



**STATE OF MAINE REQUEST FOR PROPOSALS
RFA SUBMITTED QUESTIONS & ANSWERS SUMMARY**

RFA NUMBER AND TITLE:	RFA 202007122 STOP Violence Against Women Formula Grant
RFA ISSUED BY:	Department of Public Safety
SUBMITTED QUESTIONS DUE DATE:	September 3, 2020
QUESTION & ANSWER SUMMARY ISSUED:	August 14, 2020
PROPOSAL DUE DATE:	September 10, 2020
PROPOSALS DUE TO:	Proposals@maine.gov
Unless specifically addressed below, all other provisions and clauses of the RFA remain unchanged.	

Provided below are submitted written questions received and the Department's answers

Question #	Question	Answer
1	Is any more detail about requirements for the project narrative section on p. 4, i.e. number of pages, required sections, etc.?	<p>Below is a generic description of the material that should generally be included in the project narrative.</p> <p>Discuss the Scope of Services. Give attention to describing the methods and resources you will use and how you will accomplish the tasks involved. If subcontractors are involved, clearly identify the work each will perform.</p> <p>Provide a realistic work plan for the implementation of the program through the first contract period.</p> <p>Executive Summary: Briefly summarize the scope of your project; state the problem or need; identify objectives and outcomes to be gained.</p> <p>Project Description: Applicants must describe a plan of action that the proposed project will implement to address the identified problem discussed in the problem</p>

		<p>statement.</p> <p>Project Objectives: Applicants must describe the outcomes or changes anticipated as a result of the proposed project.</p> <p>Impact / Outcomes & Evaluation Section: Describe how the program data will be collected and how it will be assessed to measure the impact of proposed efforts.</p> <p>Demonstrated Victim Service Involvement: A description of how the applicant involved victim service programs in the planning process. Not required for Victim Services agencies</p> <p>If the applicant is a victim service entity, a copy of their non-profit 501 (c) 3 must be submitted with the application.</p>
2	Is there a limit on the number of pages for the project narrative section?	There is no limit to the number of pages for the project narrative section.
3	Are Letters of Support required?	Letters of Support from other Agencies are welcomed.
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