

MA 18P 2108160000000000010  
MODIFICATION

**State of Maine**



**Master Agreement**

**Effective Date:** 08/16/21

**Expiration Date:** 01/31/28

**Master Agreement Description:** Computer Servers, Storage ITC73 Cat 2

**Buyer Information**

Justin Franzose 207-624-7337 ext. justin.franzose@maine.gov

**Issuer Information**

Joan Bolduc 207-624-9904 ext. JOAN.BOLDUC@MAINE.GOV

**Requestor Information**

Thomas Howker 207-624-8878 ext. Thomas.n.howker@maine.gov

**Agreement Reporting Categories**

**Reason For Modification:** Revised description to Computer Servers, Storage ITC73 Cat 2.

**Authorized Departments**

ALL

**Vendor Information**

**Vendor Line #:** 1

**Vendor ID**

VS0000019711

**Vendor Name**

Hewlett Packard Enterprise Company

**Alias/DBA**

**Vendor Address Information**

11445 Compaq Center west drive

Houston, TX 77070

US

**Vendor Contact Information**

PUBLIC SECTOR SALES  
888-202-4628 ext.  
US.PSORDERS@HPE.COM

**Commodity Information**

**Vendor Line #:** 1  
**Vendor Name:** Hewlett Packard Enterprise Company  
**Commodity Line #:** 1  
**Commodity Code:** 20600  
**Commodity Description:** Computer Servers, Storage ITC73 Cat 2  
**Commodity Specifications:**  
**Commodity Extended Description:** Subject to contract ITC73.

<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>
0.00000		0.000000
<b>Delivery Days</b>	<b>Free On Board</b>	
<b>Contract Amount</b>	<b>Service Start Date</b>	<b>Service End Date</b>
0.00	08/16/21	01/31/28
<b>Catalog Name</b>	<b>Discount</b>	
	0.0000 %	
	<b>Discount Start Date</b>	<b>Discount End Date</b>

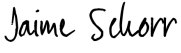
**Commodity Terms and Conditions**

**Vendor Line #:** 1  
**Commodity Line #:** 1  
**T&C #:** 165  
**T&C Name:** Payment Terms  
**T&C Details:** Net 30

Please see authorized signatures displayed on the next page

Each signatory below represents that the person has the requisite authority to enter into this Contract.  
The parties sign and cause this Contract to be executed.

State of Maine - Department of Administrative and Financial Services


DocuSigned by:  
 8/22/2021  
6D6437754DD0459

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Signature Date

Jaime C. Schorr, Chief Procurement Officer

Vendor

DocuSigned by:  
 8/23/2021  
C6DEEED991C64EE

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Signature Date

Mary Reuss Contract Negotiator

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Print Representative Name and Title

**RIDERS**

<input checked="" type="checkbox"/>	The following riders are hereby incorporated into this Contract and made part of it by reference: (check all that apply)
<input checked="" type="checkbox"/>	Rider A – Scope of Work and/or Specifications
<input checked="" type="checkbox"/>	Rider B – Terms and Conditions
<input type="checkbox"/>	Rider C - Exceptions
<input checked="" type="checkbox"/>	Bid Cover Page and Debarment Form
<input checked="" type="checkbox"/>	Debarment, Performance, and Non-Collusion Certification
<input checked="" type="checkbox"/>	Price sheet (attach excel spreadsheet to post on website)
<input type="checkbox"/>	Other – Included at Department's Discretion

**RIDER A**  
**Scope of Work and/or Specifications**

This master agreement is for computer servers and storage, per the specifications attached and hereby incorporated into this contract. This agreement and all delivery orders are subject to the terms and conditions of contract ITC73 for IT hardware and services.

**RIDER B  
TERMS AND CONDITIONS**

- 1. DEFINITIONS:** The following definitions are applicable to these standard terms and conditions:
  - a. The term “Buyer” or “State” shall refer to the Government of the State of Maine or a person representing the Government of the State of Maine.
  - b. The term “Department” or “DAFS” shall refer to the State of Maine Department of Administrative and Financial Services.
  - c. The term “Bureau” or “BGS” shall refer to the State of Maine Bureau of General Services.
  - d. The term “Division” shall refer to the State of Maine Division of Purchases.
  - e. The term “Contractor”, “Vendor”, or “Provider” shall refer to the organization that is providing goods and/or services through the contract to which these standard terms and conditions have been attached and incorporated.
  - f. The term “Contract” or “Agreement” shall refer to the contract document to which these standard terms and conditions apply, taking the format of a Buyer Purchase Order (BPO) or Master Agreement (MA) or other contractual document that is mutually agreed upon between the State and the Contractor.
  
- 2. WARRANTY:** The Contractor warrants the following:
  - a. That all goods and services to be supplied by it under this Contract are fit and sufficient for the purpose intended, and
  - b. That all goods and services covered by this Contract will conform to the specifications, drawing samples, symbols or other description specified by the Division, and
  - c. That such articles are merchantable, good quality, and free from defects whether patent or latent in material and workmanship, and
  - d. That all workmanship, materials, and articles to be provided are of the best grade and quality, and
  - e. That it has good and clear title to all articles to be supplied by it and the same are free and clear from all liens, encumbrances and security interest.

Neither the final certificate of payment nor any provision herein, nor partial nor entire use of the articles provided shall constitute an acceptance of work not done in accordance with this agreement or relieve the Contractor liability in respect of any warranties or responsibility for faulty material or workmanship. The Contractor shall remedy any defects in the work and pay any damage to other work resulting therefrom, which shall appear within one year from the date of final acceptance of the work provided hereunder. The Division of Purchases shall give written notice of observed defects with reasonable promptness.

- 3. TAXES:** Contractor agrees that, unless otherwise indicated in the order, the prices herein do not include federal, state, or local sales or use tax from which an exemption is available for purposes of this order. Contractor agrees to accept and use tax exemption certificates when supplied by the Division as applicable. In case it shall ever be determined that any tax included in the prices herein was not required to be paid by Contractor, Contractor agrees to notify the Division and to make prompt application for the refund thereof, to take all proper steps to procure the same and when received to pay the same to the Division.

**4. PACKING AND SHIPMENT:** Deliveries shall be made as specified without charge for boxing, carting, or storage, unless otherwise specified. Articles shall be suitably packed to secure lowest transportation cost and to conform to the requirements of common carriers and any applicable specifications. Order numbers and symbols must be plainly marked on all invoices, packages, bills of lading, and shipping orders. Bill of lading should accompany each invoice. Count or weight shall be final and conclusive on shipments not accompanied by packing lists.

**5. DELIVERY:** Delivery should be strictly in accordance with delivery schedule. If Contractor's deliveries fail to meet such schedule, the Division, without limiting its other remedies, may direct expedited routing and the difference between the expedited routing and the order routing costs shall be paid by the Contractor. Articles fabricated beyond the Division's releases are at Contractor's risk. Contractor shall not make material commitments or production arrangements in excess of the amount or in advance of the time necessary to meet delivery schedule, and, unless otherwise specified herein, no deliveries shall be made in advance of the Division's delivery schedule. Neither party shall be liable for excess costs of deliveries or defaults due to the causes beyond its control and without its fault or negligence, provided, however, that when the Contractor has reason to believe that the deliveries will not be made as scheduled, written notice setting forth the cause of the anticipated delay will be given immediately to the Division. If the Contractor's delay or default is caused by the delay or default of a subcontractor, such delay or default shall be excusable only if it arose out of causes beyond the control of both Contractor and subcontractor and without fault of negligence or either of them and the articles or services to be furnished were not obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

**6. FORCE MAJEURE:** The State may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The State may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

**7. INSPECTION:** All articles and work will be subject to final inspection and approval after delivery, notwithstanding prior payment, it being expressly agreed that payment will not constitute final acceptance. The Division of Purchases, at its option, may either reject any article or work not in conformity with the requirements and terms of this order, or re-work the same at Contractor's expense. The Division may reject the entire shipment where it consists of a quantity of similar articles and sample inspection discloses that ten (10%) percent of the articles inspected are defective, unless Contractor agrees to reimburse the Division for the cost of a complete inspection of the articles included in such shipment. Rejected material may be returned at Contractor's risk and expense at the full invoice price plus applicable incoming transportation charges, if any. No replacement of defective articles or work shall be made unless specified by the Division.

**8. INVOICE:** The original and duplicate invoices covering each and every shipment made against this order showing Contract number, Vendor number, and other essential particulars, must be forwarded promptly to the ordering agency concerned by the Vendor to whom the order is issued. Delays in receiving invoice and also errors and omissions on statements will be considered just cause for withholding settlement without losing discount privileges. All accounts are to be carried in the name of the agency or institution receiving the goods, and not in the name of the Division of Purchases.

**9. ALTERATIONS:** The Division reserves the right to increase or decrease all or any portion of the work and the articles required by the bidding documents or this agreement, or to eliminate all or any portion of such work or articles or to change delivery date hereon without invalidating this Agreement. All such alterations shall be in writing. If any such alterations are made, the contract amount or amounts shall be adjusted accordingly. In no event shall Contractor fail or refuse to continue the performance of the work in providing of articles under this Agreement because of the inability of the parties to agree on an adjustment or adjustments.

**10. TERMINATION:** The Division may terminate the whole or any part of this Agreement in any one of the following circumstances:

- a. The Contractor fails to make delivery of articles, or to perform services within the time or times specified herein, or
- b. If Contractor fails to deliver specified materials or services, or
- c. If Contractor fails to perform any of the provisions of this Agreement, or
- d. If Contractor so fails to make progress as to endanger the performance of this Agreement in accordance with its terms, or
- e. If Contractor is adjudged bankrupt, or if it makes a general assignment for the benefit of its creditors or if a receiver is appointed because of its insolvency, or
- f. Whenever for any reason the State shall determine that such termination is in the best interest of the State to do so.

In the event that the Division terminates this Agreement in whole or in part, pursuant to this paragraph with the exception of 8(f), the Division may procure (articles and services similar to those so terminated) upon such terms and in such manner as the Division deems appropriate, and Contractor shall be liable to the Division for any excess cost of such similar articles or services.

**11. NON-APPROPRIATION:** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

**12. COMPLIANCE WITH APPLICABLE LAWS:** Contractor agrees that, in the performance hereof, it will comply with applicable laws, including, but not limited to statutes, rules, regulations or orders of the United States Government or of any state or political subdivision(s) thereof, and the same shall be deemed incorporated herein by reference. Awarding agency requirements and regulations pertaining to copyrights and rights in data. Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United



States, or any of their duly authorized representatives to any books, documents, papers and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act, (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000). Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

**13. INTERPRETATION:** This Agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

**14. DISPUTES:** The Division will decide any and all questions which may arise as to the quality and acceptability of articles provided and installation of such articles, and as to the manner of performance and rate of progress under this Contract. The Division will decide all questions, which may arise as to the interpretation of the terms of this Agreement and the fulfillment of this Agreement on the part of the Contractor.

**15. ASSIGNMENT:** None of the sums due or to become due nor any of the work to be performed under this order shall be assigned nor shall Contractor subcontract for completed or substantially completed articles called for by this order without the Division's prior written consent. No subcontract or transfer of agreement shall in any case release the Contractor of its obligations and liabilities under this Agreement.

**16. STATE HELD HARMLESS:** The Contractor agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, material men, laborers and other persons, firm or corporation furnishing or supplying work, services, articles, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this Agreement.

**17. SOLICITATION:** The Contractor warrants that it has not employed or written any company or person, other than a bona fide employee working solely for the Contractor to solicit or secure this Agreement, and it has not paid, or agreed to pay any company, or person, other than a bona fide employee working solely for the Contractor any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Division shall have the absolute right to annul this agreement or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

**18. WAIVER:** The failure of the Division to insist, in any one or more instances, upon the performance of any of the terms, covenants, or conditions of this order or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such term, covenant, or condition or the future exercise of such right, but the obligation of Contractor with respect to such future performance shall continue in full force and effect.

**19. MATERIAL SAFETY:** All manufacturers, importers, suppliers, or distributors of hazardous chemicals doing business in this State must provide a copy of the current Material Safety Data Sheet (MSDS) for any hazardous chemical to their direct purchasers of that chemical.

**20. COMPETITION:** By accepting this Contract, Contractor agrees that no collusion or other restraint of free competitive bidding, either directly or indirectly, has occurred in connection with this award by the Division of Purchases.

**21. INTEGRATION:** All terms of this Contract are to be interpreted in such a way as to be consistent at all times with this Standard Terms and Conditions document, and this document shall take precedence over any other terms, conditions, or provisions incorporated into the Contract.

RIDER C  
EXCEPTIONS

NA

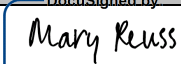
### Debarment, Performance, and Non-Collusion Certification

*By signing this document, I certify to the best of my knowledge and belief that the aforementioned organization, its principals, and any subcontractors named in this proposal:*

- a. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any governmental agency.*
- b. Have not within three years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
 
  - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.*
  - ii. violating Federal or State antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;*
  - iii. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and*
  - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.**
- c. Have not entered into a prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and this proposal is in all respects fair and without collusion or fraud. The above-mentioned entities understand and agree that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.*

- **Failure to provide this certification may result in the disqualification of the Bidder's proposal, at the discretion of the Department.**

*To the best of my knowledge all information provided in the enclosed proposal, both programmatic and financial, is complete and accurate at the time of submission.*

Name: Mary Reuss	Title: Contract Negotiator
DocuSigned by:	
Authorized Signature:  <small>C6DEFFD991C64FE...</small>	Date: 8/23/2021

## **PARTICIPATING ADDENDUM**

### **STATE OF MAINE AND INFORMATION TECHNOLOGY HARDWARE AND SERVICES ITC73 2021-2028**

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Master Agreement #: 18P – 2108160000000000010

Contractor: **HEWLETT PACKARD ENTERPRISE**

Participating Entity: **STATE OF MAINE**

The State of Maine is participating in the Commonwealth of Massachusetts Information Technology Hardware and Services ITC73 contract. All contract deliverables, performance requirements, policies, terms and conditions between the Contractor and Commonwealth apply for the State of Maine unless modified here. This Master Agreement between the State of Maine and Contractor shall have precedence.

The following products or services are included in this contract portfolio:

- Category 2: Storage Solutions and Servers and Related Services

The following products or services are not included in this agreement:

- No other products other than what is specified above

#### **Master Agreement Terms and Conditions:**

1. Scope: This addendum covers Information Technology Hardware and Services ITC73 lead by the Commonwealth of Massachusetts for use by state agencies and other entities located in the Participating State of Maine authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: This Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of Maine. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. Software/Subscription Purchase, Support and Associated Services Requires State CIO Approval: Unless otherwise stipulated in this Participating Addendum, specific services accessed through the ITC73 Master Agreement for Software and Services by state executive branch agencies are subject to the authority and prior approval of the State of Maine Chief Information Officer's Office. The State Chief Information Officer means the individual designated by the Maine state Governor within the Executive Branch with enterprise-wide responsibilities for leadership and management of information technology resources of a state.
4. Term: August 15, 2021 – January 31, 2028.
5. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

**PARTICIPATING ADDENDUM****STATE OF MAINE AND INFORMATION TECHNOLOGY HARDWARE AND SERVICES ITC73 2021-2028**Contractor: Hewlett Packard Enterprise

Name:	Erin Tank
Address:	6280 America Center Drive, San Jose, CA 95002
Telephone:	512-319-2976
Fax:	N/A
Email:	Erin.Tank@hpe.com

Participating Entity: State of Maine

Name:	Justin Franzose
Address:	9 State House Station, Augusta ME 04333-0009
Telephone:	207-624-7337
Fax:	Na
Email:	Justin.Franzose@maine.gov

**6. PARTICIPATING ENTITY MODIFICATIONS OR ADDITIONS TO THE MASTER AGREEMENT**

These modifications or additions apply only to actions and relationships within the Participating Entity.

Participating Entity must check one of the boxes below.

No changes to the terms and conditions of the Master Agreement are required.

The following changes are modifying or supplementing the Master Agreement terms and conditions.

- I. EQUAL EMPLOYMENT OPPORTUNITY During the performance of this contract, the Contractor agrees as follows.
  - A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation, unless related to a bona fide occupational qualification. The Contractor shall take affirmative action to ensure that applicants are employed and employees are treated during their employment, without regard to their race, color, religion, sex, age, national origin, physical or mental disability, or sexual orientation. Such action shall include, but not be limited to, the following: employment, upgrading, demotions, transfers, recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
  - B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation.
  - C. The Contractor will send to each labor union or representative of the workers with which he has a collective or bargaining agreement, or other contract or understanding, whereby he is furnished with labor for the performances of his contract, a notice, to be provided by the contracting department or agency,

## **PARTICIPATING ADDENDUM**

### **STATE OF MAINE AND INFORMATION TECHNOLOGY HARDWARE AND SERVICES ITC73 2021-2028**

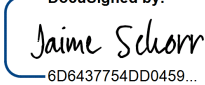
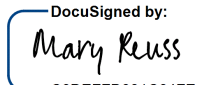
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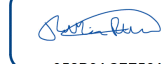
advising the said labor union or workers' representative of the Contractor's commitment under this section and shall post copies of the notice in conspicuous places available to employees and to applicants for employment.

- D. The Contractor will cause the foregoing provisions to be inserted in all contracts for any work covered by this agreement so that such provisions will be binding upon each subcontractor.
  - E. Contractors and subcontractors with contracts in excess of \$50,000 will also pursue in good faith affirmative action programs.
- II. **GOVERNING LAW** This Agreement shall be governed in all respects by the laws, statutes, and regulations of the United States of America and of the State of Maine. Any legal proceeding against the State regarding this Agreement shall be brought in State of Maine administrative or judicial forums. The Contractor consents to personal jurisdiction in the State of Maine.
- III. **STATE HELD HARMLESS** The contractor shall release, protect, indemnify and hold the Commonwealth of Massachusetts and the State of Maine and their officers, agencies, and employees, harmless from and against any damage, cost or liability, including reasonable attorney's fees, for any or all injuries to persons, property or claims for money damages arising from acts or omissions of the contractor, his employees or subcontractors or volunteers.
- IV. **NON-APPROPRIATION** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement. This does not relieve the State or an entity from obligation to pay for products shipped and/or services performed for which funds have been appropriated.
- V. **ORDERS:** Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.
- VI. **TRAVEL:** Standard Business Expenses may be allowed with prior authorization from an Eligible Entity. For Maine, the amount will not be more than that allowed for State of Maine employees (<http://www.maine.gov/osc/travel/per-diem>).
- VII. **Credit/Procurement Card:** The state of Maine may use credit/debit cards, at its choice, for purchases of \$5,000 or under. The same quoted price must be charged for a credit/debit card purchase as a purchase executed through a Purchase Order or Delivery Order (regardless of payment method). No surcharge for credit or debit card purchases is allowed.

**PARTICIPATING ADDENDUM****STATE OF MAINE AND INFORMATION TECHNOLOGY HARDWARE AND SERVICES ITC73 2021-2028**

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: State of Maine	Contractor: Hewlett Packard Enterprise
Signature:  DocuSigned by: Jaime Schorr 6D6437754DD0459...	Signature:  DocuSigned by: Mary Reuss C6DEFFD991C64FE...
Name: Jaime Schorr	Name: Mary A. Reuss
Title: Chief Procurement Officer	Title: Contract Negotiator
Date: 8/22/2021	Date: 8/23/2021

State of Maine Chief Information Officer
Signature:  DocuSigned by: Frederick Brittain 052B9AC7F56A489...
Name: Frederick Brittain
Title: Chief Information Officer
Date: 8/23/2021





# Contract User Guide for ITC73

## ITC73 - IT Hardware and Services

UPDATED: March 15, 2021

<b>Contract #:</b>	ITC73
<b>MMARS MA #:</b>	ITC73*
<b>Initial Contract Term:</b>	February 1, 2021 – January 31, 2028
<b>Maximum End Date:</b>	No extension, maximum end date January 31, 2028
<b>Current Contract Term:</b>	February 1, 2021 – January 31, 2028
<b>Contract Manager:</b>	Sara Siddall – 617-720-3168- <a href="mailto:sara.siddall@mass.gov">sara.siddall@mass.gov</a>
<b>This Contract Contains:</b>	Environmentally Preferable Products, Prompt Pay Discount
<b>UNSPSC Codes:</b>	43-21-15 – Computers 43-21-00 – Computer Equipment and Accessories

\*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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- [Construction Requirements](#)
- [Pricing, Quotes and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Environmentally Preferable Products](#)
- [Contract Exclusions and Related Statewide Contracts](#)
- [Emergency Services](#)
- [Shipping/Delivery>Returns](#)
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- [Performance and Payment Time Frames Which Exceed Contract Duration](#)
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NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: March 15, 2021

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# Contract User Guide for ITC73

**TIP: To return to the first page throughout this document, use the CTL + Home command.**

## Contract Summary

This is a Statewide Contract for IT Hardware and Services. This contract covers the acquisition of Information Technology hardware, project management, integration, maintenance, and other related services. This contract replaces ITC47- IT Hardware and Services.

## Contract Categories

This contract includes four (4) categories of products and services as listed below.

- Category 1: Desktops, Laptops, Chromebooks, and Tablets
- Category 2: Storage Solutions and Servers
- Category 3: Resellers and Services
- Category 4: Rugged Mobile Devices and Services

## Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

## Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit [COMMBUYS.com](http://COMMBUYS.com) and search for ITC73 to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located on the Master Blanket Purchase Order (MBPO) for ITC73 and can be accessed directly by visiting PO-21-1080-OSD03-SRC01-21105.
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.
- E-Rate Form 470 is located on the Master Record Master Blanket Purchase Order.

## Who Can Use This Contract

### Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;  
Construction Materials and Services: G.L. c. 149, s. 44A; G.L. c. 30, § 39M.

### Eligible Entities

Please see the standard list of Eligible Entities on our [Who Can Use Statewide Contracts](#) webpage. Including State of Maine, and the State of Iowa.

## Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions

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and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

### Construction Requirements

Purchasers must ensure that **any** services involving construction are limited to \$50,000 or less.

Purchasing entities are responsible for compliance with applicable construction law requirements. Information concerning specific M.G.L. c. 149 and c. 30 construction requirements may be found in the Office of the Inspector General's Public Procurement Charts at: <https://www.mass.gov/download-oig-public-purchasing-and-public-construction-manuals>. It is the responsibility of the Eligible Entity to determine whether installation work includes construction as defined by M.G.L. c.149 or M.G.L. c.30, §39M. Chapter 30B Procurement Assistance from the Office of the Inspector General is available at [mass.gov/ig/procurement-assistance](https://mass.gov/ig/procurement-assistance). Access the 30B Hotline at 617-722-8838 or email them at: [30BHotline@massmail.state.ma.us](mailto:30BHotline@massmail.state.ma.us).

Questions about public construction bidding should be directed to Deborah Anderson, Counsel II for the Attorney General's Office, at 617-963-2371. Visit the Attorney General's [web page](#) to learn more about Public Bidding Laws.

See [Quotes Including Construction Services Requirements](#) below for information on quoting these types of projects.

### Pricing, Quote and Purchase Options

#### Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

- Purchases made through this contract will be direct, outright purchases
- This is a fee for service contract

#### Pricing Options

- **Discount off of Manufacturers Suggested Retail Price (MSRP):** Contract pricing is a specified discount off of the MSRP catalog price. Some vendors have additional discounts for volume and education.
- **Discount off of the Vendor Catalog Price:** Contract pricing is a specified discount off of the vendor catalog price. Some vendors have additional discounts for volume and education.
- **Fixed Rate pricing:** Contract pricing has set pricing for services listed in price files.

#### Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found by on each individual Master Blanket Purchase Order. Contract Information can be found on the Master Record, PO-21-1080-OSD03-SRC01-21105.

#### Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the OSD Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or [OSDhelpdesk@mass.gov](mailto:OSDhelpdesk@mass.gov).

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When contacting a vendor on statewide contract, always reference ITC73 to receive contract pricing.

### Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

### How To Purchase From The Contract

- **Select items from a PunchOut catalog and purchase through COMMBUYS**

PunchOut catalogs offer the convenience of selecting Statewide Contract products from a vendor's e-commerce website. The PunchOut or Government to Business (G2B) catalogs are available via COMMBUYS only (login to COMMBUYS and select the settings option in the upper right hand corner [  ] and choose the G2B PunchOut option). Once a vendor is selected in COMMBUYS, you are taken to the vendor's e-commerce site. After shopping is complete on the vendor's e-commerce site, selected items are pulled back into COMMBUYS, summarized on a COMMBUYS release Requisition, and are ready to submit for approval. Once approved, it is released to the vendor for processing and fulfillment.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select either:

- The *Quick Reference Guide (QRG)* section and choose the *QRG – Buyer PunchOut Ordering* job aid
- The *COMMBUYS Purchase Orders* section and choose the *How to Purchase from a G2B PunchOut* job aid.

- **Solicit quotes and select and purchase quoted item in COMMBUYS**

This COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes. Buyers must include "ITC73 RFQ" when entering information in the Description field.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section, and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid or one of the quick reference guides.

- **Directly purchase a non-fixed price item (\$0 line item) through COMMBUYS**

This may be done if you do not need to solicit a quote, for example, for maintenance or repair projects where it is important to have the vendor who installed the system perform the services.

For a full description of how to complete a requisition in COMMBUYS visit the Job Aids for Buyers webpage, select the COMMBUYS Purchase Orders section, and download the How to Create a Requisition and Purchase Order (Contract Purchase) job aid. The following instructions customize that Job Aid. (Note: These instructions are not complete; they must be used in conjunction with the Job Aid.)

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

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➤ The COMMBUYS Requisitions section, and choose the *How to Create an RPA Release Requisition* job aid.

- **How to Purchase from Designated Resellers**

Some OEM's have a Designated Reseller, who is not awarded a contract, but are allowed to sell for that OEM directly, receiving quotes, invoicing and receiving payments directly. These resellers are set up as a distributor under the OEM's Master Blanket Purchase Order, the below steps are how to complete these purchases in COMMBUYS.

- Create New Requisition
- Fill out General tab as you would normally
- Search for Item
- Select Item from the MBPO , i.e. MBPO PO-21-1080-OSD03-SCR04-xxxxx line 2
- Fill in Item information, i.e. qty price description
- Save and continue to Vendor subtab under Items
- Click on Change Vendor
- Pop up window will give you options of available vendors. This will be the OEM and their designated reseller.
- Select the designated reseller as the vendor
- Click on vendor tab next, you will see the new vendor listed.
- Continue with the requisition filling in the address, attachments etc tabs.
- Click on the summary tab and review all information
- Once information is reviewed and correct, submit for approval.
- The process for the rest of the requisition will be the same as a normal requisition.

### Obtaining Quotes

Contract users should always reference "ITC73" when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value. Eligible Entities are encouraged but not required to obtain competitive quotes from multiple awarded contractors. If your purchase is over \$50,000, it is highly recommended that quotes be requested.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage, and select:

➤ The *COMMBUYS Purchase Orders* section, and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid.

### Quotes Including Construction Services

Please note specific requirements that apply for quoting construction services, depending upon the scope of your bid:

- Where the construction services are less than \$10,000: Select a vendor based on sound business practices, consistent with your entity's procurement policies and procedures.
- For construction services valued from \$10,000-\$50,000: Must solicit a minimum of three quotes and receive two written responses; award to lowest responsible bidder.

### Labor Rate

Individual Company labor rates will be posted to COMMBUYS.

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### Prevailing Wage Requirements

The buyer has a legal obligation to request a prevailing wage schedule from the Department of Labor Standards (DLS) at [www.mass.gov/dols](http://www.mass.gov/dols). Questions regarding the Prevailing Wage Law may be answered by accessing the DLS website or by calling the DLS Prevailing Wage Program at (617) 626-6953. For this contact, the following prevailing wage categories include:

If prevailing wage is required, make sure to include this information in your quotes or bids so vendors know to include prevailing wage.

### Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

### Environmentally Preferable Products (EPP)

- In 2009, Executive Order [515](#), establishing an Environmental Purchasing Policy for Executive Departments, was signed. View the Environmentally Preferable Products (EPPs) Procurement Program General Information, Requirements and Guidance for detailed information about the program at <https://www.mass.gov/doc/epp-general-information-requirements-and-guidance/download>.
- A number of environmental product or service specifications have been designated as either mandatory or desirable for the Product/Service category by the EPP Program through EO 515 and can be viewed in the Minimum Environmentally Preferable Products and Services Specifications Guide at <https://www.mass.gov/doc/environmentally-preferable-products-and-services-guide/download>. All statewide and executive department contracts are required to use these standards, unless otherwise noted in the RFR.
- Environmental benefit claims concerning products or services must be consistent with the [Federal Trade Commissions' Guides for the Use of Environmental Marketing Terms](#). Product environmental claims are to include the industry standard the product meets and certifier. Vendors must agree to offer and clearly label products with sustainability certifications and attributes, when available, within specific product categories. Documentation of the certification claimed by the vendor must be supplied upon request if it is not publicly available for verification (on either the vendor's or certifier's website).

### Contract Exclusions and Related Statewide Contracts

#### Not allowed under any circumstances

- Services for IT application development projects are specifically excluded from this contract, except for software development that may be needed in conjunction with hardware systems integration.
- Desktops and laptops other than those manufactured by awarded Category 1 vendors. For the purposes of this Section, Chromebooks are not considered laptops; Chromebooks made by any OEM are allowed under this Contract. This restriction does not apply to Category 4.
- Storage Solutions other than those manufactured by awarded Category 2 vendors, except that Servers (Category 2) may be purchased with, or augmented by, storage systems made by other OEMS
- Servers other than those manufactured by awarded Category 2 vendors

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- Web hosting except in conjunction with IT Hardware
- Telephony, IP Telephony plans and other voice/data services (available through ITT72)
- Any voice and data or cellular plan with charges for voice or data usage

### Not allowed for Executive Department agencies

- Network printers (available through ITC66)

## Shipping/Delivery>Returns

### *Freight, travel, and other charges*

Freight and travel charges, if any, must be identified in the quote. Freight and travel charges, or any other charges not included in the quote accepted by the Eligible Entity, will not be paid. Freight and travel charges must be no more than the actual freight or travel charges paid by the Contractor.

### *Delivery timeframe*

Vendors must agree to deliver all equipment within 30 days of receipt of an order, unless otherwise agreed upon, in writing, by the Eligible Entity and Contractor.

### *Return Policy*

Vendors must accept return of any defective commodities, or commodities which do not conform to those quoted, within thirty days of receipt of goods. Vendor must provide a means for the Eligible Entity to ship the materials without paying for shipment. Vendor must offer a return policy if allowed by manufacturer which allows Eligible Entities to return unopened commodities within thirty days of delivery, even if non-defective and conforming to those quoted, without restocking or other charges.

## Additional Information/FAQs

### Product Specifications, including Environmental Standards and Requirements

### Warranties

Bidders must provide an on-site, 3-year warranty, with no charges for parts, labor or transportation during the warranty period. Bidders must respond to a warranty service call within four (4) hours with a call back from the initial problem call and next business day on-site response time from the call back, unless otherwise agreed upon, in writing, by the Eligible Entity and Contractor.

A warranty service upgrade for Eligible Entity requiring more rapid response will be available for an additional cost. Bidders must describe any on-going preventive maintenance services offered during the warranty period, as part of the warranty or at an additional cost. Bidders must also describe any plans they offer for post-warranty maintenance and support, including but not limited to the ability to purchase an extended warranty at the time of system purchase, plans offering services as needed on an hourly rate or other basis, and annual fixed priced maintenance contracts.

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### Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is provided to buyer if a certain volume of product or service is purchased.
- **Education Discounts:** discount is provided to buyer if a certain volume of product or service is purchased for education entities.

### If the Needed Product Can Not be Found

If a product cannot be found in the vendor's catalog, or price sheet, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product meets the scope of the product category, the vendor may be able to add it to their product offerings.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Manager to inquire whether the product may be purchased.

### Performance and Payment Time Frames Which Exceed Contract Duration

All rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than 36 months beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new rentals, maintenance or other agreements for services may be executed after the Contract has expired.

### Resales of hardware/services covered under specified Statewide Contracts ("One Stop Shopping")

All Category 3 vendors will be designated as "Eligible Entities" for specified OSD Statewide Contracts. Equipment, services, or software available from those Statewide Contracts must be obtained from those Statewide Contracts and provided to Eligible Entities at a cost no greater than the Eligible Entity would pay if purchasing directly from the applicable Statewide Contract.

The purpose of this provision is to allow Eligible Entities to take advantage of the pricing and features of the OSD's many Information Technology related contracts, while interfacing with a single point of contact. The Category 3 vendor will obtain the goods and services directly from the applicable Statewide Contract and provide project management services as needed to coordinate among different vendors.

This provision may not be used if all products/services necessary can be obtained from another Statewide Contract. In that case, the other Statewide Contract must be used for the purchase.

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The Contract User Guide will provide a list, updated from time to time, identifying the eligible Statewide Contracts and the goods/services that may be obtained via One Stop Shopping. Those goods/services must be obtained from the eligible Statewide Contract, rather than sourced elsewhere by the Category 3 vendor, unless otherwise provided below.

Contract Title and Number	Products
<a href="#">ITS58 Software Reseller</a>	Software licenses and maintenance, excluding Cloud, which may not be obtained through ITC73. The following software may be provided directly by the Category 3 vendor without going through ITS58: a) software required for the hardware to operate at all, such as operating system software, b) software that only operates on specific hardware and is not sold separately from that hardware, and c) K-12 schools and school districts may purchase ONE copy of application software with each complete desktop/laptop system, provided that it is part of a single purchase with one Category 3 vendor.
<a href="#">ITT50</a> – Networking and Communications	Networking/Communications products.
<a href="#">OFF40</a> – Audiovisual/Multi-media equipment	Projection screens, whiteboards, and other presentation equipment, televisions, cameras, loudspeaker systems, other AV devices. These items may be purchased only as part of a complete system solution and must be obtained through OFF40.
<a href="#">ITC66</a>	Copiers, faxes, digital duplicating equipment, printers, only as parts of a complete system solution. These types of devices may not be sourced elsewhere by the ITC73 vendor except for brands and models that are not available under ITC66. Printers and printer supplies may not be sold to Executive Department agencies.
<a href="#">ITC71</a>	Security products including security cameras and access control systems, only allowed as part of a complete system solution.

The items below may be sold under ITC73 without using "One Stop Shopping" or purchasing items from the ITC73 OEMs:

- **Tablets, Chromebooks** and similar devices unavailable **under the OEM Categories**.
- **Desktop- and Laptop related supplies and accessories:** Hard drives, memory, optical drives, power supplies, system boards, cards (video/audio/serial), internal cables, keyboards, monitors, mice, USB drives, cables, external drives, security locks and devices, specialized computer tools and kits, computer racks and housing, data collection devices, carrying bags or cases, docking stations, other desktop- and laptop-related devices of like scope.

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- **Printers and printer-related supplies and accessories unavailable under ITC66**, except that printers and printer supplies may not be sold to Executive Department agencies
- **Server-related supplies and accessories** - drives, power supplies, management cards, memory, processors, other server-related supplies and accessories
- **Uninterrupted power supplies (UPS)** – only for use with IT devices, not for backup of facilities such as air conditioning, electrical, heating or other building systems
- **Batteries** and replacement battery cartridges
- **Removable storage media** - CD/CD-R/CD-RW, DVD/DVD-R/DVD-RW, disks, flash drives, magnetic tape media, back-up tapes, data cartridges, data cleaning cartridges, data cassettes, other removable storage media devices
- **Other computer-related supplies and accessories** – Bar code labels, blank labels, technical books and manuals
- **Hardware parts and/or upgrades** of existing PCs, servers, or peripherals
- **GPS devices**
- **Adaptive technology**
- **Hubs, switches, routers and other networking devices unavailable** under ITT50
- **Refurbished Desktops/Laptops manufactured by vendors in ITC73 Category 1**, meeting the following specifications: Products are partially or fully manufactured from existing product materials, where such materials are cleaned and/or repaired in accordance with OEM specifications. Unusable parts are replaced with new or remanufactured parts that meet or exceed OEM specifications and any governing standard or regulations.

### Strategic Sourcing Team Members

- Angela Burke
- David Harvey, DPH
- Don Chamberlain, EOTTS
- James Sullivan, Danvers
- Ken Discher, Iowa
- Kristin Kinnally, EOTTS
- Lenore Bernashe, Westfield
- Matt Killen, Salem
- Reann Rostamnezhad, OSD
- Sara Siddall, OSD
- Thomas Howker, Maine

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## Contract User Guide for ITC73

### Vendor List and Information\*

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	
**[Conversion Vendor] [Master MBPO] (All contract documents)	PO-21-1080-OSD03-SRC01-21105	Sara Siddall	617-720-3186	<a href="mailto:sara.siddall@mass.gov">sara.siddall@mass.gov</a>
Acer	<a href="#">PO-21-1080-OSD03-SRC04-21074</a>	Lynne Edgehill	508-259-0573	<a href="mailto:Lynne.Edgehill@acer.com">Lynne.Edgehill@acer.com</a>
Apple Inc.		Matt Baker	512-674-6505	
Aqueduct Technologies, Inc.	PO-21-1080-OSD03-SRC04-21064	Dan Murray	617-221-3577	<a href="mailto:dmurray@aqueducttechnologies.com">dmurray@aqueducttechnologies.com</a>
Bredy Network Management Corp – BNMC and CPU Sales & Service	PO-21-1080-OSD03-SRC04-21053	Roger Michelson	978-482-2020 x15	<a href="mailto:Roger@bnmc.net">Roger@bnmc.net</a>
CBTS	PO-21-1080-OSD03-SRC04-21071	Marilyn Koch	781-858-6246	<a href="mailto:marilyn.koch@cbts.com">marilyn.koch@cbts.com</a>
CDW Government LLC	PO-21-1080-OSD03-SRC04-21096	Radhika Krishna	312.547.7064	<a href="mailto:radhkri@cdwg.com">radhkri@cdwg.com</a>
Continental Resources, Inc.	PO-21-1080-OSD03-SRC04-21091	Jeff Lane	781-533-0292	<a href="mailto:jlane@conres.com">jlane@conres.com</a>
Custom Computer Specialists Inc.	<a href="#">PO-21-1080-OSD03-SRC04-21075</a>	Catherine Burton	401-775-1247	<a href="mailto:cburton@customonline.com">cburton@customonline.com</a>
DataPivot Technologies	PO-21-1080-OSD03-SRC04-21072	Benjamin Coons	603-490-7179	<a href="mailto:bcoons@datapivottechnologies.com">bcoons@datapivottechnologies.com</a>
Dell Marketing L.P.	<a href="#">PO-21-1080-OSD03-SRC04-21090</a>	Sean Tynan	(617) 955-7355	<a href="mailto:sean.tynan@dell.com">sean.tynan@dell.com</a>
EchoStor Technologies, Inc.	PO-21-1080-OSD03-SRC04-21063	Caleb Morgan	508-737-9314	<a href="mailto:caleb.morgan@echosystems.com">caleb.morgan@echosystems.com</a>
EMC Corporation	<a href="#">PO-21-1080-OSD03-SRC04-21086</a>	Mike Forbes	(617) 851-1657	<a href="mailto:michael.forbes@dell.com">michael.forbes@dell.com</a>
ePlus Technology, inc.	PO-21-1080-OSD03-SRC04-21108	Steve Low	781-615-1314	<a href="mailto:slow@eplus.com">slow@eplus.com</a>
Trafera, LLC	<a href="#">PO-21-1080-OSD03-SRC04-21057</a>	Eric Ogden	651-242-5692	<a href="mailto:contracts@trafera.com">contracts@trafera.com</a>
First World d/b/a Terminal Exchange	PO-21-1080-OSD03-SRC04-21088	Rich Pomper	857 302 7725	<a href="mailto:rpomper@terminal.com">rpomper@terminal.com</a>
Future Technologies Group, LLC dba New Era Technology	<a href="#">PO-21-1080-OSD03-SRC04-21084</a>	Guy E. Esposito	617-502-1628	<a href="mailto:SLED.ne@neweratech.com">SLED.ne@neweratech.com</a>
GlassHouse Systems	PO-21-1080-OSD03-SRC04-21107	Mary DeBartolo / John Callisto	508-237-3191 /949-636-0031	<a href="mailto:mdebartolo@ghsystems.com">mdebartolo@ghsystems.com</a>
GovConnection, Inc. dba Connection – Public Sector Solutions	PO-21-1080-OSD03-SRC04-21460	Bill Fleckenstein	800-800-0019 ext. 34242	<a href="mailto:bill.fleckenstein@connection.com">bill.fleckenstein@connection.com</a>
GreenPages, Inc.	PO-21-1080-OSD03-SRC04-21069	David Knox	(781) 987-2013	<a href="mailto:dknox@greenpages.com">dknox@greenpages.com</a>
Haywood Associates Incorporated d/b/a TransCOR Information Technologies	PO-21-1080-OSD03-SRC04-21058	Thomas D. Haywood / Rhonda tryder	978-352-3100	<a href="mailto:tomh@transcor-it.com">tomh@transcor-it.com</a>
Hewlett Packard Enterprise	<a href="#">PO-21-1080-OSD03-SRC04-21062</a>	Rich Dowling	(617) 899-9548	<a href="mailto:Richard.dowling@hpe.com">Richard.dowling@hpe.com</a>
HP Inc.	<a href="#">PO-21-1080-OSD03-SRC04-21078</a>	Jasmine Tullis	603-440-3520	<a href="mailto:jasmine.tullis@hp.com">jasmine.tullis@hp.com</a>
HUB Technical Services, LLC.	<a href="#">PO-21-1080-OSD03-SRC04-21098</a>	Joseph Lovetere	508-238-9887 X4101	<a href="mailto:jlvetere@hubtech.com">jlvetere@hubtech.com</a>

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Insight Public Sector, Inc.	PO-21-1080-OSD03-SRC04-21059	Rosemarie Pavlick	203.659.2448	TeamMass@insight.c
Integrated IT Solutions, LLC	PO-21-1080-OSD03-SRC04-21055	Jay Patterson	781-742-2237	ITC732@integratedit.
International Business Machines (IBM)	PO-21-1080-OSD03-SRC04-21052	Joseph Wallace	212-745-6146	jrwallace@us.ibm.cor
IntraSystems, Inc.	PO-21-1080-OSD03-SRC04-21082	Madeline Doherty	781.986.1700 x224	mdoherty@intrasyste
Konica Minolta Business Solutions U.S.A, Inc.	PO-21-1080-OSD03-SRC04-21087	Sunny Kim	703-760-3588	sunny.kim@kmbs.kor
Lenovo (United States) Inc.	PO-21-1080-OSD03-SRC04-21089	Lance Couch	281-712-2155	lcouch@lenovo.com
Lenovo Global Technology (United States) Inc.	PO-21-1080-OSD03-SRC04-21066	Lance Couch	281-712-2155	lcouch@lenovo.com
Lighthouse Computer Services	PO-21-1080-OSD03-SRC04-21085	Adam Goulet	401-465-8801	agoulet@convergetp.
MicroNet Associates, Inc.	PO-21-1080-OSD03-SRC04-21079	Kenneth Hahn	508-435-7600	ken@mcrnet.com
Micros Northeast, Inc	PO-21-1080-OSD03-SRC04-21065	Rob Willey	781-248-5202	rob@microsne.com
NetApp, Inc.	PO-21-1080-OSD03-SRC04-21099	Wendy Goodman	(919) 476-5828	wendy.goodman@ne
NEWCOM Wireless Services, LLC	PO-21-1080-OSD03-SRC04-21060	Dov Koplovsky/ Kristine Loomer	781-826-7989/ 781-424-7870	dov.koplovsky@newc kristine@newcomglol
North East Technology, Inc	PO-21-1080-OSD03-SRC04-21061	Corei Mello	617-304-8188	cmello@northeast-te
NWN Corporation	PO-21-1080-OSD03-SRC04-21054	Jen Golden	860-606-2865	jgolden@nwnit.com
Ockers Company	PO-21-1080-OSD03-SRC04-21081	David Mitchell	508-586-4642	Dmitchell@ockers.co
PC Enterprises Inc dba Baystate Computer Services	PO-21-1080-OSD03-SRC04-21080	Robert Braceland	413-736-2112	rbraceland@pc-enter
PJ Systems Incorporated, dba HIQ Computers	PO-21-1080-OSD03-SRC04-21083	Ben Sheng	617-951-4650 x 103	bsheng@hiq.com
Presidio Networked Solutions, Inc. (Presidio)	PO-21-1080-OSD03-SRC04-21094	James Doyle	781-638-2253	jdoyle@presidio.com
Pure Storage, Inc.	PO-21-1080-OSD03-SRC04-21068	Kim Bradbury	301-717-9968	kim.bradbury@purest
RetroFit Technologies, Inc.	PO-21-1080-OSD03-SRC04-21076	Katherine Connor	508-244-2436	kconnor@retrofit.con
Rutter Networking, Inc	PO-21-1080-OSD03-SRC04-21077	Jeff Larsen	978 642-1000	jlarsen@rutter-net.co
SHI International Corp	PO-21-1080-OSD03-SRC04-21095	Michael Dempsey	508-254-5739	michael_dempsey@si
TOSS Corporation	PO-21-1080-OSD03-SRC04-21070	Mike Ciulla/Greg Hanna	508-683-0360/508-683-0366	mciulla@toss.net;han
Unified Networking Solutions, Inc.	PO-21-1080-OSD03-SRC04-21106	Brian McDonald	508-272-1650	bmcDonald@UnifiedN
Vicom Computer Services Inc	PO-21-1080-OSD03-SRC04-21073	Brian Zeno	781.452.7493	bzeno@vicomnet.com
Whalley Computer Associates, Inc.	PO-21-1080-OSD03-SRC04-21097	Jake Brown	508-634-1152	wcabizma@wca.com
Worldcom Exchange Inc.	PO-21-1080-OSD03-SRC04-21067	Dave Harris	978-766-6974	itc73@wei.com

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	Categories	Green Designated Vendor
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**[Conversion Vendor] [Master MBPO] (All contract documents)	PO-21-1080-OSD03-SRC01-21105	Sara Siddall	617-720-3186	<a href="mailto:sara.siddall@mass.gov">sara.siddall@mass.gov</a>	N/A	N/A
Acer	<a href="#">PO-21-1080-OSD03-SRC04-21074</a>	<a href="#">Lynne Edgehill</a>	<a href="#">508-259-0573</a>	<a href="mailto:Lynne.Edgehill@acer.com">Lynne.Edgehill@acer.com</a>	1	Yes
Aqueduct Technologies, Inc.	PO-21-1080-OSD03-SRC04-21064	Dan Murray	617-221-3577	<a href="mailto:dmurray@aqueducttech.com">dmurray@aqueducttech.com</a>	3	
Bredy Network Management Corp – BNMC and CPU Sales & Service	PO-21-1080-OSD03-SRC04-21053	Roger Michelson	978-482-2020 x15	<a href="mailto:Roger@bnmc.net">Roger@bnmc.net</a>	3	
CBTS	PO-21-1080-OSD03-SRC04-21071	Marilyn Koch	781-858-6246	<a href="mailto:marilyn.koch@cbts.com">marilyn.koch@cbts.com</a>	3	
CDW Government LLC	PO-21-1080-OSD03-OSD03-21496	Radhika Krishna	312.547.7064	<a href="mailto:radhkri@cdwg.com">radhkri@cdwg.com</a>	3	
Continental Resources, Inc.	PO-21-1080-OSD03-SRC04-21091	Jeff Lane	781-533-0292	<a href="mailto:jlane@conres.com">jlane@conres.com</a>	3	
Custom Computer Specialists Inc.	<a href="#">PO-21-1080-OSD03-SRC04-21075</a>	<a href="#">Catherine Burton</a>	<a href="#">401-775-1247</a>	<a href="mailto:cburton@customonline.com">cburton@customonline.com</a>	3	Yes
DataPivot Technologies	PO-21-1080-OSD03-SRC04-21072	Benjamin Coons	603-490-7179	<a href="mailto:bcoons@datapivottech.com">bcoons@datapivottech.com</a>	3	
Dell Marketing L.P.	<a href="#">PO-21-1080-OSD03-SRC04-21090</a>	<a href="#">Sean Tynan</a>	<a href="#">(617) 955-7355</a>	<a href="mailto:sean.tynan@dell.com">sean.tynan@dell.com</a>	1,2,3,4	Yes
EchoStor Technologies, Inc.	PO-21-1080-OSD03-SRC04-21063	Caleb Morgan	508-737-9314	<a href="mailto:caleb.morgan@echostor.com">caleb.morgan@echostor.com</a>	3	
EMC Corporation	<a href="#">PO-21-1080-OSD03-SRC04-21086</a>	<a href="#">Mike Forbes</a>	<a href="#">(617) 851-1657</a>	<a href="mailto:michael.forbes@dell.com">michael.forbes@dell.com</a>	2	Yes
ePlus Technology, inc.	<a href="#">PO-21-1080-OSD03-SRC04-21108</a>	<a href="#">Steve Low</a>	<a href="#">781-615-1314</a>	<a href="mailto:slow@eplus.com">slow@eplus.com</a>	3	Yes
Trafera, LLC	<a href="#">PO-21-1080-OSD03-SRC04-21057</a>	<a href="#">Eric Ogden</a>	<a href="#">651-242-5692</a>	<a href="mailto:contracts@trafera.com">contracts@trafera.com</a>	3	Yes
First World d/b/a Terminal Exchange	<a href="#">PO-21-1080-OSD03-SRC04-21088</a>	<a href="#">Rich Pomper</a>	<a href="#">857 302 7725</a>	<a href="mailto:rpomper@terminal.com">rpomper@terminal.com</a>	3	Yes
Future Technologies Group, LLC dba New Era Technology	<a href="#">PO-21-1080-OSD03-SRC04-21084</a>	<a href="#">Guy E. Esposito</a>	<a href="#">617-502-1628</a>	<a href="mailto:SLED.ne@neweratech.com">SLED.ne@neweratech.com</a>	3	Yes
GlassHouse Systems	PO-21-1080-OSD03-SRC04-21107	Mary DeBartolo / John Callisto	508-237-3191 /949-636-0031	<a href="mailto:mdebartolo@ghsystems.com/jcallisto@ghsystems.com">mdebartolo@ghsystems.com/jcallisto@ghsystems.com</a>	3	
GovConnection, Inc. dba Connection – Public Sector Solutions	PO-21-1080-OSD03-SRC04-21460	Bill Fleckenstein	800-800-0019 ext. 34242	<a href="mailto:bill.fleckenstein@connection.com">bill.fleckenstein@connection.com</a>	3	

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GreenPages, Inc.	PO-21-1080-OSD03-SRC04-21069	David Knox	(781) 987-2013	dknox@greenpages.com	3	
Haywood Associates Incorporated d/b/a TransCOR Information Technologies	PO-21-1080-OSD03-SRC04-21058	Thomas D. Haywood / Rhonda tryder	978-352-3100	tomh@transcor-it.com / rhonda@transcor-it.com	4	
Hewlett Packard Enterprise	PO-21-1080-OSD03-SRC04-21062	Rich Dowling	(617) 899-9548	Richard.dowling@hpe.com	2	Yes
HP Inc.	PO-21-1080-OSD03-SRC04-21078	Jasmine Tullis	603-440-3520	jasmine.tullis@hp.com	1, 4	yes
HUB Technical Services, LLC.	PO-21-1080-OSD03-SRC04-21098	Joseph Lovetere	508-238-9887 X4101	jlovetere@hubtech.com	3	Yes
Insight Public Sector, Inc.	PO-21-1080-OSD03-SRC04-21059	Rosemarie Pavlick	203.659.2448	TeamMass@insight.com	3	
Integrated IT Solutions, LLC	PO-21-1080-OSD03-SRC04-21055	Jay Patterson	781-742-2237	<a href="mailto:ITC73@integratedit.com">ITC73@integratedit.com</a>	3	
International Business Machines (IBM)	PO-21-1080-OSD03-SRC04-21052	Joseph Wallace	212-745-6146	jrwallace@us.ibm.com	2	
IntraSystems, Inc.	PO-21-1080-OSD03-SRC04-21082	Madeline Doherty	781.986.1700 x224	mdoherty@intrasystems.com	3	
Konica Minolta Business Solutions U.S.A, Inc.	PO-21-1080-OSD03-SRC04-21087	Sunny Kim	703-760-3588	sunny.kim@kmb.s.konicaminolta.us	3	
Lenovo (United States) Inc.	PO-21-1080-OSD03-SRC04-21089	Lance Couch	281-712-2155	lcouch@lenovo.com	1,3,4	Yes
Lenovo Global Technology (United States) Inc.	PO-21-1080-OSD03-SRC04-21066	Lance Couch	281-712-2155	lcouch@lenovo.com	3	Yes
Lighthouse Computer Services	PO-21-1080-OSD03-SRC04-21085	Adam Goulet	401-465-8801	agoulet@convergetp.com; agoulet@lighthousecs.com	3	
MicroNet Associates, Inc.	PO-21-1080-OSD03-SRC04-21079	Kenneth Hahn	508-435-7600	ken@mcrnet.com	3	
Micros Northeast, Inc	PO-21-1080-OSD03-SRC04-21065	Rob Willey	781-248-5202	rob@microsne.com	3	
NetApp, Inc.	PO-21-1080-OSD03-SRC04-21099	Wendy Goodman	(919) 476-5828	wendy.goodman@netapp.com	2	
NEWCOM Wireless Services, LLC	PO-21-1080-OSD03-SRC04-21060	Dov Koplovsky/ Kristine Loomer	781-826-7989/ 781-424-7870	dov.koplovsky@newcomglobal.com / kristine@newcomglobal.com	4	Yes
North East Technology, Inc	PO-21-1080-OSD03-SRC04-21061	Corei Mello	617-304-8188	cmello@northeast-tech.com	3	

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NWN Corporation	PO-21-1080-OSD03-SRC04-21054	Jen Golden	860-606-2865	jgolden@nwnit.com	3	
Ockers Company	PO-21-1080-OSD03-SRC04-21081	David Mitchell	508-586-4642	Dmitchell@ockers.com	3	Yes
PC Enterprises Inc dba Baystate Computer Services	PO-21-1080-OSD03-SRC04-21080	Robert Braceland	413-736-2112	rbraceland@pc-enterprises.com	3	
PJ Systems Incorporated, dba HIQ Computers	PO-21-1080-OSD03-SRC04-21083	Ben Sheng	617-951-4650 x 103	bsheng@hiq.com	3	
Presidio Networked Solutions, Inc. (Presidio)	PO-21-1080-OSD03-SRC04-21094	James Doyle	781-638-2253	NESLED@presidio.com	3	
Pure Storage, Inc.	PO-21-1080-OSD03-SRC04-21068	Kim Bradbury	301-717-9968	kim.bradbury@purestorage.com	2	
RetroFit Technologies, Inc.	PO-21-1080-OSD03-SRC04-21076	Katherine Connor	508-244-2436	kconnor@retrofit.com	3	
Rutter Networking, Inc	PO-21-1080-OSD03-SRC04-21077	Jeff Larsen	978 642-1000	jlarsen@rutter-net.com	3	
SHI International Corp	PO-21-1080-OSD03-SRC04-21095	Michael Dempsey	508-254-5739	michael_dempsey@shi.com	3	
TOSS Corporation	PO-21-1080-OSD03-SRC04-21070	Mike Ciulla/Greg Hanna	508-683-0360/508-683-0366	mciulla@toss.net/hanna@toss.net	3	
Unified Networking Solutions, Inc.	PO-21-1080-OSD03-SRC04-21106	Brian McDonald	508-272-1650	bmcdonald@UnifiedITSupport.com	3	Yes
Vicom Computer Services Inc	PO-21-1080-OSD03-SRC04-21073	Brian Zeno	781.452.7493	bzeno@vicomnet.com	3	
Whalley Computer Associates, Inc.	PO-21-1080-OSD03-SRC04-21097	Jake Brown	508-634-1152	wcabizma@wca.com	3	Yes
Worldcom Exchange Inc.	PO-21-1080-OSD03-SRC04-21067	Dave Harris	978-766-6974	itc73@wei.com	3	Yes
Zones, LLC	PO-21-1080-OSD03-SRC04-21056	Bob Spencer	508-740-9877	MASSITC73@zones.com	3	

\*Note that COMMBUYS is the official system of record for vendor contact information.

\*\* [The Master MBPO] is the central repository for all common contract files. [Price files may be found in the individual vendor's MBPO.]

## Designated Resellers

OEM	Reseller	Contact	Phone	Email
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<b>HPE</b>	Advizex	Mike Covell	857.257.4395	mcovell@advizex.com
<b>NetApp Inc</b>	World Wide Technology Inc	Carol Harting	314.995.6103	Carol.harting@wwt.com

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