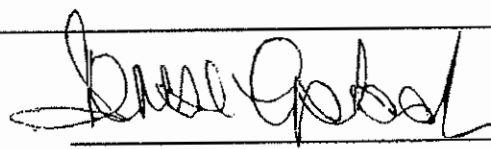


State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES

Department:	DECD / Maine Office of Tourism	Notice of Intent Number:	1220182041
Short Description of Good or Service:		Membership Dues & Subscription Fees State Fiscal Year 2019	
<p>Please note, for transparency purposes, this BP37WCB-DUES form will be publicly posted. Public postings for Membership Dues and Subscription Fees are placed on the Division of Procurement Services' "Notice of Intent (NOI) to Waive Competitive Bidding" webpage.</p>			
<p>Pursuant to State of Maine statute 5 M.R.S. §1825-B,2(C), "it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source." These services are procurable only by those entities listed on the following page. By checking the appropriate boxes and signing below, you are agreeing to the following statements:</p>			
Agree	<input checked="" type="checkbox"/>	The membership dues and/or subscription fees identified on the attached list below provide services, resources and/or other benefits to the state agency that directly relate to the mission and purpose. Some of these memberships and/or subscriptions may also be required by law.	
	<input checked="" type="checkbox"/>	The entities identified on the attached list below offer specialized services not available by any other means.	
	<input checked="" type="checkbox"/>	The costs stated on the attached list below are the fees/dues specific to the identified entity and are set by each entity.	
Department's Commissioner or Chief Executive (or designee within the Commissioner's Office) signature:			
Printed Name:		Denise Garland	
Date:		3.27.19	

***For use of non-computer related subscriptions/dues over \$5,000.**

Directions:

- Fill out the form above except for NOI #: this will be issued by Procurement Services
- Fill out appropriate fields on page 2 for each vendor issued dues or subscription invoice
- Have form signed & dated by the authorized signatory
- Scan completed form, pages 1 & 2, with invoice and submit via Purchasing Maine under BP37WCB
- The form will be assigned an NOI# and posted on our website for the Fiscal Year

- For future dues/subscription additions during the same State Fiscal Year- please resubmit ONLY the updated PAGE 2, with the signed & dated additional invoice, referencing the original NOI#

State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES

Department of Economic and Community Development
 Membership Dues & Subscription Fees

NOI# 1220182041

Requestor's Name	Vendor's Name	Start Date	End Date	Amount
Steve Lyons	U.S. Travel Association	1/1/2019	12/31/2019	\$15,710
Hannah Collins	Cruise Lines International Association (CLIA)	01/01/2019	12-31-2019	\$5,500.00
Denise Garland	Maine & Co	1/1/2019	6/30/2019	\$25,000
Denise Garland	Maine & Company	7/1/2019	6/30/2020	\$50,000
Deborah Johnson	COSCONA (Council of State Community Development Agencies)	7/1/2019	6/30/2020	\$7,500
Steve Lyons	US Travel Association	1/1/2020	12/31/2020	\$14,310
Deborah Johnson	Northern Border Regional Commission	1/1/2020	1/1/2020	\$46,481.96

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