

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OADS/Community Programs		
Department Contract Administrator or Grant Coordinator:		Nancy Tan/Arlene Jones		
(If applicable) Department Reference #:		See Attachment		
Amount: (Contract/Amendment/Grant)	See Attachment	Advantage CT / RQS #:	See Attachment	
CONTRACT	Proposed Start Date:	10/01/2019	Proposed End Date:	09/30/20
AMENDMENT	Original Start Date:	10/01/2019	Effective Date:	04/01/2020
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		See Attachment		
Brief Description of Goods/Services/Grant:		Older Americans Act (Title III) COVID-19 Emergency Funding for Home Delivered and Congregate Meals – Community Programs; State-funded Homebound Meals		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor	X	I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization: COVID-19

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Older Americans Act (OAA) is a federal statute designed to concentrate resources in order to develop greater capacity and foster the development and implementation of comprehensive and coordinated systems to serve older individuals by establishing cooperative arrangements in each State for the planning and provision of supportive services, and multipurpose senior centers in order to: a) secure and maintain maximum independence and dignity in a home environment for older individuals capable of self-care with appropriate supportive services; b) remove individual and social barriers to economic and personal independence for older individuals; c) provide a continuum of care for vulnerable older individuals; and d) secure the opportunity for older individuals to receive managed in-home and community-based long-term care services. See 42 U.S.C. § 3021.

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PART III: SUPPLEMENTAL INFORMATION

Under the OAA, in order to be eligible for grants under a state's allotment for any fiscal year, each state must formulate a multiyear plan in accordance with OAA requirements, which includes designating area agencies on aging to carry out the objectives of the OAA. See 42 U.S.C. § 3025. The State of Maine's comprehensive and coordinated system involves five established Area Agencies on Aging (AAAs).

Each AAA must provide, through a comprehensive and coordinated system, supportive services, nutrition services, and, where appropriate, for the establishment, maintenance, modernization, or construction of multipurpose senior centers within its planning and service area. Each AAA must assure that the following categories of services are provided: access to services, in-home supportive services, and legal assistance. See 42 U.S.C. § 3026.

This amendment adds Older Americans Act (Title III) funds awarded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act and State funds for Homebound Meals. On 04/20/20 the Department received a Notice of Award (NOA) under the CARES Coronavirus Response Act to provide emergency funds for Home Delivered, Congregate Meals and Family Caregiver.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Older Americans Act (OAA) requires that OAA funds be awarded only to those agencies that have been designated as AAAs by the State. See 42 U.S.C. § 3025. Maine's State Plan on Aging for years 2016 – 2020, required and approved by the federal Administration on Aging, designates five Area Agencies on Aging (AAAs): Aroostook Agency on Aging, Eastern Area Agency on Aging, SeniorsPlus, Spectrum Generations, and Southern Maine Agency on Aging.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The funds in these contracts are allocated through an established and approved Intrastate Funding Formula approved by the Assistant Secretary for Aging. The Intrastate Funding Formula is based on the formula development method described in the Older Americans Act, 42 U.S.C. § 3025(a)(2)(c). The formula calculates a proportional distribution of funds to the Area Agencies on Aging based on the geographical distribution of older individuals in the State and the greatest economic or social need, with particular attention to low-income minority individuals. The interstate funding formula shall also provide for a separate allocation of funds received for preventive health services.

OAA funds have specific cost guidelines as follows:

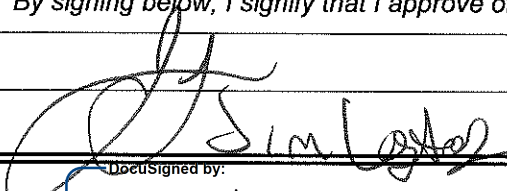
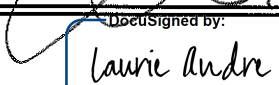
- Federal participation cannot exceed 75% total State and Area plan administrative costs. Remaining 25% cannot exceed state and local matching share.
- Federal participation cannot exceed 85% total IIIB, C1 and C2 service costs. Of the remaining 15%, one third (5%) must come from State sources.
- Federal participation cannot exceed 75% total IIIE costs. Of the remaining 25%, must represent the State and local matching share.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to issue an RFP these services.

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PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	27-06-20
Signature of DAFS Procurement Official:	<small>Digitally signed by:</small> 		
Printed Name:	<small>A4D4AF6018C54EC...</small> Laurie Andre	Date:	6/3/2020

DHHS Office: OADS
Service: Community Programs
Start Date: 10/1/2019

Vendor/Provider Name, City & State	Contract (CT) Number	DHHS Agreement #	Amendment Amount (if applicable)	Revised Agreement Amount
Aroostook Area Agency on Aging Presque Isle, ME	CT 10A 2019071*120	ADS-20-8001C	\$368,213.00	\$1,190,857.00
Central Maine Area Agency on Aging dba Spectrum Generations Augusta, ME	CT 10A 2019071*121	ADS-20-5003C	\$1,134,075.00	\$3,587,995.00
Eastern Area Agency on Aging Brewer, ME	CT 10A 2019071*122	ADS-20-6002C	\$941,618.00	\$2,927,972.08
SeniorsPlus - Elder Independence of Maine Lewiston, ME	CT 10A 2019071*123	ADS-20-3004C	\$750,924.00	\$2,334,672.00
Southern Maine Area Agency on Aging Scarborough, ME	CT 10A 2019071*124	ADS-20-2005C	\$1,199,105.00	\$3,592,887.00
	Totals:	5	\$4,393,935.00	\$13,634,383.08