

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		DHHS Riverview Psychiatric Center		
Department Contract Administrator or Grant Coordinator:		Matt Galletta		
(If applicable) Department Reference #:		RPC-20-610		
Amount: (Contract/Amendment/Grant)	\$71,995.00	Advantage CT / RQS #:	RQS 10A 20200616*1375	
CONTRACT	Proposed Start Date:	<b>06/16/2020</b>	Proposed End Date:	06/30/2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Accumed Biotech LLC 16727 Park Row Houston, TX 77084		
Brief Description of Goods/Services/Grant:		N95 Respirator Masks		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	<b>x</b>	L. Other Authorization – COVID-19

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Riverview Psychiatric Center (RPC) is in immediate need of purchasing N95 respirator masks as part of its preparation and response to the Covid-19 pandemic.

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## PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

This vendor is able to provide RPC with a large supply of N95 respirator masks. This is an high-priority purchase and is an essential part of RPC's preparation and response to the Covid-19 pandemic.

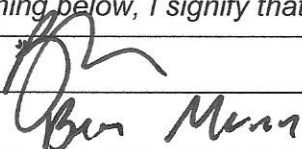
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The Department looked at available companies to provide these items; this organization was the only one that could support the Department's need. As such, the Department reviewed the pricing, which was deemed acceptable in light of the Governor's Civil State of Emergency.

**4. Describe the plan for future competition for the goods or services.**

The Department does not intend to competitively procure these items.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Ben Moran	<b>Date:</b>	6/28/20
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Justin Franzose</i>		
<b>Printed Name:</b>	AEE09C7B3A8044E... Justin Franzose	<b>Date:</b>	6/29/2020