

# State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES

<b>Department:</b>	Department of Health and Human Services	<b>Notice of Intent Number:</b>	<b>0920191487</b>
<b>Office:</b>		<b>DHHS Agreement Number:</b>	COM-20-MEM A
<b>Short Description of Good or Service:</b>		Membership Dues & Subscription Fees State Fiscal Year 2020	
<p><b>Please note, for transparency purposes, this BP37WCB-DUES form will be publicly posted. Public postings for Membership Dues and Subscription Fees are placed on the Division of Procurement Services' "Notice of Intent (NOI) to Waive Competitive Bidding" webpage.</b></p>			
<p>Pursuant to State of Maine statute 5 M.R.S. §1825-B,2(C), "it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source." These services are procurable only by those entities listed on the following page. By checking the appropriate boxes and signing below, you are agreeing to the following statements:</p>			
Agree			
<input checked="" type="checkbox"/>	The membership dues and/or subscription fees identified on the attached list below provide services, resources and/or other benefits to the state agency that directly relate to the mission and purpose. Some of these memberships and/or subscriptions may also be required by law.		
<input checked="" type="checkbox"/>	The entities identified on the attached list below offer specialized services not available by any other means.		
<input checked="" type="checkbox"/>	The costs stated on the attached list below are the fees/dues specific to the identified entity and are set by each entity.		
<b>Department's Commissioner or Chief Executive (or designee within the Commissioner's Office) signature:</b>			
<b>Printed Name:</b>		Benjamin Mwan	
<b>Date:</b>		20-Sep-19	

**\*For use of non-computer related subscriptions/dues over \$5,000.**

**Directions:**

- Fill out the form above except for NOI #: this will be issued by Procurement Services
- Fill out appropriate fields on page 2 for each vendor issued dues or subscription invoice
- Have form signed & dated by the authorized signatory
- Scan completed form, pages 1 & 2, with invoice and submit via Purchasing Maine under BP37WCB
- The form will be assigned an NOI# and posted on our website for the Fiscal Year
  
- For future dues/subscription additions during the same State Fiscal Year– please resubmit ONLY the updated PAGE 2, with the signed & dated additional invoice, referencing the original NOI#

**State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES**

**Department of Health and Human Services  
Membership Dues & Subscription Fees  
NOI#0920191487**

<b>Office</b>	<b>Requestor's Name</b>	<b>Vendor's Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Amount</b>
CDC	Veronica Robichaud	Association of State and Territorial Health Officials (ASTHO)	7/1/2019	6/30/2020	\$20,700
COM	Jeanne Lambrew	New England States Consortium Systems Organization (NESCSO)	7/1/2019	6/30/2020	\$28,500
OADS	Paul Saucier	National Association of States United for Aging & Disabilities (NASUAD)	7/1/2019	6/30/2020	10,014
OADS	Paul Saucier	National Association of State Directors of Developmental Disabilities Services (NASDDDS)	7/1/2019	6/30/2020	23,745
OADS	Paul Saucier	National Association of State Directors of Developmental Disabilities Services -(NASDDDS) National Core Indicators (NCI)	7/1/2019	6/30/2020	14,500
OMS	Michelle Probert	National Association of Medicaid Directors	7/1/2019	6/30/2020	\$8,011
<b>OCFS</b>	<b>Rebecca Harvey</b>	<b>Judge Baker Children's Center</b>	<b>7/1/2019</b>	<b>6/30/2020</b>	<b>\$22,800</b>
<b>HOSP</b>	<b>Wendy Waltz</b>	<b>Wolter's Kluwer Up To Date</b>	<b>7/1/2019</b>	<b>6/30/2020</b>	<b>\$8,989</b>
CDC	Darren Bean	Association of Maternal and Child Health Programs (AMCHP)	10/1/2019	09/30/2020	\$7,200
CDC	Elaine Lovejoy	Association of Public Health laboratories	7/1/19	6/30/20	\$6,375