

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		AOC JB		
Department Contract Administrator or Grant Coordinator:		GWEN DECICCO		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 25000.00	Advantage CT / RQS #:	2020*0067
CONTRACT	Proposed Start Date:	4/15/20	Proposed End Date:	4/14/21
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Onix Networking Corp. 18519 Detroit Ave. Lakewood, OH 44107		
Brief Description of Goods/Services/Grant:		Google Meet Interoperability with Polycom for Courtroom use		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION	
Please respond to ALL of the following:	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	
<p>Due to COVID19, Courts are trying to implement a remote solution to maintain courtroom activity. Courtrooms utilize Polycom and the MJB already has a google enterprise agreement using Google MEET. This service would allow interoperability between the two.</p>	

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**PART III: SUPPLEMENTAL INFORMATION**

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Onix is our current Google provider and has historically provided excellent pricing and quick service.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Onix and Google provided a trial test to ensure the current success of the solution. We identified that we need about 10 licenses for the COVID 19 period. They are also willing to expand as needed and true up later. We reached out to all vendors and Onix was the most responsive and least cost. The solutions/vendors we examined was Polycom, Zoom, Teams and MEET.

**4. Describe the plan for future competition for the goods or services.**

We will re-evaluate ALL solutions available later this year.

**PART IV: APPROVALS**

**Signature of requesting  
Department's Commissioner  
(or designee):**

*By signing below, I signify that I approve of this procurement request.*

**Printed Name:**

*David Plourde*

**Date:**

*4/15/20*

**Signature of DAFS  
Procurement Official:**

DocuSigned by:

*Justin Franzose*

**Printed Name:**

AEEED9C7B3A8044E...  
Justin Franzose

**Date:**

8/17/2020