

MODIFICATION

State of Maine**Master Agreement****Effective Date:** 04/01/17**Expiration Date:** 03/31/20**Master Agreement Description:** Annual Contract for the Quarterly Printing of Court Forms**Buyer Information**

Debbie Jacques

207-624-7890 ext.

DEBBIE.JACQUES@MAINE.GOV

Issuer Information

Gwendolyn Decicco

207-822-0704 ext.

gwendolyn.decicco@courts.maine.gov

Requestor Information

Gwendolyn Decicco

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Agreement Reporting Categories

1. Recycled

Authorized Departments

40A JUDICIAL DEPT.

Vendor Information**Vendor Line #:** 1**Vendor ID**

VS0000000033

Vendor Name

ARMSTRONG FAMILY INDUSTRIES

Alias/DBA

SNOWMAN PRINTING & STAMPS

Vendor Address Information

1 PRINTERS DRIVE

HERMON, ME 04401

US

Vendor Contact Information

Kevin Faucher

207-848-7300 ext. 123

Kevin@snowprint.com

Payment Discount Terms

Discount 1:	4.0000 %	4 Days
Discount 2:	2.0000 %	10 Days
Discount 3:	%	0 Days
Discount 4:	%	0 Days

Commodity Information**Vendor Line #:** 1**Vendor Name:** ARMSTRONG FAMILY INDUSTRIES**Commodity Line #:** 1**Commodity Code:** 96600**Commodity Description:** Annual Contract for the Quarterly Printing of Court Forms**Commodity Specifications:**

Commodity Extended Description: Quarterly Printing of Court Forms and Envelopes for the Administrative Office of the Courts. To establish and Annual Contract for numerous Court Forms and Envelopes as per the attached specifications. Contract Period: April 1, 2017 through March 31, 2018. First Renewal: April 1, 2018 through March 31, 2019. Second Renewal: April 1, 2019 through March 31, 2020.

Quantity	UOM	Unit Price
0.00000		\$0.00
Delivery Days	Free on Board	
0	FOB Dest, Freight Prepaid	
Contract Amount	Service Start Date	Service End Date
\$0.00	04/01/17	03/31/20
Catalog Name	Discount	
	0.0000 %	
	Discount Start Date	Discount End Date

**PRINTING OF COURT FORMS AND ENVELOPES
FOR THE ADMINISTRATIVE OFFICE OF THE COURTS
ANNUAL CONTRACT
MA 18P 1703230000000000109
APRIL 1, 2017 TO MARCH 31, 2020**

CONTRACT PERIOD: April 1, 2017 to March 31, 2018. The annual contract will be issued for one year with renewal options for Two (2) one-year renewals.

- First Renewal: 4/1/2018 to 3/31/2019
- Second Renewal: 4/1/2019 to 3/31/2020

SCOPE: The purpose of this bid is to establish an Annual Contract for numerous Court forms. Orders are placed *approximately* 4 times per year. There may be additional supplemental orders required. Envelopes will be ordered on an "as needed" bases and will not always fall under the quarterly deliveries. Quantities and delivery locations for future orders are not known at this time. Courts place quarterly orders throughout the duration of the contract for forms as they are needed. Deliveries of these forms and envelopes are to various Court locations throughout the State of Maine. A list of addresses for each court location is attached.

SPECIFICATIONS: The forms are all 8-1/2" x 11" and printed in black ink on 20 lb. bond (no color printing). They may be either single sided or double sided. Most are one sheet, but some consists of more than one sheet. Most are on white paper, but 6 are printed on colored paper (including blue, yellow, green, pink, beige, and purple). There are also carbonless forms (5-part, 3-part and 2-part) which are regular NCR glued at the head (8-1/2" side). All 2 part carbonless are white and yellow, except CR-113 (white and pink). All 3 and 5 part carbonless are standard color sequence. All carbonless printed one side, except where noted (CR-001, CR-002, CR-128) Other forms as listed on the attached sheets consist of 3x5, 4x6, and 5x8 cards (see attached sheets for colors and any additional information). There are also 3 padded forms, size 8-1/2" x 11", printed one side, black ink on white 20 lb. bond, 50 sheets to a pad with chipboard back. Some of the forms are to be grouped together to create small packets and are to be priced as packets (see attached sheet). All packets are printed with 20 lb. color cover, 20 lb. white text, stapled in left hand corner. The envelopes are #10 Regular, #10 Window, and #9 Regular. With the exception of the Violations Bureau Envelopes, all are printed one side, one color (either blue or black ink), on 24 lb. white wove envelope stock with diagonal seams and full gummed flap. Window envelopes have standard poly windows. Violations Bureau Envelopes are printed 2 sides.

The Administrative Office of the Courts (AOC) will supply the forms in electronic or hard copy format to the vendor. Vendor is required to keep all electronic copies on file. There may be changes to forms, and the AOC will update the form and supply correct files to the vendor as needed. These may be last minute changes. Vendor MUST pay close attention to revision dates, and use the forms with the most recent date supplied by the AOC. The AOC will not be responsible for obsolete forms printed in error. Vendor is responsible for any errors/reprints. All typesetting for Cards (approximately 60 different cards) and the envelopes (approximately 90 different envelopes) are the responsibility of the vendor. The AOC will supply actual samples. PROOFS ARE REQUIRED for all typeset jobs.

See attached listing of forms and form key for specific details on each form. Forms may be viewed online and/or downloaded on the AOC website at:

http://www.courts.state.me.us/court_info/forms/index.html.

DELIVERY: There are more than 30 locations that place orders quarterly from the list of forms. Orders are to be processed (printed, packaged, labeled) and delivered/shipped to each ordering location within a 2 to 4-week period. Each delivery is to include a detailed packing list.

**PRINTING OF COURT FORMS AND ENVELOPES
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ANNUAL CONTRACT
MA 18P 1703230000000000109
APRIL 1, 2017 TO MARCH 31, 2020**

Reasonable delivery times are required. When quarterly orders are placed vendor is to inform the AOC as to a turnaround time for the ordering locations to receive their forms.

PRICES: Prices are per form. Prices are to be all inclusive. Price quoted must include all costs for printing, labor, and delivery. Prices are to remain firm for the duration of the contract.

EXTENSION CLAUSE: The State Purchasing Director reserves the right to extend this contract period beyond the indicated expiration date with the consent of the contractor. Total contract period may not exceed three years.

CANCELLATION CLAUSE: The Division of Purchases reserves the right to cancel this contract immediately due to Non-Compliance with any of the terms and conditions of this Contract.

Court Addresses by County

County	Court	Mailing Address	Physical Location Address	Clerk	Phone
Androscoggin	Androscoggin County Superior Court	PO BOX 3660, Auburn, Me 04212-3660	2 Turner Street, Auburn, ME 04210	Linda Mason	330-7500
Androscoggin	Lewiston District Court and UCD	P.O. Box 1345, Lewiston, ME 04240-1345	71 Lisbon Street, Lewiston, ME 04240	Sue Bement	795-4800
Androscoggin	Violations Bureau	85 Park Street, P.O. Box 480, Lewiston, ME 04243-0480	85 Park Street, P.O. Box 480, Lewiston, ME 04243-0480	Kim Mitchell	
Aroostook	Aroostook County Superior Court-Caribou & Houlton	144 Sweden Street, Caribou, ME 04736	144 Sweden Street, Caribou, ME 04736	Diane Glidden	498-8125
Aroostook	Caribou District Court and UCD	144 Sweden Street, Suite 104 , Caribou, ME 0473	144 Sweden Street, Suite 104 , Caribou, ME 0473	Diane Glidden	493-3144
Aroostook	Fort Kent District Court and UCD	139 Market Street, Suite 101, Fort Kent, ME 04743	139 Market Street, Suite 101, Fort Kent, ME 04743	Linda Cyr	834-5003
Aroostook	Aroostook County Superior Court-Houlton	144 Sweden Street, Caribou, ME 04736	26 Court Street, Houlton, ME 04730	Diane Glidden	532-6563
Aroostook	Houlton District Court and UCD	26 Court Street, Suite 201, Houlton, ME 04730	26 Court Street, Suite 201, Houlton, ME 04730	Katherine Ward	532-2147
Aroostook	Madawaska District Court	139 Market Street, Suite 101, Fort Kent, ME 04743	645 Main Street, Madawaska, ME 04756	Linda Cyr	728-4700
Aroostook	Presque Isle District Court and UCD	P.O. Box 794, Presque Isle, ME 04769-0794	27 Riverside Drive, Presque Isle, ME 04769	Dannielle Blade	764-2055
Cumberland	Bus & Consumer Court	205 Newbury Street, Ground Floor, Portland, Me 04101	205 Newbury Street, Ground Floor, Portland, Me 04101		822-3220
Cumberland	Bridgton District Court	3 Chase Street,Suite 2, Bridgton, ME 04009	3 Chase Street,Suite 2, Bridgton, ME 04009	Elise McAlister	647-3535
Cumberland	Cumberland County Superior Court	205 Newbury Street, Ground Floor, Portland, Me 04101	205 Newbury Street, Ground Floor, Portland, Me 04101	Sally Bourget	822-4200
Cumberland	Portland District Court	205 Newbury Street, Ground Floor, Portland, Me 04101	205 Newbury Street, Ground Floor, Portland, Me 04101	Sally Bourget	822-4200
Cumberland	Cumberland County UCD	205 Newbury Street, 2nd Floor, Portland, ME 04101	205 Newbury Street, 2nd Floor, Portland, ME 04101	Stephanie Tarantino	822-4204
Cumberland	West Bath District Court CUM UCD	101 New Meadows Road, West Bath, ME 04530	101 New Meadows Road, West Bath, ME 04530	Anita Alexander	442-0200
Franklin	Franklin County Superior Court	129 Main Street, Farmington, ME 04938	140 Main Street, Farmington, ME 04938	Laurie Pratt	778-3346
Franklin	Farmington District Court	129 Main Street, Suite 1 , Farmington, ME 04938	129 Main Street, Suite 1 , Farmington, ME 04938	Laurie Pratt	778-2119
Franklin	Franklin County UCD	129 Main Street, Farmington, ME 04938	either 140 or 129 Main Street		
Hancock	Hancock County Superior Court	50 State Street, Suite 2, Ellsworth, ME 04605	50 State Street, Suite 2, Ellsworth, ME 04605	Terry Harding	667-7176
Hancock	Ellsworth District Court	50 State Street, Suite 2, Ellsworth, ME 04605	50 State Street, Suite 2, Ellsworth, ME 04605	Terry Harding	667-7141
Hancock	Hancock County UCD	50 State Street, Suite 2, Ellsworth, ME 04605	50 State Street, Suite 2, Ellsworth, ME 04605	Terry Harding	667-7141
Kennebec	Kennebec County Superior Court	1 Court Street, Suite 101, Augusta, ME 04330	1 Court Street, Suite 101, Augusta, ME 04330	Michelle Lumbert	213-2800
Kennebec	Augusta District Court and UCD	1 Court Street, Suite 101, Augusta, ME 04330	1 Court Street, Suite 101, Augusta, ME 04330	Michelle Lumbert	213-2800
Kennebec	Waterville District Court and UCD	18 Colby Street, Waterville, ME 04901	18 Colby Street, Waterville, ME 04901	Christine Longley	873-2103
Knox	Knox County Superior Court	62 Union Street, Rockland, ME 04841	62 Union Street, Rockland, ME 04841	Eileen Bridges	594-2576
Knox	Rockland District Court and UCD	62 Union Street, Rockland, ME 04841	62 Union Street, Rockland, ME 04841	Eileen Bridges	596-2240
Lincoln	Lincoln County Superior Court	P.O. Box 249, Wiscasset, ME 04578-0249	32 High Street, Wiscasset, ME 04578	Bethany Gagnon	882-7517
Lincoln	Wiscasset District Court and UCD	P.O. Box 249, Wiscasset, ME 04578-0249	32 High Street, Wiscasset, ME 04578	Bethany Gagnon	882-6363
Oxford	Oxford County Superior Court	P.O. Box 179, South Paris, ME 04281-0179	26 Western Avenue, South Paris, ME 04281	Michelle Howe	743-8936
Oxford	Rumford District Court and UCD	145 Congress Street, Rumford, ME 04276	145 Congress Street, Rumford, ME 04276	Darlene Richards	364-7171
Oxford	South Paris District Court and UCD	26 Western Avenue, South Paris, ME 04281	26 Western Avenue, South Paris, ME 04281	Michelle Howe	743-8942
Oxford	Bridgeton District -OXF UCD	3 Chase Street,Suite 2, Bridgton, ME 04009	3 Chase Street,Suite 2, Bridgton, ME 04009	Elise McAllister	647-3535
Penobscot	Penobscot County Superior Court	78 Exchange Street, Bangor, ME 04401	78 Exchange Street, Bangor, ME 04401	Penny Reckards	561-2300
Penobscot	Bangor District Court and UCD	78 Exchange Street, Bangor, ME 04401	78 Exchange Street, Bangor, ME 04401	Penny Reckards	561-2300
Penobscot	Lincoln District Court and UCD	52 Main Street, Lincoln, ME 04457	52 Main Street, Lincoln, ME 04457	Katherine Ward	794-8512
Penobscot	Millinocket District Court and UCD	52 Main Street, Lincoln, ME 04457	207 Penobscot Avenue, Millinocket, ME 04462	Katherine Ward	723-4786
Penobscot	Newport District Court and UCD	12 Water Street, Newport, ME 04953	12 Water Street, Newport, ME 04953	Ronda Nelson	368-5778
Penobscot	Penobscot UCD	78 Exchange Street, Bangor, ME 04401	78 Exchange Street, Bangor, ME 04401	Penny Reckards	561-2300
Piscataquis	Piscataquis County Superior Court	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	Lisa Richardson	564-2240
Piscataquis	Dover-Foxcroft District Court and UCD	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	Lisa Richardson	564-2240
Piscataquis	Piscataquis UCD	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	159 East Main Street, Suite 21, Dover-Foxcroft, ME 04426	Lisa Richardson	564-2240
Sagadahoc	Sagadahoc County Superior Court	101 New Meadows Road, West Bath, ME 04530	752 High Street, Bath, ME 04530	Anita Alexander	442-0200
Sagadahoc	West Bath District Court	101 New Meadows Road, West Bath, ME 04530	101 New Meadows Road, West Bath, ME 04530	Anita Alexander	442-0200
Sagadahoc	Sagadahoc UCD	101 New Meadows Road, West Bath, ME 04530	101 New Meadows Road, West Bath, ME 04530	Anita Alexander	442-0200

Court Addresses by County

County	Court	Mailing Address	Physical Location Address	Clerk	Phone
Somerset	Somerset County Superior Court and UCD	47 Court Street, Skowhegan, ME 04976	41 Court Street, Skowhegan, ME 04976	Susan Furbush	474-5161
Somerset	Skowhegan District Court and UCD	47 Court Street, Skowhegan, ME 04976	47 Court Street, Skowhegan, ME 04976	Susan Furbush	474-9518
Waldo	Waldo County Superior Court and UCD	103 Church Street, Belfast, ME 04915	137 Church Street, Belfast, ME 04915	Brooke Otis	338-1940
Waldo	Belfast District Court and UCD	103 Church Street, Belfast, ME 04915	103 Church Street, Belfast, ME 04915	Brooke Otis	338-3107
Washington	Washington County Superior Court	P. O. Box 526, Machias, ME 04654-0526	85 Court Street, Machias, ME 04654	Pam McPherson	255-3326
Washington	Machias District Court and UCD	P.O. Box 526, Machias, ME 04654-0526	85 Court Street, Machias, ME 04654	Pam McPherson	255-3044
Washington	Calais District Court and UCD	382 South Street, Suite B, Calais, ME 04619	382 South Street, Suite B, Calais, ME 04619	Karen Moraisey	454-2055
York	York County Superior Court and UCD	P.O. Box 160, Alfred, ME 04002-0160	45 Kennebunk Road, Alfred, ME 04002	Tamara Rueda	324-5122
York	Biddeford District Court	25 Adams Street, Biddeford, ME 04005	25 Adams Street, Biddeford, ME 04005	Kathy Jones	283-1147
York	Springvale District Court and UCD	447 Main Street, Springvale, ME 04083	447 Main Street, Springvale, ME 04083	Shelley Albertson	459-1400
York	York District Court and UCD	11 Chases Pond Road, York, ME 03909	11 Chases Pond Road, York, ME 03909	Doreen Emhoff	363-1230

Pricing Spreadsheet

MA 18P 1703230000000000109

Vendor: Armstrong Family Industries / Snowman Printing

FORM NUMBER	Form Type*/ Number of pages	Price per Each	
CR-001 07/15	CARB/5	0.125	***See Notes
CR-002 03/16	CARB/5	0.21	***See Notes
CR-032 07/15	S/1	0.024	
CR-072 07/15	D/1	0.024	
CR-113 07/15	CARB/2	0.095	***See Notes
CR-122 08/16	CARB/3	0.1	***See Notes
CR-123 07/15	CARB/3	0.1	***See Notes
CR-124 07/15	S/1	0.024	
CR-126 07/15	CARB/3	0.1	***See Notes
CR-128 07/15	CARB/2 2 sided	0.07	***See Notes
CR-181 07/15	D/1, S/1	0.05	
CR-182 10/15	D/1	0.034	
CV-001 07/15	D/1, S/1	0.05	
CV-030 06/14	D/1	0.029	
CV-032 06/14	D/1	0.03	
CV-033 06/14	D/1	0.025	
CV-034 06/14	D/1	0.031	
CV-035 06/14	D/1	0.031	
CV-037 06/14	D/1	0.031	
CV-061 01/15	D/1	0.031	
CV-100 10/02	S/1	0.025	
CV-127 06/14	D/1	0.03	
CV-128 06/14	D/1	0.031	
CV-135 06/14	D/1	0.031	
FM-004 06/16	D/1	0.031	
FM-006 06/16	D/2	0.031	
FM-038 07/16	D/1	0.031	
FM-040 06/16	D/2	0.031	
FM-043 10/10	D/3, S/1	0.08	
FM-050 04/14	D/1	0.031	
FM-054 04/14	D/1	0.031	
FM-062 06/14	D/1, S/1	0.025	
FM-068 04/14	D/1, S/1	0.05	
FM-070 04/14	D/1, S/1	0.05	
FM-080 08/09	D/CLR/1	0.04	
FM-081 01/10	D/CLR/1	0.04	
FM-082 08/09	D/CLR/2	0.04	

*See Form Type Key on page 3

FORM NUMBER	Form Type*/ Number of pages	Price per Each
FM-084 07/16	D/11	0.08
FM-088 08/09	D/CLR/1	0.1
FM-089 08/09	D/CLR/1	0.1
FM-090 08/09	D/CLR/1	0.1

JV-008 03/14	CARB/3	0.19	***See Notes
JV 020 3/14	S/1	0.024	
SC-001 06/14	D/1	0.03	
SC-003 06/14	S/1	0.025	
SC-004 06/14	D/1	0.03	
MJ-001 06/14	D/1	0.03	
MJ-004 06/14	D/1	0.03	
MJ-006 06/14	D/1	0.03	
MJ/SC-002 06/14	D/1	0.03	
MJ/SC-004 01/15	D/1	0.03	
MJBVB-3 11/09	CARB/2	0.18	***See Notes
MJBVB-4 11/09	S/1	0.03	
MJBVB-5 04/12	S/1	0.024	
PA-001 8/16	D/2	0.03	
PA-005 11/08	S/1	0.024	
PA-006 07/16	D/1	0.03	
PA-010 08/09	D/1	0.03	
PA-013 11/08	D/1	0.03	

FORM NUMBER	Form Type*/ Number of pages	Price per Packet
PACKET **		
DIVORCE W/CHILDREN	D/5, S/7, CLR/1	0.29
DIVORCE W/OUT CHILDREN	D/5, S/8, CLR/1	0.35
PARENTAL RIGHTS	D/6, S/6, CLR/1	0.31
MOTION TO MODIFY	D/3, S/5, CLR/1	0.22
MOTION TO ENFORCE	D/3, S/4, CLR/1	0.27
MOTION FOR CONTEMPT	D/3, S/3, CLR/1	0.198

*See Form Type Key on page 3

**See packet contents listed on page 4

FORM NUMBER		Price per Each
ENVELOPES		
#10 Regular Envelopes, Blue Ink	Corner Card	0.029
#10 Window Envelopes, Blue Ink	Corner Card	0.032
#9 Return Envelopes, Blue Ink	Self-Addressed	0.0325
#10 Regular Envelopes, Black Ink	Corner Card	0.029
#10 Window Envelopes, Black Ink	Corner Card	0.0325
#9 Return Envelopes, Black Ink	Self-Addressed	0.0325
#10 Violations Bureau Envelopes, Black Ink	Self-Addressed	0.041

NOTE: Printed 2 sides

FORM NUMBER	Form Type*/ Number of pages	Price per Each
OTHER		
Traverse Jury 3x5 White	S/1	0.03

Grand Jury	3x5	White	D/1	0.03
Juror	2x3	Yellow	S/1	0.03
Blank Juror	2x3	Yellow	Blank - No Printing	0.03
Juror (Court Specific)	2x3	Orange	S/1	0.03
Blank Juror	2x3	White	Blank - No Printing	0.03
Juror Excusal (Court Specific)	4X6	White	D/1	0.051
Fine Payment Cards	5x8	Green	D/1	0.05
Attorney Cards	5x8	Green	D/1	0.05
Appellant	5x8	Yellow	D/1	0.05
Criminal Cards	5x8	Yellow	D/1	0.05
Criminal Cards	5x8	Blue	D/1	0.05
Criminal Cards	5x8	White	D/1	0.05
Civil Cards	5x8	White	D/1	0.05
Civil hearing pads, Black Ink, 50/pad			S/1 w/chipboard	1.5
Divorce Hearing pads, Black Ink, 50/pad			S/1 w/chipboard	1.5
Other Action pads, Black Ink, 50/pad			S/1 w/chipboard	1.5
RL-1-74 1/88			D/1	0.03
RL-3 Witness List 06/86			S/1	0.025

PAD NOTES:
Size 8-1/2 x 11
20 lb. Bond

FORM TYPE KEY*	
S/1 = one sheet single sided	
D/1 = one sheet double sided	
D/2 = two sheets double sided, stapled upper left	
D/1, S/1 = one sheet double sided, one sheet single sided, stapled upper left	
D/5, S/7, CLR/1 = 5 sheets double sided, 7 sheets single sided, color sheet double sided, stapled	
CARB/5 = 5 part carbonless	
CARB/3 = 3 part carbonless	
CARB/2 = 2 part carbonless	
D/CLR/1 = 1 sheet color, double sided	

PACKET CONTENTS:

DIVORCE W/CHILDREN PACKET CONTENTS:
FM-080, Rev. 08/09, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form
FM-004, Rev. 09/09, Complaint For Divorce
FM-038, Rev. 01/09, FM Summons
CV-036, Rev. 06/98, Acknowledgment of Service (2 Copies)
FM-050, Rev. 02/09, Child Support Affidavit
FM-087, Rev. 01/09, Important Info Re: Case Mgmt Conference
FM-186, Rev. 12/12, Answer and Counterclaim for Divorce

DIVORCE W/OUT CHILDREN PACKET CONTENTS:
FM-081, Rev. 01/10, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form
FM-005, Rev. 09/09, Complaint For Divorce - No Children
FM-038, Rev. 01/09, FM Summons
CV-036, Rev. 06/98, Acknowledgment of Service (2 Copies)
FM-052, Rev. 09/97, Federal Affidavit
FM-043, Rev. 03/03, Financial Statement
FM-042, Rev. 01/09, Certificate In Lieu of Financial Statement
FM-056, Rev. 04/98, Real Estate Certificate
FM-186, Rev. 12/12, Answer and Counterclaim for Divorce

PARENTAL RIGHTS PACKET CONTENTS:
FM-082, Rev. 08/09, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form

FM-006, Rev. 09/09, Complaint For Paternity, Parental Rights
FM-038, Rev. 01/09, FM Summons
CV-036, Rev. 06/98, Acknowledgment of Service (2 Copies)
FM-050, Rev. 02/09, Child Support Affidavit
FM-087, Rev. 01/09, Important Info Re: Case Mgmt Conference
FM-187, Rev. 12/12, Answer and Counterclaim Parental Rights & Responsibilities

MOTION TO MODIFY PACKET CONTENTS:

FM-088, Rev. 08/09, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form
FM-062, Rev. 01/09, Motion To Modify
CV-036, Rev. 06/98, Acknowledgment of Service (2 Copies)
FM-050, Rev. 02/09, Child Support Affidavit
FM-087, Rev. 01/09, Important Info Re: Case Mgmt Conference

MOTION TO ENFORCE PACKET CONTENTS:

FM-089, Rev. 08/09, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form
FM-070, Rev. 01/09, Motion To Enforce
CV-036, Rev. 06/98, Acknowledgment of Service (2 Copies)
FM-050, Rev. 02/09, Child Support Affidavit

MOTION FOR CONTEMPT PACKET CONTENTS:

FM-090, Rev. 08/09, Instruction Sheet
FM-002, Rev. 02/09, FM Summary Sheet
CV/CR/FM/PC-200, Rev. 02/09, SSN Disclosure Form
FM-068, Rev. 10/97, Motion For Contempt
FM-137, Rev. 02/09, Order Setting Contempt Hearing
CV-037, Rev. 10/97, Contempt Subpoena

*****NOTES**

CR-01: This is a five page form with carbon copies (7 plates). The first and fourth pages are double sided. The second, third, and fifth pages are single sided. The front of each page contains the same information, but has the following marginal words in black ink at the bottom: 1st page: COURT, 2nd page: DEFENDANT, 3rd page: JAIL, 4th page: SURETY, 5th page: BAIL COMMISSIONER. *Special Note about CR-01: This form contains a sequence number that must be entered into a statewide bail bond tracking system. (3 letters, 3 numbers - XXX001-XXX999). Once a new vendor is established, we will provide them with the beginning sequence number, and an explanation of how the sequencing works. It is very important that these sequence numbers are never repeated.

CR-02: This is a five page form with carbon copies (6 plates). The first page is double sided. The rest of the pages are single sided. The front of each page contains the same information, but has the following marginal words in black ink at the bottom: 1st page: COURT, 2nd page: DEFENDANT, 3rd page: JAIL, 4th page: BAIL COMMISSIONER, 5th page: SURETY.

CR-113: This is a two page form with carbon copies, and both pages are single sided. The front of each page contains the same information, with the same marginal words in black ink at the bottom: White--Court Copy/Pink--Defendant.

CR-122: This is a three page form with carbon copies, and all three pages are single sided. The front of each page contains the same information, with the same marginal words in black ink at the bottom: White--Court Copy/Yellow--Probation Officer Copy/Pink--Probationer.

CR-123: This is a three page form with carbon copies, and all three pages are single sided. The front of each page contains the same information, with the same marginal words in black ink at the bottom: WHITE - original for Clerk; YELLOW - Prosecutor's copy; PINK - Defendant's copy.

CR-126: This is a three page form with carbon copies, and all three pages are single sided. The front of each page contains the same information, with the same marginal words in black ink at the bottom: White - Court Copy / Yellow - Motor Vehicle Copy / Pink - Defendant Copy.

CR-128: This is a two page form with carbon copies, and both pages are double sided. Each page has the same Order information on the front, and the same Late Payment information on the back, including the same marginal words in black ink at the bottom of each front page: WHITE-Court Copy YELLOW-Defendant's Copy.

JV-008: This is a three page form with carbon copies, and all three pages are single sided. The front of each page contains the same information, with the same marginal words in black ink at the bottom: White--Court Copy / Yellow--Division of Probation Copy / Pink--Probationer Copy.

MJBVB-3: This is a two page form with carbon copies, and both pages are single sided. The front of each page contains the same information. This form does not have any marginal words at the bottom.