

MA 18P 1810230000000000050
MODIFICATION

State of Maine

1/16/24



Master Agreement

Effective Date: 12/01/16

Expiration Date: 11/30/24

Master Agreement Description: Lottery Supplies, Dispensers - Schafer

Buyer Information

Joan Bolduc 207-624-9904 ext. JOAN.BOLDUC@MAINE.GOV

Issuer Information

Michael Boardman 207-287-4614 ext. Michael.Boardman@Maine.gov

Requestor Information

Deanna Lefebre 207-624-7384 ext. DEANNA.LEFEBRE@MAINE.GOV

Agreement Reporting Categories

Reason For Modification: Upload current pricinging.

Authorized Departments

18L LIQUOR AND LOTTERY

Vendor Information

Vendor Line #: 1

Vendor ID

VC0000231055

Vendor Name

SCHAFER SYSTEMS INC

Alias/DBA

Vendor Address Information

1000 FLAG ROAD

ADAIR, IA 50002

US

Vendor Contact Information

TERESA IMMEL
641-742-3266 ext. 1033
TERESA.IMMEL@SSI-IA.COM

Commodity Information

Vendor Line #: 1

Vendor Name: SCHAFFER SYSTEMS INC

Commodity Line #: 1

Commodity Code: 57853

Commodity Description: Lottery Supplies, Dispensers - Schafer

Commodity Specifications: Adding additional items to spreadsheet 10/15/19. New MA Updating Vendor info. Pollard Systems Inc. DBA Schafer Systems(2018) Inc.


Commodity Extended Description: NOI 1120161813

Quantity 0.00000	UOM	Unit Price 0.000000
Delivery Days	Free On Board	
Contract Amount 0.00	Service Start Date	Service End Date
Catalog Name Schafer Systems	Discount 0.0000 %	
	Discount Start Date 12/01/16	Discount End Date 11/30/24

Please see authorized signatures displayed on the next page


Each signatory below represents that the person has the requisite authority to enter into this Contract.
The parties sign and cause this Contract to be executed.

State of Maine - Department of Administrative and Financial Services

DocuSigned by:
 2/2/2024
Signature Date

David Morris, Acting Chief Procurement Officer

Vendor

DocuSigned by:
 1/31/2024
Signature Date

Print Representative Name and Title

Division of Procurement Services
Joan Bolduc, Contract Grant Specialist
Burton M. Cross Office Building
9 State House Station
Augusta, ME 04333-0009
Tel.: (207) 441-3391
Fax: (207) 287-6578

Contract Number
MA 18P 181023*50

EXTENSION OF ANNUAL CONTRACT

Commodity Item: Lottery Supplies, Instant Ticket Dispensers

Contractor: Shafer Systems, Inc.

Contract Period Extended To: November 30, 2024

Extension Clause: The State reserves the right to extend this contract at new lower pricing and current contract terms and conditions, for a period of one year, with the consent of the contractor.

Agreement to Extend Contract: **Unable to hold or reduce pricing. Please see proposed new pricing.**

In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract Number **MA 18P 181023*50** until **11/30/2024** with new lower pricing and existing terms and conditions remaining as shown in the original Annual Contract Award Notification Copy of which is acknowledged on this date.

Contractor: Schafer Systems (2018) Inc.

By *(please print name)*: Teresa Immel

By *(Signature)*: 

E-mail Address: timmel@schaferr.com

Date: 11-27-23

ACCEPT THE STATE OF MAINE CREDIT CARD: YES NO

Report: It is the responsibility of the vendor to produce a monthly report. The Division of Purchases will require the vendor to submit a monthly report due by the 5th working day of each month on what was purchased during that month. The agency name must be listed as well as how many cards purchased, and the amount of money.

If you have not produced a monthly report during the past year, please submit them as soon as possible. (The reports can be emailed to Joan.Bolduc@maine.gov or faxed to 207-287-6578 to Attn: Joan Bolduc).

Dollar value the State has spent on this contract for past 12 months: \$ 54,799.95

RIDERS

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Rider A – Scope of Work and/or Specifications
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input type="checkbox"/>	Rider C - Exceptions
<input checked="" type="checkbox"/>	Bid Cover Page and Debarment Form
<input checked="" type="checkbox"/>	Debarment, Performance, and Non-Collusion Certification
<input checked="" type="checkbox"/>	Price sheet (attach excel spreadsheet to post on website)
<input type="checkbox"/>	Other – Included at Department's Discretion

RIDER A
Scope of Work and/or Specifications
LOTTERY TICKET DISPENSERS
Master Agreement (MA) 18P 181023*50

COMMODITY: Lottery Ticket Dispensers and Supplies

CONTRACT PERIOD: The contract period will end November 30, 2024. Vendor will only hold pricing for 12 months. The competitive bid process was bypassed. BP37WCB NOI #1120161813

EXTENSION OF CONTRACT: The Director of Procurement Services may, with the consent of the contractor extend the contract beyond the indicated expiration date providing it is in the States best interest.

CANCELLATION OF CONTRACT: The State of Maine reserves the right to cancel contracts upon a thirty-day written notice OR cancel contracts IMMEDIATELY if the contractor does not conform to the terms and conditions of bid/contract.

PRICES: Prices shall remain firm for the duration of the contract. However, decreases should be passed along to the State. Any reduction in price may occur anytime during the contract period. The reduced price shall apply on all shipments made on or after the date the reduction price becomes effective.

The State reserves the right to seek additional discounts from the contractor, or to contract separately for single purchase for a particular State project or other immediate use if, in the judgment of the Division of Purchases, the quantity required is sufficiently large to enable the State to realize a cost savings over and above the published contract prices, whether or not such a savings actually occurs.

ORDERING PROCEDURE: Delivery orders (DO) will be created in AdvantageME for all orders against this MA for amounts \$5000.00 or more. Orders with a total cost less than \$5000.00 can be ordered using a DO or a State of Maine Procurement Card (P-card). DO's will be e-mailed to the email address setup in Advantage for the Vendor (shay.wahl@ownrev.com) as a .pdf file.

PROCUREMENT CARD: State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

INVOICES: Separate invoices are required for each order number. All invoices must reference MA Number and the Vendor Customer Number, failure to do so could cause lengthy delays of payment of invoices. All invoices should be issued within 30 days of delivery.

TAXES: The State is exempt from the payment of excise taxes. Exemption certificates will be furnished upon request.

DELIVERIES: Contractor **MUST** inspect all merchandise thoroughly before shipment to State Agency. Inspection will not release contractor of the responsibility for faulty workmanship and any faulty item or component part will be repaired or replaced by the vendor.

The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

QUARTERLY REPORT: It will be the responsibility of the vendor to produce a quarterly report for sales directly related to this contract. The report must include the vendor's name, the dates the report covers, the total dollar spent during the reported period and the Master Agreement number. Failure to send report can result in the termination of the MA.

E-Mail the Quarterly Report to: Joan.Bolduc@maine.gov

RIDER B
TERMS AND CONDITIONS

- 1. DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
 - a. The term “Buyer” or “State” shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
 - b. The term “Department” or “DAFS” shall refer to the State of Maine Department of Administrative and Financial Services.
 - c. The term “Bureau” or “BGS” shall refer to the State of Maine Bureau of General Services.
 - d. The term “Division” shall refer to the State of Maine Division of Purchases.
 - e. The term “Contractor”, “Vendor”, or “Provider” shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
 - f. The term “Contract” or “Agreement” shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.

- 2. WARRANTY:** The Contractor warrants the following:
 - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
 - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
 - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
 - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
 - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

3. TAXES: Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.

4. PACKING AND SHIPMENT: Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices, packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

5. DELIVERY: Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

6. FORCE MAJEURE: The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

7. INSPECTION: All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles of work shall be made unless specified by the Division.

8. INVOICE: The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

9. ALTERATIONS: The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreement, or to eliminate all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

10. TERMINATION: The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed because of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

11. NON-APPROPRIATION: Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

12. COMPLIANCE WITH APPLICABLE LAWS: Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United

States, or any of their duly authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

13. INTERPRETATION: This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

14. DISPUTES: The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

15. ASSIGNMENT: None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

16. STATE HELD HARMLESS: The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

17. SOLICITATION: The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

18. WAIVER: The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

19. MATERIAL SAFETY: All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

20. COMPETITION: By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

21. INTEGRATION: All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

RIDER C
EXCEPTIONS

N/A

Appendix A


**STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES**

BID COVER PAGE and DEBARMENT FORM

Bidder's Organization Name: Schafer Systems (2018) Inc.		
Chief Executive - Name/Title: Douglas E. Pollard/ Co-Chief Executive Officer and Vice-President		
Tel: 641-742-3266	Fax: 641-742-3624	E-mail: dpollard@pbl.ca
Headquarters Street Address: 1000 Flag Rd.		
Headquarters City/State/Zip: Adair, IA 50002		
<i>(provide information requested below if different from above)</i>		
Lead Point of Contact for Bid - Name/Title: Crystal Roudybush/ Merchandising Account Executive		
Tel: 785-713-1341	Fax: same as above	E-mail: croudybush@schafer.com
Street Address: same as above		
City/State/Zip: same as above		

By signing below Bidder affirms:

- Their bid complies with all requirements of this RFQ;
- This bid and the pricing structure contained herein will remain firm for a period of 180 days from the date and time of the bid opening;
- That no personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's proposal;
- That no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a proposal; and
- The undersigned is authorized to enter into contractual obligations on behalf of the above-named organization.

Name: Teresa Immel	Title: Senior Director, Sales and Marketing
Authorized Signature: 	Date: 11/27/23

Debarment, Performance, and Non-Collusion Certification

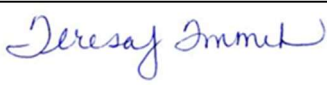
By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals, and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:

 - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.*
 - ii. violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;*
 - iii. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and*
 - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.**
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

- **Failure to provide this certification may result in the disqualification of the Bidder's proposal, at the discretion of the Department.**

To the best of my knowledge all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name: Teresa Immel	Title: Senior Director, Sales and Marketing
Authorized Signature: 	Date: 11/27/23

STATE OF MAINE

GENERAL TERMS AND CONDITIONS FOR GOODS AND/OR SERVICES UNDER BUYER PURCHASE ORDERS (BPOs) AND MASTER AGREEMENTS (MAs)

1. **DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
 - a. The term "Buyer" or "State" shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
 - b. The term "Department" or "DAFS" shall refer to the State of Maine Department of Administrative and Financial Services.
 - c. The term "Bureau" or "BGS" shall refer to the State of Maine Bureau of General Services.
 - d. The term "Division" shall refer to the State of Maine Division of Purchases.
 - e. The term "Contractor", "Vendor", or "Provider" shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
 - f. The term "Contract" or "Agreement" shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.

2. **WARRANTY:** The Contractor warrants the following:
 - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
 - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
 - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
 - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
 - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

3. **TAXES:** Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.

4. PACKING AND SHIPMENT: Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices, packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

5. DELIVERY: Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

6. FORCE MAJEURE: The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

7. INSPECTION: All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles or work shall be made unless specified by the Division.

8. INVOICE: The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

9. ALTERATIONS: The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreements, or to eliminate all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

10. TERMINATION: The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed on account of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

11. NON-APPROPRIATION: Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

12. COMPLIANCE WITH APPLICABLE LAWS: Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly

authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

13. INTERPRETATION: This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

14. DISPUTES: The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

15. ASSIGNMENT: None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

16. STATE HELD HARMLESS: The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

17. SOLICITATION: The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

18. WAIVER: The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any

such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

19. MATERIAL SAFETY: All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

20. COMPETITION: By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

21. INTEGRATION: All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

22. ORDER OF PRECEDENCE. In the event of a conflict between the documents comprising this Agreement, the Order of Precedence shall be:

- a. Exceptions - If applicable
- b. General Terms & Conditions for Goods and/or Services under Buyer Purchase Orders and Master Agreements
- c. Scope of Work - If applicable
- d. Vender Agreement - Included at Department's Discretion
- e. Other - Included at Department's Discretion

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
VC0000231055	190000005	Schafer Systems	Schafer Systems, Inc.	190000005	57853	Single 6" Snap-together Modular Mini	na	ea	\$ 23.73	30
VC0000231055	190000007	Schafer Systems	Schafer Systems, Inc.	190000007	57853	Single Snap-together Bingo Modular Mini	na	ea	\$ 26.20	30
VC0000231055	190000004	Schafer Systems	Schafer Systems, Inc.	190000004	57853	Dual 6" Snap-together Modular Mini	na	ea	\$ 38.98	30
VC0000231055	110000032	Schafer Systems	Schafer Systems, Inc.	110000032	57853	Dual Bingo Snap-together Modular Mini	na	ea	\$ 38.98	30
VC0000231055	400000520	Schafer Systems	Schafer Systems, Inc.	400000520	57853	Dual 5" Adjustable Snap Together Modular Mini	na	ea	\$ 42.55	30
VC0000231055	190000010	Schafer Systems	Schafer Systems, Inc.	190000010	57853	7" Modular Mini	na	ea	\$ 32.58	30
VC0000231055	400004288	Schafer Systems	Schafer Systems, Inc.	400004288	57853	Dual 6 GEN2 Snap-together Modular Mini, no Divider	na	ea	\$ 37.95	30
VC0000231055	400004287	Schafer Systems	Schafer Systems, Inc.	400004287	57853	Dual 6 GEN2 Snap-together Modular Mini, Divider Install	na	ea	\$ 39.19	30
VC0000231055	400007756	Schafer Systems	Schafer Systems, Inc.	400007756	57853	Promoter @, 16 Game, RT, Clear Face Plate	na	ea	\$ 339.33	30
VC0000231055	400007865	Schafer Systems	Schafer Systems, Inc.	400007865	57853	Promoter@, 20 Game, RT, Clear Face Plate	na	ea	\$ 387.61	30
VC0000231055	400007747	Schafer Systems	Schafer Systems, Inc.	400007747	57853	Promoter@, 24 Game, RT, Clear Face Plate	na	ea	\$ 418.50	30
VC0000231055	400007750	Schafer Systems	Schafer Systems, Inc.	400007750	57853	Promoter@, 32 Game, RT, Clear Face Plate	na	ea	\$ 455.63	30
VC0000231055	400007879	Schafer Systems	Schafer Systems, Inc.	400007879	57853	Promoter @, 16 Game, RT, w/TMB	na	ea	\$ 399.96	30
VC0000231055	400007876	Schafer Systems	Schafer Systems, Inc.	400007876	57853	Promoter@, 20 Game, RT, w/TMB	na	ea	\$ 418.50	30
VC0000231055	400007800	Schafer Systems	Schafer Systems, Inc.	400007800	57853	Promoter@, 24 Game, RT, w/TMB	na	ea	\$ 476.36	30
VC0000231055	400007970	Schafer Systems	Schafer Systems, Inc.	400007970	57853	Promoter@, 20 Game, RT, w/Bottom, Black	na	ea	\$ 332.60	30
VC0000231055	400007894	Schafer Systems	Schafer Systems, Inc.	400007894	57853	Promoter @, 24 Game, RT, Black	na	ea	\$ 364.10	30
VC0000231055	400007768	Schafer Systems	Schafer Systems, Inc.	400007768	57853	Promoter@, 24 Game, RHDT, Black w/ Bottom	na	ea	\$ 369.06	30
VC0000231055	400005388	Schafer Systems	Schafer Systems, Inc.	400005388	57853	Promoter, 36 Game, Black Box Style, Reduced Height &	na	ea	\$ 400.47	30
VC0000231055	400001527	Schafer Systems	Schafer Systems, Inc.	400001527	57853	Ticket Menu Board, 24 Game, Max 4, Tabbed	na	ea	\$ 146.14	30
VC0000231055	400005480	Schafer Systems	Schafer Systems, Inc.	400005480	57853	24 Game Lighted Ticket Menu Board, Sky Blue	na	ea	\$ 384.97	30
VC0000231055	400005482	Schafer Systems	Schafer Systems, Inc.	400005482	57853	30 Game Lighted Ticket Menu Board, Sky Blue	na	ea	\$ 412.61	30
VC0000231055	400005400	Schafer Systems	Schafer Systems, Inc.	400005400	57853	36 Game Lighted Ticket Menu Board, Sky Blue	na	ea	\$ 426.42	30
VC0000231055	190000022	Schafer Systems	Schafer Systems, Inc.	190000022	57853	Stackable Side by Side Counter/Wall Mount	na	ea	\$ 66.24	30
VC0000231055	190003040	Schafer Systems	Schafer Systems, Inc.	190003040	57853	4 Place Counter/Wall Mount (Minimum 50 quantity order	na	ea	\$ 178.40	30
VC0000231055	190002042	Schafer Systems	Schafer Systems, Inc.	190002042	57853	In Counter Dispenser - 12 Game Staggered	na	ea	\$ 438.37	30
VC0000231055	190002043	Schafer Systems	Schafer Systems, Inc.	190002043	57853	In Counter Dispenser 16 Game Staggered	na	ea	\$ 463.73	30
VC0000231055	110001454	Schafer Systems	Schafer Systems, Inc.	110001454	57853	Lockable Slide Mounts DUAL	na	ea	\$ 8.61	30
VC0000231055	110001502	Schafer Systems	Schafer Systems, Inc.	110001502	57853	Lockable Slide Mounts SINGLE	na	ea	\$ 7.34	30
VC0000231055	120000454	Schafer Systems	Schafer Systems, Inc.	120000454	57853	Starter Pad DUAL	na	ea	\$ 8.05	30
VC0000231055	120000456	Schafer Systems	Schafer Systems, Inc.	120000456	57853	Starter Pad SINGLE	na	ea	\$ 6.10	30
VC0000231055	120000418	Schafer Systems	Schafer Systems, Inc.	120000418	57853	SAR, Replacement, PC Top, Complete	na	ea	\$ 43.70	30
VC0000231055	120000898	Schafer Systems	Schafer Systems, Inc.	120000898	57853	1/8 Rep. Glass for 12 and 16 ICDs and FWICDs, OLD	na	ea	\$ 41.06	30
VC0000231055	190003042	Schafer Systems	Schafer Systems, Inc.	190003042	57853	1/8 Repl. Glass for 12 and 16 ICDs and FWICD's, NEW	na	ea	\$ 41.06	30
VC0000231055	180003117	Schafer Systems	Schafer Systems, Inc.	180003117	57853	12" Replacement Top Drawer, 12 Game	na	ea	\$ 55.10	30
VC0000231055	180003118	Schafer Systems	Schafer Systems, Inc.	180003118	57853	14" Replacement Middle Drawer, 12 Game	na	ea	\$ 56.43	30
VC0000231055	180003119	Schafer Systems	Schafer Systems, Inc.	180003119	57853	16" Replacement Bottom Drawer, 12 Game	na	ea	\$ 57.49	30
VC0000231055	190000018	Schafer Systems	Schafer Systems, Inc.	190000018	57853	8 inch Stands - Injection Molded	na	ea	\$ 38.67	30
VC0000231055	400001529	Schafer Systems	Schafer Systems, Inc.	400001529	57853	Easel, Ticket Menu Board, Complete	na	ea	\$ 55.42	30
VC0000231055	400002029	Schafer Systems	Schafer Systems, Inc.	400002029	57853	6 Game, EDGL5, 4 inch Window Facing, Dual 5 Door	na	ea	\$ 134.86	30

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
VC0000231055	400003409	Schafer Systems	Schafer Systems, Inc.	400003409	57853	After Glow, Green Side, Dual Bingo, Complete, Set of 2	na	ea	\$ 15.01	30
VC0000231055	400003403	Schafer Systems	Schafer Systems, Inc.	400003403	57853	After Glow, Green, Top for Dual Bingo	na	ea	\$ 7.96	30
VC0000231055	400003973	Schafer Systems	Schafer Systems, Inc.	400003973	57853	After Glow Green, Dual 5", Set of 2	na	ea	\$ 15.01	30
VC0000231055	400003974	Schafer Systems	Schafer Systems, Inc.	400003974	57853	After Glow, Green, Dual 5" Top	na	ea	\$ 7.96	30
VC0000231055	400004784	Schafer Systems	Schafer Systems, Inc.	400004784	57853	Plate, 4 x 35.5 Support	na	ea	\$ 30.42	30
VC0000231055	400000873	Schafer Systems	Schafer Systems, Inc.	400000873	57853	Clip, for the Dual 5 inch	na	ea	\$ 3.63	30
VC0000231055	120000463	Schafer Systems	Schafer Systems, Inc.	120000463	57853	Tear Bar, Up/Down	na	ea	\$ 3.43	30
VC0000231055	180003172	Schafer Systems	Schafer Systems, Inc.	180003172	57853	Numbers, 1-24, Black	na	ea	\$ 5.34	30
VC0000231055	180003173	Schafer Systems	Schafer Systems, Inc.	180003173	57853	Numbers, 25-48, Black	na	ea	\$ 5.34	30