

State of Maine

Master Score Sheet

RFA# 202107114					
Pre-K Expansion Grant					
Bidder Name:		Bangor School Dept.	MSAD 65 Matinicus	RSU 22	St. George MSU
Proposed Cost:		\$74,928.00	\$30,000.00	\$328,663.42	\$37,159.13
Scoring Sections	Points Available				
Criteria I: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: Specification of Work to be Performed	60	48	30	57	58
Criteria III: Budget Proposal	25	24	4	23	24
Criteria IV: Competitive Priorities	15	8	NA	5	5
TOTAL	<u>100</u>	<u>80</u>	<u>34</u>	<u>85</u>	<u>87</u>
Bidder Name:		Yarmouth School Dept.	Appleton Public Schools	Cape Elizabeth	Greenville
Proposed Cost:		\$181,300.00	\$160,000.00	\$500,000.00	\$114,321.76
Scoring Sections	Points Available				
Criteria I: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: Specification of Work to be Performed	60	54	48	32	50
Criteria III: Budget Proposal	25	25	25	22	24
Criteria IV: Competitive Priorities	15	0	5	NA	8
TOTAL	<u>100</u>	<u>79</u>	<u>78</u>	<u>54</u>	<u>82</u>

Bidder Name:		Kittery School District	Limestone	MSAD 54	RSU 07
Proposed Cost:		\$514,481.00	\$87, 968.00	\$122,261.48	\$5,000.00
Scoring Sections	Points Available				
Criteria I: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: Specification of Work to be Performed	60	47	56	54	35
Criteria III: Budget Proposal	25	19	24	22	2
Criteria IV: Competitive Priorities	15	10	15	15	NA
TOTAL	<u>100</u>	<u>76</u>	<u>95</u>	<u>91</u>	<u>37</u>
Bidder Name:		RSU 14	RSU 24	RSU 39	RSU 40
Proposed Cost:		\$496,000.00	\$246,438.00	\$98,516.00	\$499,202.00
Scoring Sections	Points Available				
Criteria I: General Information	Pass/Fail	Pass	Pass	Pass	Pass
Criteria II: Specification of Work to be Performed	60	32	56	57	26
Criteria III: Budget Proposal	25	12	23	23	15
Criteria IV: Competitive Priorities	15	NA	13	13	NA
TOTAL	<u>100</u>	<u>44</u>	<u>92</u>	<u>93</u>	<u>41</u>

Bidder Name:		RSU 49	Sanford Public Schools	Vassalboro Public Schools	
Proposed Cost:		\$266,905.12	\$321,500.00	\$171,771.13	
Scoring Sections	Points Available				
Criteria I: General Information	Pass/Fail	Pass	Pass	Pass	
Criteria II: Specification of Work to be Performed	60	54	49	45	
Criteria III: Budget Proposal	25	21	18	20	
Criteria IV: Competitive Priorities	15	13	5	5	
TOTAL	<u>100</u>	<u>88</u>	<u>72</u>	<u>70</u>	



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Superintendent James Tager and Assistant Superintendent Kathy Harris-Smedberg
Bangor School Department
73 Harlow Street
Bangor, ME 04401

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Tager and Assistant Superintendent Harris-Smedberg,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Peter Gallace, Superintendent
MSAD 65, Matinicus Elementary School
17 South Road
Matinicus, ME 04841

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Gallace,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Regan Nickels, Superintendent
RSU 22
24 Main Road, North
Hampden, ME 04444

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Nickels,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Michael Felton, Superintendent
St. George School Department
65 Main St.
Tenants Harbor, ME 04860

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Felton,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen

Early Learning Team Coordinator

Maine Department of Education

leeann.larsen@maine.gov

207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Dr. Andrew Dolloff, Superintendent
Yarmouth School Department
101 McCartney St.
Yarmouth, ME 04096

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Dolloff,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Superintendent Kate Clark
Appleton Public Schools
2561 Atlantic Highway
Lincolnville, ME 04849

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Clark,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen

Early Learning Team Coordinator

Maine Department of Education

leeann.larsen@maine.gov

207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Dr. Christopher Record, Superintendent
Cape Elizabeth School Department
320 Ocean House Road
Cape Elizabeth, ME 04107

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Record,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Kelly McFadyen, Superintendent
Greenville School Department
130 Pritham Ave.
Greenville, ME 04441

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent McFadyen,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Eric F. Waddell, Superintendent
Kittery School Department
200 Rogers Road
Kittery, ME 03904

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Waddell,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

William Dobbins, Superintendent
Limestone Public Schools
93 High Street
Limestone, ME 04750

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Dobbins,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Jonathan Moody, Superintendent
MSAD 54
196 West Front Street
Skowhegan, ME 04976

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Moody,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Peter Gallace, Superintendent
RSU 7
93 Pulpit Harbor Road
North Haven, ME 04348

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Gallace,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Chris Howell, Superintendent
RSU 14
228 Windham Center Road
Windham, ME 04062

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Howell,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Michael Eastman, Superintendent
RSU 24
2165 US Highway 1
Sullivan, ME 04664

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Eastman,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen

B8CA99943DB64AD...
Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Timothy Doak, Superintendent
RSU 39
75 Glenn St.
Caribou, ME 04736

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Doak,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Steve Nolan, Superintendent
RSU 40
1070 Heald Hwy.
Union, ME 04862

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Nolan,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Roberta Hersom, Superintendent
MSAD 49
8 School Street
Fairfield, ME 04937

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Hersom,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Matthew Nelson, Superintendent
Sanford School Department
917 Main St., Suite 200
Sanford, ME 04073

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Nolan,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

December 14, 2021

Alan Pfeiffer, Superintendent
Vassalboro Community School District
1116 Webber Pond Road
Vassalboro, ME 04989

**SUBJECT: Notice of Conditional Contract Award(s) under RFA # 202107114
Pre-K Expansion Grant**

Dear Superintendent Pfeiffer,

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for RFA #202107114. The Department has evaluated the proposals received using the evaluation criteria identified in the RFA, and the Department is hereby announcing its conditional contract awards to the following applicants:

- Bangor School Department
- RSU #22
- St. George School Department
- Yarmouth School Department
- Appleton Public Schools
- Greenville School Department
- Kittery School Department
- Limestone School Department
- MSAD #54
- RSU #24
- RSU #39
- RSU #49
- Sanford School Department
- Vassalboro School Department

The applicants listed above earned scores that resulted in fundable proposals. The Department will be contacting the aforementioned applicants soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract

and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

Lee Anne Larsen
Early Learning Team Coordinator
Maine Department of Education
leeann.larsen@maine.gov
207-624-6628

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

Certificate Of Completion

Envelope Id: B5A7EAC1FE404FEB81FDBCC669B8F0C2

Status: Completed

Subject: Please DocuSign: Bangor.Pre-K Expansion_Award_Notification_Letter_2021.Final.doc, Matinicus.Pre...

Source Envelope:

Document Pages: 57

Signatures: 19

Envelope Originator:

Certificate Pages: 1

Initials: 0

Lee Anne Larsen

AutoNav: Enabled

Leeann.Larsen@maine.gov

Enveloped Stamping: Enabled

IP Address: 74.75.105.137

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Lee Anne Larsen

Location: DocuSign

12/14/2021 12:02:33 PM

Leeann.Larsen@maine.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Maine Department of Education

Location: DocuSign

Signer Events**Signature****Timestamp**

Lee Anne Larsen

leeann.larsen@maine.gov

Carahsoft OBO Maine Department of Education

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Lee Anne Larsen

B8CA99943DB64AD...

Sent: 12/14/2021 12:15:26 PM

Viewed: 12/14/2021 12:15:44 PM

Signed: 12/14/2021 12:16:21 PM

Signature Adoption: Pre-selected Style

Using IP Address: 74.75.105.137

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

12/14/2021 12:15:26 PM

Certified Delivered

Security Checked

12/14/2021 12:15:44 PM

Signing Complete

Security Checked

12/14/2021 12:16:21 PM

Completed

Security Checked

12/14/2021 12:16:21 PM

Payment Events**Status****Timestamps**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	48
Criteria III. Budget Proposal	25	24
Criteria IV. Competitive Priorities	15	8
<u>Total Points</u>	<u>100</u>	<u>80</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed this section

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	48

Evaluation Team Comments:

- Project Overview
 - Overview was clear and complete
- Needs Assessment and Community Coordination
 - Parent survey was from 2016
 - Strategic plan promotes move to full day programming
 - Evidence of communication with community child care providers was limited
 - Data substantiating demographics was included
 - A plan for reevaluating community need was not included
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Identified curriculum and screening assessment but not ongoing classroom assessments
 - Acknowledge accurate compliance with student/teacher ratios
 - Inclusion process outlined and plans for meeting unique needs of students by coordinating district services was described
 - Limited discussion of parent engagement strategies, identified methods of communicating with parents but examples were one-way communication
 - Plans for children's transitions were outlined
 - Plans for professional development were also limited but did provide evidence of culturally sustaining practices
 - Recruitment and Enrollment
 - Outreach strategies are clearly described
 - No enrollment policy was noted but process was outlined
 - Evaluation
 - Data is collected through surveys and for some academic areas at various intervals
 - Unclear what tools are used and how data is used to inform programming
 - Sustainability
 - Staffing built into SAU budget
 - Annual SAU evaluation of pre-k program evaluates compliance with Chapter 124

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER: Bangor School Department

DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	24

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Reasonable and allowable costs included in budget
 - Budget narrative clearly explained expenses
 - Need to confirm state/local allocation estimate with DOE's School Finance division
- Capacity for Success and Sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Bangor School Department
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	8

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points) (3 pts, 52%FRL)
- Partnership with community provider(s) (max 5 points)—No points
- Full day/full week programming (max 5 points)—Full day/Full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Matinicus (MSAD 65)
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	30
Criteria III. Budget Proposal	25	4
Criteria IV. Competitive Priorities	15	0
<u>Total Points</u>	<u>100</u>	<u>34</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Matinicus (MSAD 65)
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Matinicus (MSAD 65)
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	30

Evaluation Team Comments:

- Project Overview
 - Provided clear overview of intended project goals.
- Needs Assessment and Community Coordination
 - Need is established
 - Demographics for FRL are provided
 - CDS coordination does not exist
 - No plan for re-evaluating need
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Curriculum and assessment programs were identified.
 - No information was provided to explain how classroom space would meet Chapter 124 requirements or how the teacher certification (081) would be addressed.
 - Coordination of the pre-k programming with the K-8 programming was not clearly explained (one-room schoolhouse).
 - Some parent engagement strategies were included.
 - Recruitment and Enrollment
 - No information provided for this section
 - Evaluation
 - No information provided for this section
 - Sustainability
 - No information provided for this section

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Matinicus (MSAD 65)
DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	4

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Budget information is incomplete
 - Teacher position is not fundable through grant funds
- Capacity for Success and Sustainability
 - Not addressed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Matinicus (MSAD 65)
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)
- Partnership with community provider(s) (max 5 points)
- Full day/full week programming (max 5 points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 22
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	57
Criteria III. Budget Proposal	25	23
Criteria IV. Competitive Priorities	15	5
<u>Total Points</u>	<u>100</u>	<u>85</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 22
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 22
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	57

Evaluation Team Comments:

- Project Overview
 - Clear and thorough response
- Needs Assessment and Community Coordination
 - Need is established
 - Coordination with CDS and child care is demonstrated
 - Extended care needs and communication with families are described
 - Demographics provided for FRL
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Family engagement efforts well described
 - Curriculum, screening, assessment, transitions and methods for meeting chapter 124 requirements documented
 - Plans for professional learning outlined
 - Recruitment and Enrollment
 - Outreach strategies documented
 - Plan for addressing waiting list does not indicate how selection will mirror SAU demographics
 - No policy for enrollment is clearly documented
 - Evaluation
 - Evidence of evaluation tools to be used is included
 - Program evaluation is implied, but not specific
 - Sustainability
 - Indication of ongoing partnerships and local budget commitment

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 22
DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	23

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Need to confirm state/local allocation with DOE's School Finance division
 - Need to seek clarification about the allowability of the proposed "encore" education technician position.
- Capacity for Success and Sustainability
 - Unclear how transportation and ed tech costs will be sustained

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 22
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	5

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—FRL 18%--0 pt.
- Partnership with community provider(s) (max 5 points)—no partners—0 pt.
- Full day/full week programming (max 5 points)—Full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: St. George
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	58
Criteria III. Budget Proposal	25	24
Criteria IV. Competitive Priorities	15	5
<u>Total Points</u>	<u>100</u>	<u>87</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: St. George
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: St. George
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	58

Evaluation Team Comments:

- Project Overview
 - Plan is clear and thorough
- Needs Assessment and Community Coordination
 - Planning for project and involvement of stakeholders is clear
 - Demonstrates understanding of community needs
 - Do not indicate how grant funding could overcome barriers
 - Does not document plan for ongoing re-evaluation of SAU needs
 - Demonstrated coordination with early childhood providers
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Plan demonstrates compliance with Chapter 124
 - Plan demonstrates attention to the entire family and family engagement
 - Transitions and inclusionary practices are noted
 - Professional learning clearly addressed
 - Program management clear
 - Recruitment and Enrollment
 - Demonstrates recruitment plan
 - Have policy for enrollment and plans to revisit if unable to serve all students
 - Evaluation
 - Plan addresses plans for program and instructional evaluation
 - Sustainability
 - Plans demonstrate collaboration with community partners and forward thinking for ensuring high-quality programming

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: St. George
DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	24

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Proposed costs didn't include teacher position (although noted the position would be included in local budget)
- Capacity for Success and Sustainability
 - Need to confirm plan to support staffing positions moving beyond 2022-23

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: St. George
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	5

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—23% FRL—0 pts.
- Partnership with community provider(s) (max 5 points)—No partnership—0 pts.
- Full day/full week programming (max 5 points)—Full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Yarmouth
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54
Criteria III. Budget Proposal	25	25
Criteria IV. Competitive Priorities	15	00
<u>Total Points</u>	<u>100</u>	<u>79</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Yarmouth
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Yarmouth
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54

Evaluation Team Comments:

- Project Overview
 - Days and times are unclear, but it is clear that the program will be part time
- Needs Assessment and Community Coordination
 - Family survey was conducted but with families of students currently in K-4
 - Documented needs of pre-k children and families were not provided
 - Conducted outreach to private childcare providers; unclear how their feedback was incorporated in program design
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Plans for meeting Chapter 124 space, curriculum, and assessment requirements included
 - Plan for multi-tiered system of support and inclusive practices outlined
 - Plan for transitions, professional learning, family engagement and program management included.
 - Recruitment and Enrollment
 - Prioritizing students with socio-economic need
 - Evaluation
 - Plan includes programmatic and instructional components
 - Sustainability
 - Unclear if enrollment projections will support sustainability plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Yarmouth
DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	25

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Clarity is needed in the state/local allocation section of budget in
- Capacity for Success and Sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Yarmouth
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—FRL 8%--0 pts.
- Partnership with community provider(s) (max 5 points)—no partnerships—0 pts.
- Full day/full week programming (max 5 points)—part week—0 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Appleton
DATE: November 15, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	48
Criteria III. Budget Proposal	25	25
Criteria IV. Competitive Priorities	15	5
<u>Total Points</u>	<u>100</u>	<u>78</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Appleton
DATE: November 15, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Appleton
DATE: November 15, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	48

Evaluation Team Comments:

- Project Overview
 - Brief and clear
- Needs Assessment and Community Coordination
 - Coordination with early childhood providers and school board
 - Informal discussions with parents
 - Public notice not specifically noted
 - No reference to program re-evaluation on annual basis
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Daily schedule/time span of day is not specified
 - Document plans to comply with Chapter 124 space, staffing, curriculum and assessment requirements
 - Professional learning plan included and acknowledgement to include child care providers
 - Identified family engagement
 - There is no explanation of how the proposed partners will be providing the pre-k programming (no points deducted)
 - Recruitment and Enrollment (
 - Enrollment is described to be universal but specific policy is not noted
 - Evaluation
 - Details about program evaluation are incomplete
 - Sustainability
 - Details about sustainability are missing

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Appleton
DATE: November 15, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	25

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Indirect costs need to be explained and confirmed by Maine DOE's School Finance division
- Capacity for Success and Sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Appleton
DATE: November 15, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	5

Evaluation Team Comments

- Level of economic disadvantage (max 5 points)—32% FRL—0 pts.
- Partnership with community provider(s) (max 5 points)—No partnership to provide pre-k programming-0 pts.
- Full day/full week programming (max 5 points)—Full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	32
Criteria III. Budget Proposal	25	22
Criteria IV. Competitive Priorities	15	0
<u>Total Points</u>	<u>100</u>	<u>54</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER: Cape Elizabeth School Department

DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	32

Evaluation Team Comments:

- Project Overview
 - Proposed schedule (full day/full week and/or part day) is unclear. Application notes the current private program offers both options. Will the SAU program also offer these options?
- Needs Assessment and Community Coordination
 - Demographics of the SAU were limited or not included.
 - Specificity of data substantiated need is limited.
 - There is no evidence of a public notice of intent.
 - Evidence of engagement with families and community providers was not provided, including extended child care needs of working parents.
 - Coordination with CDS was not addressed.
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Intentionality around partnering is clearly demonstrated.
 - High-quality curriculum identified.
 - Unclear if child care licensing and Chapter 124 are clearly understood. The plans for increasing quality rating level and for meeting Chapter 124 are not included.
 - Documentation of QRIS level not included.
 - Description of proposed assessment methods not included.
 - Description of MTSS not included.
 - Limited information about staff development and credentialing.
 - Program oversight is not included.
 - Plans for transitions and family engagement are not included.
 - Plans for transportation are not included.
 - Roles of partners are not clearly defined.
 - Recruitment and Enrollment
 - Plans for recruitment are included but details about reaching hard to reach families are not included.
 - Enrollment policy is not included.
 - Plan to hire position to coordinate recruitment included.
 - Evaluation
 - General outline of a plan for developing program evaluation and its coordination
 - Plan for individual student assessment as part of program evaluation is not included.
 - Sustainability
 - Commitment to state allocations and local funding to support programming in the future.
 - Is the amount proposed for renovations going to be sustained if a bond is passed to support classroom construction?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER: Cape Elizabeth School Department

DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	22

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Costs associated with teacher salaries is unclear. Are teachers going to be SAU employees? How is the partner securing funding for salaries?
- Capacity for Success and Sustainability
 - Plans for sustainability are not included.
 - Is the amount budgeted for materials and equipment adequate?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Cape Elizabeth School Department
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)
- Partnership with community provider(s) (max 5 points)
- Full day/full week programming (max 5 points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Greenville
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	50
Criteria III. Budget Proposal	25	24
Criteria IV. Competitive Priorities	15	8
<u>Total Points</u>	<u>100</u>	<u>82</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Greenville
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Greenville
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	50

Evaluation Team Comments:

- Project Overview
 - Thorough and complete
- Needs Assessment and Community Coordination
 - Data substantiated need demonstrated
 - Ad-hoc committee focused on early childhood needs of community
 - Details about how needs will be re-evaluated are not specified
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Program design, curriculum, assessment, MTSS, and family engagement is clearly addressed.
 - Details about staffing credentials, staff coordination, transitions and professional learning are limited.
 - Coordination with CDS on the provision of services is a required collaboration, not a partnership as defined in the RFA (no points deducted).
 - Recruitment and Enrollment
 - Evidence of plan for enrollment and outreach to catchment area.
 - Evaluation
 - Student evaluation description included.
 - Program evaluation is limited.
 - Sustainability
 - Support from town's select board

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Greenville
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	24

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Grant request is \$30,516.38 over the allowable amount based on state/local allocation estimate.
 - Narrative is thorough
- Capacity for Success and Sustainability
 - Plan for sustainability and capacity for success is clear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Greenville
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	8

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—53.8% FRL—3 pts.
- Partnership with community provider(s) (max 5 points)—No partnership—0 pts.
- Full day/full week programming (max 5 points)—Full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Kittery
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	47
Criteria III. Budget Proposal	25	19
Criteria IV. Competitive Priorities	15	10
<u>Total Points</u>	<u>100</u>	<u>76</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Kittery
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Kittery
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	47

Evaluation Team Comments:

- Project Overview
 - Clear overview
- Needs Assessment and Community Coordination
 - Data substantiated needs documented
 - Survey of community conducted to gather input
 - Engaged early childhood providers in 1 meeting; unclear how outcomes of this meeting were incorporated in program design
- Project Description
 - High-Quality Program Design and Partnership(s) (Optional)
 - Components of high-quality design are clearly described.
 - Roles and responsibilities of the partner need to be more clearly defined.
 - Recruitment and Enrollment
 - Role of partner with respect to recruitment and enrollment is not included.
 - Enrollment policy not described if a waitlist is needed.
 - Evaluation
 - General information provided related to student evaluation
 - Program evaluation not included
 - Sustainability
 - Is there clear understanding that the projection of state/local allocation includes both the state and local commitment?
 - What is the role of the partner in sustainability of the program?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Kittery
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	19

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - The proposed grant amount being sought is \$275,994 over the allowable amount based on the difference between the proposed budget and the state/local allocation.
 - The budget doesn't reflect any contributions from the proposed partners.
 - The full-time administrative position does not seem reasonable to the size of the program.
 - Should the child safety restraint systems be part of the transportation costs?
- Capacity for Success and Sustainability
 - Unclear how the reduction in grant award to the allowable level will lead to successful implementation of the program.
 - Unclear how partnership commitment will lead to sustainability of the program.
 - Financial roles of partners need to be more clearly defined.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Kittery
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	10

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—20% FRL —0 pts.
- Partnership with community provider(s) (max 5 points)—Partnership with Head Start-5 pts.
- Full day/full week programming (max 5 points)—Full day, full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Limestone
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	56
Criteria III. Budget Proposal	25	24
Criteria IV. Competitive Priorities	15	15
<u>Total Points</u>	<u>100</u>	<u>95</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Limestone
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Limestone
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	56

Evaluation Team Comments:

- Project Overview
 - Generally clear description.
- Needs Assessment and Community Coordination
 - Some data substantiated need, some needs not substantiated by data
 - Unclear how families were involved in planning
 - Family child care providers not yet included in the planning
 - No public notice information
 - Re-evaluation of program not described
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Thorough and complete description of high-quality programming
 - Well-described roles and responsibilities of the partners
 - Recruitment and Enrollment
 - Recruitment plan described
 - Enrollment policy included
 - Evaluation
 - Thorough evaluation plans
 - Sustainability
 - Well-described sustainability plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Limestone
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	24

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Budget costs are well-defined, appropriate, and shared across SAU and partner.
 - Proposed indirect costs for SAU and partner subject to approval by Maine DOE School Finance division
- Capacity for Success and Sustainability
 - Budget demonstrates capacity for success and partnership demonstrates opportunity for sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Limestone
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	15

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—87% FRL—5 pts.
- Partnership with community provider(s) (max 5 points)—Head Start partner—5 pts.
- Full day/full week programming (max 5 points)—Full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: November 17, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54
Criteria III. Budget Proposal	25	22
Criteria IV. Competitive Priorities	15	15
<u>Total Points</u>	<u>100</u>	<u>91</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: November 17, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: November 17, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54

Evaluation Team Comments:

- Project Overview
 - Daily schedule not included to clarify full day
- Needs Assessment and Community Coordination
 - Data substantiated need documented but missing some demographic statistics (e.g. special education) and unclear where data was obtained
 - Evidence of existing partnership with KVCAP
 - Evidence of outreach to community providers is not included
 - Ongoing plan for re-evaluation of community need not included
 - Have parents been surveyed about transportation needs? (no points deducted)
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Clear, thorough, and complete description of high-quality program design and partnership roles and responsibilities
 - Staff/student ratio is not clearly noted
 - Recruitment and Enrollment
 - Clear recruitment and enrollment plans and policy
 - Evaluation
 - Child, School, and family level data are incorporated in program evaluation
 - Sustainability
 - Demonstrated plan for sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: November 17, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	22

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - State/local allocation amount needs to be verified by Maine DOE's School Finance division.
 - Costs associated with a second teacher aide cannot be included in the grant funding.
- Capacity for Success and Sustainability
 - Capacity for success is evident
 - Sustainability of ongoing financing for the program is not clearly explained.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 54
DATE: November 17, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	15

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—72.5% FRL—5 pts.
- Partnership with community provider(s) (max 5 points)—Head Start partner—5 pts.
- Full day/full week programming (max 5 points)—full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 7
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	35
Criteria III. Budget Proposal	25	02
Criteria IV. Competitive Priorities	15	0
<u>Total Points</u>	<u>100</u>	<u>37</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 7
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 7
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	35

Evaluation Team Comments:

- Project Overview
 - Clear overview
- Needs Assessment and Community Coordination
 - No public notice
 - Unclear how program will lead to better outcomes
 - No details about re-evaluation of community needs
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Description of MTSS, professional learning, and program management not included.
 - Evidence of transition strategies is limited
 - Partnership responsibilities outlined with some details.
 - Recruitment and Enrollment
 - Not included in application
 - Evaluation
 - Not included in application
 - Sustainability
 - Not included in application

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 7
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	02

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Budget tables are incomplete
 - Budget narrative is incomplete
- Capacity for Success and Sustainability
 - Not enough evidence to evaluate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 7
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)
- Partnership with community provider(s) (max 5 points)
- Full day/full week programming (max 5 points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	32
Criteria III. Budget Proposal	25	12
Criteria IV. Competitive Priorities	15	0
<u>Total Points</u>	<u>100</u>	<u>44</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed, but some partner intents are missing signatures.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	32

Evaluation Team Comments:

- Project Overview
 - General overview adequate; missing length of days/number of days per week
- Needs Assessment and Community Coordination
 - Some data substantiated need
 - Coordination with early childhood programming
 - Formal engagement of parents and public notice not evident in proposal
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Application indicates that partners will need to meet Chapter 124 and/or child care licensing but both will need to be achieved.
 - Roles and responsibilities of the SAU and multiple partners are not described with enough detail to adequately assess the quality of programming (e.g. curriculum, assessments, transitions, family engagement, etc.).
 - Description of a timeline for achieving Chapter 124 requirements across partners is not clearly described.
 - It is unclear if 9 or 14 classrooms are being proposed.
 - Acknowledgement of MTSS framework is included but no clear plans for training across partners.
 - Feasibility of the proposed program would be improved with a clearer implementation plan that includes a timeline with well-outlined steps.
 - Coordinator role is described and would support efforts.
 - Evidence to support the scale of the project is not adequate.
 - Recruitment and Enrollment
 - Some details provided about recruitment strategies.
 - No strategies described for reaching hard to reach students.
 - No enrollment policy included.
 - No plan for coordinating enrollment with partners.
 - Evaluation
 - Description of plan, could use more clarity around specific assessments and responsibilities of partners.
 - Sustainability
 - Plan for program and financial sustainability is not included.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	12

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Budget costs appear to include both costs for already existing programs and for the proposed addition of classrooms.
 - Unclear if the budget aligns with classroom student/staff ratios at the proposed partnership locations.
 - Partnership contributions are not described or included.
 - How do the costs associated with leases support the proposed programming?
 - Costs associated with existing programs that are not being expanded from part day/part week to full day/full week cannot be included.
- Capacity for Success and Sustainability
 - The concept proposed in this project could be developed, but as presented, there is not enough evidence to support success or sustainability.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 14
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)
- Partnership with community provider(s) (max 5 points)
- Full day/full week programming (max 5 points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 24
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	56
Criteria III. Budget Proposal	25	23
Criteria IV. Competitive Priorities	15	13
<u>Total Points</u>	<u>100</u>	<u>92</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 24
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 24
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	56

Evaluation Team Comments:

- Project Overview
 - Clear and thorough
- Needs Assessment and Community Coordination
 - Data substantiated needs were included
 - Survey of community for input
 - Public notice provided
 - Demonstrated coordination with CDS
 - Only evidence of engagement with Head Start, not with other EC providers
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Most aspects of high-quality program design are clearly described.
 - Evidence of coordination with partner and clearly outlined roles/responsibilities provided.
 - Evidence-based curriculum and professional learning is not clearly aligned with partner and Chapter 124 requirements.
 - Recruitment and Enrollment
 - Proactive outreach and clear enrollment plans
 - Evaluation
 - Student assessment is well outlined
 - Program evaluation components are limited
 - Sustainability

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 24
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	23

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Budget table 1 indicates 46 students enrolling in part-time programming but the project description indicates full day/full week programming. Budget table 1 may need correcting.
 - No funds are specifically dedicated to curriculum costs
- Capacity for Success and Sustainability
 - Clear plan including partnership

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 24
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	13

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—56.46% FRL—3 pts.
- Partnership with community provider(s) (max 5 points)—Head Start partner—5 pts.
- Full day/full week programming (max 5 points)—full day/full week—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 39
DATE: November 16, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	57
Criteria III. Budget Proposal	25	23
Criteria IV. Competitive Priorities	15	13
<u>Total Points</u>	<u>100</u>	<u>93</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 39
DATE: November 16, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 39
DATE: November 16, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	57

Evaluation Team Comments:

- Project Overview
 - Clear and thorough
- Needs Assessment and Community Coordination
 - Evidence of need and data substantiated
 - No public notice
 - No evidence of specific outreach to EC providers
 - No description of program re-evaluation
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Clear and thorough description of high-quality program design and partnership roles/responsibilities
 - Recruitment and Enrollment
 - Clear recruitment plan and enrollment policy
 - Evaluation
 - Individual student and program components addressed
 - Sustainability
 - Program and partnership coordination sustainability clearly described

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 39
DATE: November 16, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	23

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Enrollment in program does not support 2 education technicians
 - State/local allocation estimate included in the proposed budget is inaccurate and needs to be updated in consultation with the Maine DOE School Finance division. This will impact the potential grant award.
- Capacity for Success and Sustainability
 - Partnership collaboration and evidence of ongoing sustainability of programming

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 39
DATE: November 16, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	13

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)-49%FRL—3 pts.
- Partnership with community provider(s) (max 5 points)-Head Start partner-5 pts.
- Full day/full week programming (max 5 points)—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: November 17, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	26
Criteria III. Budget Proposal	25	15
Criteria IV. Competitive Priorities	15	0
<u>Total Points</u>	<u>100</u>	<u>41</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: November 17, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: November 17, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	26

Evaluation Team Comments:

- Project Overview
 - Number of students to be served in project not included
 - Overview is unclear
- Needs Assessment and Community Coordination
 - Acknowledge that community outreach (families and community providers) will occur, but has not yet
 - No evaluation of community needs or plan for re-evaluating community needs
 - Data substantiated need is not included
 - No public notice
 - Acknowledge working with CDS
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Identify number of proposed students and classrooms
 - Academic curriculum identified but no evidence of alignment to MELDS provided
 - Social emotional curriculum is acceptable
 - Description of MTSS and coordination with EL instruction and homeless liaison included
 - Description of professional learning and transition planning is limited
 - Pre-k management plan is not included
 - A variety of family engagement strategies are included
 - The proposed partner would not be providing the pre-k programming (no points deducted)
 - Recruitment and Enrollment
 - Provision of food and transportation is an effective strategy, but no clear plan for recruitment is provided
 - No plan for enrollment is provided
 - Evaluation
 - Use of teacher/ed tech evaluation is noted, but plan for program evaluation that includes student and family assessment has not been formulized yet.
 - Sustainability
 - Plans for local support are outlined

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: November 17, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	15

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - The proposed total budget does not appear to be accurately calculated.
 - State/Local allocation was not incorporated into budget expenditures.
 - Funding for childcare on Wednesdays cannot be supported by grant funds.
 - Estimates for classroom materials and equipment may need further exploration.
 - Budget provides explanation of retrofitting costs.
- Capacity for Success and Sustainability
 - Unclear that current program funding plan will be successful
 - Federal funds have been identified to help support costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: RSU 40
DATE: November 17, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	0

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)
- Partnership with community provider(s) (max 5 points)
- Full day/full week programming (max 5 points)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 49
DATE: November 17, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54
Criteria III. Budget Proposal	25	21
Criteria IV. Competitive Priorities	15	13
<u>Total Points</u>	<u>100</u>	<u>88</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 49
DATE: November 17, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed, but letter of intent signature needs to be corrected.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 49
DATE: November 17, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	54

Evaluation Team Comments:

- Project Overview
 - Detailed overview
- Needs Assessment and Community Coordination
 - SAU demographics provide some indication of need
 - Public notice provided
 - No evidence of family and community provider outreach to inform proposed project
 - Coordination with CDS noted
 - Annual evaluation of community needs appears limited
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Each piece of high-quality program design clearly described
 - Roles and responsibilities of partners well detailed
 - Recruitment and Enrollment
 - Clear recruitment plan
 - Clear enrollment plan and policy
 - Evaluation
 - Plan clearly outlines program and child level evaluation
 - Sustainability
 - Commitment to sustaining programming is evident
 - No evidence of continued financial support

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 49
DATE: November 17, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	21

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - Grant funding request does not reflect full use of state/local allocation. The amount of grant funding that could be sought based on the budget proposal should be \$141,331.36 not \$266,905.12.
 - The number of Education Technician positions proposed in the budget is unclear. If more than 2 are being sought, Grant funds cannot pay for more than 2 positions based on the proposed number of students to be served.
 - Program costs identified in the “other” category on Budget Table #2 are not allowable expenses for the grant funding. Should these have been included under the Partner responsibilities in Budget Table #3?
- Capacity for Success and Sustainability
 - Partnership demonstrates capacity for success
 - General ideas for funding sources to support the program moving forward are identified

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: MSAD 49
DATE: November 17, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	13

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—53.51% FRL—3 pts.
- Partnership with community provider(s) (max 5 points)—Head Start partner—5 pts.
- Full day/full week programming (max 5 points)—Full day/Full week programming—5 pts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Sanford
DATE: November 17, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	49
Criteria III. Budget Proposal	25	18
Criteria IV. Competitive Priorities	15	5
<u>Total Points</u>	<u>100</u>	<u>72</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Sanford
DATE: November 17, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Sanford
DATE: November 17, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	49

Evaluation Team Comments:

- Project Overview
 - Detailed overview but description notes programs will be added to all 3 elementary schools but only two elementary schools are named.
- Needs Assessment and Community Coordination
 - Demographics included to substantiate need
 - Barriers identified
 - No family needs assessment included
 - No outreach to community providers
 - No public notice
 - No evidence of intended positive outcomes for students
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Evidence of high-quality program design for many components (e.g. curriculum, assessment, transitions, professional development, MTSS)
 - Evidence of Chapter 124 compliance (e.g. staffing, credentials)
 - Description of family engagement is limited
 - Head Start partnership noted in this section is the partnership that currently exists but is not an expansion of the current partnership (no points deducted)
 - Recruitment and Enrollment
 - Recruitment plan outlined
 - Enrollment policy does not provide evidence of mirroring SAU demographics
 - Program proposed is not universal
 - Evaluation
 - Clear plan
 - Sustainability
 - Plan for sustainability is clear
 - Anticipation of increased state allocation may not be accurate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Sanford
DATE: November 17, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	18

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - The student counts in Budget Table 1 do not seem to reflect the number of students shifting from half day to full day/full week programming in the proposed project.
 - In Budget Table 2, the state/local allocation estimate needs to be verified with the Maine DOE's School Finance division.
 - The grant request in Table 2 does not match the grant request in Table 3.
 - The proposed cost of classroom equipment may not be reasonable.
- Capacity for Success and Sustainability
 - Plan demonstrates capacity for success
 - Plan for sustainability through anticipated future funding is questionable
 - Plan for supporting ed tech positions moving forward is unclear

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Sanford
DATE: November 17, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	5

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—Unclear; FRL listed as 26%--no points
- Partnership with community provider(s) (max 5 points)—No partner—0 points
- Full day/full week programming (max 5 points)—Full day/full week-5 points

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Vassalboro
DATE: November 17, 2021

SUMMARY PAGE

Department Name: Education
Name of RFP Coordinator: Lee Anne Larsen
Names of Evaluators: Nena Cunningham, Ana Hicks, Roberta Lucas, Crystal Arbour, Denise Towers, Ruey Yehle
Names of Subject Matter Experts: Nicole Madore, Marcy Whitcomb

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Criteria I. General Information		
• Application Cover Page & General Assurances	X	
• Debarment, Performance and Non-Collusion Certification	X	
• Partner Listing with Letters of Intent from each partner (if applicable)	X	
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	45
Criteria III. Budget Proposal	25	20
Criteria IV. Competitive Priorities	15	5
<u>Total Points</u>	<u>100</u>	<u>70</u>

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Vassalboro
DATE: November 17, 2021

**OVERVIEW OF CRITERIA I
General Information**

Criteria I. General Information

Evaluation Team Comments:

Passed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Vassalboro
DATE: November 17, 2021

**EVALUATION OF CRITERIA II
Specification of the Work to be Performed**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria II. Specification of Work to Be Performed	60	45

Evaluation Team Comments:

- Project Overview
 - Overview is clear
 - Class sizes over 16 require waiver requests
- Needs Assessment and Community Coordination
 - Components of needs assessment and time frame of its completion are not clear
 - No evidence of outreach to families or community EC providers
 - Demographic data provided
 - Addressed barriers
 - Plans for re-evaluation of community needs not included
- Project Description
 - High-Quality Program Design & Partnership(s) (Optional)
 - Evidence of appropriate curriculum, assessments, family engagement, staffing and adherence to Chapter 124 requirements
 - Evidence of professional learning is provided
 - MTSS and transitions descriptions are limited
 - Limited evidence of program management
 - Partnership noted is an example of an expected collaboration with CDS, but does not meet the definition of a partnership for delivery of public pre-k (no points deducted).
 - Recruitment and Enrollment
 - Recruitment plan is provided
 - No enrollment policy or plan for waitlist
 - Evaluation
 - Limited program evaluation
 - No child or family assessments included in evaluation plan
 - Sustainability
 - Met criteria

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Vassalboro
DATE: November 17, 2021

**EVALUATION OF CRITERIA III
Budget Proposal**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria III. Budget Proposal	25	20

Evaluation Team Comments:

- Budget Narrative & Budget Forms
 - The amount of grant funding in Table 3 does not reflect the amount of allowable grant funding determined in Table 2.
 - Proposed cost of classroom equipment may not be reasonable.
 - There is a discrepancy in the placement of Ed Tech costs between Table 2 and Table 3.
 - Budget narrative is limited.
- Capacity for Success and Sustainability
 - Current plans for sustainability are based on inaccurate grant award projections

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER: Vassalboro
DATE: November 17, 2021

**EVALUATION OF CRITERIA IV
Competitive Priorities**

	<u>Points Available</u>	<u>Points Awarded</u>
Criteria IV. Competitive Priorities	15	5

Evaluation Team Comments:

- Level of economic disadvantage (max 5 points)—38% FRL—0 pts.
- Partnership with community provider(s) (max 5 points)—no partner—0 pts.
- Full day/full week programming (max 5 points)—Full Day/Full Week—5 pts.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Fine description of plan

- **Identification of Need and Community Coordination**

Positive, clear plan for supporting working families, clear need to support economically disadvantaged families and children with special needs, which have increased.

Not great engagement of private child care, clear coordination in the past, but not as clear with this change.

- **Project Description**

- **High-Quality Program Design**

- **Big day for Pre-K curriculum. Aligns with MELDS**
- **Good plan for teachers.**
- **Coordination with CDS and EL training**
- **Ok transition plan – open house, parent engagement throughout the year**

- **Partnerships (Optional)**

- **Recruitment and Enrollment**

- Good outreach for public pre-k. A concern about enrollment. First come, first serve. Says no one turned away, but children could be sent to different school. Could be problematic for low income parents. How to they transport to school in different neighborhood?

- **Evaluation**

- **Monthly meetings with teachers and observations. Monitor reading and math.**

- **Sustainability**

- **Built into school budget.**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - **At 52%?**
- **Partnership with community provider(s)**
- **Full day/full week programming**
 - Gets points for moving to full day programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Bangor
DATE: 11/8/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P – Clear overview

- **Identification of Need and Community Coordination**

P – CDS statistics

I/Q - Discussed coord. with child care yet no partnerships?

- **Project Description**

- **High-Quality Program Design**

- **Partnerships (Optional)**

- **Recruitment and Enrollment**

- **Evaluation**

- **Sustainability**

P- Chapt. 124.

P -transitions

P – offer spot at other program

P – Classroom observation included in evaluation

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Q – Transportation built but what funds?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor

DATE: 11/8/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Requesting: 74, 928
 - Expanding from existing PT programs to FT
 - Add pre-k classrooms
 - Identified Special education increased over the past several years
 - Ratio 1:16?

- **Identification of Need and Community Coordination**
 - No Community partners
 - Needs assessment done in 2016
 - Special ed: 21% in 2021.

- **Project Description**
 - **High-Quality Program Design**
 - Sees the need of updating curriculum
 - Meets 16:1 ratio
 - Need to increase staff identified
 - **Partnerships (Optional)**
 - N/A
 - **Recruitment and Enrollment**
 - Outreach identified
 - Media notices?
 - **Evaluation**
 - Monthly meetings/Feedback from building principals
 - 2x a year assessment data (reading and math)

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

- **Sustainability**
 - Staff positions dependent on local and state sources

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Funds for staff, materials, and equipment:
- **Capacity for Success and Sustainability**
 - Transportation costs considered at 80K for 5 schools

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Bangor School Department
DATE: 11/11/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Clear explanation – five early elementary schools
 - Four currently have ½ day programs, one has a pilot full day program
 - Want to expand 4 half day programs at Downeast and Abraham Lincoln to 3 full day programs
 - Same number of students (48) will be served
- **Identification of Need and Community Coordination**
 - Using the 10 year (2020 – 2030) strategic plan where full time PK target was 2025
 - Used parent survey from 2016, no updated information from yearly PK parent surveys referenced later in the application
 - Need
 - District FRL = 52% Downeast FRL = 100% and Abraham Lincoln FRL = 41%
 - District Special Education Rate increased 18% to 21% in three years, Downeast SE rate increased 22% to 35% and Abraham Lincoln rate increased 20% to 26%
 - CDS #s increased from 35 to 49 in four years. 2021 76% from Downeast and A. Lincoln combined
 - Work with community childcare providers around transportation
 - Notified public of this application through website and by mail to community providers
- **Project Description**
 - **High-Quality Program Design**
 - Expand to full day/full week
 - Numbers (48) remain the same with a 1:8 ratio
 - How much of the 6 hour day is counted as instructional time?
 - Using spaces that meet PreK requirements
 - Using evidence based curriculum “Big Day for PreK” by Scholastic. It is being discontinued so will switch, if necessary, to another MDOE approved curriculum. How is it determined to be necessary and when?

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 11/11/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- All teachers get specialized literacy training twice a year. All Ed Techs get ongoing training from Literacy Coaches throughout the year.
- Parental Involvement strategies reported appear to be on the low to moderate end of the scale, except perhaps the immediate feedback explanation
- **Partnerships (Optional)**
- Not applicable
- **Recruitment and Enrollment**
 - Recruitment consists of using website, Facebook page, app, and public access channel and other media outlets. Flyers to daycares, Bangor Housing Authority, and pediatricians.
 - Social workers visit local motels, hotels, and temporary housing
 - EL teachers reach out to families with older children already enrolled
 - Application states that the PreK demographics mirror the larger school system, no data provided
- **Evaluation**
 - Description outlines the evaluation of the teaching staff and annual parent surveys
 - Description references collecting data 2 times a year to monitor reading and math growth and to identify patterns of need and learning. No reference to the observation tools and performance-based assessments used.
- **Sustainability**
 - States the commitment is outlined in the Strategic Plan and that the positions are/will be built into the annual budget

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Requesting funds for Educational Technicians wages and benefits, as well as classroom instruction materials and classroom equipment and non instructional materials.
 - Expenditures appears appropriate and reasonable
- **Capacity for Success and Sustainability**
 - Teacher and Educational Technician costs will be in the annual budget
 - Transportation is funded by local and state funds
 - Meals and snacks will be covered by federal funds

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor School Department

DATE: 11/11/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Criteria IV: Priority Points

- Level of economic disadvantage
- Partnership with community provider(s)
- Full day/full week programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Bangor
DATE: November 8, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$74,928.00)**
 - Maintaining current/projected enrollment for 2022-2023
 - Meets child/adult ratios
 - They identify proposed programming to operate from 9:00-3:00. What about wrap around care to meet the needs of working families? Transportation?
- **Identification of Need and Community Coordination**
 - Not a current needs assessment
 - Will a 9-3 schedule accommodate needs of working families?
 - Overall FRL Rate =52%
 - CDS identification numbers have increased from 35 children in 2018 to 49 children in 2021
 - English Learners have maintained between 1% and 1.4%
 - Notified area providers of application by mail and posted info on website
 - Has Bangor considered the financial impact opening more slots will do to the community childcare providers?
 - Are they considering providing transportation to and from childcare settings?
- **Project Description**
 - **High-Quality Program Design**
 - Meets ratio requirements, evidence-based curriculum (Big Day for PreK) but will need to consider a new curriculum, if discontinued, Full day programming in two of the five elementary schools,
 - Cross district collaboration to meet the needs of each student participating with CDS, English Learning students, PD opportunities,
 - Bangor will need to hire one additional certified teacher and ed tech to meet the needs of expansion.
 - Family Engagement strategies are minimal and prioritize one-way communication
 - What do they mean by academic and **behavioral** screening?
 - **Partnerships (Optional)** N/A
 - **Recruitment and Enrollment**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor

DATE: November 8, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- They send flyers to local childcare programs. (?)
 - First come first serve basis
- **Evaluation**
 - Monthly grade level meetings, feedback from principals, annual parent surveys, annual teacher feedback
 - Monthly classroom observations by principals, annually by Assistant Superintendent
 - Math and Reading data collected
 - What about other developmental domains? (whole child approach?)
 - How do they collect individual child data?
- **Sustainability**
 - Teacher and Ed Tech positions in annual school budget (state and local funding)
 - Annually reviewed by school principal and assistant superintendent to assure compliance with chapter 124

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Requesting funds to support salary and benefits to support one ed tech position
 - Items requested are allowable under the grant guidelines
- **Capacity for Success and Sustainability**
 - Funding for the Ed tech position will be added to annual budget after the first year of expansion.
 - Food service costs will be reimbursed through other federal funds moving forward
 - Contracted transportation services will be sustained through local/state funding

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate =52%
- **Partnership with community provider(s)**
 - None
- **Full day/full week programming**
 - FD/FW in 2 of the 5 classrooms

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Bangor Public School
DATE: 11/9/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expansion of programming from part time to full time at two elementary schools.
 - ❖ One school will need an additional classroom to accommodate current enrollment.
 - ❖ All requirements met
- **Identification of Need and Community Coordination**
 - ❖ Does not speak to how the needs of the SAU will be re-evaluated on a regular basis.
 - ❖ All other requirements met
- **Project Description**
 - **High-Quality Program Design**
 - ❖ All requirements met
 - **Partnerships (Optional)**
 - ❖ No partnerships
 - **Recruitment and Enrollment**
 - ❖ All requirements met
 - **Evaluation**
 - ❖ All requirements met
 - **Sustainability**
 - ❖ Full time Pre-K is part of Bangor's 10-year strategic plan.
 - ❖ Staffing positions will be included in the local budget for future years.
 - ❖ All requirements met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Bangor Public School

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ All requirements met

- **Capacity for Success and Sustainability**
 - ❖ All requirements met

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 52% District FRL
 - ❖ Downeast 100% CEP
 - ❖ Abraham 41% FRL

- **Partnership with community provider(s)**
 - ❖ No partnership

- **Full day/full week programming**
 - ❖ Expansion to full day/full week for two classrooms
 - ❖ Add one additional full day/full week classroom

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Matinicus

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P – universal pre-k

N – only three students, unclear if there are 3 now or will be next year.

- **Identification of Need and Community Coordination**

No community resources.

The families of the three students appear to be interested. Sounds like there are more children who will be eligible in future years.

No coordination with CDS

- **Project Description**

- **High-Quality Program Design**

- Teacher has 029 but not 081.
- Meet monthly with parents.
- Curriculum is clear
- Would classroom Meet section 124??
-

- **Partnerships (Optional)**

- No partners

- **Recruitment and Enrollment**

- Negative - nothing

- **Evaluation**

- Negative --- nothing

- **Sustainability**

- Negative -- nothing

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Matinicus

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Negative – did not fill out form.
 - Can't get funding for teacher

- **Capacity for Success and Sustainability**
 - Looks like program might just run for one year.
 - Nothing about this

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**
 - It is a full time program

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Matinicus MSAD 65
DATE: 11/09/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P- Clear overview of the project was given which includes the details of the existing school and the school's population.

- **Identification of Need and Community Coordination**

P-has a clear understanding of the small community's needs.
W-No relationship with CDS for three years.

- **Project Description**

- **High-Quality Program Design**
- **Partnerships (Optional)**
- **Recruitment and Enrollment**
- **Evaluation**
- **Sustainability**

P-Plan has strength to sustain the small population of young child on the island in all areas other than partnership.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
- **Capacity for Success and Sustainability**

W- Budget narrative is missing to include other funding and how will be sustained in future.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Matinicus MSAD 65

DATE: 11/09/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria IV: Priority Points

- Level of economic disadvantage
- Partnership with community provider(s)
- Full day/full week programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Matinicus Island/ MSAD 65
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 30,000
Full week/full day program
3 students currently, 3 more 22/23
- **Identification of Need and Community Coordination**

None
- **Project Description**
 - **High-Quality Program Design**
 - Curriculum?
 - Use GOLD teaching strategies assessment programs
 - PD plan? 1 teacher with 029 cert
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
 - Evaluation
 - Sustainability
Local Budget

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Furniture, materials, .5 teacher salary
Incomplete
- **Capacity for Success and Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Matinicus Island/ MSAD 65

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Incomplete

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 65 - Matinicus
DATE: 11/11/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - It is clear what the school wants to do – start a PreK full day/full week program for the three students on the island who will be eligible. It is unclear whether this is to start in 2021-2022 (seen in the narrative) or 2022-2023 (seen in the school year to be started cell).
- **Identification of Need and Community Coordination**
 - The island will have three eligible children living on the island.
 - Childcare needs play a role on this island
 - 25% of the school population is eligible for FRL
 - There has been no partnership with CDS for the last three years as the school has been closed
- **Project Description**
 - **High-Quality Program Design**
 - The program will be five days a week from 8:00 to 3:00.
 - There is a reference to one teacher and one educational technician.
 - This is a one room K – 6 schoolhouse that currently has an enrollment of 6. The project description indicates 1 classroom for the 3 Pre-K students, not sure what that means.
 - The school is exploring the use of the “GOLD Teaching Strategies Assessment Programs”
 - States the school will meet all State requirements for training
 - Parent involvement strategies listed are in the low range
 - **Partnerships (Optional)**
 - Not applicable
 - **Recruitment and Enrollment**
 - All three families have been contacted

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 65 - Matinicus

DATE: 11/11/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Evaluation**
 - No information on evaluation
- **Sustainability**
 - No information on sustainability

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - The tables are missing but the information is there.
 - Unsure about the budget as there is money for the teacher salary and benefits but no budget for an educational technician, that may already be in the local budget.
 - There is the enrollment number (3).
 - The budget includes .5 teacher salary, instructional materials and supplies, and classroom equipment and non-instructional materials.
- **Capacity for Success and Sustainability**
 - At one point in the application the writer notes that the school has money set aside for the teacher in the local budget for “this year”.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Matinicus Island School (MSAD 65)
DATE: November 8, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$30,000.00)**
 - Are they suggesting funding can be used for this school year? In the document it states **“OUR MSAD65 HAS FUNDING SET ASIDE FOR THIS 2021/22 SCHOOL YEAR TO COVER THE TEACHER EXPENSES. WE WOULD LIKE TO LAUNCH THE PROGRAM IMMEDIATE TO ADVANCE THE STUDENTS AND ADDRESS THEIR NEEDS IMMEDIATELY”**
 - Does their current teacher have the appropriate certifications to teach prek?
 - Plan is for full day/full week
 - How do they know the current space meets the needs if chapter 124?
- **Identification of Need and Community Coordination**
 - No community providers on the island
 - 25% of FRL rate (based on 6 children currently enrolled K-Grade 8)
 - No CDS connection
- **Project Description**
 - **High-Quality Program Design**
 - PreK for ME Curriculum
 - Intention to use Teaching Strategies GOLD
 - Teacher has 029 certification, but not the 081 as required in chapter 124
 - Are they including all children in one classroom, or do they have separate space for the three preschool aged children?
 - **Partnerships (Optional)** N/A
 - **Recruitment and Enrollment**
 - Missing?
 - **Evaluation**
 - Missing?
 - **Sustainability**
 - Missing?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Matinicus Island School (MSAD 65)

DATE: November 8, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - They identify using grant funding for .5 FTE for a teacher position, which is not an allowable use of funding.
 - The narrative section outlines the plans for use of funding. However, the costs associated with starting and implementing PreK for ME would well exceed the requested cost of \$2,000.00. As well as the requested amount of \$1,000.00 for utilizing an online assessment platform like Teaching Strategies.
- **Capacity for Success and Sustainability**
 - Missing?

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 65/Matinicus

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ New Pre-K full day/full time program
 - ❖ Meets requirements
- **Identification of Need and Community Coordination**
 - ❖ How will the needs of the SAU be re-evaluated regularly?
 - ❖ How will this grant help the SAU begin this program?
 - ❖ Provided stats for FRL only: 25%. (Island)
 - ❖ No coordination with CDS or other early childcare providers.
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Lacking detail of
 - ❖ Pre-K for Me curriculum
 - ❖ Considering the use of GOLD teaching strategies assessment programs
 - **Partnerships (Optional)**
 - ❖ No partnerships
 - **Recruitment and Enrollment**
 - ❖ Lacking information
 - ❖ Sounds like a shared classroom?
 - ❖ Indoor/outdoor all year long? 7-hour day?
 - **Evaluation**
 - ❖ Lacking information

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 65/Matinicus

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

- **Sustainability**

- ❖ No reference to how the program will sustain other than they already planned to do this, they have the staff and have the funds. Does not receive subsidy.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

- ❖ Incomplete and not formatted correctly

- **Capacity for Success and Sustainability**

- They already have the funds to begin the program so these funds would most likely be the boost needed to sustain funds in reserve for future years for the purpose of Pre-K education.
- This unit does not receive State subsidy.

Criteria IV: Priority Points

- **Level of economic disadvantage**

- ❖ 25%

- **Partnership with community provider(s)**

- ❖ No partnership

- **Full day/full week programming**

- ❖ New program Monday – Friday 8:00 – 3:00

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 65/Matinicus

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 22

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Positive – moves part-time programs to full-day, full-week programs and maintains existing partnerships.

Question – Moves Hampden students to Newburgh school, burden on parents? Although those students change from half day to full time programming.

Central location is a positive and a negative.

- **Identification of Need and Community Coordination**

Postiive – understands importance of partnerships. Continues to look for ways to partner with programs, including Penquis Head Start which had to end a couple years ago.

Has had a 10 year partnership with a private preschool.

Positive – provide transportation and offer afterschool with partners.

Negative – still a huge need, not universal. Serve 60 students, yet there are 110 K students

Positive – addressing transportation issues.

- **Project Description**

- **High-Quality Program Design**

- **Centralized program will support alignment with and services from CDS**

- **Positive – curriculum**

- **PD plan seems good**

- Parent engagement is pretty good – I like the questionnaire and keeping groups of pre-k students small at screening. Prep for transition for children moving to different school (this seems important!)

- **Partnerships (Optional)**

- **Recruitment and Enrollment**

- Shooting for universal but will have wait list if have more students apply.

- N - They say nothing about aligning enrollment with demographics. . .

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 22

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Evaluation**
 - **Data wall is interesting**
 - **IObservation, teachers set goals and then observation and monitoring assesses progress multiple times per year.**
- **Sustainability**
 - State that funding will be provided post-grant to sustain the program.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Filled out forms

Pay for staffing for meals? is that allowed

- **Capacity for Success and Sustainability**

District leaders think there will be support for increased costs from the board. Unclear if they have approval from the board but doesn't look like it.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 22
DATE: 11/08/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCF

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P- Coord. between teachers as a center utilizing strengths of each teacher.
- **Identification of Need and Community Coordination**

P – included transportation needs and wrap around care
P – CDS
I/Q– Has partnerships with HS and CC but no partnership included?
- **Project Description**
 - **High-Quality Program Design** – P – MOOSE and MELDS included
 - **Partnerships (Optional)** –
 - **Recruitment and Enrollment** – P – plan to fill slots
 - **Evaluation** – P – plan for PD including SEL
 - **Sustainability** – I/Q – “relationship with center” not an agreement or contract? W- plan for funding.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
P -Clear plan of reasonable costs
- **Capacity for Success and Sustainability**
I – Plans to review transportation to decrease budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 22

DATE: 11/08/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCF

Criteria IV: Priority Points

- Level of economic disadvantage
- Partnership with community provider(s)
- Full day/full week programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 22
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 328,663.42
Expanding from part day/part week to Full week/Full Day

- **Identification of Need and Community Coordination**

Diverse board: Working with Early Childhood Work Group
 - Sped : 19%

- **Project Description**
 - **High-Quality Program Design**
 - Curriculum?
 - Pilot Pre K for ME
 - OWLS MELDS
 - PD plan?

 - **Partnerships (Optional)**
 - CDS
 - Wasdo CAP

 - **Recruitment and Enrollment**
 - Social Media
 - Mailings

 - **Evaluation**
 - Assessments curriculum based?
 - **Sustainability**
 - Local Budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 22

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Salaries, instructional material, retro fit classroom, transportationPD,
- **Capacity for Success and Sustainability**
 - Transportation
 - Title 11A PD
 - Staff will be moved to local budget after grant.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #22
DATE: 11/11/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Create a PreK Center for Hampden/Newburgh in the former Newburgh Elementary School. Continue partnerships with Highland PreSchool (in Hampden) and Waldo CAP Head Start (Winterport/Frankfort) for PreK services. Increase to full day/full week for all RSU #22 PreK programs. Currently there are 79 students in the various PreK programs. However the PreK Center in Newburgh is the focus of this grant and will have 48 students: 2/3 of those "slots" would increase programming by 12.5 hours a week, and 1/3 would increase by 6 hours a week.
- **Identification of Need and Community Coordination**
 - FRL in Winterport/Frankfort is 50%in Hampden/Newburgh is 18%
 - Part day programs often are not attended due to extended childcare needs.
 - Current community coordination consists of Bangor y and Champions for after-school care, Hampden Highland Preschool
 - Currently have a MOU with CDS
- **Project Description**
 - **High-Quality Program Design**
 - Six hours a day/five days a week
 - Spaces meet state requirements
 - Switching to PreK for ME curriculum
 - Identified the student growth and assessments use
 - On going professional development for the teachers and now for the PreK Center in Newburgh teachers can collaborate.
 - Parent involvement list is of low to moderate strategies being utilized
 - **Partnerships (Optional)**
 - Not applicable

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #22

DATE: 11/11/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Recruitment and Enrollment**
 - Recruitment will consist of mailings, doctor's offices, newspapers, websites
 - Policy is first come, first served – no data about demographics
 - Enrollment process is explained
- **Evaluation**
 - Identified the student growth and assessments used
 - Spoke to evaluation of teachers
 - Parent surveys
- **Sustainability**
 - Current PreK costs are in the local budget and the plan is to incorporate the new costs in subsequent local budgets.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Budget Table 1 reflects the 48 students who will be in the PreK Center in Newburgh
 - Budget Table 2 reflects the total costs of the PreK Center in Newburgh, the costs appear to be reasonable and appropriate
 - Budget Table 3 reflects costs broken out by funding source and appear to be accurate
- **Capacity for Success and Sustainability**
 - RSU #22 plans to absorb the ongoing costs of the PreK Center in Newburgh into their local budget in subsequent years.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #22
DATE: November 8, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$328,663.42)**
 - Currently operating prek programs, looking to expanding slots
 - Has two current partners providing prek services (Waldo CAP and Highland Preschool)
Why not partner with one or both for expansion?
 - Plan to use PreK for ME and Get Set for School curriculum programs
 - Provided current and proposed schedules for children to highlight the increased dose and duration of curriculum
- **Identification of Need and Community Coordination**
 - FRL Rate = 50% @ Winterport/Frankfort (Partnership with Waldo CAP)
 - FRL Rate = 18% @ Hampden/Newburg (previous partnership with Penquis) RSU maintained the prek classroom and is run independently.
 - Partners with Highland Preschool in Hampden for over 10 years. The private program provides prek to 12 children eligible for programming.
 - Enrollment is often full by the end of June for the following year.
 - Transportation and wrap around care are the identified barriers from families.
 - Current MOU with CDS with a rate of 19% eligible for services. Hoping for more aligned services if programming can relocate to one space for children in the Prek Center.
 - Teacher PLC's are expected 2x per month, including the use of MTSS strategies, team centered teaching and learning
- **Project Description**
 - **High-Quality Program Design**
 - No new slots, however shifting from part day to full day and from part week to full week for children enrolled.
 - Ratio's 1:8
 - Space is available in Newburg and already approved for classrooms
 - All RSU prek classrooms are piloting PreK for ME (previously used OWL & Building Blocks)
 - One teacher supported the MOOSE modules
 - Identified MELDS as used regularly by teachers/district
 - Regular PD opportunities for teachers
 - PreK Coordinator is participating in the Leading Early Learning Series through DOE

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #22

DATE: November 8, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Communication with families is expected! (identified multiple avenues based on parent preference)
 - Transition activities prior to prek and kindergarten
- **Partnerships (Optional)**
 - The Newburg center currently houses a childcare program (Champions) to meet the hybrid needs for this school year. Are they going to continue this partnership?
 - The teacher received a 5210 grant this year to provide outdoor materials to enhance learning opportunities.
 - Highland Preschool and Waldo CAP partnerships will continue and receive the same transition opportunities for children and their families.
- **Recruitment and Enrollment**
 - Recruitment includes mailings, social media, doctors' offices, etc...
 - Hampden and Newburg will provide programming to all eligible 4 year olds (Oct 15) and will maintain a waitlist (first come first serve basis)
- **Evaluation**
 - Student data is tracked bi-weekly through PLC meetings
 - Community feedback is given at least three times per year
 - "Data walls" are kept to demonstrate the growth of children (all inclusive, whole child approach)
 - PTO has included Prek classroom in all planned events. With the opening of additional classroom, a second PTO for Prek may be an option
- **Sustainability**
 - Funding will be included in local district budget

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Addition of two new classrooms that will serve the 48 enrolled slot full time / full week
 - Addition of one teacher and two ed techs
 - Is food service staff an allowable expense?
 - Eliminating the need for additional childcare is a benefit for families, but does it hurt any local childcare programs?
- **Capacity for Success and Sustainability**
 - District is looking for this plan to be well received by the school board and local parents to support future funding
 - Transportation costs will continue to challenge the district. They highlighted the need to further research options to decrease costs or adjust routes/times to continue to provide the services

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #22

DATE: November 8, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - Listed sperate rates for communities
- **Partnership with community provider(s)**
 - No
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 22
DATE: 11/9/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Plan to expand Hampden/Newburgh current programs to Monday – Friday 8:00 – 2:00
 - ❖ Plan to relocate programming so all students are in the same building (center)
 - ❖ All requirements met
- **Identification of Need and Community Coordination**
 - ❖ They indicate they have a partner but are not including the partner in this proposal?
 - ❖ Not all stats provided
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Lack of specific detail
 - **Partnerships (Optional)**
 - ❖ No partner
 - **Recruitment and Enrollment**
 - ❖ Lack of information
 - **Evaluation**
 - ❖ Lack of information
 - **Sustainability**
 - ❖ Meets requirements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 22

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Food service staff? Aide on bus? Are these salaries? Indirect costs?
- **Capacity for Success and Sustainability**
 - ❖ Meets requirements

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ Hampden/Newburgh 18%
- **Partnership with community provider(s)**
 - ❖ No formal request for partnership however, they indicate slots at a preschool.
- **Full day/full week programming**
 - ❖ Plan to expand Hampden/Newburgh current programs to Monday–Friday 8:00–2:00

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St George

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Positive – Establish one full time classroom – 16 students

- **Identification of Need and Community Coordination**

Pre-K has been identified priority for school and there has been an early childhood education working group – administrators, social worker, CDS school board, early childhood educators and others.

Positive – full day and provide transportation

Articulate need for education services through survey results – 93% in favor

P – top goal is Social and emotional skills

P working group visited other prek programs

Currently there is a free part-time (3 mornings per week) program at the library. Parents will be able to now enroll in full-time programming. More 3 year olds will now be able to participate in library program. Only program on peninsula. A couple families are going to HS in Rockland, the CDS preschool or PeoplePlace

Working group also talked to parents!

P- will provide afterschool programming

- **Project Description**

- **High-Quality Program Design**

- **Good coordination with CDS**
- **Creative Curriculum and TS Gold**
- **Nice space**
- **MTSS**
- **Working closely with K teacher.**
- **Teacher coordinate with CDS**
- **Positive – special ed teacher will be involved in monitoring Pre-K**
- **Pre-k and administration receive PD in creative Curriculum and TS Gold.**
- **Postiive that Admin will participate!!**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St George

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **positive - Good parent engagement from the start. And on-going with use of app for regular communication. Like that parents will get sense of regular schedule.**
 - **Positive – coordination with pre-k teacher from the library**
- **Partnerships (Optional)**
- **Recruitment and Enrollment**
 - Broad reach with flyers! Like that it will be shared with food pantries as well as doctor offices, WIC, children's museum, etc!
 - Understand need to recruit in way that aligns with demographics. Thinks they will be able to serve all interested families. But doesn't lay out exact plan if they can't. but working group will develop plan if needed. Think I'm okay with this.
- **Evaluation**
 - **Student growth will be reviewed based on Teaching Strategies Gold. Also will compare pre-K screening to K screening. They use the DIAL IV.**
- **Sustainability**
 - Will use EPS funding and private funding. They seem committed to making this work.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Think they made a mistake by not including cost of teacher and just ed tech. They note later.
- **Capacity for Success and Sustainability**
 - Seems like they will be able to sustain this.

Criteria IV: Priority Points

- **Level of economic disadvantage: 25%**
- **Partnership with community provider(s); no**
- **Full day/full week programming: yes, full day, full week.**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: St. George
DATE: 11/09/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P – Clear descriptive project overview. Includes full day.

- **Identification of Need and Community Coordination**

P-Specifics of parent survey and location for community need. Coordinated supports included.

- **Project Description**

- **High-Quality Program Design**
- **Partnerships (Optional)**
- **Recruitment and Enrollment**
- **Evaluation**
- **Sustainability**

P- Includes family engagement and transitions. CDS statistics. Whole family approach

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

- **Capacity for Success and Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St. George

DATE: 11/09/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

P- budget is reasonable and includes details of sustainability. Narrative of the budget includes clear description of funds to implement..

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: St George School Department
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 37, 159.13
Full week/full day program in an identified space within school

- **Identification of Need and Community Coordination**

Diverse board: Working with Early Childhood Work Group
 - FRL: 223%
 - Sped: 18.8%

- **Project Description**
 - **High-Quality Program Design**
 - components of Chpt 124 prek program
 - RB curriculum
 - PBIS
 - PD plan
 - Family engagement plan
 - **Partnerships (Optional)**
 -
 - **Recruitment and Enrollment**
 - Flyers
 - Family engagement through School portal
 - **Evaluation**
 - Feedback group with Families, teachers, admins, and specialist
 - Anticipate a need for waiver greater than 16:1 ratio
 - **Sustainability**
 - Budget and EPS formula

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St George School Department

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Funding new classroom setup, ed tech III, playground equipment, meals, PD and advertising expenses:
 - Split costs
- **Capacity for Success and Sustainability**
 - Transportation costs not identified.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: St. George School
DATE: 11/12/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Create a full day/full week PreK program where one does not exist. There is a space available in the K – 8 school.

- **Identification of Need and Community Coordination**
 - Community (school, parents, others) have been investigating PK since 2018.
 - Lack of childcare and educational programs on the St. George peninsula
 - Educational programming available 3 mornings a week at the library
 - Blueberry Cove, an established afterschool program works closely with the school and will provide after-school services to the PreK students
 - Coordinates with CDS as needed
 - FRL – 23%
 - No children served by CDS at this time
 - Sp Ed 18.8%

- **Project Description**
 - **High-Quality Program Design**
 - Full day/full week 16 students with a 1:8 ratio
 - Classroom larger than required and meets other requirements
 - Will use an approved, researched based curriculum
 - Student data review monthly using PBiS format
 - Professional development explained
 - Many of the family engagement plans seem to be in the moderate category of strategies

 - **Partnerships (Optional)**
 - Not applicable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St. George School

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Recruitment and Enrollment**
 - Flyers posted throughout the community including doctor's offices, food pantry
 - Information on various media sites
 - Plan for enrolling and transitioning appears to be comprehensive
- **Evaluation**
 - Consists of individual student ongoing evaluation, group progress data collection, evaluation of students at kindergarten screening time for comparison purposes to students who did not attend a PreK program, completion of Public Program Annual report.
 - No information about teacher evaluation or parent interviews/surveys
- **Sustainability**
 - Plan is to sustain PreK through a combination of state (EPS), local, and St. George MSU school fund

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 reflects 16 students
 - Table 2 reflects the operating budget with reasonable and appropriate costs
 - Curious why the teacher costs are not reflected
 - Table 3 breaks out the funding streams
 - Curious why the funding source for the teacher is not included
 - Wonder why they didn't include the start up costs for materials, equipment and playground in the grant request and is this something DOE can negotiate with them
- **Capacity for Success and Sustainability**
 - This proposal is well thought out and clearly articulated. The three years of planning is very clear
 - Sustainability is explained and reasonable

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: St. George
DATE: November 9, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$37,159.13)**
 - Proposed one new classroom for 16 children in a K-8th Grade school
 - Mentioned an Early Childhood Working Group to support the coordination of this new classroom to meet the community needs.
- **Identification of Need and Community Coordination**
 - Work group was established in 2018 and approved the need for a program in 2019.
 - Application mentioned developing legislation but doesn't identify what it was???
 - Collaborative approach with multiple members of the community
 - Collected data through a variety of methods, communicated with local programs, and reviewed the PreK Guidebook and Chapter 124
 - 93% approved the development of a new prek program in the school
 - Visited local programs for reference
 - Connection with local Library to shift part time prek programming to serving three-year olds
 - Possible partnership with the local Cooperative Extension (Blueberry Cove Program) to provide afterschool programming for prek
 - Coordination with CDS
 - FRL = 23%
 - Special Ed Services at St George = 18.8%
 - English Learners = 100%
- **Project Description**
 - **High-Quality Program Design**
 - Program and Environment well planned and thought out (Ratios, schedule, 35 square feet, etc...)
 - Plan to use Creative Curriculum with TSG assessment system
 - MTSS plans in place to align prek to higher grades and support teacher collaboration
 - EL Education and ELA curriculum will be available for prek
 - Prek program will be overseen by the special ed director, who also oversees the k-2nd grade team
 - Thorough plan for engagement activities throughout the year for both incoming and exiting prek students

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St. George

DATE: November 9, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Partnerships (Optional)**
 - Informal partners mentioned to support the new program
- **Recruitment and Enrollment**
 - Typical recruitment strategies (including hanging flyers in childcare programs in nearby towns)
 - First come-First serve basis with the intent to fill. Waiver will be requested in needed to increase group size.
- **Evaluation**
 - TSG will be used to track child outcomes, DIAL-4 screening, and other health screenings
 - Environmental checklist done 3x per year for each classroom, site visits, Prek annual report to be completed each year
 - Review of child data and over all student growth for future planning
- **Sustainability**
 - EPS funding for future sustainability
 - Possible private donations
 - St George school fund (private)
 - Commitment to the program at all levels using a whole child approach

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 1 new classroom with 16 children and two staff
 - Retrofit a current bus with 3 point harnesses
 - State allocation was provided by Tyler Backus at DOE
 - They are only requesting \$37,159.13 in grant funding.
- **Capacity for Success and Sustainability**
 - This plan is easily sustainable as it will be mostly funded through the state EPS formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL = 23%
- **Partnership with community provider(s)**
 - No
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: St. George Public School
DATE: 11/9/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ New program full day/full week 8:00 – 2:30
 - ❖ All requirements met
- **Identification of Need and Community Coordination**
 - ❖ How will funding enable them to overcome barriers? Not answered
 - ❖ How will the needs of the SAU be evaluated? Not answered
 - ❖ All other requirements met
- **Project Description**
 - **High-Quality Program Design**
 - ❖ All requirements met
 - **Partnerships (Optional)**
 - ❖ No partner
 - **Recruitment and Enrollment**
 - ❖ All requirements met
 - **Evaluation**
 - ❖ All requirements met
 - **Sustainability**
 - ❖ All requirements met

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: St. George Public School

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Budget does not include teacher

- **Capacity for Success and Sustainability**
 - ❖ All requirements met

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 23%
- **Partnership with community provider(s)**
 - ❖ No partners
- **Full day/full week programming**
 - ❖ New program full day/full week 8:00 – 2:30

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

3 part time classrooms serving 96 students with at least 12 hours instructional time. Meaning there would be 3 classes on M/W and also on T/TH.

Negative- Says they will work with child care providers without recognition that providers slots may not accommodate part-day.

Positive – Conducted survey of parents with good response rate.

- **Identification of Need and Community Coordination**

P - Have been thinking about for several years. Committee has been created and most recently survey conducted showing parents interest.

N- was not clear that survey asked about part-time versus full time pre-k

N- only 3 providers attended the meeting on October 27. Unclear what they said.

40 percent of parents said they would need before and after care – that was just those who answered survey.

- **Project Description**

- **High-Quality Program Design**

Positive that full day schedule looks good and that they will have necessary staff, but negative that it is just two days per week.

Negative that students with special needs separated out for Friday instruction.

Positive – curriculum

Positive – Second Step and MTSS and professional development

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Positive – family sessions and tour days prior to start of school year.

- **Partnerships (Optional)**
- **Recruitment and Enrollment**
 - Outreach through community services. Priority given to low-income families.
- **Evaluation**
 - **Positive – good set of assessments of the kids**
- **Sustainability**
 - **EPS funding from state will cover costs. . . Will they really have 96 kids?**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Funding from this grant will support start up costs. But don't understand break out of state costs.
Requests from grant are reasonable
Expensive playground

- **Capacity for Success and Sustainability**

Clearly they can sustain the programming

Criteria IV: Priority Points

- **Level of economic disadvantage: No**
- **Partnership with community provider(s): No**
- **Full day/full week programming: No**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Yarmouth
DATE: 11/09/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P- Well constructed overview of expansion.
- **Identification of Need and Community Coordination**
W- Family Survey not included in ID Need section.
P- included an array of early care in collaboration.
- **Project Description**
 - **High-Quality Program Design**
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
 - **Evaluation**
 - **Sustainability**
W- Not yet determined a curriculum
P- Classroom renovations for PreK
P- Sustainability plan with current budget,

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
- **Capacity for Success and Sustainability**

P- Using state funded for future after initial start up costs.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth

DATE: 11/09/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

Criteria IV: Priority Points

- Level of economic disadvantage
- Partnership with community provider(s)
- Full day/full week programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Yarmouth School District
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine Doe (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 181,300
Starting a new Pre-K program w/transportation
PT for 96 children

- **Identification of Need and Community Coordination**

Needs assessment
CDS identified as a community partner
FRL: 8%
SPED: 11%
CDS: 10%
EL: 2%

- **Project Description**
 - **High-Quality Program Design**
 - components of Chpt 124 prek program
 - Reviewing curriculum considering Prek for ME
 - Teachers 081
 - Pre-K ME
 -
 - **Partnerships (Optional)**
 - CDS?
 - **Recruitment and Enrollment**
 - Collaboration with Yarmouth Community Services
 - CDS
 - Lottery (Policy?)
 - **Evaluation**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth School District

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine Doe (CDS State Director)

- Feedback group with Families, teachers, admins, and specialist
- **Sustainability**
 - State and Local Budget

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Funding new classroom renovations, playground equipment, and contracted services:
- **Capacity for Success and Sustainability**
 - Transportation costs include additional drivers

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Yarmouth
DATE: 11/12/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Start a PreK program for 96 students. Not clear in the explanation days and times but clear that it is part-time. Clarified later in Project Description
- **Identification of Need and Community Coordination**
 - FRL – 8%, SP Ed-11%, CDS-10%, ELL-2%
 - Current students enter have collectively attend 25 different private preschools or no preschool
 - Group started investigating public Pre-K in 2018
 - Three new classroom at Rowe School provide space
 - Of the 147 K – 4 responding to a survey 91% are in favor of PreK and 40% indicate a need for before and after school childcare
 - DIAL data from 2018-19 show 20% of entering K students fall below the 16%
 - Community conversations have been held with a variety of the preschool providers
 - Consultation is taking place with Yarmouth Community Service about before and after school childcare
 - Ongoing conversation with CDS regarding partnerships around services
- **Project Description**
 - **High-Quality Program Design**
 - Full day, two days a week with Friday as an intervention day
 - 3 classrooms, 96 students, 1:8 ratio
 - Considering PreK for ME curriculum
 - Identified what would be used to monitor student progress
 - PD addressed
 - Family engagement plans appear to be at the low to moderate level of strategies
 - **Partnerships (Optional)**
 - Not applicable

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Recruitment and Enrollment**
 - Recruit in collaboration with Yarmouth Community Services through meetings, public notice, also with CDS and town partners
 - Plan can accommodate 90% of the incoming K numbers, if necessary will use the lottery system using criteria that mirror demographics
- **Evaluation**
 - Yarmouth will use a variety of screening tools, progress tools, and family feedback information. A group of primarily educators will meet yearly to review this data.
- **Sustainability**
 - Start-up costs will be met through this grant. Once the program has been started it will be funded using a combination of state and local funding sources.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 96 students, 3 classrooms
 - Table 2 – Program costs appear to be reasonable and appropriate, although clarify the playground and PD costs
 - Grant costs – Start up for materials and supplies, classroom equipment, playground and professional development
 - Check new definition of equipment
- **Capacity for Success and Sustainability**
 - The planning appears to be focused on setting this up for success
 - The plan calls for a local commitment to sustain the program

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Yarmouth
DATE: November 9, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$181,300.00)**
 - Application for **part time prek** for 96 slots within 3 classrooms.
 - Minimum of 12 hrs per week to a max of 18 hrs for students in need for additional supports. Who will determine those need?
 - 147 responses to survey
 - What is the impact of local childcare providers?
- **Identification of Need and Community Coordination**
 - FRL = 8%
 - Children served by CDS = 10%
 - Children within SAU with IEP's = 11%
 - English Learner population = 2%
 - Prek Committee has a variety of members. Formed in 2018 and presented to the school committee in 2019.
 - Conversations of an MOU in development with CDS to provide services
 - YSD plans to collaborate with local providers and share curriculum, PD opportunities, and transportation.
 - YSD working with Yarmouth Community Service for before and after school care
 - Current prek students attend 25 different local programs for prek experiences.
- **Project Description**
 - **High-Quality Program Design**
 - 3 classrooms program operating with 2 groups 2x per week (Friday's for intervention)
 - Additional teaching staff include 3 teachers, 3 ed tech's, 1 special ed teacher, 1 prek coordinator, 1 custodian, increase in current positions for OT/PT/Language, etc...
 - Multiple components included with the day
 - Exploring PreK for ME and Second Step for SEL
 - TSG, HighScope or Work Sampling will be used to inform team when thinking about MTSS
 - Teacher PD opportunities are expected
 - Family Engagement strategies included with transitions, and PT conferences

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth

DATE: November 9, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Partnerships (Optional)**
- **Recruitment and Enrollment**
 - Recruitment will be done in collaboration with the Yarmouth Community Service.
 - Enrollment priority for low income families
 - Programming will provide for 90% of the incoming students (Lottery system may be used if needed) What about the other 10%?
- **Evaluation**
 - Planning to use PALS Prek Screener. What about other areas of development?
 - Student Risk Screening Scale to measure how the child manages behaviors.
 - What about program evaluation?
- **Sustainability**
 - EPS and local funding to support sustainability after grant

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - 6 iPads per classroom?
 - Grant funding for startup costs including materials and supplies, classroom equipment, playground equipment and outdoor learning space, and PD opportunities
- **Capacity for Success and Sustainability**
 - One-time funding will be rolled into maintenance cycle for supplies, etc...
 - District will request an increase in local funding to support prek programming

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Yarmouth Public School
DATE: 11/9/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Met all requirements – indicated part time but no details (day/time)
- **Identification of Need and Community Coordination**
 - ❖ Met all requirements
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Met all requirements
 - **Partnerships (Optional)**
 - ❖ No partner
 - **Recruitment and Enrollment**
 - ❖ Met all requirements
 - **Evaluation**
 - ❖ Met all requirements
 - **Sustainability**
 - ❖ Met all requirements

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Met all requirements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Yarmouth Public School

DATE: 11/9/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

- **Capacity for Success and Sustainability**
 - ❖ Met all requirements

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 8%
- **Partnership with community provider(s)**
 - ❖ No partner
- **Full day/full week programming**
 - ❖ No

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

- P - Full day full week universal pre-k program for 12 children.
- ? - Does not seem to be a partnership.
- ? - says will open space for 3 year olds in limited child care programs.

- **Identification of Need and Community Coordination**

- N - Assessment appears to have been informal conversations with parents. Small community with one school.
- People interested in moving to Appleton, looking for pre-k. Again anecdotal
- Half of students entering K have not attended preschool (were they in a child care program??)
- P = Two child care programs have provided letters of support.
- Have discussed with school board.
- Will combine PD with child care programs.
-

- **Project Description**

- **High-Quality Program Design**

- **Right staffing.**
- **Modifications to room will be needed.**
- **Use Pre-K for ME curriculum. Teaching Gold Strategies**
- **MTSS**
- PD – connections to MRTQ and NAEYC. Pre-K for ME. N – not coordinated with PD for other teachers. P – will coordinate PD with child care programs
- P = thinking about transition planning, visits to school, information nights.
- I don't know what PBIS is?

- **Partnerships (Optional) - no partnership**

- **Recruitment and Enrollment**

- Will be universal. Send mailer to all households at budget time. Notify through child care programs, social media

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Evaluation**
 - **Nothing**
 - **TS Gold Strategies assessment – but no other mention of evaluation**

- **Sustainability**

No discussion of sustainability.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Budget looks fine, mostly start up costs except for Ed Tech**
- **Capacity for Success and Sustainability**
Will be sustainable with EPS formula

Criteria IV: Priority Points

- **Level of economic disadvantage: 32%**
- **Partnership with community provider(s) – not a real partnership!**
- **Full day/full week programming: Full day full week**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Appleton
DATE: 11/09/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P- Full day program where there is no current program.
- **Identification of Need and Community Coordination**
P- Clear need of community and support of local child care.
- **Project Description**
 - **High-Quality Program Design**
P – Ch. 124 and CLIS.
 - **Partnerships (Optional)**
Q- Not clear how they will partner?
 - **Recruitment and Enrollment**
P- Utilizing local child care
 - **Evaluation**
 - **Sustainability**
W- Not clear to me how it will be sustained.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton

DATE: 11/09/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

Q – Notes after program reaches 8 students. Plan for when this falls below?

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Appleton
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta. Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 160,000
1 classroom, 12 students
Follow Chapter 124
Universal PreK
- **Identification of Need and Community Coordination**
FRL:
EC: 32%
- **Project Description**
 - **High-Quality Program Design**
 - Curriculum Prek for ME
 - GOLD teaching strategies
 - MTSS
 - **Partnerships (Optional)**
Countless Dreams Childcare,
Appleton Family Childcare
CDS
 - **Recruitment and Enrollment**
 - Pd
 - **Evaluation**
 - Gold
 - PBIS
 - **Sustainability**
Missing

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta. Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Transportation, 1 teacher, 1 ed tech II, materials, playground, retrofitting classroom
- **Capacity for Success and Sustainability**

Universal Pre-K
Staff 081

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Appleton Public Schools
DATE: 11/12/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Establish a universal full day/full week PreK program at the Appleton School for up to 12 students.
- **Identification of Need and Community Coordination**
 - FRL – 32%
 - Daycare in town is very limited (2 daycares)
 - PreK would free up daycare spaces for younger children
 - More than 50% of the entering K students have not attended a preschool program
 - Community Coordination – conversations are taking place with the two daycare programs, CDS, and the Hope School PreK program
- **Project Description**
 - **High-Quality Program Design**
 - Up to 12 students, full day/full week, appropriately certified PreK teacher
 - Cap at 12 due to the size of the space
 - Space needs some modification
 - Will use PreK for ME curriculum and GOLD assessment tools and will utilize MTSS
 - PD is addressed and will include the two daycare providers
 - Family engagement identified low to moderate level strategies
 - **Partnerships (Optional)**
 - Lists 2 daycares, in the community, CDS, and Hope Elementary School – Not sure if these meet the criteria for a partner.
 - **Recruitment and Enrollment**
 - Will reach out to the community in a variety of ways to help with recruitment
 - Lists transition approaches which will be utilized
 - Does not address enrollment policy

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton Public Schools

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Evaluation**
 - Appleton is a PBiS school so will use those strategies for student growth evaluation purposes
 - Silent on teacher evaluation, parent feedback, program evaluation
- **Sustainability**
 - Silent on sustainability in this portion of the application, addresses it in the budget narrative

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 12 students, one classroom
 - Table 2 – Program budget, costs seem reasonable and appropriate
 - Table 3 – Shows funding sources - definition of equipment?
- **Capacity for Success and Sustainability**
 - The budget plan seems to be able to financially support implementing this proposal
 - The district states that financially it will be “easily” sustainable.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Appleton
DATE: November 9, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$160,000.00)**
 - 1 classroom for 12 children
 - Full day full week
 - Application states this would allow for 0-3 slots in childcare if children attend public prek
- **Identification of Need and Community Coordination**
 - One school district serving children up to grade 8
 - FRL= 32%
 - Multiple parents asking for prek programming
 - Reviewed possibly prek plans with school board
- **Project Description**
 - **High-Quality Program Design**
 - One teacher and one ed tech
 - Meets square footage requirements with 420sq ft. = 12 children max
 - They know the difference between Chapter 124 and Child Care Licensing.
 - Will utilize Prek for ME and TSG
 - Understands how the Prek for ME the link to MELDS and ELOF
 - PD and training for staff and administration
 - Family engagement strategies includes staff, families, and communities!
 - **Partnerships (Optional)**
 - Appleton Family Childcare
 - Support transportation to prek
 - Countless Dreams Childcare LLC
 - Support transportation to prek
 - Hope Elementary PreK (Neighboring District)
 - Provide resources and shared PD
 - Midcoast CDS
 - Support services
 - Creation of MOU
 - **Recruitment and Enrollment**
 - Partners will share enrollment details

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton

DATE: November 9, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Universal mailings to town residents
 - Social media
 - Newsletters
- **Evaluation**
 - Coordination of IEPs will occur with all teaching staff
 - References MTSS supports in relation to school wide policies...?
- **Sustainability**
 - EPS Formula

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Regular buses for k-8 students mentioned in application without mentioning if they would be retrofitted for three-point harnesses.
- **Capacity for Success and Sustainability**
 - EPS formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
 - None that will be providing any educational portions of the day
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Appleton Public Schools
DATE: 11/10/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Full time/Full week 12 students
 - ❖ Meets requirements
- **Identification of Need and Community Coordination**
 - ❖ References letters of support from partners – does not sound like the intended partnership
 - ❖ No reference to program re-evaluation on regular basis
 - ❖ Not all stats provided
 - ❖ Public notice not addressed
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Length of school day?
 - ❖ Does not indicate what partners do?
 - **Partnerships (Optional)**
 - ❖ What are the partners providing to the SAU?
 - **Recruitment and Enrollment**
 - ❖ Lacking information
 - **Evaluation**
 - ❖ Lacking Information
 - **Sustainability**
 - ❖ Lacking Information

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Appleton Public Schools

DATE: 11/10/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Indirect Cost?

- **Capacity for Success and Sustainability**
 - ❖ Meets requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 32%

- **Partnership with community provider(s)**
 - ❖ Review is necessary

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Partnership with Cape Care Preschool to have 5 public pre-k classrooms from 8:30 to 2:30 pm. Will take two existing classrooms and renovate school classrooms for 3 more. Total of 80 4 year olds.

- **Identification of Need and Community Coordination**

N- nothing really done for public engagement – parents or ECE

N – no CDS

N – lacking demographic data

Usually 98 entering kindergartners. Hasn't done much in the way of public engagement. But are in partnership. Pandemic has highlighted that more families on edge than expected.

- **Project Description**

- **High-Quality Program Design**

N - Cape care is a level 1. Will move up QRIS? 6 hours per day for 5 days. Does 8:30 to 2:30 align with K-5?

? – says could use pre-K for ME, think need to require?

What about certification of teachers?

PD – in the budget

N - Don't know difference between licensing and chapter 124

N – no assessment

N – where is MTSS?

N – no certificate of QRIS level

- **Partnerships (Optional)**

- **Cape Care currently has 3 teachers. Will need to expand.**

- **Recruitment and Enrollment**

- **hiring a coordinator to support recruiting and enrollment.**

- **Communicate via social media, parent/teacher groups, newspaper, and send to parent using existing school email portal.**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **N – no enrollment policy**
- **Evaluation**
 - **P – coordinate help to establish benchmarks and teachers will be expected to Meet benchmarks related to prof development.**
 - **N - Nothing about assessments.**
- **Sustainability**
- **Expect EPS and local funding to cover costs moving forward.**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Asking for part of the ed tech costs. Part of retrofit and transportation and others are start up costs.

N – don't understand how the partner is going to pick up \$100,000 of the cost!

- **Capacity for Success and Sustainability**

Funding seems okay. But how are they going to train all of the teachers to become certified. Unclear who is certified, who has ed tech??? Also program is a step 1 and don't document that it meets Chapter 124. .

Criteria IV: Priority Points

- **Level of economic disadvantage: No**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Cape Elizabeth
DATE: 11/10/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P- Expanding++ with adding additional classes.
P- Partnering with CC.
P- Using classrooms through renovation.

- **Identification of Need and Community Coordination**

P – Clear community coordination.
N – No CDS or family CC needs.

- **Project Description**

- **High-Quality Program Design**

P- full day
P -Curriculum PreK for ME and Chapt. 124

- **Partnerships (Optional)**

P- Partnership with Cape Care

- **Recruitment and Enrollment**

P = Clear plan for recruitment and enrollment.

- **Evaluation**

P- Formal evaluation plan.

- **Sustainability**

P – Plan for sustainability with State and community funds.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Cape Elizabeth
DATE: 11/10/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

P – Budgeted items reasonable.
Q – Is stipend of \$20,000 allowable?
- **Capacity for Success and Sustainability**
N – Not clear on sustainability for future years.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Cape Elizabeth School Department
DATE: 11/12/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Cape Elizabeth: Roberta Lucas

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 500,000

First time preK programing/Full Day
2 classroom and renovate 3 more
- **Identification of Need and Community Coordination**
 - Increased availability for Pre-K children
 - Community coordination of
- **Project Description**
 - **High-Quality Program Design**
 - Chapter 124
 - PRE-K for ME
 - QRIS level 1
 -
 - **Partnerships (Optional)**
Cape Care preschool
 - **Recruitment and Enrollment**
 - Dependent on stipend position
 - Process to enroll and recruitment not yet started
 - Grant dollars will begin the process
 -
 - **Evaluation**
 - Assessments not identified, references the "guide book"
 - Dedication to future learning and data collection
 - **Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Unclear as to the renovation/municipalities involvement

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Transportation, 5 teacher, 7 ed tech
Materials/supplies
playground,
retrofitting classroom
meals
PD
- **Capacity for Success and Sustainability**
Dependent on Cape Care
Local and federal dollars

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Cape Elizabeth
DATE: 11/12/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Provide a public PreK program for up to 80 students in partnership with Cape Care. The program would be full day/full week with the option for parents for half days.
- **Identification of Need and Community Coordination**
 - Incoming kindergarten students averages 98 students
 - No public PreK at this time
 - Multiple private preschools provide services to eligible 4 yo
- **Project Description**
 - **High-Quality Program Design**
 - Full day/full week with ½ option for parents
 - Includes afterschool care (at parent expense)
 - Will use the PreK for Me curriculum
 - Staff development will be a required component
 - No information on parent engagement in the program
 - **Partnerships (Optional)**
 - Cape Care will provide the PreK space and program
 - Cape Care is currently rated at Level 1 Quality Rating and Improving System, what does that mean?
 - Cape Care has space for five classrooms, some of which need to be renovated
 - **Recruitment and Enrollment**
 - An individual will receive a stipend to assist in recruitment activities, listed as communication with parent/teacher groups, local paper, social media, and parent portal
 - Silent on enrollment policy
 - **Evaluation**
 - Much of the information appears to be about program evaluation, not individual student growth
 - Team to meet monthly to ensure benchmarks established using the PK MDOE guide are being met

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- They will develop benchmarks for professional development and further certifications
- **Sustainability**
 - Some of the details of the start-up plan are missing or lack depth
 - Will utilize state and local funds to sustain the program
 - Referenced a June 2022 bond referendum which will include PreK classrooms. How does this impact on Cape Care's partnership? Who "owns" the renovated classroom and playground spaces that were renovated?

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 80 students 5? "new" classrooms
 - Table 2 – Program costs – not sure the instructional materials and supplies and classroom equipment \$ are enough for 5 (or 3) additional classrooms.
 - Table 3 – Breakdown of costs
- **Capacity for Success and Sustainability**
 - The budget narrative does not address these topics. It does appear that with the exception noted above (materials and equipment) the budget is appropriate for the start-up. Earlier in the application Cape Elizabeth notes that the program will be financially sustained with state and local funds.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Cape Elizabeth
DATE: November 9, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$500,000.00)**
 - Grant funding will be used to renovate a building on district property for three classrooms and utilize two classrooms within the Cape Care program.
 - How are they going to fund Cape Care? MOU?
- **Identification of Need and Community Coordination**
 - Where did this data come from? How did local providers have input on plan
 - Average Kindergarten enrollment is 98 students per year.
 - Cape Care has 15 eligible students enrolled in their program. The other potential preschool children are spread across other private providers.
 - What does the enrollment in private preschools look like in the area?
- **Project Description**
 - **High-Quality Program Design**
 - "Adheres to Chapter 124 for licensing" ???
 - They identified Cape Care as a level one but childcare choices states level 2
 - Intending to use PreK for ME between both programs
 - **Partnerships (Optional) 1 out of 11 Local Providers**
 - Cape Care – Level 2 on QRIS, accepts CCSP, licensed for 80 children
 - program has been operating since 1986. One preschool classroom serving 15 age eligible children. The program has three teachers and three assistant teachers.
 - Cape Care is located on school property?
 - **Recruitment and Enrollment**
 - Stipend for reimbursement? (for staff to do enrollment)
 - Communication through local parent groups, flyers, newspaper, social media, etc...
 - **Evaluation**
 - Team will be established to evaluate the program during monthly meetings. The leader charged with enrollment will lead this group and use the PreK Guidebook as a tool.
 - No mention about individual child evaluation, assessments, or ongoing monitoring.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth

DATE: November 9, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Sustainability**
 - State EPS funding and local funding.
 - Bond referendum in June 2022 for new school construction will include preschool classrooms.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Are the wages across the district and Cape Care be comparable?
 - Transportation includes retrofitting the bus with three-point harnesses
- **Capacity for Success and Sustainability**
 - Still have questions about how the district plans to cover the annual costs associated with maintaining preschool classrooms. (transportation, meals and snacks, PD, and coordination of programming.

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL = ?
- **Partnership with community provider(s)**
 - One partner identified
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ New program Full time/Full day with possible ½ day option
 - ❖ Unclear on number of students that will be served – This section says 15 students but later in application they indicate 15-80 in five classrooms
- **Identification of Need and Community Coordination**
 - ❖ Does not identify how the SAU will reevaluate their needs regularly
 - ❖ No stats
 - ❖ No CDS relationship mentioned
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Lacking information on many requirements
 - **Partnerships (Optional)**
 - ❖ Level 1 – Quality Rating & Improvement system – No copy ?
 - ❖ Lacking detail
 - **Recruitment and Enrollment**
 - ❖ Universal? Not mentioned
 - ❖ Lacking enrollment policies language
 - **Evaluation**
 - ❖ Formal plan not established yet?
 - **Sustainability**
 - ❖ Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Cape Elizabeth School Department

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Met requirement

- **Capacity for Success and Sustainability**
 - ❖ Met requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ Does not provide

- **Partnership with community provider(s)**
 - ❖ Yes

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville

DATE: 11.13.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

New full day/full week program.
Retrofit an existing classroom and add pre-K playground
Funding for ed tech, transportation, and curriculum
Same schedule
Universal, likely 15 children
No Head Start in area

- **Identification of Need and Community Coordination**

45% of young children are below poverty level
4 licensed providers within 20 miles of Greenville – not certain of how many children served
No child care subsidy accepted
Committee established in 2021 identified lack of child care preventing families from working or moving to the area.

- **Project Description**

- **High-Quality Program Design**

P - Run on same schedule as the school
P - Partner with CDS
Pre-enrollment letter will go to all parents – unclear how identify parents. But it is a small community.
P = dial IV screening and monitor and reassess in Jan
Pre-K for ME with OWL?
TSG for assessment
P- prek students will receive breakfast, lunch & snack
P= MTSS
Where is PD? Transitions?

- **Partnerships (Optional)**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville

DATE: 11.13.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Recruitment and Enrollment**
 - Attempt to outreach to children who may be harder to reach – homeless, with disabilities, etc.
- **Evaluation**
 - **Monitor through TSG, could have put more here**
- **Sustainability**
Does not address

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Good budget. Clear need for start up costs. Nice breakdown of costs.
There is a 3 day preschool program that they don't mention above. But not helpful for working parents.
- **Capacity for Success and Sustainability**
 - **Don't address this much. They are a minimum receiver so will need to pick up the on-going costs.**

Criteria IV: Priority Points

- **Level of economic disadvantage: Yes**
- **Partnership with community provider(s): No**
- **Full day/full week programming: Yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Greenville
DATE: 11/10/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - P- full day full week
 - Q – Chapter 134?
 - P – serving area with no other HS or PreK

- **Identification of Need and Community Coordination**
 - P – Serving low income area
 - Q – CC numbers for children served
 - P- CC needs of families included
 - P -CDS stats.

- **Project Description**
 - **High-Quality Program Design**
 - P- PreK for ME curriculum & MTSS
 - **Partnerships (Optional)**
 - I – No CC but partner with CDS
 - **Recruitment and Enrollment**
 - P – Enrollment clear plan
 - N- Recruitment plan not clear
 - **Evaluation**
 - P – Clear evaluation plan
 - **Sustainability**
 - N- No clear plan included

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - P-Reasonable cost and extensive list of material

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville

DATE: 11/10/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

N- No plan for future funding included.

- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville School Department

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDs State Director

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Requesting 114,321.76
 - First time preK programing
 - 4 classrooms
 - 64 students
 - Full time/Full day

- **Identification of Need and Community Coordination**
 - Serves 3 rural communities
 - FRL: 53.80%
 - CDS 6%

- **Project Description**
 - **High-Quality Program Design**
 - PRE-K for ME
 - PD with PreK- 3 grad staff
 - Chapter 124 adherence
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
 - Local opportunities
 - **Evaluation**
 - MTSS
 - Zones of regulations
 - GOLD
 -
 - **Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville School Department

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDs State Director

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Transportation,
 - 15 students
 - 1 new classroom
 - Coordination (admin salary)
 - meals
 - PD
- **Capacity for Success and Sustainability**
 - Through materials list

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Establish a universal Pre-K full day, full week program for up to 15 students. Partner with CDS.
- **Identification of Need and Community Coordination**
 - 2019 Community Consensus data shows 49 children under 5 with 45% living below the poverty line
 - FRL-53.8%, 6% receive CDS services, Sp Ed 15%, 0% ELL
 - 4 licensed childcare providers in the area birth – afterschool care, most have waiting lists
 - The Greenville Select Board created an ad hoc Childcare Advisory Committee. They and that committee supports this proposal
- **Project Description**
 - **High-Quality Program Design**
 - Full day (6.5 hours)/Full week, 176 days
 - Will use the following curricula: PreK for ME, OWLS, and MELDS
 - GOLD assessment for consistent screening and monitoring
 - MTSS approach
 - Not sure about family engagement strategies
 - **Partnerships (Optional)**
 - Plans on an MOU with CDS, not sure this meets the definition of a partnership
 - **Recruitment and Enrollment**
 - Describes what documents are needed for enrollment
 - Plans on space for all
 - Describes recruitment
 - **Evaluation**
 - References student evaluation
 - No information on program evaluation process

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Sustainability**
 - Addresses financial sustainability in budget narrative to some extent, noting they will only need to continue to support the teaching staff costs and classroom supplies

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 15 students and 1 “new” classroom
 - Table 2 – Reasonable, appropriate costs – any groundwork needed for the playground? Description says snacks but assume it includes meals as well, is there enough for PD?
 - Table 3 – shows break down by funding sources
- **Capacity for Success and Sustainability**
 - The plan seems a good base for success
 - The district implies that they would be able to financially sustain this program

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Greenville Consolidated School
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$114,321.76)**
 - Full day/full week
 - Retrofitting a school bus to meet safety requirements, updates to classroom space, playground, ed tech, curriculum and materials
 - Mentions the wrong chapter...(134) instead of 124
 - Anticipate serving all eligible children (15)
- **Identification of Need and Community Coordination**
 - Used data from the American Community Survey Census in 2019
 - 4 of the 5 surrounding towns had available data. 49 children total under 5 years
 - 49% of these children living under poverty guidelines
 - Average birth rate is 15 children annually
 - FRL Rate = 53.8%
 - 4 licensed childcare programs in catchment area (20mile radius) with waitlists, and none accepting CCSP
 - Transportation is a significant need
 - New ad-hoc childcare advisory committee made of community members
 - CDS serving = 6% of children under 5, 15% in k-12 with IEP's, and no English Learners
- **Project Description**
 - **High-Quality Program Design**
 - Full day/full week
 - Plans to use PreK for ME
 - Supplement with OWL?
 - Plans to use TSG for individual child assessment
 - Reimbursement for meals and snacks CACFP
 - MTSS systems in place
 - **Partnerships (Optional)**
 - Child Development Services - Two Rivers
 - Providing special services to eligible children
 - **Recruitment and Enrollment**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville Consolidated School

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Screenings, newsletters, mailings
 - Repeated required documents for parents to provide...
- **Evaluation**
 - How will they monitor individual child growth?
 - Program growth/review of progress?
- **Sustainability**
 - ???

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Mentioned a private prek in catchment area, but nothing about partnering with the provider (part time)
 - Start up costs requested in grant (materials, curriculum, playground, etc..)
 - College courses for teachers? Why if they already have 081 certifications?
 - VERY detailed classroom supplies list with costs
- **Capacity for Success and Sustainability**
 - Local funding and EPS formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 53.8%
- **Partnership with community provider(s)**
 - CDS was identified as a partner
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Greenville Consolidated School
DATE: 11/11/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Met requirement
 - ❖ Full day/Full time
- **Identification of Need and Community Coordination**
 - ❖ Does not speak to how the funding will help the SAU
 - ❖ Does not seem to be coordination between providers/CDS
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Lacks detail of where program will be housed.
 - ❖ No reference to Chapter 124
 - ❖ Lack of detail tier system
 - ❖ Lack of detail regarding staff, coordination, and PD
 - **Partnerships (Optional)**
 - ❖ Does not seem that the partnership for instruction?
 - **Recruitment and Enrollment**
 - ❖ Met requirement
 - **Evaluation**
 - ❖ Does not meet requirement
 - **Sustainability**
 - ❖ Not mentioned

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Greenville Consolidated School

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Met requirements
- **Capacity for Success and Sustainability**
 - ❖ Met requirements

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 53.80%
- **Partnership with community provider(s)**
 - ❖ TBD
- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P – two partners to do a universal program at full days, five days/week for up to 64 students. 4 classrooms. Fund a program coordinator and school nutrition associate.

- **Identification of Need and Community Coordination**

P – did survey of families, found need for full time, only 19% had care that they could afford. Mention help from grant is critical and that they Need additional funding?? Tyler says that they will receive about \$500,000 to support the effort on-going
Pre-K will help military families and economically disadvantaged families.
Held meeting with providers, Tara facilitated but don't talk about how incorporated feedback
P- relationship with CDS
20% school meals

- **Project Description**

- **High-Quality Program Design**

- **Right ratios**
- **Pre-K for ME**
- **Mitchell primary provide supervision**
- **Partner with existing program in Kittery Community Center**
- PD with other elementary teachers. Coordinate between pre-k and K and license child care to communicate about routines, curriculum, assessment and placement.
- MTSS
- Family teacher homevisit and then family teacher conferences. Talk through with parents their preferred communication methods and transition concerns, IEP, health considerations and language. Contact CDS. Transfer of IEP plans.
- Coordination between special ed teachers and pre-k teachers.

- **Partnerships (Optional)**

- **Head start will help to provide pre-k program. Still working on model. Details are missing.**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **??Partnering with Kittery Community Center, site of former Kittery Forest Preschool program run by municipality. Unclear when it stopped being a preschool??**
- **Recruitment and Enrollment**
 - **Promote in same way as K**
 - **ID CDS students**
 - **Connect with Portsmouth Naval Shipyard**
 - Spring screening
 - Letter to students in summer, visit classroom and teacher
 - Need an enrollment policy if have wait list
- **Evaluation**
 - **Nothing here?**
- **Sustainability**
 - Concern about need for further grant funding! Or funding the BBB?

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget doesn't work if they are actually getting \$500,000 plus from state. They are asking for \$514,000 and saying that they will pay for \$325,000.
Asked for too much money!
- **Capacity for Success and Sustainability**
 - Concerned about need for grant funds.

Criteria IV: Priority Points

- **Level of economic disadvantage: 20%**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: Full day/full week**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Kittery
DATE: 1/10/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P – Partnership to create full day public preK.
- **Identification of Need and Community Coordination**
P- Addressed ECE needs of families through survey, economic, CDS
- **Project Description**
 - **High-Quality Program Design**
P- PreK for ME curriculum, MELDS, PD addressed, Chapt 124
 - **Partnerships (Optional)**
P -Kittery Community Center & HS/CC
 - **Recruitment and Enrollment**
P – Naval Shipyard coord., CDS, transitions, family engagement, & CC
 - **Evaluation**
P- MTSS
 - **Sustainability**
P-Future state funding

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery

DATE: 1/10/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

P- Reasonable budget costs, retrofitted lasses, and CC for families

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Kittery
DATE: 11/11/21
EVALUATOR NAME : Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 54,481

First time preK programing
4 classrooms
64 students
Full time/Full day
- **Identification of Need and Community Coordination**
Needs assessment
FRL: 20%
SPED: 21%
- **Project Description**
 - **High-Quality Program Design**
 - PRE-K for ME
 - PD with PreK- 3 grad staff
 - Chapter 124 adherence
 - **Partnerships (Optional)**
Kittery Head Start
Kittery Navel Shipyard (?)
 - **Recruitment and Enrollment**
 - Local opportunities
 - Family engagements vital
 - **Evaluation**
 - MTSS
 - Zones of regulations
 -
 - **Sustainability**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery

DATE: 11/11/21

EVALUATOR NAME : Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Partner with Head Start

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Transportation,
 - 4 teacher, 4 ed tech III
 - 4 classrooms
 - Admin salary
 - Materials/supplies extensive lists included
 - playground,
 - Lease and outfit classrooms
 - meals
 - PD
- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Kittery
DATE: 11/13/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Establish a universal full day/full week PreK program for up to 64 students to be housed at the Kittery Community Center and partnering with YCCAP – Head Start.
- **Identification of Need and Community Coordination**
 - Parents in Kittery were surveyed. Respondents noted:
 - 19% felt there was adequate access to childcare/preschool
 - 45% actively seeking childcare/preschool
 - 87% work full-time
 - 91% employers did not provide/support childcare
 - Quotes from parents
 - Can not start up the program without grant money
 - FRL-20%, Sp Ed-21%, ELL-3%
 - On going work with CDS who is currently serving 8 children
- **Project Description**
 - **High-Quality Program Design**
 - Universal full day (6.5 hours)/full week for 64 students with a 1:8 ratio
 - Housed in the community center which meets facilities requirements and offers childcare
 - PreK for ME curriculum, MELDS
 - MTSS
 - Teachers will be 081 certified
 - Staff supervised by administration from Mitchel Primary
 - PD will be provided
 - Parent Engagement – low to moderate strategies listed

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery

DATE: 11/13/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Partnerships (Optional)**
 - Kittery Community Center will provide the appropriate 4 classrooms and offer childcare, will develop an MOU if grant is awarded
 - YCCAP – Head Start will partner with Kittery SD. MOU will be developed. Need to identify the roles in overseeing the program between Kittery SD and Head Start. Head Start might hire the teachers and Kittery SD the Educational Technicians
- **Recruitment and Enrollment**
 - Newspapers, list serves, signs and banners, CDS, and the School Liaison Officer of Portland Naval Shipyard
 - No language about enrollment policy
- **Evaluation**
 - Evaluation of students include no specific program but listed observations, work samples, anecdotal notes, checklists, photos and videos
 - No information about evaluation of the efficacy of the program
- **Sustainability**
 - Somewhat confident that they can sustain the program financially, but would need ongoing grants and hoping for Build Back Better to pass with PreK intact

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 64 students, 4 classrooms
 - Table 2 - Classroom furniture?
 - Meals and snacks, how is the food paid for, costs are just for kitchen aide
 - Full time assistant principal, is that reasonable?
- **Capacity for Success and Sustainability**
 - With clear MOUs, particularly with YCCAP – Head Start and additional of program evaluation process this project is likely to succeed. The school system seems somewhat confident about continued funding.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Kittery School District
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$514,481.00)**
 - Full day/full week for 64 students
 - 4 teachers/4 ed techs
 - Program coordinator
 - Nutrition staff
- **Identification of Need and Community Coordination**
 - Family survey data reports most families needed quality care and many reported employers offered little to no childcare supports to offset costs
 - 53% of families reported needing care/programming for 4 year olds
 - Provided quotes from survey from parents
 - High military population
 - Stakeholder meetings held and facilitated by Tara Williams (MeAEYC)
 - Current CDS collaboration
 - FRL rate = 20%
 - IEP = 21%
 - English Learners = 3%
- **Project Description**
 - **High-Quality Program Design**
 - Space, ratio's, full day/full week program
 - Plans to use PreK for ME
 - Teachers hired with 081, Ed Techs will be certified
 - Supervision of staff will be by the Mitchell Primary School (What will YCAP's role be?)
 - PD opportunities for prek-3rd grade teachers
 - Collaboration with area providers
 - Transition activities with local providers and community leaders
 - MTSS strategies in place
 - HOME VISITS!!!
 - **Partnerships (Optional)**
 - Kittery Community Center

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery School District

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Space for classrooms
- York County Community Action Corporation – Head Start
 - Space
 - Blended/braided funding sources
 - Shared staffing responsibilities
- Contradicting statements – pg. 13 states the district will fund the classrooms with teachers and ed techs and pg. 14 states possibilities for HS to employ teachers. Pg. 12 states that staff will be supervised by school administration, but what if they are HS employee's?
- **Recruitment and Enrollment**
 - Recruitment same as Kindergarten (what will YCAP's role be?)
 - School Liaison Officer will support and help connect military-based families
 - Enrollment activities all lead by school, what about YCAP's role in prioritizing low-income families?
 - Mentions family engagement strategies, but nothing about YCAP's role or Head Starts required activities
- **Evaluation**
 - Touched on various meetings to evaluate specific aspects of the program
 - No mention of overall program evaluation
- **Sustainability**
 - Tyler Backus provided financial information
 - Mentioned Build Back Better Framework as a hopeful means of financial support

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - All start up costs being proposed by grant
- **Capacity for Success and Sustainability**
 - Seems like a huge gamble for sustainability beyond the grant award year

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 20%
- **Partnership with community provider(s)**
 - Kittery Community Center
 - York County Community Action Corporation – Head Start
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Kittery School District
DATE: 11/11/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Meets requirement
- **Identification of Need and Community Coordination**
 - ❖ Does not speak to SAU program reevaluation
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Lack of partner detail -
 - **Partnerships (Optional)**
 - ❖ Kittery Community Center – one section says space for the program, another section says delivery of pre-k program. – No copy of rating score
 - ❖ York County Community Action – possible partner
 - **Recruitment and Enrollment**
 - ❖ Met requirement
 - **Evaluation**
 - ❖ Lacks detail
 - **Sustainability**
 - ❖ Not really a plan.....

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Kittery School District

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Met requirement
- **Capacity for Success and Sustainability**
 - ❖ Did not meet requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 20%
- **Partnership with community provider(s)**
 - ❖ TBD
- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone

DATE: 11.13.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Expand from part-time, full week to full day, full week in partnership with ACAP. Move from 11 students to 16 students. Will move HS children who go to caribou to their hometown of Limestone.

I'm confused that there are 11 children in the existing part-time pre-k program. 12 in the program in caribou and they are putting together 1 classroom for 16 students. At the end it says 5 new students.

- **Identification of Need and Community Coordination**

- **Project Description**

- **High-Quality Program Design**

- **High Scope Preschool Curriculum**
 - **Inclusion and Track progress of children with disabilities around their IEP. Wonder about other children.**
 - **ACAP provider additional services.**
 - **PD – both from district and ACAP.**
 - **ACAP provide day to day supervision**
 - **Home visits or parent teacher conferences. Work towards goals identified by the family**

- **Partnerships (Optional)**

- **Good outline of partersnhips**
 - **Much done in partnership. ACAP oversee day to day. School provide space and transportation and meals.**
 -

- **Recruitment and Enrollment**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone

DATE: 11.13.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Thinks it will be universal, will give priority to “at-risk” - enrollment in FRL and children with disabilities.**
- **Evaluation**
 - **Child Observation record and CLASS Assessment**
- **Sustainability**
 - Partnership will help with sustainability, shared responsibility and funding.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **Good sharing of costs**
 - **They are paying for half of the ed tech now, but shift that cost to the grant. Can they do that?**
- **Capacity for Success and Sustainability**
 - **Seems sustainable especially with partnership**

Criteria IV: Priority Points

- **Level of economic disadvantage: 87%**
- **Partnership with community provider(s): yes**
- **Full day/full week programming; yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Limestone
DATE: 11/12/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P – Full day, full week, partnering w/ ACAP, CDS
- **Identification of Need and Community Coordination**
P – CC considered as family need. Partner w/ ACAP and look to FCC. CDS and FRL
- **Project Description**
 - **High-Quality Program Design**
P- CLIS & Chapt. 124, HSLOF & MELDS, COR will be used, ongoing PD, WF model, and Transition
 - **Partnerships (Optional)**
P- ACAP includes CC and community needs including CMH
P- LCS provide classroom, transport, PD, and meals
 - **Recruitment and Enrollment**
P – Clear broad recruitment plan
I – Waitlist plan
 - **Evaluation**
P – COR, CLASS, parent engagement, and interpretative services
 - **Sustainability**
P- HS funding

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone

DATE: 11/12/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

P – Reasonable expenses and items, sustainability plan

I - Petty cash included

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Limestone School District
DATE: 11/12/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 87, 968
Expanding from PT/part day to Full time/Full day
- **Identification of Need and Community Coordination**
3 licenses family child care providers in area
Partnership with Head Start
- **Project Description**
 - **High-Quality Program Design**
 - PRE-K for ME
 - PD with PreK- 3 grad staff
 - Chapter 124 adherence
 - HSLOP
 - COR
 - **Partnerships (Optional)**
ACAP/ Aroostook County Action Program *Head Start
CDS
 - **Recruitment and Enrollment**
 - Local opportunities/social media
 - ACAP's responsibility #4
 -
 - **Evaluation**
 - HSLOP
 - COR
 - **Sustainability**
Dependent on Head Start&local budget

Criteria III: Budget Proposal

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone School District

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director

- **Budget Forms & Budget Narrative**

- Transportation,
 - Teacher from PT to FT/
 - 2 Ed Techs (II or III)
 - Materials/supplies extensive lists included
 - playground,
 - outfit classrooms
 - meals
 - PD
 - Petty Cash?

- **Capacity for Success and Sustainability**

- Dependent on partnership with Head Start.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Limestone
DATE: 11/12/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Expand current PreK/Headstart program to full day/full week, increase capacity to 16 students from 11, and move the program into Limestone Community School from Caribou.
- **Identification of Need and Community Coordination**
 - Current program is in Caribou and serves 11 students ½ day/full week/full school year.
 - There is a need for before and after school childcare
 - 3 licensed childcare providers in Limestone, 2 are rated at level 1 and 1 is not rated
 - No openings are available in those childcare sites on a regular basis
 - 32% of the currently enrolled Head Start/PreK program have IEPs
 - FRL for Limestone CS – 87%, ELL-1.2%
- **Project Description**
 - **High-Quality Program Design**
 - Increase # from 11 to 16 and from ½ day to full day/full week/full school year
 - Housed in Limestone Community School
 - Curriculum will be HighScope, which is aligned with HeadStart curriculum and MELDS
 - Assessment program will be Child Observation Record (COR)
 - Will support inclusion practices
 - Mental Health supports through ACAP and LCS will be provided
 - Ongoing PD is planned and includes a coach
 - Family Engagement plan includes moderate to high strategies
 - Progress monitoring data will be collected by professionals, parents and service providers
 - **Partnerships (Optional)**
 - ACAP (Aroostook County Action Program) HeadStart program will be the partner for all aspects of this program.

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone

DATE: 11/12/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Recruitment and Enrollment**
 - Recruitment strategies are outlined
 - Enrollment decisions will be based on Head Start selection criteria with “at-risk” and disadvantaged economically as the highest priorities.
 - Enrollment practices will reflect FLR% and Sp Ed%.
 - Wait list number will trigger a discussion on the need to expand the program
- **Evaluation**
 - Student evaluation addressed (COR, HSELOF, MELDS) which includes a parent component
 - Program and classroom will be assess using CLASS as well as information from a classroom coach utilizing Practice Based Coaching strategies
- **Sustainability**
 - Head Start, local and state funding will be used to sustain the program
 - Continued use of community needs assessment will be used to identify emerging community and family needs to help the program evolve.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 16 students, 5 new, no new classroom needed
 - Table 2 -Should a portion of the ACAP Leadership team be reflected in the budget?
 - Should any CDS expenditures be reflected?
 - Is \$5,000 each enough for classroom materials and classroom equipment for a start-up?
 - Check the definition of equipment
 - Is \$1,000 all there is for meals and snacks?
 - Transportation – does that include the cost of a seatbelt system?
 - Good narrative for the budget
- **Capacity for Success and Sustainability**
 - It appears that this program has a high likelihood of success and the ability to sustain the program, both financially but also with the partnership with ACAP and the growing one with CDS.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Limestone Public Schools
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$224,062.00) (\$87,968.00 prek grant funding request)**
 - Expansion from ½ day/full week to full day/full week
 - 11 children currently attend LCS, with 12 children being transported to other programs to receive specialized services and full/day programming.
 - This partnership would serve children in their own community with the services they need
 - Increase classroom size to 16 from the current 11
 - LCS will increase the teacher to full time and ACAP will provide two ED Tech's to support and provide comprehensive HS services to eligible children
- **Identification of Need and Community Coordination**
 - Data shows a need for wrap around care beyond the need for full day programming. LCS will work with ACAP to problem solve and provide wrap around care for families needing additional childcare
 - Plans to reach out to local providers to support family's childcare needs.
- **Project Description**
 - **High-Quality Program Design**
 - Whole family approach will support beyond the child's prek year for eligible families
 - Partnership with CDS
 - 32 % of preschool children with IEP's
 - High Scope Curriculum that is aligned with MELDS and the Early Learning Outcomes Framework (ELOF)
 - Child Observation Record (COR) will be used as the child assessment tool
 - Mental Health Consultation needs provided
 - CDS partnerships
 - Ongoing PD opportunities
 - Oversight partnership of the program between LCS and ACAP
 - Wide range of family engagement strategies
 - Attachment #1 ACAP and QRIS Data
 - **Partnerships (Optional)**
 - Aroostook CAP (Head Start) – multiple benefits mentioned within application, including transportation, comprehensive services, minimizing transitions, etc...

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone Public Schools

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Recruitment and Enrollment**
 - Collaborative process to identify income eligible children prior to the start of each year
 - Attachment #2 from Child Find Policy
 - Prioritizes low income families, children with disabilities, English Learners, etc... (HS eligibility requirements)
- **Evaluation**
 - COR for individual child assessments
 - ELOF will be used to maintain HS expectations
 - States Maine Early Learning Guidelines... pretty sure they meant MELDS
 - Chapter 124
 - CLASS Observations
 - Child screenings/results shared with families
 - Practice Based Coaching
 - How will the overall program be monitored and assessed?
- **Sustainability**
 - Annual Federal Head Start funding will sustain the Head Start activities, and district EPS allocation funding
 - Regular meetings to review MOU, budget and overall program functioning between ACAP and LCS
 - Community Needs assessment to assess program needs

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Very detailed narrative
 - Clearly indicates which party is responsible for specific costs
- **Capacity for Success and Sustainability**
 - Each section of budget speaks to plan for sustainability

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 87%
 - English Learners = 1.2%
- **Partnership with community provider(s)**
 - Aroostook CAP (Head Start)
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Limestone Community School
DATE: 11/11/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expanding program to full day/full week program – no hours listed
 - ❖ Classroom description & program schedule – Is in different section.
- **Identification of Need and Community Coordination**
 - ❖ No plan for the needs of the SAU to be reevaluated
 - ❖ Nothing in regard to how this funding will help this program
 - ❖ No public notice info
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Meets requirements
 - **Partnerships (Optional)**
 - ❖ Aroostook County Action Program
 - ❖ Limestone is providing the teacher ACAP is providing the Ed. Tech.
 - **Recruitment and Enrollment**
 - ❖ Meets requirement
 - **Evaluation**
 - ❖ Meets requirement
 - **Sustainability**
 - ❖ Meets requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Limestone Community School

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Meets requirement
- **Capacity for Success and Sustainability**
 - ❖ Meets requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 87%
- **Partnership with community provider(s)**
 - ❖ Yes
- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

One additional full day program

- **Identification of Need and Community Coordination**

Have far reach with existing pre-k. This one appears to be targeted to meet need for low income students. Has held public forums but not engaged public around this particular project.

- **Project Description**

- **High-Quality Program Design:**

- **Very clear and thorough description**

- **But missing basic description of the program and staff ratios**

- **Partnerships (Optional)**

- **Clear roles**

- **Recruitment and Enrollment**

- **Very clear**

- **Evaluation**

- **Child, family and school evaluation – great to have all three**

- **Sustainability**

- **Clearly they have a plan for sustainability with braided funding.**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

- Did they get number from Tyler? Looks low

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Can't fund extra ed tech**
- **Capacity for Success and Sustainability**
 - Given long time of partnership, seems like they have strong capacity for success and sustainability.

Criteria IV: Priority Points

- **Level of economic disadvantage:**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 54
DATE: 11/12/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P – Full day w/ KVAC partnership

- **Identification of Need and Community Coordination**

P – Community need based on child, family, and CDS relationship
N- Transportation not included

- **Project Description**

- **High-Quality Program Design**

P-HS partnership meet HS standards, extensive staffing PD, and whole family approach included

- **Partnerships (Optional)**

P- Partner w/ KVCAP

- **Recruitment and Enrollment**

P – Community assessment

- **Evaluation**

P- HS standards, CLASS

- **Sustainability**

P – braided funds with HS and MSAD funds

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 11/12/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

P – Cost are reasonable

N-Transportation not included

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MASD 54
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Full day/Full week Partner with KVCAP

- **Identification of Need and Community Coordination**

FRL: 72.5 %

Sped :

EL :

Economic disadvantage

Identify who they serve

- **Project Description**

- **High-Quality Program Design**

- KVCAP

- Parents survey

-

- **Partnerships (Optional)**

- KVCAP

- **Recruitment and Enrollment**

- Use Head Start identification and registration

- Policy in place

-

- **Evaluation**

- CLASS

- Evaluation of teachers and program

-

- **Sustainability**

- Local budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MASD 54

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

2nd teacher?

- **Capacity for Success and Sustainability**

Local budget / state formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD #54
DATE: 11/13/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Expand # of students by 16 in 1 additional classroom in Canaan in a full day/full week program.

- **Identification of Need and Community Coordination**
 - Somerset County – high % of child neglect, emotional/physical abuse, risk factors, child and family poverty, low educational attainment, lack of access to early care, few community opportunities for children to develop readiness skills
 - County has the highest % statewide of children receiving SNAP, child immunization rates are among the lowest, high incidents of child mental health need
 - MSAD #54 – lack of early childhood support services
 - MSAD #54 – FRL 72.5% Sp Ed - ? % ELL - ?%
 - Partnership with Head Start for over 10 years with shared staffing model
 - Existing state MOU with CDS (currently serving 8 children and monitoring 15)

- **Project Description**
 - **High-Quality Program Design**
 - Full day/full week, with shared certified staff, ratio?
 - Curriculum – OWL and PreK for ME
 - Assessment – DRDP
 - Parent Engagement – use the Family and Community Engagement Framework
 - **Partnerships (Optional)**
 - KVCAP Head Start with shared staffing model
 - **Recruitment and Enrollment**
 - Shared between partners, selection uses the Head Start priorities
 - Enrollment process outlined

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #54

DATE: 11/13/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Evaluation**
 - Student progress monitoring utilizes DRDP, DIAL, DECCA
 - Program structure is monitored using Classroom Assessment Scoring System (CLASS)
 - Child, family, and school data is used to inform organizational systems, program goals and professional development
 - Each staff member has a PD plan and coaching supports are made available to staff
 - Supervision of the program is shared. Monthly meetings between supervisors, quarterly meetings between district and KVCAP administration.
- **Sustainability**
 - The partnership with KVCAP has been in existence for over 10 years and has grown to the point where 80% of the incoming K students have participated in PreK.
 - Funding has been steady and has grown.
 - PreSchool Outcomes annual report is a built in part of the Board meeting(s).

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 16 students, 1 new classroom
 - Table 2 – program costs
 - Why a teacher's aide and a teacher assistant? Along with teacher that would be a 1 :5/6 ratio
 - Curious why transportation is not provided?
 - Does KVCAP provide any teaching staff at other PreKs?
- **Capacity for Success and Sustainability**
 - Given the 10+ years partnership between the two entities and the growth of the PreK program over the years it appears to have a very strong capacity for success and sustainability.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD 54
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$122,261.48)**
 - Expansion of one classroom – 16 children
- **Identification of Need and Community Coordination**
 - 6 town catchment area
 - 1 in 4 children living in poverty
 - Highest rate of child abuse and neglect
 - Highest rate of children receiving SNAP Benefits
 - **FRL Rate = 72.5%**
 - MOU's in place with KVCAP and CDS
 - Public forums held
- **Project Description**
 - **High-Quality Program Design**
 - Regularly scheduled meetings
 - Review of child outcomes
 - Staffing certification requirements met
 - Currently uses OWL and will be moving to PreK for ME
 - Conscious Discipline
 - Using DRDP for child assessments
 - Cultural responsiveness strategies
 - Collaborative effort to support children with IEP's
 - Table of staff roles
 - Whole Child, Whole Family, Whole Community Approach
 - Family Engagement
 - Transition strategies
 - **Partnerships (Optional)**
 - KVCAP – Head Start
 - Meets all DOE, HSPS, and Childcare licensing requirements
 - **Recruitment and Enrollment**
 - Shared responsibility
 - Community Assessment to assure needs are met

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Eligibility prioritized using a point system
 - Age, income, etc (categorically eligible)
- KVCAP does regular community outreach
- Completes the DOE Home Language Survey
- **Evaluation**
 - CLASS utilized within all classrooms
 - DECCA and DIAL are used
 - Data utilization plans
- **Sustainability**
 - Braided funding to provide comprehensive services
 - 80% of preschool aged children are currently served

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table that provides details on budget items
- **Capacity for Success and Sustainability**
 - What is the plan after the grant year ends?

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 72.5%
- **Partnership with community provider(s)**
 - Yes, KVCAP
- **Full day/full week programming**
 - Yes

STATE OF MAINE

INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expansion – Additional classroom Indicates full day – assume full week
 - ❖ Programming schedule not clear
- **Identification of Need and Community Coordination**
 - ❖ How will regular reevaluation be managed?
 - ❖ Not all stats
- **Project Description**
 - **High-Quality Program Design**
 - ❖ # of students, number of classrooms, ratio of classroom.... missing
 - **Partnerships (Optional)**
 - ❖ Meets requirement
 - **Recruitment and Enrollment**
 - ❖ Meets requirements
 - **Evaluation**
 - ❖ Meets requirements
 - **Sustainability**
 - ❖ Does not speak to the future funding....they have partnered for long time using EDS 279/local budget

STATE OF MAINE

INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 54

DATE: 11/11/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ No Transportation?
 - ❖ Teacher Aide and Teacher Assistant for 16 students?
 - ❖ Indirect cost for personnel?
 - ❖ Family service coordinator?

- **Capacity for Success and Sustainability**
 - ❖ Does not speak to future funding

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 72.5%

- **Partnership with community provider(s)**
 - ❖ Yes

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 7

DATE: 11.14.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

6 students in NH. Currently in a locally and privately funded program.
5 days per week, 8 to noon

- **Identification of Need and Community Coordination**

Small community, will help to take burden off of families that they currently have to pay.

- **Project Description**

- **High-Quality Program Design**
 - Pre-K for ME. One teacher will work to get 081.
 - Works with CDS.
 - Weekly newsletters to families. Seasonal conferences.
 - Meet with kindergarten teacher for transition
 - Concern - No professional development
 - Concern - No MTSS
 - Not a detailed transition plan
- **Partnerships (Optional)**
 - Yes, roles aren't as clear.
- **Recruitment and Enrollment**
 - Not addressed
 -
- **Evaluation**
 - No evaluation
- **Sustainability**
 - Not addressed.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 7

DATE: 11.14.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **MISSING** significant part of the budget.
 - No idea how much their allocation is.
 - What expenses the grant will cover. What they will cover.
- **Capacity for Success and Sustainability**
 - Hard to assess without a clear budget plan.

Criteria IV: Priority Points

- **Level of economic disadvantage: 40 percent**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: 20 hours**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 7
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P- new full week program
P – Clear overview

- **Identification of Need and Community Coordination**

P- Community need
N – No public notice

- **Project Description**
 - **High-Quality Program Design**
Q- Is 3 yrs allowed?
P- Curriculum and PD, CDS
 - **Partnerships (Optional)**
P- partner w/ CC program
 - **Recruitment and Enrollment**
P- Family engagement included no policy for enrollment
 - **Evaluation**
N-No evaluation planes included
 - **Sustainability**
N- No sustainability plan

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 7

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

P – reasonable budget

N- No narrative or sustain plan included

- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 7

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - 36,750Identifies partner in overview
Identifies Scholarships for pre-k students
Full week/ half day – 8:00 to 12
- **Identification of Need and Community Coordination**
Private pre-k is available to all families
L& L has worked with CDS
Waiting to disseminate public information
- **Project Description**
 - **High-Quality Program Design**
 - 10 children ages 3-5
 - 2 teachers
 - Space identified
 - Collaboration with L & L has been in place as a community partner
 - **Partnerships (Optional)**
 - Laugh and Learn
 - **Recruitment and Enrollment**
 - Outreach identified
 - Media notices?
 - **Evaluation**
incomplete
 - **Sustainability**

Continue with collaboration with L & L

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 7

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - incomplete

- **Capacity for Success and Sustainability**
 - Incomplete
 -

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #7

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Establish a public PreK program with an established licensed preschool program. The program would be from 8:00 to 12:00 for a full week.
- **Identification of Need and Community Coordination**
 - Current private preschool tuition is a barrier to some families
 - FRL- 40%, SpEd-25%, each year1 of 6 students served by CDS
 - RSU #7 works closely with the private preschool and with CDS
 - Parents have not yet been surveyed as the district wants to have a sense of costs and viability before building up hopes
- **Project Description**
 - **High-Quality Program Design**
 - Day is 8:00 to 12:00 five days a week
 - 1 classroom of 10 students (6 of whom would be eligible 4 year olds)
 - 2 teachers, one with a 029 certification and has applied for 081
 - PreK for ME curriculum and GOLD Teaching Strategies Assessment Programs
 - Will meet required PD
 - Parent engagement activities are at the low level of strategies
 - **Partnerships (Optional)**
 - Laugh and Learn Preschool is a licensed preschool with a QRIS rating of level 3. It has a long relationship with North Haven Community School.
 - **Recruitment and Enrollment**
 - Not addressed
 - **Evaluation**
 - Not addressed
 - **Sustainability**
 - Not addressed

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #7

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – not in the application
 - Table 2 – not in the application
 - Table 3 – not in the application
 - Requesting \$5,000. Not sure the applicant understood the budget portion as historically they have not received state funding.
- **Capacity for Success and Sustainability**
 - This is a need for this island community. They need some technical help for the program development and the application itself.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #7
DATE: November 12, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$5,000.00)**
 - Part Day (8-12) / Full week
- **Identification of Need and Community Coordination**
 - PreK is a financial burden for families
 - FRL Rate = 40%
 - CDS Rate = ???
 - Special Ed Rate = 25%
 - Offers wrap around care for working families
 - Have not notified the residents!
 - Partner with CDS as needed
- **Project Description**
 - **High-Quality Program Design**
 - One classroom 6 of the 10 will be preschool aged
 - Utilizing Prek for ME and TSG
 - Teacher with 029 has applied for the 081 certification
 - Transition strategies
 - **Partnerships (Optional)**
 - Waterman's Laugh & Learn Preschool
 - **Recruitment and Enrollment**
 - Nothing
 - **Evaluation**
 - Mentioned use of TSG for children
 - **Sustainability**
 - Nothing

Criteria III: Budget Proposal

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #7

DATE: November 12, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Budget Forms & Budget Narrative**
 - Listed three items without any narrative
- **Capacity for Success and Sustainability**
 - Nothing

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 40%
- **Partnership with community provider(s)**
 - Waterman's Laugh and Learn Preschool
- **Full day/full week programming**
 - No

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 07
DATE: 11/12/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Part day/full time
 - ❖ Met requirements
- **Identification of Need and Community Coordination**
 - ❖ How will program be reevaluated?
 - ❖ No public notice language
 - ❖ How will the project lead to better outcomes?
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Does not describe classroom space requirements
 - ❖ No language regarding Tier supports
 - ❖ No mention of PD
 - ❖ No mention of coordination and management
 - ❖ No family engagement language
 - ❖ No transition strategies
 - **Partnerships (Optional)**
 - ❖ Waterman's Laugh & Learn Preschool
 - ❖ Quality rating?
 - **Recruitment and Enrollment**
 - ❖ Did not meet requirement
 - **Evaluation**
 - ❖ Did not meet requirement
 - **Sustainability**
 - ❖ Did not meet requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 07

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Did not meet requirement
 - ❖ Lack of information

- **Capacity for Success and Sustainability**
 - ❖ Did not include in application

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 40%

- **Partnership with community provider(s)**
 - ❖ Yes

- **Full day/full week programming**
 - ❖ No – Part day/Full week

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Move from 2 classrooms of 36 to serving total of 100 children. Additional children will be through at least 6 partnerships – two of which are family child care programs.

Concern – Joyful Noise Christian DayCare and Learning. PreK teacher is a level 7 and they employ a retired elementary school teacher, unclear if she has on 081, probably not.

Concern - Tu Casa – 12 children, no mention of BA for teacher.

SMCA with 4 preschool classrooms seems to be the only one with staff with BA and 081.

A child's world – BA but no 081 and some children part-time while others full-time.

Birchwood Day Nursery School – two working on BAs, one with an AA and one with one class completed.

- **Identification of Need and Community Coordination**

RSU 14 currently has 266 Kindergartners.

Fund program coordinator

2 classrooms well-received. Wait list of 55 students

Steering committee made strategic plan – proposed equity and inclusion that led to partnerships

Provide choice and allow for wrap-around services

Community engagement by focusing on diverse quality options for families.

Holding a series of meeting with providers

No formal engagement of parents

- **Project Description**

- **High-Quality Program Design**

Concern – all providers will be licensed and/or meet 124 – don't think they understand that they must all meet 124.

Potentially Pre-K for Me?? Coordinator help to decide.

Implement MTSS

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Concern – if lead teachers don't have 081, work with them on a learning plan??
Coordinated PD
Use Seesaw for engagement
Concern about the ability to support programs to meet high quality.
Don't talk about family engagement,

- **Partnerships (Optional)**
 - **Hire a pre-K coordinator**
 - **MOUs will be completed**
 - **Lots of questions about who will be final partners**
- **Recruitment and Enrollment**
 - **Newspapers, town offices, school communications**
 - **No enrollment policy**
- **Evaluation**
 - **Data, parent surveys and observations.**
 - **What data?**
- **Sustainability**
 - **Wants to be universal by 2026**
 - **But Nothing about sustainability**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Appear to budget for existing program.
- **Capacity for Success and Sustainability**
Unclear how they can go this big and stay this big. When grant goes away, how are they going to pick up the costs

Criteria IV: Priority Points

- **Level of economic disadvantage: 26.4%**
- **Partnership with community provider(s): yes!**
- **Full day/full week programming: yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 14
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P- Work with CC, expansion
N- No schedule included not clear if full day or full week

- **Identification of Need and Community Coordination**

P- Focus group with Maine AEYC, community strategic planning, parental choice, inclusive, CDS

- **Project Description**

- **High-Quality Program Design**

P- Curriculum, MELD, inclusive, cultural, PD plan, Coord. Position
Q - Plan for additional 14 classrooms not clear

- **Partnerships (Optional)**

Partnership not clear

- **Recruitment and Enrollment**

P- recruitment plan
N- No enrollment policy

- **Evaluation**

P- Evaluation plan

- **Sustainability**

P- Plan to work towards funding and universal pre-K

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

N- Not clear on budget breakdowns for salaries, transportation plan, or coordination of programming costs

- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - 496,000 requested
 - Expand from 32 spaces 100 spaces (seats)
 - Identities 6 preschools
 - Unclear of daily or weekly schedule

- **Identification of Need and Community Coordination**
 - Identifies 6 preschools in Windham area
 - Annual reviews to be established

- **Project Description**
 - **High-Quality Program Design**
 - 100 spaces
 - 4/5 days a weeks for 7 hours
 - Chpt 124/licensing
 - MTSS
 - Special Education /ELL
 - Coordinator/liaison – additional staff
 - **Partnerships (Optional)**
 - 6 local preschools
 - **Recruitment and Enrollment**
 - Local/ media
 - **Evaluation**
 - Coordinator will oversee evaluation
 - Instruction/assessments
 - **Sustainability**
 - Not identified

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Unclear the collaboration
- **Capacity for Success and Sustainability**
 - Unclear

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #14
DATE: 11/14/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Expand PreK seats from 32 to 100 through partnerships with 7 private preschool entities.
- **Identification of Need and Community Coordination**
 - Currently 266 K students, existing 32 PreK seats
 - FRL-26.4%, CDS-0.6%, Sp Ed-15%, ELL-.01%
 - Before and after school care is problematic
 - Feedback from parents that only 32 seats with 200+ K students is a problem
 - Meetings have taken place between the district and the private preschools
 - District recently joined the ME Association for the Education of Young Children
- **Project Description**
 - **High-Quality Program Design**
 - Some half days?/Full week, 2 full days/ 4 or 5 days a week?
 - PreK for ME curriculum, MELDS
 - MTSS
 - Hire an early childhood educational expert to work with private schools coaching on programming, instruction, and being responsible for coordination with CDS, transition
 - Develop professional learning plans for those not yet 081 certified
 - Parent engagement strategies low to moderate
 - **Partnerships (Optional)**
 - 7 possible partners. Two have ratings, all are licensed pre-schools and meet the Chapter 124 requirements
 - **Recruitment and Enrollment**
 - Recruitment is district messaging, newspapers, town offices, website. No information on enrollment policy
 - **Evaluation**
 - Program – data reviews, parent feedback, observations
 - Student – work samples, observations, videos, portfolios – say assessments will be aligned with Maine standards

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #14

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Sustainability**
 - Board goal to have universal PreK by 2026

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1: 100 students, 68 new, 7 new classrooms
 - Table 2: looks like teachers and ed techs are district employees
Transportation – does that include seat belt systems
 - Table 3 – has breakdown, no financial support in this budget from partners
- **Capacity for Success and Sustainability**
 - Financially seems to be sustainable, success will depend on the private providers

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #14
DATE: November 12, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$496,000.00)**
 - Expanding from 32 slots/2 classrooms to 100 through partnerships
 - PreK Coordinator would serve as the link between district and providers
 - Shared PD opportunities
 - 081 attainment support for partners
 - FRL Rate = 26.4%
- **Identification of Need and Community Coordination**
 - Kindergarten count is 266, increasing prek slots to begin steps toward universal design
 - .06% of preschool children enrolled with CDS, with 15% across the district
 - .01% are English Learners
 - Strategic planning focus to expand prek programming over the next 5 years
 - Wrap around care through partnerships for working families
 - MEAEYC supporting district outreach
 - Watching the DOE prek partnership series
- **Project Description**
 - **High-Quality Program Design**
 - Increase programming from 32 slots to 68 across 9 classrooms. 2 in the district and 7 within partnership locations
 - Full day / full week
 - Mentioned adding another 14 classrooms?
 - Using Prek for ME
 - MTSS strategies in place and support for partners
 - Family engagement strategies
 - Transition plans
 - MOU's with local partners
 - **Partnerships (Optional)**
 - Southern Maine Children's Academy
 - Little Dragonfly's Childcare
 - A Child's World
 - Tu Casa Childcare
 - Plummer's Place Childcare

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #14

DATE: November 12, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- A Joyful Noise Christian Daycare & Learning Center
 - Birchwood Day Nursery School
- **Recruitment and Enrollment**
 - Children selected through a blind lottery process
 - Social media, newspapers, website, etc...
- **Evaluation**
 - Program needs evaluated annually
 - Progress monitoring 3x per year
 - Parent surveys
 - Observations
 - **Creating their own tool to measure classroom use of curriculum (CLASS?)**
 - **Screenings for children**
- **Sustainability**
 - Plans to expand and seek additional funding

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Transportation costs for Raymond students? How do they get to school now?
- **Capacity for Success and Sustainability**
 - Planning on using old middle school building when new building is complete in 2026

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 26.4%
- **Partnership with community provider(s)**
 - Yes 7 partners
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 14
DATE: 11/12/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expansion of program
 - ❖ Not clear on how many new classrooms in this section
- **Identification of Need and Community Coordination**
 - ❖ Public notice not included
 - ❖ Better outcomes?
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Full day/Full/Week programming (7+ hours per day?)
 - ❖ Included # of classrooms here as 9 then referenced 14 classrooms, then in the budget, it says 7 new classrooms?
 - ❖ No description of Tier supports
 - **Partnerships (Optional)**
 - ❖ Southern Maine Children's Academy – no quality rating
 - ❖ Little Dragonfly's Childcare – no quality rating
 - ❖ A child's World – no qualified teacher yet – quality rating 4
 - ❖ Tu Casa Childcare – no quality rating
 - ❖ Plummer's Place Childcare – no quality rating – no description
 - ❖ A Joyful Noise Christian Daycare & Learning Center – no quality rating
 - ❖ Birchwood Day Nursery School – quality rating of 3
 - **Recruitment and Enrollment**
 - ❖ No strategies for hard to reach families
 - ❖ No enrollment policy
 - **Evaluation**
 - ❖ Met requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 14

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

- **Sustainability**
 - ❖ Indicates will, but not how

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Met requirement

- **Capacity for Success and Sustainability**
 - ❖ Use of local funds – met requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 26.4%

- **Partnership with community provider(s)**
 - ❖ Yes

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11.14.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Pre-K program at each of its four schools

New construction, allow for full day/full week.

96% of respondents said pre-k is needed in RSu 24

Serve 46 students in fall of 2022,

In addition, create partnership with Downeast Community partners. Pre-K programs access whole family support system.

- **Identification of Need and Community Coordination**

Survey completed. 56% of respondents said their children are not in a pre-k program – could they be in a family child care. 15% said that they had a in-home care in their area.

- **Project Description**

- **High-Quality Program Design**

- **Will coordinate with CDS, already coordinates for incoming kindergartners**

- **Program hours will follow elementary hours, including early release on Wed?**

- **All classrooms on the 1st floor of the buildings with access to playgrounds.**

- **Positive – nice description of classroom spaces and how they meet 124**

- **Concern - Use K curriculum when appropriate and pre-k for me to fill gaps???**

- Pre-K teachers will do PD together

- Pre-K parents would participate in existing events and school would create their own

- Will plan for transition into Pre-K, similar to incoming K students. Visits, meeting with teachers and other events for students with disabilities.

- **Partnerships (Optional)**

- **Exploring head start funding ed tech. RSU 24 fund all pre-k teachers.**

- **Recruitment and Enrollment**

- Will use social media to spread the word.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11.14.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- Universal! Will use DHHS offices in hopes of getting low income students. Medical providers, child care programs, Community agencies and adult ed office. Mano en mano too. Seems like good plan.
- Paper newsletters
- Registration in spring
- **Evaluation**
Screening at entry and then when to K. Parent survey. What about observations??
Dial 4 will be initial screening. ASQ throughout the school year. Results shared with families.
Yes to observations.
- **Sustainability**

Still thinking about how to ensure they can continue. Partnership will help. ESSER III funds too. What about title 1?

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Numbers add up. Looks good
- **Capacity for Success and Sustainability**
Concerned about ability to keep this going! Will head start pick up costs of ed techs after this?
That would help with sustainability.

Criteria IV: Priority Points

- **Level of economic disadvantage : 56%**
- **Partnership with community provider(s): Yes**
- **Full day/full week programming: yes**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 24
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

P -Clear and descriptive overview

- **Identification of Need and Community Coordination**

P – Community needs included through survey outcomes, data included, public notice, limited child care

- **Project Description**

- **High-Quality Program Design**

P- Includes detailed program design including Chapt. 124 compliance

- **Partnerships (Optional)**

P- HS collab

- **Recruitment and Enrollment**

P- Clear outreach plan that is inclusive
Q- enrollment universal?

- **Evaluation**

P- Clear eval plan of child and program

- **Sustainability**

P -Plan included

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

P -Clear budget and narrative included

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**
P- Clear plan

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - **246, 436 requested**
9 Communities
Full day/Full week
Special Education transportation only available

- **Identification of Need and Community Coordination**
FRL 46%
Increase in identified special education children not at 15%
Results of survey noted in application
Full day/Full week

- **Project Description**
 - **High-Quality Program Design**
 - 4 community schools identified and documentation provided
 -
 - **Partnerships (Optional)**
 - **6 local preschools**
 - **Head Start**
 - **Recruitment and Enrollment**
Local/ media
 - **Evaluation**
Process outlined
 - **Sustainability**
ESSR III funds for 2 years and budget planning of the board.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11/12/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Identified all funding and contribution
- **Capacity for Success and Sustainability**
ESSRIII and other sources with future planning

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #24
DATE: 11/13/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Reestablish (no PreK for two years) PreK full day/full week programs in four elementary schools in partnership with Downeast Community Partners – Head Start.
- **Identification of Need and Community Coordination**
 - Survey results – 96% of respondents felt a need for public PreK
 - FRL-56.46%, CDS yearly – 7 to 8 students, Sp Ed-15%, ELL-1%
 - No/few childcare resources so no coordination there
 - Coordinates with CDS
- **Project Description**
 - **High-Quality Program Design**
 - Full day/full week 12? Per classroom, ratio?
 - Space meets all 124 requirements
 - Curriculum – MELDS, PreK for ME, Eureka Math, Handwriting w/o Tears
 - MTSS, Collaborative Response Model
 - PLC time weekly including PDA
 - Family engagement – broad descriptions appear to be low to moderate strategies
 - Transition is addressed
 - **Partnerships (Optional)**
 - Solid description of what Head Start will bring to the partnership
 - **Recruitment and Enrollment**
 - Recruitment includes notices on facebook, online resources, flyers and in-person events. Contacts at DHHS offices inc. TANF, SNAP, HOPE, Heating Office. Flyers at medical offices, childcare places, community agencies, EL service agencies, CDS and notification of families of enrolled students.
 - Enrollment will follow Head Start guidelines and mirror the district demographics

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #24

DATE: 11/13/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Evaluation**
 - Detailed overview of monitoring student growth, group growth, and program effectiveness using DIAL, Ages and Stages, COR, MELDS as well as surveys of parents and collated classroom data reviewed and assessed by teachers and administration.
- **Sustainability**
 - Plan on using some ESSRII \$ for year 1 and 2 of the program then build into the budget for beyond. Continued partnership with Head Start with shared program responsibilities and costs.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 46 students (why that number?) 4 classrooms
 - Table 2 Program Costs
 - Transportation costs – does that include the seat belt system
 - Table 3 OK
 - Budget narrative describes the components of each part. Costs appear to be reasonable and appropriate
- **Capacity for Success and Sustainability**
 - The plan and the budget plus the intent to use ESSR2 \$ in year two and continue cost sharing with Head Start should build the capacity for success and sustainability.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU # 24
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$246,438.00)**
 - Plan to open prek in four elementary schools
 - New 6-12 grade school scheduled to open fall 2022, allowing for more space for Prek classrooms.
 - 98% of families agreed that programming is needed throughout the district.
 - 46 slots in fall 2022
 - Full day/ full week
 - Alignment of programming to older grades
 - FRL Rate = 56.46%
 - Special Ed = 15%
 - English Learners = 1%
- **Identification of Need and Community Coordination**
 - Needs assessment supports the proposal of new prek programming
 - Lack of childcare programs for partnership opportunities?
- **Project Description**
 - **High-Quality Program Design**
 - Partner with local CDS program
 - Not all bathrooms in classroom, next door? Supervision by sound and frequent checks?
 - Curriculum not appropriate for prek (handed down from kindergarten, eurika math, handwriting without tears
 - MTSS plans in place
 - PD opportunities "handed down" from older grades. Not appropriate or specialized for preschool
 - Basic family engagement checklists at the district level
 - Head Start will support prek to enhance engagement opportunities
 - Transition activities
 - **Partnerships (Optional)**
 - DownEast Community Partners (Head Start)
 - Comprehensive services

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU # 24

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Recruitment and Enrollment**
 - Social media, public notices, website, newsletters, SNAP, TANF, etc...
 - Open to all age eligible students
- **Evaluation**
 - Child screenings, parent surveys, ASQ's, DIAL-4, HighScope COR
 - Chapter 124
 - What about program evaluation?
- **Sustainability**
 - Components built into the ESSR III application
 - Partnership funding
 - Local budget

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table with funding details
- **Capacity for Success and Sustainability**
 - ESSR III money, partner funding
 - Question lingering about subsidy for FY23?

147,856

ESSR III:
Currently there is more budgeted in this grant for Pre-K programs than the amount listed. The additional allocation will be used in subsequent years.

-
- What does this mean?



Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 56.46%
- **Partnership with community provider(s)**
 - Yes DownEast
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 24
DATE: 11/12/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ New program full day/full week
 - ❖ Only transportation for special education students
- **Identification of Need and Community Coordination**
 - ❖ How will SAU needs be reevaluated regularly – described in different section
 - ❖ How will the grant help them?
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Meets requirements
 - **Partnerships (Optional)**
 - ❖ Downeast Community Partners providing Ed. Tech. classroom support
 - ❖ Not clear if other responsibilities/services are being provided by partner
 - **Recruitment and Enrollment**
 - ❖ Meets requirements
 - **Evaluation**
 - ❖ Meets requirements
 - **Sustainability**
 - ❖ Meets requirements

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 24

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ SAU not sure allocation is forthcoming? How will they implement and sustain if no.
 - ❖ Wages for nutrition staff?

- **Capacity for Success and Sustainability**
 - ❖ Did not include description of project expenses

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 56.46%

- **Partnership with community provider(s)**
 - ❖ Yes?

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Partnership with ACAP will allow them to serve all children. Will be full day/full week.
Will combine funding and will do a joint application. All families receive same services??
Positive – will provide wrap around care.
Have not engaged the 11 family child care programs, yet. Plan to reach out. Says they have no openings.
Bringing together HS, CDS and school.

- **Identification of Need and Community Coordination**

Many kids already at ACAP. Will allow for more full day slots for workign families. Did not do survey nor talk to family child care providers.

- **Project Description**

- **High-Quality Program Design**

- **High scope Preschool Curriculum**
- **Right staff – 15 students**
- Home visits or parent teacher conferences
- Transitions – Head Start teachers will communicate K teachers.

- **Partnerships (Optional)**

- ACAP manager will be responsible for day-to-day management. Collaborate on PD
- Collaborate on family engagement.
- ACAP will provide family coaching services.
- RSU provide transportation
- ACAP work with CDS. Help English Learners.
- Mental health supports!

- **Recruitment and Enrollment**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Says this will allow them to be universal. They have a total of 58 pre-k students in half day program. How will students be chosen for each program. Know that priority will be given to economically disadvantaged.**
- **Evaluation**
 - Monitor data, observations.
 - Classroom coaches
 - COR and CLASS
- **Sustainability**

Has HS program picking up staffing costs. Seems fishy!

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - **District is paying nothing for salaries. Will pick up after grant goes away and know breakdown of Head Start eligibility.**
- **Capacity for Success and Sustainability**
 - Looks good

Criteria IV: Priority Points

- **Level of economic disadvantage: 49%**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: yes**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 39
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P – Clear plan full day/week, expansion, partner
- **Identification of Need and Community Coordination**
P- Family need clear, CDS, HS
Q- Not clear of if CCC only used for CC assessment
- **Project Description**
 - **High-Quality Program Design**
P- Curriculum, PD, whole family, transitions, Chapt. 124, inclusive
 - **Partnerships (Optional)**
HS
 - **Recruitment and Enrollment**
P- Clear recruitment and enrollment plans included
 - **Evaluation**
P- Clear child and program eval. Included, family included
 - **Sustainability**
P- Clear plan

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Clear budget and narrative

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**
P- Clear plan for funding to sustainability

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

.....

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - 98, 516 requested
From ½ day to Full day/Full week
58 children now add 15 + more

- **Identification of Need and Community Coordination**
 - FRL 49%
 - 39% ELL
 - ACAP/CDS/

- **Project Description**
 - **High-Quality Program Design**
 - Chapter 24
 - 1:8 ratio
 - Ed Tech's II and III's
 -
 - **Partnerships (Optional)**
 - Head Start
 - Description of partnership involvement
 - Curriculum
 - Transition
 - Priorities
 - Transportation
 - PD
 - Facilities
 - **Recruitment and Enrollment**
 - Local/ media

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Department of Education (Child Development Services State Director)

- **Evaluation**
Following Chapter 124
CLASS assessment
Coach provided to staffing team
- **Sustainability**
- Partnership resources with ACAP

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Identified all funding and contribution
Staff through Head Start
Bus monitor
- **Capacity for Success and Sustainability**
ACAP and local budget

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #39
DATE: 11/14/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Expand the PreK program from 4 classrooms with ½ day/full week with an addition of 1 other classroom for 15 students at full day/full week. Current program serves 58 students in half day programs.
- **Identification of Need and Community Coordination**
 - Full day PreK needed
 - Transportation needs
 - FRL-49%, Sp Ed ?, or ELL-.35%
 - 11 licensed childcare providers, not sure they communicate with each other
 - ACAP Level 4 working relationship with district
- **Project Description**
 - **High-Quality Program Design**
 - High Scope aligned with HSLOF and MELDS
 - Child Observation Record (COR) student assessment
 - Progress monitoring used
 - Lead teachers will focus on cultures and linguistic openness
 - Parent engagement – descriptions are low to moderate strategies
 - **Partnerships (Optional)**
 - ACAP – has been in the area for 50 years and has a strong relationship with the district. Level 4 for ME quality rating.
 - **Recruitment and Enrollment**
 - Advertising, doctor's offices, families with children in RSU #39
 - Head Start eligible children
 - Enrollment will reflect demographics
 - **Evaluation**
 - COR
 - Teachers and parents gather work samples
 - 3 to 4x a year – developmental summary

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #39

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- Program – CLASS, classroom coach information
- **Sustainability**
 - Continued support from Head Start
 - Head Start commitment to family engagement and health services
 - District funds

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – 68 students, 15 new, 1 classroom at ACAP
 - Table 2 – teacher and ed tech employed by ACAP (ed tech line through grant)
 - Table 3 – shows distribution
- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #39
DATE: November 15, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$98,516.00)**
 - Adding one classroom with 15 children
 - Housed in ACAP facility
 - Partner will be providing the educational services, wrap around care, comprehensive services, and whole families' approach
 - FRL Rate = 49%
- **Identification of Need and Community Coordination**
 - No updated needs assessment described
 - Transportation needs are eliminated through the identified partnerships
 - Has a good understanding of community needs and services available to families.
 - Strong coordination with CDS
 - Briefly describes knowledge of providers, but no direct outreach prior to application
- **Project Description**
 - **High-Quality Program Design**
 - Adding one full day/full week classroom with the current four ½ day classrooms
 - Adequate space, staffing ratio's, curriculum...
 - High Scope Curriculum, COR Assessment
 - English Learner Supports
 - Mental Health Supports in place
 - culturally sustaining practices in place
 - Professional Development plans
 - Program monitoring
 - Family Engagement is a top priority
 - Transition plans in place
 - **Partnerships (Optional)**
 - ACAP – Head Start
 - Brings comprehensive services, community action programs resources serving at risk children and families
 - Roles and responsibilities are clear and detailed
 - Attached licensing and QRIS statue document

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #39

DATE: November 15, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Recruitment and Enrollment**
 - Various methods of recruitment
 - Clear enrollment policies in place for the district and partner
- **Evaluation**
 - COR for individual child assessments
 - Whole child approach, assessing all areas of development
 - Using data to inform program development, but very little detail regarding overall program evaluation
 - CLASS Assessment Tool
 - Practice based coaching in place for teacher PD
- **Sustainability**
 - Braided funding to support Head Start services will support sustainability efforts
 - Ongoing communication/collaboration between Leadership
 - References ongoing review of needs assessment to assure programming is successful.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Very detailed, clear
- **Capacity for Success and Sustainability**
 - Plan for sustainability is clear and well planned

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 49%
- **Partnership with community provider(s)**
 - Yes
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 39
DATE: 11/12/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expand -1 full day/full time classroom added
Says will serve as universal to all Caribou (part of district) students but in recruitment it says if more than 16, it will be determined by need.
- **Identification of Need and Community Coordination**
 - ❖ How will the needs of the SAU be reevaluated regularly?
 - ❖ No mention of how the funds will help the SAU
 - ❖ No public notice mentioned
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Length of school day missing
 - ❖ Meets all other requirements
 - **Partnerships (Optional)**
 - ❖ Aroostook County Action Program – Quality level 4
Meets requirement
 - **Recruitment and Enrollment**
 - ❖ Meets with some “universal” confusion
 - **Evaluation**
 - ❖ SAU needs, reevaluation,
 - **Sustainability**
 - ❖ Meets requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 39

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Meets requirement

- **Capacity for Success and Sustainability**
 - ❖ Meets requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 49%

- **Partnership with community provider(s)**
 - ❖ Yes

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Not clear what the plan is for expanding pre-k programming

Goal is five full day for 4 year olds

Two of programs will be 4 days with child care program picking up one day.

It is confusing

- **Identification of Need and Community Coordination**

No parent or community engagement. Partnership with an existing program, but didn't do formal outreach to ECE programs. Say that they will.

Partner with CDS

No demographic data

- **Project Description**

- **High-Quality Program Design**

- **Description of program**

- **MTSS**

- **Is curriculum okay?**

- **Not much family engagement.**

- **Not thorough transition plan**

- **Partnerships (Optional)**

- **Not really a partnership**

- **Recruitment and Enrollment**

- **No plan**

- **Evaluation**

- **No evaluation of child. No communication with family**

- **Sustainability**

- **Pay for with Title 1.**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Bringing on significant new cost**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Didn't get number from Tyler
 - Who is paying for child care? Disconnect. Mention grant will cover but don't show that
- **Capacity for Success and Sustainability**

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s); not really a partner**
- **Full day/full week programming: yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 40
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P – Full day/week expansion,
- **Identification of Need and Community Coordination**
N- Limited need established
P- CDS
- **Project Description**
 - **High-Quality Program Design**
P- Curriculum, CLIS, Chapt. 124, inclusive, PD
 - **Partnerships (Optional)**
P- Included
 - **Recruitment and Enrollment**
P- Brief clear plan
 - **Evaluation**
P- Included w/ family
 - **Sustainability**
P- plan included

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

P- Budget included and narrative
Q – Not clear if reasonable cost

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**
P- Sustainability plan for funds not included

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 499,202
Full day/Full week Partner A.C.E. (?)
- **Identification of Need and Community Coordination**
FRL:
Sped :
EL :
CDS partnering
Economic disadvantage
Identify who they serve
- **Project Description**
 - **High-Quality Program Design**
 - **Partnerships (Optional)**
 - A.C.E. afterschool care
 - MELDS
 - Chapter 124
 - Curriculum: Get set for School?
 -
 - **Recruitment and Enrollment**
 - Teacher Evaluation
 - Offering Child Care (?)
 - **Evaluation**
 - CLASS
 - Evaluation of teachers and program "Marshall"
 - **Sustainability**
Local budget, Title I.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

All placed into preK grant
Using Title funding, ESSER III funding

- **Capacity for Success and Sustainability**

- Title 1/Title V
- ESSER-3

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #40
DATE: 11/14/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Add classrooms and increasing to five days a week in some situation. 2 programs will be four days a week, full day with one day with the childcare partner; 3 programs will be five days a week, full days.
- **Identification of Need and Community Coordination**
 - No surveys
 - Have had discussions with some childcare providers
 - Current two day a week schedule is difficult for parents
 - A "number" of childcare centers in the area have closed recently
 - Work with CDS is ongoing
- **Project Description**
 - **High-Quality Program Design**
 - Additional 32 students
 - Expand from 3 schools to 5 schools
 - 6.5 hours a day, 5 days a week for the new programs
 - Will adhere to 125 and/or licensed requirements
 - ACE has a rating of 1 on the QRIS
 - Get Set for School curriculum
 - Second Step curriculum for SEL
 - PBiS
 - ELL instructor, Homeless Liaison
 - PLC on Wednesday afternoons
 - Family engagement – provide home materials, family nights, trimester reports, ongoing reports, informal teacher assessment, formal assessment by CDS
 - Transition defined as screening, family info nights, providing activities over the summer
 - **Partnerships (Optional)**
 - Afterschool Children's Enrichment (ACE) program – provide daycare on the fifth day
 - Let's GO 5.2.1.0 – nutrition coaching
 - Areas Interfaith Outreach food pantry

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #40

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Recruitment and Enrollment**
 - Some explanation of this
- **Evaluation**
 - Marshall Teacher Evaluation rubric
 - Educational Technicians evaluated by principal but day to day by teacher
 - Plan to evaluate programs annually and review goals and progress as well as budget implications, not sure specific items defined.
- **Sustainability**
 - Refers to state, local, and Title I funds continuing to support this program

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Can grant be used for ACE services?
- **Capacity for Success and Sustainability**
 - Seems the district can sustain the financial obligations, not sure about the budget for ACE.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU #40
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$499,202.00)**
 - Adding classrooms and shifting from part time to full time (2 full days to five full days)
 - Transportation would be included
 - Are the smaller schools helping the larger schools or are they supporting themselves?
 - No schedule documented showing 2 days to five days.
- **Identification of Need and Community Coordination**
 - No current needs assessment
 - Haven't communicated plans with area providers
 - CDS is a partner to provided services for children with IEP's
- **Project Description**
 - **High-Quality Program Design**
 - Increasing enrollment by 32 children
 - Three or four new classrooms (what are the projected enrollment numbers based on current kindergarten enrollment?)
 - Uses "Get Set for School" curriculum (is it research based?)
 - No assessment system documented or plan to obtain a system
 - Briefly mentions CDS, English Learners, PBIS, RTI, and Title I supports
 - No mention of staffing plan, only mentioned needing staff to cover seven additional classrooms
 - PD for curriculum, screening tool and other required trainings.
 - No mention of overall program management
 - Family engagement strategies prioritize one-way communication
 - Transition strategies include family information nights, screenings, and CDS collaborative meetings
 - **Partnerships (Optional)**
 - Afterschool Children's Enrichment Program (Level 1 on QRIS) – not providing any educational programming, but rather childcare on Wednesday's
 - Providing care in the school building to assure adequate space requirements are met?
 - **Recruitment and Enrollment**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU #40

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- No enrollment policies in place
 - District states it will provide universal programming. How many kindergarten students are typically enrolled annually?
 - No outreach to families in the community or community providers
- **Evaluation**
 - Marshal Teacher Evaluation Rubric used in K-12 and will be used in prek
 - Ed Tech will be supervised by classroom teacher
 - Plan to evaluate and review program's annually
 - No details on how it will be done
- **Sustainability**
 - Using local budgets and title I funding to sustain programming
 - How does revising specials schedules support sustaining the programs?

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Enrollment numbers are not clear in relation to the number of classrooms.
 - What is soundproofing rest time mean?
 - Transportation includes a van and drivers who serve a dual role as an ed tech?
 - Requested budget for additional staffing, far exceeds the current costs currently being spent.
 - State/Local Allocations missing from table 3
 - Part of the grant funds will be used to pay for Wednesday care. It was not mentioned in the application until this point.
- **Capacity for Success and Sustainability**
 - No plan for sustainability noted

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = unknown
- **Partnership with community provider(s)**
 - Community Provider not providing educational programming
- **Full day/full week programming**
 - Yes

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expansion by adding classrooms
 - ❖ Confusion 4 or 5 days per week? Conflicting info in application
 - ❖ Lack of information for this section – students #
- **Identification of Need and Community Coordination**
 - ❖ How will needs be reevaluated?
 - ❖ How will the funding help SAU?
 - ❖ No stats
 - ❖ Public notice?
 - ❖ Better outcomes?
- **Project Description**
 - **High-Quality Program Design**
 - ❖ 32 additional students – 3 or 4 new classrooms
 - ❖ Is 4 days considered full time?
 - **Partnerships (Optional)**
 - ❖ Afterschool Children's Enrichment A.C.E. – Not an instruction partner
 - ❖ Let's Go 5-2-1-0 – Not an instruction partner
 - ❖ AIO Food & Energy Assistance – Not an instruction partner
 - **Recruitment and Enrollment**
 - ❖ Did not meet requirement
 - **Evaluation**
 - ❖ Not much detail
 - **Sustainability**
 - ❖ Meets requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 40

DATE: 11/12/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ No PD
 - ❖ Additional allocation – based on what is, not what will be?
 - ❖ No state/local in budget breakdown

- **Capacity for Success and Sustainability**
 - ❖ Lacking information

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ Lacking

- **Partnership with community provider(s)**
 - ❖ Not instructional partners

- **Full day/full week programming**
 - ❖ Yes if 4 days per week is considered full time

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 49

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Move from two classrooms to four full-time classrooms in partnership in Fairfield primary, I believe. Focus on full-time to meet parents' and children's needs. Prep for K. 4 full day in district.

- **Identification of Need and Community Coordination**

Thinks there will be a need for preschool expansion. In past had half day programming and were full. To meet needs of parents and because of decline in enrollment moved from half day programs to full day. Now wants to use grant to put in place 2 more full day, full week programs.

No outreach to parents

No outreach to ECE providers

Says grant funds will help to meet gaps. Worry about on-going??

- **Project Description**

- **High-Quality Program Design**

Partnership with CDS exists. Inclusive program.

Appropriate staff. P – Coaching provided.

Pre-K for me

Equity.

All families work with Family Services coordinator complete home language survey

Work with CDS and Child Find

Community partners to connect parents to services!

Diverse staff to provide education and connection to services and meet needs.

PD strong and connect to MRTQ

Strong statements on family engagement

Significant focus on transitions and supporting parents and children

- **Partnerships (Optional)**

Strong and long partnership, includes significant parent engagement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD 49

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Recruitment and Enrollment**

- Intentional enrollment of homeless children and children w disabilities. And children who are low-income

- Will do significant outreach. Existing program well-respected.

- **Evaluation**

- **Progress reports on outcomes already shared – Head Start.**

- DRDP assessment

- Coaching and monitoring – CLASS

- **Sustainability**

Nothing about funding

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

- Unclear what KVCAP is providing. Making money off of this project? They are getting more than \$250,000 from the formula but only put in \$150,000.

- **Capacity for Success and Sustainability**

- Seems to be a concern for them. Costs do exceed their allocation

Criteria IV: Priority Points

- **Level of economic disadvantage: 53% for district, more than 70% for Fairfield primary.**
- **Partnership with community provider(s): yes**
- **Full day/full week programming: yes**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 49
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P- Full day expansion
- **Identification of Need and Community Coordination**
N- No clear family and CC outreach or public notice
P- CDS included and FRL
- **Project Description**
 - **High-Quality Program Design**
P- Clear high-quality programming planned w/ HS partnership, extensive PD, WF approach, transitions
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**
P- HS model of enrollment and recruitment and policies
 - **Evaluation**
P – Plan of child and program evaluation
 - **Sustainability**
P -Established community partner

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
P- Clear budget and narrative w/ role of funding of partner

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 49

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**

P- Plan for sustainability w/ future local/state funding

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 49
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 266,905.12

Expanding from 4 to 6 Full time/Full day
- **Identification of Need and Community Coordination**
Collaboration with KVCAP
FRL: 53.51%
- **Project Description**
 - **High-Quality Program Design**
Dependent on KVCAP for programing
OWLS
Ch. 124/ Licensing
Transition
 - **Partnerships (Optional)**
KVCAP/ Kennebec Valley County Action Program *Head Start
CDS
 - **Recruitment and Enrollment**
 - Local opportunities
 - Dependent on KVCAP
 -
 - **Evaluation**
 - Desired results Developmental Profile
 - CLASS
 - **Sustainability**
Dependent on Head Start&local budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 49

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Transportation,
2Teacher FT/
? Ed Techs (II or III)
Materials/supplies extensive lists included
playground,
outfit classrooms
meals
PD
Other 30K for KVCAP (?)

- **Capacity for Success and Sustainability**

Head Start collaboration
ESSEA and local funding

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: MSAD #49
DATE: 11/14/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Expand, in partnership with KVCAP Head Start, from four full day/full week to six full day/full week increasing capacity from 64 to 96.
- **Identification of Need and Community Coordination**
 - Do not see surveys, conversations with parents or private preschool programs
 - Annually assess with KVCAP programming needs based on number of students who have applied
 - Public notice is provided
 - In Spring inform community through a variety of means
 - FRL – district 53% (individual schools also are reported), Sp Ed% - no % reported. ELL – 1%, CDS recipients – 2–3%
- **Project Description**
 - **High-Quality Program Design**
 - Partnership with Head Start is indicative of a high quality program
 - References appropriate credentials ensured
 - Clear partnership with Head Start and explanation of roles
 - 124, Head Start standards, child care licensing, and district regulations are fulfilled
 - Evidenced based curriculum and assessments are used
 - Training to support fidelity to curriculum and assessment is provided
 - All currently use OWLS, and will next year implement PreK for ME
 - Conscious Discipline, DRDP used
 - Child, Family and School Level Data used to inform programming
 - Focus on cultural responsiveness, equity
 - Family Service Coordinator and others support ELL
 - CDS connection is established
 - Table of clearly defined staff roles
 - Orientation of new staff, coaching, PD, reflective supervision are all used
 - Parent engagement chart very detailed
 - Transition addressed and outlined in detail

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: MSAD #49

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Partnerships (Optional)**
 - Long standing relationship with KVCAP Head Start
 - CDS is more of a collaboration
- **Recruitment and Enrollment**
 - Recruitment and enrollment is a shared responsibility and follows the Head Start eligibility criteria
 - Priorities would be most in need, homelessness, and disabilities. Would also like to serve mixed socio-economic groups
- **Evaluation**
 - Information about program and student evaluation. References CLASS, Data Utilization Plan and RTI
- **Sustainability**
 - Appears to be sustainable in the future, not sure why there is no partner contribution for the additional 2 classrooms

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 – ok references 32 additional students
 - Table 2 – budget request is too high \$416,905.12 (budget) - \$275,573.76 (allocation – has this been confirmed by TB) = \$141,331.36. Grant request is \$266,905.12
 - Table 3 – no partner contributions
- **Capacity for Success and Sustainability**
 - Relationship of long standing with KVCAP Head Start is a good indicator of success. Budget needs to be clarified.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU/MSAD #49
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$266,905.12)**
 - Increase enrollment by adding 2 classrooms to the currently 4 that are operating full day full week
 - 64 Current slots, moving to 96 slots across the district
 - Full day/full week is a priority
 - English Learners = 1% (WIDA resource used)
 - FRL Rate = 53.51%, also broken down by each school in application
- **Identification of Need and Community Coordination**
 - Needs of children because of COVID has significantly impacted older grades
 - Full day programming is a priority for working families
 - Annual community needs are assessed through regular meetings between partners
 - Funding needs to expand programming to maintain full day/full week classrooms
- **Project Description**
 - **High-Quality Program Design**
 - Shared responsibilities, funding, and oversight of programming
 - Regularly scheduled meetings
 - Evidence based curriculum with fidelity training (from OWL to Prek for ME)
 - Child level data sharing
 - State certified (081) teacher and Ed Tech's
 - Utilizes Conscious Discipline
 - Culturally responsive practices in place that support family engagement
 - DOE's Home Language Surveys are completed and data to inform support/resources for children and their families
 - Transitions
 - PD opportunities/expectations
 - Large focus on family engagement
 - See Head Start PFCE Outcomes Table
 - **Partnerships (Optional)**
 - KVCAP – Head Start
 - See Staff Roles Table
 - Child Development Services – Intermediate Educational Unit

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU/MSAD #49

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- 2-3% of children eligible for services
- **Recruitment and Enrollment**
 - Springtime collaborative recruitment efforts include social media, home visits, newsletters, local businesses, pediatrician offices, WIC, etc...
 - CDS partners support recruitment efforts and refer families
 - Mutually agreed upon site selection criteria (HS, Childcare Licensing, District, and Chapter 124)
 - Collaborative ChildFind efforts
- **Evaluation**
 - Child assessment data is collected through Desired Results Developmental Profile (DRDP) platform, Devereux early Learning Assessment (DECCA), and the Developmental Indicators for Assessment of Learning (DIAL)
 - Classroom Assessment Scoring System (CLASS) for interactions within the classroom
 - Data Utilization Plan across all levels of program
- **Sustainability**
 - Will obtain childcare licensing prior to school year
 - Will meet all of chapter 124 requirements
 - How will the program be sustained after the grant period?

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - No meal/snack provision?
 - Will KCAP contribute financially during the grant year?
- **Capacity for Success and Sustainability**
 - Plan for financial offset using Title I and ESSEA funding along with partner contributions

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 53.51%,
- **Partnership with community provider(s)**
 - KVCAP – Head Start
 - CDS
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: RSU 49
DATE: 11/14/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expanding – adding 2 classrooms full time full day
Programming schedule ? Described later.
- **Identification of Need and Community Coordination**
 - ❖ Meets requirement
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Does not indicate ratio
 - ❖ Not clear who is providing instruction
 - ❖ Not clear where program is housed
 - ❖ Not clear what partner provides for service
 - **Partnerships (Optional)**
 - ❖ Kennebec Valley Community Action Program (KVCAP) Rating of 4 – Are they an instructional partner?
 - ❖ Child Development Services (CDS) – Are they an instruction partner?
 - ❖ Section not complete
 - **Recruitment and Enrollment**
 - ❖ Meets requirement
 - **Evaluation**
 - ❖ Meets requirement
 - **Sustainability**
 - ❖ No mention of how funding will be met for future programming needs

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: RSU 49

DATE: 11/14/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ How many ed techs?
 - ❖ Other – salaries of other positions
 - ❖ Budget does not tally correctly – grant request amount should be 141,331.36

- **Capacity for Success and Sustainability**
 - ❖ Expenses not detailed
 - ❖ Mentions future funding plan

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 53.51%

- **Partnership with community provider(s)**
 - ❖ TBD

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Doesn't appear to be a new partnership. Says full day but doesn't have hours. Doesn't state barriers funding will help them overcome.

Adding three new classrooms and moving existing part-time to full-time

- **Identification of Need and Community Coordination**

Addresses barriers funding will help them overcome.

Good outline of demographics

Talks about parents need but didn't engage parents with survey or other conversations

They do have a wait list for existing programs.

No engagement of ECE providers

Mentions CDS collaboration

No evaluation or re-evaluation of community needs.

- **Project Description**

- **High-Quality Program Design**

- **Includes basics of program timing and number of new slots and use of preK for Me and Dial IV**
- **Includes info about MTSS**
- **PD will be weekly**
- **Teachers will have certificates**
- **Family engagement is limited.**
- **Oversight by pre-k director**
- **There will be some transition supports**

- **Partnerships (Optional)**

- **Recruitment and Enrollment**

Identifies strategies for enrollment. Says universal but if wait list it will be lottery.
No enrollment policy.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **Evaluation**
 - **CLASS** for observations and mentions evaluation of teachers.
 -
- **Sustainability**
 - Says extra costs of ed techs will be absorbed in budget or covered by existing staff although unclear where they would pull ed techs from if needed.
 - **Concern - State that they will have additional state funding through the formula. Don't understand how they think this will increase in future years.**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Budget forms are filled out. Look okay.
- **Capacity for Success and Sustainability**
 - A little concerned about future expectations for funding of Ed. Techs.

Criteria IV: Priority Points

- **Level of economic disadvantage: 26% FRL**
- **Partnership with community provider(s): Not a new partnership**
- **Full day/full week programming: yes**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Sanford
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P -Expand to full day and w/ new classrooms

- **Identification of Need and Community Coordination**

P- Barriers addressed of transportation and space
- CDS and statistics of demographics
N- Family and CC (many CC in area) communication not evident or public notice

- **Project Description**
 - **High-Quality Program Design**

P – Curriculum, HS MOU, transition, family engagement, tiered, and assessments
 - **Partnerships (Optional)**
 - **Recruitment and Enrollment**

P- Recruitment plan and inclusive
- Enrollment policies
Q – Is it universal?
 - **Evaluation**

P- Child and program assess and TA
 - **Sustainability**
P- Plan for sustainability in future local funding

Criteria III: Budget Proposal

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Budget Forms & Budget Narrative**

P – Clear budget and narrative provided

- **Capacity for Success and Sustainability**

P- Plan for sustainability w/ local funds

Q – Partner funds?

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Sanford
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting 321,500
Expand by adding 3 full day/full week
- **Identification of Need and Community Coordination**
FRL: 26%
Sped : 22.10
EL : 1.27
Economic disadvantage 52.85
Public notices?
- **Project Description**
 - **High-Quality Program Design**
What are the family engagement activities?
MTSS
PD
Transition
DIAL assessment
 - **Partnerships (Optional)**
Mou with YCCAC
 - **Recruitment and Enrollment**
 - Lottery system if they exceed the enrollment capability
 - Universal
 - **Evaluation**
 - SAU to evaluate/ receive TA
 - CLASS/GOLD
 - **Sustainability**
Local budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Staffing (ed techs)

Materials

Classroom set up

Program coordination

- **Capacity for Success and Sustainability**

Local budget / state formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Sanford
DATE: 11/14/21
EVALUATOR NAME: Ruey B. Yehle
EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Currently 64 slots, 32 at Sanford Tech ½ day five days a week, and 32 seats, 5 hours a day/5 days a week. Expand 3 programs to full day/full week resulting in 96 slots
- **Identification of Need and Community Coordination**
 - Last 10 years collaborated with Head Start
 - Transportation and availability of space
 - FRL – 26%, Sp Ed – 21%, ELL-1/27%, CDS-40 students
 - K enrollment ave 220 students
 - Wait list in existence
 - No survey information or contacting parents and local child care providers
- **Project Description**
 - **High-Quality Program Design**
 - 9 – 2 five days a week
 - PreK for ME and Gold assessment
 - 1:8 ratio
 - Use MTSS
 - Committed to 081 certification
 - Parent engagement – check this out
 - **Partnerships (Optional)**
 - The expansion does not have anything to do with Head Start
 - **Recruitment and Enrollment**
 - Will reach out to underserved population
 - Will use lottery system if more apply
 - Does not include a policy on how, if the lottery system is used, that the resulting enrollment mirrors the district demographics
 - **Evaluation**
 - USE CLASS
 - Use PEPG
 - Student assessment using GOLD

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

- **Sustainability**
 - State and local allocation will be depended upon for financial sustainability.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Grant request in table 2 is not correct
- **Capacity for Success and Sustainability**
 - Seems to infer that financially this can be sustained.
 - Success will be contingent on professional development, program evaluation.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Sanford
DATE: November 10, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$321,500.00)**
 - Proposed increase to part day/full week classrooms in three schools
 - Increase enrollment from 64 to 96
 - Collaboration with current Head Start partner has no changes
- **Identification of Need and Community Coordination**
 - No needs assessment completed
 - Identified barriers as transportation, startup costs, full day childcare for families, and space
 - No outreach or coordination with community providers
 - CDS mentioned, but no details provided
 - Not clear how grant will lead to better outcomes for children
- **Project Description**
 - **High-Quality Program Design**
 - Ratios will be met 8:1
 - Program hours 9:00-2:00 (M-F) (in the full day classroom?)
 - What does the part day schedule look like?
 - Screening for children in August
 - Using Prek for ME and TSG
 - MTSS strategies very clear and defined
 - Teacher certification requirements
 - Clear PD plans
 - Family engagement strategies provided
 - Program oversight
 - Transition strategies provided including outreach to community providers for incoming prek students. Kindergarten transitions provided.
 - **Partnerships (Optional)**
 - Current partnership with YCCAP Head Start, but no additional services or supports unitizing partnership
 - **Recruitment and Enrollment**
 - Outreach to community and families

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford

DATE: November 10, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- Sending flyers to childcare providers (what might the impact be on providers?)
 - No enrollment policy
- **Evaluation**
 - Using CLASS to evaluate program
 - PEPG tool
 - Student assessment data, TSG, MELDS
 - Ongoing technical assistance
- **Sustainability**
 - EPS funding formula

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Startup costs associated with the grant will be added to the local budget after the grant year.
- **Capacity for Success and Sustainability**
 - Clear and detailed

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 26%
 - Economic disadvantage = 52.85%
- **Partnership with community provider(s)**
 - Yes, however not utilized for the purpose of this grant proposal
- **Full day/full week programming**
 - Only one classroom out of 4

INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford School Department

DATE: 11/14/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:**Criteria II: Specifications of Work to be Performed**

- **Project Overview**
 - ❖ Expand Program to full time/full day adding 3 classrooms
 - ❖ Meets requirements
- **Identification of Need and Community Coordination**
 - ❖ No mention of reevaluation of SAU needs
 - ❖ No mention of public notice
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Meets requirement
 - **Partnerships (Optional)**
 - ❖ York County Community Action Corp. (Head Start)
 - ❖ Instruction Partner??
 - **Recruitment and Enrollment**
 - ❖ Says universal but not really universal.
 - **Evaluation**
 - ❖ Meets requirement
 - **Sustainability**
 - ❖ Meets requirement

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Sanford School Department

DATE: 11/14/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Bus monitor?
 - ❖ 1st Budget does not tally correctly – grant request should tally 321,500.00

- **Capacity for Success and Sustainability**
 - ❖ Meets requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 52.85%

- **Partnership with community provider(s)**
 - ❖ TBD

- **Full day/full week programming**
 - ❖ Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**

Very short description. Says that they will be adding a classroom. Does say 18 when 16 is allowed.

- **Identification of Need and Community Coordination**

Tracking new births and ages of children birth through age 5. Will continue to evaluate. But that is a very limited evaluation.

Did do public notice

Did not engage parents directly, not ECE providers

Provides demographics

Does say will partner with CDS

- **Project Description**

- **High-Quality Program Design**

- Describe space and identify lead teacher will have credentials
- Curriculum is OWL, is that a problem
- MTSS info is limited, just that it is in place.
- Teachers will receive PD (although description is limited) and coaching
- Home visits and daily folder sent home – decent family engagement.
- Transition plan is limited.
- Nothing about coordination and management of program.

- **Partnerships (Optional)**

Description of collaboration with CDS in partner section, not a partnership

- **Recruitment and Enrollment**

- Says universal, unclear what would happen if they have wait list
-

- **Evaluation**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11.11.21

EVALUATOR NAME: Ana Hicks

EVALUATOR DEPARTMENT: Governor's Office of Policy Innovation and the Future

- **I-Observation, weekly visits from Superintendent**
- **Sustainability**
 - **Incorporate into budget**

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
Asked for more money than they could. They can only receive about \$29,000
- **Capacity for Success and Sustainability**
 - If they can afford paying for additional expenses identified in first year than it could be sustainable.

Criteria IV: Priority Points

- **Level of economic disadvantage: 38%**
- **Partnership with community provider(s): no**
- **Full day/full week programming: yes**

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Vassalboro
DATE: 11/14/21
EVALUATOR NAME: Crystal Arbour
EVALUATOR DEPARTMENT: DHHS OCFS

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
P- Addition of a full/day full week expansion

- **Identification of Need and Community Coordination**

I – Needs assessment done but not clear if family and CC included.
P- Public notice and CDS

- **Project Description**
 - **High-Quality Program Design**
P – curriculum, transitions, Chapt 124,
 - **Partnerships (Optional)**
N-CDS not a partnership but a collaboration
 - **Recruitment and Enrollment**
P – Recruitment plan
N – No enrollment plan or policy
 - **Evaluation**
P - Classroom evaluation not included
N- No child assessment or family engagement
 - **Sustainability**
P – Sustainability plan with local funding

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
P -Budget is reasonable costs with limited start up

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11/14/21

EVALUATOR NAME: Crystal Arbour

EVALUATOR DEPARTMENT: DHHS OCFS

- **Capacity for Success and Sustainability**
P- Future funding and commitment

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Vassalboro
DATE: 11/11/21
EVALUATOR NAME: Dr. Roberta Lucas
EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
Requesting: 93,550
Expand by adding 3 full day/full week

- **Identification of Need and Community Coordination**
FRL: 38%
Sped : 23%
EL : 0
Economic disadvantage 52.85
Public notices?

- **Project Description**
 - **High-Quality Program Design**
 - 8:1
 - Full day
 - MELDS
 - PD
 - **Partnerships (Optional)**
 - CDS ?
 - **Recruitment and Enrollment**
 - Referrals through CDS
 - **Evaluation**
 - i-observe
 - GOLD
 - DIAL 4
 - **Sustainability**
 - Local budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11/11/21

EVALUATOR NAME: Dr. Roberta Lucas

EVALUATOR DEPARTMENT: Maine DOE, (CDS State Director)

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**

Staffing (ed techs)

- **Capacity for Success and Sustainability**

Local budget / state formula

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - Expansion from 1 PreK classroom to a second full day/full week classroom.
- **Identification of Need and Community Coordination**
 - 40 births per year
 - Barriers are programmatic not community
 - Provided public notice
 - Don't think a survey, etc was completed
 - Have partnership with before and after-school program
- **Project Description**
 - **High-Quality Program Design**
 - 081 teacher certification expected, Ed Tech II, 1 : 8 ratio
 - Full day/full week
 - Spaces meet 124 requirements
 - OWL, MELD, DIAL, MTSS, GOLD assessment
 - Coaching, PD days, Hamer training
 - Home visits, school events, daily folder, newsletter, other interactions
 - **Partnerships (Optional)**
 - References CDC, not a partner but a collaborator
 - **Recruitment and Enrollment**
 - Universal, so expected
 - Variety of "passive" notifications
 - **Evaluation**
 - References teacher evaluation
 - Information lacking about program evaluation, or student evaluation and how those complement each other
 - **Sustainability**
 - Plan on including costs in the budget and continued relationship with CDS

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: 11/14/21

EVALUATOR NAME: Ruey B. Yehle

EVALUATOR DEPARTMENT: School Facilities

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Table 1 - complete
 - Table 2 – Grant Request totals - @\$29,439.72
 - Table 3 – Pre-K Expansion Grant @\$93,550

- **Capacity for Success and Sustainability**
 - Already existing program, success capacity is strong.
 - Committing to place the teacher costs in the local budget and committing to PreK in general.

Criteria IV: Priority Points

- **Level of economic disadvantage**
- **Partnership with community provider(s)**
- **Full day/full week programming**

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Vassalboro
DATE: November 12, 2021
EVALUATOR NAME: Nena Cunningham
EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview (\$171,771.13) (\$29,439.72 or \$93,550.00) ???**
 - No schedule provided
 - Increasing enrollment by adding one classroom
 - 15-18 children? Max group size is 16!
- **Identification of Need and Community Coordination**
 - Needs assessment conducted
 - FRL Rate = 38%
 - Annual birth rate is 40 births
 - Annually reviewed by superintendent and town clerk
 - No outreach to community childcare providers
 - Public notice – school board, town council
 - Notification made available through social media, newsletters, websites
 - Identified the DIAL as an assessment tool, rather than a screening tool
 - Intent for CDS as a partner, but no details provided
- **Project Description**
 - **High-Quality Program Design**
 - 16 students are identified here in one classroom rather than 15-18 as noted in the overview
 - Appropriate ratio's
 - Classroom will be located in the school building
 - OWL Curriculum
 - Misunderstanding of DIAL (screening tool, not an assessment system), but uses it as an appropriate screening tool
 - TSG Gold used as the ongoing assessment tool
 - PD opportunities, and planning time provided to teachers
 - Coaching opportunities to inform curriculum use
 - Family engagement strategies are detailed
 - Transition strategies provided
 - **Partnerships (Optional)**
 - Identified CDS as a partner. However, for the purpose of this grant would not be considered a partner who provided public prek programming

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro

DATE: November 12, 2021

EVALUATOR NAME: Nena Cunningham

EVALUATOR DEPARTMENT: Education

- **Recruitment and Enrollment**
 - Application states they would be able to serve all eligible 4yr olds. What is their kindergarten enrollment?
 - If K enrollment is higher than the expected, no enrollment policies are noted.
- **Evaluation**
 - Does not describe child assessments in this section but described in program design.
 - Teacher evaluation provided
 - Formal and informal classroom observations
 - Chapter 124 not mentioned to support overall program evaluation and assessment
- **Sustainability**
 - Program sustainability will fall directly to the district with not financial contributions from partners.

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - Dollar amount on page 11 indicates requesting \$171,771.13, which is the total cost of the budget and not allowable
 - Table 2 PreK expansion grant request does not match request amount in table 3
 - Is the State/Local Allocation FY23 directly from Tyler at DOE?
 - Unclear of the grant amount requested, three different amounts in each table
- **Capacity for Success and Sustainability**
 - EPS and local funding

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - FRL Rate = 38%
- **Partnership with community provider(s)**
 - CDS - for the purpose of this application, not a partner providing public prek programming
- **Full day/full week programming**
 - Yes

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114
RFP TITLE: Pre-K Expansion Grant
BIDDER NAME: Vassalboro School Department
DATE: 11/14/21
EVALUATOR NAME: Denise Towers
EVALUATOR DEPARTMENT: School Finance & Operations

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Criteria II: Specifications of Work to be Performed

- **Project Overview**
 - ❖ Expanding – Adding one full day/full time classroom
- **Identification of Need and Community Coordination**
 - ❖ Meets requirements
- **Project Description**
 - **High-Quality Program Design**
 - ❖ Length of day?
 - ❖ Nothing regarding partner responsibilities
 - **Partnerships (Optional)**
 - ❖ Child Development Services – Does not provide instruction.
 - **Recruitment and Enrollment**
 - ❖ Indicates universal -
 - **Evaluation**
 - ❖ Meets requirement
 - **Sustainability**
 - ❖ Meets requirement

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202107114

RFP TITLE: Pre-K Expansion Grant

BIDDER NAME: Vassalboro School Department

DATE: 11/14/21

EVALUATOR NAME: Denise Towers

EVALUATOR DEPARTMENT: School Finance & Operations

Criteria III: Budget Proposal

- **Budget Forms & Budget Narrative**
 - ❖ Coordination of program 0
 - ❖ Budget does not tally correctly

- **Capacity for Success and Sustainability**
 - ❖ Meets requirement

Criteria IV: Priority Points

- **Level of economic disadvantage**
 - ❖ 38%

- **Partnership with community provider(s)**
 - ❖ TBD

- **Full day/full week programming**
 - ❖ Yes



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Ana Hicks accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Ana Hicks

11-8-21

Signature

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Crystal Arbour accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.



Signature

Date

11-8-21



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Dr. Roberta Lucas accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Dr. Roberta Lucas

Signature

11-8-21

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, _____ Ruey B. Yehle _____ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Ruey B. Yehle
Signature

11-8-21
Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Nena Cunningham Ed.D., accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

	11-8-21
Signature	Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Denise Towers accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Denise Towers

Signature

Date



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF EDUCATION

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Mary P. Whitcomb accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Mary P. Whitcomb
Signature

11-8-21
Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, _____Nicole Madore _ accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Nicole Madore

Signature

11-8-21

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA: #202107114
RFP TITLE: PRE-K EXPANSION GRANT

I, Lee Anne Larsen accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

DocuSigned by:
Lee Anne Larsen
B8CA99943DB64AD...

11-8-21

Signature

Date