

MA 18P 18070300000000000001
MODIFICATION

State of Maine



Master Agreement

Effective Date: 07/03/18

Expiration Date: 07/31/22

Master Agreement Description: Lab Supplies -Test Tubes, Centrifuge Tubes, Watch Glass

Buyer Information

Justin Franzose 207-624-7337 ext. justin.franzose@maine.gov

Issuer Information

Lisa Robbins 207-287-1709 ext. lisa.robbins@maine.gov

Requestor Information

Lisa Robbins 207-287-1709 ext. lisa.robbins@maine.gov

Agreement Reporting Categories

Reason For Modification: Extension until 2022.

Authorized Departments

- 10A DEPT OF HUMAN SERVICES
- 16A PUBLIC SAFETY
- 17A TRANSPORTATION

Vendor Information

Vendor Line #: 1

Vendor ID

VC1000018522

Vendor Name

CPI INTERNATIONAL

Alias/DBA

DEPT 33418

Vendor Address Information

5580 SKYLANE BLVD

SANTA ROSA, CA 95403
US

TERMS & CONDITIONS
MA 180701-001

COMMODITY ITEM: Lab Supplies -Test Tubes, Centrifuge Tubes, Watch Glass

CONTRACT PERIOD: Through July 31, 2019. The State of Maine with vendor approval can opt to issue up to two (2) one (1) year extensions.

CONTACT PERSON: The contact person will help consumers place orders, inquire about orders that have not been delivered, all shipping issues, quality issues, and any issues pertaining to this Master Agreement. All orders not submitted through a DO will be sent through the contractor's contact person. The contact person will be: Christy Messina, **Tel:** 707-525-5788, **Email:** Messinac@cpinternational.com

EXTENSION OF CONTRACT: The Director of Procurement Services may, with the consent of the contractor extend the Contract period beyond the indicated expiration date.

CANCELLATION OF CONTRACT: The Division of Procurement Services reserves the right to cancel a contract with a thirty-day written notice OR cancel immediately if the contractor does not conform to terms and conditions and specifications of contract.

PRICES: Prices shown are to be net including transportation charges fully pre-paid by the contractor FOB destination. Prices are to remain firm for the duration of the contract.

QUANTITIES: It is understood and agreed that the contract will cover the **actual quantities** required by State Agency over the length of the contract.

USING DEPARTMENTS: The DHHS lab will be the primary user of these items however other State of Maine labs may utilize this Master Agreement.

ORDERING PROCEDURE: Delivery orders (DO) will be created in AdvantageME for all orders over \$5000.00. If a DO is used, the DO will be e-mailed to the email address set up in AdvantageME by the Vendor as a .pdf file. Orders less than \$5000.00 can be ordered using a P-Card.

DELIVERY: The Contractor will be responsible for the delivery of material in first class condition at the point of delivery, and in accordance with good commercial practice.

QUARTERLY REPORT: The Division of Procurement Services **requires a quarterly report of sales** be faxed to 207-287-6578 within 30 days of the end of each calendar quarter. It will be the responsibility of the vendor to produce a quarterly report. The report must include the dollar value of goods purchased, broken down by Department as well as the total dollar value of purchases made by all Departments.

PROCUREMENT CARD: State policy requires vendors to accept the State of Maine Procurement Card (P-Card) as a form of payment, with very rare exceptions. Your company will be required to accept these cards. The pricing offered to the State of Maine shall be the final cost to the State of Maine regardless of payment method. No surcharge or other compensation will be allowed. The State of Maine reserves the right to reject your bid if you are unwilling to accept this condition.

Appendix E

**STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES**

**MUNICIPALITY POLITICAL SUBDIVISION and SCHOOL DISTRICT PARTICIPATION
CERTIFICATION**

**RFQ # 10A 180606-654
Lab Supplies -Test Tubes, Centrifuge Tubes, Watch Glass**

The Division of Procurement Services is committed to providing purchasing opportunities for **municipalities, political subdivisions and school districts** in Maine by allowing them access, through our vendors, to our contract pricing. A bidder's willingness to extend contract pricing to these entities will be taken into consideration in making awards.

Will you accept orders from political subdivisions and school districts in Maine at the prices quoted?

Yes

Yes, with conditions as follows:

No

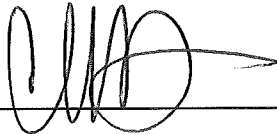
Name of Company:

CPI International

Address:

5580 Skylane Blvd Santa Rosa, CA 95403

Signature:



Date:

06/01/18

EXTENSION OF ANNUAL CONTRACT

Commodity Item: Test Tubes, Centrifuge Tubes, Watch Glass Lead Program

Contractor: CPI International

Contract Period Extended To: 7/31/2021

Extension Clause: The State reserves the right to extend this contract for a period of one year, with the consent of the contractor.

Agreement to Extend Contract:

In accordance with the above referenced Extension Clause, the undersigned agrees to continue in effect said Contract # MA 18070300000000000001 until July 31st, 2021 with all terms, conditions remaining as shown in the original contract.

Copy of which is acknowledged on this date. 8/6/2020

Contractor: CPI-International

By: Christy Messina

E-mail Address: MessinaC@CPIinternational.com

Date: 07/28/2020

Dollar value the State has spent on this contract from 7/31/2019 to present:
See Attachment : Excel File Contract MA 18P 180703*001 sales July 2019-year to date

\$12,619⁰⁰

VENDOR CUSTOMER CODE	SUPPLIER PART NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
VC1000018522	4092-320MP	CPI INTERNATIONAL	MoldPro	MP-100	17500	Test Tubes, 17mmx100mm PP, 1200 Per P NA		PKG	\$116.50	14
VC1000018522	4092-401C	CPI INTERNATIONAL	Cyrstalgen	23-2263C	17500	Centrifuge Tube, 50ml, 114x29mm, PP, MF, NA		PKG	\$190.00	14
VC1000018522	4092-450WG	CPI INTERNATIONAL	MoldPro	MP-121	17500	Watch Glass, 50mL, Disp, Polypropylene, 1' NA		PKG	\$151.55	14



5580 Skylane Blvd
 Santa Rosa CA 95403
 United States
 800-878-7654

Estimate

Date 6/21/2021
Estimate # 6765
Expires 8/1/2022
Sales Rep Christy Messina
Terms Net 30

Bill To

Lisa.Robbins@maine.gov - send in
 State of ME-Health & Env Lab
 Department of Health & Human Ser...
 221 State Street
 State House Station # 12
 Augusta ME 04333-0012
 United States

Ship To

Attn: Shipping & Receiving
 State of Maine Dept of Health and ...
 MeCDC, Health and Environmental
 221 State Street
 SHS #12
 Augusta ME 04333-0012
 United States

Item	Qty	Units	Description	Rate	Amount
4092-450WG	1	Ea	Watch Glass, 50ml, Disposable, polypropylene 1000/pk	151.55	151.55
4092-401C	1	Ea	Centrifuge Tube, 50ml, 114x29mm, PP, MF, 500/Pk, w/Caps Attached	190.00	190.00
4092-320MP	1	Ea	Test Tube, 17mm x 100mm, PP, 1200/pk	116.50	116.50

Thank you for your business.

Subtotal 458.05
Shipping Cost (F-EX GRND NC) 0.00
Total \$458.05

Accepted By:

DocuSigned by:

Benjamin Mann

Aug-12-2021

Signature of Authorized Individual

Date

Benjamin Mann, Deputy Commissioner of Finance



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State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/Maine CDC/HETL		
Department Contract Administrator or Grant Coordinator:		Chris Moiles/Shawn Belanger		
(If applicable) Department Reference #:		CD0-22-54MA03 (Commodity Master Agreement w/DAFS)		
Amount: (Contract/Amendment/Grant)	\$0.00	Advantage CT / RQS #:	Draft RQS 10A 20210629*1240	
CONTRACT	Proposed Start Date:	08/01/2021	Proposed End Date:	07/31/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		CPI International, 5580 Skylane Blvd, Santa Rosa, CA 95403 USA VC1000018522		
Brief Description of Goods/Services/Grant:		This master agreement is to continue with another MA for our Lead Poison Control Program to purchase watch glass, centrifuge tubes and test tubes specifically for lead testing. <i>This is a renewal of an existing MA that expires on 7/31/21 – This is also a multi-agency MA with DHHS, Public Safety and DOT i.e. MA 18P 180703*01</i>		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

The commodities that we are placing on a master agreement are lead free material to hold the acidified lead samples in the two Perkin Elmer auto-samplers. These are sampler changers for the Lead Poisoning Prevention Program.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This is a third-party consumable that has the lowest lead levels and fits both auto samplers. Other suppliers have caused contamination forcing resampling and resulted in work delays. Since we have had CPI on a master agreement for years and this MA is expiring, we are requesting to have another MA with this vendor for the next year.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This vendor is the least expensive supplier than can be obtained and they ship monthly so we don't have to store these at our lab.

4. Describe the plan for future competition for the goods or services.

HETL constantly checks for new vendors for quality and pricing, however, samples have come back with lead and those cannot be used for fear of contamination issues. We also have an agreement with this vendor that includes shipping costs. With shipping being doubled, we feel that this is a great deal for HETL.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Debra Downer</i>		
Printed Name:	<small>5DC6807B8558482</small> Debra Downer	Date:	Aug-09-2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Justin Franzose</i>		
Printed Name:	<small>AEED9C7B3A8044E...</small> Justin Franzose	Date:	8/18/2021