strengthened. More specifically, this partnership will continue to include smaller ECBOs who are challenged with funding opportunities. People in our communities are now more open to receiving culturally and linguistically appropriate services from trusted members of their community.
 - The Ethnic Community Based Organization are providing these services directly correlating to the social determinants of health. Our capacity building initiative will help grow and strengthen the infrastructure, staffing, and technology needs to enhance grassroots public health programmatic services delivery.

Part II: Capacity Building Plan

- Strategic, Operational, and Program assessments
- Creation and implementation of action plans
- Board Development
- Staff Development

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BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

<ul style="list-style-type: none">• Technology and Infrastructure Development• Sustainability Planning
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Accurate, aligned, connected and realistic
Certificate of Insurance
<ul style="list-style-type: none">• Not on file
Memorandum of Understanding (MOU)
<ul style="list-style-type: none">• No MOU's only lead applicant is applying

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: August 14, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • The Maine Immigrants' Rights Coalition is the convener of a unique, statewide network of 88 organizations, a majority of which are led by people of color – representing diverse/ethnic communities across our state. • Primarily serves BIPOC communities • Leadership and staff reflect the community served • Collaborative demonstrates multiple ways to receive feedback, but it is unclear how that information translates to planning strategies and activities
2. Capacity Building Vision
<ul style="list-style-type: none"> • Identifies root causes: lack of access to comprehensive healthcare, systemic racism throughout the healthcare system, frontline jobs that don't allow for social distancing • Demonstrates a vision for more effectively advancing health equity as a result of this funding
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan is realistic and strategic • Q- Is plan measurable? Do tasks have the specificity required to deem them measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> • Not provided
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • N/A

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

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BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• 88 organizations, majority of which are led by people of color-representing diverse ethnic communities across the state.• Core consistency includes 87,212 immigrants and refugees, including asylum seekers, undocumented people, and their native children from diverse countries.• Represent 30 ethnicities and nationalities from North, Central and Southern Africa, Middle East, Central and Far-East Asia, African American, South Americans, and Eastern Europeans.• Communities speak over 40+ languages• Work will continue to focus on population level outcomes that will benefit individuals in poverty, Black, Indigenous and people of color, and undocumented immigrants, refugees, and asylum-seekers.• Collaborative Leadership: Executive Director is Black and a Zambian immigrant, Chair of ACM is Black and an Angolan immigrant, Chair of ACM is Brown and Asian and an Afghan immigrant, Chair of BCAM is Black and a Burundian immigrant, Executive Director of Khmer Maine is Asian and a Cambodian immigrant, Co-Founder and Director AfL is Black and Congo Brazzavillean immigrant, Chair of CocoME is Black and a Congolese immigrant, Chair or RCAM is Black and a Rwandese immigrant, Chair of UAC is Asian and a Chinese American, Coordinator of the WYNN is White and a European American, Founder and Executive Director of BOM is Black and an African American.• Member Organization Collaborative Leadership is made up of the following: Black/Zambian immigrant, Central Asian/Afghan immigrant, Disabled/lived experience with food/housing insecurity.

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BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Board Members: Mixed Race American, Black/Jamaican American, Black/Congolese/American, Brown/Indian American, Black/Rwandan American, Brown/Arab American and Asian/Cambodian American.
- According to MIRC's Membership Bylaws: - All members must regularly attend MIRC monthly meetings which happen every third Thursday of the month. - Actively engage in the work of MIRC through meeting participation, attendance at MIRC events, and engagement on the MIRC email list; - Respond in a timely manner to emails from the MIRC Executive Director or MIRC Board of Directors requesting a response. Examples of these include voting by email on coalition priorities, requests for input on an event or other MIRC activity, providing your availability for a meeting or other event, RSVPing for an event or meeting. Generate turn-out for MIRC events based on organizational capacity and the type of event. - Act as ambassadors for the coalition when possible by describing the work MIRC does and connecting the MIRC Executive Director to potential new member organizations. - Communicate any problems or concerns with MIRC to the MIRC Executive Director, MIRC Board of Directors, or at coalition meetings so they can be addressed.
- Regularly talks and meets with all our ECBOs and community organizations since she is helping them all with grants and reports, budget and finance, programing and development, advocacy, information sharing and education. She also holds a monthly community hearing and education session for our ECBOs and sub-grantees.

2. Capacity Building Vision

- Limited access to services
- Structural and individual racism
- Lack of access to comprehensive health care
- Systematic racism throughout the healthcare system
- Working in frontline, high risk jobs that do not allow for social distancing or have high contract with the public.
- Collective referral model and service delivery approach has been highly impactful and helped develop strong partnerships with the state. Will include smaller ECBO's who are challenged with funding opportunities.
- Capacity building initiative will help grow and strengthen the infrastructure, staffing, and technology needs to enhance grassroot public health programmatic service delivery.

Part II: Capacity Building Plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Strategic, Operational and Program Assessments: MIRC identifies needs in three focus areas and finalizes capacity building plans. ECBOs identify individual needs in three focus areas.
- Creation and Implementation of Action Plans: MIRC develops and implements action plans for each area of focus. ECBOs develop and implement individual action plans with MIRC support.
- Board Development: MIRC Board established committees (board or staff led) to carry out and supervise activities for each action plan. Board engages in learnings and training opportunities for professional development. Board engages consultants to facilitate capacity building activities like strategic planning. Board creates 2-year strategic plan for 2025. ECBOs establish individual leadership boards and identify 3 to 5 strategic goals.
- Staff Development: Establishes a Membership Specialist Team (up to 5 FT positions) to work directly with ECBOs and perform operational and administrative duties. Membership Specialist Team will have expertise in focus area. MIRC engages in learning and training opportunities for professional development in line with ECBO needs assessment. MIRC hires a communications manager with expertise in stakeholder engagement. MIRC hires a bookkeeper/office administrator to assist with the growth and transition and create capacity for managers to work on high level strategic goals. MIRC hires a program and advocacy coordinator to create capacity for managers to work on high level strategic goals.
- Technology and Infrastructure Development: Purchase needed equipment (laptops) to be distributed to ECBOs, purchase needed equipment for MIRC to meet infrastructure needs. Purchase software subscriptions or technology services that align with capacity building plans for both MIRC and ECBOs.
- Sustainability Planning: MIRC creates succession plans for key leadership roles. MIRC board ensures organization is financially sound and implements sustainable development practices. ECBOs create and implement individual sustainability and succession plans. ECBOs create fundraising and development plans. This work is prioritized by the membership team so a plan is in place if long-term funding is not available.

Part III: Budget Form and Narrative

- Requested full amount of \$900,000
- Met requirement.

Certificate of Insurance

- Did not meet requirement

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INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: Maine Immigrants' Rights Coalition

DATE: 07/26/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Memorandum of Understanding (MOU)

- No MOU's required for this applicant.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: MCD

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• CHWs work within both urban and rural settings and often serve immigrants, racial and ethnic minorities, migrant and seasonal farmworkers, adults aged 65 and over, LGBTQ+ youth and adults, people in recovery and reentry, individuals with chronic disease, (e.g. diabetes, Hep C, or HIV/AIDS), uninsured individuals, and/or those experiencing food or housing insecurity and poverty.• CHWs have been particularly effective in connecting to care new• Mainers in Cumberland and Androscoggin Counties• There are several new organizations that formed to serve immigrants who are settling in York, Kennebec, and Sagadahoc Counties who we hope to engage and recruit into participation.• All of the Steering Committee members are themselves CHWs and 75% are BIPOC, reflecting priorities and affirming CHW leadership in the emerging organization• Of the coalition's 163 total members, just over half (88) identify as CHWs, which aligns with best practice from the National Association of Community Health Workers, that networks should have a minimum of 50% CHW participation• The primary way that the MECHWI engages with its members is through open monthly meetings, though the coalition also coordinates workgroups, surveys, polling, and focus groups to seek input and facilitate decision-making. Facilitators seek consensus whenever possible and when voting takes place, they ensure that the majority of those that participate are CHWs per recommendations from the National Association of CHWs

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EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- In late 2021 MeCHWI began to alternate full member meetings with “CHW Only” meetings. This helps assure that the CHW voice remains strong and fosters leadership development among the CHWs. In May 2022 MeCHWI formed a Steering Committee comprised entirely of CHWs that will act the primary leadership body within the coalition.

From the MECHWI Charter, “How the group comes to agreement:

- Moderators and members should seek reasonable compromise.
- Members will agree to disagree when necessary and be respectful.
- Moderators will allow both CHWs and allies to take part in discussion.
- Moderators will use polling as a tool to gauge opinions of members on an issue.
- When moderators take polls, 50% approval or higher will determine the outcome.
- If 50% approval cannot be reached, in a poll, moderators will allow for further discussion.
- Moderators will hold a formal vote after a reasonable amount of discussion and/or when
- there is disagreement on an issue.
- For any formal vote on a decision affecting the profession, moderators will ensure that
- over 50% of the members voting self-identify as CHWs.
- Moderators will allow allies to take part in voting if they do not outnumber the CHWs
- voting.
- Moderators will ensure that at least 30 members total take part in a formal vote.
- As part of a formal vote, a simple majority will pass decisions. If there is a tie, moderators
- will ask the CHW Advisory Committee to decide the outcome.
- Moderators may conduct multiple rounds of voting or extend the voting period to reach the
- thresholds outlined above.
- Moderators will clarify when external parties hold decision making authority on an issue.”

2. Capacity Building Vision

- Health disparities did not begin with COVID-19. Higher rates of chronic diseases, untreated medical and mental health conditions, toxic levels of

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stress, and food insecurity, among others, are significant conditions known as part of the Social Determinants of Health (SDOH). SDOH are the root causes of health disparities in the diverse communities served by CHWs.

- This grant emphasizes increasing MECHWI capacity on multiple levels. Expanded capacity will enable MECHWI to conduct more outreach, build professional infrastructure and support, and ultimately both expand the number of working CHWs and improve the distribution of CHWs across the state in order to benefit effectively more Maine residents.
- With this grant, MECHWI will be able to conduct an informational outreach campaign about the CHW profession and offer a range of technical assistance resources that are not currently available.
- MECHWI will seek to engage a greater number of community organizations in the future to strengthen the professional identity of CHWs and to provide information on funding opportunities to develop new programs.
- This grant will enable MECHWI to reach out to more health care providers and other potential CHW employers
- MECHWIs partnership with MCD will help MCD to adapt eLearning programs to more cultures and provide the trainings in more languages
- In addition, the grant will support MECHWI and MCD to manualized CHW Supervisor Training, something that currently varies widely across organizations.
- The MeCHWI disseminated multilingual materials developed by its members on public guidelines, testing options, economic assistance programs, and food resources.
- Members of the MECHWI were active participants in public forums, where they advised public health leaders on the roles of CHWs in communicating trust, supporting contact tracing efforts, and expanding the reach of safety net programs as part of the state's COVID19 response.

Part II: Capacity Building Plan

- Advance CHW leadership and self-determination
- Enhance resources and pathways for professional development
- Integrate and sustain CHWs across different systems of care
- Promote and advocate for the profession and build the CHW identity
- Design and implement outreach plan to engage career centers, health care providers and CBOs
- Develop and foster MeCHWI adoption of organizational business plan

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: MCD

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

<ul style="list-style-type: none">• Develop templates for employers: (a) CHW Position Descriptions; (b) CHW employee review criteria and caseload best practices; (c) sample BAAs for clinical providers who are contracting for CHW time with a CBO.
Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Accurate, aligned, connected and realistic
Certificate of Insurance
<ul style="list-style-type: none">• Liability Insurance
Memorandum of Understanding (MOU)
<ul style="list-style-type: none">• MOU on file and signed by all Collaborative members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: MCD

DATE: August 16, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> • Does not primarily serve BIPOC communities • Communities served include those with a high risk of being impacted by COVID, and those who experience health disparities • Q- With such a large community served, how do we identify representative staff and leadership? • Due to the very broad explanation of communities served, it is unclear if leadership and staff are representative of communities served • Gathers community input from open monthly meetings, it is unclear how the information gathered from those meetings translates to planning strategies and activities
2. Capacity Building Vision
<ul style="list-style-type: none"> • Root Causes: Higher rates of chronic diseases, untreated medical and mental health conditions, toxic levels of stress, and food insecurity, among others, are significant conditions known as part of the Social Determinants of Health (SDOH). • Does not provide details on any specific programs to address health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Q- Budget. Multiple documents included
Certificate of Insurance
<ul style="list-style-type: none"> • Insurance on file
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • Includes MOUs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: MCD

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• CHWs work within both urban and rural settings and often serve immigrants, racial and ethnic minorities, migrant and seasonal farmworkers, adults aged 65 and over, LGBTQ+ youth and adults, people in recovery and reentry, individuals with chronic disease, (e.g. diabetes, Hep C, or HIV/AIDS), uninsured individuals, and/or those experiencing food or housing insecurity and poverty.• Providing culturally appropriate services in 20 different languages.• There are several new organizations that formed to serve immigrants who are settling in York, Kennebec, and Sagadahoc Counties who we hope to engage and recruit into participation.• Unclear if the primary focus of services is the BIPOC population.• Leadership Structure: 75% BIPOC, reflecting priorities and affirming CHW leadership in the emerging organizations.• Member Organization Structure: 60% BIPOC reflecting the current geographic areas and cultural communities in which CHWs are active.• Open monthly meetings• Coalition also coordinates workgroups, surveys, polling, and focus groups to seek input and facilitate decision-making• MeCHWI began to alternate full member meetings with "CHW Only" meetings. This helps assure that the CHW voice remains strong and fosters leadership development among the CHWs• MeCHWI formed a Steering Committee comprised entirely of CHWs that will act the primary leadership body within the coalition.
2. Capacity Building Vision

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

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BIDDER NAME: MCD

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Higher rates of chronic diseases, untreated medical and mental health conditions, toxic levels of stress, and food insecurity, among others
- low income
- individuals aged 65 and over
- Poverty, low literacy and numeracy, as well as limited access to linguistically and culturally competent care compound the negative impact of chronic conditions and often are accompanied by the absence of trusted relationships with healthcare providers and institutions
- lack of transportation, and language barriers prohibited dissemination of accessible information and easy access to ever-shifting locations and programs.
- Expanded capacity will enable MECHWI to conduct more outreach, build professional infrastructure and support, and ultimately both expand the number of working CHWs and improve the distribution of CHWs across the state to benefit effectively more Maine residents.
- MECHWI will be able to conduct an informational outreach campaign about the CHW profession and offer a range of technical assistance resources that are not currently available
- MECHWI will seek to engage a greater number of community organizations in the future to strengthen the professional identity of CHWs and to provide information on funding opportunities to develop new programs.
- will enable MECHWI to reach out to more health care providers and other potential CHW employers
- seeks to foster greater willingness to incorporate CHWs into care teams among social service agencies and health care practices. Community Action Programs that employ community members to help others navigate access to heating assistance and other social services that are tied to the social determinants of health could start to recognize that these roles are consistent with CHW activities to address health-related social needs.
- will allow MECHWI to provide technical assistance to those organizations and simultaneously support the growth of the CHW workforce in Maine. MECHWI's partnership with MCD will help MCD to adapt eLearning programs to more cultures and provide the trainings in more languages.
- will support MECHWI and MCD to manualized CHW Supervisor Training, something that currently varies widely across organizations
- will include addressing service system and community-level barriers to health, especially in BIPOC and isolated rural communities. CHWs provide an

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INDIVIDUAL EVALUATION NOTES**

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BIDDER NAME: MCD

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

opportunity to build and support community resilience while also increasing community capacity to address the fundamental inequalities that put people “at risk of risks”.

- disseminated multilingual materials developed by its members on public guidelines, testing options, economic assistance programs, and food resources.
- active participants in public forums, where they advised public health leaders on the roles of CHWs in communicating trust, supporting contact tracing efforts, and expanding the reach of safety net programs as part of the state’s COVID19 response
- provided information to members on the safety and effectiveness of the COVID19 vaccines as well as options for CHWs and community members to access the vaccine
- cultural relevant teaching within communities has been essential
- translated updates to community members in real-time through social networks and direct communication
- providing information about available testing, where to buy home tests, which pharmacies were stocking COVID treatment medication, how to access resources to support families needing to quarantine, and how to apply for rental assistance to avoid homelessness
- CHW interventions combatted social isolation, literacy and numeracy barriers, and language barriers to help BIPOC communities keep up.

Part II: Capacity Building Plan

- 1. Advance CHW leadership and self-determination. 1a: Hire full-time staff person – focused on organizational development. 1b. Utilize funding to support CHW participation in statewide meetings and advisory groups in order to assure CHW voice is at the table for important policy discussions.
- 2. Enhance resources and pathways for professional development. 2a. Hire an additional full-time staff person dedicated to linking potential CHWs and CHW employers with sample policies, training, and technical assistance. 2b. Partner with MCD to offer CHW supervisor training and expand the number of employers sponsoring CHW Apprentices.
- 3. Integrate and sustain CHWs across different systems of care. 3a. Create a registry of CHW employers. 3b. Establish a voluntary CHW registry. 3c. Hosting information sharing sessions about specific types of resources that CHW use and the training they have.

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INDIVIDUAL EVALUATION NOTES**

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EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- 4. Promote and advocate for the profession and build the CHW identity. 4a. Increase mentoring and self-care; reduce impact of secondary trauma; improve CHW integration in care teams. 4b. Advise employers on how to leverage and amplify the strengths of CHWs.
- 5. Design and implement outreach plan to engage career centers, health care providers, and CBOs
- Develop and foster MeCHWI adoption of organizational business plan.
- 7. Develop templates for employers: (a) CHW Position Descriptions; (b) CHW employee review criteria and caseload best practices; (c) sample BAAs for clinical providers who are contracting for CHW time with a CBO.

Part III: Budget Form and Narrative

- Met requirement

Certificate of Insurance

- ACORD Certificate of Insurance provided.

Memorandum of Understanding (MOU)

- Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainers Public Health Initiative (NMPHI)

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Each serves a niche or segment of the ethnic community• The communities we work with have multiple identities: people of color, multi-lingual, new Mainers, local residents and a workforce under stress.• A triumvirate of the management and staff from the 3 organizations, comprised of the Executive Directors, the Program Managers, Directors of Development and Community Engagement, IT and Social Media Representatives who will meet bi-weekly to assess, review, monitor, plan, budget, implement, to help produce and disseminate key information and data points.• The three nonprofit organizations that have come together to collaborate on this initiative are ethnic community-based organizations.• NMPHI: 1) Development and Community Engagement Director: S Runyon – Boruch 2) Health Literacy Instructor S. Ali 3) NMPHI PM/Collaborative Director: H. Omer, Executive Director• LAYN: 1) Development and Community Engagement Director: H. Aden 2) Health Education Outreach Facilitator: M. Ibrahim 3) LAYN Project Manager: I. Osman, Executive Director• NOMDEV: 1) Development and Community Engagement Director: Yasmin Garaad 2) Health Education Outreach Facilitator: K. Zewde 3) NOMDEV PM: G. Dees, Executive Director• Shaping the response by listening to collaborative members and their target populations• Broad-based sounding board through social media and learning platforms where we will ask for and receive feedback, new ideas, innovative approaches, and new challenges that we may not have previously assessed.
2. Capacity Building Vision

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

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BIDDER NAME: New Mainers Public Health Initiative (NMPHI)

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- Root Causes: 1) Close proximity of living arrangements (leading to high transmission rates) in downtown Lewiston-Auburn; 2) knowing how to access the correct service without intermediaries or cultural brokers is virtually impossible (fewer people show up for medical help 3) the relatively bad air quality in downtown LA due to very old residential building structures, old appliances, inadequate ventilation, and lack of eco-friendly cleaning products and methods 4) environmentally and structurally, these are known as the social determinants of health.
- We will mobilize private and non-governmental agencies to identify and discuss openly and freely the depth of public health problems that existed before and have been amplified by COVID.
- 1) LA and the Greater Western County area residents will get the opportunity to experience public health activities in their own small, rural communities
- 2) City, County, State agencies can direct funding and activities of a public health nature to us or one of our offices directly in order to control and/or prevent latent or acute public health emergencies
- Altogether, these stated outcomes will build our capacity and the capacity of our thousands of community members to directly work together to learn how to implement strategies to reduce glaring COVID-19 health disparities.

Part II: Capacity Building Plan

- 1) Each agency will draft a 3-year Strategic Plan with specific goals & objectives on sustaining the momentum by using a continuous mobilization strategy
- 2) To improve understanding and increase knowledge around COVID and long-COVID especially in youth and the elderly, variants, testing, vaccinations, efficacy of vaccines, and most importantly, how to recover, maintain health, engage in normal daily activities, go back to work/school while remember to heed infection prevention and control techniques ingrained over the past two years
- 3) Build the Leadership Capacity of the three organizations and their people to leverage individual and group knowledge and experience to meet changing needs related to overcoming health care disparities due to COVID
- 4) Build an Educational Online Portal that drives demand for current and reliable information and data by producing and uploading up to 20 separate videos in different languages.
- 5) Offer Employer Benefits

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainers Public Health Initiative (NMPHI)

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Part III: Budget Form and Narrative
<ul style="list-style-type: none">• Accurate, aligned, connected and realistic
Certificate of Insurance
<ul style="list-style-type: none">• Liability Insurance
Memorandum of Understanding (MOU)
<ul style="list-style-type: none">• MOU on file and signed by all Collaborative members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainers Public Health Initiative

DATE: August 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department’s RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● NMPHI primarily serves the BIPOC community ● Collaborative works with communities that have a number of identities, including BIPOC and New Mainers ● Does not specify if leadership reflects the community served ● Provide multiple ways to seek community input
2. Capacity Building Vision
<ul style="list-style-type: none"> ● Addresses root causes ● Tasks are aligned with addressing root causes as identified by applicant ● Vision is strategically aligned with addressing root causes of COVID-19 health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Plan is measurable, realistic, and strategic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Budget is accurate, aligned, connected, and realistic
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Liability Insurance on file
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> ● MOU submitted

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainer Public Health Initiative

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership <ul style="list-style-type: none">• NMPHI- located on Lisbon Street in Lewiston serves immigrants, refugees, and asylum seekers from Africa• Lewiston Auburn Youth Network (LAYN)- located on Bartlett Street in Lewiston serves the health and wellbeing of youth from middle school age through college.• Nomadic and Pastoralist Development-East Africa (NOMDEV)- focuses on the health and wellbeing of elderly, rehabbing and disabled people. The communities we work with have multiple identities: people of color, multi-lingual, New Mainers, residents, workforce under stress.• Not clear these organizations primary focus is the BIPOC community.• Not clear the Collaborative Leadership reflects community served.• Not clear the Collaborative Membership reflects community served• Key to successful collaboration is being able to coalesce the vision, energy, objectives, and position specific skills of the 3 organizations to provide a broad based "sounding board" through social media and learning platforms to ask for and receive feedback, new ideas, innovative approaches, and new challenges.• Not clear what the Collaborative will do with the feedback, new ideas, etc. they receive.
2. Capacity Building Vision <ul style="list-style-type: none">• Root causes emerge from how the "Social determinants of health" impact our communities and how our many different communities live according to their own cultural beliefs and practices.• We can state categorically the root causes are: (1) close proximity of living arrangements (leading to high transmission rates) in downtown Lewiston-Auburn, (2) knowing how to access the correct service without intermediaries

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainer Public Health Initiative

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

or cultural brokers is virtually impossible (fewer people show up for medical help) (3) the relatively bad air quality in downtown LA due to very old residential building structures (including lead paint), old appliances, inadequate ventilation, and lack of eco-friendly cleaning products and methods, (4) environmentally and structurally, these are known as the “social determinants of health.”

- Mobilize private and non-governmental agencies to identify and discuss openly and freely the depth of public health problems that existed before and have been amplified by COVID-19.
- NMPHI is planning to have its own inhouse RN to administer the flu, COVID-19 and booster shots.
- Lewiston-Auburn and the Greater Western County area residents will get the opportunity to experience public health activities in their own small, rural communities.
- City, County, and State agencies can direct funding and activities of a public health nature to us or one of our offices directly in order to control and/or prevent latent or acute public health emergencies.
- Did not directly respond to the question of how these activities will improve the community’s ability to reduce racial/ethnic COVID-19 disparities.

Part II: Capacity Building Plan

- (1) Three collaborative agencies use community navigators, youth/elder mentors, outreach engagement development coordinators, and media production and translation specialist to continue to build a strong, resilient, informed, yet flexible infrastructure among community members of all ages, languages, and educational achievements to reduce racial/ethnic COVID-19 disparities over the long term. Each agency will draft a 3-year Strategic Plan with specific goals and objectives on sustaining the momentum by using a “continuous mobilization” strategy.
- (2) Enlarge the “public and private conversation spaces” to achieve a minimum level of COVID-19 related literacy among the communities, to improve understanding and increase knowledge around COVID and long-COVID especially in youth and the elderly, variants, testing vaccinations, efficacy of vaccines, and most importantly, how to recover, maintain health, engage in normal daily activities, go back to work/school while remembering to heed infection prevention and control techniques ingrained over the past two years.
- (3) Build the Leadership Capacity of the three organizations and their people to leverage individual and group knowledge and experience to meet changing needs related to overcoming health care disparities due to COVID.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: New Mainer Public Health Initiative

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- (4) Build and Educational Online Portal that drives demand for current and reliable information and data by producing and uploading up to 20 separate videos (~2/month) in Amharic, Arabic, Somali, French, Portuguese, Lingala, Mai Mai, Swahili as well as English.
- (5) To be able to offer employment with benefits, including sick leave, earned vacation time, health benefits, holiday pay, etc.

Part III: Budget Form and Narrative

- Met requirement

Certificate of Insurance

- ACORD Certificate of Insurance provided

Memorandum of Understanding (MOU)

- MOUs provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Southern Maine Agency on Aging

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• The collaborative has jointly identified the Angolan (Portuguese speaking), Congolese (French speaking), and Latino (Spanish speaking) communities as three distinct BIPOC communities that have been disproportionately impacted by the COVID 19 pandemic resulting in nutrition insecurity and exacerbated existing health inequities.• These organizations include SMAA, PPH, and PPS. Portland Public Health (PPH) has been identifying, evaluating, and responding to community needs through innovative services and evidence-based public health practices.• All collaborative members rely on a network of CHOWs, often employed through PPH's MHP to gain access, insight, and assess the needs of the racial and ethnically diverse communities we serve.• SMAA has worked collaboratively with PPH CHOWs to ensure culturally sensitive foods are meeting the needs of the older adult population. Additionally, PPH CHOWs have provided valuable feedback in vaccination assistance efforts during the COVID 19 pandemic to ensure minority populations get vaccinated.• Did not answer how Leadership among the collaborative member organizations and how they reflect the community served.• All collaborative partners are active members of the MHP Stakeholder Alignment, which was developed to ensure respecting the wisdom of community members and CHOWs, and value their input. The collaborative will meet on a monthly basis to ensure progress.• Additionally, CHOWs from the target communities will be contracted to provide cultural brokering, interpreter, translation & outreach services for all grant activities. Outreach will be conducted at community venues by meeting

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DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

community members where they are. Thus, they will identify community members who can benefit from our project initiatives and enroll them in our activities.
2. Capacity Building Vision
<ul style="list-style-type: none"> • Nutrition security is directly correlated to obesity and obesity related diseases such as diabetes, heart disease, and certain types of cancer. Racial disparities in nutrition security significantly worsened after the onset of the COVID-19 pandemic. Black, Indigenous, and Other People of Color (BIPOC) historically have higher rates of food and nutrition security resulting in health inequities. • Access to familiar nutritious foods, ability to cook meals in a hotel setting, and navigating • C) Educate community members about nutrition & federal nutrition benefits with a cultural and linguistic approach. <ul style="list-style-type: none"> • Educate community members of local resources. • Empower community members to make healthy choices. • Improve access to nutrient dense culturally relevant food. • Improve nutrition security in targeted communities. • This project aims to increase the nutritional security of BIPOC communities in Greater Portland through the: <ol style="list-style-type: none"> 1) Knowledge gained via the direct provision of cooking classes to BIPOC Mainers; 2) Continued education and professional development of direct support staff and organizations that exist to support BIPOC mainers; 3) Procurement of federal and local nutrition benefits for BIPOC Mainers; 4) Expansion of SNAP-authorized retailers; AND 5) Development and dissemination of culturally and linguistically appropriate materials
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • Capacity building plan are clear, measurable and realistic
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Accurate, aligned, connected and realistic
Certificate of Insurance
<ul style="list-style-type: none"> • Liability Insurance
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> • MOU on file and signed by all Collaborative members

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Southern Maine Agency on Aging

DATE: August 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Did not address leadership composition ● Did not address if greater than 50% of leadership reflect the community served ● Limited information provided on community engagement
2. Capacity Building Vision
<ul style="list-style-type: none"> ● Identifies root causes that relate to the elderly populations in the communities they serve ● Programming identified responds to root causes in direct service to populations served ● Mission and vision are not specifically related to COVID-19 health disparities
Part II: Capacity Building Plan
<ul style="list-style-type: none"> ● Q- Are plan tasks measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Q- Budget
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Insurance included
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> ● MOU submitted

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Southern Maine Agency on Aging

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Angolan (Portuguese speaking), Congolese (French speaking), Latino (Spanish speaking) communities as three distinct BIPOC communities that have been disproportionately impacted by COVID-19 resulting in nutrition insecurity and exacerbated existing health inequities.• Portland, Maine, and neighboring cities have become a destination for refugee and asylum-seeking families with a majority coming from West African countries such as Angola and Democratic Republic of the Congo (DRC).• Collaborative Leadership Structure: Did not identify the leadership structure and how it reflects the community.• Collaborative Membership Leadership: Did not identify the membership leadership and how it reflects the community served.• All collaborative partners are active members of the MHP Stakeholder Alignment, which was developed to ensure respecting the wisdom of community members and CHOWs, and value their input. Meets monthly. CHOWs from the target communities will be contracted to provide cultural brokering, interpreter, translation & outreach services for all grant activities. Outreach will be conducted at community venues by meeting community members where they are. Thus, they will identify community members who can benefit from our project initiatives and enroll them in our activities.
2. Capacity Building Vision
<ul style="list-style-type: none">• 26% children living below federal poverty level• Portlanders struggling with food insecurity• Nutrition security is directly correlated to obesity and obesity related diseases such as diabetes, heart disease, and certain types of cancer.• Lack of housing and ability to cook meals.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Southern Maine Agency on Aging

DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- Funding opportunity will help our collaborative effort to increase and strengthen the Maine CHOW workforce cultural competency in Nutrition security work. (1) Educate community members about nutrition and federal nutrition benefits with cultural and linguistic approach. (2) Educate community members of local resources. (3) Empower community members to make healthy choices. (4) Improve access to nutrient dense culturally relevant food. (5) Improve nutrition security in targeted communities.
- COVID-19 exacerbated racial disparities in nutrition security -stemming from lack of access to healthy, affordable, and familiar foods. This project aims to increase the nutritional security of BIPOC communities in Greater Portland through the: (1) Knowledge gained via the direct provision of cooking classes to BIPOC Mainers (2) Continued education and professional development of direct support staff and organizations that exist to support BIPOC Mainers (3) Procurement of federal and local nutrition benefits for BIPOC Mainers (4) Expansion of SNAP- authorized retailers (5) Development and dissemination of culturally and linguistically appropriate materials.

Part II: Capacity Building Plan

- (1) Establish CHOW Learning Community- CHOW Orientation, routine meetings to facilitate regular feedback regarding best practices for engaging with target communities, membership: CHOWs across agencies, offer professional development opportunities (cooking matters instructors, focus group facilitation, qualitative research methods and analysis)
- (2) Work Plan is a vehicle for knowledge sharing among partners- routine meeting between partners, direct work plan activities through shared, multi-sectoral advisory group, shared learning disseminated to establish networks (The Alignment, Portland Community Health Improvement Plan, Food Fuels Learning, Maine's Food Security Network).
- (3) Work Plan is collaboratively built around a common agenda and common progress measures- activities are mutually reinforcing, share measurement for data and workplan results, open and continuous communications through established networks, technical assistance capitalizes on the identified expertise of community members and identified expertise of partners involved.
- (4) Conduct Gap Analysis of Ethnic Foods and food procurement- focus groups with target communications to understand their perceptions of the local food system, along with barriers and facilitators for accessing the system, literature review of assessments and recent findings from partners (Wayside, GSFB, MHP)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

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DATE: 07/27/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

- (5) Map ethnic markets across Greater Portland- identify markers that do not currently accept Supplemental Nutrition Assistance Program (SNAP/General Assistance (GA) Benefits, Understand barriers to becoming a SNAP-authorized retailer.
- (6) Provide TA to ethnic markets to overcome barriers to being a SNAP-authorized retailer- TA will be dictated by the needs of market owners and may be in the form of material development, translation, food procurement resources and more.
- (7) Facilitate culturally appropriate cooking lessons (Cooking Matters Classes)- curriculum on the U.S. food system and Maine's food system, food preparation and storage, culturally appropriate goods and their Maine-counterparts, compile and share culturally relevant recipes and menus with surrounding school districts, material development and dissemination-translation and dissemination of Cumberland County Resource List

Part III: Budget Form and Narrative

- Budget is accurate.

Certificate of Insurance

- ACORD Certificate of Insurance provided

Memorandum of Understanding (MOU)

- Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• Sustainable Livelihoods Relief Organization (SLRO) works to remove systemic, racially unjust barriers that prevent East African women and youth from thriving in their local economy.• We work with immigrants and refugees in Androscoggin County, particularly the Somali Bantu, East Africans, and other African immigrants. Immigrants' families who live in the Lewiston/ Auburn area face serious challenges, including poverty, crime, unemployment, and food insecurity. Our focus is the majority are women and youth.
2. Capacity Building Vision
<ul style="list-style-type: none">• SLRO was founded by immigrants who saw the gap in existing programs and to serve immigrants and refugees in Lewiston-Auburn.• 100 % of SLRO staff, board directors, and advisory committees are BIPOC, the people we serve.• The Executive Director is an immigrant who lived in the refugee camp for thirteen years and all of our board directors are people of color and former refugees.• We also have diverse advisory committees that are the majority of people of color. We have a youth and adult advisory group from the members representing a variety of immigrant interests.• As we are a community-based organization, we listen, collect input, and assess our community needs more often. We work for the community, and we respond to their emerging needs. Both SLRO and UnitedYes will have bi-weekly established meetings to strengthen our collaborative work.• Part of the development of the program and community needs assessment will involve gaining feedback from the participants about their experience in the

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

group to help the youth leaders adjust the sessions as needed and for us to learn whether the program or service are making impacts. We will also solicit feedback from the community members, community leaders and advisory groups

- Social determinant of health is one big factor that causes covid-19 health disparities in our community. Systemic in the context of health means that BIPOC communities are unable to access health because of many barriers, such as language, culture, socioeconomic status, and housing insecurity, that are rooted in systemic racism and a wide range of policies and practices across sectors at the local, state, and federal levels.
- SLRO will increase its staffing capacity to serve more people in the community and successfully connect people in our community with economic development and food insecurity on a regular basis
- We will hire a consultant to support us develop a 3-5 year of strategic planning to help our community to have a roadmap of success and progress monitoring.
- Because of increased hours, our CHW staff will continue to identify the health disparities and other obstacles through weekly workshops/individual meetings and work with community members, hospitals, and partners like Maine CDC to address these obstacles over the course of the program.
- SLRO staff will identify culturally specific needs and successfully bring them to the attention of the proper health care providers. In doing so, they improve the system in general and specifically the healthcare accessibility to the new American community members. The CHW provides an important bridge between the community and the health care system. This service (1) alleviates stress on the system, (2) builds trust between the community and health care providers, and (3) advocates for necessary systemic changes in order to improve health equity for all.

Part II: Capacity Building Plan

- Weekly Health promotion and outreach
- Video and audio production on health/covid-19
- Website Development
- Develop 3-5 Strategic Planning

Part III: Budget Form and Narrative

- Accurate, aligned, connected and realistic (formula error)

Certificate of Insurance

- Liability Insurance

Memorandum of Understanding (MOU)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity
for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 08/05/22

EVALUATOR NAME: Jerome Bennett

EVALUATOR DEPARTMENT: Maine Secretary of State (Nash School)

- | |
|---|
| <ul style="list-style-type: none">• MOU on file and signed by all Collaborative members |
|---|

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: August 18, 2022

EVALUATOR NAME: Carolyn Brady

EVALUATOR DEPARTMENT: DHHS-OBH

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Facilitator for this RFP.*

Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none"> ● Difficult to determine primary communities served ● Based on earlier note, do leadership/staff/board reflect communities served? ● Q- Addresses community engagement?
2. Capacity Building Vision
<ul style="list-style-type: none"> ● Vision relates to programming goals as identified by applicant
Part II: Capacity Building Plan
A- Are plan tasks measurable?
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> ● Q-Budget
Certificate of Insurance
<ul style="list-style-type: none"> ● Certificate of Insurance of included
Memorandum of Understanding (MOU)
<ul style="list-style-type: none"> ● MOUs included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 07/28/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

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Individual Evaluator Comments:

Part I: Proposed Activities
1. Community of Focus and Leadership
<ul style="list-style-type: none">• East African women and youth• Work with immigrants and refugees in Androscoggin County, particularly the Somali Bantu, East Africans, and other African immigrants.• Our focus is the majority are women and youth• 100 % of SLRO staff, board directors, and advisory committees are BIPOC, the people we serve.• Executive Director is an immigrant who lived in the refugee camp for thirteen years• All our board directors are people of color and former refugees• we place the voices of our fellow New Americans at the forefront of all decisions and the leadership of our programs• we recognize the need to build our leadership capacity within our community• We also have diverse advisory committees a majority who are people of color• we listen, collect input, and assess our community needs more often• We work for the community, and we respond to their emerging needs• SLRO and UnitedYes will have bi-weekly established meetings to strengthen our collaborative work. This meeting will discuss our shared visions, work progress, success stories, challenges, etc. Most importantly, to support each area may one is struggling with.• Part of the development of the program and community needs assessment will involve gaining feedback from the participants about their experience in the group to help the youth leaders adjust the sessions as needed and for us to learn whether the program or service are making impacts. We will also solicit

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 07/28/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

feedback from the community members, community leaders and advisory groups.
2. Capacity Building Vision
<ul style="list-style-type: none"> • Social determinant of health • unable to access health because of many barriers, such as language, culture, socioeconomic status, and housing insecurity • Our people normally work in high-risk conditions (groceries stores, low paying jobs, hospitals, etc.) • SLRO will increase its staffing capacity to serve more people in the community and successfully connect people in our community with economic development and food insecurity • hire a consultant to support us develop a 3-5 year of strategic planning to help our community to have a roadmap of success and progress monitoring. • SLRO staff will do weekly outreach to identify visits and needs assessment for programming that helps mitigate obstacles to the workforce and nutrition classes such as child-care options, job skills training, English language training, etc. • increased hours, our CHW staff will continue to identify the health disparities and other obstacles through weekly workshops/individual meetings and work with community members, hospitals, and partners like Maine CDC to address these obstacles over the course of the program.
Part II: Capacity Building Plan
<ul style="list-style-type: none"> • (1) Weekly health promotion and outreach: weekly outreach, home visits and workshops. To educate community on health and nutrition. And to seek medical if they need. • (2) Video and audio production on health/Covid-19: Community to be educated and informed by receiving appropriate messaging in ways they can understand i.e., translated in different languages, sharing more visuals, etc. • (3) Website development: To have a presence online and reach more people in community. More awareness, more support and more donations from audience. More attractive/friendly. • (4) Develop 3-5 Strategic Planning: To help organization define vision for future and identify organization's goals and objectives.
Part III: Budget Form and Narrative
<ul style="list-style-type: none"> • Budget Narrative equals \$150,570. The Budget Form equals \$200,300 because \$49,730 is calculated into the Total twice.
Certificate of Insurance

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding Opportunity for Community Based Organizations

BIDDER NAME: Sustainable Livelihoods Relief Organization

DATE: 07/28/2022

EVALUATOR NAME: Morgan Easler

EVALUATOR DEPARTMENT: DHHS CDC

<ul style="list-style-type: none">• ACORD Certificate of Liability Insurance provided
Memorandum of Understanding (MOU)
<ul style="list-style-type: none">• No MOUs provided



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding
Opportunity for Community Based Organizations

I, Carolyn Brady accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:
Carolyn Brady
5E97B33D7BE44E1

Jun-28-2022

Signature

Date



STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202204066

RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding
Opportunity for Community Based Organizations

I, Jerome Bennett accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:
Jerome Bennett

Jun-30-2022

Signature

Date



**STATE OF MAINE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**

**Janet T. Mills
Governor**

**Jeanne M. Lambrew, Ph.D.
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: 202204066**

**RFA TITLE: Health Equity Infrastructure & Capacity Building Grant Funding
Opportunity for Community Based Organizations**

I, Morgan Easler accept the offer to become a member of the Request for Proposal (RFP) Evaluation Team for the State of Maine Department of Health and Human Services. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

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DocuSigned by:

Morgan Easler
44C1604E04604CE

Signature

Jun-27-2022

Date