

MODIFICATION

State of Maine



Master Agreement

Effective Date: 05/24/17

Expiration Date: 05/31/20

Master Agreement Description: Clothing, IFW Only Columbia Shirt PFG Bahama, No Substitutes

Buyer Information

Sue Garcia 207-624-7338 ext. SUE.H.GARCIA@MAINE.GOV

Issuer Information

Lee Dorr 207-287-5207 ext. lee.dorr@maine.gov

Requestor Information

Lee Dorr 207-287-5283 ext. lee.dorr@maine.gov

Authorized Departments

09A INLAND FISHERIES & WILDLIFE

Vendor Information

Vendor Line #: 1

Vendor ID	Vendor Name
VC1000056805	LT'S INC
	Alias/DBA

Vendor Address Information

37 DANFORTH ST

PORTLAND, ME 04101
US

Vendor Contact Information

kc hughes
207-774-1104 ext.
kc@ltsmaine.com

Commodity Information

Vendor Line #: 1

Vendor Name: LT'S INC

Commodity Line #: 1

Commodity Code: 20000

Commodity Description: Clothing, IFW ONLY Columbia Shirt PFG Bahama, No Substitutes

Commodity Specifications: Code of Conduct - MA Extension at current pricing. Pricing on spreadsheet reflects no patches to be sewn on shirts

Commodity Extended Description: Extension at current pricing. Shirts, Columbia PFG Bahama. Pricing on spreadsheet reflects no patches to be sewn on shirts

Quantity 0.00000	UOM	Unit Price \$0.00
Delivery Days 0	Free on Board	
Contract Amount \$0.00	Service Start Date	Service End Date
Catalog Name IFW Columbia PFG Bahama	Discount 0.0000 %	
	Discount Start Date 05/24/17	Discount End Date 05/31/20

IF&W Columbia Shirts
Terms and Conditions
MA 18P 170524-136

COMMODITY: Shirts, Columbia PFG Bahama II, fossil color, short and long sleeves in men's sizes regular, big and tall and women's regular and plus sizes. Department will provide the patches to the vendor.

CONTRACT PERIOD: May 24, 2017 thru May 31, 2020.

VENDOR CONTACT: The Vendor Contact will help consumers place orders, inquire about orders that have not been delivered, any and all shipping issues, quality issues, and any issues pertaining to this Master Agreement. All orders not submitted through a DO will be sent through the contractor's contact person. The contact person will be: KC Hughes, Phone: 800-800-7785
Email: kc@ltsmaine.com

EXTENSION OF CONTRACT: The Director of Division of Procurement Services may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

CANCELLATION OF CONTRACT: The Division of Procurement Services reserves the right to cancel a contract with a thirty day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

PRICES: Prices shown are to be net including transportation charges fully pre-paid by the contractor FOB destination. Prices are to remain firm for the duration of the contract.

QUANTITIES: It is understood and agreed that the contract will cover the actual quantities ordered over the length of the contract.

DELIVERY: Orders must be shipped to all statewide facilities within ten (10) business days from the receipt of the order. The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice. Orders delivered in less than first class condition will be rejected or will have to be picked up by the contractor.

INSPECTION: Contractor **MUST** inspect all garments thoroughly before shipment to State Agencies. Inspection will not release contractor of the responsibility for faulty workmanship and any faulty item or component part will be repaired or replaced by the vendor. Items (all sizes including special sizes) must be received within 10 working days from receiving order from Department. The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

SUBSTITUTIONS: Only items listed on this master agreement can be ordered and shipped. No other items can be substituted without prior approval from the Division of Procurement Services. Orders with substituted items will be rejected or will have to be picked up by the contractor.

PROCUREMENT CARD: State policy requires vendors to accept the State of Maine Procurement Card as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

ORDERING PROCEDURE: Delivery orders (DO) will be created in AdvantageME for all orders over \$5,000.00. Orders in the amount of \$5,000.00 or less can be ordered using a DO or by using a Procurement Card (Credit Card). If a DO is used, the DO will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdffile.

QUARTERLY REPORT: The Division of Procurement Services **requires a quarterly report of sales** emailed within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments. Email: Sue.h.Garcia@maine.gov

CODE OF CONDUCT ANTI-SWEATSHOP FEE: Within 30 days of the end of each calendar quarter, you are required to pay a fee in the amount of 1% of the total dollar value of goods purchased through this contract during that quarter. Your payment must be accompanied by a report showing the dollar value of goods purchased, broken down by Department, the total dollar value of purchases by all Departments, and the calculation of 1% of the total dollar value as the fee for the quarter. Checks must be made payable to the Treasurer, State of Maine and must be delivered, along with the quarterly report, to:

Division of Procurement
Services Attn: Vendor Fee
Burton M. Cross Building, 4th Floor
9 State House Station
111 Sewall St.
Augusta, ME 04333-0009

Failure to pay the 1% fee may result in: (1) Loss of future contracts or purchase orders with the State of Maine and/or (2) Immediate termination of the existing contract, within 30 days of written notification.

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS	PRODUCT/CATE GORY	MODEL	DRAWING	PIECE
VC1000056805	1011651	LT'S INC	Columbia	1011651	20000	Shirt, Sh Slv, Mens PFG Bahama II, All Colors, Reg	Regular sizes	EA	\$45.00	10				
VC1000056805	1011652	LT'S INC	Columbia	1011652	20000	Shirt, Sh Slv, Mens PFG Bahama II, All Colors, Big	Big sizes	EA	\$45.00	10				
VC1000056805	1011653	LT'S INC	Columbia	1011653	20000	Shirt, Sh Slv, Mens PFG Bahama II, All Colors, Tall	Tall sizes	EA	\$45.00	10				
VC1000056805	1011621	LT'S INC	Columbia	1011621	20000	Shirt, Lg Slv, Mens PFG Bahama II, All Colors, Reg	Regular sizes	EA	\$50.00	10				
VC1000056805	1011622	LT'S INC	Columbia	1011622	20000	Shirt, Lg Slv, Mens PFG Bahama II, All Colors, Big	Big sizes	EA	\$50.00	10				
VC1000056805	1011623	LT'S INC	Columbia	1011623	20000	Shirt, Lg Slv, Mens PFG Bahama II, All Colors, Tall	Tall sizes	EA	\$50.00	10				
VC1000056805	1396551	LT'S INC	Columbia	1396551	20000	Shirt, Sh Slv, Womens PFG Bahama, All Colors, Reg	Regular sizes	EA	\$45.00	10				
VC1000056805	1396552	LT'S INC	Columbia	1396552	20000	Shirt, Sh Slv, Womens PFG Bahama, All Colors, Plus	Plus sizes	EA	\$45.00	10				
VC1000056805	1396561	LT'S INC	Columbia	1396561	20000	Shirt, Lg Slv, Womens PFG Bahama II, All Colors, Reg	Regular sizes	EA	\$50.00	10				
VC1000056805	1396562	LT'S INC	Columbia	1396562	20000	Shirt, Lg Slv, Womens PFG Bahama II, All Colors, Plus	Plus sizes	EA	\$50.00	10				

Division of Purchases
Burton M Cross Bldg.
9 State House Station
Augusta, ME 04333-0009
Tel. (207) 624-7338
Fax.# (207) 287-6578

Contract Number
MA 170524*136

EXTENSION OF ANNUAL CONTRACT

Commodity Item: Clothing – Columbia Shirts PFG Bahama – No Substitutes

Contractor: LT's Inc.

Contract Period Extended To: 5/31/20

Extension Clause: The State reserves the right to extend this contract for a period of one year, with the consent of the contractor.

Agreement to Extend Contract:

In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract No # MA 170524*136 until May 31, 2020 with all terms, conditions remaining as shown in the original contract.

Copy of which is acknowledged on this date.

Contractor: *LT'S INC*

By: *K.C. HUGHES*

E-mail Address: *KC@LTSMAINE.COM*

Date: *3/11/19*

Dollar value the State has spent on this contract for the past 12 months: \$ 6745.⁰⁰