## State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES

Departm	ent:	Secretary of State Bureau of Motor Vehicles		Notice of Intent Number:	0620180829			
<b>Short Description of Good or Service:</b> Me			Mer	embership Dues & Subscription Fees State Fiscal Year 19				
Please note, for transparency purposes, this BP37WCB-DUES form will be publicly posted. Public postings for Membership Dues and Subscription Fees are placed on the Division of Procurement Services' "Notice of Intent (NOI) to Waive Competitive Bidding" webpage.								
Pursuant to State of Maine statute 5 M.R.S. §1825-B,2(C), "it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source." These services are procurable only by those entities listed on the following page. By checking the appropriate boxes and signing below, you are agreeing to the following statements:								
Agree	The membership dues and/or subscription fees identified on the attached list below provide services, resources and/or other benefits to the state agency that directly relate to the mission and purpose. Some of these memberships and/or subscriptions may also be required by law.							
X	The entities identified on the attached list below offer specialized services not available by any other means.							
x	The costs stated on the attached list below are the fees/dues specific to the identified entity and are set by each entity.							
Department's Commissioner or Chief Executive (or designee within the Commissioner's Office) signature:  David Jachance								
Printed Name:				David Lachance				
Date:				6-7-18				

\*For use of non-computer related subscriptions/dues over \$5,000.

## **Directions:**

- o Fill out the form above except for NOI #: this will be issued by Procurement Services
- o Fill out appropriate fields on page 2 for each vendor issued dues or subscription invoice
- o Have form signed & dated by the authorized signatory
- o Scan completed form, pages 1 & 2, with invoice and submit via Purchasing Maine under BP37WCB
- o The form will be assigned an NOI# and posted on our website for the Fiscal Year
- o For future dues/subscription additions during the same State Fiscal Year— please resubmit ONLY the updated PAGE 2, with the signed & dated additional invoice, referencing the original NOI#

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## **State of Maine - Membership Dues & Subscription Fees Request Form BP37WCB-DUES**

## Department of Secretary of State Membership Dues & Subscription Fees NOI# 0620180829

Requestor's Name	<u>Vendor's Name</u>	Start Date	End Date	<u>Amount</u>
Garry Hinkley	International Registration Plan, Inc IRP	10/1/18	9/30/19	\$11,600.00
Patty Morneault	American Association of Motor Vehicle Administration – Annual AAMVA Jurisdiction Dues	10/1/18	9/30/19	\$6,610.00
Rosamond Stevens	American Association of Motor Vehicle Administration – NMVTIS	10/1/18	9/30/19	\$17,146.07
Garry Hinkley	International Fuel Tax Association, Inc IFTA	7/1/19	6/30/19	\$17,000.00
Dorothy Canelli	National Assoc. of Secretaries of State	7/1/19	6/30/20	\$5,472.00