

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DAFS/BGS			
Department Contract Administrator or Grant Coordinator:	Todd Cummings			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$55,619.09	Advantage CT / RQS #:	RQS 18A20201117*520	
CONTRACT	Proposed Start Date:	11/17/2020	Proposed End Date:	12/24/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Trane US, Inc. 860 Spring St, Unit 1, Westbrook, ME 04092			
Brief Description of Goods/Services/Grant:	Bi-Polar Ionization Systems			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
Bi-Polar Ionization technology works to safely clean the air inside industrial, commercial, and residential buildings by using an electronic charge to create a plasma field filled with a high concentration of + and – ions. The ions kill pathogens by robbing them of life sustaining hydrogen. This is effective in reducing the spread of COVID 19.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This is a leased facility the Bi-Polar Ionization is being installed into. The vendor, Trane U.S., INC., is the vendor the landlord uses for their HVAC Services for this location and is the vendor the landlord will allow to install these units into their system.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

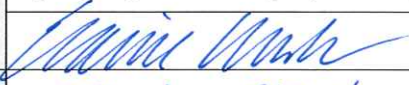

This funding is being provided by the Federal COVID Relief Funds.

Also, to meet the requirements of the Federal COVID Relief Funds, the installation must be completed by December 30, 2020, which would not allow enough time to competitively bid this out.

4. Describe the plan for future competition for the goods or services.

They are no plans to procure these units in the future.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	<i>Elaine Clark</i>	Date:	<i>11.17.20</i>
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	2D5B6E39F57E44A... william Allen	Date:	11/17/2020

NOI 1120201046 11/17/2020 - 11/23/2020