

MODIFICATION

State of Maine



Master Agreement

Effective Date: 12/01/18

Expiration Date: 11/30/20

Master Agreement Description: Class 3 Quarter Zip Lime Black Sweatshirt & 3 Season Jackets

Buyer Information

Sue Garcia 207-624-7338 ext. SUE.H.GARCIA@MAINE.GOV

Issuer Information

SHARON KRECHKIN 207-624-3038 ext. sharon.krechkin@maine.gov

Requestor Information

Sharon Krechkin 207-624-3038 ext. sharon.krechkin@maine.gov

Authorized Departments

17A TRANSPORTATION
ALL

Vendor Information

Vendor Line #: 1

Vendor ID

VC1000056805

Vendor Name

LT'S INC

Alias/DBA

Vendor Address Information

37 DANFORTH ST

PORTLAND, ME 04101

US

Vendor Contact Information

kc hughes

207-774-1104 ext.

kc@ltsmaine.com

Commodity Information

Vendor Line #: 1

Vendor Name: LT'S INC

Commodity Line #: 1

Commodity Code: 20000

Commodity Description: Class 3 Quarter Zip Lime Black Sweatshirt & 3 Season Jackets

Commodity Specifications: Amendment: Adding Windbreaker to MA. Class 3 Quarter Zip Lime Black Sweatshirt & 3 Season Jackets. As per the specifications attached made part of this Master Agreement

Commodity Extended Description: Class 3 Quarter Zip Lime Black Sweatshirt & 3 Season Jackets. As per the specifications attached made part of this Master Agreement.

Quantity 0.00000	UOM	Unit Price \$0.00
Delivery Days 12	Free on Board	
Contract Amount \$0.00	Service Start Date	Service End Date
Catalog Name DOT Jackets Sweatshirts	Discount 0.0000 %	
	Discount Start Date 12/01/18	Discount End Date 11/30/20

**TERMS AND CONDITIONS
DEPT. OF TRANSPORTATION**

**Jackets, 3 Season Navigator, Navy Blue w/DOT Logo & Name
Plus Plain Jackets and Option for Other Customized Jackets**

COMMODITY ITEMS:

Sweatshirts: Pullover, Quarter Zip LME/BLK, ANSI 107 Class 3, 100% Polyester knitted fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo.

Jackets: Charles River #9934 in Navy (040) with a charcoal colored lining, with the MaineDOT embroidered embellishments described below, in sizes Small thru 5XL regular and Large thru 5XL Tall.

CONTRACT PERIOD: December 1, 2018 thru November 31, 2020, with possible one (1) 2 year extension and one (1) year extension.

PRICES: Prices are to be net including transportation charges fully pre-paid by the contractor **FOB destination.** Prices are to remain firm for the duration of the contract.

QUANTITIES: It is understood and agreed that the contract shall cover the actual quantities ordered by the State for delivery during the term of the Contract.

NOTE: Contracting Vendor **MUST** have ample inventory in stock to assure 21 day delivery terms. Failure to adhere to delivery order terms will result in contract cancellation.

Estimated annual usage. MaineDOT estimates they will use twenty jackets in various sizes over a twelve month period. There is not an estimated usage from other using departments because this has not been available to be used by other departments before. It is understood and agreed that the contract will cover the actual quantities ordered over the length of the contract.

DELIVERY: Contractor **MUST** inspect all garments thoroughly before shipment to State Agency. Inspection will not release contractor of the responsibility for faulty workmanship and any faulty item or component part will be repaired or replaced by the vendor. Department understands this is a custom design/order garment and realizes delivery will be approx. 90 days after receipt of fabric from Manufacturer.

The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

ORDERING PROCEDURE: Delivery Orders (DO) will be created in AdvantageME for orders Over the Amount of \$5000.00 against Master Agreements (MA). State of Maine Procurement Card can be used for orders under the \$5000.00 limit. Orders in the amount of \$5,000.00 or less will be e-mailed by the using agency to the Vendor as a .pdf file. Delivery Orders in amounts greater than \$5,000.00 will workflow to the Division of Purchases' Buyers for approval and encumbrance. The Division of Purchases will e-mail the .pdf order to the Vendor.

PROCUREMENT CARD: State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

CANCELLATION OF CONTRACT: The Division of Procurement Services reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

QUARTERLY REPORT: The Division of Procurement Services **requires a quarterly report of sales** be emailed within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments. Email: sue.h.garcia@maine.gov

CODE OF CONDUCT ANTI-SWEATSHOP FEE: Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Purchases
Attn: Vendor Fee
Burton M. Cross Building, 4th Floor
9 State House Station
111 Sewall St.
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

Jacket Specifications:

- 100% nylon (4.72oz/yd2)
- Anti-pill fleece lining (9.73 oz/yd2)
- Quilted nylon (3.50 oz/yd2) heavy duty needle punch insulated lined sleeves
- Wind and weather resistant, weather rated to 16 degrees F.
- Zippered pockets
- Inside pockets
- Velcro adjustable cuffs

Navy blue is required for DOT. Black (010), forest green (020), maroon (030), red (060) and Royal blue (070) are requested to be put on the resulting Master Agreement (MA).

MaineDOT Embellishment: Must have the Maine Seal, MaineDOT and an employee's name embroidered on the left chest area. Name to be in ½" lettering. All bids must include drawings or renderings of how the items with the MaineDOT customizations will appear on the jackets.



2 x 2 1/2 inches

MaineDOT

3 1/2 x 1/2 inches

Other Department's Embellishments: This MA will be open to all State of Maine departments and agencies, Contractor must be willing to work with ALL users to customize the jackets they purchase.

MUNICIPALITIES: The Division of Purchases is committed to providing purchasing opportunities for municipalities, political subdivisions and school districts in Maine by allowing them access, through our vendors, to our contract pricing. A bidder's willingness to extend contract pricing to these entities will be taken into consideration in making awards.

Will you accept orders from political subdivisions and school districts in Maine at the prices quoted?

Yes

Yes, with conditions as follows:

No

Name of Company: LT's Inc
Address: 37 Danforth Street, Portland, ME 04101

Signature: _____

Date: 10/3/18

VENDOR CUSTC	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
		LT's Inc.					knitted fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	63872 W379B-SM-XL		ERB	63872 W379B	20000	Sweatshirt pullover, Quarter Zip LME/BLK- 63872 W379B CL3	fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
		LT's Inc.					fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	63872 W379B-2XL		ERB	63872 W379B	20000	Sweatshirt pullover, Quarter Zip LME/BLK- 63872 W379B CL3	fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
		LT's Inc.					fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	63872 W379B-3XL		ERB	63872 W379B	20000	Sweatshirt pullover, Quarter Zip LME/BLK- 63872 W379B CL3	fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
		LT's Inc.					fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	63872 W379B-4XL		ERB	63872 W379B	20000	Sweatshirt pullover, Quarter Zip LME/BLK- 63872 W379B CL3	fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
		LT's Inc.					fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	63872 W379B-5XL		ERB	63872 W379B	20000	Sweatshirt pullover, Quarter Zip LME/BLK- 63872 W379B CL3	fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
		LT's Inc.					fleece. Quarter Zipper closure. 2 pockets, 1 left zip chest pocket, AwareLite Reflective Trim - w/Screen Printed Dept. Logo	EA	\$36.00	12
VC1000056805	9934-SM-XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	SM - XL w/DOT Embroidered Logo	EA	\$48.00	12
		LT's Inc.								
VC1000056805	9934-2XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	2XL w/DOT Embroidered Logo	EA	\$50.00	12
		LT's Inc.								
VC1000056805	9934-3XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	3XL w/DOT Embroidered Logo	EA	\$52.00	12
		LT's Inc.								
VC1000056805	9934-4XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	4XL w/DOT Embroidered Logo	EA	\$54.00	12
		LT's Inc.								
VC1000056805	9934-5XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	5XL w/DOT Embroidered Logo	EA	\$56.00	12
VC1000056805	9934-T-LG-XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	TALL - LARGE - XL w/DOT Embroidered Logo	EA	\$57.00	12
VC1000056805	9934-T-2XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	TALL- 2XL w/DOT Embroidered Logo	EA	\$59.00	12
VC1000056805	9934-T-3XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	TALL - 3XL w/DOT Embroidered Logo	EA	\$61.00	12
VC1000056805	9934-T-4XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	TALL - 4XL w/DOT Embroidered Logo	EA	\$63.00	12
VC1000056805	9934-T-5XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	TALL - 5XL w/DOT Embroidered Logo	EA	\$65.00	12
VC1000056805	9934-N/Y-SM-CL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Name w/Yrs. Of Serv.	EA	\$53.00	12
VC1000056805	9934-N/Y-2XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Name w/Yrs. Of Serv.	EA	\$55.00	12
VC1000056805	9934-N/Y-3XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Name w/Yrs. Of Serv.	EA	\$57.00	12
VC1000056805	9934-N/Y-4XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Name w/Yrs. Of Serv.	EA	\$59.00	12
VC1000056805	9934-N/Y-5XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Name w/Yrs. Of Serv.	EA	\$61.00	12
		LT's Inc.					TALL - M - XL w/DOT Embroidered Logo,			
VC1000056805	9934-T-N/Y-M-XL		Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Employee Name w/Yrs. Of Serv.	EA	\$61.00	12
VC1000056805	9934-T-N/Y-2XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Employee Name w/Yrs. Of Serv.	EA	\$63.00	12
VC1000056805	9934-T-N/Y-3XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Employee Name w/Yrs. Of Serv.	EA	\$65.00	12
VC1000056805	9934-T-N/Y-4XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Employee Name w/Yrs. Of Serv.	EA	\$67.00	12

VC1000056805	9934-T-N/Y-5XL	LT's Inc.	Charles River	9934	20000	Jacket,3 Season, Navy Blue w/ charcoal lining	Employee Name w/Yrs. Of Serv.	EA	\$69.00	12
VC1000056805	CE704-SM-XL	LT's Inc.	Core365	CE704	2000	Windbreaker, Color Navy, Brand Core365	Chest	EA	\$25.00	12
VC1000056805	CE704-2XL	LT's Inc.	Core365	CE704	2000	Windbreaker, Color Navy, Brand Core365	Chest	EA	\$27.00	12
VC1000056805	CE704-3XL	LT's Inc.	Core365	CE704	2000	Windbreaker, Color Navy, Brand Core365	Chest	EA	\$28.00	12
VC1000056805	CE704-4XL	LT's Inc.	Core365	CE704	2000	Windbreaker, Color Navy, Brand Core365	Chest	EA	\$29.50	12
VC1000056805	CE704-5XL	LT's Inc.	Core365	CE704	2000	Windbreaker, Color Navy, Brand Core365	Chest	EA	\$30.50	12