

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of Public Safety – Maine State Police Computer Crimes Unit		
Department Contract Administrator or Grant Coordinator:		Lt. Scott Ireland Jaye-Ellen Parker		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 51,595	Advantage CT / RQS #:	RQS-16A-20200323*1076
CONTRACT	Proposed Start Date:	4/13/2020	Proposed End Date:	4/12/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Magnet Forensics 2250 Corporate Park Drive, Suite 130 Herndon, VA 20171		
Brief Description of Goods/Services/Grant:		Purchase 3 Axiom software license with updates Purchase six twelve month training passes for Axiom forensics, discovery and analysis for 6 Forensic analysts in CCU		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
X	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

**State of Maine
Procurement Justification Form**

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

With advancements in digital technology, the Maine State Police Computer Crimes Unit (CCU) continues to search for a tool that will give access to that evidence when authority to search exists. In order to achieve the desired level of effectiveness and efficiency in the job, it is important to provide forensic analysts with tools necessary to achieve these goals.

With the addition of three new forensic analysts, there is a need for three new Axiom software licenses. This Axiom training will train these three new analysts as well as train three current analyst how to utilize the Axiom software we currently have.

This training will aid these six analysts in the extraction and analysis of digital media where they can be more effective and provide accurate information in less time, reducing the current backlog and providing more evidence for prosecution and the Unit will be better able to protect Maine citizens and prosecute criminals who offend them.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Axiom forensic software is the accepted standard within the computer forensic analysis field for the extraction of data from computer hard drives and portable media devices. Magnet Forensics is the vendor for this Axiom technology and its proprietary software. As such they are uniquely qualified to provide updates and maintenance of the software. As one of the primary forensic tools used to extract data from computer hard drives and other portable digital media devices submitted in child exploitation cases, and the addition of three more forensic analysts, without this additional software and training the Unit would be unable to fulfill its primary function.

This is an emergency request due to several employees scheduled training being canceled/postponed to Covid-19. CCU also has three new employees that have been offered positions within our unit and due to remote working within the CCU office these training need be in place so that new employees can be trained in the quickest and most efficient way possible to start working on forensic cases, thus allowing current CCU analyst to work cases coming in and reducing our current backlog.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Special monies were added to the CCU general funding expenses for this current fiscal year to equip and train three new forensic analyst within the unit.

Funding for the three current CCU employee requesting Axiom training passes has been secured through a grant adjustment with our 2016 grant that will end September 30, 2020.

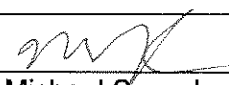
4. Describe the plan for future competition for the goods or services.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

The Maine State Police Computer Crimes Unit routinely evaluates new forensic software tools in an ongoing effort to further our capabilities to extract critical data from the myriad of digital components (smart phones, tablets, game stations, cameras, etc.) that are in use and may be developed for future use (and unfortunately misuse) by consumers. The Unit has, on occasion, been used as a beta-test site for new forensic software. We do this to improve our work product and spur improvement within the computer forensic field.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Michael Sauschuck	Date:	3-23-2020
Signature of DAFS Procurement Official:	DocuSigned by: <i>Justin Franzose</i>		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	4/9/2020