

State of Maine

RFA / Proposal Master Score Sheet

Instructions: Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFA. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

SCORESHEET FOR RFA# 202004079: McKinney-Vento Grant									
PROPOSAL SUBMITTED BY:		Augusta School Department		Bangor School Department		Lewiston School Department		MSAD 60	
COST:		Cost:	\$58,623	Cost:	\$57,553	Cost:	\$78,400	Cost:	\$45,000
EVALUATION ITEM	POINTS AVAIL.								
Section I: Overview of Homeless Program	5	2		3		5		2	
Section II: Homeless Student Data and Needs Assessment	25	18		24		25		10	
Section III: Project Goals and Deliverables	45	23		42		45		19	
Section IV: Budget	25	20		25		25		12	
TOTAL	<u>100</u>	<u>63</u>		<u>94</u>		<u>100</u>		<u>43</u>	
PROPOSAL SUBMITTED BY:		MSAD 75		Portland School Department		RSU 9		RSU 40	
COST:		Cost:	\$69,800	Cost:	\$51,000	Cost:	\$35,000	Cost:	\$50,000
EVALUATION ITEM	POINTS AVAIL.								
Section I: Overview of Homeless Program	5	4		3		3		4	
Section II: Homeless Student Data and Needs Assessment	25	24		24		18		20	
Section III: Project Goals and Deliverables	45	42		40		18		35	
Section IV: Budget	25	23		24		18		15	
TOTAL	<u>100</u>	<u>93</u>		<u>91</u>		<u>57</u>		<u>74</u>	

SCORESHEET FOR RFA# 202004079: McKinney-Vento Grant

PROPOSAL SUBMITTED BY:		RSU 57		Westbrook School Department					
COST:		Cost:	\$25,860	Cost:	\$30,548.20	Cost:		Cost:	
EVALUATION ITEM	POINTS AVAIL.								
Section I: Overview of Homeless Program	5	3		2					
Section II: Homeless Student Data and Needs Assessment	25	12		22					
Section III: Project Goals and Deliverables	45	37		45					
Section IV: Budget	25	17		25					
TOTAL	<u>100</u>	<u>69</u>		<u>94</u>					
PROPOSAL SUBMITTED BY:									
COST:		Cost:		Cost:		Cost:		Cost:	
EVALUATION ITEM	POINTS AVAIL.								
Section I: Overview of Homeless Program	5								
Section II: Homeless Student Data and Needs Assessment	25								
Section III: Project Goals and Deliverables	45								
Section IV: Budget	25								
TOTAL	<u>100</u>								

Award Justification Statement
RFA# (RFA202004079 – McKinney-Vento
Grants)

I. Summary

The services being put out to bid are to develop, implement, continue, and/or expand programs that facilitate the school success of homeless children and youth. This funding is provided under the McKinney-Vento Education for Homeless Children and Youth (EHCY) program. This program is authorized under [Title IX-A of the federal Every Student Succeeds Act \(ESSA\) of 2015, the McKinney-Vento Education for Homeless Children and Youths program](#), specifically Section 723, “Local Educational Agency Sub-grants”.

II. Evaluation Process

The Department used a Team Consensus approach in evaluating the proposals. The evaluation process consisted of two parts: first, evaluators reviewed applications individually and took notes, and second, the evaluators met as a group to discuss and come to consensus on scoring for the applications. The three evaluators were: Deqa Dhalac, Family Engagement and Cultural Responsiveness Specialist, Jon Monroe, Management Analyst, and Amelia Lyons, McKinney- Vento and Migrant Education Specialist. All three have experience with the McKinney-Vento program and identifying, serving, and looking at the data of homeless children and youth in the state of Maine. Jen Tarr, Director of Procurement, served as facilitator for the group.

III. Qualifications & Experience

- The SAUs selected all proposed encompassing plans to address the identification and service provision for students experiencing homelessness.
- Identification practices were well established and training plans were mentioned.

IV. Proposed Services

- Services were clear and well explained.
- Unique populations were specifically highlighted, and approaches were adjusted based on those populations and communities.
- COVID-19 was taken into consideration and how this will affect planning.

V. Cost Proposal

- Requests ranged from \$25,860 to \$78,400 and a per student cost ranging from \$305/student to \$1700/student. Most applications fell in the \$600-\$800 range per student cost.

VI. Conclusion

- The conditionally awarded bidders scored higher than the other bidders because of the clarity, considerations, and explanations in their programing and planning. These SAUs recognized the unique needs in their communities and have plans to address those needs, with strong and well thought out plans. The described proposals are all determined to be reasonable, allowable, and necessary under the McKinney-Vento Act. These applications provided explanations on how these funds will be used to only support students who are eligible under the McKinney-Vento Act. The information provided was enough to understand the full extent of the plans and to see the unique strategies in place to support the basic needs and social and emotional wellbeing and safety of students experiencing homelessness.

From: [Lyons, Amelia](#)
To: theresa.violette@augustaschools.org
Subject: RFA 202004079 - McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:31:00 AM
Attachments: [Augusta_Award_Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Theresa Violette
Augusta School Department
40 Pierce Drive Suite 3
Augusta, ME 04330

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Theresa Violette:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:
Amelia Lyons
99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: [Daniel Chadbourne](#)
Subject: RFA 202004079 McKinney Vento subgrants
Date: Thursday, July 23, 2020 8:32:00 AM
Attachments: [Bangor Award Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Dan Chadbourne
Bangor Public Schools
224 Fourteenth St
Bangor, ME 04401

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Dan Chadbourne:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

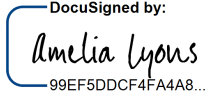
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: ["Jennifer Darigan"](#)
Subject: RFA 202004079- McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:32:00 AM
Attachments: [Lewiston Award Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Jenny Darigan
Lewiston Public Schools
36 Oak Street
Lewiston, ME 04240

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Jenny Darigan:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

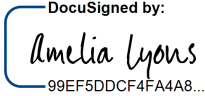
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: ["sue.austin@msad60.org"](mailto:sue.austin@msad60.org)
Subject: RFA 202004079- McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:33:00 AM
Attachments: [MSAD_60_Award_Letter_1.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Sue Austin
MSAD 60
1 Noble Way
North Berwick, ME 03906

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Sue Austin:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:


Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, The image shows a DocuSigned signature block. It includes the text "DocuSigned by:" above a blue ink signature of "Amelia Lyons". Below the signature is a long alphanumeric string: "99EF5DDCF4FA4A8..."

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: [Mary Booth](#)
Subject: RFA 202004079 - McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:34:00 AM
Attachments: [MSAD_75_Award_Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Mary Booth
MSAD 75
50 Republic Avenue
Topsham, ME 04086

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Mary Booth:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

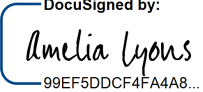
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: lsinclair@mtbluersd.org
Subject: RFA 202004079- McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:36:00 AM
Attachments: [RSU_9_Award_Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Lisa Sinclair
RSU 9
516 Cape Cod Hill Road
New Sharon, ME 04955

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Lisa Sinclair:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department


The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to

the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: christina_wotton@msad40.org
Subject: RFA 202004079- McKinney Vento subgrants
Date: Thursday, July 23, 2020 8:36:00 AM
Attachments: [RSU_40_Award_Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Christina Wotton
RSU 40
PO Box 701
Union, ME 04862

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Christina Wotton:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: [Mazzeo, Erica](#)
Subject: RFA 202004079- McKinney-Vento Subgrants
Date: Thursday, July 23, 2020 8:37:00 AM
Attachments: [RSU 57 Award Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Erica Mazzeo
RSU 57
86 West Road
Waterboro, ME 04087

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Erica Mazzeo:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

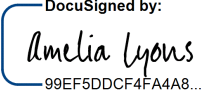
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: [Anita St Onge](#)
Subject: RFA 202004079- McKinney Vento subgrants
Date: Thursday, July 23, 2020 8:34:00 AM
Attachments: [Portland_Award_Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Anita St. Onge
Portland Public Schools
14 Locust St
Portland, ME 04101

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Anita St. Onge:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

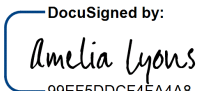
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

From: [Lyons, Amelia](#)
To: [Garrity, Katie](#)
Subject: RFA 202004079- McKinney Vento Subgrants
Date: Thursday, July 23, 2020 8:38:00 AM
Attachments: [Westbrook Award Letter.docx.pdf](#)

Good morning,

Please see attached Notification of Award Letter regarding RFA 202004079.

Thank you,

Amelia

Amelia Lyons

Title I Part C, Migrant Education

McKinney-Vento, Homeless Education

Department of Education

23 State House Station

Augusta, ME 04333

(207) 557-1787

she / her / hers



To protect students' privacy, please remember not to send students' names or other personally identifiable information via email. Use state student identification numbers only. Thank you!

Confidentiality Notice: This email message, including any attachments, may contain confidential and privileged information and is for the SOLE use of the intended recipient(s). Any unauthorized review, use, disclosure or distribution of this email and/or its attachments is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy/delete all copies of the original message.

FOAA Notice: Under Title 1, §402.3 This email may be considered a public record and subject to Freedom of Access Act



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

AWARD NOTIFICATION LETTER

July 23, 2020

Katie Garrity
Westbrook School Department
117 Stroudwater St
Westbrook, ME 04092

SUBJECT: Notice of Conditional Contract Award under RFA # 202004079,
McKinney-Vento Subgrants

Dear Katie Garrity:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento grants. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

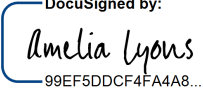
Bangor School Department
Lewiston Public Schools
MSAD 75
Portland Public Schools
RSU 40
Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely, 99EF5DDCF4FA4A8...

Amelia Lyons
McKinney-Vento and Migrant Education Consultant
(207) 557-1787
Amelia.lyons@maine.gov

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Augusta School Department
DATE: July 7, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
<u>Numerical Score:</u>		
Section I. Overview of Homeless Program	(Max: 5 Points)	2
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	18
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	23
Section IV: Budget	(Max: 25 Points)	20
TOTAL POINTS	(Max: 100 Points)	63

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Augusta School Department
DATE: July 7, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 2

Evaluation Team Comments:

The team noted the positives that program is tailored to meet student's needs including social emotional and that it includes PreK.

The applicant included information about training staff, Training student and TEPG Proposition 1. The proposal also included information on enrollment.

The proposal did not provide a lot of details on the program's policies and procedures. The scoring team noted that it would have liked to have seen more information about collaboration with other districts.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Augusta School Department
DATE: July 7, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Overall, the scorers found that the needs assessment was compelling. It was clear on what needs are and what the applicant wants to address. However, its focus was primarily on academic success and vague on social emotional needs, which is a priority of this RFA. There also was no mention of new Mainers and organizations that work with new Mainers or their collaborations. Furthermore, it did not really go into some of the unique needs of its population.

One area that raised some questions was that in the overview and this section, the applicant noted that it averages about 80 MV students per year PK-12, but in the chart for 2019-20, it indicated that there were 64 students identified. The application did not provide any information on the reason for this decrease.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Augusta School Department
DATE: July 7, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 23

Evaluation Team Comments:

The scorers really liked the focus on social workers and collaboration and thought this was a good start in this area. They also liked the theme on student continuity and student focus- the relationship building between student and staff.

There scorers did have some questions on a few areas:

- The application mention transportation from afterschool programs, but not about transportation to school of origin.
- The scorers also would have liked additional information about educational stability.
- The application noted reduce truancy rate as an outcome with a measure, but what about chronic absenteeism?
- The application did not address how COVID-19 has changed things and how will deal with it – specifically in identification.
- Additional information on the function of the CNA would have been beneficial.
- Identification and intake seemed to be reliant on passive techniques. – No change in approach. How effective are posters really? What other methods being used was unclear.

Overall, it seemed the project was focus on the things that should already be being done.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Augusta School Department
DATE: July 7, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 20

Evaluation Team Comments:

\$58,625
\$689/student

Overall the budget did include a lot of detail and it was clear where the funding was going but did have question with one expense – the MV liaison.

The budget includes \$41,000 for the MV liaison. The scorers noted that they would have liked additional information on the duties, time, and work of the liaison. It walls unclear how much of the person's time is dedicated to MV as opposed to Title I.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Bangor School Department
DATE: July 8, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
<u>Numerical Score:</u>		
Section I. Overview of Homeless Program	(Max: 5 Points)	3
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	24
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	42
Section IV: Budget	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Bangor School Department
DATE: July 8, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 3

Evaluation Team Comments:

Overall, this section did a good job on describing what policies are in place. The scorers would have liked to have seen information about the programs in addition to the policies. There was little information on this.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Bangor School Department
DATE: July 8, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

80 homeless students identified. The scorers noted that the majority of those identified are hotel/motel which is different than national trend. It was unclear why is the doubled-up number so low in comparison.

The focus areas were basic needs, attendance, and transportation.

There was a breakdown with ethnicity, which the scorers appreciated. The application also mentioned social work needs and ratio and case management. It also made a case about how area will be affected by COVID-19

The scorers also noted that the application contained information about collaborations.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Bangor School Department
DATE: July 8, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 42

Evaluation Team Comments:

Overall, it was really well done. The scorers liked the break down between the sections. The applicant provided clear measures and deliverables with realistic and specific metrics. It mentioned the identification of social emotional barriers. It also highlighted unenrolled, which was a positive.

It was, however, a little light on how the project would address racial imbalance – but at least have it did have an actionable item. The scorers were a little unclear if all the listed needs listed were addressed (hotel/motel?). It also was not clear how it would bring some of the kids into the case management system. Additionally, the scorer expected to see at least a mention of preK , but there was not one.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Bangor School Department
DATE: July 8, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

\$57,553
\$719/per student

Included \$41,000 for a social worker salary and noted the amount of time to be spent on MV work and that half of the salary is to be paid for local funds

\$16,000 for transportation

These costs were realistic and allowable.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Lewiston School Department
DATE: July 8, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
Numerical Score:		
Section I. Overview of Homeless Program	(Max: 5 Points)	5
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	25
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	45
Section IV: Budget	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	100

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Lewiston School Department
DATE: July 8, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 5

Evaluation Team Comments:

Overall, this section provided a very clear picture of what the applicant is facing, their needs, and programs. It provided specifics about procedures and programs, such as the backpack program.

The scorers were surprised to see that only 6.5 percent of the students were EL. This seemed low given the applicants immigrant population.

The scorers also highlight the Single Point of contact System discussed in the section.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Lewiston School Department
DATE: July 8, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment
Total Points Available: 25 Score: 25**

Evaluation Team Comments:

This section was excellent overall. It highlighted early identification as a challenge that needs to be addressed. The scorers were excited to the inclusion of Pre-K in the focus. Attendance, health and well-being (SEL), and family engagement were focuses.

They noted the discussion about the continuing projects – three shelters.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Lewiston School Department
DATE: July 8, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 45

Evaluation Team Comments:

This section overall was excellent. It identified the needs at Pre-K and seeks to create a new program to address them. It also included stipends for single point of contacts.

The applicant plans to convert of ed tech position and provided a clear that the job description for the new position to address the identified needs. There was a lot of case management focus and an expansion of efforts to respond to COVID-19 by creating a summer program. Additionally, the applicant plans to maintain family contract during the summer. It also noted collaboration with other programs

The scorers did not that the application includes three staff members attending a national conference – this is no conference is longer required and will likely be virtual this year. The funded for travel for this will need to be removed from budget if awarded funds.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Lewiston School Department
DATE: July 8, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score:25

Evaluation Team Comments:

220 students
\$78,400
\$356.36 per students

\$52,000 for personnel (ed tech, POC stipend, inhouse PD)
\$17,000 subcontract
\$4000 student transportation

The budget is broken down well in the narrative and includes information on the funding sources for the entire program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 60
DATE: July 9, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
Numerical Score:		
Section I. Overview of Homeless Program	(Max: 5 Points)	2
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	10
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	19
Section IV: Budget	(Max: 25 Points)	12
TOTAL POINTS		43

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 60
DATE: July 9, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5

Score: 2

Evaluation Team Comments:

The application contained some information but overall lacked detail and was not comprehensive. It additionally focused on things, such as housing, for which that the MV funding cannot be used.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 60
DATE: July 9, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 10

Evaluation Team Comments:

43 (high school, high amount of unaccompanied youth)
The focus areas are on Safety and shelter, attendance, transportation. The scorers noted that much of the focus was on housing needs, instead of needs that area allowable expenses under MV. The scorers additionally were looking for more focus on the best interest of the student.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 60
DATE: July 9, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 19

Evaluation Team Comments:

The scorers noted that the section did not appear to have all the information that was requested as one column was missing.

The first outcome was about safe housing which is not an allowable use and there is other funding dedicated for this.

Additionally, the other activities, such as transportation and attendance, were not very detailed. Also, there were words that were cut off on the side so there was information that was missing.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 60
DATE: July 9, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 12

Evaluation Team Comments:

\$45,000

30 student

\$1500 per student

25k subcontract for housing and case management, but housing is not an allowable expense

20k transportation

Additional detail such as explanation of other funding sources for salaries would have been beneficial.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 75
DATE: July 9, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
Numerical Score:		
Section I. Overview of Homeless Program	(Max: 5 Points)	4
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	24
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	42
Section IV: Budget	(Max: 25 Points)	23
TOTAL POINTS		93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 75
DATE: July 9, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 4

Evaluation Team Comments:

The overview was short, but it staged the application well, but did not go into some specifics that would have provided some clarity

It highlighted that the front office is trained and went into the monitoring for attendance, academic performance, and family engagement.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 75
DATE: July 9, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

There was not much detail in this section, but it seemed to have put some information in other sections of the application. Overall the applicant makes the case and is compelling.

It was nice that there are two districts and one non-profit included. The scorers noted that the application documented mental health needs well.

Focus areas are attendance, graduation, academic success, mental health (commissioner priority).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 75
DATE: July 9, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 42

Evaluation Team Comments:

The scorers liked that the project is collaboration of two districts and a community organization. Stable housing is mentioned, but if awarded funding, the department will need to clarify that funding is not going towards housing, which is not an allowable expense.

The scorers noted that the project involves law enforcement and would have liked some additional information on how and if there were plans to mitigate concerns that some students may have as they may have had negative experience that could create some hesitancy in their involvement.

Overall, it is a complete program that will cover a lot of ground and lots of detail is provided.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: MSAD 75
DATE: July 9, 2020

**EVALUATION OF BUDGET
Budget**

Total Points Available: 25 Score: 23

Evaluation Team Comments:

\$69,800
\$872.50 to \$698

The budget showed that there was lots of funding from different sources including in-kind matches. This was a positive. The budget was detailed, and it was clear where the funding is going and is tied to student.

There is funding for national conference which can be reduced if funding is awarded as it will be virtual this year.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Portland
DATE: July 9, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
Numerical Score:		
Section I. Overview of Homeless Program	(Max: 5 Points)	3
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	24
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	40
Section IV: Budget	(Max: 25 Points)	24
TOTAL POINTS		91

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Portland
DATE: July 9, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

The overview was good, but there were a few questions raised by the scorers. Notably, it only provided what was required by law, but did not go above and beyond or provide anything different. The scorers would have liked some additional information in this section that went more into program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Portland
DATE: July 9, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Overall, the data and needs assessment provide good and specific data. It provided a clear picture that justified the need for the Street Academy.

The focus areas were attendance/enrollment; academic success; new Mainers engagement; mental health; substantive abuse; and physical health.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Portland
DATE: July 9, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 40

Evaluation Team Comments:

Overall, this section was well thought through. The goals were clear, focused, and achievable. In particular, the narratives about student successes were well received. They demonstrated clearly the success and need for the programs. One narrative did raise one question that the scorers would have liked additional clarification on how MV funding was used. It was the narrative regarding a student who was 24 years old. MV funding cannot be used after a certain age. This program does receive funding from other sources that could have been used.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Portland
DATE: July 9, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 24

Evaluation Team Comments:

\$49,000
100 students
\$490 per student

The budget was clear, detailed, and reasonable.
It also showed other funding sources for the program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 9
DATE: July 9, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
<u>Numerical Score:</u>		
Section I. Overview of Homeless Program	(Max: 5 Points)	3
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	18
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	18
Section IV: Budget	(Max: 25 Points)	18
TOTAL POINTS	(Max: 100 Points)	57

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 9
DATE: July 9, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 3

Evaluation Team Comments:

Overall, the scorers though the overview was decent, but pro forma. It provided information about policies but not a lot on procedures, which is an important information for this section. It also did not talk about the applicant's uniqueness or strategies being used.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 9
DATE: July 9, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

39 identified students who are most doubled up

Overall it does provide data and needs identification for the program

The focus areas are critical resources/partnerships, mental health a focused (students eligible, but not families), coordination, physical needs, and identification.

The scorers would have liked to have seen better alignment with strength based and student focused encouragement.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 9
DATE: July 9, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 18

Evaluation Team Comments:

These funds are to be used for the identification and support of homeless students – this program is a space for all students with the goal to increase identification (675 students with 50 homeless)
The scorers would have liked greater clarity on a few points; such as who is monitoring the space? who this is serving? can one person (community coordinator) do all this work?

As this program is housed at high school – it was not clear what outreach is being done to non-high school students.

Overall, the scorers thought the idea of having a case manager for homeless student is a good, but would have liked greater detail that would have clarified their questions.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 9
DATE: July 9, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 18

Evaluation Team Comments:

\$35,000
50 students
\$700 per student

All the funding is for the community coordinator and furnishings
Would have liked additional information. For example, it says that \$18,000 for community coordinator salary. Is this half time position or is other funding being used?

Additional, if awarded funds the Department would need to clarify that MV funds are going only to eligible purposes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 40
DATE: July 9, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
<u>Numerical Score:</u>		
Section I. Overview of Homeless Program	(Max: 5 Points)	4
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	20
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	35
Section IV: Budget	(Max: 25 Points)	15
TOTAL POINTS	(Max: 100 Points)	74

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 40
DATE: July 9, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5 Score: 4

Evaluation Team Comments:

Overall, the narrative was good. It narrative focused a lot on policies, but also went over COVID-19 and its effect on transportation. It also included information on the aware grant. Furthermore, it discussed the surrounding community and how being a mid-coast community impacts needs.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 40
DATE: July 9, 2020

**VALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

27 identified students with a majority in high school and doubled up.

The focus areas are attendance, social emotion, counseling, and technology.

The assessment centered a lot on access issue which is consistent with project goal;
The data showed an identification increase. The scorers would have liked additional information on the reason for the increase.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 40
DATE: July 9, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 35

Evaluation Team Comments:

Overall, the outcomes listed are not very specific. It would have been nice to see them be more targeted and provide more detailed information. A large part of request in on technology, the scorers wondered if there were other resources may be available to satisfy these needs.

The scorers also had additional questions on whether the guidance counselor was just for MV students or for all students and whether there were social workers or therapists. The application was not clear.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 40
DATE: July 9, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 15

Evaluation Team Comments:

\$50,000

25-30 students

\$1700 to \$2000 per student.

The budget includes \$5000 for technology. There may be other sources available.

There is also \$13,000 copays seems high for 13 students. The scorers would have liked some additional information on this expense.

The budget refers to "disadvantaged" students, but no definition was provided. Disadvantaged is not necessarily same as homeless students.

The budget does not that transportation does have another funding source, but it does not say what it is.

Overall, there were some details that were missing that would have assisted the scorers in understanding where funding was going.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 57
DATE: July 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
Numerical Score:		
Section I. Overview of Homeless Program	(Max: 5 Points)	3
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	12
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	37
Section IV: Budget	(Max: 25 Points)	17
TOTAL POINTS	(Max: 100 Points)	69

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 57
DATE: July 10, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Overall, the narrative did not provide a lot of specific about the population or the program. Informational on what makes the area unique or how they work to bring homeless students into the program and how their needs are met would have been beneficial. It did mention the two coordinator positions, but it was not clear what their specific duties were.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 57
DATE: July 10, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 12

Evaluation Team Comments:

88 identified students that are mostly doubled up.

The focus areas are attendance and academic. Social emotion or basic needs were included, which are the commissioner priorities

The section either did not specify the homeless population in comparison to general population or it just was not clear.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 57
DATE: July 10, 2020

**EVALUATION OF SECTION III
Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 37

Evaluation Team Comments:

The project goals and objects were mostly about academic achievement and leadership. It is looks to be proactive rather than reactive. Overall, it sounds like a good program and very creative, but it was not clear why this specific program is appropriate for homeless students in this area and whether there are a less expensive options available. It is a collaboration with Ripple Effect about leadership building through individual learning

The scorers noted that it would have been nice to see how the applicant addresses day to day needs.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: RSU 57
DATE: July 10, 2020

**EVALUATION OF SECTION IV
Budget**

Total Points Available: 25

Score: 17

Evaluation Team Comments:

\$25,860
40 students
\$634 per student

The budget includes a subcontract with Ripple Effect, which includes 2 overnight excursions, customized curriculum, and 2 single day excursions.

- \$3000 Transportation from Waldoboro to Casco Bay. The scorers indicated that it would have been nice to have additional details on what makes up this cost.

This budget is a lot per person when it is not going towards basic needs. There were also questions about whether the cost would change if it needs to be moved to a more virtual environment because of COVID-19. Will this cost change if needs to be more virtual?

The budget does not include information personnel and transportation to district of origin, professional development. The budget is supposed to show budget for homeless program.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Westbrook
DATE: July 10, 2020

Instructions: *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

DEPARTMENT NAME: Department of Education
NAME OF RFP COORDINATOR: Amelia Lyons
NAMES OF EVALUATORS: Amelia Lyons, Deqa Dhalac, Jonathan Monroe

SUMMARY PAGE

		<u>Points Awarded:</u>
<u>Numerical Score:</u>		
Section I. Overview of Homeless Program	(Max: 5 Points)	2
Section II. Homeless Student Data and Needs Assessment	(Max: 25 Points)	22
Section III: Project Goals and Objects, Deliverables	(Max: 45 Points)	45
Section IV: Budget	(Max: 25 Points)	25
TOTAL POINTS	(Max: 100 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Westbrook
DATE: July 10, 2020

**EVALUATION OF SECTION I
Overview of Homeless Program**

Total Points Available: 5

Score: 2

Evaluation Team Comments:

The application allows for up to 2 pages for this section, but the applicant provided one paragraph.
The application highlights the MV liaison who provides professional development for staff and that a housing survey.
The scorers indicated that the applicant left out a lot information about its current program that would be useful.
There were no references of best interests, prek, rights, etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Westbrook
DATE: July 10, 2020

**EVALUATION OF SECTION II
Homeless Student Data and Needs Assessment**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

129 – mostly high school and doubled up
Focus areas: Attendance and transition.

The scorers really appreciated the mention of PreK and liked that the applicant looking at transition from their own perspective.

However, No ESL or basic needs mentioned. The scorers would have liked information on whether these needs were getting met somewhere else. It would have been nice to have seen it mentioned

Additionally, it would have been nice to know how homeless population absenteeism compares to general population.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Westbrook
DATE: July 10, 2020

**EVALUATION OF SECTION III
EVALUATION OF Project Goals and Objectives, Deliverables**

Total Points Available: 45 Score: 45

Evaluation Team Comments:

Overall, the scorers thought this section was excellent. It talked about their unique population and acknowledged lack of representation. It was very clear and relevant to the needs identified.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFA #: 2020004079
RFP TITLE: McKinney-Vento Grant
BIDDER: Westbrook
DATE: July 10, 2020

**EVALUATION OF BUDGET
Budget**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

\$30,548.20
\$305.48 per student

The budget was well-broken and made a lot of sense. Costs are reasonable.

Budget included the national conference but planned on it being virtual. It contains supplies needed for the MV liaison.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Augusta School District

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- Positive
 - Positive
 - Positive
 - positive
 - overview did not show the specific population they're going to be working with
- II. Proposed Services
1. Services to be Provided
 - Positive
 - Did not show specific plans for unique populations
 2. Implementation – Work Plan
 - positive

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Bangor School Department

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Overview

- Good overview
- positive
- Showed their work
- positive
- positive
- Positive
- Showed how to work with diverse students
- Racial disparity mentioned

Services to be Provided

- Interesting
- Good ideas were given
- Positive
- Focus on school social workers and supporting students
- Mentioned anxiety specifically
-

2. Implementation – Work Plan

- positive
- Positive
- positive

Budget

Funding from other sources too

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Lewiston Public Schools

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Overview

- Good overview of the work
- Well written
- Positive
- positive
- positive
- Positive
- Specific about populations and diversity
- Specific numbers
- 2. Services to be Provided
 - positive
 - positive
 - Positive
 - Family Engagement as specific component
 - New summer program piece
- 3. Implementation – Work Plan
 - They know how to implement the program
 - positive
 - positive
- 4. Budget
 - Funding from other sources too

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 60

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

Overview

- *Negative*
- *Did not provide how to use the grant for only homeless students*
- *Not sure how the RH has affiliation with the school district*
- *Negative*
-
-

II. Proposed Services

1. Services to be Provided

- *Interesting questions*
- *Housing for homeless students*
-

2. Implementation – Work Plan

- *Negative*
- *Question – conflict of interest?*
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 75

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- positive
- positive
- clear
-

II. Proposed Services

1. Services to be Provided

- positive
- Collaboration with other district and community organization
- Good information about their population and community

2. Implementation – Work Plan

- positive
-

3. Budget

- Clear and makes sense

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Portland Public Schools

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- positive
- positive
- they know their specific target population
- they know who to work with, collaborations

II. Proposed Services

1. Services to be Provided

- Very well laid out
- Specific group for New Mainers
- Taking COVID 19 into consideration
-

2. Implementation – Work Plan

- Well written service
-
-

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 9

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- Positive, mostly policy
- Very interesting question
- Not saying much about their population or community

II. Proposed Services

1. Services to be Provided

- Did not lay out well
- Room with coordinator in high school
- Serving 600 kids – all students in high school
- How to reach other MV students in district, not in high school?
-

2. Implementation – Work Plan

- Negative
-

3. Budget

- Not clear about money

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 40

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- Good overview of the policy
- Positive
- AWARE grant background
- Community organizations

II. Proposed Services

1. Services to be Provided

- Somewhat ok
- Remove barriers for MV students
-

2. Implementation – Work Plan

- Positive
-

3. Budget

- Lots of money towards transportation
- No money towards personnel
- 13k towards counseling, unclear how/copay set up? Not social worker in school?

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 57

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- positive
- positive
- Not detailed or clear

II. Proposed Services

1. Services to be Provided

- positive
- Partner with Ripple Effect
- Lots of question marks
- I like what they are doing with kids, outdoors, leadership
- Nothing about basic needs

2. Implementation – Work Plan

- positive
-

3. Budget

- Not clear

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Westbrook School Department

DATE: 7/7/20

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

1. Overview

- positive
- positive
- Short overview – not very detailed

II. Proposed Services

1. Services to be Provided

- positive
- Family engagement, SEL ,New Mainer populations
- Social work
-

2. Implementation – Work Plan

- positive
-
-

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Augusta School District

DATE: 7/6/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

- I. *Project Title: Support student school success by providing academic support, but first counseling to ensure safety and wellbeing*
- II. *Overview of homeless program*
 - *Works to meet all needs; social emotional physical behavioral and academic*
 - *80 students per year*
 - *MV liaison educates all staff, registration process*
 - *Community closet for food, clothing, sneakers, boots*
 - *Class buddy for new students*
- III. *Identification of Need*
 - *Total # 80*
 - *Majority at HS level, doubled up*
 - *Focus areas: attendance/truancy, ID & enrollment, academic success*
 - *Continuing a project: use social workers for relationships*
 - *Need for project will persist or grow: pandemic*
 - *What are the unique needs of your students?*
- IV. *Project Goals and Deliverables*
 - *Services to be Provided*
 - *ID&E*
 - *Awareness, education and relationship building*
 - *Through MV liaison and 2 LCSWs*
 - *Ongoing PD on ID and rights*
 - *Outside agencies collab*
 - *Credit accrual support*
 - *Student attendance monitoring, dropout prevention team. Key is relationships and communication*
 - *Referrals for families*
 - *Community closet/cupboard – food, school supplies, hygiene products, clothing, coats, sneakers, boots, blankets, other emerg supplies*
 - *Transportation home if students stay after school to access academic, social emotional, behavioral supports*
 - *How else are you finding your students? What does PD anticipate? New Mainers? How will you do things differently moving forward, with COVID? How will you change the approach based on decreased numbers last year?*
- V. *Outcomes*
 - *All students experience stability in school*
 - 1. *Educate staff about ID and rights*
 - 2. *Ensure students have transportation, social emotional stability, basic safety and wellbeing, and basic supplies*
 - *All MV students will attend regularly. Reduce gr 7-12 truancy rate to 40%*
 - 1. *School staff will eliminate barriers*
 - 2. *Team will monitor and improve relationships*
 - *All MV students will demonstrate aca progress. Earn credit for 75% classes attempted*
 - 1. *Engage families, monitor grades, collab w teachers*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

2. *Collab with staff and outside agencies to monitor and support achievement*

VI. *Budget*

- *\$58,623 for 85 estimated students*
- *\$41,000 towards MV liaison salary – what percentage is she working on MV? Is this appropriate amount?*
- *Cost per student: \$689.68*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Bangor School Department

DATE: 7/7/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

VII. Project Title: Comprehensive Case Management for Bangor's Homeless Students

VIII. Overview of homeless program

- *Policy JLG - how is this different from federal law?*
- *Provides language for what is required, doesn't go into detail about the HOW*
- *Identification, informed of rights, public notice, stigmatization, immediate enrollment, transportation, school meals, title IA, dispute policy*

IX. Identification of Need

- *Total #80*
- *Pretty evenly distributed K-12*
- *Majority hotel/motel, then doubled up (this is different from national numbers – signifies work may need to be done)*
- *Focus areas: 1) Resources, basic needs, referrals, 2) attendance 3) transportation*
- *Details on ethnicity break up (with comparison!) – very glad to see this recognition*
- *Anticipate increase with COVID*
- *Social work needs- able to o 16:1 ratio – 100% of homeless students and their parents were provided case management (surprised by parents included here). SW saw students at least 1x/month*
- *CNA indicates continued increase in homeless students. Details on COVID.*

X. Project, Goals and Deliverables

- *expedited evaluation of their strengths and needs along with their eligibility for specific programs and services, coordination of school services with services from other community providers, referrals for health services including medical, dental, and mental health, and education about their rights and available resource*
- *clear guideline – enrolled within 1 day of attempting – yes!*
- *unenrolled student specifics – yes!*
- *parent transportation included*
- *SW monthly check ins with students- needs, laundromat, cap and gown, yearbook*
- *Collab with agencies*
- *Monthly meeting with liaison to monitor progress*
- *SSW meet quarterly with guidance counselors*
- *Students cannot learn, and therefore cannot succeed academically, if they are not able to overcome the social, economic, and emotional barriers associated with homelessness.- YES*
- *BSD is making it a top priority to put initiatives into actionable steps to address racial discrimination and bias! PD for all staff! Awesome stuff but what actionable steps are there going to be?*
- *Previous mentioned hotels/motels, specific outreach not mentioned here?*

XI. Outcomes

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

- *Improve their social emotional growth and work habits – measured by ssw meeting 1x/month, coordinate resources*
- *100% homeless students and parents will receive resources and referrals- ssw will communicate with parents at least 1x/month*
- *100% of students attending school where they do not reside will have transportation arranged (this is in the law)*

XII. Budget

- *\$41,393 for SSW salaries (25% of their time, split half MV and LEA funds)*
- *16,000 for transportation*
- *Technology acknowledged CARES Act or MDOE funds*
- *Total \$57,553*
- *Per student: \$719.41*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Lewiston Public Schools

DATE: 7/7/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

1. *Project Title: Lewiston Schools to provide educational equity and excellence for children, youth, and families experiencing homelessness*
2. *Overview of homeless program*
 - a. *Great background on Lewiston, students, and homeless students. Only 6.5% of MV students are EL?*
 - b. *Average around 200 students/year*
 - c. *Referral program – intake form, all school enrollment and admin staff are trained each year on the legal requirements regarding immediate enrollment – YES!*
 - d. *LPS has homeless ID/enrollment procedures reference sheet to support this work that include Q&A guidance – CAN I BORROW IT*
 - e. *Transasct notice and public notice posted – in English and Somali – YES!*
 - f. *LPS does not segregate or stigmatize on homeless status – discrete – and revisited annually in PD. Humility and empathy during interrupted housing situations!*
 - g. *Dispute resolution policy that matches DOE's*
 - h. *Immediate access to education, transportation director,*
 - i. *Best Interest!*
 - j. *Nutrition – free breakfast and lunch to every student.*
 - k. *Single point of contact system for each school, counselors*
 - l. *Explained middle school is only 7,8 grades explains disparity*
 - m. *Academic supports – identify barriers and needs*
 - n. *SEL named district priority for 2020-21*
 - o. *Backpack programs, Store Next Door*
3. *Identification of Need/Data*
 - a. *I don't understand the PreK piece with the different numbers – what does this mean?*
 - b. *Doubled up follows national trends*
 - c. *Focus: attendance, health and wellbeing, SEL, critical resources, family engagement*
 - d. *Continuing projects: LHS Ed Tech, District PD, transportation as they are site of 3 shelters*
4. *Project Description, Goals and Deliverables*
 - a. *New POC project – additional time and annual stipend, 1000\$ /year, 30\$ hr, 30 hours*
 - b. *New summer program project – 4-8 hours/week for POCs to connect kids with summer programs*
5. *Outcomes*
 - a. *Prek outreach program, resource coordinator, 2) PD- POCs meet monthly, 3 staff attend NAEHCY 3) year round program – POCs connect through summer months, referrals*
6. *Budget*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

- a. *Estimated # 220*
- b. *Total request = \$78,400*
- c. *Per student = 356.36*
- d. *Can remove travel expenses for NAEHCY probably. I can check into this. No longer required by grant*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 60

DATE: 7/7/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: Ryan Home Partnership*
2. *Overview of homeless program*
 - a. *Referrals to liaison*
 - b. *Transportation*
 - c. *Support services like medical, dental counseling*
 - d. *Full access to whatever programming*
 - e. *Shelter at Ryan House*
 - f. *Not very complete – not many details, what about enrollment?*
3. *Identification of Need*
 - a. *Total number 18-19 = 43*
 - b. *Most in high school*
 - c. *Most doubled up and unaccompanied*
 - d. *Focus: basic safety and shelter, transportation, school attendance (this focus is about the district's expenses, not student BID)*
 - e. *Discussed effects of corona on this population*
 - f. *Focused need only around housing – something that we can't pay for*
4. *Project Description, Goals and Deliverables*
 - a. *Activities aren't very detailed, missing # of students column*
 - b. *Cannot use these funds for housing*
 - c. *Application is cut off on right hand side – missing information*
 - d. *No mention of SEL*
5. *Outcomes*
6. *Budget*
 - a. *30 students*
 - b. *1500\$/student*
 - c. *Total request: 45,000*
 - d. *20,000 student transportation*
 - e. *25,000 ryan house subcontract to provide housing and case management*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 75

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: Merrymeeting Support Collaborative for Youth Experiencing Homelessness: Providing stability to youth through a regional support network, empowering academic success, social emotional health*
2. *Duration of Project: Sept 2020 – August 2023*
3. *Overview of homeless program:*
 - a. *DHL makes determinations, all front office staff is trained.*
 - b. *MV rights are posted to website, and informational posters.*
 - c. *Basic needs like clothing and school supplies*
 - d. *DHL monitors attendance and aca performance*
 - e. *Link that summarized policies and procedures*
4. *Identification of Need*
 - a. *Together ~100 students/year*
 - b. *Most in HS, most doubled up – follows national trends*
 - c. *Focus area: attendance, grad rate, academic success, mental health*
 - d. *Next section has more details on needs*
5. *Project Description, Goals and Deliverables*
 - a. *Background on numbers, MIYHS, suicides in community, 27% of homeless HS students have considered suicide – very useful information to include*
 - b. *Collab with MSAD 75, RSU 1, and Midcoast Community Alliance – this is great and what we're encouraging*
 - c. *Resources from MCA – access to education, tutoring, medical dental mental health, telehealth, hunger relief, Stable Housing (including homeless shelter access – this would need to be clarified – these funds can NOT go towards paying for shelter for children), document retrieval assistance, employment opps, alt ed opps, dhhs navigation, legal, basic needs.*
 - d. *Concerned about law enforcements involvement- this population may already have had significant traumatic experiences with police, issues with truancy, etc. how can we encourage restorative justice? What's their role in this program?*
 - e. *Emphasis on school based health center and connection to providing those services for kids through Mary Booth*
 - f. *In RSU 1, Katie Joseph is liaison and asst super.*
 - g.
6. *Outcomes*
 - a. *All students will participate fully in school – weekly meetings to ensure consistent access to school. Counselors will make team to improve attendance. Count ME in model*
 - b. *All students wil show academic gains – monitored, referrals for tutoring*
 - c. *All students will be linked to referrals – weekly meetings, referrals*
7. *Budget*
 - a. *Lots of funding coming from different places*
 - b. *80-100 students*
 - c. *872-698/student*
 - d. *Total request 69,800- is this for 3 years or each year?*
 - e. *49,000 for salary for youth outreach worker*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

- f. In kind matches from districts*
- g. 4000 for PD NAEHCY – could remove—definitely virtual*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Portland Public Schools

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: Street Academy provides supportive educational services to primarily unaccompanied, out of school homeless youth*
2. *Duration: 8/31/20 to 6/18/21*
3. *Overview of homeless program*
 - a. *Enrollment/placement, BID, immediate enrolment, legal language here. Transportation, records*
 - b. *Liaison – legal language of responsibilities of liaison, nothing above/beyond/different*
 - c. *100 students in street academy each year, SAU identified 476 homeless students over 2 years (238/year)*
 - d. *Unaccompanied and staying at teen shelter under unaccompanied column – this should be clarified, because a student is unaccompanied does NOT mean they are automatically a homeless student. How to separate this out for next time to clarify!!*
4. *Identification of Need*
 - a. *Focus area – enrollment and attendance in HS or adult ed- increase number that wish to enroll*
 - b. *Academic success: earn a credential HSD or HISET – increase the numbers that have not earned a HSD or HISSET at point of first contact*
 - c. *New Mainers: engage and participate in weekly new mainers support/special topics group at street academy – increase #s of new mainer students who participate – happy to see something unique for this population*
 - d. *Mental health – increase number of referrals to teen center collab therapists (day one)*
 - e. *Substance abuse – increase number of referrals to day one to address substance abuse*
 - f. *Physical health increase number of referrals to health clinic*
 - g. *Provided 99 referrals to all 99 students, many other resources accessed in past year*
 - h. *Needs are specific, they are planning to address needs, have a clear understanding of what kids need.*
5. *Project Description, Goals and Deliverables*
 - a. *Basic needs – food laundry cleaning supplies hygiene products*
 - b. *Referrals to behavioral health and physical health providers*
 - c. *Anticipate 80-100 students*
 - d. *Activities: identify students, support and assess aca needs, credit recovery, HISET, instruct students to strengthen weak areas, encourage college/career exploration, new mainers weekly group, access for remote learning tools, basic needs*
 - e. *Used 2 examples of specific students – brought tears to my eyes!*
 - f. *Last example about a 23 year old – is this funding going to kiddos over 20? There has to be a clear cut off for who's eligible for FAPE, and what happens once kiddos get their diploma (same as MEP) – need clarity on which funds they're using for this student*
6. *Outcomes*
 - a. *OSY given alternative options for aca progress – hiset pretests, hiset tests, hiset cred, complete credit recovery*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

- b. Linked to community services that support SEL, safety, wellbeing, mental health – mental physical health safety referrals, community agencies, weekly support group for new mainers*
 - c. ID homeless youth through outreach – daily outreach at teen shelter, student drop in street outreach, community orgs, daily collab meetings with social services*
- 7. Budget
 - a. Total request 49,000*
 - b. Number of students 100*
 - c. Cost per student 490*
 - d. Salaries and benefits of two teachers who staff street academy*
 - e. Clear, detailed, made a math error in cost per student*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 9

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: School Based Community Coordinator of physical, mental and social/emotional supports for students in temporary housing.*
2. *Duration: 1 year 8/30/20 to 8/30/21*
3. *Overview of homeless program:*
 - a. *Policy approved by school board, legal language of enrollment, disputes, services, transportation, records, liaison responsibilities*
 - b. *Missing any specifics of their population, their needs, unique strategies*
4. *Identification of Need*
 - a. *Total # 39, majority doubled up*
 - b. *Focus area: critical resources/partnerships, mental health needs students and families in crisis (concern about this for families – but last column clarified just students), coordination of communication on chain of school-based services, physical needs of students (health dental food hygiene), identification of unaccompanied youth (language here is concerning, “students not able to solve complex problems” – they got themselves a new housing situation! “loners” in high school)*
5. *Project Description, Goals and Deliverables*
 - a. *Place for unacc youth to go to in school, but is this not stigmatizing/singling out homeless youth? Are they clarifying unacc homeless youth or just unaccompanied? I think it’s for all students as a resource- then it’s not being used specifically for homeless kids. SEL focus. Mentions this is for pk-12 but only housed at high school*
6. *Outcomes*
 - a. *Established and SEL checklist (needs to be updated for HS) will be administered to students?*
 - b. *Impact 675 students, with a GOAL of 50 homeless. In MEP, we could not justify that. Incidental inclusion*
 - c. *Ed tech III hired as community coordinator – is this person only working with MV students? If not, needs to be supplemented with other funds. How will this person do this full time and work with all MV students not in HS?*
7. *Budget*
 - a. *Total request: 35,000*
 - b. *Estimated number of students: 50 pk-12*
 - c. *Cost per student: 700 (but site is only at HS)*
 - d. *Physical needs – included feminine hygiene products*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 40

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: MidCoast Mental Health and Equitable Learning Supports for Students Experiencing Homelessness*
2. *Duration : 1 year*
3. *Overview of homeless program*
 - a. *Policy with Drummond Woodsum sample policy JLG.*
 - b. *Personal piece – Christina’s role – relationship based contact.*
 - c. *PD for admin and all staff*
 - d. *SEL – second step. AWARE grant, device for access to counselor, transportation costs have skyrocketed.*
 - e. *Covid concerns with transportation – how many kids per van.*
 - f. *Tech needs – did they access GEER funds for devices and internet?*
4. *Identification of Need*
 - a. *Total # 27, mostly doubled up*
 - b. *Focus: attendance, SEL support, counseling resources technology*
 - c. *Why the almost doubling of #s from 2018 to 2019? What’s the background here? Hiring, isolated event, trend?*
 - d. *Is identification an issue? Outreach? Missing information*
5. *Project Description, Goals and Deliverables*
 - a. *Counselor for MV students – would this be for only MV students or all students? What is the breakdown of their caseload? How would it be funded? The 13k expense for counseling copays, is this only going to homeless kids’ copays? If this is a contracted service, who is providing it? Where is this coming from?*
 - b. *Transportation bc social distancing*
 - c. *Technology needs – these needs can be met with GEER funds and Page Nichols.*
 - i. *Purchase devices and hotspots*
 - ii. *Provide transportation to/from school*
 - iii.
6. *Outcomes*
7. *Budget*
 - a. *50,000*
 - b. *25-30 students*
 - c. *1700-2000/student*
 - d. *5k for technology – should have been met with GEER*
 - e. *13k counseling services*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 57

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: Expansion of Homeless Youth Leadership Programming from last year's grant to include 6th-12 grades*
2. *Duration: 1 year*
3. *Overview of homeless program:*
 - a. *Community outreach services coordinator (Cecilia)*
 - b. *Extended learning opportunities coordinator*
 - c. *What specifics does she do? What's unique about this area/this population here?*
4. *Identification of Need*
 - a. *Total number of homeless students: 88, mostly doubled up*
 - b. *Focus: academics, attendance,*
 - c. *What about basic needs, SEL?*
5. *Project Description, Goals and Deliverables*
 - a. *Collab with Ripple Effect*
 - b. *Individual learning plan goal setting and reflection*
 - c. *Leadership building*
6. *Outcomes*
 - a. *Rippleeffect overnight trip for 40 kids grade 5-11*
 - b. *Increased self-awareness through mtss-b and customized curriculum developed in collab with rippleeffect*
 - c. *Tier and personal learning plans to support increased academic achievement*
7. *Budget*
 - a. *Total request 25,860*
 - b. *Estimated number 40*
 - c. *Cost per student 634*
 - d. *22k subcontract- is this based on a quote for # of students? Will this amount decrease considering so much will be virtual?*
 - e. *No information on total homeless expenses and where those funds are coming from*
 - f. *3k transportation – what is this transportation expense just from Waterboro to Casco Bay?*

STATE OF MAINE
INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Westbrook School Department

DATE: 7/9/20

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Education

Individual Evaluator Comments:

1. *Project Title: To support Mckinney Vento eligible students transitioning from the shelter and improve attendance*
2. *Duration: 1 year*
3. *Overview of homeless program: liaison, PD for all district staff, housing survey, immediately enrolled, transportation, free meals, title IA supports, dispute*
 - a. *No reference of BID, lack of documents, PK, how families are informed of their rights, no stigma for families,*
4. *Identification of Need*
 - a. *Total number of students: 129*
 - b. *Most HS, most doubled up*
 - c. *Focus: attendance, transition from shelter k-12, transition from shelter pK*
 - d. *They've received this grant for past 3 years, seen 2% increase in attendance but hard to track bc of COVID*
 - e.
5. *Project Description, Goals and Deliverables*
 - a. *Increase in new Mainers who transition from shelter to living situation in Westbrook. These families underserved*
 - b. *Provide tours of schools before family determines school choice*
 - c. *Needs assessment completed for MV student*
 - d. *Lack of representation in PK groups*
 - e. *Attendance- monitoring and meting to make plan/address barriers*
 - f. *2 days/week of social work support to MV students. Connect with sustainable resources*
6. *Outcomes*
 - a. *SW support families transitions from shelter. School choice. Needs assessment.*
 - b. *Community meetings to connect with service providers*
 - c. *Attendance – sw will review weekly, complete attendance plans, work with office staff to review rights and ID students*
 - d. *Increase options for transportation – transportation request form to indicate date of request and when request ws filled.*
7. *Budget*
 - a. *30,548.20*
 - b. *Number; 100*
 - c. *Cost per student 305*
 - d. *2 days/week for SW salary*
 - e. *Student transportation 5k*
 - f. *Staff transportation*
 - g. *PD NAEHCY virtual*
 - h. *Tech access for SW – laptop and cell phone*

STATE OF MAINE INDIVIDUAL EVALUATION NOTES

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Augusta School District

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Overview

1. *Doesn't really convey the overall picture of policies and procedures pertaining to homeless youth; briefly mentions the teacher evaluation system's incentives without specifying any relevant features.*
2. *Doesn't really address stigma in the places where it needs to be discussed; e.g. the Community Closet, buddy system*
3. *Strongest on the role of the MVL during the registration/orientation process*
4. *Description of outreach/education efforts is adequate but does not provide details that would indicate any control over program success.*
- 5.

II. Homeless Student Data and Needs Assessment

1. *Indicated success for past program in graduation rates*
2. *80+ identified students*
3. *Not sure why they think they are not reaching the homeless population adequately*
- 4.

III. Project Goals and Objectives, Deliverables

1. *Relationship focused = support for current staffing levels. Makes sense. Need continuity.*
2. *Approach to "recruitment" seems passive, over-reliant on posters and similar awareness-building approaches.*
3. *Doesn't show much awareness of specific SEL approaches.*
4. *Specific description of program features relating to stigma, equity, etc..., not included. Reinforces perception from overview that the program is light on procedural specifics in general.*
5. *Does not mention program changes/improvements to be made. Mostly continuing the existing program.*
6. *Emphasis on relationship-building in alleviating truancy and supporting academic success. Their proposal is essentially a proposal for staffing and continuity but gives no indication of why continuity is desired.*
7. *Very little connecting of the dots in terms of problem and solution. Problematic with respect to generating programs that are expandable.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

8. *Attendance activities very non-specific. "Problem-solving: -- no specified means/method. Relationship-building, ongoing discussions, meetings, communication == all the same thing.*
9. *Two activities for achieving academic success are effectively equivalent.*
10. *In general, outcomes, activities and measures are not aligned. E.g. staff (I assume) awareness of MV is supposed to increase identification/enrollment; reduction in truancy rate not premised on any identification of factors contributing to truancy – no focus or evidence of building upon past learning; academic progress activities focused on monitoring --- why?*

IV. Budget

1. *Budget makes clear that this is a proposal to fill budget gaps. Request is reasonable and sensible, but they need to have a program in place – evidence of something that can be monitored effectively and replicated.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Bangor School Department

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.

Individual Evaluator Comments:

Directions: Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.

I. Overview

1. Clear as to the goals of the policy underlying the program
2. Fails to describe a program (i.e. procedures and actions in support of policy). Focused on describing the policy. For example, the project title is described as "comprehensive case management" but it is not stated how the policy description equates to the project.
3. No specifics about external partners

II. Homeless Student Data and Needs Assessment

1. Very clear. Identifies specific areas of need to address, such as increase of hotel/motel cases, large percentage of students of color in the program...
2. Projection of 80 students seems reasonable
3. "Data indicating that the project effectively addressed the needs/concerns for which it was originally designed." – indicates that increase in staffing of 1 FTE was enough to ensure that 100% of students could receive service.
4. Trend of rising youth homelessness in the Bangor area; credible expectation that Bangor will be disproportionately affected by COVID due to its status as a regional social services hub. Rise in homelessness to 80 creates a projected need for increase in social worker FTEs from 3.6 to 4 to maintain service ratio.
- 5.

III. Project Goals and Objectives, Deliverables

1. Very well prepared. An example would be pointing out the connection between case management, student/family anxiety, and social-emotional outcomes.
2. Light on specifics about how they will address the racial imbalance in the caseload. A commitment to do something is not a program. Similarly, some deliverable directly relating to the expected change in the living situations of homeless students would have been appropriate.
3. Goals are clear: maintain a high rate of contact and referral; ensure transportation costs are met
4. Given that the goals boil down to case management and transportation, it would be helpful to outline in more detail how the effectiveness of case management is ensured by the project itself. What tools are available to the case managers?

IV. Budget

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

1. *No budget for professional development (see in relation to III.4 above)*
2. *Budget items are clearly presented and justified*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Lewiston Public Schools

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Overview

1. *Excellent overall. Mentions high proportion of homeless, large numbers, and highest level of diversity and language disparity.*
2. *Specific as to procedures in areas such as identification/uptake, and Community Eligibility Provision of free lunch program, single point of contact case management, and details of relationships with third-party service providers*
3. *Backpack program*
- 4.

II. Homeless Student Data and Needs Assessment

1. *Overall excellent. Standing out was identification of early intervention as a challenge to be addressed in response to increasing identification of early grade cases.*

III. Project Goals and Objectives, Deliverables

1. *Identification of pre-k needs is followed through with a new program focusing on this group.*
2. *Continuation of an ed tech position converted to Resource Coordinator stood out due to the detail of the new job description and responsiveness of the position to the needs previously identified*
3. *Continued funding for PD justified due to high levels of staff turnover.*
4. *Expanding points of contact by stabilizing staff levels with a stipend*
5. *Summer program proposed, expanding on emergency program, as a way of maintaining family contact and service continuity*
- 6.

IV. Budget

1. *Plans for continuity of programs, new programs, and aggressive targets at a very reasonable cost. This has been thought through start-to-finish.*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 60

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. Very informative. It clearly shows their current way of handling homelessness.
- II. Homeless Student Data and Needs Assessment
 - 1. Information is sparse but does present the key fact for purposes of this proposal, which is the high proportion of unaccompanied youth. And the comparison to the previous year supports their central claim, which is that local homeless youth are no longer transporting out of the region for housing but are able to remain local.
 - 2. Importance of the high transportation costs becomes clear later on.
- III. Project Goals and Objectives, Deliverables
 - 1. Solution works with existing providers and also has the effect of ameliorating district costs that would otherwise be spent on transportation.
 - 2. Project is simple, has clear goals and will be easy to measure impact. However, since the cornerstone is contracting for housing, which does not appear to be an allowable service for this grant, there is a problem.
- IV. Budget
 - 1. Per student cost for the housing alone would likely be no less than 1250.00

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: MSAD 75

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. Clear on current state of affairs. This helped to make the desirability of a new program clear in sections II and III.
- II. Homeless Student Data and Needs Assessment
 - 1. No real gaps in information. Well documented on mental health side and made a good case for applying the county level data to MV kids.
- III. Project Goals and Objectives, Deliverables
 - 1. Objectives are perfectly clear and consistent with need.
 - 2. Makes excellent use of external resources. Integrates with the community providers. Makes school and community resource providers more effective.
 - 3. Range of services is impressive.
- IV. Budget
 - 1. Reasonable given the scope of benefits provided

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Portland Public Schools

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. Missing nothing
- II. Homeless Student Data and Needs Assessment
 - 1. Provides clear rationale for the goals of the project.
 - 2. Need is obvious.
- III. Project Goals and Objectives, Deliverables
 - 1. Cite very specific goals, clearly related to the target need, and upon which the organization has had demonstrated impact in the past
- IV. Budget
 - 1. Requesting support only for several teachers in the Street Academy. Modest request for an extensive project.

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 9

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. Focused on policies. Doesn't provide a picture of current specific programs or their efficacy.
- II. Homeless Student Data and Needs Assessment
 - 1. Provided a narrative of typical homeless student needs rather than an assessment of RSU 9 needs with respect to homelessness.
 - 2. Mentioned physical, emotional, and community needs but without adequate references or comparisons.
 - 3. Overall point of the needs assessment was clear. The focus was on ensuring access to supports.
- III. Project Goals and Objectives, Deliverables
 - 1. Given the focus on access, the emphasis on addressing this through support of a coordinator position was appropriate
 - 2. The degree of focus of the success and innovation center on homeless youth and the impact of involvement with this center on the coordinator's focus is concerning.
- IV. Budget
 - 1. It is not possible to accurately assess the budget request without clarity on the coordinators role and dedication of other Center expenses to homeless youth

•

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 40

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. The narrative was very informative and provided a lot of background about the current situation in the district and surrounding community supports.
- II. Homeless Student Data and Needs Assessment
 - 1. The needs assessment focuses on access issues. This is well supported in the overview, having highlighted difficulties with funding, technology, and transportation
 - 2. There was a spike in homeless identifications from 2018 to 2019 – about double.
 - 3. Loss of access to counseling due to loss of AWARE grant funds is very concerning.
 - 4. Notes difficulty providing consistent access to counselors in their area (from section III)
- III. Project Goals and Objectives, Deliverables
 - 1. Need to confirm whether there are alternative sources of support for them to provide tech access to homeless youth
 - 2. Focusing on technology, teletherapy, and transportation as solutions to their access issues. This makes sense considering the spread of their service area.
- IV. Budget
 - 1. Budget aligns well with project goals.
 - 2. Cost is high
 - 3. Students served is below the priority level

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: RSU 57

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

I. Overview

- 1. Focuses on introducing two positions at RSU 57 and the intention to make them work together as a system to support homeless youth.*
- 2. Does not provide any specifics as to the plan for these positions to work together; at the same time it is clear that the Extended Learning Opportunities Coordinator position will be serving a broader population of students*

II. Homeless Student Data and Needs Assessment

- 1. Exceeds priority level of homeless count*
- 2. Not clear what populations the data cited refers to in the Summary*

III. Project Goals and Objectives, Deliverables

- 1. The bulk of the needs identification focuses on general student population*
- 2. The bulk of the project description focuses on a program intended for the general population*
- 3. There is no sustained attention to making this project work for homeless youth, nor any compelling rationale for making it the focus of a homeless program*

IV. Budget

- 1. No rationale, as noted above. Therefore, I cannot clearly connect costs to any benefit to homeless youth*

**STATE OF MAINE
INDIVIDUAL EVALUATION NOTES**

RFA #: RFA 202004079

RFP TITLE: McKinney Vento Subgrants

BIDDER NAME: Westbrook School Department

DATE: 7/7/20

EVALUATOR NAME: Jon Monroe

EVALUATOR DEPARTMENT: Education

Instructions: *The purpose of this form is to record proposal review notes written by individual evaluators for this Request for Proposals (RFP) process. It is required that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

Individual Evaluator Comments:

Directions: *Follow the sections of your RFP to develop a bulleted outline for notes. Delete the sample below and these directions and replace with your own outline based on your RFP.*

- I. Overview
 - 1. Adequate. Doesn't seem to provide much of a picture of any programs/projects they are currently operating other than those specifically requested for the section
- II. Homeless Student Data and Needs Assessment
 - 1. Meets priority criteria
 - 2. Big shift to hotel/motel in 2019
 - 3. Doesn't compare chronic absentee figure to general pop.
 - 4. Need to work with housing transitioning students connects to hotel/motel numbers mentioned earlier
- III. Project Goals and Objectives, Deliverables
 - 1. Project is part continuity with project focused on attendance and part focused on new problem of housing transition, which appears to be driven by new Mainers with limited English ability
 - 2. Adding 2 days of social work in order to address transitions, with focus on new Mainers. Very specific, targeted goal with clear purpose.
- IV. Budget
 - 1. Budget aligned with project goals
 - 2. Reasonable cost



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: RFA 202004079
RFA TITLE: McKinney Vento Sub Grants

I, Amelia Lyons, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Amelia Lyons

7/7/2020

99EF5DDCF4FA4A8...

Signature

Date



**STATE OF MAINE
DEPARTMENT OF EDUCATION**

**Janet T. Mills
Governor**

**A. Pender Makin
Commissioner**

**AGREEMENT AND DISCLOSURE STATEMENT
RFA #: RFA 202004079
RFA TITLE: McKinney Vento Sub Grants**

I, Deqa Dhalac, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Deqa Dhalac

7/7/2020

Signature

Date



STATE OF MAINE
DEPARTMENT OF EDUCATION

Janet T. Mills
Governor

A. Pender Makin
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFA #: RFA 202004079
RFA TITLE: McKinney Vento Sub Grants

I, Jonathan Monroe, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.

DocuSigned by:

Jonathan Monroe

7/6/2020

D7A76BA228AD4CC...

Signature

Date