

MA 18P 2006030000000000154  
MODIFICATION

**State of Maine**



**Master Agreement**

**Effective Date:** 06/03/20

**Expiration Date:** 06/30/21

**Master Agreement Description:** External Uniform Vest Carrier for Maine State Police - Carri

**Buyer Information**

Sue Garcia 207-624-7338 ext. SUE.H.GARCIA@MAINE.GOV

**Issuer Information**

Georgette Chalou 207-624-8944 ext. georgette.chalou@maine.gov

**Requestor Information**

Bruce Scott 207-624-8946 ext. bruce.g.scott@maine.gov

**Agreement Reporting Categories**

**Reason For Modification:** Adding Dark Navy BDU Style Shirts, Pants and Vest Carrier

**Authorized Departments**

16A PUBLIC SAFETY

**Vendor Information**

**Vendor Line #:** 1

**Vendor ID**

VC1000000720

**Vendor Name**

ADMIRAL FIRE & SAFETY INC

**Alias/DBA**

**Vendor Address Information**

9 HAIGIS PKWY

SCARBOROUGH, ME 04074

US

**Vendor Contact Information**

Annemarie Napolitano  
207-883-5270 ext.  
Annemarie@admiralfire.com

**Commodity Information**

**Vendor Line #:** 1

**Vendor Name:** ADMIRAL FIRE & SAFETY INC

**Commodity Line #:** 1

**Commodity Code:** 20000

**Commodity Description:** External Uniform Vest Carrier for Maine State Police - Carri

**Commodity Specifications:** Amend: Adding Dark Navy BDU Style Pants, Shirts and Vest Carrier for CVEU. Master Agreement for External Uniform Vest Carriers for Maine State Police Please see attachment for complete specifications made a part of this MA.

**Commodity Extended Description:** An excel spreadsheet will be attached to the Delivery Order (DO) with specified sizing with quantities.  
External Uniform Vest Carrier for Maine State Police - Carriers, Shirts - Short & Long Sleeve  
SPECS ATTACHED

<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>
0.00000		0.000000
<b>Delivery Days</b>	<b>Free On Board</b>	
150		
<b>Contract Amount</b>	<b>Service Start Date</b>	<b>Service End Date</b>
0.00		
<b>Catalog Name</b>	<b>Discount</b>	
External Uniform Vest Carrier	0.0000 %	
	<b>Discount Start Date</b>	<b>Discount End Date</b>
	06/03/20	06/30/21

Please see authorized signatures displayed on the next page



**RIDERS**

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Rider A – Scope of Work and/or Specifications
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input type="checkbox"/>	Rider C - Exceptions
<input checked="" type="checkbox"/>	Bid Cover Page and Debarment Form
<input checked="" type="checkbox"/>	Debarment, Performance, and Non-Collusion Certification
<input checked="" type="checkbox"/>	Price sheet (attach excel spreadsheet to post on website)
<input type="checkbox"/>	Other – Included at Department's Discretion

**RIDER A**  
**Scope of Work and/or Specifications**

**External Uniform Vest Carrier**  
**Maine State Police**

**COMMODITY ITEM:** French Blue – Outer Carriers, Suspension, Long & Short Sleeve.

**AMEND:** Adding Dark Navy BDU style Pant, SS Shirts, LS Shirts and BDU Style Vest Carrier for CVEU 8/19/2020.

**CONTRACT PERIOD:** A One (1) year contract beginning Immediately thru June 30, 2021. with the option of (4) one (1) year renewals will be issued as a result of this contract. The Director of Procurement Services may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

**EXTENSION OF CONTRACT:** The Director of Procurement Services may, with the consent of the contractor extend the contract period beyond the indicated expiration date.

**CANCELLATION OF CONTRACT:** The Division of Procurement Services reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

**VENDOR CONTACT:** The vendor will provide a single contact person with whom any and all Master Agreement issues can be discussed and resolved. The contact person is: Annemarie Parker, Tel: 207-883-5270 Email: [annemarie@admiralfire.com](mailto:annemarie@admiralfire.com)

**PRICES:** All items will be invoiced as individual units and must include ALL transportation and delivery charges fully prepaid by the contractor F.O.B. Destination. Prices will remain firm for the duration of the contract period.

**QUANTITIES: Estimated Quantities** – It is understood and agreed that the contract shall cover the actual quantities ordered by the Maine State Police for delivery during the term of the contract.

1. 340 ea. – Suspension System with Outer Carrier
2. 700 ea. – External Vest Carriers (Outer Carriers)
3. 700 ea. – French Blue Short Sleeve Shirts
4. 700 ea. – French Blue Long Sleeve Shirts

**DELIVERY:** Contractor **MUST** inspect all garments thoroughly before shipment to State Agency. Inspection will not release contractor of the responsibility for faulty workmanship and any faulty item or component part will be repaired or replaced by the vendor.

The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

**ORDERING PROCEDURE:** Delivery orders (DO) will be created in AdvantageME for all orders over \$5,000.00. If a DO is used, it will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdf file. Orders less than \$5,000.00 can be ordered using a P-Card.

**PROCUREMENT CARD:** State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

**QUARTERLY REPORT:** The Division of Procurement Services **requires a quarterly report of sales** be e-mailed to the attn: Sue.H.Garcia@maine.gov within 30 days of the end of each calendar quarter, It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

## **SUSPENSION SYSTEM**

### **FABRIC:**

Shoulder Pads: Black Nylon Rip stop taffeta taslan.

Black closed cell neoprene, 1/8" in thickness.

Webbing: 1 1/2" Nylon black webbing

**COLOR:** Black

### **HARDWARE AND TRIMS:**

Keeper Tape

Large D-Ring Clip Buckle (1-3/4"), unbreakable plastic.

Slide Buckle, unbreakable plastic.

Small Clip D-Ring Buckle (1"), unbreakable plastic.

Triangle Guide, unbreakable plastic.

### **GENERAL DESIGN:**

Two adjustable 1-1/2" wide straps of webbing with detachable four (4) D-Ring buckles for belt attachment. Has back alignment triangle buckle and shoulder pads to provide comfort and support.

### **SHOULDER PADS:**

Shoulder pads shall consist of 1 ply neoprene and shall have a nylon binding 1/4" with clean finished. An additional piece of nylon shall be sewn to the top side of the shoulder pad to create a casing/slide for the suspender with finished ends. A guide stitch shall be through all layers on nylon 1/4" in from binding sewing to keep webbing aligned.

### **D-RING BUCKLES:**

There shall be four detachable D-ring buckles for attachment to uniform belt. Buckles shall be attached to the bottom of suspenders at front and back. 1" & 1-3/4" D-ring (male) openings use same (female) clip.

### **SLIDE BUCKLE:**

There shall be two (2) slide buckles/hammer locks applied on the front of the suspenders for length adjustment.

**TRIANGLE (criss-cross) BUCKLE:**

There shall be one (1) triangle buckle applied on the back of the suspenders for webbing alignment/guide.

**WEBBING:**

There shall be 1-1/2" wide webbing for main suspender with ends heat cut and sealed to prevent fraying. The webbing shall be woven through the back alignment buckle in a criss cross pattern.

**THREAD:**

All thread shall be polyester wrapped on monofilament polyester. Color to match.

**STITCHING:**

All stitching conforms to Federal Standard 751 specifications (FED-STD-751). All stitch types are sewn at stitch per inch (S.P.I.) rates individually set by operation at no less than 10 S.P.I. and not more than 12 S.P.I. to insure extended sewn wear life. All thread tension is evenly maintained to eliminate right or loose stitching. All seam allowances are to be maintained so that there are no raw edges, run offs, twist, pleats, puckers or open seams.

**FINISHING:**

Suspenders shall be carefully finished and inspected. All loose threads to be thoroughly trimmed.

**STANDARD SIZE RANGE:**

Unisex: Short, Regular, and Tall

**MEASUREMENTS:**

Unisex: Webbing Length Finished – Regular: 47"



**SPECIFICATIONS**  
**SHORT SLEEVE BASESHIRT**

**SHELL FABRIC:**

Content – 100% Polyester plain weave tropical weight. Machine washable and dry cleanable polyester provides user comfort, uniform appearance, durability, and easy care. Wicking finish for quick drying comfort and anti-odor treatment.

Weight – 4.1-4.6 oz. per square yard

Physical Properties:

- Warp Yarn – 1/150
- Filling Yarn – 2/150
- Picks/inch – 51
- Ends/inch – 78
- Warp Stretch – 9-13
- Filling Stretch – 3-7

**COLOR:** French Blue

**WAFFLE KNIT FABRIC: Dyed to match Shell Fabric**

Content – 100% Polyester waffle knit with wicking and anti-odor finishes for comfort.

Weight – 5 oz. per square yard

Physical Properties:

- Pilling Resistance (Face) – 5
- Bursting Strength, min (psi) – 100+
- Colorfastness: Excellent color fastness to washing. Machine washable and dry cleanable.

**MESH LINING FABRIC:**

Content – 100% Polyester. Dimensional stability, colorfastness, anti-microbial, anti-abrasion, and wicking.

Weight – 3.20 oz. per square yard (+/- 5%)

Courses per inch – 33 +/- 2

Wales per inch – 40 +/- 3

**TOP FUSING:**

The following small parts shall be top fused prior to sewing: placket and collar.

**COLLAR:**

Points medium spread are to be 2-3/4" in length. Permanent stays 2-1/2" in length and 1/4" wide, to be sewn inside collars so that no stitches are made through bottom leaf. Collar shall be sport style with shaped points and 1 ply polyester taffeta banana band. Collar shall be top fused and lay flat.

**SLEEVES:**

To be straight style, in one piece, and hemmed below the bicep. The sleeve hem shall be top stitched to prevent rolling. Sleeve hem shall be double bend back and a single needle topstitch creating a 1/4" horizontal pleat from the top edge. Hem will finish 1" wide. V-notch will be made at the top center of the outer sleeve. Maine State Police emblem to be sewn on both sleeves within 1/4" of shoulder seam centered below the shoulder strap with a baked in crease centered over V-notch.

**FRONT:**

The front shall have a placket measuring 1-1/2" wide and 6-1/2" long, extending to the top of the front yoke finished with 1/4" topstitching. This front placket shall be top fused to give body. The buttonholes on the center front shall be placed 3/4" from the edge. First button centered on collar stand and 3/4" from front edge. Buttonhole shall be horizontal. Second button set 2-3/8" below neckline seam (to center of button). Buttonhole shall be vertical. Third button set 2-5/8" below second button (to center of button). Buttonhole shall be vertical.

**FRONT YOKE:**

Two-piece front yoke fully lined with mesh lining finished with 1/4" single needle topstitching. The yoke is to measure approximately 7" high at armhole.

**PENCIL/PEN POCKET:**

1/2" single welt with 1-ply pocket bag in woven self fabric. Set pen pocket on wearer's Left, 3/8" above front yoke seam. Single needle stitched pocket bag backing thru' front with center stitching for divider. (note: there is not a pencil pocket on the chest front for women version)

**FRONT AND BACK PANELS:**

Bottom section of front and back panels shall consist of waffle knit shell fabric. There shall be 1 ply shell fabric armhole patches clean finished into armhole and side seams to prevent peak through of waffle knit. Inner edges of patches shall have 1/16" edge stitching.

**BACK YOKE:**

One-piece back yoke fully lined with mesh lining finished with 1/4" single needle topstitching. The yoke is to measure approximately 5-1/4" high at the center back.

**THREAD:**

All thread shall be polyester wrapped on monofilament polyester. Color to match.

**STITCHING:**

All stitching conforms to Federal Standard 751 specifications (FED-STD-751). All stitch types are sewn at stitch per inch (S.P.I.) rates individually set by operation at no less than 10 S.P.I. and not more than 12 S.P.I. to insure extended sewn wear life. All thread tension is evenly maintained to eliminate right or loose stitching. All seam allowances are to be maintained so that there are no raw edges, run offs, twist, pleats, puckers or open seams.

**SIZES:**

Permanent size marking to be located inside of collar.

**CARE LABEL:**

Care instructions to be on hem of shirt in front.

**PRESSING & FINISHING:**

Shirt shall be carefully pressed by hand in a first class manner. All loose threads to be thoroughly trimmed.

**STANDARD SIZE RANGE:**

Men's: S-5XL, Short, Regular and Tall

Women's: XS-2XL, Short, Regular, and Tall

## **MEASUREMENTS**

Men's: Regular Length: Size M:

Neck: 16.75 (plus or minus 0.5 inches)

1/2 Chest: 21 (plus or minus 0.75 inches)

Back Length: 32.5 (plus or minus 0.5 inches)

Women's: Regular Length: Size M

Neck: 15.75 (plus or minus 0.5 inches)

1/2 Chest: 20 (plus or minus 0.75 inches)

Back Length: 28 (plus or minus 0.5 inches)

**SPECIFICATIONS**  
**LONG SLEEVE BASESHIRT**

**SHELL FABRIC:**

Content – 100% Polyester plain weave tropical weight. Machine washable and dry cleanable polyester provides user comfort, uniform appearance, durability, and easy care. Wicking finish for quick drying comfort and anti-odor treatment.

Weight – 4.1-4.6 oz. per square yard

Physical Properties:

- Warp Yarn – 1/150
- Filling Yarn – 2/150
- Picks/inch – 51
- Ends/inch – 78
- Warp Stretch – 9-13
- Filling Stretch – 3-7

**COLOR:** French Blue

**WAFFLE KNIT FABRIC: Dyed to match shell fabric**

Content – 100% Polyester waffle knit

Weight – 5 oz. per square yard

Physical Properties:

- Pilling Resistance (Face) – 5
- Bursting Strength, min (psi) – 100+
- Colorfastness: Excellent color fastness to washing. Machine washable and dry cleanable.

**MESH LINING FABRIC:**

Content – 100% Polyester. Dimensional stability, colorfastness, anti-microbial, anti-abrasion, and wicking.

Weight – 3.20 oz. per square yard (+/- 5%)

Courses per inch – 33 +/- 2

Wales per inch – 40 +/- 3

**TOP FUSING:**

The following small parts shall be top fused prior to sewing. Plackets, cuffs, and collar.

**COLLAR:**

Points medium spread are to be 3-1/4" in length. Back of the stand to measure 1-3/8". Permanent stays 2-1/2" in length and 1/4" wide, to be sewn inside collars so that no stitches are made through bottom leaf. Stand shall fasten with one (1) button. Inner stand to be lined with matching 100% Polyester inner lining, cut on the bias, to assure that the collar will lie properly. Collar shall be top fused.

**SLEEVES:**

To be straight, in one piece. Maine State Police emblem to be sewn on both sleeves within 1/4" of shoulder seam centered below the shoulder strap with a baked-in crease the entire length of sleeve. The cuffs to be 2-1/4" in width, and to fasten with two-four hole buttons. The vent placket shall be 1" wide finished with 1/16" topstitching; and shall close with a button and buttonhole, spaced approximately halfway up the opening. The sleeve seam, as well as the sleeve setting seam (i.e. securing it to be body of the shirt) must be made by a narrow safety stitch, so as to properly strengthen the seam, as well as prevent the fabric from raveling. Cuffs are to be top fused and fully lined to give body by sewing in a self-fabric inner lining, cut straight to retain its shape.

**FRONT:**

The front shall have a placket measuring 1-1/2" wide and 6-1/2" long, extending to the top of the front yoke finished with 1/4" topstitching. This front placket shall be top fused to give body. The buttonholes on the center front shall be placed 3/4" from the edge. First button centered on collar stand and 3/4" from front edge. Buttonhole shall be horizontal. Second button set 2-3/8" below neckline seam (to center of button). Buttonhole shall be vertical. Third button set 2-5/8" below second button (to center of button). Buttonhole shall be vertical.

**FRONT YOKE:**

Two-piece front yoke fully lined with mesh lining finished with 1/4" single needle topstitching. The yoke is to measure approximately 7" high at armhole.

**PEN POCKET:**

1/2" single welt with 1-ply pocket bag in woven self fabric. Set pen pocket on wearer's Left, 3/8" above front yoke seam. Single needle stitched pocket bag backing thru' front with center stitching for divider. (*note*: there is not a pencil pocket on the chest front for women version)

**FRONT AND BACK PANELS:**

Bottom section of front and back panels shall consist of waffle knit shell fabric. There shall be 1 ply shell fabric armhole patches clean finished into armhole and side seams to prevent peak through of waffle knit. Inner edges of patches shall have 1/16" edge stitching.

**BACK YOKE:**

One-piece back yoke fully lined with mesh lining finished with 1/4" single needle topstitching. The yoke is to measure approximately 5-1/4" high at the center back.

**THREAD:**

All thread shall be polyester wrapped on monofilament polyester. Color to match.

**STITCHING:**

All stitching conforms to Federal Standard 751 specifications (FED-STD-751). All stitch types are sewn at stitch per inch (S.P.I.) rates individually set by operation at no less than 10 S.P.I. and not more than 12 S.P.I. to insure extended sewn wear life. All thread tension is evenly maintained to eliminate right or loose stitching. All seam allowances are to be maintained so that there are no raw edges, run offs, twist, pleats, puckers or open seams.

**SIZES:**

Permanent size marking giving size to be located inside of collar.

**CARE LABEL:**

Care instructions to be on hem of shirt in front.

**PRESSING & FINISHING:**

Shirt shall be carefully pressed by hand in a first class manner. All loose threads to be thoroughly trimmed.

**STANDARD SIZE RANGE:**

Men's: S-5XL, Lengths 31-39

Women's: XS-2XL, Short, Regular, and Tall

**MEASUREMENTS:**

Men's: Length 33: Size M:

Neck	16.5	(plus or minus 0.5")
1/2 Chest:	21	(plus or minus 0.75")
Back Length:	31	(plus or minus 0.5")
Sleeve Length (from CB neck):	33.5	(plus or minus 0.5")

Women's: Regular Length: Size M

Neck	15.5	(plus or minus 0.5")
1/2 Chest:	20	(plus or minus 0.75")
Back Length:	28	(plus or minus 0.5")
Sleeve Length (from CB neck):	32	(plus or minus 0.5")



## **EXTERNAL UNIFORM VEST CARRIER-SPECIFICATIONS**

### **FABRIC:**

100% Polyester plain weave tropical weight. Machine washable and dry cleanable polyester. Weight 4.1-4.6 oz. per square yard.

**COLOR:** French blue

### **SIDE KNIT FABRIC:**

Content – 92% Nylon 8% Lycra mesh technical knit with high abrasion, pill resistance and anti-microbial finish. Breathable, 4 way stretch.

Weight – 6 oz. per square yard

Physical Properties:

- Pilling Resistance (Face) – 5
- Stretch (elongation) – 105 x 170
- Bursting Strength, min (psi) – 100

Colorfastness:

- Laundering shade change, min – 4
- 2A washes fastness – 4
- Dry/Wet Crocking – 4

### **MESH LINING FABRIC:**

Content – 100% Polyester. Dimensional stability, colorfastness, anti-microbial, anti-abrasion, and wicking.

Weight – 3.20 oz. per square yard (+/- 5%)

Courses per inch – 33 +/- 2

Wales per inch – 40 +/- 3

### **FUSIBLE:**

Epaulets/Pocket Flaps:

- Substrate – Thermal Polyester/Non Woven
- Content – 100% Polyester
- Total Weight – 1.55 oz/sq. yard
- Coating Type – Thermo Plastic
- **Color – Black**
- Center of pocket flaps to have vertical buttonholes for metal L-24 ligne button.

- Inner edge(closest to neck) of epaulets to have horizontal buttonholes for metal L-24 ligne button.

Front, Back Panels, Side Front, and Yoke:

- Substrate – 64x56 Woven
- Content – 100% Cotton Print Cloth
- Total Weight – 3.20 oz/sq. yard
- Coating Type – High Density Thermo Dot

#### **TOP FUSING:**

The following parts shall be top fused prior to sewing: Front panel, back panel, side front panels, plackets, back yoke, pocket flaps, and epaulets.

#### **TRIMS:**

- Zippers: All black and YKK
  - #8 TALON one-way Separate Zipper; qty. 2X per garment; for side front opening
  - #3 one-way Separate Zipper; qty. 2X per garment; front & back bottom zipper opening
  - #3 TALON one-way Separate Zipper, Black color teeth & tape - 2X per garment, front & back rifle plate pouches
- Velcro: 1" wide Hook & Loop tape & 6" for back panel; Color: Black
- Grosgrain Ribbon: 1" wide; Color: Black
- Buttons: melamine, 20 ligne, matching shell fabric

#### **GENERAL DESIGN:**

A ballistic vest cover, main part for a 3-part body armor concealment package that moves the undercover armor to the outer layer of the uniform shirt. Using heavy duty quality YKK branded one-way zipper closure at each of the side front openings, with hidden concealment zipper at front placket, and at back yoke for plate inserts. Technical mesh lining provides a wicking light weight comfort for wearer while details of epaulets, front placket, stitched creases, patch pocket & flaps mimic details of dress uniform shirt.

#### **FRONT:**

The front shall have a non-functional placket measuring 1-1/2" wide, extending to the hem and be made of the same material as the shirt fabric with two rows of stitching 1" apart and 1/2" from the edge. This placket shall be top fused to give body. First buttonhole for metal L-24 ligne button shall be sewn 1" below top edge of placket (to center of button). Last buttonhole for metal L-24 ligne button shall be sewn 1-3/4" above hem (to center of button). Remaining buttonholes for metal L-24 ligne button shall be spaced evenly apart. Neckline should be clean finished and measures a width of 7-1/4". A concealed zipper with specified pull-tab shall be hidden under placket on wearers right, vertically placed from neckline to bottom hem for access for plate pouch – see Plate Pouch Front section below.

### **FRONT SIDE OPENINGS:**

There shall be #8 Delrin locking zipper sewn to side of front panels measuring 10". Zipper shall be hidden by single welt placket zipper construction.

### **SIDE PANELS:**

Constructed of 2 plies of mesh, allows for some stretch to the garment, and creates interior, side plate-bearing pockets. Front, side, interior layer of mesh has an opening finished with a 3/8" wide Lycra binding for side plate insertion. Opening has a minimum measurement of 6-1/2". Outer layer of mesh is sewn to single ply, narrow panel of shell fabric that has stabilizing interfacing adhered to it. Locking zipper is stitched to this panel on both left and right sides of the body and zipper closes up. There is 1-ply black nylon fabric used for the bottom hem facing which is clean finished into side zipper and over-locked and stitched down at side front seams.

### **BACK PANELS:**

There are three (3) creases sewn to back panel while the hem is bound with a 3/8" bias binding cut of self fabric. A zipper shall be hidden by a single welt placket construction horizontally across at yoke seam for plate pouch – see Plate Pouch Back section below.

### **POCKETS:**

Style has two (2) breast pockets and one (1) hidden napoleon pocket.

- Napoleon pocket is on wearer's side. 7" Hidden opening under the front placket with closure of stitched 5/8" by 2" strip of loop tape on the underside of the placket, corresponding piece of hook tape stitched on the panel and stitching not visible from the outside. Pocket is clean finish into armhole and side front zipper seams.
- Breast pockets to be topstitched 1/16" from the edge, with mitered corners, to finish 4-3/4" wide and 5-3/8" long. The left and right breast pockets shall have a pencil compartment 1-1/4" wide. Breast pockets to have 1-1/2" box pleat stitched top and bottom to prevent spreading. Reflective crosswalk trim heat sealed 3/8" below top edge of pocket.

### **POCKET FLAPS:**

Style has two (2) scalloped flaps, top-stitched 1/16" from the edge, to finish 5 in width, 2-1/2" in long at center, 2-1/4" in long at sides. Flaps are secured to the front of the vest with two rows of stitching 3/16" apart. Left and right flaps have a pencil opening corresponding to pencil compartment in the pocket. Flaps are fully lined to give body, by sewing in a 100% Dacron polyester interlining, 425 weight mellowpress, cut straight. There is to be a buttonhole sewn on the flap. The side points of the flaps are to be secured to the pocket by means of hook and

loop fasteners sewn onto the flaps and pockets, the hook portion being stitched to the pocket and loop portion sewn to the underside of the flap. The loop piece sewn to the flap shall not be sewn through and through the flap, but must be attached during the manufacturing process before the flap is assembled to prevent the stitching from showing.

**BADGE SLING:**

This is reinforced on the inside of the vest by means of a strip of shell fabric material 1" wide, that has been stitched and folded, so that there are no raw edges. This reinforcement strip is to be set approximately 2" down from the top of the pocket, to be caught in the double stitching of the flap setting stitches and extends up to be caught in the joining seam of the forward shoulder seam. Further has two (2) small horizontal buttonholes, placed 1-3/8" apart with the bottom buttonhole 1-1/4" above the top of the left flap. Maximum size of 1/4" slit in center of horizontal buttonholes for badge insert through all layers of fabric, interlining, and sling.

**EPAULETS:**

Shall measure 1-3/4" wide at the shoulders and 1-1/2" wide at the point with the ends clean finished into armhole seam. They are constructed of 2-ply shell fabric and 2-ply fuse-n-tac interlining and finished with single needle 1/16" topstitch. The epaulet is centered over shoulder seam, and set with point 1/2" from finished neckline seam; stitched to shirt along both edges of point forming the "V". A non-functional buttonhole is stitched to epaulet 3/8" from point.

**BACK YOKE:**

One-piece back yoke shall be interlined and clean finished with 1/16" single needle topstitching. The yoke is to measure approximately 2-3/8" high at the center back.

**BOTTOM OPENING:**

There shall be a zipper opening on inside bottom hem of both front and back. A placket zipper construction with placket face towards bottom hem and 1" grosgrain ribbon connect bottom zipper tape to hem binding.

**PLATE POUCH – FRONT:**

Front internal plate pouch shall be constructed of two (2) layers of mesh, seamed at the center front placket in specific consideration of ballistic plate for shape and is placed between shell and interlining; it is securely stitched into vest at the shoulder seam & along neckline. A second specific coated fabric reinforcement layer shall be placed on the bottom inside of the pouch, measure approximately 5" tall, clean finish top edge with edge-stitch and sides included in nylon binding. Access to pouch is through an invisible zipper placed vertically along front

placket with special minimal yet functional pull tab. Pouch is clean finished and secured using a 3/8" nylon bias binding with double needle stitching. Ribbon tab on wearers right of the pouch is to add plate stability in wearing; measures 1/2" wide by 1-7/8" (finished) length, placed in alignment with the pouch shaping and is stitched through all pouch layers. The front pouch is secured and stitched to zipper

tape with 3 bar-tacks at bottom and is further secured at the neckline edge with bar tack along neckline

measuring a minimum of 1/4" in length.

**PLATE POUCH – BACK:**

Back internal plate pouch shall be constructed of two (2) layers of mesh, seamed at the yoke only, with the bottom edge cut on the fold, is placed between shell and interlining and securely stitched into vest at the shoulder seam & along neckline. Access to pouch is through the zipper placed across the back yoke seam with a single welt covering the zipper; measures 12-1/4" opening for all sizes. Pouch is clean finished and secured using a 3/8" nylon bias binding with double needle stitching. Back pouch is hanging and has reinforcement at the bottom fold of a specific coated fabric.

**SIDE MESH PLATE POUCH:**

Opening at each inside side zipper panel is finished with a 3/8" wide elasticized binding for side plate insert. A 1-ply black nylon fabric used for the bottom hem facing and mesh, shall be cut with direction of stretch side to side. Over-locked edge at back/side seam has a minimum opening measurement of 6-1/2" keeping stitching at bottom of opening at 2-1/4"; same width of nylon panel. Adjust the top area of the stitching to accommodate minimum plate size requirement per vest sizes.

**SUSPENDERS HOLDER:**

1" wide grosgrain ribbon shall be stitched to inside mesh lining of back panel, starting at shoulder seam and extending towards the back. Ribbon shall be stitched to the mesh and shall have at least a 3-1/2" opening at the shoulder starting at the neckline. A second piece of 1" wide by 6-1/2" long grosgrain ribbon shall be stitched to inside mesh lining of back panel. Ribbon shall be centered on back panel 7-3/4" below neckline.

Ribbon shall be stitched on each end and shall have a 6" opening in the center.

**BINDINGS:**

Neckline, armhole, front hem, and back hem should be finished with 3/8" bias-cut shell fabric binding facing stitched and turned with double needle topstitching.

Mesh lining side openings should be bound with 3/8" nylon abrasion resistant binding. Mesh lining shoulder seams shall be clean finished with 3/8" wide elasticized binding.

**LINING:**

Vest shall be partially lined with black mesh lining at front and back panels. Clean finish lining into neck opening binding. Mesh lining at front and back shoulders is not stitched to each other. Instead, each has 3/8" wide Lycra binding on their edges and overlap 1-1/4" at front and back shoulder to create an access opening for shoulder straps of ballistic vest. Front and back side edges of lining are bound with 3/8" wide black, Nylon, abrasion resistant binding. Hem has 1-ply black Nylon fabric for front and back panel bottom hem facing. Mesh lining is stitched to top edge of hem facing and a zipper is stitched to the bottom to connect the shell and lining.

**PERMANENT MILITARY CREASE:**

Vests have permanent 1/16" military stitched-in creases. One crease is in each front extending from hem to shoulder joining seam. Front pockets and flaps to be centered over the crease. Crease is not to run through pocket or flap. Three vertical creases in back from hem to yoke bottom, middle crease on center back line, side creases spaced equally from center crease.

**THREAD:**

All thread shall be polyester wrapped on monofilament polyester. Color to match.

**STITCHING:**

All stitching conforms to Federal Standard 751 specifications (FED-STD-751). All stitch types are sewn at stitch per inch (S.P.I.) rates individually set by operation at no less than 10 S.P.I. and not more than 12 S.P.I. to insure extended sewn wear life. All thread tension is evenly maintained to eliminate right or loose stitching. All seam allowances are to be maintained so that there are no raw edges, run offs, twist, pleats, puckers or open seams.

**SIZES:**

Permanent size marking giving size to be located inside of neck.

**CARE LABEL:**

Care instructions to be on hem of vest in front.

**PRESSING & FINISHING:**

Vest shall be carefully pressed by hand in a first class manner. All loose threads to be thoroughly trimmed.

## **STANDARD SIZE RANGE**

Unisex: 2XS, XS, XS/S, S, S/M, M, M/L, L, L/XL, XL-6XL

Lengths: Short, Regular, Tall, and X-Tall

## **MEASUREMENTS**

Unisex: Size M, Regular Length

Chest: 45 (plus or minus 0.75 inches)

Back Length: 18.312 (plus or minus 0.25 inches)

Front Length: 16.312 (plus or minus 0.25 inches)

**RIDER B  
TERMS AND CONDITIONS**

- 1. DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
  - a. The term “Buyer” or “State” shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
  - b. The term “Department” or “DAFS” shall refer to the State of Maine Department of Administrative and Financial Services.
  - c. The term “Bureau” or “BGS” shall refer to the State of Maine Bureau of General Services.
  - d. The term “Division” shall refer to the State of Maine Division of Purchases.
  - e. The term “Contractor”, “Vendor”, or “Provider” shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
  - f. The term “Contract” or “Agreement” shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.
  
- 2. WARRANTY:** The Contractor warrants the following:
  - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
  - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
  - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
  - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
  - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

**3. TAXES:** Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.



**4. PACKING AND SHIPMENT:** Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices, packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

**5. DELIVERY:** Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

**6. FORCE MAJEURE:** The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

**7. INSPECTION:** All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles or work shall be made unless specified by the Division.

**8. INVOICE:** The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

**9. ALTERATIONS:** The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreement, or to eliminate all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

**10. TERMINATION:** The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed because of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

**11. NON-APPROPRIATION:** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

**12. COMPLIANCE WITH APPLICABLE LAWS:** Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United

States, or any of their duly authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

**13. INTERPRETATION:** This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

**14. DISPUTES:** The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

**15. ASSIGNMENT:** None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

**16. STATE HELD HARMLESS:** The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

**17. SOLICITATION:** The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

**18. WAIVER:** The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

**19. MATERIAL SAFETY:** All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

**20. COMPETITION:** By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

**21. INTEGRATION:** All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

RIDER C  
EXCEPTIONS

N/A

## Appendix A

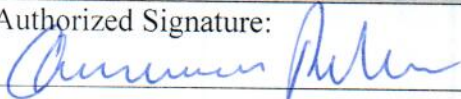
**STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
DIVISION OF PROCUREMENT SERVICES**

**BID COVER PAGE and DEBARMENT FORM**

Bidder's Organization Name: ADMIRAL FIRE AND SAFETY		
Chief Executive - Name/Title: MICHAEL ANTON, CEO		
Tel: 207-883-5270	Fax: 207-885-0458	E-mail: AMF@ADMIRALFIRE.COM
Headquarters Street Address: 9 HAIGIS PARKWAY		
Headquarters City/State/Zip: SCARBOROUGH, ME, 04074		
<i>(provide information requested below if different from above)</i>		
Lead Point of Contact for Bid - Name/Title: ANNEMARIE PARKER / SALES		
Tel: 207-883-5270	Fax: 207-885-0458	E-mail: AMF@ADMIRALFIRE.COM
Street Address: 9 HAIGIS PARKWAY		
City/State/Zip: SCARBOROUGH, ME 04074		

By signing below Bidder affirms:

- Their bid complies with all requirements of this RFQ;
- This bid and the pricing structure contained herein will remain firm for a period of 180 days from the date and time of the bid opening;
- That no personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's proposal;
- That no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a proposal; and
- The undersigned is authorized to enter into contractual obligations on behalf of the above-named organization.

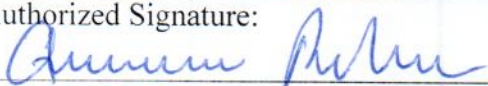
Name: ANNEMARIE PARKER	Title: SALES
Authorized Signature: 	Date: May 29 2020

### Debarment, Performance, and Non-Collusion Certification

By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals, and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.
  - b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
    - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.
    - ii. violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
    - iii. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
    - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.
  - c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.
- **Failure to provide this certification may result in the disqualification of the Bidder's proposal, at the discretion of the Department.**

To the best of my knowledge all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name: ANNEMARIE PARKER	Title: SALES
Authorized Signature: 	Date: May 29, 2020

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
VC1000000720	174-1	Admiral Fire & Safety	Blauer	174-1	20000	SUSPENSION SYSTEM WITH OUTER CARRIER	N/A	EA	\$32.00	90
VC1000000720	8370XP-45-Bulk	Admiral Fire & Safety	Blauer	8370XP-45	20000	EXTERNAL VEST CARRIERS (OUTER CARRIERS)	Price of qty 700 or more ordered	EA	\$76.50	150
VC1000000720	8372-45-Bulk	Admiral Fire & Safety	Blauer	8372-45	20000	FRENCH BLUE SHORT SLEEVE SHIRTS	Price of qty 700 or more ordered	EA	\$38.00	150
VC1000000720	8371-45-Bulk	Admiral Fire & Safety	Blauer	8371-45	20000	FRENCH BLUE LONG SLEEVE SHIRTS	Price of qty 700 or more ordered	EA	\$40.00	150
VC1000000720	8370XP-45-Sing	Admiral Fire & Safety	Blauer	8370XP-45	20000	EXTERNAL VEST CARRIERS (OUTER CARRIERS)	Pricing per single/less than 700	EA	\$137.00	90
VC1000000720	8372-45-Single	Admiral Fire & Safety	Blauer	8372-45	20000	FRENCH BLUE SHORT SLEEVE SHIRTS	Pricing per single/less than 700	EA	\$74.83	90
VC1000000720	8371-45-Single	Admiral Fire & Safety	Blauer	8371-45	20000	FRENCH BLUE LONG SLEEVE SHIRTS	Pricing per single/less than 700	EA	\$44.95	90
VC1000000720	8780XP-04	Admiral Fire & Safety	Blauer	8780XP-11	20000	DARK NAVY TENX ARMOR SKIN XP BDU STYLE VEST CARRIER	N/A	EA	\$90.00	90
VC1000000720	8665-04	Admiral Fire & Safety	Blauer	8665-11	20000	DARK NAVY FLEX RS CARGO PANT	Hemming Included	EA	\$60.00	90
VC1000000720	8371-04	Admiral Fire & Safety	Blauer	8371-11	20000	DARK NAVY POLY ARMOR SKIN LONG SLEEVE BASE SHIRTS	2 Patches included	EA	\$40.00	90
VC1000000720	8372-04	Admiral Fire & Safety	Blauer	8372-11	20000	DARK NAVY POLY ARMOR SKIN SHORT SLEEVE BASE SHIRTS	2 Patches included	EA	\$38.00	90
VC1000000720	8361-04	Admiral Fire & Safety	Blauer	8361-11	20000	DARK NAVY FLEX RS ARMOR SKIN LONG SLEEVE BASE SHIRTS	2 Patches included	EA	\$50.00	90
VC1000000720	8362-04	Admiral Fire & Safety	Blauer	8362-11	20000	DARK NAVY FLEX RS ARMOR SKIN SHORT SLEEVE BASE SHIRTS	2 Patches included	EA	\$45.00	90



## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Dept of Public Safety Maine State Police - CVEU	
Department Contract Administrator or Grant Coordinator:		Lt Aaron Hayden Jaye Parker	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ Adding to MA	Advantage CT / RQS #:	
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Admiral Fire & Safety Maine	
Brief Description of Goods/Services/Grant:		Uniforms for CVEU	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>x</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

State Police would like to add these items to the current MA 200603-154 with Admiral Fire & Safety, which is the only Blauer Dealer in Maine. These new uniforms are specific for Troop K CVEU. An order for these need to be placed before Sept 30<sup>th</sup> and only have until Dec 15<sup>th</sup> to receive and pay the invoice as these are being paid for with a grant that expires Sept 30<sup>th</sup>. Given the short time frame and

## State of Maine Procurement Justification Form

### PART III: SUPPLEMENTAL INFORMATION

since the uniform had to be approved by the command staff, any replacement or alternative would require the command staff approval again, in this case is considered an emergency.

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Only Blauer Dealer in Maine. Order is time sensitive due to grant funding availability.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Master agreement pricing.

#### 4. Describe the plan for future competition for the goods or services.

Master agreement will be reviewed and bid out when it expires.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
<b>Printed Name:</b>	Kendra Coates	<b>Date:</b>	8/17/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Sue H. Garcia</i>		
<b>Printed Name:</b>	<small>E5DB92AC0F8D490...</small> 8/17/2020	<b>Date:</b>	8/17/2020