

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine State Library			
Department Contract Administrator or Grant Coordinator:		Janet McKenney			
(If applicable) Department Reference #:		LS-246537-OLS-20			
Amount: (Contract/Amendment/Grant)	\$ 60,000	Advantage CT / RQS #:	CT94Q20200519*3390		
CONTRACT	Proposed Start Date:	May 22, 2020	Proposed End Date:	September 30, 2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Zoobean Inc., 5614 Connecticut Ave, #227, Washington DC 20015			
Brief Description of Goods/Services/Grant:		Online and App for Summer Reading and other reading challenges.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process	X	G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
X	E. Emergency	X	K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The COVID-19 pandemic impacts Maine public libraries' ability to provide a summer reading program. The purchase of the Beanstack <https://www.beanstack.com/libraries> program allows libraries to create reading challenges and do a summer reading program online to help K-12 students avoid summer slide and allow adults to participate as well.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Beanstack was selected after research done by MSL staff and included:

1. What program was already being used successfully in Maine
2. Exploring 2 other vendors (Wandoo and Great Reading Adventure) and removing them from consideration after looking at cost and reviews.
3. Cost, maintenance and installation of open source product was a barrier for ongoing support by a Windows programmer.

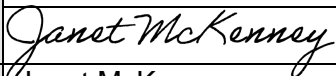
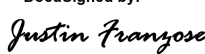
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

For statewide implementation to 130 libraries that choose to participate (via a survey) a 2 year commitment with a 3rd year option was negotiated at a 50% discount.

4. Describe the plan for future competition for the goods or services.

The Maine State Library will survey libraries for satisfaction with the product. We will continue to look at other products and pricing after this 2 year commitment. Option for a 3rd year funded by other federal money.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Janet McKenney	Date:	5/13/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>AEEED9C7B3A8044E...</small> Justin Franzose	Date:	6/5/2020