



**STATE OF MAINE
DEPARTMENT OF AGRICULTURE,
CONSERVATION & FORESTRY**

**Janet T. Mills
Governor**

**Amanda E. Beal
Commissioner**

04/28/2023

Pelletier Manufacturing Inc.
Jeffery Pelletier
PO Box 859
Millinocket, ME 04462

SUBJECT: Notice of Conditional Pre-Qualified Vendor List Award under RFP #201903058,
Pre-Qualified Contract Logging Services (CLS) List

Dear Mr. Pelletier:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for #201903058. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional award to Pelletier Manufacturing for the following harvest systems Statewide:

- Hand crew Tree-Length Cut-To-Length

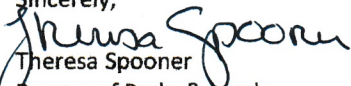
The bidder listed above has met the requirements for placement on the Pre-Qualified Vendor List. Vendors added to this Pre-Qualified Vendor List (PQVL) are not guaranteed a contract with the State of Maine but are eligible to submit bids on projects issued through the PQVL Mini-Bid Process, as defined in the RFP. Any Notice of Conditional Contract Award resulting from a Mini-Bid award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor(s). The vendor shall not acquire any legal or equitable rights relative to contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award and dissolve the Pre-Qualified Vendor List at any time.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,


Theresa Spooner
Bureau of Parks & Lands

STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services (Statewide – All Systems)

BIDDER: Pelletier Manufacturing

DATE: 04/11/2023

SUMMARY PAGE

Department Name: Agriculture, Conservation & Forestry

Name of RFP Coordinator: Jacob Guimond

Names of Evaluators: Jacob Guimond, Chet Condon, Andrew Wilcox

<u>Pass/Fail Criteria</u>	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
• N/A		
•		
•		
<u>Scoring Sections</u>	<u>Points Available</u>	<u>Points Awarded</u>
Section I. Bid Price Sheet / Cost Proposal	25	NA
Section II. Equipment List	50	NA
Section III. Experience Information	25	NA
<u>Total Points</u>		

Note: This was the only Proposal received for this PQVL submission period. Though no points were awarded, the proposal was thoroughly reviewed by the Evaluation Team and found to meet the requirements of the RFP and is accepted. It is recommended that this vendor be added to the PQVL listing

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services (Statewide – All Systems)

BIDDER: Pelletier Manufacturing

DATE: 04/11/2023

**EVALUATION OF SECTION I
Cost Proposal**

Lowest Submitted Cost Proposal	÷	Cost Proposal Being Scored	x	Score Weight	=	Score
NA	÷	NA	x	25 points	=	NA

Evaluation Team Comments:

- Harvesting Hard wood pulp and spruce sawlogs rates are within the average range currently being paid within the bureau.
- Hardwood Sawlogs are above the average rate. No Sawlog rate is provided for the hand crew system.
- Trucking rates are within the average range currently being paid within the bureau.
- Equipment rates are within the average range currently being paid within the bureau.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services (Statewide – All Systems)

BIDDER: Pelletier Manufacturing

DATE: 04/11/2023

**EVALUATION OF SECTION II
Equipment List**

	<u>Points Available</u>	<u>Points Awarded</u>
Section II. Equipment List	50	NA

Evaluation Team Comments:

No Delimber or Forwarder or Cable Skidder listed on the equipment list.

No Snow removal equipment listed.

All other equipment needed to preform operations listed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

RFP #: 201903058

RFP TITLE: Pre-Qualified Vendor List for Contract Logging Services (Statewide – All Systems)

BIDDER: Pelletier Manufacturing

DATE: 04/11/2023

**EVALUATION OF SECTION III
Organization Qualifications and Experience**

	<u>Points Available</u>	<u>Points Awarded</u>
Section III. Experience Information Sheet	25	NA

Evaluation Team Comments:

Good references and experience in all aspects of harvesting spanning back to 2016.



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Janet T. Mills
Governor

Amanda Beal
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201903058
RFP TITLE: Contract Logging Services PQVL

I, Jaco Guimond, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.


Signature

4/11/23
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Janet T. Mills
Governor

Amanda Beal
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201903058
RFP TITLE: Contract Logging Services PQVL

I, Andrew Wilcox, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Andrew Wilcox
Signature

4/11/2023
Date



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION &
FORESTRY

Janet T. Mills
Governor

Amanda Beal
Commissioner

AGREEMENT AND DISCLOSURE STATEMENT
RFP #: 201903058
RFP TITLE: Contract Logging Services PQVL

I, Chet Condon, accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture, Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.

Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

Chet Condon
Signature

4-11-23
Date