

RATES: House of Languages

Initial Period of Performance from 2/1/2019 through 1/31/2021

SERVICE CATEGORY	ASSIGNMENT TIME	
	Hourly Rate for Weekdays, 8AM – 5PM	Hourly Rate for After-hours, weekends, and holidays
<b>1. Standard In-Person Spoken Language Interpreting Services</b> (Pre-arranged date and time with requesting State agency)	\$ 50/hour	\$ 75/hour
<b>2. Short Notice In-Person Spoken Language Interpreting Services</b> (less than two business days' notice, but not "Emergency" / "immediate")	\$ 50/hour	\$ 75/hour
<b>3. Emergency In-Person Language Interpreting Services</b> (immediate same day assistance required/urgent need)	\$ 50/hour	\$ 75/hour
<b>4. Legal In-Person Spoken Language Interpreting Services</b>	\$ 50/hour	\$ 75/hour
<b>5. Medical In-Person Spoken Language Interpreting Services</b>	\$ 50/hour	\$ 75/hour

Location of Performance: The location of performance has the potential to vary greatly, therefore, the interpreting services required by the State could take place anywhere that the State conducts its business. It is the responsibility of the Provider to ensure all interpreter assignments are the most cost-effective taking into consideration mileage and travel reimbursement.

Mileage Reimbursement: The State will reimburse for mileage of more than 10 miles (each way). Reimbursement shall be at the current State of Maine mileage rate currently at \$0.44 per mile. Local travel, 10 miles or fewer each way, is not reimbursed. Spoken language interpreters shall seek the most practical direct route as determined by Google Maps. Any persons traveling by an indirect route shall assume extra expense incurred. Mileage allowance is calculated by this method: (Total Miles x \$0.44)

Travel Reimbursement: The State will reimburse for travel time more than two hours' round trip at one-half the interpreter's hourly rate.

Example: 6 hours (actual round-trip travel time) – 2 hours (non-billable travel time) = 4 hours (billable travel time) x \$20.00 (hourly rate \$40.00/2=\$20.00). \$80.00 (billable travel time)

Minimum Guarantee for In-Person Spoken Language Interpreting Assignments:

Interpreters will be eligible to receive a minimum payment of two hours for their services, even if the assignment's duration is less than two hours.