

**State of Maine**  
**RFP / Proposal Master Score Sheet**

**Instructions:** Complete the Master Score Sheet below providing all of the requested information for each bidder that submitted a proposal in response to the RFP. This document is to be included in the Selection Package submitted to the Division of Procurement Services for review/approval.

<b>SCORESHEET FOR RFA# 202004072 (McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant)</b>									
PROPOSAL SUBMITTED BY:		AOS 94		Bangor School Dept.		Biddeford School Department		Brewer School Dept.	
COST:		Cost:	\$4,980 (\$830 per student)	Cost:	\$11,055	Cost:	\$5,000 (\$125 per student)	Cost:	\$10,000 (\$333.33 per student)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	3		5		4		4	
Section II: Description of project and activities	10	6		9		10		10	
Section III: Project Budget, including cost per student	5	4		5		4		3	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>13</u></b>		<b><u>19</u></b>		<b><u>18</u></b>		<b><u>17</u></b>	
PROPOSAL SUBMITTED BY:		Ellsworth		Five Towns		Lewiston School Dept		MSAD 44	
COST:		Cost:	\$5,000 (\$166.67 per student)	Cost:	\$9,700 (\$570.59 per student)	Cost:	\$35,000 (\$234.90 per student)	Cost:	\$5000 (\$400 to \$5,000 per student)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	5		4		5		1	
Section II: Description of project and activities	10	9		5		8		6	
Section III: Project Budget, including cost per student	5	3		3		3		1	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>17</u></b>		<b><u>12</u></b>		<b><u>16</u></b>		<b><u>8</u></b>	

**SCORESHEET FOR RFA# 202004072 (McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant)**

PROPOSAL SUBMITTED BY:		MSAD 51		MSAD 60		MSAD 75		Portland School District	
COST:		Cost:	\$5000 (\$1000 per student)	Cost:	\$4800 (\$960 per student)	Cost:	\$4995 (\$167 per student)	Cost:	\$58,650 (\$195 per student)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	5		5		5		5	
Section II: Description of project and activities	10	7		8		10		9	
Section III: Project Budget, including cost per student	5	2		4		5		5	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>14</u></b>		<b><u>17</u></b>		<b><u>20</u></b>		<b><u>19</u></b>	
PROPOSAL SUBMITTED BY:		RSU 1		RSU 12		RSU 16		RSU 23	
COST:		Cost:	\$4997 (\$333 to \$167 per student)	Cost:	\$5,000 (\$1250 per student)	Cost:	\$1700 (\$170 per student)		\$8,000 (\$266 per student)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	5		5		5		5	
Section II: Description of project and activities	10	10		8		10		7	
Section III: Project Budget, including cost per student	5	5		3		5		4	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>20</u></b>		<b><u>16</u></b>		<b><u>20</u></b>		<b><u>16</u></b>	

**SCORESHEET FOR RFA# 202004072 (McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant)**

PROPOSAL SUBMITTED BY:		RSU 40		RSU 56		RSU 57		RSU 63	
COST:		Cost:	\$5,000 (\$333.33 per student)	Cost:	\$3,650 (\$456.25 per student)	Cost:	\$35,000 (\$350 per student)	Cost:	\$5,000 (\$714.29)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	4		4		5		4	
Section II: Description of project and activities	10	4		8		8		10	
Section III: Project Budget, including cost per student	5	2		4		3		4	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>10</u></b>		<b><u>16</u></b>		<b><u>16</u></b>		<b><u>18</u></b>	
PROPOSAL SUBMITTED BY:		RSU 74		Sanford School District		Westbrook School Department		MSAD 28	
COST:		Cost:	\$5,000 (\$300 per student)	Cost:	\$25000 (\$500 per student)	Cost:	\$20,500 (\$227.77)	Cost:	\$9,700 (\$570.59 per student)
EVALUATION ITEM	POINTS AVAIL.								
Section I: Description of the need the project is intended to meet	5	5		1		5		4	
Section II: Description of project and activities	10	8		3		9		5	
Section III: Project Budget, including cost per student	5	4		2		5		3	
<b>TOTAL</b>	<b><u>20</u></b>	<b><u>17</u></b>		<b><u>6</u></b>		<b><u>19</u></b>		<b><u>12</u></b>	

## **Award Justification Statement**

**RFA #202004072 McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

### **I. Summary**

Educational and support services for identified McKinney-Vento students to support them through the COVID-19 pandemic.

### **II. Evaluation Process**

The evaluation team consisted of Richard Meserve, Director of Office of School and Student Supports, Deqa Dhalac, Family Engagement and Cultural Responsiveness Specialist, Bear Shea, Mental Health and School Counseling Specialist, and Amelia Lyons, McKinney-Vento Consultant and Migrant Education Specialist. This team all has extensive experience working with diverse students experiencing homelessness both in and outside of school environments.

### **III. Qualifications & Experience**

All SAUs identified significant needs, qualifications, and experience in serving homeless students in their districts.

### **IV. Proposed Services**

Services range from mental health and social emotional support, social worker check -ins, technology and phone needs, access to basic needs including food, clothing, hygiene items, and many more.

### **V. Cost Proposal**

Costs ranged from X# per student to X# per student. SAUs that requested higher amounts of funds are reflected in the needs due to the number of identified homeless students in their region.

### **VI. Conclusion**

Awards were granted to all applicants, with some changes to the award amounts based on needs that have already been met by other sources, or expenses that were determined to not be closely enough linked to the education of the homeless students.



**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Jennifer Towle  
AOS 94  
12 Abbott Hill Rd  
Dexter, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Jennifer Towle:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- Brewer School Department
- Ellsworth School Department
- Five Towns Community School District
- Lewiston Public Schools
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- MSAD 51
- MSAD 60
- MSAD 75
- Portland Public Schools
- RSU 1
- RSU 12
- RSU 16

- RSU 23
- RSU 40
- RSU 56
- RSU 57
- RSU 63
- RSU 74
- Sanford School Department
- Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFA, following announcement of this award decision, all submissions in response to the RFA are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

DocuSigned by:

*Amelia Lyons*

99EF5DDCF4FA4A8...

Amelia Lyons  
McKinney-Vento and Migrant Education Consultant  
(207) 557-1787  
Amelia.lyons@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).



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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020  
Dan Chadbourne  
Bangor School Department  
73 Harlow St.  
Bangor, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Dan Chadbourne:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Chris Indorf  
Biddeford School Department  
18 Maplewood Ave  
Biddeford, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Chris Indorf:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**AWARD NOTIFICATION LETTER**

June 2, 2020

Angela Moore  
Brewer School Department  
261 Center St  
Brewer, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Angela Moore:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020  
Rachel Kohrman Ramos  
Ellsworth School Department  
66 Main St Suite 201  
Ellsworth, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Rachel Kohrman Ramos:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Valerie Mattes  
Five Towns CSD  
12 Lions Lane  
Camden, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Valerie Mattes:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**AWARD NOTIFICATION LETTER**

June 2, 2020

Jenny Darigan  
Lewiston Public Schools  
36 Oak St  
Lewiston, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Jenny Darigan:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**AWARD NOTIFICATION LETTER**

June 2, 2020

Valerie Mattes  
MSAD 28  
12 Lions Lane,  
Camden, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
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Dear Valerie Mattes:

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Thank you for your interest in doing business with the State of Maine.

Sincerely,

Amelia Lyons   
McKinney-Vento and Migrant Education Consultant  
(207) 557-1787  
Amelia.lyons@maine.gov

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Cheryl Lang  
MSAD 44  
1 Parkway Suite 204  
Bethel, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Cheryl Lang:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
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**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Steven Schaefer  
MSAD 51  
303 Main St  
Cumberland, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Steven Schaefer:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
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**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Sue Austin  
MSAD 60  
100 Noble Way  
North Berwick, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Sue Austin:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Mary Booth  
MSAD 75  
50 Republic Ave  
Topsham, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Mary Booth:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**AWARD NOTIFICATION LETTER**

June 2, 2020

Christopher Reiger  
Portland Public Schools  
353 Cumberland Ave  
Portland, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Christopher Reiger:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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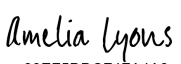
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**STATE OF MAINE  
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**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Katie Joseph  
RSU 1  
34 Wing Farm Parkway  
Bethel, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Katie Joseph:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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Governor**

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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Pat Block  
RSU 12  
665 Patricktown Rd  
Somerville, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Pat Block:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
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Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Jenny Rose  
RSU 16  
3 Aggregate Rd  
Poland, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Jenny Rose:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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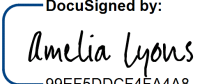
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**STATE OF MAINE  
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**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Matthew Foster  
RSU 23  
40 E. Emerson Cummings Blvd.  
Old Orchard Beach, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Matthew Foster:

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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Christina Wotton  
RSU 40  
1070 Heald Highway  
Union, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Christina Wotton:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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- MSAD 75
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- RSU 1
- RSU 12
- RSU 16
- RSU 23



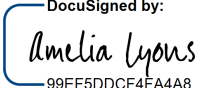
- RSU 40
- RSU 56
- RSU 57
- RSU 63
- RSU 74
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- Westbrook School Department

The bidders listed above received the evaluation team's highest rankings. The Department will be contacting the aforementioned bidders soon to negotiate a contract. As provided in the RFA, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

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This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,  DocuSigned by:  
Amelia Lyons  
99EF5DDCF4FA4A8...

Amelia Lyons  
McKinney-Vento and Migrant Education Consultant  
(207) 557-1787  
Amelia.lyons@maine.gov

## **STATEMENT OF APPEAL RIGHTS**

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Jason Long  
RSU 56  
147 Weld St  
Dixfield, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Jason Long:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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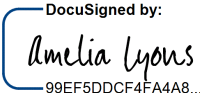
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- RSU 57
- RSU 63
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- Sanford School Department
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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Erica Mazzeo  
RSU 57  
86 West Road  
Waterboro, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Erica Mazzeo:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Susan Smith  
RSU 63  
202 Kidder Hill Rd  
Holden, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Susan Smith:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Bethany Higgins  
RSU 74  
PO Box 220  
North Anson, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Bethany Higgins:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
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Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Steve Bussiere  
Sanford School Department  
917 Main St Suite 200  
Sanford, ME

**SUBJECT:** Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

Dear Steve Bussiere:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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**STATE OF MAINE  
DEPARTMENT OF EDUCATION**

**Janet T. Mills  
Governor**

**A. Pender Makin  
Commissioner**

**AWARD NOTIFICATION LETTER**

June 2, 2020

Katie Garrity  
Westbrook School Department  
117 Stroudwater St  
Westbrook, ME

**SUBJECT: Notice of Conditional Contract Award under RFA # 202004072,  
McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

Dear Katie Garrity:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Education for McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract awards to the following bidders:

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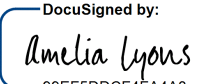
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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** AOS 94  
**DATE:** May 15, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>3</b>
Section II. Description of project and activities (Max: 10 Points)		<b>6</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>4</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>13</b>

\_\_\_\_\_

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** AOS 94

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5                      Score:   3**

\*\*\*\*\*

**Evaluation Team Comments:**

The application does outline its current needs for its six identified students and how the funding would supplement its current resources. The scorers did have some questions about the existence of community resources and what may be currently using.

May be able to meet technological needs through other funding. This would remove \$1000 from this request.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** AOS 94

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:   6**

\*\*\*\*\*

**Evaluation Team Comments:**

The description was vague and did not provide much information about the project and activities. For example, there is little detail about who is being hired for these services. The request has a focus on non-instructional supplies. However, the project is covering a lot of bases for these students, but the scorers would have liked to have seen more specifics. One positive noted was that the project continues into the summer.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** AOS 94

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score:   4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$4,980 (\$830 per student)</b>

**Evaluation Team Comments:**

The budget is on high end per student but is doable and realistic for six students in that region.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Bangor  
**DATE:** May 15, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>9</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>19</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Bangor

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application's description of need is well laid out and clear. It contains the needed details and identifies the current work and gaps. The applicant talks about current accessibility of local resources and what is missing. Additionally, the application highlighted parents and guardians with transportation.

The technological needs identified may be able to be met with other funds. This would remove \$310 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Bangor

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:   9**

\*\*\*\*\*

**Evaluation Team Comments:**

The services is well laid out and clear and are tied to the needs that were laid. The project is focused and well thought out. There is good level of detail.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Bangor  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$11,000</b>

**Evaluation Team Comments:**

Budget is detailed and broken down appropriately.  
The cost shows legitimate investment in the students  
The funds go long to help this students.  
Shows a lot of work and research in creating the budget

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Biddeford  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)	<b>4</b>	
Section II. Description of project and activities (Max: 10 Points)	<b>10</b>	
Section III: Project Budget, including cost per student (Max: 5 Points)	<b>4</b>	
<b>TOTAL POINTS</b> (Max: 20 Points)	<b>18</b>	

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Biddeford

**DATE:** May 18, 2020

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**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 4**

\*\*\*\*\*

**Evaluation Team Comments**

The application provided a good description of its needs. It highlighted the impact of high employment. It also provided a lot of detail housing that did not go directly to students.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Biddeford

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score:10**

\*\*\*\*\*

**Evaluation Team Comments:**

The application outlined the strategies well and was clear and went directly to the identified needs. The projects cover mental health, academics, emergency. It was a pretty complete proposal.

40 students

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Biddeford  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$125 per student)</b>

**Evaluation Team Comments:**

The budget could have used a little more description especially for salaries and mental health section. It did note that it is pairing with this with other grants  
It has a great cost per student.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Brewer  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>4</b>
Section II. Description of project and activities (Max: 10 Points)		<b>10</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>17</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Brewer

**DATE:** May 18, 2020

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**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

**Evaluation Team Comments**

The application provided nice context and did a good job explaining the population; however, it was not clear on what needs are to be met. It was very generalized. It did note the significant issue that students have had to pick up extra shift work to make up for loss of parents' income.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Brewer

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score:10**

\*\*\*\*\*

**Evaluation Team Comments:**

The applicant did a good job describing and laying out the project. It was clear and properly broken out.

- Transportation
- Tutoring
- Physical and Mental Health Services
- Engaging Unenrolled students – The scorers noted that this was particularly nice to see.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Brewer

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$10,000 (\$333.33 per student)</b>

**Evaluation Team Comments:**

The budget descriptions were not as robust as the scorers would have liked to have seen. The details also could have been broken out better. Particularly noted was that some of the contracted services (\$4000) would have significantly different in cost and therefor, the scorers would have liked to have seen how many tutors versus the number of mental health providers.

High cost per student.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Ellsworth  
**DATE:** May 15, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>9</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>17</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Ellsworth

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5                      Score:   5**

\*\*\*\*\*

**Evaluation Team Comments:**

The description in the application was a little broad, but did breakout the population for the schools, tech, and adult ed. It also listed some of the challenges the applicant is currently facing. For example, they do have a liaison, but note the need for another to help to assist and coordinate support. The application highlights the circular nature of unemployment and the challenges it creates in the area.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Ellsworth

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 9**

\*\*\*\*\*

**Evaluation Team Comments:**

The description of the project is clean and clear. It is well laid out and has all the needed pieces.

There was discussion about why there are only four mental health clinician sessions for each of the students and what would happen if it was determined the student needed more sessions. It was questioned whether it would be better to get a social worker.

Estimated number of homeless students: 30

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Ellsworth  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$166.67 per student)</b>

**Evaluation Team Comments:**

There were concerns about the cost Mental health clinician services (12 students). The sessions are pricey as opposed to the cost of hiring a clinical social worker. There was also questions about whether these costs should be covered by MaineCare.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 28/Five Towns  
**DATE:** May 15, 2020

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>4</b>
Section II. Description of project and activities (Max: 10 Points)		<b>5</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>12</b>

**Note:** The scorers decided to review and score MSAD 28 and Five Towns as one as they are in the same SAU.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 28/Five Towns

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 4**

\*\*\*\*\*

**Evaluation Team Comments:**

The application does an okay job describing the need of the applicant. It is, however, rather generalized and unspecific. Additional specific data would have been beneficial.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 28/Five Towns  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

Overall, there was a lack of a description on the project and activities. It was unclear how students would be taught to use the tools and gardening or how it will be tied to the schools. It was nice to see that the applicant is looking to partner with local support organizations and discussed work related skills.

One concern that was raised what about providing to gardening supplies to shelters and how to ensure that they are only for student use.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 28/Five Towns  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$9,700 (\$570.59 per student)</b>

**Evaluation Team Comments:**

The budget lack details or sufficient breakdown. For example, the application mentions tutoring but not clear where that is in the budget. If awarded grant, the Department will need to get some additional information, especially regarding internships.

**\$4,700 (\$672 per student) 7**  
**\$5,000 (\$500 per student) 10**

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Lewiston  
**DATE:** May 15, 2020

\*\*\*\*\*

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**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>8</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>16</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Lewiston

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application did a good job laying out the needs and contained the needed data. It highlighted basic needs, communication, professional development, food, PTE, supplies

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Lewiston

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 8**

\*\*\*\*\*

**Evaluation Team Comments:**

The application is for a large project, but the scorers noted that additional description on some of the activities would have been helpful. Additionally, some of them were not broken out well. However, the projects describe are good ideas and allowable under the grant and are connected to the identified needs.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Lewiston  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$35,000 (\$234.90 per student)</b>

**Evaluation Team Comments:**

The budget descriptions were not broken down well, which made it difficult to review.  
For example, \$10,000 for transportation but it is not clear what it is what it going towards.  
The Student to cost ratio is good.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 28  
**DATE:** May 15, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>4</b>
Section II. Description of project and activities (Max: 10 Points)		<b>5</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>12</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 28

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 4**

\*\*\*\*\*

**Evaluation Team Comments:**

The application does an okay job describing the need of the applicant. It is, however, rather generalized and unspecific. Additional specific data would have been beneficial.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 28

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

Overall, there was a lack of a description on the project and activities. It was unclear how students would be taught to use the tools and gardening or how it will be tied to the schools. It was nice to see that the applicant is looking to partner with local support organizations.

One concern that was raised what about providing to gardening supplies to shelters and how to ensure that they are only for student use.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 28  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$4,700 (\$672 per student)</b>

**Evaluation Team Comments:**

The budget lack details or sufficient breakdown. For example, the application mentions tutoring but not clear where that is in the budget. If awarded grant, the Department will need to get some additional information, especially regarding internships.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 44  
**DATE:** May 15, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>1</b>
Section II. Description of project and activities (Max: 10 Points)		<b>6</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>1</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>8</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 44

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 1**

\*\*\*\*\*

**Evaluation Team Comments:**

The proposal's need section was only once sentence, but additional details were available elsewhere in the application. It explained the additional cost if there is even one student that lives in a shelter. They do a good job outlining why there would be a need for additional funding for transportation; however, it is unclear if this is for a future potential need or for one that is currently identified.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 44

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 6**

\*\*\*\*\*

**Evaluation Team Comments:**

The description in the application is laid out well and it is clear what the applicant wants the project to be. The description does not describe the other districts involvement which is a key factor to be considered with this type of project.

Does not provide estimate of number of homeless students

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 44  
**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 1**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5000</b> <b>(\$400 to \$5,000 per student)</b>

**Evaluation Team Comments:**

The budget does lay out the particular costs, but as it does not correlate to a specific identified need (flexible cost). It does not demonstrate a current need for the funding. It also does not mention the other district cost.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 51  
**DATE:** May 15, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>7</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>2</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>14</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 51

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application lays out the need well. It clearly explained applicant's lack of resources. Overall, the application was personalized and real.

The technological needs identified may be able to be met with other funds. This would remove \$2500 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 51

**DATE:** May 15, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 7**

\*\*\*\*\*

**Evaluation Team Comments:**

The application outlines and describes the program (Parachute Program) very well. This program has heavy involvement from the community. There were concerns about the location and involvement of SOR regarding whether an officer can be a trusted individual for all homeless students and if these students would think the fire station is a safe place. Additionally, there was some discussion about whether additional focus on social and emotional would be beneficial.

Estimated number of homeless students to be served: 5

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 51  
**DATE:** May 15, 2020

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**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 2**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5000 (\$1000 per student)</b>

**Evaluation Team Comments:**

The budget is fairly broad and does not contain specifics that would have aided the evaluation. It was not always clearly exactly what the funding was going to be used for.  
The application mentions "cards", gift cards are not allowable expenses under McKinney-Vento  
The project has a high student to cost ratio

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 60  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>8</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>4</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>17</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 60

**DATE:** May 18, 2020

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**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The proposal outlined the applicant's need very well. It was clear. No concerns were discussed.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 60

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                  Score: 8**

\*\*\*\*\*

**Evaluation Team Comments:**

First part clearly laid out and good use of funding. There was concern was raised about the funding for “mental health for staff”. This part is vague and not fully explained. Does this mean of private business? What does this mean? How much is going to staff versus students.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 60

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$4800 (\$960 per student)</b>

**Evaluation Team Comments:**

The budget did provide enough detail so it was clear where funding was going. It is a high cost per student.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 75  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>10</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>20</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 75

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application outlined the need clearly. It highlighted the challenges of providing educational supports, hygiene products, meals, counseling, and logistics.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** MSAD 75

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score: 10**

\*\*\*\*\*

**Evaluation Team Comments:**

The description of the summer program outlined in the application is very well laid out, detailed, and well written. It includes community organizations and partnerships. It is clear what the program will do and how it will reach students.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** MSAD 75  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$4995 (\$167 per student)</b>

**Evaluation Team Comments:**

The budget is broken down well and has a good amount of detail. The cost is really good for the benefit gained.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Portland School District  
**DATE:** May 19, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>9</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
		<b>19</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	

NOTE: The applicant submitted a different application for each of the schools. The scorers decided to combine them all and review as one application.

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Portland School District

**DATE:** May 19, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5**

**Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The applications were strong in identifying the needs. The applicant provides a lot of details for each school. The applicant provided relevant data including the number of students and spoke to the specific barriers to technology for families (ex. 1 device per family). The applicant also mentioned their work looking at other community resources such as libraries.

The technology needs identified may be able to be met with other funds. This would remove \$22,697 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Portland School District

**DATE:** May 19, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 9**

\*\*\*\*\*

**Evaluation Team Comments:**

The descriptions of the projects and activities are tied back to the identified needs. Some of the projects' descriptions were shorter than others and could have used a more detail. Overall, the purpose of the program is strong.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Portland School District  
**DATE:** May 19, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$58,650</b>

**Evaluation Team Comments:**

Some of the budgets are really detailed and broken down while others contained less. Overall the budget supported the described project and were realistic in its cost.  
Good cost per student.

The one comment was about whether there were other funds available that could be used to cover the cost of the requested technology.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 1  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>10</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>20</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 1

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application demonstrates a clear need and explains the work the SAU has done to contact families.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 1

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score: 10**

\*\*\*\*\*

**Evaluation Team Comments:**

The application is very well written. It has a good amount of detail and is laid out well. It was clear to the scorers what the purpose of the program is and what it would do. The application also notes the involvement of community organizations and partnerships.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 1  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$4997 (\$333 to \$167)</b>

**Evaluation Team Comments:**

The budget is broken down well and provides details that allowed the scorers the ability to understand what the funds would go to.

It has a good cost per student.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 12  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)	5	
Section II. Description of project and activities (Max: 10 Points)	8	
Section III: Project Budget, including cost per student (Max: 5 Points)	3	
<b>TOTAL POINTS</b> (Max: 20 Points)	<b>16</b>	

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 12

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application's description of need was well outlined and detailed. It listed out the needs how impacted by covid-19. Overall, it was complete.

The technological needs identified may be able to be met with other funds. This would remove \$1600 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 12

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 8**

\*\*\*\*\*

**Evaluation Team Comments:**

Overall, it was a good project proposal. The scorer's liked the teletherapy and the recognition of the history violence. The project goes towards the identified needs

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 12  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$1250 per student)</b>

**Evaluation Team Comments:**

The review of the project budget would have benefited from a better breakdown of how funds are being used. The cost for transportation is particularly high, but could be the distance of the area. The scorers noted that funds cannot be used for "construction". The application says construction but may be just wrong word. If awarded funding, the Department will need to get additional detail.

Cost per student is high, but there may be mitigating factors



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 16  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>10</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>20</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 16

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application did a good job laying out the identified need (washer and dryer), but the scorers did wish that the applicant did put a little more detail.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 16

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score:10**

\*\*\*\*\*

**Evaluation Team Comments:**

The application is for a fairly simple project, but it would have a huge benefit. It is allowable expense. The scorers did discuss that it would have been nice to see life skills integration in some way as well and additional uses for the school to drive down cost if possible.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 16

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$1700 (\$170 per student)</b>

**Evaluation Team Comments:**

The budget was outlined well and was specific.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 12  
**DATE:** May 18, 2020

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**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>7</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>4</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>16</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 12

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application did good job highlighting the specific needs created by its highly transient population due to summer rental. It also identified well the need for increased professional development.

The technology needs identified may be able to be met with other funds. This would remove \$1000 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 12

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:7**

\*\*\*\*\*

**Evaluation Team Comments:**

The application outlined the projects and activities well and tied them directly to the identified needs. For example, the transportation for family to community locations. It noted that its plans to enlist Spurwink services. The scorers would have liked to have seen more specifics around the contracted services and professional development

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 12

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$8,000 (\$266)</b>

**Evaluation Team Comments:**

The budget could have used additional definition. However, there are a lot of services for the cost for per student.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 40  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>4</b>
Section II. Description of project and activities (Max: 10 Points)		<b>4</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>2</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>10</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 40

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

**Evaluation Team Comments:**

The application talks about what the applicant is already doing and then focus on the transportation cost. It was not clear how working with the other district as far as transportation, which is an important consideration.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 40

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:4**

\*\*\*\*\*

**Evaluation Team Comments:**

The proposal does not have sufficient detail and is not always clear. The scorers would have liked clarity on what the project would be doing. It does not provide enough information on current efforts or how it will conduct the project. The scorers discussed whether there are other and more cost-efficient ways to achieve these objectives. If provided an award, the department will need to get additional information.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 40

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 2**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$333.33 per student)</b>

**Evaluation Team Comments:**

The budget did not have sufficient detail. It just listed full amount in transportation for salary and other expenses.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 56

**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education

**NAME OF RFP COORDINATOR:** Amelia Lyons

**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>4</b>
Section II. Description of project and activities (Max: 10 Points)		<b>8</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>4</b>
<b>TOTAL POINTS (Max: 20 Points)</b>		<b>16</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 56

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

**Evaluation Team Comments:**

Overall, the application's description of need was well laid out, but could have used some additional detail.

The technology needs identified may be able to be met with other funds. This would remove \$600 from the application.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 56

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:8**

\*\*\*\*\*

**Evaluation Team Comments:**

The project description was brief but was specific and was tied directly to need – academic and social work. (this is backed up by budget). This is a simple program with clear benefit. The scorers would have liked some more details.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 56

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$3,650 (\$456.25 per student)</b>

**Evaluation Team Comments:**

The budget is clear but lacks some specific details that would have benefitted the scorers



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 57  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>8</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>3</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>16</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 57

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application lays out the need very clearly. It describes the applicant's situation using data and explains how COVID-19 compounds its existing challenges and the needs of its students. It identifies the new needs and notes the continuing needs in housing, food, clothing/personal items, and transportation.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 57

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score: 8**

\*\*\*\*\*

**Evaluation Team Comments:**

Although the needs section identified a number of needs, the project does not address all of them and instead seems to focus on a few. In some areas, there could be a more in-depth description or breakdown, such as in non-educational materials, which is a large portion of the project.

Overall, the project is responsible approach to address identified needs that is well laid out and clear.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 57

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 3**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$35,000 (\$350 per student)</b>

**Evaluation Team Comments:**

The budget is clear but it does lack some specific details that would have provided a better idea of where the funding was going.

The cost appears to be based on projected need as opposed to what has been identified (100 projected, 60 identified)

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 63  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)	<b>4</b>	
Section II. Description of project and activities (Max: 10 Points)	<b>10</b>	
Section III: Project Budget, including cost per student (Max: 5 Points)	<b>4</b>	
<b>TOTAL POINTS</b> (Max: 20 Points)	<b>18</b>	

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 63

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

**Evaluation Team Comments:**

Overall, the need was well-written, but it was rather general and did not contain enough information that was specific to the community.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 63

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10**

**Score:10**

\*\*\*\*\*

**Evaluation Team Comments:**

The application description of the project (one-on-one tutoring) is targeted to the needs, is focused, and concise.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 63  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$714.29)</b>

**Evaluation Team Comments:**

The scores would have liked to have seen more detail on salary and personnel, but overall, thought the budget made sense

The cost per student is very high, but not surprising given the number of students and service to be provided.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** RSU 74  
**DATE:** May 18, 2020

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record all evaluation notes and scoring that is obtained through consensus discussions among the full evaluation team for this Request for Proposals (RFP) process. The RFP Coordinator or Lead Evaluator should complete this form and maintain the only copy. This form should reflect the full team's consensus evaluations, and this form is **not** meant to take the place of individual evaluation notes, which are still required from each member of the evaluation team. A separate form is available for individual evaluation notes. Please submit a copy of this document to the Division of Procurement Services as part of your contract award selection documents.*

**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>8</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>4</b>
<b>TOTAL POINTS</b> (Max: 20 Points)		<b>17</b>

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 74

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments:**

The application's description of its needs was well written. Overall, although some was overly general, it provided good facts and historical background.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 74

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:8**

\*\*\*\*\*

**Evaluation Team Comments:**

The project/activities description is broken out pretty well. It is tied to the described need. The scorers noted that a little more detail and more focus on students would have been beneficial. .

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** RSU 74

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 4**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$5,000 (\$300 per student)</b>

**Evaluation Team Comments:**

The scorers noted that additional breakdown for personnel, instruction, and non-instructional would have been helpful in reviewing the budget, but overall it appeared reasonable.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Sanford School Department  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>1</b>
Section II. Description of project and activities (Max: 10 Points)		<b>3</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>2</b>
<b>TOTAL POINTS</b>	(Max: 20 Points)	<b>6</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Sanford School Department

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 1**

\*\*\*\*\*

**Evaluation Team Comments**

The application did provide a sufficient identification needs. It noted that it normally has about 50 students and that they expect an increase of about 50 percent as a result of COVID-19.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Sanford School Department

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:3**

\*\*\*\*\*

**Evaluation Team Comments:**

The projects listed in the application were not fully defined or broken down. The lack of information or detail made it difficult to review and score.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Sanford School Department  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 2**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$25000 (\$500 per student)</b>

**Evaluation Team Comments:**

The budget in the application lacked details. It was unclear what the funding would be used for. Overall, it significantly lacked an explanation. If awarded funds, the Department will need to obtain additional information.



**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Westbrook School Department  
**DATE:** May 18, 2020

\*\*\*\*\*

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**DEPARTMENT NAME:** Department of Education  
**NAME OF RFP COORDINATOR:** Amelia Lyons  
**NAMES OF EVALUATORS:** Deqa Dhalac, Amelia Lyons, Richard Meserve, Bear Shea

\*\*\*\*\*

**SUMMARY PAGE**

		<u>Points Awarded:</u>
<b>Numerical Score:</b>		
Section I: Description of the need the project is intended to meet (Max: 5 Points)		<b>5</b>
Section II. Description of project and activities (Max: 10 Points)		<b>9</b>
Section III: Project Budget, including cost per student (Max: 5 Points)		<b>5</b>
<b>TOTAL POINTS (Max: 20 Points)</b>		<b>19</b>

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**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Westbrook School Department

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION I**

**Description of the need the project is intended to meet**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

**Evaluation Team Comments**

The application contained a good definition of need (food, shelter, challenging behaviors, and need for referral to agencies.). It clearly laid out the applicant's needs and provided the relevant data as to the number of students and the projected increase.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**BIDDER:** Westbrook School Department

**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION II  
Description of project and activities**

**Total Points Available: 10                      Score:9**

\*\*\*\*\*

**Evaluation Team Comments:**

The project/activity description is very clear and laid out well. The proposed projects are tied to the identified needs. The projects listed were understandable and realistic. It was clear what the applicant was getting, how it was going to get it, and how it would get to student.

**STATE OF MAINE  
TEAM CONSENSUS EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**BIDDER:** Westbrook School Department  
**DATE:** May 18, 2020

\*\*\*\*\*

**EVALUATION OF SECTION III  
Project Budget  
Price: Comparison with Lowest Bid**

**Total Points Available: 5      Score: 5**

\*\*\*\*\*

<b>Cost Proposal being scored</b>
<b>\$20,500 (\$227.77)</b>

**Evaluation Team Comments:**

The proposed budget provided great detail on the costs. It was easy to see what the funding was for and how it was tied to the projects and identified needs.

One concern was the mention of gift cards for food, which is not an allowable expense.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** William Bear Shea  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** AOS 94 SAD 46  
**DATE:** 5/11/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- 
- Dexter ME
- 6 students meet gap from covid disruption
- Supplement already in place resources

Description of project and activities

- Reduce barriers to ed; address tech; fund instruction
- Tutoring, referral for med
- Instruction
- Fees
- supplies

Project Budget, including cost per student

- 830 per student
- \$100 tutor supplies?
-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** William Bear Shea  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Bangor School Department  
**DATE:** 5/11/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Bangor area
- Summer outreach transition
- 

Description of project and activities

- School SW over summer
- Referral
- Family
- Specialized support
- Mental health
- Supplies
- emrgency

Project Budget, including cost per student

- 30 students \$368
- Non inst \$75 a student
- Technology access? Hotspots??

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** William Bear Shea

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** Biddeford School Department

**DATE:** 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Supplies
- Enlarge summer programming for MV
- Increase mental health intervention
- Emergency assist basic needs

Description of project and activities

- Tutor
- Increase understanding needs
- Referral
- Summer programs
- Mental health
- Supplies
- emergency

Project Budget, including cost per student

- like to see a better breakdown of salary
- 40 @ \$125

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Brewer

DATE: 5/15/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- North berwick
- Coordinate services
- Counseling services 24hr supervision
- 

Description of project and activities

- Specialized supports
- Coordination
- emergency

Project Budget, including cost per student

- 5 @ \$960



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Ellsworth School Department

DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Clinical mental health supports
- Supplies
- PD for educators

Description of project and activities

- Staff understanding
- Referral
- Supports
- Mental health
- supplies

Project Budget, including cost per student

- 30 at \$166.67
- Paid PD
- Only 4 sessions for each student??

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** William Bear Shea  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Fivetowns CSD  
**DATE:** 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Not a detailed description
  - Could use more specifics w gardening and maker space
- Work w existing resources

Description of project and activities

- Referral
- Early childhood
- Sumer programs
- Coordination
- Supplies
- Adapting space
- emergency

Project Budget, including cost per student

- 10 studetns at \$500
- Maker space in shelters?
- Clothing and gardening supplies?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Lewiston Public Schools  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Transportation
- Connectivity
- PD

Description of project and activities

- Understanding
- Transport
- Education
- Supplies
- emergency

Project Budget, including cost per student

- 149 @ \$235
- 35,000

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** William Bear Shea  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** MSAD #28  
**DATE:** 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Partner with shelters
- Supplies
- Tutoring
- Maker space for shelter?
- Gardening supplies?

Description of project and activities

- Tutoring
- Referral
- Early childhood
- Summer programming
- Coordination
- Adapting space
- Supplies
- emergency

Project Budget, including cost per student

- 7 @ 672

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD #44  
DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- transportation

Description of project and activities

- in and out of district transport

Project Budget, including cost per student

- varied
- needs more info

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** William Bear Shea

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** MSAD 51

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- 
- Greely
- supplies
- engage sro
- 

Description of project and activities

- Referral
- Transport
- Engaging homeless
- Education
- Mental health
- Emergency
- Coordination
- Supplies
- emergency

Project Budget, including cost per student

- 5 @ 1000

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD #60  
DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- North berwick
- Coordinate services
- Counseling services 24hr supervision
- 

Description of project and activities

- Specialized supports
- Coordination
- emergency

Project Budget, including cost per student

- 5 @ \$960

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** William Bear Shea

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** MSAD #75

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Summer catch-up-care program
- Outreach
- Academic
- Medical
- provisions

Description of project and activities

- tutoring
- eval
- referral
- engagement
- instruction
- fees
- parents
- mental health
- coordination
- emergency

Project Budget, including cost per student

- great description and specifics
- 30 @ 167



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Portland Public Schools  
DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Summer learning and support
- Academics

Description of project and activities

- Tutoring
- Supplies
- Adapting space
- technology

Project Budget, including cost per student

- 42 @ 119 with 17 new chromebooks

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 1  
DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Outreach
- Academics
- medical

Description of project and activities

- tutoring
- evals
- referral
- engagement
- instruction
- fees
- families
- mental health
- coordination
- emergency

Project Budget, including cost per student

- 15-30 @ 167

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 12 Sheepscott Valley Regional School

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Summer support academics
- Transport
- advocacy

Description of project and activities

- tutoring
- understanding
- transport
- specialized supports
- coordination
- supplies

Project Budget, including cost per student

- 4 @ 1250

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: William Bear Shea  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 16  
DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Washer dryer
- supplies

Description of project and activities

- access to clean clothing to reduce barriers

Project Budget, including cost per student

- 10 @ 170

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** William Bear Shea  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** RSU 23  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Building assets and coordinating with existing
- Staff training
- Trauma work

Description of project and activities

- Staff training
- Transport
- Parents
- Mental health
- Emergency
- 

Project Budget, including cost per student

- 30 @ \$266

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 40

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Vans to homeless shelters for food and learning materials through end of school year

Description of project and activities

- Referral
- Transport
- Education supplies
- Families
- Coordination
- emergency

Project Budget, including cost per student

- 15 @ \$333

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 56

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Social work through summer
- transitions

Description of project and activities

- tutor
- engagement
- instruction
- specialize supports
- homeless
- supplies

Project Budget, including cost per student

- 8 @ \$456

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 57

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Food gaps
- supplies

Description of project and activities

- school supplies
- emergency supplies

Project Budget, including cost per student

- Confused on budget??
- 5k per/35k ?
- 100 @ \$350
- 100 identified MV students?



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD/RSU 63

DATE: 5/15/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Tutoring for six weeks including supplies

Description of project and activities

- Tutoring
- School supplies
- No transport?

Project Budget, including cost per student

- 7 @ \$714

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** William Bear Shea

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** RSU 74

**DATE:** 5/15/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Basic need supplies to families
- Transport for appointments
- Tutoring
- PD

Description of project and activities

- Tutoring
- Understanding
- Referral
- School supplies
- 

Project Budget, including cost per student

- 5K
- 15 @ \$300

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Sanford School Department

DATE: 5/15/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- 5 schools
- Remain in school of origin
- Counseling support
- Good descriptions

Description of project and activities

- Referral
- Specialized supports
- supplies

Project Budget, including cost per student

- 25K
- 50 @ \$500

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: William Bear Shea

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Westbrook School Department

DATE: 5/15/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- 5 schools
- Summer social worker
- BCBA support
- Meal delivery
- Learning materials

Description of project and activities

- Tutoring
- Families
- Mental health
- Coordination
- Supplies
- emergency

Project Budget, including cost per student

- 20.5K
- 90 @ 228

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** AOS 94 SAD 46  
**DATE:** 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Further marginalization of students
- Not accessing school means not meeting academic, social, daily living needs
- Connectivity is issue
- Medical needs
- Clothing, hot meals

Description of project and activities

- Needs assessment individual
- Tutor, mentor, coach
- Transportation
- Medical costs if no insurance
- Chromebooks, internet, phones

Project Budget, including cost per student

- 6 students
- \$830/student

Question:

Are they connecting with local districts to provide meals? Why can't they deliver or mail clothing?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Bangor School Department  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Not getting needs met by being at school
- Food needs, unable to access at location because lack of transportation
- Internet connectivity issues
- Local shelter has outbreak of COVID
- Bangor PD noted increased domestic violence, students more likely to witness trauma
- Need for social workers, support with academics, basic needs

Description of project and activities

- Social worker to check in weekly and provide referrals
- Deliver necessities
- Provide internet over the summer
- Educational supplies

Project Budget, including cost per student

- 11,055
- \$368/student
- 30 students

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Biddeford School Department

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- High poverty rate, housing costs increasing
- They've been trying to address needs with food and supplies

Description of project and activities

- Jump Start program over the summer for MV
- Mental health experts
- Basic needs assistance – paired with community partnerships and donations

Project Budget, including cost per student

- 5000\$
- \$125/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** Brewer School Department

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Unable to open document because it's in Pages

Description of the need the project is intended to meet

- Increased mobility and needs

Description of project and activities

- Transportation, which includes meals, care packages, clothing, relationships
- Academic support
- Physical and mental health support
- Counselors do outreach to unenrolled students (!)

Project Budget, including cost per student

- 30+ students
- \$333/student
- 10,000 for 2 schools



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** Ellsworth School Department

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- affordable housing
- emotional, behavioral, and academic issues, and putting them at a higher risk of substance abuse, suicide, poor school attendance, academic failure, and physical danger
- During COVID-19, incidences of homelessness put students and their families at increased risk of illness, unemployment, and financial, social and emotional instability
- lack of resources for personal hygiene and increased need for mental health support.
- Need another social worker
- Trauma informed PD is needed at the district

Description of project and activities

- Individualized mental health
- Backpacks with supplies for basic needs
- PD Trauma-informed

Project Budget, including cost per student

- 5000\$
- 166\$/student
- 30 students

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Fivetowns CSD  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Basic needs not being met, food, clothing
- Thrift stores closed and parents won't have \$ after COVID
- Learning loss
- Anxiety and depression

Description of project and activities

- Partner with The Landing Place, Knox Homeless Shelter and Penquis Community Action Agency to meet basic needs like food, shelter, school supplies, clothes, art supplies, health services
- Tutoring
- Providing gardening supplies to shelters; Providing "Clothes Closet" to shelters; clothes to families; providing access to enrichment and life skills instructional programs

Project Budget, including cost per student

- 5000\$
- \$500/student
- 10 students

Question- if providing to shelters, how do we know they're only going to eligible children? Where is the tutoring coming from if no personnel expenses?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Lewiston Public Schools  
**DATE:** 5/14/20

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**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Basic needs
- communication with students and families to ensure immediate needs are being met
- professional development (as it relates to serving homeless youth and meeting the needs of students during this unprecedented time)
- additional transportation needs, to purchase
- needed school supplies and food for backpack programs and homeless supply closets (to include PPE's for outreach work), and
- to pay staff for the coordination of these programs through the summer months.

Description of project and activities

- by hiring staff/POC's (placement identified by needs assessment) to work approximately 4 hours per week July 1, 2020 through August, 21, 2020
- to ensure immediate needs are met, services continue during the summer months, and to sustain the established relationships with students and families.
- purchase of needed supplies and food to stock backpack programs and homeless supply closets at all seven schools and personal protective equipment (PPE) for outreach work.
- district transportation costs related to serving homeless youth during remote learning period (life of grant), to include delivery of hot spots and/or devices as needed, food backpacks, personal hygiene items, emergency supplies, and transportation to and from summer school.
- Staff to attend in-house PD, led by district homeless liaison, to continue to build capacity on how to refer and identify homeless students

Project Budget, including cost per student

- 35,000\$
- \$234/student
- 149 students

Q: would these transportation costs not be covered for ALL students already?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** MSAD #28  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Basic needs not being met, food, clothing
- Thrift stores closed and parents won't have \$ after COVID
- Learning loss
- Anxiety and depression

Description of project and activities

- Partner with The Landing Place, Knox Homeless Shelter and Penquis Community Action Agency to meet basic needs like food, shelter, school supplies, clothes, art supplies, health services
- Tutoring
- Providing gardening supplies to shelters; Providing "Clothes Closet" to shelters; clothes to families; providing access to enrichment and life skills instructional programs

Question- if providing to shelters, how do we know they're only going to eligible children? Where is the tutoring coming from if no personnel expenses?

- 

Project Budget, including cost per student

- 4700\$
- 7 students
- \$672/student
- Is this the same as 5 towns??

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** MSAD #44

**DATE:** 5/14/20

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- School can incur 12,000\$ of transportation costs for 6 months of homeless student living outside of district
- 42% low socioeconomic status
- Shelters are not nearby
- Do they have identified students?

Description of project and activities

- Transportation – why not partnering with other districts?
- Can only be ADDITIONAL transportation costs

Project Budget, including cost per student

- 5000
- 5000/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** MSAD 51  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Safety, health, food, connectedness

Description of project and activities

- Partner with community-based program, Parachutes
- Housing students at fire station
- Police involved SRO as support
- May house students with host families
- Backpack of essential supplies and chromebook, phone, hotspot
- Transportation costs
- Health services

Project Budget, including cost per student

- 5000
- 5 students
- 1000/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** MSAD #60  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Health center and school closed means kids are doing remote learning and not accessing health services
- Ryan House under stay at home order so staff and kids are stressed

Description of project and activities

- Add hours to community liaison position
- Organize volunteers to cook meals and provide respite care for ryan house
- Mental health support for students and staff at Ryan House

Project Budget, including cost per student

- 4800\$
- 5 students
- 960\$/student

Q: what is the relationship school-Ryan House? It's a separate non profit. Can we use these funds to support their staff?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** MSAD #75

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Schools are the place where kids get educational supports, hygiene items, daily meals, weekend boxes, counseling

Description of project and activities

- Partner with MCA, contract
- Extensive outreach
- Medical needs
- Academic services
- Provisions – food, hygiene items, clothing
- Nutritional aid

Project Budget, including cost per student

- \$4995
- 30 students
- \$167/student



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** **Portland Public Schools**  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Reiche: Lack of access to devices during summer because they have to be returned in the summer
- Longfellow: parent ed on remote learning, phones, remote learning spaces at shelters, transportation
- Riverton, Presumpscot, Amanda Rowe, King, Lyman, Portland HS, Deering: computers and ed tech for academic support
- East End: language barriers, computers, food, library, school supplies
- Ocean Ave: devices, supplies,
- Street Academy: human needs and technology
- 

Description of project and activities

- Reiche: Chromebooks and tutoring, Partner with Americorps and Learning Works
- Longfellow: inclusiveness, access, empowerment with parent ed phones, furniture for shelters, transportation
- Riverton, Presumpscot, Amanda Rowe, King, Lyman, Portland HS, Deering: computers and ed tech for academic support
- East End: ed techs and Chromebooks
- Ocean Ave: furniture for homes, technology, transportation vouchers
- Street Academy: basic needs hygiene and laundry items, chromebooks at shelters

Project Budget, including cost per student

- \$58,650
- \$195/student
- 300 students

Q; Purchasing of furniture, is street academy a “school”?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** RSU 1  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Schools are the place where kids get educational supports, hygiene items, daily meals, weekend boxes, counseling

Description of project and activities

- Partner with MCA, contract
- Extensive outreach
- Medical needs
- Academic services
- Provisions – food, hygiene items, clothing
- Nutritional aid
- 

Project Budget, including cost per student

- \$4997
- 15-30 students
- 167-333\$/student

Same app as MSAD 75

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: **RSU 12 Sheepscott Valley Regional School**

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- DV, multiple moves, students need wellness checks and mental health supports, school supplies

Description of project and activities

- Internet, computers, transportation, meals, mental health support, tutoring, PPE

Project Budget, including cost per student

- 5000\$
- 4 students
- \$1250/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** **RSU 16**  
**DATE:** 5/14/20

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Students not engaging in school because laundry needs

Description of project and activities

- Purchase washer and dryer for students

Project Budget, including cost per student

- 1700\$
- 10 students
- \$170/student

Q: can they partner with gym, school teams, to make this useful/share costs?

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** **RSU 23**  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Highly transient populations because of summer rentals
- New staff member, all need training
- Transportation needs

Description of project and activities

- SE Trauma informed contracted PD by Spurwink
- Parent resource center
- Transportation budget
- Training for all staff on homelessness and poverty

Project Budget, including cost per student

- 8000\$
- 30 students
- \$266/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** RSU 40  
**DATE:** 5/14/20

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Families need food and educational materials delivered, with human connection
- MH services

Description of project and activities

- Continue with transporting food and supplies through end of school year
- Talk of social emotional needs but no description of how?

Project Budget, including cost per student

- 5000\$
- 15 students
- \$333/student

Question: why not partnering with local district on some of this? For students out of district

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** **RSU 56**

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Access to education and services

Description of project and activities

- Tutoring and social work support
- PBIS
- Hot spot expense
- Much more of a focus on tutoring than on SW

Project Budget, including cost per student

- \$3650
- 8 students
- \$456/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** RSU 57  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- School closed, services shuttered
- Not accessing meals, hygiene, clothing resource
- Lack of transportation to access community resources
- Domestic violence increase
- Suicides
- Mental health needs

Description of project and activities

- Weekend meal boxes
- Clothing
- Personal items
- 

Project Budget, including cost per student

- 35,000
- 100 students (this year, 63)
- \$350/student



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** MSAD/RSU 63

**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- SEL and academic needs
- Resources decreased

Description of project and activities

- SEL and academic tutoring
- Books and school supplies
- Focused, detailed, concise
- 

Project Budget, including cost per student

- 5000\$
- 7 students
- \$714/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Amelia Lyons

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** RSU 74

**DATE:** 5/14/20

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Internet, phones, connectedness
- Survival – concerned about basic needs

Description of project and activities

- Supplies – instructional and non-instructional
- Tutoring
- PD on homeless students challenges
- Transportation – assist families with this – how? Gas cards?

Project Budget, including cost per student

- 5000\$  
15 students
- \$300/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072  
**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
**EVALUATOR NAME:** Amelia Lyons  
**EVALUATOR DEPARTMENT:** Department of Education  
**BIDDER NAME:** Sanford School Department  
**DATE:** 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Expecting 50% increase in homelessness due to COVID
- No clear needs identified

Description of project and activities

- Counseling, school supplies, transportation
- 

Project Budget, including cost per student

- 25,000\$
- 50 students
- 500\$/each

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Amelia Lyons

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: **Westbrook School Department**

DATE: 5/14/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Food, shelter, behavior, referrals

Description of project and activities

- Summer social workers
- Board Certified Behavior Analysts
- Food grocery cards for those outside of district
- School supplies

Project Budget, including cost per student

- 20,500\$
- 67 students
- And probably 30 moving from shelter in July-August
- \$227/student

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: AOS 94  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P-Rural, lack of services

Description of project and activities

- Q-Description vague, budget well defined

Project Budget, including cost per student

- Q-Chromebooks 6 students at \$830 per.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Bangor  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P-Mobile hotspots, backpacks to keep supplies organized

Project Budget, including cost per student

- Q- Number of schools, 30 students at \$368.50 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Biddeford  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- Q/P-Money for JumpStart staff? 40 students at \$125 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Brewer

DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- P- 30 students at \$333.33 per



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Five Towns CSD  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- Q-Maker Space supplies?

Project Budget, including cost per student

- Q-See above. 10 students at \$500 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD 28  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I-Recognition of need for therapeutic means of expression

Project Budget, including cost per student

- P- 7 students at \$672 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD 44  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P- Transportation Only

Project Budget, including cost per student

- Q- No breakdown on per student cost or even number of students

STATE OF MAINE

INDIVIDUAL EVALUATION NOTES

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD 60

DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- Support for students staying in shelters and recognizing the need for services during Stay-at-home orders

Project Budget, including cost per student

- Q- Pricey 5 students at \$960 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD 75  
DATE: 5/12/20

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I

Project Budget, including cost per student

- P- 30 students at \$167 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Portland  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- P 42 students at \$142 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 1  
DATE: 5/1/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- Q- Formatting issues 15-30 students (confusing) at \$333-\$167 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 12  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- Teletherapy

Project Budget, including cost per student

- Q- Technology heavy 4 students at \$1250 per



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 16  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- Q

Project Budget, including cost per student

- P 10 students at \$170 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 23

DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- Trauma informed, PD, Guest speaker on poverty

Project Budget, including cost per student

- P 30 students at \$266 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 40  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- Q- just transportation

Project Budget, including cost per student

- Q 15 students at \$333 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 56

DATE:

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- P 8 students at \$466.25 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 57  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P Food

Project Budget, including cost per student

- P 100 students at \$350 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 63  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P-Tutoring Primarily

Project Budget, including cost per student

- P 7 students at \$714.29

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 74  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- Staff Development

Project Budget, including cost per student

- P 15 students at \$300 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Sanford

DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- Counseling

Project Budget, including cost per student

- Q Almost no detail in the budget section 50 students at \$500 per



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Westbrook  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P- Board Certified Analyst

Project Budget, including cost per student

- Q- Gift cards mentioned 90 students at \$227.77 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Richard Meserve

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Ellsworth

DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- P- 30 students at \$166.67 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: Lewiston  
DATE: 5/12/20

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- I- PPE for outreach

Project Budget, including cost per student

- P- 149 students at \$234.90 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Richard Meserve  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: MSAD 51  
DATE: 5/12/20

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- P

Description of project and activities

- P

Project Budget, including cost per student

- Q- Technology expensive and not sure on numbers. 5 (?) at \$1000 per

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: AOS 94 SAD 46

DATE:

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Tutoring, medical and dental, school supplies, Positive

Project Budget, including cost per student

- Reasonable and well broken down

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Bangor School Department

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive, very well laid out Need

Description of project and activities

- Project activities were clear and understanding the need

Project Budget, including cost per student

- Well laid out Budget plan

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Biddeford School Department

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- The need is there for the district

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Brewer School Department

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- They could have explained more of how to use the funds



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Ellsworth School Department

DATE:

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Fivetowns CSD

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- 

Description of project and activities

- 

Project Budget, including cost per student

-

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Lewiston Public Schools

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD #28

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD #44

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- I don't think they gave enough explanation for the need

Description of project and activities

- Negative

Project Budget, including cost per student

- Negative

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD 51

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- The need is there

Description of project and activities

- Some what ok for the project activities

Project Budget, including cost per student

- I question the need for technology

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD #60

DATE:

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Could have highlighted more activities based on the needs

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD #75

DATE:

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Portland Public Schools

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

**RFP #:** RFA 202004072

**RFP TITLE:** McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

**EVALUATOR NAME:** Deqa Dhalac

**EVALUATOR DEPARTMENT:** Department of Education

**BIDDER NAME:** RSU 1

**DATE:**

\*\*\*\*\*

**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 12 Sheepscott Valley Regional School

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- The need is there and its clear

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Deqa Dhalac  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 16  
DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

This school district understands the need of clean clothing for their homeless students.

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 23

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- The transportations piece is too much

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072  
RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant  
EVALUATOR NAME: Deqa Dhalac  
EVALUATOR DEPARTMENT: Department of Education  
BIDDER NAME: RSU 40  
DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

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**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Negative

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 56

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 57

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Somewhat ok

Description of project and activities

- Somewhat ok

Project Budget, including cost per student

- Not clear how they will be using the funds



**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: MSAD/RSU 63

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Could have been highlighted more of the need

Description of project and activities

- Could have identified more activities

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: RSU 74

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Sanford School Department

DATE:

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**Instructions:** *The purpose of this form is to record proposal review notes written by **individual** evaluators for this Request for Proposals (RFP) process. It is **required** that each individual evaluator make notes for each proposal that he or she reviews. No numerical scoring should take place on these notes, as that is performed only during team consensus evaluation meetings. A separate form is available for team consensus evaluation notes and scoring. Once complete, please submit a copy of this document to your Department's RFP Coordinator or Lead Evaluator for this RFP.*

\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Negative

Description of project and activities

- Negative

Project Budget, including cost per student

- Negative

This is a school district that needs a lot of support and resources for all of their students specially their Homeless students, but the application did not show any of those needs

**STATE OF MAINE  
INDIVIDUAL EVALUATION NOTES**

RFP #: RFA 202004072

RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant

EVALUATOR NAME: Deqa Dhalac

EVALUATOR DEPARTMENT: Department of Education

BIDDER NAME: Westbrook School Department

DATE:

\*\*\*\*\*

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\*\*\*\*\*

**Individual Evaluator Comments:**

Description of the need the project is intended to meet

- Positive

Description of project and activities

- Positive

Project Budget, including cost per student

- Positive



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

A. Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202004072**

**RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

I, William B. Shea, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*William Bear Shea*

5/11/2020

60F00A4865EF4F4...

Signature

Date



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

A. Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202004072**  
**RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

I, Deqa Dhalac, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:  
*Deqa Dhalac*  
C285B7C5C25C468...

5/8/2020

Signature

Date



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**  
**RFP #: 202004072**  
**RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

I, Richard Meserve, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:	
<i>Richard Meserve</i>	5/8/2020
<small>666B992649744A...</small>	
<b>Signature</b>	<b>Date</b>



STATE OF MAINE  
DEPARTMENT OF EDUCATION

Janet T. Mills  
Governor

A. Pender Makin  
Commissioner

**AGREEMENT AND DISCLOSURE STATEMENT**

**RFP #: 202004072**

**RFP TITLE: McKinney-Vento Subgrants: COVID-19 Emergency Mini-Grant**

I, Amelia Lyons, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Education. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand that the evaluation process is to be conducted in an impartial manner. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

**I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the funding decision notices for public distribution.**

DocuSigned by:

*Amelia Lyons*

5/11/2020

99EE5DDCE4EA4A8

**Signature**

**Date**