

**PERSONAL PROTECTIVE EQUIPMENT (PPE)**

**ORDERING CATALOG**

*This catalog is intended for State of Maine employees who are requesting PPE and want to learn more about the products currently available. Requests will be entered by designated PPE LilyPad User for each State of Maine agency/department into the LilyPad for Fishbowl ordering system.*

**ORDER INSTRUCTIONS FOR AGENCY/DEPARTMENT PPE LILYPAD USERS**: Before placing an order make sure that you have by proper permission from the identified PPE LilyPad Agent from your area. You can find a list of approved PPE LilyPad Agent for each agency/department on the Division of Procurement Services home page. Only designated LilyPad Users will have a user id and password to login to the ordering system. For best performance, we recommend using Google Chrome, Safari, Firefox, or MS Edge as your web browser. We do not recommend Internet Explorer.

**BACKORDERS:** Orders will be filled as items are available. If the item(s) you order is currently not in stock, it will be put on back order and filled when the item(s) and quantity become available.

**REMINDER:** Employees are required to wear a cloth face covering or disposable mask in lieu of a face shield unless they have an approved accommodation from (HR) Human Resources, or their job/department requires face shield use.

DAFS PPE available to enter in the LilyPad for Fishbowl ordering site are also listed below by item, descriptions, and quantities available for ordering. **For your initial order, please estimate your usage/needs up to a quarterly (3 month) supply.**

| **PPE ITEM** | | **DESCRIPTION** | **AVAILABLE ORDERING QUANTITIES** |
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| **GLOVES** | Nitrile Powder-Free Blue Exam Gloves  **GLVS01 – Small – Out of Stock**  GLVS02 – Medium  GLVS03 – Large  GLVS04 – Extra Large | * Textured fingertips, ambidextrous * NOT made from natural rubber latex * Sizes: **S**, M, L, XL * **100 gloves per box** | **# of boxes size S**  **(Out of Stock)** |
| # of boxes size M |
| # of boxes size L |
| # of boxes size XL |
| **MASKS** | N9502 - **N95 Mask – Out of Stock** or  KN95 Mask | * 4 layers of protection, adjustable nose clip * **N95 – 20 masks per box** * **KN95 – 5 masks per pack** | # of boxes  **(Out of Stock)** |
| # of packs |
| DM02 – 3 ply Disposable Masks | * 3-ply light blue, non-medical masks * **50 masks per box** | # of boxes |
| CFC03 - FEMA Cloth Masks | * White, made of 100% cotton * **5 masks per packet** | # of packets |
| **FACE SHIELD** | FS02 - Face Shield | * Limited to certain jobs * Must have approved accommodation from HR before ordering * **Available in any quantity** | # of face shields |
| **DISINFECTANT PRODUCTS** | DW01 – Disinfecting wipes | * Lemon Scented * Bleach-free * 35 wipes per container | # of containers |
| **DW02 - Unscented Disinfectant Wipes  Out of Stock** | * **75% alcohol** * **60 wipes per container** | **# of containers  (Out of Stock)** |
| SAN02 – Hand Sanitizer Office Size | * 65% alcohol * Approx.16.9 oz bottle * **Available in any quantity** | # of Bottle sanitizers |
| **SAN03 – Hand Sanitizer Gel Personal Size Out of Stock** | * **65% alcohol** * **Approx. 3 oz bottle** * **Available in any quantity** | **# of Bottle sanitizers (Out of Stock)** |
| SAN04 - Unscented liquid Hand Sanitizer Personal Size | * 80% alcohol, comes with spray pump top * Approx. 12.7oz bottle * **Available in any quantity** | # of Bottle sanitizers |
| SAN05 – Unscented liquid Hand Sanitizer Office Size | * 80% alcohol, comes with pump top * Approx. 64 oz bottle * **Available in any quantity** | # of Bottle sanitizers |
| SAN06 - Unscented Gel Hand Sanitizer Office Size | * 75% alcohol * Approx. 16.9 oz bottle * **Available in any quantity** | # of Bottle sanitizers |
| **FLOOR DECALS** | FLD01 - Social Distancing Floor Decals 12 inch | * 12 inches in diameter * **Available in any quantity** | # of Decals |
| **GOWN** | **GOWL02 - Gowns Large – Out of Stock** | * **Isolation Gown** * **Sizes: M, L, XL, XXL** * **Available in any quantity** | **# of Gowns  (Out of Stock)** |