

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/Maine CDC		
Department Contract Administrator or Grant Coordinator:		Chris Moiles Shawn Belanger		
(If applicable) Department Reference #:		CD0-21-5457		
Amount: (Contract/Amendment/Grant)		\$ 17,500,000	Advantage CT / RQS #:	CT 10A 20200717000000000214
CONTRACT	Proposed Start Date:	7/17/2020	Proposed End Date:	3/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		IDEXX Laboratories, Inc. Westbrook, ME		
Brief Description of Goods/Services/Grant:		Procurement of Mobile Laboratory services for COVID-19 testing		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization: COVID-19

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
The Department and IDEXX Laboratories have entered into an MOU whereby IDEXX will be providing Mobile Laboratory Services to the Department for testing samples for COVID-19. This agreement with IDEXX will significantly expand the State's COVID-19 testing services. The agreement is for a minimum of 350,000 tests completed. This agreement is essential to support the volume of testing necessary to help the state reopen, maintain Maine's low positivity rate, and contain the spread of COVID-19. It is in response to Governor Mill's Civil State of Emergency regarding COVID-19.

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

IDEXX was originally selected because of their capacity to provide the significant number of test kits to the Department for COVID-19 testing. This contract is an expansion of the partnership in response to the civil emergency and the national public emergency.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The Department examined and considered available options to provide direct increase to testing capacity; this organization was the only one that could support the Department's need. As such, the Department reviewed and negotiated the pricing, which was deemed acceptable in light of the Governor's Civil State of Emergency.

**4. Describe the plan for future competition for the goods or services.**

### PART IV: APPROVALS

**Signature of requesting  
Department's Commissioner  
(or designee):**

*By signing below, I signify that I approve of this procurement request.*

**Printed Name:**

*Ben Mann*

**Date:**

*7/22/20*

**Signature of DAFS  
Procurement Official:**

DocuSigned by:

*Jaime Schorr*

**Printed Name:**

6D6437754DD0459...  
Jaime Schorr

**Date:**

7/23/2020