

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Public Safety	
Department Contract Administrator or Grant Coordinator:		Althea Harris	
(If applicable) Department Reference #:		SU-03-19	
Amount: (Contract/Amendment/Grant)	\$140,146.00	Advantage CT / RQS #:	20200304*2431
CONTRACT	Proposed Start Date:	01/01/2020	Proposed End Date: 05/31/2021
AMENDMENT	Original Start Date:	01/01/2020	Effective Date: 03/25/2021
	Previous End Date:	05/31/2021	New End Date: 05/31/2022
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Waldo County Sheriff's Office (WCSO) 6 Public Safety Way Belfast, ME 04915	
Brief Description of Goods/Services/Grant:		The Waldo-Knox Drug Offense Diversion and Deflection Program (WKDDP) will wrap around the criminal justice pipeline, providing opportunities to support recovery, reduce reliance on the criminal justice system in addressing substance use issues, and reduce recidivism at multiple points throughout. Heavy emphasis will be placed on intervening to support recovery and prevent further criminal justice interaction through social contact referrals and pre-arrest diversion referrals. In the current Covid-19 environment, these services are critical to assist this vulnerable population, keep the number of inmates in our jails as low as possible, and reduce the risk of spreading the disease.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process	X	G. Grant
	B. Amendment	X	H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization – Covid Related

PART III: SUPPLEMENTAL INFORMATION

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Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The effects of the Covid-19 pandemic on individuals with substance use disorder (SUD) have been destabilizing and deadly across the country. Maine has experienced a significant increase in Opioid related deaths. The current emergency highlights the need to provide funding to ensure the WKDDP is operational and providing services throughout the pandemic. The project revolves around the provision of intensive case management services oriented towards reducing the potential harm to the individual and/or the community, improving individual stability and functioning, and enhancing individual wellbeing through the development and implementation of a client-centered plan of care. Restorative justice processes will be employed to support reconciliation between victims and offenders while reducing reliance on the criminal justice system. The Chief Deputy of WCSO will serve as a liaison between the state, subcontractors, and local law enforcement. Primary goals of the WKDDP include reducing arrests on drug-related charges throughout the two-county area, reducing recidivism among participants, and decreasing acuity of need among participants.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Covid-19 pandemic and the Opioid epidemic have created an environment that is impacting individuals who suffer from SUD. Lives are being lost at an alarming rate and programs such as the WKDDP are critical to providing services and support for this vulnerable population. In order to ensure these services, continue throughout the pandemic, funding will be awarded to the WCSO through a sole source contract which is needed due to the current situation. This second year of funding will allow for the program to get well established and continue to provide services which save the lives of Maine citizens. The program has:

- Heavy emphasis on social contact referrals and pre-arrest diversion referrals.
- Intensive case management services designed toward reducing the potential harm to individuals.
- Using a comprehensive assessment of needs that may include support with health care, housing, and community support, if needed, will also include referral to substance use treatment services.
- Per the Substance Abuse and Mental Health Services Administration (SAMSHA) and the National Institute on Drug Abuse (NIDA), these proposed services are critically important in forming a stable foundation for recovery.
- Law enforcement from all participating agencies will be trained in substance use and recovery as well as how to apply the program's protocols.
- The program follows the Law Enforcement Assisted Diversion (LEAD) model which has a proven track record.
- Aggressive goals and evaluation criteria are established.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to the grantee.

The proposed budget was clear and very detailed. Proposed costs were in line with similar scopes received in the past.

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4. Describe the plan for future competition for the goods or services.

In FY22, the funding for this grant decreases from \$750,000 to \$500,000 per year. The process that will be implemented to award FY22 funding will be through a competitive request for application process. We are requesting to move this forward as a sole source emergency contract due to the current Covid-19 and Opioid Epidemic and the deadly impact this environment is having on our citizens.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Michael Sauschuck</i>		
Printed Name:	Michael Sauschuck	Date:	Apr 7, 2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	4/7/2021