



Brian Clauss  
7143923518 ext.  
sales@usfleetsource.com

**Payment Discount Terms**

**Discount 1:** 0.0000%      30      **Days**  
0      **Days**  
0      **Days**  
0      **Days**

**Commodity Information**

**Vendor Line #:** 1

**Vendor Name:** Fleet Vehicle Source, Inc

**Commodity Line #:** 1

**Commodity Code:** 07000

**Commodity Description:** Vehicles, Select Sedans

**Commodity Specifications:**

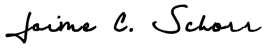
**Commodity Extended Description:** Vehicles, Select Sedans

<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>
0.00000		0.000000
<b>Delivery Days</b>	<b>Free On Board</b>	
120	FOB Dest, Freight Prepaid	
<b>Contract Amount</b>	<b>Service Start Date</b>	<b>Service End Date</b>
0.00		
<b>Catalog Name</b>	<b>Discount</b>	
Fleet Veh Source	0.0000 %	
	<b>Discount Start Date</b>	<b>Discount End Date</b>
	06/25/21	06/30/23

Please see authorized signatures displayed on the next page

Each signatory below represents that the person has the requisite authority to enter into this Contract. The parties sign and cause this Contract to be executed.

State of Maine - Department of Administrative and Financial Services

DocuSigned by:  
 6/24/2021  
6D6437754DD0459

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Signature Date

Jaime C. Schorr, Chief Procurement Officer

and

Fleet Vehicle Source, Inc

DocuSigned by:  
 6/24/2021  
8F3DEA646E1F46D...

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Signature Date

Brian Clauss, President

**RIDERS**

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Rider A – Scope of Work and/or Specifications
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input type="checkbox"/>	Rider C - Exceptions
<input checked="" type="checkbox"/>	Bid Cover Page and Debarment Form – Appendix A from RFQ
<input checked="" type="checkbox"/>	Municipality Political Subdivision and School District Participation Certification – Appendix D from RFQ
<input checked="" type="checkbox"/>	Price sheet (attach excel spreadsheet to post on website)
<input type="checkbox"/>	Other – Included at Department's Discretion

**RIDER A**  
**Scope of Work and/or Specifications**  
**MA 210608-134**

**Commodity:** Vehicles, Select Sedans

**Master Agreement Competitive Bid RFQ:** 18P 210322-196

**Contract Period:** Through June 30, 2023 or two model years. The State of Maine with vendor approval can opt to issue up to two (2) one (1) year extensions.

**Vendor Contact Person:** The vendor contact person will help consumers place orders, inquire about orders that have not been delivered, all shipping issues, quality issues and any issues pertaining to the Master Agreement (MA) contract. All orders not submitted through a Delivery Order will be sent through the vendor contact person. The vendor contact person for this MA is: **Name:** Lisa Molino **Tel:** 626-344-4285 **Email:** [sales@usfleetsource.com](mailto:sales@usfleetsource.com)

**Prices:** Prices are with shipping terms of “Free on Board (FOB) – Destination”. The State intends for this to mean that all goods shall be priced to include shipping charges, if any, to the State’s desired location. The “FOB – Destination” shipping term is also intended to mean that the State shall not bear any responsibility for the goods in question until the State takes possession of them at the destination point of delivery.

**The State reserves the right to add other similar items or commodities to the MA if it’s in the State’s best interest but does not obligate the State to purchase similar noncontracted items or commodities from the selected bidder.**

The vendor will accept orders with additional options and adjust pricing based on current Chromes invoice pricing at the time of the delivery order being issued.

**Quantities:** It is understood and agreed that the MA will cover the actual quantities required by the State over the length of the contract. Vehicle orders will be based on agency needs and resources available to purchase vehicles. Delivery orders will be issued against the resulting master agreements as vehicles are required until the end of the model year cutoff date as shown on your bid response.

**Using Departments:** The primary using departments of this Master Agreement is Central Fleet Management. Any State of Maine department or agency can utilize this Master Agreement.

**Delivery:** The vendor is responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

## Specifications

- No factory installed equipment to be removed from vehicles.
- Must be California certified (if applicable to vehicles being bid)
- Wherever full size spare is requested, tire and rim must match the standard tires provided with the vehicle (if available OEM). Style wheels with OEM spare tire will be accepted

## Radios

Vehicles and/or equipment will have land mobile radio transmitters installed after delivery. Antennas may be mounted on the roof, trunk lid, fenders or glass. Transceivers will operate in the following bands 30 to 50 MHz, 150-162 MHz and 450-470 MHz. All vehicle electronic circuits including but not limited to ignition, clocks, AM/FM radio receivers, computers, emission controls, electronic fuel systems and components, ABS brakes, air bags, plow and sander controls, alternators and regulators shall be designed or modified to suppress, bypass or otherwise prevent interference from affecting the mobile two-way radio transceiver. Also, the vehicle's electronic equipment shall be unaffected by the radio frequency energy generated and radiated by the transmitter portion of installed transceivers. No vehicle system and/or accessory shall operate and/or fail to operate as a result of the activation of the radio transmitter in any manner which may constitute a safety hazard. Either before or after final acceptance any vehicle or equipment which does not meet these requirements may be rejected in whole or returned for correction at no cost. Radio receiver sensitivity is 0.30 micro volts for 12db of SINAD. The radio transmitter power output will be 60 watts RMS into a 50 Ohm antenna mounted on the vehicle. Testing of radio performance will be done per Motorola communication specification "Measuring Effective Sensitivity" method. MaineDOT Radio Communication Maintenance group will perform the testing and acceptance.

## Delivery of Vehicles

- Vehicles should be delivered with minimum mileage coinciding with location of dealer and delivery point to the State. Any exceptions should be noted prior to delivery.
- Awarded vendors must contact State of Maine Motor Vehicle Division and complete all required Motor Vehicle forms in order for us to register vehicle(s). These forms need to be completed and submitted with the vehicle(s) upon delivery.
- All vehicles delivered must have a current valid Maine State Inspection Sticker issued in the month of delivery.
- Other delivery and title information will be supplied with orders to awarded vendors.

- Vehicles that have an airbag switch or are capable of installing an airbag switch without cutting into the airbag circuit.

Vehicle Orders

Quantities ordered may vary from estimated quantities listed on specification sheets and not all awarded items may be ordered. Vehicle orders will be based on agency needs and resources available to purchase vehicles. Delivery orders will be issued against the resulting master agreements as vehicles are required until the end of the model year cutoff date as shown on your bid response.

Awarded vendors will accept orders with additional options and adjust pricing based on current Chromes invoice pricing at the time of the delivery order being issued.

Delivery of Vehicles

- Vehicles should be delivered with minimum mileage coinciding with location of dealer and delivery point to the State. Any exceptions should be noted prior to delivery.
- Awarded vendors must contact State of Maine Motor Vehicle Division and complete all required Motor Vehicle forms in order for us to register vehicle(s). These forms need to be completed and submitted with the vehicle(s) upon delivery.
- All vehicles delivered must have a current valid Maine State Inspection Sticker issued in the month of delivery.
- Other delivery and title information will be supplied with orders to awarded vendors.

Roadside Assistance

Is roadside assistance part of fleet warranty?  YES  NO

Is there an additional charge for roadside assistance warranty?

YES  NO If YES, Please state here: \_\_\_\_\_

\_\_\_\_\_

To have your bid accepted, this section MUST have an actual wet signature or utilize DocuSign or Adobe Sign forms of electronic signature.

BIDDER: Fleet Vehicle Source, Inc. Brian Claus DATE: 5/5/2021

AUTHORIZED SIGNATURE: **Brian Claus** Digitally signed by Brian Claus  
Date: 2021.05.05 16:33:16 -06'00'  
Responsible person submitting this bid

TEL: 714-392-3518 FAX: (626)416-3064

<b>Bidder (Vendor)</b>	<b>Contact Person</b>	<b>Contact's Telephone</b>	<b>Item #</b>	<b>1</b>
<b>Fleet Vehicle Source, Inc</b>	<b>Brian Clauss</b>	<b>877-315-9397</b>	<b>OPTION 1</b>	
<b>Estimated Quantity:</b>	<b>16</b>	<b>Class-Spec#:</b>	<b>110</b>	
<b>GENERAL DESCRIPTION</b>	Compact Car, Four Door Sedan, Five Passenger, Automatic Transmission, Air Conditioning, Cruise Control, Tilt Steering Wheel			
<b>Option Code</b>	<b>SPECIFICATIONS</b>			
<b>X</b>	AIR CONDITIONING			
<b>X</b>	AUXILIARY POWER SOURCE			
<b>X</b>	BLUETOOTH TECHNOLOGY FOR HANDS FREE CELL PHONE CALLING			
<b>X</b>	CRUISE CONTROL: Factory installed			
<b>X</b>	DRIVE: Front Wheel			
<b>X</b>	ENGINE:	Turbo-Yes or No:	<b>NO</b>	
		Provide Number of Cylinders:	<b>4</b>	
		Provide Number of Liters:	<b>2.0L</b>	
<b>X</b>	FLOOR MATS: Carpeted, Front and Rear, (OEM if available)			
<b>X</b>	FUEL CAPACITY:	Provide Fuel Capacity:	<b>12.4 Gallons</b>	
<b>X</b>	MIRRORS: Dual Outside power mirrors,Inside Day/Night			
<b>X</b>	POWER DOOR LOCKS and POWER WINDOWS			
<b>X</b>	RADIO: AM/FM stereo, factory installed			
<b>X</b>	REAR WINDOW DEFROSTER: Electrical, factory installed			
<b>X</b>	SEATS: Cloth			
<b>X</b>	TILT STEERING WHEEL			
<b>X</b>	TRANSMISSION: Automatic or CVT	Provide Number of Transmission Speeds:	<b>IVT</b>	
<b>X</b>	TRUNK VOLUME: Minimum 14 Cubic Feet	Provide Trunk Volume:	<b>14.2</b>	
<b>X</b>	WHEEL BASE: Minimum 106.0"	Provide Wheel Base:	<b>107.1</b>	
<b>Vehicle Description and Pricing</b>				
<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Unit Cost</b>	
<b>2022</b>	<b>HYUNDAI</b>	<b>ELANTRA SE</b>	<b>\$20,434.00</b>	
<b>Standard Colors Available at No Additional Charge</b>		<b>Colors Available for an Additional Charge</b>		
<b>QUARTZ WHITE</b> <b>SHIMMERING SILVER PEARL</b> <b>PHANTOM BLACK</b> <b>PORTOFINO GRAY</b> <b>INTENSE BLUE</b> <b>FLUID METAL</b>		<b>Color</b>	<b>Additional Charge</b>	<b>Unit Cost By Color</b>
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Additional Vehicle Information - 90 DAYS ARO</b>				



<b>Bidder (Vendor)</b>		<b>Contact Person</b>	<b>Contact's Telephone</b>	<b>Item #</b>	<b>2</b>
<b>FLEET VEHICLE SOURCE, INC.</b>		<b>BRIAN CLAUSS</b>	<b>877-315-9397</b>		
<b>Estimated Quantity:</b>		<b>1</b>	<b>Class-Spec#:</b>	<b>110-HB</b>	
<b>GENERAL DESCRIPTION</b>		Compact Car, Five Door <b>Hatchback</b> , Five Passenger, 4 Cylinder, Automatic Transmission, Air Conditioning, Cruise Control, Tilt Steering Wheel			
<b>Option Code</b>	<b>SPECIFICATIONS</b>				
<b>X</b>	AIR CONDITIONING				
<b>X</b>	AUXILIARY POWER SOURCE				
<b>X</b>	BLUETOOTH TECHNOLOGY FOR HANDS FREE CELL PHONE CALLING				
<b>EXCEP</b>	CARGO AREA: Minimum 23.8 Cubic Feet with Rear Seat Up	<b>Provide Cargo Area:</b>		<b>20.8 cu. ft</b>	
<b>X</b>	CARGO COVER (if available OEM)	<b>OEM AVAIL</b>			
<b>X</b>	CRUISE CONTROL, factory installed				
<b>EXCEP</b>	DRIVE: Front Wheel	<b>AWD</b>			
<b>X</b>	ENGINE:	<b>Turbo-Yes or No:</b>	<b>NO</b>		
		<b>Provide Number of Cylinders:</b>	<b>4 cyl</b>		
		<b>Provide Number of Liters:</b>	<b>2.0L</b>		
<b>X</b>	FLOOR MATS: Carpeted, Front and Rear, OEM				
<b>X</b>	FUEL CAPACITY:	<b>Provide Fuel Capacity:</b>		<b>13.2 gallons</b>	
<b>X</b>	GLASS: Tinted	<b>LIGHT TINTED GLASS</b>			
<b>X</b>	HANDS FREE COMMUNICATION: Must have hands free capability with steering wheel controls and or voice activated ability				
<b>X</b>	MIRRORS: Dual Outside power mirrors, Inside Day/Night				
<b>X</b>	POWER DOOR LOCKS and POWER WINDOWS				
<b>X</b>	RADIO: AM/FM stereo, factory installed				
<b>X</b>	REAR WINDOW DEFROSTER: Electrical, factory installed				
<b>X</b>	SEAT: Fold Down Rear				
<b>X</b>	SEATS: Cloth				
<b>X</b>	TILT STEERING WHEEL				
<b>X</b>	TRANSMISSION: Automatic or CVT	<b>Provide Number of Transmission Speeds:</b>		<b>CVT</b>	
<b>X</b>	WHEEL BASE: Minimum 104.3"	<b>Provide Wheel Base:</b>		<b>105.1</b>	
<b>EXCEP</b>	WIPERS: Front and Rear-Intermittent with Washer	<b>REAR-FIXED INTERVAL WIPER NO WASHER</b>			
<b>Vehicle Description and Pricing</b>					
<b>Year</b>	<b>Make</b>	<b>Model</b>		<b>Unit Cost</b>	
<b>2021</b>	<b>SUBARU</b>	<b>IMPREZA 5-door</b>		<b>\$21,128.00</b>	
<b>Standard Colors Available at No Additional Charge</b>			<b>Colors Available for an Additional Charge</b>		
<b>CRYSTAL BLACK</b> <b>ICE SILVER METALLIC</b> <b>OCEAN BLUE PEARL</b> <b>MAGNETITE GRAY METALLIC</b> <b>OCEAN BLUE PEARL</b> <b>CRYSTAL WHITE PEARL</b>			<b>Color</b>	<b>Additional Charge</b>	<b>Unit Cost By Color</b>
			<b>N/A</b>	<b>\$0.00</b>	\$0.00
					\$0.00
					\$0.00
					\$0.00
<b>Additional Vehicle Information - 100 DAYS ARO</b>					

**RIDER B  
TERMS AND CONDITIONS**

- 1. DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
  - a. The term “Buyer” or “State” shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
  - b. The term “Department” or “DAFS” shall refer to the State of Maine Department of Administrative and Financial Services.
  - c. The term “Bureau” or “BGS” shall refer to the State of Maine Bureau of General Services.
  - d. The term “Division” shall refer to the State of Maine Division of Purchases.
  - e. The term “Contractor”, “Vendor”, or “Provider” shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
  - f. The term “Contract” or “Agreement” shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.
  
- 2. WARRANTY:** The Contractor warrants the following:
  - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
  - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
  - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
  - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
  - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

**3. TAXES:** Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.

**4. PACKING AND SHIPMENT:** Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices,

packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

**5. DELIVERY:** Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

**6. FORCE MAJEURE:** The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

**7. INSPECTION:** All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles or work shall be made unless specified by the Division.

**8. INVOICE:** The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

**9. ALTERATIONS:** The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreement, or to eliminate

all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

**10. TERMINATION:** The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed because of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

**11. NON-APPROPRIATION:** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

**12. COMPLIANCE WITH APPLICABLE LAWS:** Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

**13. INTERPRETATION:** This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

**14. DISPUTES:** The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

**15. ASSIGNMENT:** None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

**16. STATE HELD HARMLESS:** The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

**17. SOLICITATION:** The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

**18. WAIVER:** The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

**19. MATERIAL SAFETY:** All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

**20. COMPETITION:** By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

**21. INTEGRATION:** All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

## Appendix A

**STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
DIVISION OF PROCUREMENT SERVICES**

**BID COVER PAGE and DEBARMENT FORM**

Bidder's Organization Name: Fleet Vehicle Source, Inc.		
Chief Executive - Name/Title: Brian Clauss - President		
Tel: 877-315-9397	Fax: 626-416-3064	E-mail: sales@usfleetsource.com
Headquarters Street Address: 6718 W. Sunset Rd, Suite 130		
Headquarters City/State/Zip: Las Vegas, NV 89118		
<i>(provide information requested below if different from above)</i>		
Lead Point of Contact for Bid - Name/Title: Lisa Molino		
Tel: 626-344-4285	Fax: 626-416-3064	E-mail: sales@usfleetsource.com
Street Address: 979 S. Village Oaks Dr.		
City/State/Zip: Covina, CA 91724		

By signing below Bidder affirms:

- Their bid complies with all requirements of this RFQ;
- This bid and the pricing structure contained herein will remain firm for a period of 180 days from the date and time of the bid opening;
- That no personnel currently employed by the Department or any other State agency participated, either directly or indirectly, in any activities relating to the preparation of the Bidder's proposal;
- That no attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a proposal; and
- The undersigned is authorized to enter into contractual obligations on behalf of the above-named organization.

Name: Brian Clauss	Title: President
<b>To have your bid accepted, this Appendix MUST have an actual wet signature or utilize DocuSign or Adobe Sign forms of electronic signature.</b>	
Authorized Signature:  <b>Brian Clauss</b> Digitally signed by Brian Clauss Date: 2021.05.05 16:26:01 -06'00'	Date:  4/30/2021

### Debarment, Performance, and Non-Collusion Certification

By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals, and any subcontractors named in this proposal:

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
  - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.
  - ii. violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - iii. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
  - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

- **Failure to provide this certification may result in the disqualification of the Bidder's proposal, at the discretion of the Department.**

To the best of my knowledge all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.

Name: Brian Clauss	Title: President
<b>To have your bid accepted, this Appendix MUST have an actual wet signature or utilize Docu Sign or Adobe Sign forms of electronic signature.</b>	
Authorized Signature: <b>Brian Clauss</b> Digitally signed by Brian Clauss Date: 2021.05.05 16:26:51 -06'00'	Date: 4/30/2021

**Appendix D**

**STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
DIVISION OF PROCUREMENT SERVICES**

**MUNICIPALITY POLITICAL SUBDIVISION and SCHOOL DISTRICT PARTICIPATION  
CERTIFICATION**

**RFQ # 18P 210322-196  
2021-2022 Model Year Vehicles for Master Agreements**

The Division of Procurement Services is committed to providing purchasing opportunities for **municipalities, political subdivisions and school districts** in Maine by allowing them access, through our vendors, to our contract pricing. A bidder's willingness to extend contract pricing to these entities will be taken into consideration in making awards.

**Orders from Municipality, Political Subdivisions and School Districts (Appendix D):** If the bidder elects to permit Municipality, Political Subdivisions and School Districts to utilize the resulting Master Agreement Contract, The State of Maine will not be responsible for any order placed by these groups. All orders will originate from these groups and they will be liable for all payments.

Will you accept orders from political subdivisions and school districts in Maine at the prices quoted?

Yes

Yes, with conditions as follows:

No

**Name of Company:**

Fleet Vehcile Source, Inc.

**Address:**

6718 W. Sunset Blvd., Suite 130 Las Vegas, Nevada 89118

**Signature:**

**Brian Clauss**



Digitally signed by Brian Clauss

Date: 2021.05.05 16:44:40 -06'00'

**Date:**

5/5/2021

**Appendix E**



SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
1	Fleet Vehicle Source, Inc	Hyundai	110	07000	Elantra SE	Quartz White, Shimmering Silver Pearl, Phantom Black, Portofino Gray, Intense Blue, Fluid Metal	EA	\$20,434.00	120
2	Fleet Vehicle Source, Inc	Subaru	110-HB	07000	Impreza 5-Door	Crystal Black, Ice Silver Metallic, Ocean Blue Pearl, Magnetic Gray Metallic, Ocean Blue Pearl, Crystal White Pearl	EA	\$21,128.00	120