

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Public Safety	
Department Contract Administrator or Grant Coordinator:		Althea Harris	
(If applicable) Department Reference #:		SU-02-19	
Amount: (Contract/Amendment/Grant)	\$457,928.00	Advantage CT / RQS #:	20200303*2427
CONTRACT	Proposed Start Date:	01/01/2020	Proposed End Date: 5/31/2021
AMENDMENT	Original Start Date:	01/01/2020	Effective Date: 03/25/2021
	Previous End Date:	05/31/2021	New End Date: 05/31/2022
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Scarborough Police Department 275 US Rt.1 Scarborough, Maine 04074	
Brief Description of Goods/Services/Grant:		The Scarborough Police Department (SPD) will implement a Law Enforcement Assisted Diversion (LEAD) Program, in partnership with the local District Attorney's office, allowing officers of the Department to exercise discretionary authority at point of contact. This program will be utilized to divert individuals (low-level substance use offenders) to a community-based harm reduction intervention for law enforcement involvement driven by unmet behavioral health needs BEFORE being arrested. The LEAD model by Scarborough Police Department borrows heavily from Seattle's LEAD Operating Referral and Diversion Protocol. In the current Covid-19 environment, these services are critical to assist this vulnerable population, keep the number of inmates in our jails as low as possible, and reduce the risk of spreading the disease.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process	X	G. Grant
	B. Amendment	X	H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization – Covid Related

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PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The effects of the Covid-19 pandemic on individuals with substance use disorder (SUD) have been destabilizing and deadly across the country. Maine has experienced a significant increase in Opioid related deaths. The current emergency highlights the need to provide funding to ensure the SPD LEAD is operational and providing services throughout the pandemic. The LEAD model focuses on low-level misdemeanor and drug possession crimes and uses two processes for entry into the program. The first process diverts individuals arrested for drug possession to services and resources specific to the needs of the individual instead of jail and prosecution. Participation is voluntary but requires the individual to meet with the Department's Social Service Navigator to assess and identify unmet needs, receive referral information, and be linked to services (if needed and applicable). The second process, the social contact referral, deflects individuals perceived by officers as at high risk of future arrest for drug possession to services and resources specific to the needs of the individual. Participation through the social contact referral process is also voluntary. Both processes involve officers utilizing a devised LEAD diversion protocol upon direct contact with an individual they feel is appropriate for services. If found eligible the individual will be referred and connected with the Social Services Navigator. LEAD identified cases would be given the opportunity to engage in recovery and treatment options, with the support of Operation HOPE and PRCC, this would be a completely voluntary choice by the individual. Additionally, these individuals would work with the social worker to identify and work on any unmet needs. These needs could include affordable/available housing, employment, and trauma work. The Social Services Navigator will also be available to support these individuals by connecting them to additional resources/connections during high-risk transitions (i.e. re-entry into the community after treatment).

Both Operation HOPE and the LEAD Program will be supported by the project funded Program Analyst. This full-time position, embedded within Scarborough Police Department will collaboratively work with both programs to provide follow up interviews with the individuals engaging, implement evaluations and compile data to highlight the strengths and needs of each program. This position will work collectively with Officers, the department's Crime Analyst, the Social Services Navigator, and Portland Recovery Center Community. The information collected and presented by the Program Analyst is critical for further growth objectives and recovery needs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Covid-19 pandemic and the Opioid epidemic have created an environment that is impacting individuals who suffer from SUD. Lives are being lost at an alarming rate and programs such as the LEAD are critical to providing services and support for this vulnerable population. In order to ensure these services, continue throughout the pandemic, funding will be awarded to the SPD through a sole source contract which is needed due to the current situation. This second year of funding will allow for the program to continue to provide services which save the lives of Maine citizens.

- The SPD has a social services Navigator embedded in the department who can facilitate services for individuals with mental health issues, substance use, etc.
- Has been successfully operating a substance use program (Operation HOPE) since 2015.
- Established aggressive Goals and evaluation criteria.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to the grantee.

In FY20, proposals were solicited and awarded based on a request for proposal process. As the awards were being processed, the Covid-19 pandemic hit the State of Maine and resulted in a delay in getting the SPD program fully operational. Due to the impact of Covid-19 and the emergency situation due to the current Opioid Epidemic being experienced in Maine, and the need to get the funding to the program as quickly as possible, funding will be allocated based on last year's application.

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PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

In FY22, the funding for this grant decreases from \$750,000 to \$500,000 per year. The process that will be implemented to award FY22 funding will be through a competitive request for application process. We are requesting to move this forward as a sole source emergency contract due to the current Covid-19 and Opioid Epidemic and the deadly impact this environment is having on our citizens.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Michael Sauschuck</i>		
Printed Name:	Michael Sauschuck	Date:	Apr 7, 2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	4/7/2021